

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



May 15, 2015

City Calendar

May:

- 18 6:30pm Commission meeting
- 19 5:00pm Firefighters Pension Bd
6:00pm AHAC committee
- 20 10:00am FLOW/mobile
7:00pm Planning & Zoning Bd
- 21 5:45pm Citizen Accessibility sub
- 25 HOLIDAY — CITY HALL CLOSED
- 26 5:30pm Sr. Advisory Subcomm.
- 27 5:30pm Special Magistrate hearing

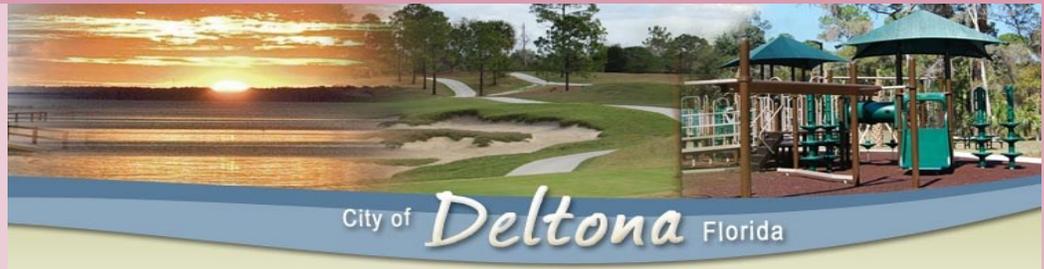
June:

- 01 6:30pm Commission meeting
- 08 5:30pm Commission workshop
- 09 6:00pm P&R Advisory Board
- 10 5:30pm Youth Advisory Board
- 12 3:30pm DEDAB meeting

Visit deltonafl.gov for event details.

CONTACT US:

Deltona's website: deltonafl.gov
To find out who your Commissioner is, call Sandi, 386-878-8860.
To contact the entire City Commission, email: commissioners@deltonafl.gov



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	82
Valuation of work permitted for the week	\$811,795
Building Inspections completed for the week	287
Fire plan reviews completed for the week	5
Fire Inspections completed for the week	287

Enforcement Services Division:

Requests for services this week	412
Animals impounded at the humane societies	10 dogs, 20 cats
Properties requiring grass to be cut by contractors	4 (\$160)
Money collected for animal tags, liens and return to owners	\$2,565
Foreclosures this week: Deltona – 26; County – 79; Total – 105.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	22	
Newspapers	16	(9 hours)
Public Records Requests Received	12	(\$4.49 collected)
Documents imaged or modified, pages	1681	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ FY15/16 budget process is underway. Besides working on its own budget, Finance is working with all departments to get budget estimates for purchases for the next fiscal year.
- ◆ Quotes have been obtained for steam cleaning carpets at City Hall, and work will be scheduled during May.
- ◆ Staff attended a Community Redevelopment Area (CRA) meeting with Chris Bowley, Ron Paradise (Planning & Devt.), Jerry Mayes (OED), and Bob Gray (Strategic Planning Group) regarding "Findings of Necessity" for the CRA's advancement through the County approval process.
- ◆ Business Tax Receipts had 13 walk-ins and 16 telephone inquiries; 3 Business Tax Receipts were issued. The Cashier's Office processed 51 mailed-in checks, 142 walk-ins, 36 Credit Card Lien Searches, 54 Fire Inspection invoices and 19 payments for other departments.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

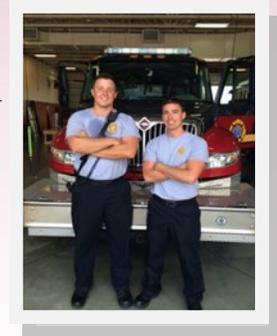
Structure fire	0	BLS & misc. medicals	64
Vehicle fire	0	Hazardous condition	4

Wild land, grass, trash	2	Service calls	3
Miscellaneous fire calls	4	Good intent	24
ALS medicals	37	False alarm calls	7
		Total calls for service	145



Lt. Christine Gallagher and Lt. John Viccaro organized a “meet and greet” at Pride Elementary for Teacher Appreciation Week. The Firefighters Union provided bagels, coffee and orange juice, and the “Pink Engine” was brought out for photo opps. During the next school year, we hope to visit every school within the City limits of Deltona.

*Welcome to our newest Firefighters—
Firefighter Daniel Booth and Firefighter Bryan Grube.*



Guess Who?

Commissioner Soukup suited up with the Deltona Fire Department and participated in the Burn Building Training this week at Tiger Bay.

HUMAN RESOURCES DEPARTMENT

- ◆ Processed 7 Performance Evaluations in this period and received 24 applications for 4 posted vacancies. Posted one internal position: Field Operations Foreman; processed two FMLA requests, and coordinated two “fit for duty” physicals.
- ◆ Conducted Employee health insurance committee meeting with Melissa Chapin, UHC account representative.
- ◆ Coordinated FRS (Florida Retirement Services) workshop for employees: “Using the FRS to Plan for Your Retirement”, which will be held in June.
- ◆ Coordinating Nationwide Retirement meeting for employees.
- ◆ Researching Affordable Care Act measurement periods for report requirements.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ In order to provide area residents with additional information, the applicant for the Lake Sidney Shores Conditional Use Application has requested a continuance from the May 20th Planning & Zoning Board hearing to the June 17th hearing.
- ◆ Reviewed the City’s Comprehensive Plan in preparation for the scheduled Evaluation and Appraisal Report-based Amendments with the State of Florida. Staff is at the first level of review, for the purpose of making recommendations for goals, objectives, and policies to keep, rewrite, or eliminate.
- ◆ Coordinated with the consultant for the Impact Fee Study. Burton & Associates is completing the first draft of the report that will be presented to the City Manager and City Attorney, and thence to the Commission at a workshop, before a resolution is drafted for a public Commission hearing.

- ◆ Provided data and analysis to the consultant for the Southwest Community Redevelopment Area. Strategic Planning Group is compiling the information to follow Volusia County’s procedures for a community to be awarded a Delegation of Authority.
- ◆ The City was told by FEMA that the new CRS rating is in effect as of May 1, 2015. (This list is not yet published on the FEMA website.)
- ◆ Confirmed funding for the Lakeshore Multi-Use Trail. The next step is to place out for bid for a site contractor, coordinate the FDOT Local Agency Plan (LAP) program, and work with FDOT, the TPO, and Volusia County ECHO for funding reimbursements for part of the project.
- ◆ The Saxon/Finland commercial sewer construction plan set is in design. Staff is also requesting a 15-ft. wide easement along the north side of the proposed RaceTrac retail store site that would allow the extension of sewer lines between Finland Drive and W. Apache Circle, which is in advanced strategic planning.

PUBLIC WORKS–DELTONA WATER, FIELD OPERATIONS GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Deltona Water Customer Service

DW – Lockbox	2249
Ebox	1611
Call Center calls	1411
Walk-ins/Drop Box	1189
On-line payments	1582
IVR	834
EFT	848
Total on Disconnect List	131

Public Works Traffic Division

The Sign Shop: fabricated and installed 11 new signs and repaired 2 signs.

Asphalt: Repaired a 12’x8’ section of road at 1215 Wellington.

Thermoplastic Striping: The City Hall parking lot was restriped with 6” double yellow center lines (200’), plus 6” and 12” white lines (357’) (*pictured below*); 6” double yellow center lines were done on Catalina; 12” white stop bars and 12” white crosswalks were done at Deltona and Enterprise.



Public Works Field Operations

Sidewalks were repaired at 4 locations; drop offs were repaired at 17 locations; sod was installed at 1 location.

Fleet Maintenance Division

27 vehicles and equipment were repaired and 6 Fire Station checks were made.

CITY MANAGER'S OFFICE**DALE BAKER, ACTING CITY MANAGER****Public Information Office (PIO):** (Lee Lopez, Public Information Officer)

DeltonaTV: This period, the PIO recorded 2 episodes of "Stay Fit for 2015", including post production work, and production of an Opening animation for the program. Also produced Opening animations for the "Solo Notes, "From the Front Page", and "On Stage With" programs. Recorded the Lauren Mitchell concert in the Amphitheater on May 9th. Confirmed the hire of 4 interns from Seminole County School District; recorded an installation video with J&J Security for Deltona Business Alliance program.

Media Inquiries: Provided information regarding the Lake Sidney development meeting to Central Florida News 13 and WFTV-TV; provided information regarding the contract and hiring of the new City Manager to the News Journal and the West Volusia Beacon; working with the Finance Department and the City Clerk's Office for the West Volusia Beacon records request for credit card receipts and City Attorney-Mayor emails.

Other: Created the poster for the Lauren Mitchell Band concert at the amphitheater; published the May issue of "The Pride"; working with Jerry Mayes for the 50th Anniversary of the Deltona Barbershop; preparing for the July 4th Fireworks Extravaganza.