

# CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission  
From: Faith G. Miller, City Manager  
Subject: Weekly Courtesy Report  
Date: April 13, 2012

## **General Fund Revenue Forecast:**

Attached for your information as Exhibit A is an updated General Fund Revenue Forecast for FY 2011-2012 based on six (6) months of revenue through March 31, 2012. The revenue is trending slightly lower than expected with the projection at \$535,600 under budget which represents a 1.7% budgetary shortfall. Expenditures are trending a similar amount under budget, but will be monitored closely as we go through the remainder of the fiscal year.

## **Homelessness Prevention Meeting:**

Commissioner Carmolingo and City staff met on April 4<sup>th</sup> with Lisa Hamilton, Executive Director of the Volusia/Flagler Coalition for the Homeless, and Denise Gagnier and representatives from the F.A.I.T.H. Organization to discuss potential ways to address homelessness issues, particularly families without a home, within the City of Deltona. Discussion included the potential of utilizing CDBG funds to purchase a 3-4 unit apartment building that could be renovated to house families who are homeless while they are seeking more permanent placement. This would include partnering with a non-profit agency for the administrative services associated with locating and placing families in need in this type of housing. Both agencies present at the meeting discussed current efforts toward homelessness prevention, possible grant funding for emergency sheltering, and available data identifying those in need. Any change to our CDBG Program to provide the ability to purchase an apartment building for use as housing for homeless families would need to come before the City Commission for approval. Staff will be performing the following tasks to provide to the City Commission for your consideration with regard to this proposed program:

- 1. Determining the availability of potential buildings/units to acquire and their list prices.*
- 2. Confirm that the multi-family zoned areas of the City to accomplish acquisition are in the CDBG target area (this has been confirmed).*
- 3. Verify the process within CDBG to accomplish the project and the budgeting process for next year's CDBG Program Year (PY) budget. Thus, the amendment to this year's PY budget is not considered, due to timing to achieve the budget amendment towards the end of the PY.*
- 4. Provide a write-up to the City Manager as to the findings above outlining the process and the steps to achieve it.*
- 5. Schedule the item for a Commission Workshop for discussion.*

CITY MANAGER'S OFFICE

2345 Providence Boulevard, Deltona, Florida 32725

(386) 878-8100 Fax (386) 878-8851

Webpage: [www.Deltonafl.gov](http://www.Deltonafl.gov)

6. *If agreed to by the Commission, bring the item to the City Commission as part of the budget approval for CDBG, when that budget is prepared.*

**Hurricane Preparedness Seminar:**

Commissioner Carmolingo has been asked by Denise White, Allstate, who is working with Congressman Mica's office, to host a Hurricane Preparedness Seminar on Tuesday, June 5<sup>th</sup>, from 5:30 to 7:30 p.m., in our Commission Chambers. Captain Brannon, Deputy Chief Rogers and Lee Lopez will be working with Ms. White and Commissioner Carmolingo to finalize plans for this event. An agenda for the seminar and more details will be provided to the Commission as they become available.

**Choices – Group Homes Meeting:**

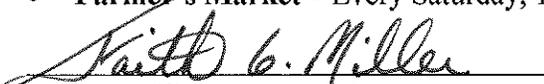
On Monday of this week, City staff, Captain Brannon, the City Attorney and I met with representatives of Choices, at their request. Choices is a community residential home (group home) provider who is authorized by Community Partnership for Children. DCF contracts with Community Partnership for Children to oversee group homes in Volusia County. Choices currently operates five (5) homes within the City. Discussion centered around current regulations, procedures for calling law enforcement when a child has left the home and not returned within a specified timeframe, other problem areas, calls for services (police/fire) and what changes Choices is considering implementing to address the City and law enforcement's concerns.

**Spruce Up Update:**

Our Spruce Up and Shred-It events were held on the weekend of March 30<sup>th</sup> – April 1<sup>st</sup>. A total of 12.77 tons of yard waste, unwanted household items, home improvement materials, and general junk and trash were dropped off and disposed of during the event (last year's event was 14 tons). A total of 2,200 lbs. of paper were shredded on site on Saturday during the 3-hour Shred-It event.

**Ongoing/Upcoming Events:**

- **Concert at the Amphitheater** – First Concert of the Season featuring AP60, Saturday, April 14<sup>th</sup>, 7:00 – 9:00 p.m.; Deltona Amphitheater
- **Regular City Commission Meeting** – Monday, April 16<sup>th</sup>, 6:30 p.m., Commission Chambers
- **Spring Fest** – Weekend of April 21<sup>st</sup> & 22<sup>nd</sup>, 10:00 a.m. – 6:00 p.m. on Saturday, 12:00 – 5:00 p.m. on Sunday, Dewey O. Boster Sports Complex
- **Special Commission Meeting – Impasse Hearing on FF Promotions' Article** – Thursday, April 26<sup>th</sup>, 3:30 p.m.; Commission Chambers
- **Commission Workshop** – Thursday, April 26<sup>th</sup>, immediately following conclusion of the Impasse Hearing; 2<sup>nd</sup> flr. Conference Room
- **Arbor Day/Earth Day Event** – Friday, April 27<sup>th</sup>, 11:00 a.m. – 1:00 p.m., City Hall Courtyard
- **Latin Music Festival** – Sunday, April 29<sup>th</sup>, 11:00 a.m. – 8:00 p.m., Dewey O. Boster Sports Complex
- **Farmer's Market** – Every Saturday, 1649 Providence Blvd., 9:00 a.m. – 2:00 p.m.

  
Faith G. Miller, MMC, MPA  
City Manager

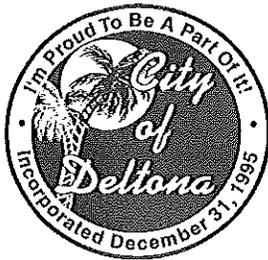


Exhibit A

# CITY OF DELTONA

---

**Date:** April 11, 2012  
**To:** Faith Miller, City Manager  
**From:** Robert Clinger, Finance Director  
**Subject:** Latest General Fund Revenue Forecast for FY 2011-2012

This memo includes a forecast for revenue only since expenditure information more recent than the last forecast is not yet available. Based on six months of data, October 2011 through March 2012, the revenue projection for the General Fund has worsened slightly. The last forecast showed revenue trending \$209,100 under budget. Now the trend is total revenue of \$30,084,100 or \$535,600 under budget and \$1,352,985 below FY 2010/2011 actual.

This represents a 1.7% budgetary shortfall and is still within the forecast margin of error. As of the last forecast, expenditures were trending a similar amount under budget so the projected net change in Fund Balance as of now is essentially on budget. When the March financial statements are done the forecast will be updated to include expenditures.

**City of Deltona Florida  
General Fund Forecast  
For The Fiscal Year Ended September 30, 2012**

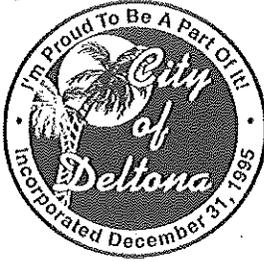
	Revenue Based On Actual For The Six Months Ended March 31, 2012.			
	YTD Actual	Projected Actual	Budget	Over (Under) Budget Amount %
Ad-Valorem Tax	\$ 10,824,314.55	\$ 11,741,100	\$ 11,717,100	\$ 24,000 0.2%
State Revenue Sharing (Includes 8th cent motor fuel use tax)	1,015,678.98	2,083,000	2,270,000	(187,000) -8.2%
State 1/2 Cent Sales Tax	1,764,186.20	3,588,000	3,330,000	258,000 7.7%
Service & Franchise Fees	3,655,150.92	7,286,500	7,910,600	(624,100) -7.9%
Telecommunications Service Tax	1,511,131.25	3,072,000	2,892,000	180,000 6.2%
Non Ad-Valorem Revenues	614,744.79	1,229,000	1,366,000	(137,000) -10.0%
Interest	57,480.61	115,000	81,000	34,000 42.0%
Admin Fees	256,249.98	512,500	512,500	- 0.0%
Firefighter Pension Insurance Premium Tax	-	394,000	394,000	- 0.0%
Recycling Proceeds	26,478.70	53,000	70,000	(17,000) -24.3%
Other Non-Recurring Revenues (Grants)	-	10,000	76,500	(66,500)
<b>Total General Fund Revenues</b>	<b>\$ 19,725,415.98</b>	<b>\$ 30,084,100</b>	<b>\$ 30,619,700</b>	<b>\$ (535,600) -1.7%</b>

----- Revenue Based On Six Months Of Actual Data -----

<b>Projection Recap:</b>	
Operating Revenues	\$ 30,084,100
Operating Expenditures	(29,641,780)
Operating Surplus	442,320
Capital Outlay	(76,500)
Transfers Out	(365,800)
Increase In Fund Balance	20
Fund Balance - Beginning Of Year	15,342,419
Fund Balance - End Of Year	\$ 15,342,439

Change in Fund Balance is trending \$20 better than budget.

----- Expenditures Are Based On Six Months Of Actual Data And Other Line By Line Analysis -----



# CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission  
From: Faith G. Miller, City Manager  
Subject: Weekly Courtesy Report  
Date: April 13, 2012

**CITY MANAGER'S OFFICE** thru 04/13/2012

**Communication:**

- Shot video at Deltona High School where there was a presentation on not drinking and driving.
- Promoting the Energywise Seminar on the City's home page, entryway signs and social networking sites.
- Promoting the Deltona Panthers Football and Cheerleading signups via social networking sites and entryway signs.
- Promoting the Concert in the Amphitheater/American Pop 60 on the City's home page and the City's Parks & Recreation e-mail group.
- Updated DeltonaTV Schedule for the Week of April 8<sup>th</sup>.
- Updated programming—UCF (Global Perspectives, MetroCenter Outlook), White House Chronicle, VA Weekly News—for DeltonaTV.
- Pre-production for PSAs—Tuskegee Airman Interview, Simulcast concert, Caribbean Crew Concert, Relay for Life.
- Prep for Energy Seminar 6: Save Energy in the Home/Part 2.
- Updated the NSP listings for DeltonaTV.

**Media Relations:**

- Forwarded the Deltona Spring Fest flyer to media contact group and working to make sure the HomeTown News receives photos from previous Spring Fests.
- Provided information regarding the City's EECBG fund to Al Everson/West Volusia Beacon.
- Provided information regarding the City's practice of purchasing seasonal items after the holiday to get them at a discounted price for the following year's event, to Mark Harper/Daytona News Journal.

**Business Development:**

- Prepared, as City Liaison, the agenda packets for the following: (1) the quarterly meeting of the Deltona Economic Development Advisory Board (DEDAB); (2) the monthly meeting of the Educational Campus and Medical Center Sub-committee; and, (3) the monthly meeting of the Commerce Park and MicroIncubator Facility Sub-committee.
- Discussion with Bill Elliott of Evershore Financial Group in Sanford, regarding the 'myRegion.org' task of building a more uniform 'permitting system' for municipalities and the County, like V-COG's 'Unified Code Committee'.
- Attended the City Commission Workshop to listen and participate in the CRA presentation. The presentation was given by Chris Bowley, Planning & Development Director, and was well received by the Commission.
- Spoke with Carlos Valderrama, President of the Volusia Hispanic Chamber of Commerce, regarding his Chamber's solicitation of tenants to fill a 'microincubator'.
- Van Canada, Area Representative of the SBA's Small Business Development Center, and I met with a Deltona small business to assist in helping that business expand. The business is Joyful Hearts Academy (childcare). They are leasing the building at 1859 Providence Boulevard (taking 5,000 square feet). This

childcare facility will produce seven (7) new jobs. We are projecting a ribbon cutting ceremony for early May.

- Met with Joe Deitz of Popular Community Bank to discuss their interest in the property at 901 Doyle Road.
- Attended a meeting of the West Volusia Economic Development Committee. Discussed issues common to West Volusia and Deltona, working toward possible resolutions.
- Attended, as City Liaison, the quarterly meeting of DEDAB.
- Attended a meeting regarding the mitigation land bank portion of the Scrub Jay Mitigation Project. Attendees represented City of Deltona, the Audubon Society, and the St Johns River Water Management District.
- Met with Megan McNeil of Mitigation Marketing. They wanted to learn more about the Scrub Jay Mitigation Project and see if they might be able to contribute.
- Attended the SBDC's seminar "How to Raise Money for a Business", held at the UCF Incubator in Daytona.
- Attended the West Volusia Regional Chamber of Commerce's "Vendor Blender" at Lohman Funeral Home on April 12<sup>th</sup>.
- Attended, as City Liaison, the monthly meeting of DEDAB's Educational Campus and Medical Center Sub-committee meeting. The guest presenter was Dr. Tom Janke, Regional Director, Webster University. The Office of Economic Development is currently soliciting Webster University to consider opening a location in Deltona.
- Attended, as City Liaison, the monthly meeting of the DEDAB Commerce Park and MicroIncubator Facility Sub-committee. The guest presenter was Mr. Wayne Hardy, Director of the Seminole State College's incubator at the Port of Sanford Commerce Park. Mr. Hardy offered advice on "best practices" that can be used by a study group doing research on preparing a MicroIncubator.

**BUILDING & ENFORCEMENT SERVICES** thru 04/06/2012

Building Permits issued for the week.....	53
Valuation of work permitted for the week.....	\$176,937.54
Inspections completed for the week .....	93
Total Permits issued for Fiscal Year 11/12 .....	1,480
Valuation of work permitted for the year 11/12.....	\$12,040,422.51
Permits Issued:	
A/C Change Out .....	6
Door Replacement .....	5
Driveway.....	1
Electrical .....	3
Exterior Renovation.....	1
Fence.....	8
Pool Above Ground .....	1
Reroof .....	11
Right of Way.....	6
Shed .....	2
Siding.....	1
Solar Panel .....	1
Water Heater Replacement .....	2
Window Replacement .....	5
<b>Total</b>	<b>53</b>



- Met with agency representatives as part of a sub-committee of the Volusia County Fire Chiefs' Association to develop a Countywide Closest Unit and Automatic Aid agreement. Still in the development stage, agencies shared concerns about relying on their neighbors too heavily or being relied upon to provide service in areas that may be abandoned by another entity (e.g., Volusia County's closure of Station 31 in Orange City).
- Participated as part of the City's negotiating team in contract negotiations.

**Deputy Chief Rogers:**

- Alarm summary 4/4/2012 thru 4/10/2012

Structure fire	02
Vehicle Fire	02
Wild land, grass	08
Misc. Fire	05
ALS Medicals	61
BLS & Misc. Medicals	86
Hazardous Condition	04
Service Calls	06
Good Intent	28
False Alarms	05
<u>Misc. Alarms</u>	<u>05</u>
<b>TOTAL</b>	<b>207</b>

- Attended Emergency Management meetings with EOC regarding 2012 Hurricane Season.
- Attended National Weather Service update on Gulf Coast States weather.
- Meeting with Chief Rafferty on safety issues and uniforms.
- Attended NIMCAST training on new federal reporting requirements for NIMS certification for all personnel.
- Started input of NIMCAST system.
- Continued work on hydrant locations.

**HUMAN RESOURCES DEPARTMENT** thru 04/11/2012

- Performance Evaluations processed: 4
- Deltona JOBS Program Folders
  - 1<sup>st</sup> Floor lobby – (0) added
  - 2<sup>nd</sup> Floor lobby – (5) added
  - Total # of Deltona JOBS Program folders taken – (1132)
- Applications received:
  - (03) Wastewater Operator
  - (03) Water Operator
  - (18) Customer Service Rep
- Posted Building & Enforcement Services Customer Service Rep position.
- Prepared questionnaires for Utility Systems Tech interview.
- Completed William S. Harvey minutes; notified scholarship recipients and invited them to the City Commission meeting scheduled for April 16<sup>th</sup>.
- Scheduling ICMA-RC individual appointments for April 12<sup>th</sup>.
- Sending Flexible Spending quarterly reminders.
- Preparing Assurant participant spreadsheet for auditing purposes.

- Separations processed including exit interviews (2): R. Richardson; Customer Service Rep, Building & Code Enforcement (Resignation), and J. Acevedo, Utility System Tech (Resignation).
- Coordinating Crime Stop Safety Training for employees.
- Prepared numerous "Nice Job" employee recognition certificates.
- Coordinating training class through Daytona State College for "Writing letters, Memos, and E-mails".
- Coordinated with the City's negotiation team in preparing a formal contract counter proposal to the Union.
- Participated with City negotiation team in 6<sup>th</sup> contract negotiation meeting with Local 2913.
- Processed 2 FMLA actions.
- Processed 11 employee benefit actions.

**Risk Management:**

- Working on two resident complaints.
- Continuing to resolve sewer back-up claims.
- Coordinated Defensive Driving training class.
- Conducted Safety Training Class – "Dangerous Animals".

**PARKS AND RECREATION DEPARTMENT** thru 04/08/2012

**Administration:**

- Farmers Market: 4 vendors, 137 cars.
- Planning for Volunteer Recognition Brunch.
- Processed 10 permits for pavilion rentals.

**Facility Use Permits:**

• Deltona Community Center	3 permits issued	Weekly attendance	1245
• Harris M. Saxon Community Center	1 permit issued	Weekly attendance	286
• Wes Crile Park	0 permit issued	Weekly attendance	2,260
• Skate Park	20 new passes	Weekly attendance	825

**Special Events/Programs:**

- Amphitheater:
  - 2012 Concert series starts on Saturday, April 14<sup>th</sup> featuring AP60.
- City Hall:
  - Volunteer Appreciation Luncheon is scheduled for Saturday, April 21<sup>st</sup> at 10:30 a.m.
  - Arbor Day is scheduled for Friday, April 27<sup>th</sup> at 10:00 a.m.
- Dewey Boster Sports Complex:
  - Deltona Spring Fest is scheduled for April 21<sup>st</sup> and 22<sup>nd</sup>.
  - Volusia County Hispanic Association Latin Festival is scheduled for Sunday, April 29<sup>th</sup>.
- Harris M. Saxon Community Center:
  - Boys and Girls Club after school program continues.

**City Leagues Currently Underway:**

- Men's senior league continues.
- Men's league continues.

**Partner Leagues Currently Underway:**

- FBVA spring season continues.

- West Volusia Youth Baseball spring season continues.
- Deltona Little League spring season continues.
- Deltona Youth Soccer spring season continues.

**Parks Maintenance:**

*Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage, including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.*

- Mowed, edged and weed-whacked: Veterans Memorial.
- Dwight Hawkins – Repaired leaks in both restrooms; cleaned out bubbler on water fountain.
- Firefighters Memorial – Completed mulch project in playground area.
- Harris Saxon – Replaced damaged soap dispensers in both restrooms; repaired water fountain.
- Lake Gleason Park – Cleaned debris from restroom and patched hole in wall due to vandalism.
- Tom Hoffinan Park – Removed fallen/dead trees and dumped at Four Jays.
- Vann Park – Removed damaged lights above concessions stand and replaced.
- Veterans Memorial – Worked on fence for new well; re-checked irrigation heads.
- Miscellaneous:
  - Picked up tables, chairs, supplies and tents from Dewey Boster (Eggstravaganza) and returned to various locations.

**City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:**

*Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, etc.); unclogging various toilets in restrooms on both floors; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures (as requested) throughout City Hall; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping sidewalk; cleaning front of building, retrieving supplies from storage at various times.*

- Repaired sinks in 2<sup>nd</sup> floor restrooms.
- Measured flagpole rope for replacement at the Sheriff's Office.
- Escorted Electrical Solutions around City Hall.

**Sports Turf Maintenance:**

- Normal routine maintenance at:
  - Dewey Boster Sports Complex
  - Baseball and Pony League Fields
  - Vann Park
  - Dupont Lakes
  - Wes Crile Park
  - Fertilized Campbell Park with 30-0-0 and wetting agent
  - Continued cleaning heads at Vann Park
  - Repaired drinking fountain at Dupont Lakes
  - Fertilized Veterans Park
- Sports Complex:

- Fertilized with Triplex Micro and Rx Supreme.
- Fertilized Pony League.
- Spot sprayed with herbicide for broadleaf weeds.

## **PLANNING & DEVELOPMENT SERVICES** thru 04/12/2012

### **Executive Summary:**

The Planning and Development Services Department greatly appreciates the support of the City Commission and City Manager in efforts to establish a Community Redevelopment Agency (CRA). Staff brought forth an initial approach at Monday's Commission Workshop which was supported by the City Commission to continue in an incremental lock-step manner. Staff will meet with Volusia County next before proceeding with the Request for Qualifications (RFQ) for a consultant to ultimately perform a Findings of Necessity. Every effort will be made to build on previous efforts to reduce costs.

### **Planning:**

The Planning Section is working on the following:

1. Begin the Conceptual/Final Site Plan for the Dunkin Donuts.
2. Comments for the Preliminary Plat for Deltona Village to bring closure to that outstanding document.
3. Completion of the Conceptual Site Plan for the RaceTrac development within the Deltona Village project.
4. Extension of the Development Order for Arbor Ridge Phase 5 to allow for residential development.
5. A request from Pine Ridge Methodist Church to complete the creation of three lots along Howland Boulevard to ultimately be developed for commercial use.
6. The creation of three residential lots within the Live Oak Estates subdivision.
7. Consideration of replatting Lake Baton Estates.
8. The aforementioned CRA effort.
9. Consideration of redevelopment of the Deltona Plaza project.

### **Housing & Community Development:**

The Community Development Section is concentrating on monitoring and reporting criteria for the U.S. Department of Housing & Community Development (HUD). We are within the fiscal year for the fourth of five years on the Consolidated Action Plan. Staff is reconciling expenditures and is preparing for the fifth-year budget. Monitoring for the NSP program continues, particularly in light of the slowdown of home sales. Staff has gained access to the Neighborhood Community Stabilization Trust (NCST) web-based portal for another source to purchase homes. It is anticipated that the next round of foreclosed properties will be placed on the market next week and staff will be able to buy 10-15 homes through that process.

## **PUBLIC WORKS** thru 04/06/2012

### **Traffic Operations:**

*Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.*

- **Signs:**
  - Completed 2 sign repair work tickets.
  - Fabricated & installed 10 new street name signs.
  - Fabricated 6 "Stop" signs for stock.

- Re-Fabricated 4 “Welcome to Deltona Home of” signs, 4 “Trinity Baseball Champion” signs, and 4 “West Volusia T-Ball Champion” signs for Parks and Recreation Department and installed 1 of each at the following 4 intersections: SR 415 & Howland Blvd; Howland Blvd & Graves; Doyle Rd & Deltona Blvd; Saxon Blvd & I4.
- Replaced from stock 1 new stop sign at Elston & Wainwright; 1 at Windsor Heights & Corrigan; 1 at Elgin & N Apache.
- **Asphalt:**
  - Completed 3 asphalt repair work tickets –3 tons.
- **Misc:**
  - Sector 1 – checked reflectivity of signs.
  - Doyle – repaired sign that had Steven spelled incorrectly as Stephen.

**Field Operations:**

*Weekly tasks include evaluating work orders called in by residents.*

- **Beautification:**
  - Medians:
    - Howland Blvd – routine maintenance.
    - Providence Blvd – routine maintenance; watered new plants and sod.
    - Elkcarn Blvd – routine maintenance; watered new sod.
  - City Signs: Howland Blvd; Saxon Blvd.
- **Concrete:** Sidewalk repairs – Cavalier – 14’x 5’; 888 Cloverleaf – 103’x 5’; 2370 Jackson – 5’x 4’.
- **Clam Truck:**
  - Debris – 16
  - Trimming – 6
- **Misc:**
  - City wide – emptied all trash containers.
  - 552 Antoinette – removed sand from the road.
  - Dana & California; Lydia & Saxon – watered new sod.
  - Cloverleaf – installed sod from sidewalk repair.
  - Dana – reshaped swale and installed sod (3 ½ pallets).
  - Police Station – generator had been running for 36 hours straight (called Bob Serpa – on call).

**Fleet Maintenance Division:**

- Vehicles PM – 4 Repairs – 13
- Equipment PM – 2 Repairs – 10
- Road Calls 4
- Parts Run/Vehicle Delivery 4

**Stormwater Division:**

*Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.*

- **Construction Crew:**
  - 1201 N Old Mill – formed up spillway for concrete and installed check dams.
  - 699 Piedmont – filled in hole next to box.
- **Drainage Rehabilitation Crew:**
  - 2370’ of drainage rehabilitated.
  - Ditches Menzi mowed – Van Allen Cir.
- **Drainage Area Maintenance (Aebi Mowing):**
  - .9 Acres of drainage areas maintained.
  - Ponds mowed – 1640 Houston.

- **Right of Way Mowing Crew:**
  - 25 miles of right of way mowed.
  - Main Roads mowed – Elkcarn; Newmark; Humphrey; India; Courtland; Deltona Blvd; Ft Smith Blvd.
- **Right of Way Litter Crew:**
  - 519.75 gallons of litter removed.
  - Main road trash pickup – Catalina; Captain; Haulover; India; Humphrey; Newmark; Elkcarn.
  - Sector trash pickup – 1 & 2.
- **Misc:**
  - 856 Abby Ter – poured concrete in hole on side of driveway.
  - Chapel Dr E & Providence Blvd; Union Cir E – picked up trash in ponds.
  - 1929 Old Mill Dr S – installed a 4’ double gate.
  - 1104 Norwood Dr – mowed the pump station.
  - 756 Red Coach Av – mowed the right of way.
  - 1489 Elkcarn Blvd – sprayed weeds with weed killer at pump station.
  - City Wide – water newly laid sod; inspected storm boxes; inspected pump stations; filled in washouts; laid sod at various locations.
  - Wheeling Ave – completed pump painting.
  - Ferendina Dr – repaired pump.
  - 51 Ft Smith Blvd – repaired broken PVC pipe.
  - 201 Howland Blvd – hauled dirt from Tallwood to depot.

**UTILITIES** thru 04/08/2012

**Customer Service**

April 2012	Total week ending 4/8/12
DW – Lockbox	2444
Ebox	1558
Call Center Calls	1786
Walk-ins/Drop Box	1273
On-line Payments	1318

**Customers Disconnected for Non-Pay**

April 2012	Total week ending 4/8/12
Total on Disconnect List	132
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

**Construction Log & Service Orders**

April 2012	Total week ending 4/8/12
Water Service	
Meter Sets	
Reclaim Meters	
Fire Hydrant Installs	
Fire Hydrant Replacement	
Fire Hydrant Repair	
Replace Meter Box	12
Locates Received	77
Locates Completed	65
Main Leaks	2
Service Leaks	1
Sewer Repairs	1
Sewer Blockage	6
KV2 Valves	3
Service Replacements	2
Meter Change Outs	20
Service Orders	364
Disconnects	132
Drainfield Leaks	
Meter Retirements	4