

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



**May 29, 2015**

**City Calendar**

**June:**

- 01 6:30pm Commission meeting
- 03 10:00am FLOWmobile
- 06 10:00am Community Health Expo
- 08 5:30pm Commission workshop
- 09 6:00pm P&R Advisory Board
- 10 5:30pm Youth Advisory Board
- 12 3:30pm DEDAB meeting
- 13 2:00pm District 1 Town Hall Meeting-Commissioner Mitch Honaker (Harris Saxon Community Ctr.)
- 15 3:00pm FF Pension Board
- 6:30pm Commission meeting
- 17 10:00am FLOWmobile
- 18 9:00am DRC meeting
- 6:00pm Citizen Accessibility Sub-committee
- 22 5:30pm Commission workshop
- 23 5:30pm Senior Advisory Board
- 24 5:30pm Special Magistrate hearing

Visit [deltonafl.gov](http://deltonafl.gov) for event details.

**CONTACT US:**

Deltona's website: [deltonafl.gov](http://deltonafl.gov)  
 To find out who your Commissioner is, call Sandi, 386-878-8860.  
 To contact the entire City Commission, email: [commissioners@deltonafl.gov](mailto:commissioners@deltonafl.gov)



# Deltona City Manager's Weekly Report

**BUILDING & ENFORCEMENT SERVICES**

**DALE BAKER, DIRECTOR**

**Building Services Division** (Steve Roland, Assistant Director)

Building Permits issued for the week .....	102
Valuation of work permitted for the week .....	\$1,150,728
Building Inspections completed for the week .....	208
Fire plan reviews completed for the week .....	15
Fire Inspections completed for the week .....	46

**Enforcement Services Division:**

Requests for services this week .....	380
Animals impounded at the humane societies .....	6 dogs, 26 cats
Properties requiring grass to be cut by contractors .....	14 (\$560)
Money collected for animal tags, liens and return to owners .....	\$19,749
Foreclosures this week: Deltona – 8; County – 37; Total – 45.	

**CLERKS OFFICE**

**JOYCE RAFTERY, CITY CLERK**

2nd Floor HR/CC Walk-In Customers .....	17	
Newspapers .....	15	(7.5 hours)
Public Records Requests Received .....	6	
Documents imaged or modified, pages .....	2254	

**FINANCE DEPARTMENT**

**BOB CLINGER, FINANCE DIRECTOR**

- ◆ Participated in Webinar for Legistar (agenda preparation software).
- ◆ Attended Customer Service Training.
- ◆ Attended Florida Association of Business Tax Officials (FABTO) Conference.
- ◆ Attended meeting with Andrew Technologies regarding Time and Attendance.
- ◆ Continuing annual inventory.
- ◆ Preparing list of items for disposal for Commission approval.
- ◆ Business Tax Receipts had 26 walk-ins and 8 telephone inquiries; 5 Business Tax Receipts were issued.

**FIRE/RESCUE DEPARTMENT**

**MARK RHAME, FIRE CHIEF**

**Alarm summary**

Structure fire .....	0	BLS & misc. medicals .....	67
Vehicle fire .....	1	Hazardous condition .....	11
Wild land, grass, trash .....	6	Service calls .....	5
Miscellaneous fire calls .....	1	Good intent .....	20
ALS medicals .....	45	<u>False alarm calls .....</u>	<u>10</u>
		Total calls for service .....	166

## HUMAN RESOURCES DEPARTMENT

- ◆ Processed 11 Performance Evaluations in this period and received 17 applications for 3 posted vacancies.
- ◆ Processed one FMLA request.
- ◆ Scheduled interviews for position of Lead WasteWater Operator.
- ◆ Processed one new internship for Daytona State College student working with the IT Department.
- ◆ Coordinating with Halifax Health to conduct Lunch & Learn webinar for employees.
- ◆ Customer Service Training for employees was conducted by The Training Tree on 5/27.
- ◆ Processed two new ICMA loan application
- ◆ ICMA conducted individual employee meetings on 5/27.

## PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

- ◆ Dupont Lakes: Senior Softball Leagues.
- ◆ Harris Saxon Community Center: Boys and Girls Club After School Care.
- ◆ Wes Crile Park: Okinawan Martial Arts for all ages; Zumba class hosted twice a week.
- ◆ Parks & Recreation Department Maintenance Technicians assisted with preparing the Veterans Museum grounds by placing crosses in the ground to honor the local fallen heroes from Southwest Volusia County. Many laudatory comments were received on how nice the museum and grounds looked. People from all over Central Florida attended the Memorial Day Ceremony.
- ◆ Staff has met with several prospective vendors for the upcoming 4<sup>th</sup> of July Fireworks Celebration. Planning continues....
- ◆ Conducted a television interview with Public Information on the upcoming 4<sup>th</sup> of July Fireworks Celebration.
- ◆ Hosted the annual Memorial Day Soccer Tournament at Dewey Boster Sports Complex with the Orlando City Soccer Club. A total of 160 teams participated from all over the Southeastern part of Florida and Alabama.
- ◆ Planning continues for the upcoming Community Expo scheduled for June 6<sup>th</sup>.
- ◆ Delivered required chairs to Fire Station 65 for their event.



*Parks & Recreation Maintenance Technicians Shaun Toman (left) and Shawn Curtis (right) with Mayor John Masiarczyk (center) at the Veterans Museum grounds. KIA Crosses were placed to honor local fallen heroes (above).*



*City Hall grounds received a facelift by adding approximately 60,000 square feet of Zoysia grass in two phases. More landscaping improvements will be added in the future.*

**PLANNING & DEVELOPMENT SERVICES**

**CHRISTOPHER BOWLEY, DIRECTOR**

- ◆ Received a call from the Lake Sidney Shores applicant that the continuation of the item will be extended beyond the June 17<sup>th</sup> Planning & Zoning Board date. Should the Conditional Use application go forward from the applicant, notification to the community will occur.
- ◆ Received official word from FEMA that the City of Deltona is a CRS community. This affords our residents with a premium reduction in flood insurance policies.
- ◆ Reviewed the presentation to be presented at the June 16<sup>th</sup> AHAC meeting. The AHAC continues to address State mandated policies.
- ◆ Reviewed a roadway agreement for the Halifax Crossings BPUD project. The Agreement would convey Graves Avenue North in its existing form to the City, but not County utilities.
- ◆ Updated the Development Order template to create a more streamlined process for development approval.
- ◆ Met with the City Engineer on commercial nodes and utility provision to them.
- ◆ Discussed amendments to the Sign Ordinance with the City Attorney.
- ◆ Reviewed the Comprehensive Plan and the proposed Phase III of the Land Development Code.
- ◆ Attended the ECFPRC Sustainable Communities Grant Final Report presentation that addressed affordable housing in close proximity to SunRail stations.

**PUBLIC WORKS–DELTONA WATER, FIELD OPERATIONS**

**GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER**

**Deltona Water Customer Service**

DW – Lockbox .....	1416
Ebox .....	1345
Call Center calls .....	1334
Walk-ins/Drop Box .....	997
On-line payments .....	1519
IVR .....	919
EFT .....	371
Total on Disconnect List .....	123

**Public Works Traffic Division**

The Sign Shop: fabricated and installed 2 new street name signs, repaired 10 signs plus fabricated and installed 10 signs throughout Deltona including stop, curve, no trespassing and speed limit signs.

Asphalt: Repaired 2 asphalt repair work orders, repaired road in 2 different areas for Stormwater and Deltona Water and repaired 2 pot holes on Courtland Blvd.

**Public Works Field Operations**

Sidewalks were repaired at 4 locations; sod was installed at 27 locations.

**Fleet Maintenance Division**

24 vehicles and equipment were repaired and 4 Fire Station checks were made.



*Before and after road repair at Glencove & Courtland Blvd.*

**CITY MANAGER'S OFFICE**

**DALE BAKER, ACTING CITY MANAGER**

**Office of Economic Development (OED):**

(Jerry Mayes, Economic Development Manager)

- ◆ Vice Mayor Nancy Schleicher, Lee Lopez (Deltona Public Information Officer and Co-Team Leader), and I met with Robert Bowden, Director, Harry P. Leu Gardens in Orlando to discuss ideas for a 'natural botanical garden' in Deltona.
- ◆ The Deltona Barber Shop celebrated its 50<sup>th</sup> anniversary in May of this year and is Deltona's oldest existing business. As part of the City of Deltona's 20<sup>th</sup> anniversary, City Officials and guests celebrated with Emerson Cross, the owner of the Deltona Barber Shop, marking his Golden Anniversary (*pictured at right*). Speeches were given, stories of days past were told, a gold ribbon was cut, and the celebration included a cake decorated in a barber shop motif.
- ◆ Attended the Bethune-Cookman University Educational Justice Conference planning meeting. This is a conference to bring awareness or rectification of students that need additional educational assistance (ESOL, ESE, Title-1, etc.).
- ◆ Attended a Blue Spring Alliance forum to discuss current developments in the Blue Spring Basin. Water issues and availability are factors that affect economic development and new business construction.
- ◆ Prepared and submitted the DEDAB Working Meeting Agenda for the June 12 meeting.
- ◆ Attended the School Advisory Council (SAC) meeting for Deltona Middle School to stay current with county educational happenings and have some effect of the educational process within Volusia County.



*The WalMart Neighborhood Market (left) and the Florida Hospital Fish Memorial medical facility (below) are currently under construction.*

