



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Minutes

Ordinance Review Committee

Thursday, November 5, 2015

6:30 PM

First Floor Conference Room

1. CALL TO ORDER:

The meeting was called to order at 6:30 pm.

2. ROLL CALL:

Also present: Planning & Development Director, Chris Bowley, AICP; Wade Vose, City Attorney, Vose Law Firm and Administrative Assistant, Kathrine Kyp.

Present: 7 - Vice Chair Sonjia Kihlmire
Chair Kelly Latham
Member Joseph Cerrato
Member Cherri Taylor
Member Thomas Walsh
Member Melissa Roberts
Member Rossana Sepulveda

3. APPROVAL OF MINUTES & AGENDA:

4. PRESENTATIONS/AWARDS/REPORTS:

5. PUBLIC FORUM:

6. OLD BUSINESS:

7. NEW BUSINESS:

A. Orientation: Roberts Rules of Order

Mr. Bowley provided a summary of the creation of the Ordinance Review Committee and its duties in conjunction to the City.

Mr. Vose provided a presentation regarding Roberts Rules of Order and the Sunshine Law as it pertains to the board.

Mr. Bowley discussed the need for a Chairman and Vice-Chairman and the duties surrounding the positions.

Motion by Member Cerrato to nominate Kelly Latham for Chairman.

With no further nominations for the position of Chairman, nominations were closed. The motion was seconded by Member Kilhmire and the motion carried unanimously.

Motion by Chairman Latham to nominate Sonjia Kilhmire for Vice-Chairman. With no further nominations for the position of Vice-Chairman, nominations were closed. The motion was seconded by Member Walsh and the motion carried unanimously.

B. Meeting Schedule

After discussion, the board agreed that the regular meeting schedule will be the first Thursday of each month, to begin at 6:00 pm.

Discussion ensued amongst the board and staff regarding meeting in December.

Motion by Member Walsh, seconded by Vice-Chairman Kihlmire to meet in December. The motion carried unanimously.

C. Assignment: Review of Specific Ordinances

Mr. Bowley discussed Ordinance 09-2015, and why it came to be reviewed by the Committee. He explained it was related to a code violation where neighbors were in disagreement with each other. As a result, there was a request to modify the existing ordinance surrounding the fences hedges and wall heights. Mr. Bowley also explained the additional sections of the code that has been provided for review; Off-street parking and loading regulations and Mobile Vendors.

Member Roberts asked if the committee can request additional information to assist in the review of the ordinances. Specifically to Ordinance 09-2015, it is to determine if the amount of citations warrants the review or revision of the ordinances. Mr. Bowley stated that there was some discussion at hearings regarding this ordinance so the minutes will be made available in addition to any data the City may have.

Chairman Latham summarized the tasks of the committee; to review the Ordinance 09-2015 and bring suggestions back to next meeting.

Discussion amongst the board and staff ensued regarding the final process of the Ordinance after it is sent to the City Commission. Mr. Bowley explained that the Ordinances will have two City Commission readings before being adopted.

Chairman Latham stated that she was a part of the dispute surrounding the review of Ordinance 09-2015. Discussion between the board and Mr. Vose ensued regarding soliciting other residents' feedback when they review ordinances.

8. STAFF COMMENTS:

9. BOARD/COMMITTEE MEMBERS COMMENTS:

10. ADJOURNMENT:

The meeting was adjourned at 7:57 pm.