

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



January 30, 2015

City Calendar

February:

- 02 6:30pm Commission meeting
- 04 10:00am FLOWmobile
- 09 5:30pm Commission workshop
- 16 6:30pm Commission meeting
- 18 10:00am FLOWmobile
- 23 5:30pm Commission workshop



Deltona City Manager's Weekly Report

CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Office of Economic Development (OED):

(Jerry Mayes, Economic Development Manager)

- ◆ FDOT representatives met with City staff this week for a very informative discussion regarding the upcoming widening/construction work on Interstate-4.
- ◆ Visited the successful Seminole State College Incubator at Port of Sanford along with John Wanamaker, Steve Burley, and Alison Stettner. Volusia County and the University of Central Florida are continuing research and planning for a potential incubator in West Volusia.
- ◆ Solicited Dr. Daniel Cox of the Volusia School District as a speaker for the DEDAB (Deltona Economic Development Advisory Board) Educational & Medical Subcommittee, which is interested in the School District's "Career & Technical Education" program.
- ◆ Addressed a group of Pine Ridge High School Juniors and Seniors on Employability Soft Skills as a preparation toward Workforce Development.
- ◆ An ad hoc, regional economic development group called "MEDO" (Municipal Economic Development Organization) has formed with economic development practitioners from Debarry, Deland, Deltona, Lake Mary, Orange City, and Sanford.



Riverside Cycles, located at The Fountains Plaza, 777 Deltona Blvd #18, had their ribbon cutting on January 22nd, with elected City Officials attending.

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	77
Valuation of work permitted for the week	\$318,175
Building Inspections completed for the week	208
Fire plan review completed for the week	3
Fire Inspections completed for the week	43

Enforcement Services Division:

Requests for services this week	332
Animals impounded at the humane societies	23
Properties requiring grass to be cut by contractors	1
Money collected for animal tags, liens and return to owners	\$52,282
Foreclosures for this week: Deltona – 56; County – 71; Total – 127.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	9	
Newspapers	16	(8 hours)
Public Records Requests Received	3	(\$5.32 collected)
Documents imaged or modified, pages	401	
Large scale drawings imaged, pages	10	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Working on full implementation of the Comprehensive Annual Financial Report building system.
- ◆ Held conference call with Burton and Associates regarding beginning work on the Impact Fee Studies.
- ◆ Received five proposals for Planning Services for Southwest Volusia Community Redevelopment Area and prepared Selection Committee materials.
- ◆ Conducted Davis Bacon Interviews for the Campbell Park Shuffleboard contractor’s concrete subcontractor, 3-J’s Concrete.
- ◆ Participated in the grants steering committee meeting, where we discussed: a) The pros/cons of a grants writer; b) The status of the Memorandum of Understanding with the Audubon Society and the benefit it would be to the City’s efforts to fund more park/cultural projects with Foundation funding that is only available to 501(c)3 Organizations and not municipalities; c) The status of grant funded construction projects; and d) The need to find an alternative North/South trail through the City, as there is not enough Right of Way on Providence Blvd to fit a 12 foot wide multi-purpose trail.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	2
Vehicle fire	0
Wild land, grass, trash	3
Misc. Fire	2
ALS Medicals	51
BLS & Misc. Medicals	69
Hazardous Condition	4
Service Calls	8
Good Intent	17
False Alarms	7
TOTAL CALLS	163

Deltona FireFighters participated in Literacy Week as Readers at Forest Lake Elementary this week.



This week, FF administration attended Fire Rescue East–Labor Management and Human Resource training; attended the Fire Rescue East Conference in Daytona; and instructed an Advanced Life Support Class (ACLS). Deltona FireFighters participated in Literacy Week as Readers at Forest Lake Elementary this week.

HUMAN RESOURCES DEPARTMENT

Processed 12 Performance Evaluations and received 12 applications for 2 posted vacancies; processed 1 FMLA request; 1 ICMA-RC request, 2 Workers Comp notices of injuries, coordinated several “return to work” physicals, and conducted. HR manager and HR Analyst attende NBCE Health Benefits conference.

PARKS & RECREATION DEPARTMENT**STEVE MOORE, DIRECTOR**Dewey O. Boster: West Volusia Youth Baseball opening day February 7th.Dupont Lakes: Senior Softball Leagues.Harris Saxon Community Center: Boys & Girls Club After School Care.Wes Crile Park: Okinawan Martial Arts for all ages; Game Changers Basketball February 7th to March 28th.**PLANNING & DEVELOPMENT SERVICES****CHRISTOPHER BOWLEY, DIRECTOR**

- ◆ Reviewed the Halifax Crossings Final Engineering Plans and Preliminary Plat for DRC.
- ◆ Mapped areas of the City with commercial zoning designations that are deficient for commercial sewer and/or commercial water lines.
- ◆ Attended a conference call with Burton & Associates to introduce the City's team working on the project. The study will update the impact fee rates for City transportation, parks, law enforcement, and fire/rescue fees.
- ◆ Reviewed Florida Senate Bill 392, which proposes changes to enterprise zones and adds monitoring and board creation criteria.
- ◆ Met with the Florida Department of Transportation (FDOT) concerning utility design associated with the expansion of Interstate 4.
- ◆ Worked with the Engineer of Record and a potential buyer for the Fernanda Landings project.
- ◆ Followed up with the Florida Hospital Health Campus development team concerning their development within the Saxon Sterling Silver BPUD project. They will need to coordinate with the Saxon WalMart development team for the installation of the mast-arm traffic signal at Sterling Silver Boulevard.
- ◆ Linked the potential developer of an assisted living facility (ALF) with a property owner that has multi-family (RM-1) zoned property with signalized access to Howland Boulevard.
- ◆ Received the request for proposals (RFPs) for the proposed Southwest Volusia CRA.
- ◆ Met with the Grants Steering Committee concerning recreational trail projects that are underway – the Lakeshore Loop Trail design and the Powerline Trail design. Both projects are being conducted through the TPO.
- ◆ Prepared building elevations for a proposed Senior/Community Center that could be built to replace the existing facility.

PUBLIC WORKS**GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER****Field Ops Division:**Sidewalks: *Pictured below—Forming and pouring new sidewalk on Candlewick St., within one mile of elementary schools.*

184'x6' of sidewalks were also installed at 1090 Ft. Smith Blvd, and drop offs were repaired at two locations.

Traffic Division:

A City-owned lot with an abandoned pool at 1834 Tripoli Ave was cleaned up:





Before



During



After



Storm Water Division:

StormWater has started the drainage improvements at 2062 Apricot Drive. This project (*pictured left*) consists of installing 500' of 15" HDPE pipe, three new drainage structures, and one tie-in.

Fleet Maintenance Division:

Repaired 35 vehicles and equipment, performed 10 Fire Station checks, and 6 road calls/parts runs/deliveries.

UTILITIES

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Customer Service

DW – Lockbox	1609
Ebox	1240
Call Center calls	1402
Walk-ins/Drop Box	784
On-line payments	724
IVR	712
EFT	366
Total on Disconnect List	156