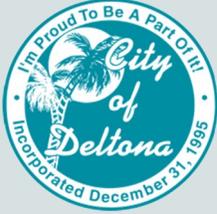


The City Manager's Monthly Report provides an update of staff action related to projects, programs and services.



Upcoming Meetings & Events September 2016

5		Labor Day holiday
6	5:30 pm	Agenda Review
	6:30 pm	City Commission Meeting
7	10 am-2 pm	FLOWMobile
8	8 am-12:30 pm	Career Source Program
9	3:30 pm	DEDAB Meeting
10	11 am-5 pm	Be The Change Rally
	7 pm	Concert in the Amphitheater: The Vibe
12	5:30 pm	City Commission Workshop
13	6 pm	Parks & Recreation Advisory Board
15	9 am	DRC Meeting
	5:30 pm	Citizen Accessibility Sub-Committee Meeting
19	5:30 pm	Agenda Review
	6:30 pm	City Commission Meeting
20	5 pm	Firefighters' Pension Board Meeting
	6 pm	Affordable Housing Advisory Committee
21	7 pm	Planning & Zoning Board Meeting
24	Noon-6 pm	Festival of Nations
26	5:30 pm	City Commission Workshop
27	5:30 pm	Senior Advisory Sub-Committee Meeting
28	5:30 pm	Special Magistrate



City Manager's Monthly Report

City Manager's Office

- During the month of August, 24 customer service surveys were collected. Twenty-one were marked "excellent," two were marked "excellent/good" and one was marked "excellent/average." One customer service included a comment stating the need for more bilingual employees. (*Il. Priority Objective. 2. Economic Development. Promote customer service environment.*)

Office of Economic Development

- In August, staff attended the Volusia County School's Academics Team Planning Business Partner Day, Team Volusia's Economic Practitioners Council, Volusia County School's Futures Take Stock in Children meeting, the Volusia County Department of Economic Development's second quarter update and met with Luis Nieves-Ruiz, Economic Development Program Manager of the East Central Florida Regional Planning Council.
- Met with Team Volusia staff including Chris Wimsatt on the development of a City incentive package, with Wimsatt and Matt Chesnut on the development of a branding program and the development of a "Site Selector Portal" for a new Economic Development website, linked to the City website, and with Keith Norden at City Hall as he spent time assisting with multiple City projects that TVEDC is involved with. (*Il. Priority Objective. 7. Internal and External Communication. Create a new branding slogan and implement a new marketing campaign.*)
- As the City's liaison to the Deltona Business Alliance, attended the August DBA meeting and a meeting to plan a joint Deltona Business Forum in October, bringing the City's businesses and DBA members together. (*Il. Priority Objective. 2. Economic Development. Work with existing businesses to expand/grow.*)
- Staff attended the International Council of Shopping Centers conference in Orlando. This two-day conference, offers the opportunity to meet, build relationships and renew relationships with retail, services and restaurant developers, as well as site selectors, commercial realtors, franchisees and franchisors. (*Strategic Issues. Economic Development: Provide a strategic focused effort towards economic development throughout the City to enhance existing businesses and attract new businesses.*)

Office of Public Information

- Staff worked to promote and market the following in August: a FLOWMobile visit, Music in the Amphitheater with Dayve Stewart, West Volusia Youth Baseball signups; varsity sports schedules for Deltona, Pine

Ridge and Trinity Christian high schools, Deltona Little League signups, Farm Share food distribution, SBDC class on "Learning to Leverage Social Media for Your Small Business," back-to-school safety messages from the VCISO, Zika messages from the State Department of Health, Coffee With a Cop, events at the library and environmental learning center, Commissioner Herzberg's Home Rule Hero Award, sandbag distribution, and the HOSA pancake breakfast. (III. Other Priority Objectives. City engagement and two-way communication.)

- Working on the October, November, December edition of the City newsletter. (III. Other Priority Objectives. City engagement and two-way communication.)

Building & Enforcement Services Department

- Staff has scheduled two more houses for demolition. The Fire Department is using them for training. Once the training is completed, they will be taken down, bringing our demolition total to eight. (II. Priority Objective. 4. Public Safety. Fund and implement a demolition program for homes in disrepair.)

Fire Department

- This month we recertified as a Storm Ready Community which we are granted through 2019. StormReady uses a grassroots approach to help communities respond to extreme weather—from tornadoes to hurricanes. Storm Ready helps communities respond to hazardous weather by providing emergency managers with clear-cut guidelines on how to improve their hazardous weather operations. (II. Priority Objective. 5. Public Safety.)

Structure Fires	5
Vehicle Fires	0
Wild Land, Grass, Trash	18
Miscellaneous Fire Calls	54
ALS Medicals / MVA	290
BLS Medicals / MVA	359
Hazardous Conditions	19
Service Calls	31
Good Intent	47
False Calls	01

Human Resources

- Staff received and are analyzing proposals for employee health care. (Strategic Issues. Fiscal Issues.)
- The Risk Manager conducted drug and alcohol training and powered industrial truck training for field employees.
- Seventeen employees participated in defensive driving training.
- Thirty employees received "Shout Out's" in August.
- The City welcomed four new employees this month: Water Operator, Kameron Van Kleeck hired Aug. 12; Firefighters Roberto Rodriguez and Aaron Murphy hired Aug. 26 and Stormwater Technician, Hector Algarin hired Aug. 26..

Total Calls for Service 824

Law Enforcement

- On Aug. 2, the Sheriff's Office hosted National Night Out at City Hall. This year's event was another success with approximately 2,000 people attending. Again, we had several vendors, law enforcement displays, crime prevention classes and demonstrations. Several area businesses partnered as well and donated food and door prizes.
- On Aug. 5, the Insight Credit Union, 1235 Howland Blvd., was robbed by a male implying he had a firearm. During the investigation, deputies developed several leads including the type of getaway vehicle used. After a thorough investigation, a suspect was identified and arrested. Several search warrants were served leading to the recovery of evidence that helped further develop the case against the suspect.
- On Aug. 9, the Kangaroo Express, 2798 Elcam Blvd., was robbed by two suspects armed with a handgun. Following the robbery, a suspect matching the description of one of the robbers was located by a patrol deputy. Investigators were called to the scene. After an investigation, both suspects were located and arrested. Both suspects provided full confessions.

- On Aug. 22, the SunTrust Bank, 892 Deltona Blvd., was robbed by a male with a firearm. Within two hours of the robbery, a suspect was identified and later arrested. Search warrants were executed and several items of evidence linking the suspect to the crime, were recovered.
- On Aug. 24, VCSO staff hosted “Coffee with a Cop” at McDonald’s, 2190 Howland Blvd. The event was well attended and deputies had positive encounters with residents.
- VCSO personnel investigated a grand theft case in August. The victim discovered his safe was completely emptied of the \$100,000 that was in it. Through investigation, it was discovered that William Rivera and Daryl Mercado purchased an identical safe, stole the victim’s safe and replaced it with the new, empty safe. Both Rivera and Mercado were charged accordingly and officers recovered approximately \$50,000.
- VCSO staff dismantled a burglary ring out of Daytona Beach. Three individuals were arrested for committing numerous burglaries and several auto thefts in Deltona.

Planning & Development Services

- The Southwest Deltona Community Redevelopment Area is being established by the City Commission. There are eight steps in the CRA creation process and the City has completed five of the eight, to-date. *(II. Priority Objective. 2. Economic Development. Pursue the creation of CRA for Deltona Boulevard.)*
- The new “Center at Deltona” received final comments which the project architect is addressing. The final interior decorations selections are underway and a rendering is in the works. Staff will present the project to the City Commission once they receive the rendering. *(II. Priority Objectives. 1. Fiscal Issues. New Senior Community Center.)*
- Staff worked on the following development applications:
 - ◆ Halifax Health (Halifax Crossings Boulevard is constructed and landscaped. Development is occurring on Phase 1 of the health campus site);
 - ◆ RaceTrac (Saxon/Finland): the projected grand opening is early September;
 - ◆ RaceTrac (Welcome Center): under construction;
 - ◆ Vineland Reserve Residential Planned Unit Development (RPUD): second and final reading of the ordinance is scheduled for Sept. 6;
 - ◆ Central Florida Regional Hospital Free-Standing Emergency Room: second and final reading of the ordinance is scheduled for Sept. 6;
 - ◆ Lakeshore Loop Trail: commencement in early October. *(II. Priority Objectives. 2. Economic Development. Work with existing businesses to expand/grow.)*
- The City Commission approved a Joint Participation Agreement with the Florida Department of Transportation. A scope of construction to be included in the JPA is in the works and construction should begin in April 2017. *(II. Priority Objective. 7. Internal and External Communication. Beautify gateways and key locations.)*
- The Sports Market Analysis consultant will make a presentation to the City Commission on Sept. 12. *(II. Priority Objective. 8. Infrastructure. Determine a sports facility niche for the City (define the “stadium” concept.)*
- The Impact Fee Ordinance (No. 28-2016) was discussed at the Aug. 22 Commission Workshop. Staff is researching answers to questions raised by the discussion. *(II. Priority Objective. 2. Economic Development. Promote customer service environment, including creation of one-stop shop concept and any required staff development/training to achieve it.)*
- The City’s Grant Writer is working on the following grants:
 - ◆ Housing & Urban Development (HUD) Emergency Capital Repair Grant Program;
 - ◆ HUD Technical and Capacity Building;
 - ◆ Florida Division of Emergency Management (FDEM) Post Disaster Redevelopment Plan;

- ◆ Economic Development Assistance Grants;
- ◆ Florida Recreation Development Assistance Program (FRDAP) Unique Abilities Grant;
- ◆ Volusia County Environmental, Cultural, Historic and Outdoor (ECHO) for The Center At Deltona, and
- ◆ Transportation and utility opportunities. *(II. Priority Objectives. 1. Fiscal Issues. Create a grants management program: find and write grants, administer grants and provide quarterly updates and pursue new/alternate revenue sources.)*

Public Works & Utilities

- Work on water main 4B remains on schedule and within budget. The contractor is conducting clearance testing so the new service connections can be completed. *(II. Priority Objective. 9. Infrastructure. Preserve and increase the City's water supply.)*
- The Alexander Avenue RIB contractor has nearly completed excavation of all ponds as well as pipe installation. Pre-testing of pipe installation is underway and the project is progressing on schedule and within budget. *(Strategic Issues. Infrastructure.)*
- The Fort Smith Boulevard Improvement Project Phase 4B includes the three-laning of Fort Smith Boulevard from Howland Boulevard to State Road 415. The project includes side street tie-ins, stormwater improvements and pedestrian bike paths. The contractor is closing out the project. *(Strategic Issues. Infrastructure.)*
- Staff continues testing of the Eastern Water Reclamation Facility which is now fully staffed. *(Strategic Issues. Infrastructure.)*
- Staff anticipates the final paving of 11th Avenue in late September along with the resurfacing of 5th Avenue, Lamson Terrace, English Drive, Tipton Drive and Webster Court. *(Strategic Issues. Infrastructure.)*
- The City's Stormwater Division had a very busy month planting trees and shrubs around multiple sites City wide.
- Stormwater staff distributed sand bags to residents in preparation for Tropical Storm Hermine.
- Stormwater staff is working on an in-house project at Normandy Boulevard and Hancock Drive as well as drainage improvements at 1216 Fountainhead Drive.

