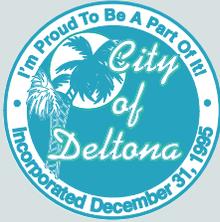


The City Manager's Monthly Report provides an update of staff action related to projects, programs and services.



### Upcoming Meetings & Events November 2016

|       |               |   |
|-------|---------------|---|
| 2     | 10 am- 2 pm   | FLOWMobile                                  |
| 3     | 9 am          | DRC Meeting                                 |
|       | 6:30 pm       | Ordinance Review Committee                  |
| 5     | 10 am- 3pm    | Arts & Crafts Festival                      |
| 7     | 5:30 pm       | Agenda Review                               |
|       | 6:30 pm       | City Commission Meeting                     |
| 8     | 6 pm          | Parks & Recreation Advisory Board           |
| 10    | 10 am- 2 pm   | Paychecks for Patriots Hiring Fair          |
|       | 5-8 pm        | Pink Heals Tour                             |
| 11    |               | Veteran's Day Holiday                       |
| 14    | 6 pm          | Special City Commission Meeting             |
| 15    | 5:30- 6:30 pm | Lake Monroe 4A & 4B Projects                |
| 16    | 5:30- 7:30 pm | FDOT I-4 Ultimate Meeting                   |
|       | 7 pm          | Planning & Zoning Board Meeting             |
| 17    | 9 am          | Development Review Committee                |
|       | 6 pm          | Citizen Accessibility Sub-Committee Meeting |
|       | 6-8 pm        | SCORE Path to Profitability                 |
| 19    | 8:30 am- noon | West Volusia Summit                         |
| 21    | 5:30 pm       | Agenda Review                               |
|       | 6:30 pm       | City Commission Meeting                     |
| 22    | 5:30 pm       | Special Magistrate                          |
| 24-25 |               | Thanksgiving Holiday                        |
| 28    | 5:30 pm       | City Commission Workshop                    |
| 29    | 5 pm          | Firefighters Pension                        |



# City Manager's Monthly Report

## City Manager's Office

- During the month of October, 29 customer service surveys were collected. All forms were marked all "excellent." (I. Priority Objective. 2. Economic Development. Promote customer service environment.)

## Office of Economic Development

- On Oct. 5, staff attended the Regional Business Summit hosted by CareerSource Flagler/Volusia to discuss workforce issues both current and future.
- On Oct. 13, the City and the Deltona Business Alliance jointly hosted a business forum which included a panel discussion by local print media reporters (West Volusia Beacon, Daytona Beach News-Journal and the Orlando Business Journal) on items of economic interest in Deltona. The keynote speaker, Kelly Amy, Career & Technical Education Coordinator for Volusia County Schools, shared information on Volusia County Schools' academies, labs and programs and how they benefit our future workforce.
- On Oct. 14, Matt Chesnut of Team Volusia was at City Hall to lend project economic development assistance. Keith Norden of Team Volusia visited City Hall on Oct. 28 to assist on several projects, specifically recruitment, branding, assistance on the new economic development website, a City incentive plan and others. (I. Priority Objective. 2. Economic Development. Team Volusia coordination and creation of a database of commercial properties on the Team Volusia website and City website (market analysis of available properties.))
- On Oct. 19, staff attended the Educational Justice Working Committee and FUTURES Foundation monthly board meeting.
- On Oct. 19, staff attended a meeting of the Municipal Economic Development Organization (Deltona, DeLand, DeBary, Orange City, Lake Mary, Longwood and Sanford), established to work on regional economic issues. The primary issue discussed was workforce development because a large number of Seminole County jobs are filled by West Volusia residents.
- On Oct. 24, staff met with Sarah Ochs, Director of Professional Programs, and on Oct. 25, met with Sherryl Weems, College of Workforce, Continuing and Adult Education, of Embry-Riddle Aeronautical University, to discuss the formation of the Volusia Economic Development & Educational Network (VEDEN). VEDEN will consist of the city and county economic development



practitioners in Volusia County and our educational facilities. Educational facilities would include the Volusia School District (Career and Technical Education, i.e. academies, laboratories, etc.), the professional, entrepreneurial, workforce programs of Bethune-Cookman University, Daytona State College, Embry-Riddle Aeronautical University and Stetson University. All have agreed to participate. Initially, VEDEN will work with the Seminole Economic Development & Educational Network in determination of jobs needed in Seminole County that can be better filled with a more trained workforce from Volusia County. This will enhance the "Quality of Life" for the southwest Volusia County workforce and become a recruitment tool for Volusia County as well as the municipalities.

- On Oct. 28, staff met with Kent Sharples, President and CEO of a private recruiting organization, Business Alliance, and Ian Fair of Portsmouth House, the Australian-based ownership group for the 250 industrial-zoned acres in the Deltona Activity Center. We discussed the potential for a business park development in the Activity Center.

## Office of Public Information

- Staff worked to promote and market the following in October: the Fall in Love with Reading Fiesta, the Fire Department Open House, the design concepts for The Center at Deltona, Orlando Magic Basketball Clinics at Wes Crile, the City of Deltona/Deltona Business Alliance Business Forum, the Betty Fox Band Concert and its cancellation, Spooktacular, a SCORE class on Path to Profitability and its cancellation, the Florida City Government Week photo contest, the Deltona Arts & Crafts Festival, Paycheks for Patriots and the Pink Heals Tour. *(III. Other Priority Objectives. City engagement and two-way communication.)*
- Staff fulfilled the role of Emergency Support Function 14 for Hurricane Matthew. They continue to post updates about hurricane debris. Staff also met with the Volusia/Flagler Public Information Network to talk about what went right/wrong within ESF 14 throughout municipalities and Volusia and Flagler counties. We continue to post ongoing highlights of storm debris cleanup. *(III. Other Priority Objectives. City engagement and two-way communication.)*
- Shot video and photos at Spooktacular. *(III. Other Priority Objectives. City engagement and two-way communication.)*

## Building & Enforcement Services Department

- The department has issued 60 storm-related permits which has a value of \$2,972 in permit fees.

## Fire Department

- Our Annual Open House was Oct. 2. There was a great turnout. The event provided residents with information on car seat installation and how to use a fire extinguisher. There was a vehicle extrication demonstration, demonstrations by Air One and Air Care helicopters, a demonstration on fire hose flowing, and more family fun. The event was sponsored by Halifax Health. *(II. Priority Objective. 5. Public Safety.)*
- In October, staff conducted 11 medical transports and collected \$2,891.52 for previous transports. The amount collected year-to-date for transports is \$21,423.40. *(II. Priority Objective. 5. Public Safety. Pursue the ability of the City to be able to provide medical transport.)*
- The Fire Department has been working with Volusia County to expand the current medical transport agreement. Our current agreement allows the City to transport on a contingency basis. This means if the Deltona Fire Department arrives at the scene of a critical patient and determine there is an immediate need to transport and the County transport is more than 10 minutes away, Deltona staff can transport. An expansion of this agreement would allow the City to participate in Volusia County's PLUS (Peak Load Utilization System) program. This would allow the City of Deltona to transport on a primary basis, but only when the County's system is overloaded and a City response is requested via County dispatch. This would occur for both emergency and non-emergency calls, when a County transport unit would be delayed or have no units available. Currently, the County will not entertain any agreement that allows the City to transport as the "primary" unit except under the PLUS program. The County is working with other cities that currently provide medical transport to all come under the PLUS agreement. *(II. Priority Objective. 5. Public Safety. Pursue the ability of the City to be able to provide medical transport.)*

- On Oct. 6-7, Hurricane Matthew skirted the eastern coast of Florida, approximately 35 miles off the coast of Daytona Beach. During this time, the Deltona Fire Department responded to 284 calls for service. *(Il. Priority Objective. 5. Public Safety.)*
- On Oct. 22, the Deltona Fire Department hosted a Basic Life Support class for health care providers. Thirteen students took the full course in the morning and six students attended the afternoon renewal course. The next class is scheduled for Dec. 10. *(Il. Priority Objective. 5. Public Safety.)*
- Oct. 9-15 was National Fire Prevention Week. During the week, the Deltona Fire Department visited 18 schools and day care centers. We taught fire safety education to over 3,000 children. Fire Prevention Week is a national public awareness campaign that works to educate people about reduction of risk for home fires. The theme this year was "Don't Wait-Check the Date! Replace Smoke Alarms Every 10 Years." The theme was supposed to reinforce the importance of replacing smoke alarms every 10 years. *(Il. Priority Objective. 5. Public Safety.)*
- In support of breast cancer awareness month, the Deltona Fire Department participated in nine events, allowing us to respond to the need for cancer awareness and to support women who are facing any type of cancer.
- On Oct. 29, Station #65 hosted a pancake breakfast for the Deltona High School Health Occupations Students of America (HOSA).
- On Oct. 15, firefighters had a free car seat safety check at Station #65. Firefighters explained to residents how to properly install and use a child safety seat. *(Il. Priority Objective. 5. Public Safety.)*
- On Oct. 31, Assistant Fire Chief Dean Debose helped with a skills assessment for the Pine Ridge High School Health Academy. Debose also attended and assisted at the Parent Orientation Day for the ride along program, answering any questions or concerns. *(Il. Priority Objective. 5. Public Safety.)*
- On Oct. 14, Firefighters John Fleemin, Eric Breedlove and Eddie Neito were promoted to Engineers. We congratulate them on this new chapter of their career. *(Il. Priority Objective. 5. Public Safety.)*

|                                |              |
|--------------------------------|--------------|
| Structure Fires                | 10           |
| Vehicle Fires                  | 3            |
| Wild Land, Grass, Trash        | 12           |
| Miscellaneous Fire Calls       | 72           |
| ALS Medicals / MVA             | 284          |
| BLS Medicals / MVA             | 442          |
| Hazardous Conditions           | 141          |
| Service Calls                  | 50           |
| Good Intent                    | 144          |
| <hr/>                          |              |
| <i>Total Calls for Service</i> | <i>1,158</i> |

### Finance Department

- The business tax division of the Finance Department accepted their first online payments in October. Three different residents utilized the service and everything went smoothly. The 838 past due invoices that were mailed Oct. 1 did not have the verbiage offering the online payment option but the invoices planned for Nov. 1 distribution, will.

### Human Resources

- Cigna was chosen as the new health insurance provider for employees beginning Jan. 1, 2017. *(Strategic Issues. Fiscal Issues.)*
- The Risk Manager conducted a class on fall prevention for field employees.
- Twenty-two employees received "Shout Out's" in October.
- In October, David Volpe was hired as a part-time Parks Attendant and Eduardo Peroldo was rehired as a stormwater technician.

### Law Enforcement

- On Oct. 3, an investigator filed charges against a juvenile female for her false accusations of sexual battery. The suspect filed a police report in which she claimed she was sexually battered by an unknown black male. After a thorough investigation, investigators found witnesses to the alleged sexual battery. The witnesses advised the sexual encounter was consensual. The unknown black male was actually a Hispanic juvenile, who was identified and also confirmed the sex was consensual. Based on the juvenile female falsifying the report, a charging affidavit was forwarded to the State Attorney's Office. **Case Status: Charges filed.**

- During Hurricane Matthew deputies worked double shifts. They conducted hurricane related traffic control for downed power lines and inoperative traffic lights and conducted roving patrols to reduce crime and maintain order.
- On Oct. 8, the Traffic Unit worked a serious crash involving a vehicle and pedestrian at Saxon Boulevard and Diane Terrace. A pedestrian suffered serious injury; however she is expected to survive.
- At 3 a.m. on Oct. 13, deputies responded to 1209 Buccaneer Ave. in reference to a person shot. Deputies made contact with the victim who had a gunshot wound to his left arm. The victim was transported to the hospital with non-life threatening injuries. The victim advised his roommate accidentally shot him. Information was later obtained that the shooting might not have been accidental; however, the victim is unable to provide any motive as to why he was shot. The case is being actively investigated. **Case Status: Active.**
- Justin Harnish burglarized a residence while armed with a firearm. The homeowners returned and confronted Harnish, who pointed the gun at the homeowners, threatening to shoot them. Air One, K9 and multiple deputies set up a perimeter. Harnish was eventually apprehended hiding in the bushes and was bitten by the K-9. The firearm was also recovered. **Case Status: Closed by arrest.**
- The Property Crimes Unit dismantled a violent group of burglars tied to numerous shootings and a home invasion. **Case Status: Active.**
- Nickolas Brown was entered as a missing juvenile on Oct. 25. Brown had active warrants for his arrest as well. Information was obtained through the investigation that Brown was going to commit an armed robbery. Brown was located prior to the robbery and post Miranda he confessed to planning the alleged robbery. Two additional suspects were involved. They have been identified and charges are being filed. **Case Status: Closed by arrest.**
- Deputies and Citizen's On Patrol worked the annual Spooktacular event Oct. 21-22. According to a report from Deltona's Traffic Unit Supervisor, "peak attendance was estimated in excess of 20,000."

## Parks & Recreation

- Parks & Recreation was responsible for the annual Spooktacular event Oct. 21-22. Over 50 different actors and actresses in costume and makeup assisted with the Haunted Trail. Almost 800 bags of candy were handed out to children on the hayride. An estimated 3,600 people went on the Haunted Trail. Public Works & Utilities was responsible for the zombie warehouse's 3,100 square feet of terror which included one room in the trail and six continuous rooms within the warehouse. The zombie warehouse included 34 "scare actors" and 11 support personnel for security and operations. Over 3,500 people went through the zombie warehouse.
- Parks & Recreation handed out many "thank you's" to employees that participated in the event, to Mark Manning, Karl Grebosz, Gene Simpkins, Shaun Toman, Jason Donley, Ron Smith, James Long, Jerry Powers, Shawn Curtis, Steve Maggio, Jerold Wasleski, Rommel Pesantes, John Latham, Tom Allesen, Miguel Perez Sr., Miguel Perez Jr., Donna Klein, Tyler Donley, Dick Geoffrey, Gerald Taylor, Marlene Brown, Crystal Edwards, Gladys Merced, Angela Meyers, Wanda Curry, Terra Kocis, Joyce Raftery, Janet Day, Karissa Cook, Elizabeth Keys, Denise Magliotti, Sherri Campbell, Wendi Jackson, Lee Lopez, John Skerrett, Durrell Young (Bethune-Cookman University intern), Scott Ruland, Crystal Harris, Bob Serpa, Jim Parrish, Tony Elam, Sonia Clay, Dave DeKruif, Richard Lovett, Danny Ron, Mark Gibson, William Fernandez, Heather Murray, Charles Rigdon, Tom Ruddy, Lonnie Wilson, Shawn Riggins, Dana Johnson, Dale Baker, Don Taylor, Joel Turney, Steve Roland, Bush Swisher, Dean Debose, Lisa Nadeau and Mike Petz.

## Planning & Development Services

- The Southwest Deltona Community Redevelopment Area will be brought to the City Commission for one update in sufficiency review from Volusia County. Following establishment of the CRA trust fund, a schedule will be created for the CRA board. *(II. Priority Objective. 2. Economic Development. Pursue the creation of CRA for Deltona Boulevard.)*
- Contractors bid for construction of the Center at Deltona. One withdrew and the next to the lowest bidder was submitted to the City Commission for approval. Upon a "Notice to Proceed," construction will begin. *(II. Priority Objectives. I. Fiscal Issues. New Senior Community Center.)*
- Staff worked on the following development applications:
  - ◆ Central Florida Regional Hospital Free-Standing Emergency Room-rezoning approved by City

Commission;

- ◆ Commercial lots on Howland Boulevard–platting.
- ◆ RaceTrac (Welcome Center Drive), Halifax Health, Gold Choice Assisted Living Facility–under construction;
- ◆ Lakeshore Loop Trail–under construction. *(II. Priority Objectives. 2. Economic Development. Work with existing businesses to expand/grow.)*
- As part of the State Road 472 Bold Initiative, FDOT is working on State Road 472 by adding lanes and resurfacing. Construction plans for Bold Initiative landscaping are underway. *(II. Priority Objective. 7. Internal and External Communication. Beautify gateways and key locations.)*
- The Sports Market Analysis consultant provided the final draft report of their findings to the City Commission for review. When staff receives comments back from the Commission, a final presentation can be scheduled if desired. *(II. Priority Objective. 8. Infrastructure. Determine a sports facility niche for the City (define the “stadium” concept.)*
- The Impact Fee Ordinance (No. 28-2016) and Sign Ordinance (No. 29-2016) are scheduled for the Planning & Zoning Board meeting for Nov. 16 and the City Commission meeting for Dec. 12. *(II. Priority Objective. 2. Economic Development. Promote customer service environment, including creation of one-stop shop concept and any required staff development/training to achieve it.)*
- The City’s Grant Writer is working on the following grants:
  - ◆ Utility grants for commercial sewer at the intersection of Finland/Saxon;
  - ◆ Florida Recreation Development Assistance Program (FRDAP) and other grants for the expansion of recreational trails;
  - ◆ Volusia County Environmental, Cultural, Historic and Outdoor (ECHO) for The Center At Deltona. *(II. Priority Objectives. 1. Fiscal Issues. Create a grants management program: find and write grants, administer grants and provide quarterly updates and pursue new/alternate revenue sources.)*

## Public Works & Utilities

- To date, the City’s contracted storm debris hauler has removed over 81,000 cubic yards of debris from City right-of-ways. We are finishing up our first pass and on Nov. 12 expect to begin our second sweep through the City beginning in Commission District 2. Residents do not need to call staff to schedule pickups. Every City-maintained roadway will be driven during the second sweep. This second sweep is the final sweep that will be conducted.
- Work on water main 4B remains on schedule and within budget. The contractor has provided a clearance package and has begun new service connections/tie-ins. Staff anticipates this project should be completed by mid to late November. *(II. Priority Objective. 9. Infrastructure. Preserve and increase the City’s water supply.)*
- Alexander Avenue RIB contractor has nearly completed excavation of all ponds and pipe installation. Pre-testing of pipe installations is complete. The contractor is working on a substantial punch list of items still to be completed. This project remains on-schedule and within budget. *(Strategic Issues. Infrastructure.)*
- The Fort Smith Boulevard Improvement Project Phase 4B includes three-laning Fort Smith Boulevard from Howland Boulevard to State Road 415. The project includes side street tie-ins, stormwater improvements and pedestrian and bike paths. The contractor continues to address minor closeout items to the satisfaction of the City. *(Strategic Issues. Infrastructure.)*
- Full testing of the now fully-staffed Eastern Water Reclamation Facility. *(Strategic Issues. Infrastructure.)*
- Staff is reviewing the roadways along with their pavement condition index to determine which roadways should be considered for resurfacing in fiscal year 2016-17. *(Strategic Issues. Infrastructure.)*