

**CITY OF DELTONA, FLORIDA  
PLANNING & ZONING BOARD MEETING  
WEDNESDAY, MAY 21, 2014**

A Regular Meeting of the Deltona Planning and Zoning Board was held on May 21, 2014, in the City's Commission Chambers located at 2345 Providence Boulevard, Deltona, Florida.

**1. CALL TO ORDER:**

The meeting was called to order at 7:00 p.m. by Chairman McKnight.

**2. ROLL CALL:**

Chairman	David McKnight	Present
Member	Victor Ramos	Present
Vice-Chairman	Tom Burbank	Present
Member	Wendy Hickey	Absent-Excused
Member	Noble Olasimbo	Present
Member	Adam Walosik	Present
Member	Herb Zischkau	Absent-Unexcused

Also present: Planning & Development Director, Chris Bowley, AICP; Assistant Director of Planning and Development, Ron Paradise; City Planner, Scott McGrath; City Attorney, Wade Vose, Esq.; Administrative Assistant, Kathrine Kyp.

**3. APPROVAL OF MINUTES:**

**A. Minutes:**

**1. Meeting – March 19, 2014.**

**Motion by Member Burbank, seconded by Member Olasimbo to adopt the minutes of the Planning & Zoning Board Meeting of March 19, 2014, as presented.**

**Motion carried unanimously.**

**4. PUBLIC COMMENTS: None**

**5. OLD BUSINESS: None**

**6. NEW BUSINESS:**

**A. RZ14-004, Amendment to the Official Zoning Map (Ordinance No. 09-2014).**

Mr. McGrath provided a summary of the rezoning application. The proposal of the rezoning

application is to amend the existing BPUD agreement to add Daycare Center to the list of permitted uses.

Member Burbank questioned the availability of the sanitary sewer supply to other locations. Mr. McGrath replied the line that supplies the plaza is a dedicated six-inch line that only serves the Plaza. Mr. Bowley concurred and elaborated on the history of the sewer line serving the Saxon Plaza. Discussion occurred regarding the availability of sanitary sewer service, the requirements of commercial developments, and the proposed study of sanitary sewer for the Saxon Boulevard area.

**Motion by Member Burbank, seconded by Member Walosik, to recommend that the City Commission approve, RZ14-004, Amendment to the Official Zoning Map (Ordinance No. 09-2014).**

**Motion passes unanimously.**

**7. DISCUSSION:**

**A. By the Board:**

Member McKnight announced his resignation from the Planning and Zoning Board, effective at the close of this meeting.

**B. By the City Attorney:**

Attorney Wade Vose provided an overview presentation on 2014 Florida Open Government Sunshine Laws, Penalties and Public Records. Mr. Vose advised the Board to refrain from discussing City business at any time, other than the meetings, as items once addressed may at one time be brought before them in the future.

Member Burbank asked if the Board is prohibited from visiting the site related to applications that come before the Board. Mr. Vose replied, with regard to quasi-judicial matters for specific site visits, yes, and with Sunshine Laws, no. Discussion among the Board occurred about researching projects in advance of meetings. Mr. Vose will return to a future meeting after researching the direction Staff has given to the Board. The Board should only be making recommendations with the evidence that is presented before them.

Mr. Vose discussed an update regarding public records within email and texts, stating that any discussions made by these methods are subject to disclosure for public inspection.

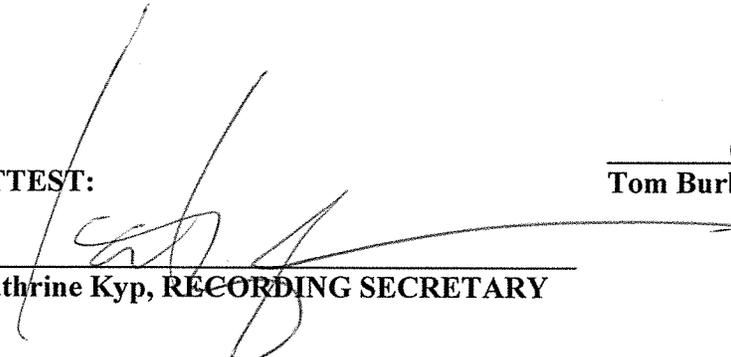
**C. By Planning & Development Staff:**

Mr Bowley and Mr. Paradise thanked Member McKnight for his service to the Board.

**8. ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:31 p.m.

ATTEST:

  
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Kathrine Kyp, RECORDING SECRETARY

  
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Tom Burbank, VICE-CHAIRMAN