

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



May 22, 2015

City Calendar

May:

- 25 HOLIDAY — CITY HALL CLOSED
- 26 5:30pm Sr. Advisory Subcomm.
- 27 5:30pm Special Magistrate hearing

June:

- 01 6:30pm Commission meeting
- 08 5:30pm Commission workshop
- 09 6:00pm P&R Advisory Board
- 10 5:30pm Youth Advisory Board
- 12 3:30pm DEDAB meeting
- 13 2:00pm District 1 Town Hall Meeting-Commissioner Mitch Honaker (Harris Saxon Community Ctr.)
- 15 3:00pm FF Pension Board
- 6:30pm Commission meeting
- 17 10:00am FLOWmobile
- 18 9:00am DRC meeting
- 22 5:30pm Commission workshop
- 23 5:30pm Senior Advisory Board
- 24 5:30pm Special Magistrate hearing

Visit deltonafl.gov for event details.

CONTACT US:

Deltona's website: deltonafl.gov
 To find out who your Commissioner is, call Sandi, 386-878-8860.
 To contact the entire City Commission, email: commissioners@deltonafl.gov



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	136
Valuation of work permitted for the week	\$1,016,037
Building Inspections completed for the week	241
Fire plan reviews completed for the week	6
Fire Inspections completed for the week	48

Enforcement Services Division:

Requests for services this week	471
Animals impounded at the humane societies	10 dogs, 18 cats
Properties requiring grass to be cut by contractors	17 (\$680)
Money collected for animal tags, liens and return to owners	\$2,875
Foreclosures this week: Deltona – 15; County – 60; Total – 75.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	27	
Newspapers	16	(8 hours)
Public Records Requests Received	4	
Documents imaged or modified, pages	3138	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Participated in Webinar: Taxability of Fringe Benefits.
- ◆ Participated in demo of a Time & Attendance program.
- ◆ Attended the Providence Blvd. Multi-Purpose trail scoping meeting. Those in attendance were the County Representative, Scott Martin; the Transportation Planning Organization (TPO) representative, Stephan Harris; the Feasibility Study Engineering Firm, Infrastructure Engineers; Scott McGrath; Jerry Mayes and myself. This meeting was for the consultant to get an idea of what we were looking for in the way of a multi-purpose trail and to come up with a fee proposal to give to the TPO for the Feasibility Study. Once a fee has been determined and agreed upon the TPO will invoice the City of Deltona for 10% of the cost of the study.
- ◆ Business Tax Receipts had 13 walk-ins and 21 telephone inquiries; 6 Business Tax Receipts were issued. The Cashier's Office processed 63 mailed-in checks, 98 walk-ins, 22 Credit Card Lien Searches, 40 Fire Inspection invoices and 38 payments for other departments.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	4	BLS & misc. medicals	67
Vehicle fire	0	Hazardous condition	2
Wild land, grass, trash	2	Service calls	9
Miscellaneous fire calls	4	Good intent	19
ALS medicals	68	<u>False alarm calls</u>	<u>4</u>
		Total calls for service	181



The Fire Explorers took a field trip to Clermont to participate in their FIRE-MATICS competition held at their Safety Day event on May 16. They had a great time and everyone was welcomed by the City.

For the competitions, the Deltona Fire Explorers participated against teams from Clermont, Ft. Meyers, Estero team A and B, Wakulla and one other team. Our group placed 2nd in two of the events; 3rd in four events; took 3rd place for overall; and received the sportsmanship award. Congratulation to our Deltona Fire Explorer Team! The next competition is in Plantation on June 27.

HUMAN RESOURCES DEPARTMENT

- ◆ Processed 14 Performance Evaluations in this period and received 8 applications for 3 posted vacancies.
- ◆ Processed one FMLA request.
- ◆ Processed one separation including exit interview: Russell Pallotta, Field Operations Foreman (Resigned).
- ◆ Processed one new internship for Daytona State College student working with the Communications office.
- ◆ Coordinating Nationwide Retirement meeting for employees.
- ◆ Coordinating with Halifax Health to conduct Lunch & Learn webinar for employees.
- ◆ Coordinating Customer Service Training for employees to be conducted on 5/27.
- ◆ Processed on new ICMA loan application.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Brought forward a variance application (VR15-001) to the Planning & Zoning Board, per a request from a homeowner at 2845 Redbug Court to add a carport to their home.
- ◆ Per a request from the applicant, continued the Lake Sidney Shores Conditional Use application. A continuation date for the Planning & Zoning Board has not been schedule at this time.
- ◆ Conducted a cursory vacant land analysis of available properties in the City and an average cost per acre for large vacant tracts.
- ◆ Researched property ownership within the Saxon Boulevard corridor for a potential commercial use. The site currently has residential entitlements on the property.
- ◆ Provided data and analysis to the CRA consultant and conducted a conference call with the consultant to focus on those measureable factors that contribute to blight within the CRA boundary. Began the process of getting a legal description for the CRA boundary.
- ◆ Coordinated with the Impact Fee consultant and will receive the first draft of their report in early June.
- ◆ Provided the research and data for an amendment to the Comprehensive Plan and Land Development Code concerning on-site sewage treatment systems.
- ◆ Completed department budget efforts.

- ◆ Worked with the applicants for an NSP home located at 1768 Philadelphia that now has a contract.
- ◆ Attended the AHAC (Affordable Housing Advisory Committee) meeting and continued work on the statutory requirements that the committee should review.
- ◆ Reviewed the Comprehensive Plan and recommended amendments for the EAR-based amendment cycle.
- ◆ Received a continuation from the applicant for the Fernanda Landings project.

PUBLIC WORKS–DELTONA WATER, FIELD OPERATIONS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Deltona Water Customer Service

DW – Lockbox	1407
Ebox	1246
Call Center calls	1179
Walk-ins/Drop Box	940
On-line payments	1666
IVR	777
EFT	712
Total on Disconnect List	73

Public Works Traffic Division

The Sign Shop: fabricated and installed 19 new street name signs, repaired 4 signs plus fabricated and installed multiple chevron , curve and speed limit signs along Norvell Ct.

Asphalt: Repaired 4 asphalt repair work orders.

Thermoplastic Striping: The City Hall parking lot was restriped with 12” white stop bar lines (284’) and 12” white crosswalk lines (98’).

Public Works Field Operations

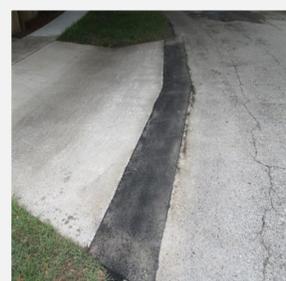
Sidewalks were repaired at 3 locations; sod was installed at 2 locations; and road edge was installed at 2132 Hainlin Ct. (pictured right).

Fleet Maintenance Division

33 vehicles and equipment were repaired and 6 Fire Station checks were made.

Stormwater Division

Manny Rodriguez Park Drainage Improvements Project (below).



CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Office of Economic Development (OED):

(Jerry Mayes, Economic Development Manager)

- ◆ As a member of the Florida Brownfields Association's Outreach Committee, attended a teleconference regarding outreach on the subject of the Florida Legislature's changes to the status and use of Brownfields.
- ◆ Attended a webinar hosted by the 'Office of Greenways and Trails' regarding the 2015 Opportunity Map Update. The City is working diligently on these quality of life/tourism generating amenities for the City of Deltona.
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- ◆ Met with Rick Demeter, the Chairperson for DEDAB, and reviewed the presentation of the 1st Quarter's Commission Report by this Citizens Volunteer Board.
- ◆ Met with Danny Young of Zev Cohen and teleconferenced in Erin Gawera of U.S. Fish & Wildlife and will include the completion of the Deltona Scrub Jay Mitigation Plan in the 2015-2016 budget.
- ◆ Attended a meeting of the Metropolitan Economic Development Organization (M.E.D.O.), a regional economic development cadre representing Oviedo, Longwood, Lake Mary, Sanford, DeBary, Deltona, Orange City, and Deland. These economic developments are working on regional projects to enhance cities in the Northwest Seminole and Southwest Volusia Counties. This meeting was hosted by the City of Sanford and Mayor Jeff Triplett of Sanford was the guest speaker.
- ◆ Attended the Volusia County Division of Economic Development 1st Quarter Report on the state of Volusia County and the major cities within the county.
- ◆ Attended the Bethune-Cookman University Educational Justice Conference planning meeting to bring awareness or rectification of students that need additional educational assistance (ESOL, ESE, Title-1, etc.).