

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.

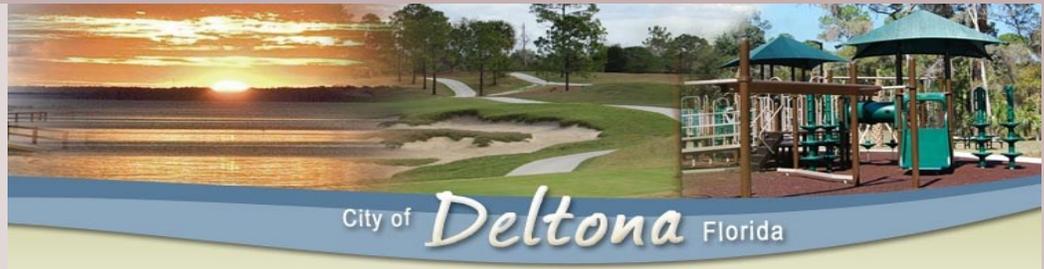


March 13, 2015

City Calendar

March:

- 14 9:00am Wags N Whiskers
- 2:00pm District 1 Town Hall Meeting, at Harris Saxon Park
- 16 6:30pm Commission meeting
- 19 5:30pm Citizen Accessibility Sub
- 6:00pm Wm S Harvey Scholarship Committee
- 6:00pm AHAC Committee
- 23 5:30pm Commission workshop
- 24 5:30pm Sr Advisory Subcomm
- 25 10am-2pm FLOWmobile
- 5:30pm Special Magistrate
- 28 10:00am Eggstravaganza



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	89
Valuation of work permitted for the week	\$811,806
Building Inspections completed for the week	190
Fire plan review completed for the week	18
Fire Inspections completed for the week	46

Enforcement Services Division:

Requests for services this week	361
Animals impounded at the humane societies	33
Properties requiring grass to be cut by contractors	3 (\$120)
Money collected for animal tags, liens and return to owners	\$2,094
Foreclosures for this week: Deltona – 31; County – 70; Total – 101.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	11	
Newspapers	16	(9 hours)
Public Records Requests Received	5	
Documents imaged or modified, pages	1233	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Preparations are underway for the upcoming budget year and materials are being prepared for distribution to Department Directors. Meanwhile, the FY2013/14 CAFR materials are being printed for distribution.
- ◆ Finance staff attended a Florida League of Cities regional seminar: Best Budget Practices–Municipal Revenue Sources.
- ◆ The Selection Committee and Tindale Oliver could not come to a mutual agreement regarding the scope of work and the cost—\$40,000—for Planning Services for the Southwest Volusia CRA, and negotiations have been terminated. The Committee chose to move on to the next firm, Strategic Planning Group. An agreement was reached as to scope and cost, and will be brought before the Commission for approval.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	4
Vehicle fire	0
Wild land, grass, trash	4
Misc. Fire	4
ALS Medicals	46

BLS & Misc. Medicals	89
Hazardous Condition	3
Service Calls	4
Good Intent	16
False Alarms	11
TOTAL CALLS	191

- ◆ The “Fight for Air Climb” is a unique fundraising event for the American Lung Association in Orlando. Participants compete on how fast they climb a 25 flight stairwell with full gear. For the past two years, the Deltona Fire Department has come in First Place. This year, the team consisted of Chief Mark Rhame and Firefighters White, Breedlove, Payler Quarberg and Drew. The team came in First Place for the Air Climb, for the third year in a row.



HUMAN RESOURCES DEPARTMENT

- ◆ Processed 8 Performance Evaluations; received 9 applications for 3 posted vacancies; processed 2 FMLA requests.
- ◆ Conducted fire/emergency training for all employees.
- ◆ Working with Central Florida Regional and Sheridan to correct improper billing of recent Calcium Scans.
- ◆ Working with United Healthcare to correct a Worker’s Compensation claim, and to resolve an employee coverage issue.
- ◆ Compiling additional Health Insurance survey information from other Volusia County cities for the Insurance Committee.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

Dewey O. Boster: Preparations are underway for the Eggstravaganza event on March 28th.

Dupont Lakes: Senior Softball Leagues.

Harris Saxon Community Center: Boys & Girls Club After School Care.

Keysville Dog Park: Wags & Whiskers event, Saturday, March 14th, 9:00am.

Vann Park: Deltona Little League season continues.

Wes Crile Park: Okinawan Martial Arts for all ages; Game Changers Basketball thru March 28th.

- ◆ Participated in Health Insurance Committee meeting; met with City staff to discuss Votran; met with Universal Engineering Sciences regarding inspection of the Deltona Community Center; met with Matiza Vazquez regarding the multi-cultural event tentatively scheduled for October.

The new Pavilion at Campbell Park has been completed, with attractive landscaping in place.



PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Planning staff created an exhibit for a potential new City Community Center.
- ◆ Prepared the Planning & Zoning Board Quarterly Report for the 1st Quarter of 2015.
- ◆ Met with the development team for a new assisted living facility in the Activity Center, and conducted research in the Comprehensive Plan and Land Development Code for it.
- ◆ Met with RaceTrac about a potential new site in Deltona; met with the applicant for Harmony Chiropractic Clinic; met with FDOT and the St. Johns River Water Management District for proposed roadway improvements to Saxon Blvd.
- ◆ Prepared the Conditional Use package and conducted development review for the proposed Lake Sidney Shores residential project.
- ◆ The Community Development team met to discuss the creation of a policy to address homelessness. Any policy proposed would be brought to the Affordable Housing Advisory Committee (AHAC) before going forward.
- ◆ Created the Agenda Memo for the re-designation of HOPWA (Housing Opportunities for Persons with AIDS) funds that are allocated through Deltona to be used throughout Volusia County.

PUBLIC WORKS–DELTONA WATER, FIELD OPERATIONS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Deltona Water Customer Service

DW – Lockbox	2310
Ebox	1789
Call Center calls	2506
Walk-ins/Drop Box	1429
On-line payments	1765
IVR	848
EFT	858
Total on Disconnect List	106

EWRF Progress:

Setting stairs for the pretreatment structure.



Installing supply air ducts on the 1st floor of the Operations Building.



Inspection & Engineering Services:

Code Enforcement requested Public Works assistance with a damaged sidewalk along Austin Avenue. The sidewalk had been damaged during recent tree work performed by a contractor the homeowner had hired, and Code Enforcement was unable to obtain the contractor's contact information. Public Works repaired the sidewalk. Public Works, Code Enforcement and Risk Management continue the effort to obtain reimbursement for the repair. Before/after pictures below.



Traffic Division:

- ◆ The Sign Shop repaired 4 signs, and fabricated and installed 18 new street name signs plus 6 other signs at various locations.
- ◆ Eight asphalt repairs and thermoplastic stripings were completed, and a 12'x6' section of road at 180 Magnolia Woods was repaired.
- ◆ Shown below are several before and after photos of Asphalt road patches and edge repairs that were done recently.

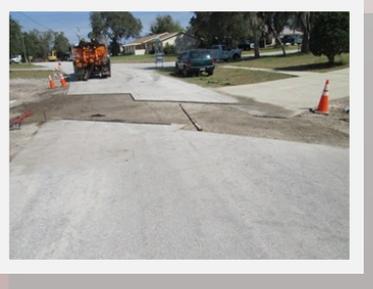
Road edge repair at N Normandy & Epic Theatre.



Waycross & Persian road edge repair.



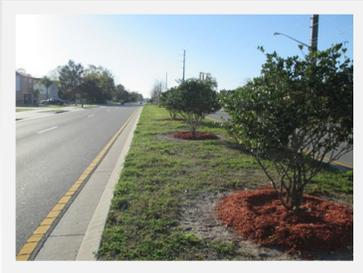
Road patch at Eric & Bentley.



Below are before and after photos of major medians that were beautified with mulching.



Elkcum Median mulching.



S. Howland mulching.

- ◆ Fleet Maintenance Division performed 47 vehicle and equipment repairs, and 13 Fire Department Station checks.

CITY MANAGER’S OFFICE

DALE BAKER, ACTING CITY MANAGER

Office of Economic Development (OED): (Jerry Mayes, Economic Development Manager)

- ◆ Attended the Alliance for Public Schools “Community Voice” meeting.
- ◆ Participated in two Florida Brownfields Association teleconferences.
- ◆ Prepared the agenda packages for both DEDAB Sub-committees.
- ◆ Met with Lee Lopez regarding the “Audubon Report” and “Dollars & Sense” programs.
- ◆ As a member of the Volusia School District’s ‘Career Connection Cadre’, participated Volusia County Schools Career Connection Annual Retreat. This was a planning session to make recommendations to the Volusia School District regarding future needs and improvements in the Academy System. I was able to interact with the Media and Healthcare Academy leaders from Deltona High School.
- ◆ Met with John Wanamaker and Rosie Hartman of Coldwell Banker Commercial AIA Group to discuss the ‘Business Park’ project for the City.
- ◆ Developed speaking points on Deltona’s economic development efforts for the Mayor to use at upcoming meetings.
- ◆ Met with Matt Petro of Retail Strategies, a consultant company that specializes in the recruitment of retail businesses. Retail Strategies will put together a 3-year plan for retail recruitment. If accepted, the proposed plan will be included in the proposed OED Budget for FY2015/16.
- ◆ Attended the meeting of the Team Volusia Economic Developers Council. This meeting featured Mr. John Jones of Littlejohn, a consultant company that specializes in development research, who spoke on the following topics: “What’s our target market sector and what do we need to do to prepare for it? What business mix do we want to solicit for these sectors? How do we prepare that sector to become a target market sector?”