

**CITY OF DELTONA, FLORIDA
DEVELOPMENT REVIEW COMMITTEE MEETING
THURSDAY, APRIL 02, 2015**

A Regular Meeting of the Deltona Development Review Committee, (DRC) was held on Thursday, April 2nd, in the 2nd Floor Conference Room, 2345 Providence Boulevard, Deltona, Florida.

1. CALL TO ORDER:

The meeting was called to order at 9:00 a.m. by Chris Bowley.

2. DRC COMMITTEE:

Chairman	Chris Bowley, AICP	Present
Member	Gerald Chancellor, P.E.	Present
Member	Leigh Grosvenor	Present-Absent Excused
Member	Tom Pauls, AICP	Present
Member	Steve Roland	Present

Also present: Scott McGrath, Planner; Chris Cornett, Project Administer-Environmental, Lisa Nadeau, Fire Inspector, Fire Safety Division; Kathrine Kyp, Administrative Assistant, Planning & Development Services. Also present: Mark Ackerman, Tiffany Property Group; Stan Markofsky, Skymark Real Estate Investments; Brent Markofsky, Skymark Real Estate Investments; Bealinda Pell, Skymark Real Estate Investments; Steven Buswell, P.E., R.L.A., Parker Mychenberg and Associates; Pastor Kelly Santos, Igelsia Misionera Eslabon de Dios; Irene Familia, Igelsia Misionera Eslabon de Dios; Jose L. Cruz, Igelsia Misionera Eslabon de Dios and John Shultheis, P.E., Civil Engineer.

3. Minutes:

1. Meeting –February 05, 2015.

Motion by Mr. Roland, seconded by Mr. Pauls to approve the minutes of the Development Review Committee meeting of February 05, 2015, as presented.

Motion carries unanimously.

4. OLD BUSINESS: None

5. NEW BUSINESS/DEVELOPMENT REVIEW:

A. Final Plat Application, File No. FP14-002, Arbor Ridge Unit 5.

Planning and Development Services

Mr. McGrath stated that the only concerns left to address are those from Environmental. Mr. Buswell stated that, the tree surveyor provided an alternate tree survey to a specific survey at a 5 scale for all trees impacted, 2 inches in diameter or greater. Ms. Cornett explained that the impact areas shown on the construction plans needs to be combined and overlaid into the specific tree survey as one document. Discussion ensued regarding the importance of the survey. Mr. Stan Markofsky requested that staff provide him an example of a survey that was submitted by other applicants so he can better understand what is being asked.

Public Works & Environmental

Discussion between the applicant and staff ensued regarding impact of the scrub jays and gopher tortoise mitigation and the effect on the trees. Mr. Bowley stated that, this DRC is for final plat approval. The tree survey and environmental permitting can be ironed out outside of the final plat approval and has to occur before issuance of development permitting and site work commencement. The purpose of the final plat is to subdivide the land. Discussion ensued amongst the applicant and staff regarding the procedure of plat approval and recordation of the plat.

Fire Safety

None.

Motion by Mr. Roland, seconded by Mr. Chancellor to approve the Final Plat Application, File No. FSP 12-001, subject to the conditions noted in the staff report.

Motion carries unanimously.

B. Final Site Plan, File No. FSP 12-001, Iglesia Misionera Eslabon de Dios.

Planning and Development Services

Mr. Pauls provided a brief summary of the application and requested three (3) copies of the updated boundary survey no more than two years old. Mr. Roland requested signed and sealed documents from a structural engineer explaining, in detail, how the gaps under the foundation will be repaired and can be included with the building construction documents. Mr. Pauls reminded Pastor Santos, that the conditional use approval expires August 5, 2015, and a certificate of occupancy is needed by this date.

Public Works & Environmental

None.

Fire Safety

None.

Motion by Mr. Bowley, seconded by Mr. Chancellor to approve the Final Site Plan Application, File No. FSP 12-001, subject to the conditions noted in the staff report and updated boundary survey copies.

6. OTHER ISSUES:

None.

7. ADJOURNMENT:

There being no further business, the meeting adjourned at 10:03 a.m.

ATTEST:



Kathrine Kyp, RECORDING SECRETARY



Chris Bowley, AICP, CHAIRMAN