



CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Dave Denny, Acting City Manager
Subject: Weekly Courtesy Report
Date: April 26, 2013

CITY MANAGER'S OFFICE thru 04/26/2013

Drug Take-Back Day:

Exhibit A, attached – Volusia County Sheriff's Office News Release announcing five drop-off locations for the "Drug Take-Back Day" this Saturday, April 27th. Unused, unwanted and expired prescription drugs can be dropped off in DeLand, Deltona, DeBary, Holly Hill and New Smyrna Beach from 10:00am to 2:00pm. The event is free and anonymous, safe and convenient, and combats misuse of prescription drugs especially by relatives and family members.

Progress Energy Tree Pruning Crews:

Exhibit B, attached – Progress Energy crews will be pruning trees along electric lines served out of the Deltona Substation at 2645 Enterprise Road during the next few months. Part of the pruning activities will require climbing in rear lot areas. Tree crews will be supervised by certified arborists. If there should be any questions or concerns regarding these activities, please contact the Senior Forester, Betsy Webb, at Progress Energy.

Communication (Lee Lopez, Public Information Officer):

- Updated DeltonaTV schedules and programming for the week of April 27th.
- Updated messages on City Welcome Signs.
- Updated NSP Carousel of Homes slides for DeltonaTV.
- Created Power Point photo presentation for Parks Department "Volunteer Appreciation Lunch".
- Working with the Mayor's Office on preparations for the Hurricane Seminar
- Working with the Mayor's Office on preparations for the 2013 Budget Round Table.
- Working with the IT Department to finalize the Request For Quote (RFQ) for Wiring Schematics/TV Room, and the Request For Proposal (RFP) for Playback Broadcast System/TV Room.
- Post-production/completion of DeltonaTV local programs "Code Enforcement Notebook" and "Deltona Fire Bulletin".
- Finalizing new on-air schedule for DeltonaTV, incorporating new local programs—Economic Development Report, Code Enforcement Notebook, Deltona Fire Bulletin, and Your Parks & Recreation Update, and Pentagon Channel programs—"Grill Sergeants", "Battleground", "Fit for Duty" and "Armed Forces Boxing."
- Working with the Volusia County Sheriffs Office to produce and videotape a monthly program regarding public safety and law enforcement, to air on DeltonaTV.
- Met with Larry Kent/Burger King Restaurants to review the photo project, "Recognizing Deltona's EMTs".
- Videotaped the dedication of Audubon Park and the subsequent trail tour with an Audubon Society representative.
- Started work on the May issue of the employee newsletter, the Pride.
- Attended the planning meeting for the July 4th Fireworks event.

Press Release/s:

- Child Seat Safety/Deltona Fire

Media Relations:

- Provided information regarding the Audubon Park dedication, the City's athletic fields, and the City's Farmers Market returning, to *Al Everson/West Volusia Beacon*.
- Provided information regarding Daytona State's interest in purchasing the City Hall complex, to *Blaine Tolison/WFTV-TV Ch. 9*.
- Provided information regarding Daytona State's interest in purchasing the City Hall complex, and the City's proposal to install "pay for use" lighting at City parks, to *Mark Harper/Daytona News-Journal*.

Business Development (Jerry Mayes, Economic Development Manager):

- Met with financial institution (name under confidentiality request) regarding their expansion with a new facility in Deltona.
- Completed draft of Deltona Economic Development Advisory Board's (DEDAB) First Quarter Report to the Commission, which will be presented to the Commission on May 6th.
- To build regional unity, attended the ribbon cutting for Frontier Communications in Deland.
- Lee Lopez, Public Information Officer, and I met with Renee Tallevast, Executive Director, West Volusia Tourism Bureau, to discuss various potential types of tourism in SW Volusia County, and Deltona in particular.
- Met with Paris Pena and Tracey Sandell to discuss their interest in forming a "Deltona Business Association".
- Began preliminary budget planning for FY2013-14.
- Attended the City's formal dedication of the Audubon Park, a bird watching and nature-orientated park located at Doyle Road and Lush Lane. The park is accessible via the parking lot at Lush Lane and by a bicycle pass-through gate on the new River-2-Sea Trail (walking and bicycling). Over fifty bird species have been documented by the Audubon Society. Speakers were Deltona City Mayor John Masiarczyk, Volusia County Councilperson Pat Northey, and Seminole Audubon Society President Faith Jones. Eli Schaperow, Deltona City resident/Audubon Society member/nature photographer did a quick introduction of the park and then he and other local Audubon Society members led "birding tours" through the park.
- Met to discuss ESRI, a mapping and demographic reporting service which would be extremely useful to the Office of Economic Development (OED).
- Attended the West Volusia Regional Chamber's AM Connection meeting at the Debary Gateway Center.
- Met with John Wanamaker (Coldwell Banker A1 Commercial), Mike Chinelli (Chinelli Design Build), Chris Bowley and Ron Paradise (Planning & Development Services) to discuss the Nelson Retail Center, a proposed retail center to be located on Howland Boulevard.
- Met with staff regarding the "Food Purchase Policy".
- Met with staff to discuss a potential feasibility study on several pieces of property in the area of Dirksen Road and Deltona Boulevard; development potential includes a multimodal facility to support use of the SunRail/Debary Station by the Deltona workforce, as well as trail heads for the new "River-2-Sea" trail.
- Attended the monthly meeting of the West Volusia Economic Development Committee, a committee of developers, economic developers, City staff members, and public and private partners that meet to enhance regional development.

CITY CLERK'S OFFICE (Joyce Kent, City Clerk) thru 04/19/2013

To date, local fund raising efforts have resulted in donations amounting to \$461 to support the City Wide Food Drive. Additionally, donations of \$460 have been submitted to both Relay for Life, and Halifax Humane Society.

2nd Floor HR/CC Walk-In Customers	74	
2nd Floor calls Answered	26	
Packages Received	40	
Packages Picked Up	0	
A/P Invoices Opened	84	
Newspapers	18	(8 hours)
Public Records Requests Received	3	
Public Record Request Amount Received	\$12.18	
Documents imaged, pages	6,821	
Large scale drawings imaged, pages	0	

FINANCE DEPARTMENT (Bob Clinger, Finance Director) thru 04/24/2013

- Met with Acting City Manager and Port Orange City Manager to discuss Local Option Gas Tax.
- Met with Human Resources staff to discuss work flow of personnel forms.
- Met with City staff to discuss food purchases policy.
- Attending training for Homeless Management Information System (HMIS).
- Attended Florida Safe Board meeting.
- Submitted City of Deltona March 2013 Financial and Investment Statements to Acting City Manager.
- Preparing Quarterly Grant updates.
- Attended Eco-Tourism meeting with Economic Development, Planning, and Public Works staff.
- Participated in Lean Government Webinar.
- Received six bids for Bid #13012—Addition to Fire Station 64—Ft. Smith Blvd.
- Met with Guardian Fueling and Public Works staff regarding tank purchase and installation.
- Attended First Aid/CPR class.
- Posted quote for wiring documentation services in TV room.
- Working with Public Information Office on RFP for a new Broadcast/TV Room Playback System.

FIRE/RESCUE DEPARTMENT (Fire Chief Robert Staples) thru 04/24/2013

Fire Chief Staples:

- Attended a Local Emergency Planning Council District 6 Exercise Planning meeting regarding a drill planned in New Smyrna Beach to test and evaluate the Volusia County Haz-Mat response to a major chemical spill.

Deputy Chief Rogers:

- Alarm summary 4/16/2013 to 4/22/2013

Structure fire	2
Vehicle Fire	0
Wild land, grass, trash	0

Misc. Fire	2
ALS Medicals	58
BLS & Misc. Medicals	59
Hazardous Condition	3
Service Calls	7
Good Intent	14
False Alarms	9
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TOTAL	154

- Apparatus Update:
 - E61 FD-1233 In Service at Station 61
 - E62 FD-0655 In Service at Station 62
 - E63 FD-1021 In Service at Station 63
 - E64 FD-0654 In Service at Station 64
 - E65 FD-0900 In Service at Station 65
 - Resv A FD-9925 Available at Fleet
 - Resv C FD-0214 Available at Fleet
 - Ladder FD-0300 Out of Service at Fleet for annual aerial testing
 - R61 FD-0910 In Service at Station 61
 - R62 FD-0754 Available at Station 62
 - Brush 61 In Service at Station 61
 - Brush 62 In Service at Station 62
 - Brush 63 In Service at Station 63
 - Brush 64 In Service at Station 64

Assistant Chief Debose:

- Facilitated Engineer's exam; 14 personnel took the written exam with 8 moving on to the practical portion.
- Met with mentee at Discovery Elementary.
- Worked with Sherri Campbell to develop a City main street map test for all Fire Department personnel.
- Researched training material for training of the new FOG (Field Operations Guide) manual.
- Developing recruit training manual.

HUMAN RESOURCES DEPARTMENT (Thomas Acquaro, Director) thru 04/24/2013

- Performance Evaluations processed: 7
- Deltona JOBS Program Folders
 - 2nd Floor lobby – (5) added
 - Total # of Deltona JOBS Program folders taken – (5 this week; 1,460 to date)
- Applications received:
 - (01) Water Operator
 - (04) Utility Systems Tech
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- Processed (1) ICMA-RC loan application.
- Participated in two interviews for Parks Maintenance Tech II.
- Processed background & reference check for Park Maintenance Tech II, Utility Billing Tech, and Utility Systems Tech.
- Set up drug screening for Park Maintenance Tech II position.
- Separations processed including exit interview: R. Czajkowski, WW Operator Trainee (resignation).

- Participated in interview for Utility System Technician.
- Processed 1 FMLA request.
- Working on United Healthcare issues for (3) employees.
- Working with Aflac to correct (2) outstanding employee issues.
- Met with a representative from the YMCA to discuss starting a program for employees at risk of developing diabetes, through United HealthCare.
- Meeting with department Directors and reviewing/preparing department budget reclass/requisition submissions for City Manager's review.
- Attended employment law update seminar in Orlando.
- Processed a 30-day medical leave of absence for an employee seeking to renew his CDL medical card.

PARKS AND RECREATION DEPARTMENT (Steve Moore, Director) thru 04/20/2013

Administration:

- Prepared the budget personnel requisitions for submission to Human Resources.
- Attended the Volusia County, Orange City, Brevard Parks and Recreation Directors Conference at DeBary Hall.
- Revised job descriptions for Parks Attendant, Parks Maintenance Technician I, Parks Maintenance Technician-part time, and Facility Maintenance Worker-part time.
- Conducted Senior Advisory Sub Committee meeting.
- Hosted the Annual Arbor Day Event.
- Finalized plans for the annual Volunteer Appreciation Recognition.
- Processed 8 permits for pavilion and field rentals.

Facility Use Permits (04/14/13—04/20/13):

• Deltona Community Center	2 permits issued	Weekly attendance – 1,051
• Harris M. Saxon Community Center	1 permit issued	Weekly attendance – 260
• Wes Crile Park	2 permits issued	Weekly attendance – 1,994
• Skate Park	4 new passes	Weekly attendance – 720

Special Events/Programs:

- Harris M. Saxon Community Center: Boys and Girls Club after school program continues.

City Leagues Currently Underway:

- Men's Polar Bear League continues.
- Senior spring league continues.

Partner Leagues Currently Underway:

- West Volusia Youth Baseball spring season continues.
- Deltona Little League, and Deltona Youth Soccer spring seasons continue.
- Florida Basketball & Volleyball Association (FBVA) winter season continues.

Parks Maintenance:

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks and facilities, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage, including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables,

grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.

- Mowed, edged, weed-whacked: Sheriff's Department; Thornby Park, Veterans Memorial and Wes Crile.
- Audubon Park – Trimmed trail and took tables, chairs and cooler to park for ribbon cutting ceremony.
- Campbell Park – Installed two (2) new paper towel dispensers.
- Harris Saxon – Re-painted picnic tables under pavilion; replaced wood on benches and picnic tables; installed new latch on gate and strengthened gate post; new stall door on men's handicap restroom; repaired water fountain and broken faucet in restroom; cleaned drain; sanded and painted swing set on playground.
- Timber Ridge – Installed two (2) new paper towel dispensers.
- Vann Park – Replaced lights on restrooms to match lights on concession stand; unclogged toilet in ladies restroom.
- Wes Crile – Replaced end caps on bleachers in gym; repaired toilet in outdoor restroom.
- Miscellaneous:
 - Delivered tables to Wes Crile for Access West Volusia event.
 - Cleaned out mower decks.
 - Picked up supplies at Ace Hardware.
 - Lowered flags on City buildings for the Boston bombings.

City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:

Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replacing flags, replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, spills, etc.); unclogging various toilets in restrooms on both floors and replacing urinals; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures/notice boards (as requested) throughout City Hall; cleaning several refrigerators; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping and washing sidewalks, main entrance and stairwells; cleaning front of building, retrieving supplies from storage at various times, polishing the elevator; delivering packages and heavy boxes to departments, repairing damaged paper towel and toilet paper dispensers; filling vehicles at gas station.

Sports Turf Maintenance:

- Normal routine maintenance at Dewey Boster Sports Complex, Baseball and Pony League Fields, Vann Park, Dupont Lakes, Wes Crile Park.
- Mowed Campbell, DuPont Lakes, Vann Park and Wes Crile Parks.
- Raked and lined fields at Dupont every day.
- Sprayed clay at Vann Park.
- Sports Complex:
 - Mowed fields and outer edges.
 - Mowed Pony League; fixed electric boxes;
 - Filled holes in outfield at Pony League.
 - Pressure washed bleachers.
 - Sprayed with Triplex Micro and Rx Supreme.
 - Mowed overflow parking and retention areas.
 - Spot sprayed complex and Pony League.

PLANNING & DEVELOPMENT SERVICES (Christopher Bowley, Director) thru 04/24/2013

Executive Summary:

The Planning and Development Services Department is bringing three items to the Planning and Zoning Board this week – an amendment to Chapter 86 of the Code of Ordinances to update the Concurrency Management System; the rezoning of the Eastern Water Reclamation Facility; and the Bella Vista BPUD amendment to the Development Agreement. The results of the meeting will be provided within the next City Manager's report.

Planning:

The Planning Section is tracking the construction progress of the Dunkin Donuts site along Howland Boulevard. The other on-going construction project, the McDonalds within the WalMart Plaza, is completed, open, and operational. The Dunkin Donuts site work is scheduled to be completed in early May and the interior finish out will follow. The RaceTrac development team has updated their plans and the building plan review set should be completed soon. Staff will perform both the pre-development meeting and the pre-construction meeting, once all plans are approved and fees paid. Construction will follow. Staff is also processing the Final Site Plan application for the Eastern Reclamation Facility to expedite matters. The Final Site Plan can be approved by the City Commission following the property rezoning.

Housing & Community Development:

The Housing and Community Development Section received notification from the State that the City should complete the Local Housing Assistance Program (LHAP) report, while the Affordable Housing Advisory Committee (AHAC) is assembled. The City received seven (7) applications and will form the committee with those applicants. The AHAC will review the LHAP upon completion, as well as the governing documents for the Housing and Community Development Section to make recommendations for policy change.

PUBLIC WORKS (Glenn Whitcomb, Director) thru 04/19/2013

Traffic Operations:

Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.

- **Signs:**
 - Completed 1 sign repair work ticket in the City.
 - Fabricated and installed 6 new street name signs.
 - Fabricated and installed (8) W1-8 Chevron signs at 775 S Hancock.
 - Fabricated and installed (9) 12"x 6" tree identification signs at Audubon Park.
 - Fabricated and installed (2) 30"x 30" R1-1 "Stop" signs at Monticello and Hallcrest.
 - Fabricated and installed (4) 12"x 6" R1-3P "All Way" signs for the intersection at Monticello & Hallcrest.
- **Asphalt:**
 - Completed 6 asphalt repair work tickets – 2 tons.
- **Message Board:**
 - Removed message boards for concert on Providence/Eustace and Saxon/N Normandy.
 - Installed message boards for new four way stop at Monticello/Hallcrest and Monticello/Hanover.
- **Thermoplastic Striping:**
 - 12" white stop bars – 25'; 45'
 - 12" white crosswalks – 90'
- **Miscellaneous:** Sign shop moved.

Field Operations:

Weekly tasks include evaluating work orders called in by residents.

- **Beautification:**
 - Medians: Howland Blvd – routine maintenance; checked & repaired irrigation as needed.
 - City Signs: Saxon & I4.
- **Concrete:**
 - Sidewalk repair – Delaware & Kent – 6’x 4’ & 4’x 4’; Lombardy & Henderson – 25’x 4’.
- **Clam Truck:**
 - Debris – 4
- **Drop offs:**
 - Repaired drop off with fill dirt – Courtland & Van Allen.
 - Repaired drop off and installed pieces sod – 618 Sullivan – 3 pieces; Delaware & Kent – 10 pieces; Sullivan & El Campo – 10 pieces.
 - Repaired drop off and installed 1/8 pallet of sod – 663 Sullivan; 587 Sullivan; 578 Sullivan; 568 Sullivan; 558 Sullivan; 640 Sullivan; 630 Sullivan
 - Repaired drop off and installed ¼ pallet of sod – 817 Jutland; 2491/2495 Captain; 547 Sullivan; Galgano & Stillwater.
 - Repaired drop off and installed 1 pallet of sod – 1812 Courtland; 1888 Van Allen.
 - Repaired drop off and installed 1 ¼ pallet of sod – 494 Eldron.
- **Slope Mowing:** 680 Hartley – 680’; Vicksburg – 685’.
- **Miscellaneous:**
 - Tranquil – removed dirt from roadway.
 - Public Works Depot – pile up dirt that is hauled in from Ft Smith retention pond.
 - 880 Vicksburg – removed dirt from roadway.
 - Elkcam between Trinity & N Normandy – removed dirt from roadway.

Fleet Maintenance Division:

- | | | |
|------------------------------|--------|--------------|
| • Vehicles | PM – 5 | Repairs – 5 |
| • Equipment | PM – 7 | Repairs – 11 |
| • Fire Dept Station Checks | 5 | |
| • Road Calls | 2 | |
| • Parts Run/Vehicle Delivery | 3 | |
| • CDL Testing | 2 | |

Stormwater Division:

Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.

- **Construction Crew:**
 - 803 Superior St – dug on each end of the pipe under the driveway; blocked off both ends of the pipe with brick.
 - CDBG Projects: 1120 Elgrove Dr – formed up and poured back sidewalk with concrete; finished reshaping swales; placed Bahia sod.
 - Capital Projects: Taylorville St/Jeffers St – cut three road crossings; two driveways; finished bringing out pipe.
- **Drainage Area Maintenance (Aebi Mowing):**
 - Drainage ditches mowed – 2140 Parkton.
- **Storm Systems jetted:** 933 Union Cir; 590 Firwood Dr; 511 Annapolis Dr; Catalina Blvd/Wolf Pack Run; 861 Vicksburg St.

- **Right of Way Mowing Crew:**
 - Sectors mowed – 18; 19; 20; 21.
 - Alleys mowed – 171; 172; 485; 498; 566; 1159.
- **Right of Way Litter Crew:**
 - Main road trash pickup – Elkcam Blvd; Humphrey Blvd; India Blvd; Courtland Blvd; Newmark Dr; Haulover Blvd.
- **Miscellaneous:**
 - 2450 Walkertown Av – filled in the washout next to the sidewalk and cleaned the debris off of the grates and hauled off.
 - 2456 Coachman Dr – cleaned the storm drain of debris.
 - 2049 Brewster Dr – cleaned the debris off the grates and hauled off.
 - City Wide – cleaned grates of debris and hauled off.
 - 621 Salerno Dr – picked up trash in the Right of Way.
 - Clayton Dr/Bluebird – picked up two tires that were in the pond and brought back to the depot.
 - 790 Abby Ter – filled in hole around drainage box.
 - 2174 Gloria Dr N – filled in washout under the driveway.
 - 2520 Eustace Av – filled washouts on the edge of the road with recycle concrete.
 - 2686 Deep Creek Av – filled in washout next to headwall.
 - 1162 Normandy Blvd E – reset the grate on the drainage box.
 - Alex Ln – reset the storm lid that was knocked off.
 - Ledford – filled the bags around the trees with water.
 - Lapanocia pump station – tested two pumps.
 - 2391 Day Rd – mowed the area near the dumpsters for the Spruce Up Deltona event.

UTILITIES (Glenn Whitcomb, Director) thru 04/21/2013

Customer Service

April 2013	Total week ending 4/21/13
DW – Lockbox	1493
Ebox	1055
Call Center Calls	1291
Walk-ins/Drop Box	1029
On-line Payments	755
IVR	564

Customers Disconnected for Non-Pay

April 2013	Total week ending 4/21/13
Total on Disconnect List	116
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

Construction Log & Service Orders

April 2013	Total week ending 4/21/13
Water Service	2
Meter Sets	
Reclaim Meters	
Fire Hydrant Installs	
Fire Hydrant Replacement	
Fire Hydrant Repair	
Replace Meter Box	9
Locates Received	71
Locates Completed	71
Main Leaks	2
Service Leaks	7
Sewer Repairs	
Sewer Blockage	3
KV2 Valves	4
Service Replacements	2
Meter Change Outs	7
Service Orders	388
Disconnects	116
Drainfield Leaks	
Meter Retirements	21

Julie LaBorde

Subject: VCISO News Release -- Volusia County Sheriff's Office to host five sites for Saturday's prescription drug turn-in event

From: Davidson, Gary [<mailto:GDavidson@vcso.us>]

Sent: Wednesday, April 24, 2013 10:18 AM

To: Davidson, Gary

Subject: VCISO News Release -- Volusia County Sheriff's Office to host five sites for Saturday's prescription drug turn-in event

Volusia County Sheriff's Office

Ben F. Johnson, Sheriff

News Release

Post Office Box 569, DeLand, FL 32721-0569

Office: (386) 254-4602; (386) 736-5989; Mobile: (386) 804-3973

Pager: (386) 691-2460 Fax: (386) 736-5986 Media Line: (386) 740-5253

E-mail: <mailto:Gdavidson@vcso.us> Web site: <http://volusia.org/sheriff/>

Crime Stoppers of Northeast Florida 1-888-277-TIPS

Send the PIO a text message: <http://messaging.nextel.com/cgi/iPageExt.dll?cmd=buildIndAddressPage>

April 24, 2013

For immediate release

Contact: Gary Davidson, Public Information Officer

SHERIFF'S OFFICE TO HOST 5 SITES FOR DRUG TAKE-BACK DAY

More than 2 million pounds of unwanted prescription drugs have been removed from circulation during the first five national drug take-back days coordinated by the U.S. Drug Enforcement Administration (DEA). The next take-back day is scheduled for this Saturday, and the Volusia County Sheriff's Office will be participating with five drop-off points for the public. It's all part of a national effort to help residents dispose of unwanted, unused and expired prescription drugs. The Sheriff's Office's drop-off sites will be located at the agency's district offices in DeLand, Deltona, DeBary, Holly Hill and New Smyrna Beach. They sites will open from 10 a.m.-2 p.m.

Saturday's program is part of a national Prescription Drug Take-Back Day being coordinated across the country in response to studies that show that a majority of abused prescription drugs are obtained from family and friends, including the home medicine cabinet. The take-back days help combat the problem by providing a safe, convenient, and responsible means for the public to voluntarily dispose of unwanted prescription drugs while also educating residents about the potential for abuse of these medications. The first national event took place in October 2010.

Saturday's event is free and anonymous. The Sheriff's Office's drop-off sites will be at the following locations:

- 1706 S. Woodland Blvd., DeLand
- 1691 Providence Blvd., Deltona
- 94 S. U.S. Highway 17-92, DeBary
- 999 3rd Street, Holly Hill
- 101 E. Canal Street, New Smyrna Beach

CONFIDENTIALITY: This email (including any attachments) may contain confidential, proprietary and privileged information, and unauthorized disclosure or use is prohibited. If you received this email in error, please notify the sender and delete this email from your system.

Betsy Webb, Progress Energy Senior Forester
275 West Ponkan Road
Apopka, FL

Faith Miller, City Manager
City of Deltona
2345 Providence Blvd.
Deltona, FL

April 25, 2013

Crews will be pruning trees along the electric lines served out of the following substations during the 2nd quarter of 2013. This letter constitutes the notice required by Florida Statute 163.3209. Part of the pruning activity will occur on lateral lines, some of which will require climbing in rear lot areas.

Deltona Substation 2645 Enterprise Road Deltona, FL
Barberville Substation 1981 South US Highway 17 S. Pierson, FL

Trees are a leading cause of power outages. Progress Energy's progressive tree care practices help minimize outages during storms. Progress Energy, Florida has been recognized for its tree care practices with the distinctive Tree Line USA designation from The National Arbor Day Foundation. We work to balance the need for reliable electric power with sensitivity for the environment and aesthetic considerations.

Tree crews use a technique known as directional pruning, which is endorsed by The National Arbor Day Foundation and the International Society of Arboriculture. Qualified employees are supervised by certified arborists.

For further details or questions about the work, please feel free to contact me. To learn more about our tree care practices, see our Know Where You Grow campaign at www.progress-energy.com/environment.

Thank you,

Betsy Webb

Betsy Webb