

CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: May 4, 2012

Financial Status Report:

Attached for your information as Exhibit A is the Financial Status Report for the six-month time period ended March 31, 2012, including the Investment Account Balances as of March 31st as well.

Volusia County Economic Development Update – 1st Quarter 2012 Update:

Included in your mailboxes at City Hall is the County's 1st Quarter Economic Development Update issued today. Some positive signs:

- Unemployment in Volusia County declined from 10.8% in March 2011, to 9.1% in March 2012;
- Deltona's unemployment figure declined from 11.8% in the 1st Quarter 2011, to 10.1% for 1st Quarter 2012;
- Deltona had a total of 8 residential building permits issued in 1st Quarter 2012 at a value of \$2,077,753.

Unfortunately, we did not have any commercial building permits pulled in 1st Quarter 2012, but neither did 11 of the other Cities in Volusia County.

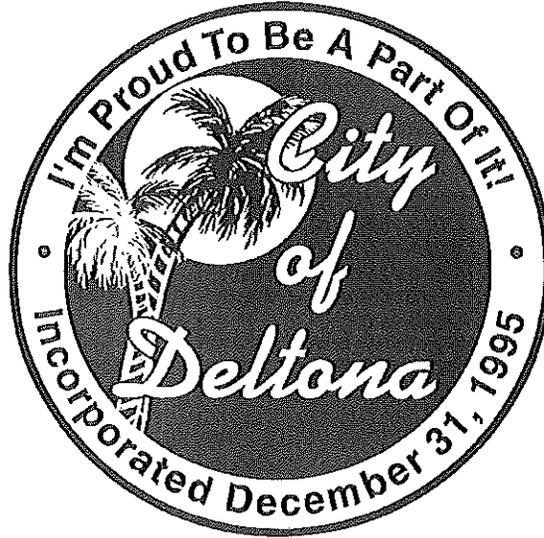
Ongoing/Upcoming Events:

- **Regular Commission Meeting** – Monday, May 7th, 6:30 p.m., Commission Chambers
- **Business Summit on Economic Development hosted by Congressman Mica** – Friday, May 11th, 8:00 a.m., Commission Chambers
- **Relay for Life event** – Begins Saturday, May 12th, at Noon and Ends Sunday, May 13th at 6:00 p.m., Dewey O. Boster Sports Complex
- **Concert at the Amphitheatre** - Saturday, May 12th, 7:00 – 9:00 p.m., Performing: The Scott Brown Band; event includes a Food Truck Bazaar
- **Farmer's Market** – Every Saturday, 1649 Providence Blvd., 9:00 a.m. – 2:00 p.m.


Faith G. Miller, MMC, MPA
City Manager

CITY MANAGER'S OFFICE
2345 Providence Boulevard, Deltona, Florida 32725
(386) 878-8100 Fax (386) 878-8851
Webpage: www.Deltonafl.gov

**City Commission
City of Deltona, Florida**



**Financial Reports
March 31, 2012**

(Unaudited - Not GAAP Compliant)

City of Deltona Florida
Statement of Revenues and Expenditures
All Governmental Funds
Six Months Ended March 31, 2012

Revenues	All Governmental Funds	Annual Budget	%
Property Taxes	\$ 10,824,315	\$ 11,717,100	92.4%
Franchise Fees	1,703,251	3,669,600	46.4%
Public Service Tax	3,463,032	7,133,000	48.5%
State Revenue Sharing	1,015,679	2,270,000	44.7%
Intergovernmental	3,657,710	12,836,251	28.5%
Charges for Services	7,309,369	8,788,300	83.2%
Fines and Forfeitures	86,152	301,000	28.6%
Impact Fees	89,281	132,850	67.2%
Interest Income	99,456	125,700	79.1%
Miscellaneous	216,194	414,000	52.2%
Total Revenues	28,464,439	47,387,801	60.1%
Expenditures			
Current:			
City Commission	197,222	364,100	54.2%
Social Services	-	-	0.0%
City Manager	350,045	777,100	45.0%
City Clerk	221,455	455,900	48.6%
City Attorney	290,032	572,000	50.7%
Finance	497,236	997,800	49.8%
Network Services	130,546	-	0.0%
Planning Services	348,077	790,400	44.0%
Construction Services	338,548	797,700	42.4%
Human Resources	206,335	474,800	43.5%
Enforcement Services	564,394	1,199,200	47.1%
Public safety:			
Law Enforcement	4,508,903	9,122,000	49.4%
Fire & Rescue	3,881,313	8,450,000	45.9%
Total Law Enforcement	8,390,216	17,572,000	47.7%
Public Works	803,176	1,941,800	41.4%
Parks & Recreation	926,398	2,054,500	45.1%
General Government	936,516	1,353,050	69.2%
Transportation	122,603	524,900	23.4%
Economic Environment	483,380	5,317,580	9.1%
Solid Waste	1,777,089	4,198,700	42.3%
Stormwater	904,361	2,109,500	42.9%
Capital Outlay	4,432,329	13,016,795	34.1%
Total Expenditures	21,919,958	54,517,825	40.2%
Excess (Deficiency) of Revenues Over			
Expenditures - Before Other Financing Sources (Uses)	6,544,481	(7,130,024)	
Other Financing Sources (Uses)			
Transfers from Other Funds	422,174	487,300	
Debt Proceeds	-	-	
Debt Service	(882,290)	(1,980,995)	
Transfers to Other Funds	(422,174)	(487,300)	
Total Other Financing (Uses) Sources	(882,290)	(1,980,995)	
Excess (Deficiency) of Revenues			
Over Expenditures	\$ 5,662,190	\$ (9,111,019)	

For Internal Management Use Only.
 Unaudited - Not GAAP Compliant.

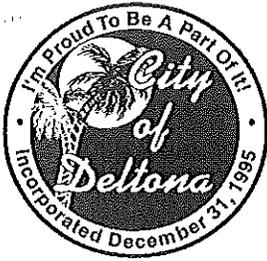
Deltona Water
Statement of Revenues and Expenses
Six Months Ended March 31, 2012

	Business-Type Activities Water and Sewer Utility Fund	Annual Budget	%
Operating Revenues			
Charges for Services - Water	\$ 5,021,414	\$ 10,436,900	48.1%
Charges for Services - Waste Water	3,429,698	6,082,650	56.4%
Connection Fees	126,770	262,000	48.4%
Other Miscellaneous Revenues	452,985	757,450	59.8%
Total Operating Revenues	<u>9,030,867</u>	<u>17,539,000</u>	<u>51.5%</u>
Operating Expenses			
Personal Services	1,778,061	3,884,100	45.8%
Operating Expenses	1,727,430	4,487,400	38.5%
Professional Services	23,991	53,500	44.8%
Depreciation	1,427,467	3,361,600	42.5%
Insurance	59,666	176,000	33.9%
Bad Debts	-	-	0.0%
Total Operating Expenses	<u>(5,016,615)</u>	<u>(11,962,600)</u>	<u>41.9%</u>
Operating Income	<u>4,014,252</u>	<u>5,576,400</u>	<u>72.0%</u>
Nonoperating Revenues (Expenses)			
Interest Earnings	74,501	56,500	131.9%
Impact Fees - Water	12,497	15,000	83.3%
Impact Fees - Waste Water	10,138	15,000	67.6%
Debt Proceeds	-	673,000	
Federal Grant	-	-	0.0%
State Grant	-	-	0.0%
Interest Expense and Issue Cost Amortization (Paid April 1 & Oct 1)	(1,861,414)	(3,732,313)	49.9%
Net Nonoperating Revenues (Expenses)	<u>(1,764,278)</u>	<u>(2,972,813)</u>	<u>59.3%</u>
Excess (Deficiency) of Revenues over Expenses Before Operating Transfers	<u>2,249,974</u>	<u>2,603,587</u>	<u>86.4%</u>
Operating Transfers			
From Other Funds	-	-	
To Other Funds	-	-	
Total Operating Transfers	<u>-</u>	<u>-</u>	
Excess (Deficiency) of Revenues over Expenses	<u>\$ 2,249,974</u>	<u>\$ 2,603,587</u>	

Note 1: Depreciation is not formally budgeted but is presented here to aid the analysis of operating results.

Note 2: Capital Outlay \$ (2,699,135) \$ (11,338,000)

Note 3: Debt Service - Principal (Due Oct 1) \$ - \$ (1,700,000)



CITY OF DELTONA

Date: May 2, 2012
To: Faith Miller, City Manager
From: Robert Clinger, Finance Director
Subject: Latest General Fund Forecast for FY 2011-2012.

General Fund Financial Forecast For The Year Ended September 30, 2012:

General Fund Revenues

This forecast is based on six months of data, October 2011 through March 2012. General Fund revenues are trending to finish the year at \$30,193,600, or \$426,100 under budget and \$1,243,484 below FY 2010/2011 actual. This represents a 1.4% budgetary shortfall and is well within the forecast margin of error. A report showing line item detail is attached.

General Fund Expenditures

General Fund spending is trending to finish the year about 3.6% or \$522,210 under budget on personal service cost. It continues to appear that an under budget variance in the 2% to 3% range is normal considering that at any point in time the City has consistently had vacant positions sufficient to generate that amount of variance. Operating expenditures other than personal service cost are trending to finish the year about \$315,690 under budget so total General Fund operational spending is trending about \$837,900 under budget for the year or 2.8%.

I think it is important to understand that variances of 3% or less in expenditures, which would be \$905,000 for FY11/12, is to be expected simply because a budget, like a forecast, is an estimate or plan and no one can consistently predict future events with perfection.

So once again it appears that reduced spending will more than offset revenue shortfalls and Fund Balance which was originally budgeted to remain unchanged for FY 2011/2012 may in fact increase by as much as \$301,800.

The City appears on track to finish yet another year without using General Fund reserves to fund recurring services. However one caution should be kept in mind. This is a forecast and not a guarantee of actual results. Those results could in fact be different when the year is over but as of now things appear favorable.

**City of Deltona Florida
General Fund Forecast
For The Fiscal Year Ended September 30, 2012**

Revenue Based On Actual For The Six Months Ended March 31, 2012.					
YTD Actual	Projected Actual	Budget	Over (Under) Budget		
			Amount	%	
Ad-Valorem Tax					
State Revenue Sharing (Includes 8th cent motor fuel use tax)	\$ 10,824,314.55	\$ 11,741,100	\$ 11,717,100	\$ 24,000	0.2%
State 1/2 Cent Sales Tax	1,015,678.98	2,131,000	2,270,000	(139,000)	-6.1%
Service & Franchise Fees	1,764,186.20	3,513,500	3,330,000	183,500	5.5%
Telecommunications Service Tax	3,655,150.92	7,500,000	7,910,600	(410,600)	-5.2%
Non Ad-Valorem Revenues	1,511,131.25	2,994,500	2,892,000	102,500	3.5%
Interest	614,744.79	1,229,000	1,366,000	(137,000)	-10.0%
Admin Fees	57,480.61	115,000	81,000	34,000	42.0%
Firefighter Pension Insurance Premium Tax	256,249.98	512,500	512,500	-	0.0%
Recycling Proceeds	-	394,000	394,000	-	0.0%
Other Non-Recuring Revenues (Grants)	26,478.70	53,000	70,000	(17,000)	-24.3%
		10,000	76,500	(66,500)	
Total General Fund Revenues	\$ 19,725,415.98	\$ 30,193,600	\$ 30,619,700	\$ (426,100)	-1.4%

----- Revenue Based On Six Months Of Actual Data -----

Projection Recap:				
Operating Revenues	\$ 30,193,600			
Operating Expenditures	(29,449,500)			
Operating Surplus	744,100			
Capital Outlay	(76,500)			
Transfers Out	(365,800)			
Increase In Fund Balance	301,800	Change in Fund Balance is trending \$301,800 better than budget.		
Fund Balance - Beginning Of Year	15,342,419			
Fund Balance - End Of Year	<u>\$ 15,644,219</u>			

----- Expenditures Are Based On Six Months Of Actual Data And Other Line By Line Analysis -----

**City of Deltona
General Fund
Expenditure Forecast
Year Ended September 30, 2012**

	Based On Six Months Of Actual Data					(Over) Under Revised Budget		Amount	%
	Personal Service Cost	Operating Expenditures	IT Allocation	Capital Replacement Transfers	Total	Revised Budget			
110 City Commission	\$ 110,200	\$ 225,030	\$ 18,600	\$ 8,000	\$ 361,830	\$ 372,100	\$ 10,270	2.8%	
121 City Manager	580,800	110,630	49,800	6,000	747,230	783,100	35,870	4.6%	
125 City Clerk	294,500	105,600	40,900	11,000	452,000	466,900	14,900	3.2%	
130 Fiscal Services	804,200	91,550	80,000	10,000	985,750	1,007,800	22,050	2.2%	
131 Network Service	403,900	933,880	(1,343,110)	-	(5,330)	-	5,330		
140 City Attorney	159,400	390,970	27,400	9,000	586,770	581,000	(5,770)	-1.0%	
155 Planning Services	557,300	34,760	114,600	38,000	744,660	828,400	83,740	10.1%	
157 Construction Services	593,100	37,750	76,200	62,000	769,050	859,700	90,650	10.5%	
160 Human Resources	321,100	91,110	27,900	9,000	449,110	483,800	34,690	7.2%	
190 General Government	83,000	1,068,960	-	-	1,151,960	1,240,100	88,140	7.1%	
196 Enforcement Services	818,100	254,330	64,600	62,000	1,199,030	1,261,200	62,170	4.9%	
Total General Government	4,725,600	3,344,570	(843,110)	215,000	7,442,060	7,884,100	442,040	5.6%	
210 Law Enforcement	-	9,118,200	-	-	9,118,200	9,122,000	3,800	0.0%	
221 Fire Services - Admin	846,900	119,060	345,300	379,000	1,690,260	1,751,700	61,440	3.5%	
222 Fire Operations	6,116,000	790,170	-	-	6,906,170	7,077,300	171,130	2.4%	
Total Public Safety	6,962,900	10,027,430	345,300	379,000	17,714,630	17,951,000	236,370	1.3%	
414 Traffic Operations	192,500	302,940	-	26,000	521,440	554,800	33,360	6.0%	
415 Engineering	104,000	13,510	-	-	117,510	147,700	30,190	20.4%	
416 Field Operations	491,800	209,180	-	273,000	973,980	1,016,200	42,220	4.2%	
417 Administration	111,700	30,880	62,900	-	205,480	220,000	14,520	6.6%	
419 Fleet Maintenance (Note 2)	218,500	72,700	-	47,000	338,200	349,100	10,900	3.1%	
Total Public Works	1,118,500	629,210	62,900	346,000	2,156,610	2,287,800	131,190	5.7%	
720 General Fund - Parks & Rec	1,165,800	705,800	154,600	110,000	2,136,200	2,164,500	28,300	1.3%	
	\$ 13,972,800	\$ 14,707,010	\$ (280,310)	\$ 1,050,000	\$ 29,449,500	\$ 30,287,400	\$ 837,900	2.8%	

Note 1: Fleet Maintenance operating expenditures have been reduced by the projected interfund maintenance allocation of \$157,284 charged for maintenance services provided to other Funds.

Note 2: The negative total of (\$280,310) in the IT Allocation column is IT costs for services provided to other Funds charged to those Funds.

City of Deltona
Investment Account Balances
March 31, 2012

Account Name	Bank	Cost	Designated and/or Restricted						Total Balance			
			General Fund Undesignated/ Available	Roads and Streets***	Physical Environment	Grants	Restricted**	Utility Undesignated/ Available		Capital Projects	Strategic and Operating Reserves*	
Pooled Cash	Wells Fargo	\$ 7,799,213.94										
Investment-Money Market Mutual Funds	Wells Fargo Securities	8,000,000.00										
Certificate of Deposit	TD Bank	1,000,000.00										
Investment	BB&T	5,700,000.00										
Investment	SBA-LGIP	24,250.94										
Investment-Advantage Fund	SBA-Fund B	4,032.50										
Investments-Federal Agency Coupon Securities	Wells Fargo	3,165,114.00										
Investment	Wells Fargo	13,824,338.60										
Investment-Stormwater	Florida Safe Investment Pool	4,924,181.71										
Investment-Transportation	Florida Safe Investment Pool	6,052,139.40										
	Florida Safe Investment Pool	7,595,883.79										
Accrued Interest	Assets Reported by Davidson Fixed Income Mgmt.	58,089,154.88										
Accrued Interest	BB&T	46,504.11										
	Wells Fargo	70,597.04										
	Total Investments	\$ 58,206,256.03										
General Fund		\$ 7,179,576.00										\$ 18,209,576.00
Deltona Water		-										17,440,963.64
Equipment Replacement Fund		-										2,621,462.17
Transportation Fund		-	7,313,958.52									7,313,958.52
Storm Water Fund		-	-	6,319,421.81								6,319,421.81
Municipal Complex Fund		-	-	-								1,942,732.95
Solid Waste Fund		-	-	2,593,460.14								2,593,460.14
SHIP		-	-	-	138,923.31							138,923.31
Tree Replacement Fund		-	-	511,956.81								511,956.81
Environmental Improvement		-	-	39,596.46								39,596.46
Park Projects Fund		-	-	-								235,818.89
Streetslighting District Fund		-	60,690.06									60,690.06
Park Impact Fees Fund		-	-	-								29,625.28
Fire Impact Fees Fund		-	-	-								5,579.87
Law Enforcement Impact Fees		-	-	-								10,797.73
CDBG		-	-	-								(156,083.39)
NSP		-	-	-								877,343.52
Miscellaneous Grants		-	-	-	10,432.26							10,432.26
Total Investments		\$ 7,179,576.00	\$ 7,374,648.58	\$ 9,464,435.22	\$ 870,615.70	\$ 9,667,181.83	\$ 7,773,781.81	\$ 4,846,016.89	\$ 11,030,000.00			\$ 58,206,256.03

* \$6 Million plus 60 Days of operating expenditures
 ** Debt Service Reserve, Bond Sinking Fund, Renewal & Replacement
 *** \$1,486,000 restricted for Debt Service Reserve

City of Deltona

Reports for the period: 03/01/2012 – 03/31/2012

City of Deltona
2345 S. Providence Blvd
Deltona, FL 32725

We urge you to compare the information contained in this periodic statement with the account statement(s) that you receive directly from the custodian that holds your account(s). Please notify us immediately if you identify any discrepancies or have any questions.



Davidson
Fixed Income Management
REGISTERED INVESTMENT ADVISER

City of Deltona Account Review – March 2012



Davidson
Fixed Income Management
REGISTERED INVESTMENT ADVISER

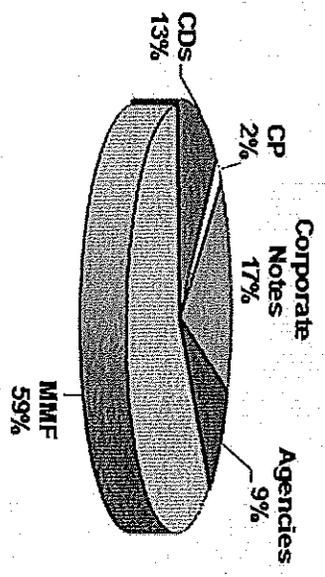
- City of Deltona: Robert Clinger, Finance Manager
- Davidson Fixed Income Management: Julie Hughes, Account Manager; Glenn Scott, Account Manager
- Investment Objectives:
 - Safety of Principal: The primary objective is to protect against any loss of principal.
 - Liquidity: Investments will be managed to ensure that funds are available to meet obligations as necessary.
 - Yield: Investments will be managed to optimize returns within the appropriate safety and liquidity constraints.

Performance Information (01/01/2012 – 03/31/2012)

<u>City of Deltona</u> ²	<u>SBA</u>
BV Return (Yield) ¹	0.46%
	0.32%

1. BV Rate of Return (Income) = Earned Interest +/- Realized Gain/Loss +/- Amortization.
 2. Reflects Rate of Return with a deduction of a 9 basis point management & custodial fee.
 Past performance of the City of Deltona portfolio does not guarantee future results.

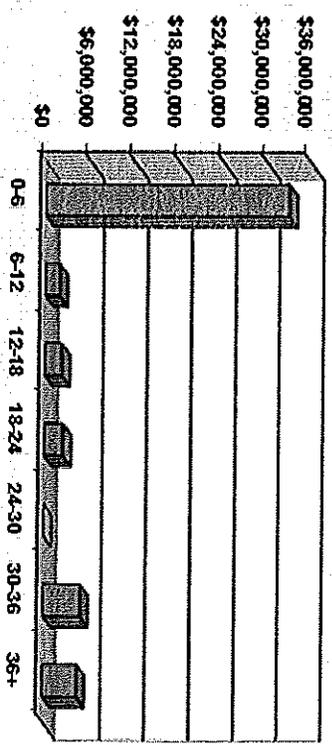
Portfolio Diversification



Portfolio Characteristics 03/31/2012

Par Value:	\$	20,200,000
Market Value of Securities & CDs:	\$	20,497,121
Cost Value of Securities & CDs:	\$	20,524,339
MMF Balances:	\$	29,765,602
Wachovia Operating Balance:	\$	7,799,214
Total Account Balances:	\$	58,089,155
Weighted Avg YTM:		0.55%
Weighted Avg Maturity/Call:		10.2 Months

Maturity Distribution





City of Deltona
Portfolio Management
Portfolio Summary
March 31, 2012

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	360 Equiv. YTM/C	365 Equiv. YTM/C
Certificates of Deposit - Bank	6,700,000.00	6,700,000.00	6,700,000.00	13.34	1,499	1,224	1.641	1.684
Managed Pool Accounts	29,765,602.34	29,765,602.34	29,765,602.34	59.26	1	1	0.116	0.117
Commercial Paper Disc. -Amortizing	1,000,000.00	997,703.33	997,703.33	1.99	188	156	0.536	0.543
Federal Agency Coupon Securities	4,500,000.00	4,510,240.75	4,500,595.45	8.96	646	317	0.506	0.513
Corporate Coupon Securities	8,000,000.00	8,289,177.20	8,260,735.95	16.45	853	673	1.206	1.222
Investments	49,965,602.34	50,262,723.62	50,224,637.07	100.00%	402	306	0.542	0.549

Total Earnings	March 31	Month Ending
Current Year		23,229.31

Robert Clinger, Finance Manager

Reporting period 03/01/2012-03/31/2012
Data Updated: FUNDSNAP: 04/13/2012 08:35
Run Date: 04/13/2012 - 08:35

No fiscal year history available

**City of Deltona
Portfolio Management
Investment Status Report - Investments
March 31, 2012**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Certificates of Deposit - Bank												
SYSDEL0295	DEL0325	BB&T	2,000,000.00	0.820	10/31/2014	11/01/2011	0.809	0.820	10/31 - 365 Days		2,000,000.00	2,000,000.00
SYSDEL0335	DEL0335	TDBANK	1,000,000.00	0.840	11/15/2014	11/15/2011	0.828	0.840	11/14 - 365 Days		1,000,000.00	1,000,000.00
SYSDEL0285	DEL0285	BB&T	2,700,000.00	2.500	03/02/2016	03/02/2011	2.500	2.535	03/01 - 365 Days		2,700,000.00	2,700,000.00
SYSDEL0285	DEL0285	BB&T	1,000,000.00	1.800	05/05/2016	05/05/2011	1.800	1.825	05/04 - 365 Days		1,000,000.00	1,000,000.00
Certificates of Deposit - Bank Totals											6,700,000.00	6,700,000.00

Managed Pool Accounts												
SYSDEL0007	DEL0007	AIMGAP	0.00	0.020			0.020	0.020	01/01 - Monthly		0.00	0.00
SYSDEL0006	DEL0006	AIMLAP	0.00	0.060			0.059	0.060	01/01 - Monthly		0.00	0.00
SYSDEL0330	DEL0330	FIDPR	8,000,000.00	0.200		12/14/2011	0.197	0.200	01/01 - Monthly		8,000,000.00	8,000,000.00
SYSDEL0009	DEL0009	FLSAF2	7,595,883.79	0.100			0.099	0.100	02/01 - Monthly		7,595,883.79	7,595,883.79
SYSDEL0001	DEL0011	FLSAF3	6,052,139.40	0.100			0.099	0.100	02/01 - Monthly		6,052,139.40	6,052,139.40
SYSDEL0008	DEL0008	FLSAFE	4,924,181.71	0.100			0.099	0.100	01/01 - Monthly		4,924,181.71	4,924,181.71
SYSDEL0012	DEL0012	FLSBA	24,250.94	0.330			0.325	0.330	04/01 - Monthly		24,250.94	24,250.94
SYSDEL0013	DEL0013	FLSBAB	4,032.50	0.001			0.001	0.001	04/01 - Monthly		4,032.50	4,032.50
SYSDEL0004	DEL0004	WFAVY	3,165,114.00	0.010			0.010	0.010	01/01 - Monthly		3,165,114.00	3,165,114.00
Managed Pool Accounts Totals											29,765,602.34	29,765,602.34

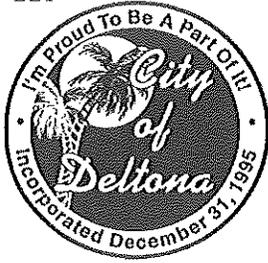
Commercial Paper Disc. -Amortizing													
90526M140	DEL0340	UNBANA	1,000,000.00	0.530	09/04/2012	02/29/2012	0.536	0.543	09/04 - At Maturity		997,232.22	997,703.83	
Commercial Paper Disc. -Amortizing Totals											1,000,000.00	997,232.22	997,703.83

Federal Agency Coupon Securities													
31331KCS7	DEL0260	FFCB	1,250,000.00	0.600	08/22/2012	03/01/2011	0.500	0.507	08/22 - 02/22	Received	1,251,700.00	1,250,451.41	
31398A3N0	DEL0255	FNMA	1,250,000.00	0.625	09/24/2012	03/01/2011	0.503	0.510	03/24 - 09/24	Received	1,252,235.75	1,250,687.01	
313374Y61	DEL0290	FHLB	2,000,000.00	0.500	08/28/2013	08/01/2011	0.512	0.519	08/28 - 02/28	Received	1,999,200.00	1,999,457.03	
Federal Agency Coupon Securities Totals											4,500,000.00	4,503,135.75	4,500,595.45

Corporate Coupon Securities												
36962GAH4	DEL0295	GEC	1,000,000.00	2.800	01/08/2013	08/12/2011	1.084	1.099	01/08 - 07/08	Received	1,023,650.00	1,012,946.74
369604AY9	DEL0305	GE	1,000,000.00	5.000	02/01/2013	09/02/2011	0.978	0.992	02/01 - 08/01	Received	1,056,130.00	1,033,082.51
87244EAG7	DEL0350	TIAAGL	400,000.00	4.950	07/15/2013	03/06/2012	0.494	0.501	07/15 - 01/15	Received	424,060.00	426,694.94
46623DELID2	DEL0300	JPMC	1,000,000.00	1.650	09/30/2013	08/12/2011	1.410	1.430	09/30 - 03/30	Received	1,004,600.00	1,003,228.39
64952WAA1	DEL0315	NYL	1,000,000.00	1.850	12/13/2013	09/22/2011	0.967	0.980	12/13 - 06/13	Received	1,019,096.13	1,014,590.30
64952WAA1	DEL0345	NYL	600,000.00	1.850	12/13/2013	03/14/2012	0.543	0.550	06/13 - 12/13	Received	2,805.83	615,981.83

City of Deltona
 Portfolio Management
 Investment Status Report - Investments
 March 31, 2012

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Corporate Coupon Securities												
38962G4G66	DEL0310	GEC	2,000,000.00	3.750	11/14/2014	09/13/2011	1.744	1.768	11/14 - 05/14	Received	2,121,622.50	2,100,517.11
64952WAWM3	DEL0320	NYL	1,000,000.00	3.000	05/04/2015	11/09/2011	1.184	1.200	05/04 - 11/04	416.67	1,061,270.00	1,054,754.13
	Corporate Coupon Securities Totals		8,000,000.00				1.206	1.222		6,027.50	8,323,970.63	8,260,735.95
	Investment Totals		49,965,602.34				0.542	0.549		6,027.50	50,289,940.94	50,224,537.07



CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: May 4, 2012

CITY MANAGER'S OFFICE thru 05/04/2012

Communication:

- Gathering information and previewing mobile reporting smart phone apps.
- Working to make improvements to the bus shelter poster program, and working on bus shelter posters for July 4th, as well as the Concert in the Amphitheater Series.
- Promotion and preparation for production of the upcoming EnergyWise Seminar on May 11th at the Deltona Library.
- Posted the upcoming Panther's Football and Cheerleading Signups.
- Updated DeltonaTV schedule for the week of May 6th, as well as DeltonaTV programming—UCF (Global Perspectives, Arts Perform, MetroCenter Outlook, On the Issues), White House Chronicle and VA Weekly News.
- Produced and distributed the May issue of the Pride.
- Videotaped for delayed broadcast, the Special Commission Meeting/Fire Union Impasse Hearing.
- Videotaped for production, the City's Arbor/Earth Day Celebration.
- Finishing production on Relay for Life Advancer PSA.
- Made a formal invitation to Dr. H. Fishkind to participate in the Spring Business Forum on June 21st.

Media Relations:

- Provided information regarding NSP houses that are currently listed for sale, to *Al Everson/West Volusia Beacon*.
- Provided information regarding the Harvey Scholarship program to *Southwest Volusia/online publication*.

Press Release/s:

- EnergyWise Seminar: Trees

Business Development:

- Met with the representative of Quest Diagnostics to discuss plans and locales for their possible expansion to a second site within Deltona. Supplied demographics, e.g., population of Deltona, Urban Area, Median Household Incomes, etc., and put them in contact with two realtors with properties in their core area of interest.
- Met with Ed Noseworthy, CEO/President of Fish Memorial Hospital, to discuss plans for expansion in Deltona. Mr. Noseworthy agreed to speak to the Deltona Economic Development Advisory Board's Educational Campus and Medical Complex Sub-committee on May 11th at 10:00 A.M.
- Met with Amanda Petrusa, owner of Academy for Advanced Training, a cosmetology school at 1260 Deltona Boulevard, about their upcoming opening and a ribbon cutting ceremony in early June.

- Met with Planning & Development Director Chris Bowley and Paul Frahm, Construction Manager for Bruce Strumpf, Inc. and two of his consultants, to discuss a change from Commercial zoning to BPUD, which would allow expanded future utilization of the Deltona Plaza facility.
- Attended a regular monthly meeting of the Team Volusia Economic Development Corporation's Practitioner Council.
- Met with Lee Lopez, Public Information Officer, and Courtney Miller, FDOT's reThink, to discuss potential Park-and-Ride sites in Deltona and ways to have current Park-and-Ride locations better utilized.
- Attended a special meeting of Team Volusia's Practitioner Council ICSC Team to discuss the booth and layout for this fall's ICSC Conference in Orlando.
- Attended the Volusia County Department of Economic Development's "1st Quarter Report" meeting at the Daytona International Airport.

BUILDING & ENFORCEMENT SERVICES thru 04/27/2012

Building Services Division:

Building Permits issued for the week	65
Valuation of work permitted for the week.....	\$498,915
Inspections completed for the week	160
Total Permits issued for Fiscal Year 11/12	1,681
Valuation of work permitted for the year 11/12	\$13,160,289
Permits Issued:	
A/C Change Out	7
Building Commercial	1
Commercial Build-out	1
Concrete Flat Work.....	1
Door Replacement	2
Driveway.....	1
Electrical	3
Exterior Renovation.....	1
Fence.....	14
Fire Alarm.....	1
Garage Door Replacement.....	3
Gazebo	2
Other	1
Patio Cover	1
Plumbing.....	1
Pool Above Ground	1
Pool In Ground.....	1
Reroof	8
Right of Way.....	3
Shed	2
Solar Panel	4
Water Heater Replacement	2
Window Replacement	4
Total	65

Enforcement Services Division:

Requests for services this week	313	
Animals impounded at the humane societies	43	
Citation warnings issued	32	
Courtesy notices	144	
Abatement notices	28	
Citations issued	7	
Code Enforcement telephone calls	177	
Animal Control calls	136	
Solid Waste calls	89	
Citizen walk in requests for Code Enforcement assistance	10	
Citizen walk in requests for Animal Control assistance	8	
Citizen walk in requests for Solid Waste assistance	1	
Properties requiring grass to be cut by contractors	11	(at a cost of \$385.00)
Certified mailings sent out	32	(at a cost of \$184.00)
Money collected for Animal tags, liens and return to owners	\$1,244	
Foreclosures for this week: Deltona	6	
County	37	
Total	43	

CITY CLERK'S OFFICE thru 04/27/12

2nd Floor HR/CC Walk-In Customers	82	
2nd Floor calls Answered	29	
Packages Picked Up	2	
Packages Received	41	
A/P Invoices Opened	103	
Newspapers	18	(10 hours)
Public Records Requests Received	6	
Public Record Request Amount Received	\$26.96	
Documents imaged, pages	5,531	
Large scale drawings imaged, pages	43	

FINANCE DEPARTMENT thru 05/02/2012

- Budget meetings: Met with various City departments to discuss IT allocation for FY 12/13 budget, and various other City departments to discuss general coding and budget issues in preparation for FY 12/13 budget, and Finance staff to prepare for departmental budget submission.
- Conference call with BMI systems to discuss upgrading Fixed Assets Inventory readers to radio frequency readers.
- Completed Fire Department physical inventory. The process of reconciling all items found or missing is now underway.
- Ten bids received for Nuisance Abatements, and Code Enforcement Services Department will provide recommendation of award.
- Eight bids received for Property Managers for Housing Department, which will provide recommendation of award.
- Enhanced fraud prevention controls to include "Positive Pay" with the City's Wells Fargo accounts.

FIRE/RESCUE DEPARTMENT thru 05/02/2012

Deputy Chief Rogers:

Alarm summary thru 05/01/2012

Structure fire	00
Vehicle Fire	00
Wild land, grass	05
Misc. Fire	15
ALS Medicals	88
BLS & Misc. Medicals	56
Hazardous Condition	02
Service Calls	06
Good Intent	23
False Alarms	04
TOTAL	199

Deputy Chief Rafferty:

- Attended reading event at Sunrise Elementary (read to Kindergarten class).
- Met with Vitas, a hospice care company that will be sponsoring our EMS Week program.
- Taught Pediatric Training class (PEPP) to all personnel.
- Met with all personnel regarding Contingency Transport.
- Attended the Medical Directors In-Service session.
- Attended Protocol Meeting in Daytona.

Assistant Chief Debose:

- Performed the duties of Incident Commander for the Latin Music Festival. These duties included overseeing the Fire Department crews assigned to the festival (bike teams 1 & 2 and Rescue 62), and coordinating with VCSO to communicate any medical or fire emergencies that may have taken place.
- Assisted Sunrise Elementary with their One Book One School program. I read the first chapter of the book The Fantastic Secret of Owen Jester to Ms. Miller's kindergarten class.
- Meet with Lt. Loudermilk from Seminole County Fire Rescue on Rapid Intervention Team (RIT) training. In this meeting we discussed creating policies, building RIT bags and what equipment/tools to include in the bag, as well as what type of training would best be suited for the Deltona Fire Department.

HUMAN RESOURCES DEPARTMENT thru 05/02/2012

- Performance Evaluations processed: 10
- Deltona JOBS Program Folders
 - 1st Floor lobby – (0) added
 - 2nd Floor lobby – (10) added
 - Total # of Deltona JOBS Program folders taken – (1157)
- Applications received:
 - (02) Water Operator
 - (22) Lead Utility Service Rep.
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- (2) separations processed including exit interviews: J. Thomas, Facility Attendant (Resignation); M. Melendez, Utility Customer Service Rep. (Resignation).
- Set up interviews for Wastewater Operator & Water Operator on May 2nd.

- Processed 1 FMLA action.
- Processed 3 employee actions.
- Coordinating budget reclassification meetings with key department heads.
- Working on the HRD FY 2012/13 budget.
- Met with United HealthCare and Gene Gizzi to discuss process issues and employee questions that have been brought to our attention as well as claims and prospective renewal rate.
- Met with Nationwide program manager Angela Buchanan to review process issues.

Risk Management

- Conducted training on Hazcom for the Parks & Recreation Department.
- Conducted forklift training for Deltona Water Department.
- Continuing to work on resolution of Hartley Circle sewer backup claim.
- Working on return-to-work and light duty assignments for several employees.

PARKS AND RECREATION DEPARTMENT thru 04/28/2012

Administration:

- Farmers Market: 6 vendors, 99 cars.
- Processed 8 permits for pavilion rentals.

Facility Use Permits:

- | | | |
|------------------------------------|------------------|---------------------------|
| • Deltona Community Center | 3 permits issued | Weekly attendance – 1,078 |
| • Harris M. Saxon Community Center | 3 permits issued | Weekly attendance – 1,855 |
| • Wes Crile Park | 3 permits issued | Weekly attendance – 2,281 |
| • Skate Park | 4 new passes | Weekly attendance – 820 |

Special Events/Programs:

- Amphitheater:
 - 2012 Concert series featuring Scott Brown Band (Country/Western) May 12th at 7:00 p.m.
- Harris M. Saxon Community Center:
 - Boys and Girls Club after school program continues.

City Leagues Currently Underway:

- Men's senior league continues.
- Men's league continues.

Partner Leagues Currently Underway:

- FBVA spring season continues.
- West Volusia Youth Baseball spring season continues.
- Deltona Little League spring season continues.
- Deltona Youth Soccer spring season continues.

Parks Maintenance:

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage, including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles,

etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.

- Mowed, edged and weed-whacked the Sheriff's office building.
- Campbell Park – Checked irrigation and set timer; restroom repairs.
- Dewey Boster – Borrowed lift from Deltona Water to replace netting on baseball fields on third base side of the big field; repaired top rail on backdrop.
- Festival Park – Painted perimeter fence.
- Harris Saxon – Repaired right side restroom door.
- Keysville Dog Park – Repaired fence between small and big dog areas.
- Lake Gleason – Restroom repairs.
- Timber Ridge Park – Checked D-trap in restroom.
- Veterans Memorial – Worked on new anchor display; poured concrete for anchor pad.
- Wes Crile Park – Began cement patching of splash pad area; repaired bench inside tennis court.
- Miscellaneous
 - Continued moving items from storage.
 - Picked up plants for Arbor Day, set up/break down for ceremony in courtyard and Chamber activities.
 - Removed LED lights from storage and delivered to the Depot.
 - Picked up tables and chairs from Spring Fest and returned to City Hall.
 - Re-attached windscreen around perimeter fence.

City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:

Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, etc.); unclogging various toilets in restrooms on both floors; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures (as requested) throughout City Hall; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping sidewalk; cleaning front of building, retrieving supplies from storage at various times.

- Installed new rope to flag pole at the Sheriff's Department and repaired broken irrigation heads.

Sports Turf Maintenance:

- Normal routine maintenance at:
 - Dewey Boster Sports Complex
 - Baseball and Pony League Fields
 - Vann Park
 - Dupont Lakes
 - Wes Crile Park
 - Sprayed Campbell Park with Echelon and TB3.
- Sports Complex:
 - Set up and cleaned up complex for Hispanic festival.
 - Top dressed with milorganite.
 - Repaired 1" irrigation line at Pony League.

PLANNING & DEVELOPMENT SERVICES thru 05/02/2012

Executive Summary:

The Planning and Development Services Department has received a new version of the Preliminary Plat for the Deltona Village project. This version changes from the previously-proposed 16-lot commercial subdivision to a 7-lot subdivision, with a Phase II and revised Lot 6 to accommodate a RaceTrac convenience store. Staff is reviewing this latest version and seeks to issue a Development Order, pending the applicant's ability to quickly make revisions as needed.

Planning:

The Planning Section has been working on the final version of the Sign Ordinance with the City Attorney prior to the May 7th City Commission hearing. The Ordinance will be presented to the Commission for second and final reading on May 7th for adoption and implementation. Staff has also been working with the City Attorney on the new submittal of the Deltona Village Preliminary Plat, as discussed above. Some items were added that hadn't been seen before, and some items were removed from previous versions of the plat that were needed for site function. Finally, staff reviewed the Final Site Plan for the RaceTrac convenience store to be located within Deltona Village for that project to be placed on a Development Review Committee agenda.

Housing & Community Development:

The Community Development Section is seeking very low income applicants for the NSP program. Several of the six homes remaining within NSP 1 to sell qualify for the 25% set-aside criteria to be able to accommodate very low income applicants. The first home purchased with NSP 1 Program Income money (2413 Albury) has been rehabilitated and will be available for sale upon receipt of an appraisal. Two homes within NSP 3 program are completed and two are in the rehabilitation process. Staff is completing SHIP repairs for this fiscal year to start the budget close-out process. Finally, subrecipient interviews will begin on May 10th for groups applying for Community Development Block Grant subrecipient funding.

PUBLIC WORKS thru 04/27/2012

Traffic Operations:

Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.

- **Signs:**
 - Completed 16 sign repair work tickets in the City.
 - Fabricated & installed 32 new street name signs.
 - Fabricated and installed 5 "No Parking" signs.
 - Fabricated (8) 12"x 9" signs for Deltona Water.
- **Asphalt:**
 - Completed (11) asphalt repair work tickets – 4 tons.
- **Message Board** – Latin Fest.
- **Miscellaneous:**
 - Removed graffiti from Stop Sign – Ferguson Av at Providence Blvd.

Field Operations:

Weekly tasks include evaluating work orders called in by residents.

- **Beautification:**
 - Medians:
 - Providence Blvd – routine maintenance; picked up perennial peanuts for median; prepped and installed.
 - Elkcam Blvd – routine maintenance.
 - Howland Blvd – routine maintenance; repaired ruts in median from vehicle.
 - City Homes: 1787 Ft Smith Blvd; 1049 Falcon St; 1177 Hastings Dr.
- **Concrete:**
 - Sidewalk repairs – 2049 Swanson Dr – 11’x 4’; Dunlap Dr & Helena Ct – 16’x 4’.
 - Misc – repaired broken driveway at 2054 Barlington Dr W – 16’x 6’.
- **Clam Truck:**
 - Debris – 22
 - Trimming – 5
- **Drop Offs:**
 - Repaired drop offs at 1430 Tune Av; 1075 Shepherd Av; Ft Smith & Elkcam; Prescott Blvd & Rusk Ct.
- **Misc:**
 - Removed sand and debris from storm at intersection and sidewalks on Courtland Blvd from Howland Blvd to Ft Smith Blvd, and intersections at Ft Smith & Monument; Oakland Dr & Monticello St.
 - Delivered 120 cones to Dewey O. Boster for Latin Fest.

Fleet Maintenance Division:

- | | | |
|------------------------------|--------|--------------|
| • Vehicles | PM – 5 | Repairs – 6 |
| • Equipment | PM – 3 | Repairs – 15 |
| • Road Calls | 3 | |
| • Parts Run/Vehicle Delivery | 3 | |
| • CDL Testing | 1 | |

Stormwater Division:

Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.

- **Construction Crew:**
 - Ft Smith/Ronda – filled in washout; formed sidewalk and spillway; poured back with concrete.
 - 3669 Pamona – filled in washout; formed up spillway; poured with concrete.
 - 3668 Van Dale – filled in washout.
 - Ft Smith Blvd – cleaned curbs from Howland to Tradewinds.
 - 2780 O’Bannion – repaired pipe.
 - 1153 Cambridge – repaired pipe.
- **Right of Way Mowing Crew:**
 - 26 miles of right of way mowed.
 - Main Roads mowed – Humphrey; Newmark; Courtland; Montecito; Elkcam.
 - Sectors mowed – 13; 27; 28; 29; 30.
- **Right of Way Litter Crew:**
 - 297 gallons of litter removed.
 - Main road trash pickup – Anderson; Cloverleaf; April; Deltona Blvd; Tivoli; Haulover; India; Catalina; Captain; Newmark; Humphrey.

• **Miscellaneous:**

- Gondolier Ter; 1285 Vicksburg; 2608 Treehaven Dr; Oakland Dr; 1160 Fountainhead Dr; 850 Caspian Ct; 999 Dean Cir N; 2563 Sheffield Dr; City Wide – cleaned debris off grate.
- 1829 Pennington Av – filled in washout in row.
- 201 Howland Blvd – picked up pipe and fittings at ADS plant; covered pumps; inspected pipe plug.
- Eva Ct – replaced belt on pump; painted pump, floor, pipes, and connections.
- Normandy Blvd – filled in holes around box with dirt.
- Bloomfield Av – added oil to pumps.
- 51 Ft Smith Blvd – painted pump, pipes and connections on pump.
- Watt Cir; Pennington Av; Lyric – laid sod.
- City Wide – inspected all pumps.

UTILITIES thru 4/29/2012

Customer Service

April 2012	Total week ending 4/29/12
DW – Lockbox	1608
Ebox	925
Call Center Calls	1805
Walk-ins/Drop Box	973
On-line Payments	942

Customers Disconnected for Non-Pay

April 2012	Total week ending 4/29/12
Total on Disconnect List	153
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

Construction Log & Service Orders

April 2012	Total week ending 4/29/12
Water Service	
Meter Sets	2
Reclaim Meters	
Fire Hydrant Installs	
Fire Hydrant Replacement	
Fire Hydrant Repair	
Replace Meter Box	14
Locates Received	107
Locates Completed	117
Main Leaks	4
Service Leaks	6
Sewer Repairs	1
Sewer Blockage	2
KV2 Valves	8
Service Replacements	4
Meter Change Outs	14
Service Orders	396
Disconnects	153
Drainfield Leaks	
Meter Retirements	6