

# CITY OF DELTONA

CITY MANAGER'S OFFICE

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To: Mayor and Commissioners  
From: Faith G. Miller, City Manager  
Subject: Weekly Courtesy Report  
Date: August 19, 2011

## **Financial Status Report:**

Attached for your information as Exhibit A is the Financial Status Report for the time period ended July 31, 2011, including the Investment Account Balances for the month of July as well. (See Exhibit A) General Fund Revenues are trending under budget by approximately \$1,037,000 which represents a 3.3% shortfall. General Fund Expenditures in total are trending \$1.3 million under budget for the year. As of now it appears, barring any unforeseen circumstances, reduced spending will cover any shortfall in revenue.

## **Population Update:**

As determined each year by the *Bureau of Economic and Business Research* of the *University of Florida*, the City has received its annual preliminary population estimate as of April 1, 2011 of 85,233. This represents an increase of 51 individuals since April 1, 2010. (See Exhibit B).

## **NSP Update:**

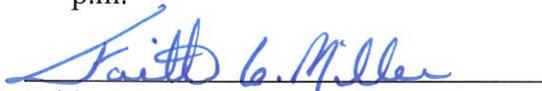
To date, the City has closed on the sale of 17 homes and we have another 10 proceeding toward closing. With the sale of 27 homes, the City will have 26 homes to sell within the remaining two years to complete the NSP 1 project. The total dollar value of the sales to date is \$2,135,550. (See Exhibit C)

## **West Volusia Regional Chamber of Commerce:**

As you may be aware, the *West Volusia Regional Chamber of Commerce* is now without office space since First Southern Bank moved. Paris Pena, Executive Director, of the Chamber has asked about the possibility of utilizing an office in City Hall on the 2<sup>nd</sup> Friday of each month to meet with Deltona businesses as needed. I believe this to be a reasonable request and we can make the space available one day a month. Unless I hear differently from the City Commission, I will be granting this request.

**Ongoing/Upcoming Events:**

- **Executive Session and City Commission Workshop Meetings** – Thursday, August 25<sup>th</sup>, 4:00 p.m., 2<sup>nd</sup> Flr. Conference Room; Topics: Request for Executive Session in the matter of Zischkau vs. City of Deltona lawsuit. Workshop – Saxon Ridge Road Improvements, and City Hall Security Improvements.
- **Labor Day Holiday** – Monday, September 5<sup>th</sup> – City and Deltona Water administrative offices closed.
- **Regular City Commission Meeting** – Tuesday, September 6<sup>th</sup>, 6:30 p.m., Commission Chambers
- **Monday, Farmer's Market** – Every Saturday, 1649 Providence Blvd., 9:00 a.m. – 2:00 p.m.

  
Faith G. Miller, City Manager



# CITY OF DELTONA

**Date:** August 16, 2011  
**To:** Faith Miller, City Manager  
**From:** Robert Clinger, Finance Director  
**Subject:** July 2011 Financial Reports and Investment Account Balances, and Latest General Fund Forecast for FY 2010-2011.

July 2011 Financial Reports:

The attached Financial Report presents the results of operations, revenue and expenditures for the ten months ended July 31, 2011. It is not a forecast of final results for the fiscal year ended September 30, 2011 nor can a reader reasonably determine from this Financial Report the final results for the year ended September 30, 2011 without additional detailed knowledge and facts not necessarily apparent on the face of the report.

General Fund Financial Forecast For The Year Ended September 30, 2011:

General Fund Revenues

Based on ten months of actual revenue data the General Fund is trending to finish the year with total revenues of \$30,678,000, or \$1,037,000 under budget. This represents a 3.3% shortfall.

Property taxes are trending \$73,000 (.6%) over budget. All other major revenue line items are trending under budget. Service & Franchise Fees lead the way with the largest shortfall of \$559,000 (6.6%). The remaining shortfalls, in order of amount, are Non Ad-Valorem Revenues \$205,000 (12.9%), State ½ Cent Sales Tax \$179,000 (5.1%), Telecommunications Service Tax \$96,000 (3%), and State Revenue Sharing \$81,000 (3.7%). The five remaining minor line items in the aggregate are trending \$10,000 over budget.

General Fund Expenditures

The General Fund is trending to finish the year about \$265,000 under budget on personal service cost (1.8%) after factoring in about \$200,000 of lump sum termination/retirement payouts for one fire fighter, ten telecommunicators, and two fire admin personnel. Based on ten months of data, operating expenditures other than personal service cost are trending to finish the year about \$1,000,000 under budget so total General Fund operational spending is trending about \$1.3 million under budget for the year so it still appears that reduced spending will cover any shortfall in revenue so that minimal if any reserves will be needed to support General Fund operations in FY 2010-2011.

# City of Deltona Florida General Fund Forecast

## For The Fiscal Year Ended September 30, 2011

Revenue Based On Actual For The Ten Months Ended July 31, 2011.					
	YTD		Budget	Over (Under) Budget	
	Actual	Projected Actual		Amount	%
Ad-Valorem Tax	\$ 11,667,746.29	\$ 11,668,000	\$ 11,595,000	\$ 73,000	0.6%
State Revenue Sharing	1,267,684.16	2,122,000	2,203,000	(81,000)	-3.7%
State 1/2 Cent Sales Tax	2,872,661.49	3,335,000	3,514,000	(179,000)	-5.1%
Service & Franchise Fees	6,666,306.87	7,923,000	8,482,000	(559,000)	-6.6%
Telecommunications Service Tax	2,648,345.84	3,093,000	3,189,000	(96,000)	-3.0%
Non Ad-Valorem Revenues	1,154,465.43	1,385,000	1,590,000	(205,000)	-12.9%
Interest	67,027.75	80,000	100,000	(20,000)	-20.0%
Admin Fees	498,333.30	598,000	598,000	-	0.0%
Firefighter Pension Insurance Premium Tax	-	394,000	394,000	-	0.0%
Recycling Proceeds	58,670.25	70,000	50,000	20,000	40.0%
Other Non-Recurring Revenues (Grants)	10,000.00	10,000	-	10,000	100.0%
<b>Total General Fund Revenues</b>	<b>\$ 26,911,241.38</b>	<b>\$ 30,678,000</b>	<b>\$ 31,715,000</b>	<b>\$ (1,037,000)</b>	<b>-3.3%</b>

----- Revenue Based On Ten Months Of Actual Data -----

<b>Recap:</b>	
Projected Operating Revenues	\$ 30,678,000
Projected Operating Expenditures	(29,370,136)
Projected Operating Surplus (Deficit)	1,307,864
Projected Capital Outlay	(676,000)
Projected Transfers Out	(1,758,400)
Projected Increase (Decrease) In Fund Balance	(1,126,536)
Fund Balance - Beginning Of Year	15,833,568
Fund Balance - End Of Year	<u>\$ 14,707,032</u>

Original budgeted decrease in Fund Balance was \$1,548,200 projected results are \$421,664 better than budget.

----- Expenditures Are Based On Ten Months Of Actual Data And Other Line By Line Analysis -----

**City of Deltona**  
**Investment Account Balances**  
**July 31, 2011**

Account Name	Bank	Cost
Pooled Cash	Wells Fargo	\$ 8,456,008.44
Certificate of Deposit	BB&T	3,700,000.00
Investment	SBA-LGIP	23,726.82
Investment	SBA-Fund B	4,511.45
Investment-Advantage Fund	Wells Fargo	3,877,157.31
Investments-Federal Agency Coupon Securities	Wells Fargo	15,061,188.75
Investment-Government & Agency Portfolio	AIM Investments	-
Investment-Liquid Assets Portfolio	AIM Investments	-
Investment	AIM Investments	-
Investment-Stormwater	Florida Safe Investment Pool	7,521,869.12
Investment-Transportation	Florida Safe Investment Pool	6,549,303.85
	Florida Safe Investment Pool	8,492,047.76
	Assets Reported by Davidson Fixed Income Mgmt.	53,685,813.50
Accrued Interest	Wells Fargo	48,522.65
	Total Investments	<u>\$ 53,734,336.15</u>

Investment Balances By Fund	General Fund Undesignated/ Available	Designated and/or Restricted						Strategic Reserve	Total Balance
		Roads and Streets	Physical Environment	Grants	Utility	Capital Projects			
General Fund	\$ 7,588,901.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000.00	\$ 13,588,901.64
Sidewalk Fund	(395,707.79)	-	-	-	-	-	-	-	(395,707.79)
Sub Total - General Fund	7,193,193.85	-	-	-	-	-	-	6,000,000.00	13,193,193.85
Deltona Water	-	-	-	-	17,666,801.23	-	-	-	17,666,801.23
Equipment Replacement Fund	-	-	-	-	-	2,556,778.89	-	-	2,556,778.89
Transportation Fund	-	9,071,840.72	-	-	-	-	-	-	9,071,840.72
Storm Water Fund	-	-	6,540,121.30	-	-	-	-	-	6,540,121.30
Municipal Complex Fund	-	-	-	-	-	2,436,019.99	-	-	2,436,019.99
Solid Waste Fund	-	-	1,442,128.38	-	-	-	-	-	1,442,128.38
SHIP	-	-	-	275,127.01	-	-	-	-	275,127.01
Tree Replacement Fund	-	-	504,173.22	-	-	-	-	-	504,173.22
Environmental Improvement	-	-	37,854.67	-	-	-	-	-	37,854.67
Park Projects Fund	-	-	-	-	-	(79,143.57)	-	-	(79,143.57)
Streetlighting District Fund	-	42,935.49	-	-	-	-	-	-	42,935.49
Park Impact Fees Fund	-	-	-	-	-	10,904.22	-	-	10,904.22
Law Enforcement Impact Fees	-	-	-	-	-	7,518.71	-	-	7,518.71
CDBG	-	-	-	-	(78,817.82)	-	-	-	(78,817.82)
NSP	-	-	-	-	104,344.43	-	-	-	104,344.43
Miscellaneous Grants	-	-	-	-	2,555.43	-	-	-	2,555.43
Total Investments	<u>\$ 7,193,193.85</u>	<u>\$ 9,114,776.21</u>	<u>\$ 8,524,277.57</u>	<u>\$ 303,209.05</u>	<u>\$ 17,666,801.23</u>	<u>\$ 4,932,078.24</u>	<u>\$ 6,000,000.00</u>	<u>\$ 53,734,336.15</u>	

# City of Deltona

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Reports for the period: 07/01/2011 – 07/31/2011

City of Deltona  
2345 S. Providence Blvd  
Deltona, FL 32725

We urge you to compare the information contained in this periodic statement with the account statement(s) that you receive directly from the custodian that holds your account(s). Please notify us immediately if you identify any discrepancies or have any questions.



**Davidson**  
**Fixed Income Management**  
REGISTERED INVESTMENT ADVISER

# City of Deltona Account Review – July 2011



**Davidson**  
Fixed Income Management  
REGISTERED INVESTMENT ADVISER

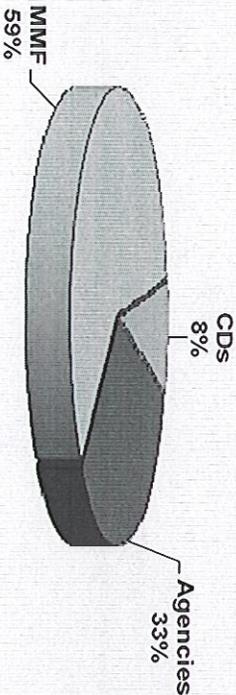
- City of Deltona: Robert Clinger, Finance Manager
- Davidson Fixed Income Management: Glenn Scott, Account Manager; Julie Hughes, Account Manager
- Investment Objectives:
  - Safety of Principal: The primary objective is to protect against any loss of principal.
  - Liquidity: Investments will be managed to ensure that funds are available to meet obligations as necessary.
  - Yield: Investments will be managed to optimize returns within the appropriate safety and liquidity constraints.

## Performance Information (05/01/2011 – 07/31/2011)

	<u>City of Deltona</u> <sup>2</sup>	<u>SBA</u>
BV Return (Yield) <sup>1</sup>	0.54%	0.23%

1. BV Rate of Return (Income) = Earned Interest +/- Realized Gain/Loss +/- Amortization.
  2. Reflects Rate of Return with a deduction of a 9 basis point management & custodial fee.
- Past performance of the City of Deltona portfolio does not guarantee future results.

## Portfolio Diversification

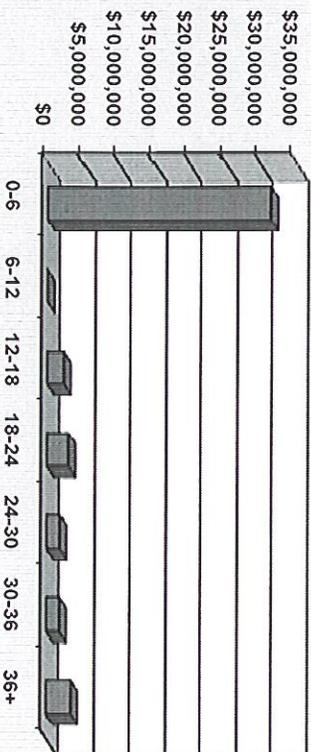


## Portfolio Characteristics 07/31/2011

Par Value:	\$	18,650,000
Market Value of Securities & CDs:	\$	18,689,951
Cost Value of Securities & CDs:	\$	18,761,189
MMF Balances:	\$	26,468,616
Wachovia Operating Balance:	\$	8,456,008
Total Account Balances:	\$	53,685,814

Weighted Avg YTM: 0.52%  
Weighted Avg Maturity/Call: 8.7 Months

## Maturity Distribution





**Davidson**  
Fixed Income Management

REGISTERED INVESTMENT ADVISER

Davidson Fixed Income Mgmt

**City of Deltona**  
Portfolio Management  
Portfolio Summary  
July 31, 2011

	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
<b>Investments</b>								
Certificates of Deposit - Bank	3,700,000.00	3,700,000.00	3,700,000.00	8.20	1,827	1,692	2.311	2.343
Managed Pool Accounts	26,468,616.31	26,468,616.31	26,468,616.31	58.64	1	1	0.052	0.053
Federal Agency Coupon Securities	14,950,000.00	14,989,951.15	14,969,935.15	33.16	729	367	0.887	0.899
<b>Investments</b>	<b>45,118,616.31</b>	<b>45,158,567.46</b>	<b>45,138,551.46</b>	<b>100.00%</b>	<b>392</b>	<b>261</b>	<b>0.514</b>	<b>0.521</b>
<b>Total Earnings</b>	<b>July 31</b>	<b>Month Ending</b>						
Current Year		21,153.99						

Robert Clinger, Finance Manager

Reporting period 07/01/2011-07/31/2011  
Data Updated: FUNDSNAP: 08/15/2011 11:02  
Run Date: 08/15/2011 - 11:02

No fiscal year history available

Portfolio DELT

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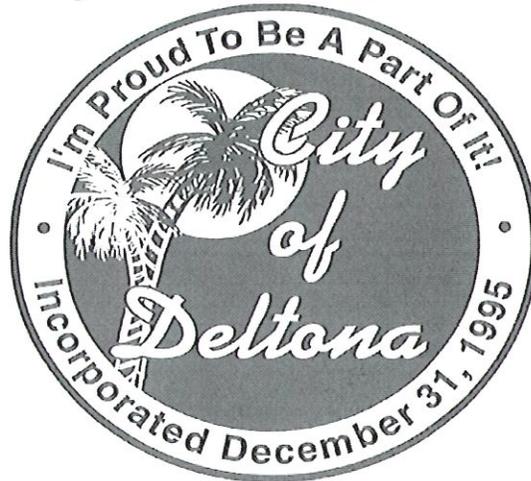
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City of Deltona  
Portfolio Management  
Investment Status Report - Investments  
July 31, 2011

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
<b>Certificates of Deposit - Bank</b>												
SYSDEL0265	DEL0265	BB&T	2,700,000.00	2.500	03/02/2016	03/02/2011	2.500	2.535	03/01 - 365 Days		2,700,000.00	2,700,000.00
SYSDEL0285	DEL0285	BB&T	1,000,000.00	1.800	05/05/2016	05/05/2011	1.800	1.825	05/04 - 365 Days		1,000,000.00	1,000,000.00
<b>Certificates of Deposit - Bank Totals</b>			<b>3,700,000.00</b>	<b>2.311</b>			<b>2.311</b>	<b>2.343</b>		<b>0.00</b>	<b>3,700,000.00</b>	<b>3,700,000.00</b>
<b>Managed Pool Accounts</b>												
SYSDEL0007	DEL0007	AIMGAP	0.00	0.020			0.020	0.020	02/01 - Monthly		0.00	0.00
SYSDEL0006	DEL0006	AIMLAP	0.00	0.060			0.059	0.060	02/01 - Monthly		0.00	0.00
SYSDEL0009	DEL0009	FLSAF2	8,492,047.76	0.060	01/01/2010	02/01 - Monthly	0.059	0.060	02/01 - Monthly	Received	8,492,047.76	8,492,047.76
SYSDEL0011	DEL0011	FLSAF3	6,549,303.85	0.060	01/01/2010	02/01 - Monthly	0.059	0.060	02/01 - Monthly	Received	6,549,303.85	6,549,303.85
SYSDEL0008	DEL0008	FLSAFE	7,521,869.12	0.060		07/01 - Monthly	0.059	0.060	07/01 - Monthly		7,521,869.12	7,521,869.12
SYSDEL0012	DEL0012	FLSBA	23,726.82	0.210	03/01/2010	04/01 - Monthly	0.207	0.210	04/01 - Monthly		23,726.82	23,726.82
SYSDEL0013	DEL0013	FLSBAB	4,511.45	0.001	03/01/2010	04/01 - Monthly	0.001	0.001	04/01 - Monthly		4,511.45	4,511.45
SYSDEL0004	DEL0004	WFADV	3,877,157.31	0.010		12/01 - Monthly	0.010	0.010	12/01 - Monthly		3,877,157.31	3,877,157.31
<b>Managed Pool Accounts Totals</b>			<b>26,468,616.31</b>	<b>0.052</b>			<b>0.052</b>	<b>0.053</b>		<b>0.00</b>	<b>26,468,616.31</b>	<b>26,468,616.31</b>
<b>Federal Agency Coupon Securities</b>												
31333RY46	DEL0210	FHLB	1,200,000.00	3.750	09/09/2011	03/30/2010	0.779	0.790	09/09 - 03/09	Received	1,250,808.00	1,203,720.05
31333XULE1	DEL0220	FHLB	2,000,000.00	1.625	12/14/2011	03/30/2010	0.956	0.969	06/14 - 12/14	Received	2,022,130.00	2,004,793.63
313399AUL4	DEL0215	FNMA	2,000,000.00	2.000	01/09/2012	03/30/2010	0.990	1.004	07/09 - 01/09	Received	2,034,940.00	2,008,639.31
31331KCS7	DEL0260	FFCB	1,250,000.00	0.600	08/22/2012	03/01/2011	0.500	0.507	08/22 - 02/22	Received	1,251,700.00	1,251,407.27
31398A3N0	DEL0255	FNMA	1,250,000.00	0.625	09/24/2012	03/01/2011	0.503	0.510	03/24 - 09/24	Received	1,252,235.75	1,251,640.08
313373SS6	DEL0275	FHLECC	2,000,000.00	0.750	05/09/2013	05/09/2011	0.740	0.750	11/09 - 05/09		2,000,000.00	2,000,000.00
3134613K8	DEL0250	FHLMC6	1,250,000.00	1.000	05/24/2013	03/01/2011	1.009	1.023	08/24 - 02/24	243.06	1,249,375.00	1,249,734.81
3134GGX4	DEL0270	FHLMCQ	2,000,000.00	1.050	11/26/2013	05/26/2011	1.036	1.050	11/26 - 05/26		2,000,000.00	2,000,000.00
31331KKJ8	DEL0280	FFCBC	2,000,000.00	1.200	02/11/2014	05/11/2011	1.194	1.200	08/11 - Final Pmt.		2,000,000.00	2,000,000.00
<b>Federal Agency Coupon Securities Totals</b>			<b>14,950,000.00</b>	<b>0.887</b>			<b>0.887</b>	<b>0.899</b>		<b>430.56</b>	<b>15,061,138.75</b>	<b>14,969,935.15</b>
<b>Investment Totals</b>			<b>45,118,616.31</b>	<b>0.514</b>			<b>0.514</b>	<b>0.521</b>		<b>430.56</b>	<b>45,229,805.06</b>	<b>45,138,551.46</b>

**City Commission  
City of Deltona, Florida**



**Financial Reports  
July 31, 2011**

**(Unaudited - Not GAAP Compliant)**

**City of Deltona Florida**  
**Statement of Revenues and Expenditures**  
**All Governmental Funds**  
**Ten Months Ended July 31, 2011**

<b>Revenues</b>	<b>All Governmental Funds</b>	<b>Annual Budget</b>	<b>%</b>
Property Taxes	\$ 11,667,746	\$ 11,595,000	100.6%
Franchise Fees	3,084,489	4,272,000	72.2%
Public Service Tax	6,230,163	7,399,000	84.2%
State Revenue Sharing	1,267,684	2,203,000	57.5%
Intergovernmental	8,811,217	15,046,106	58.6%
Charges for Services	8,495,509	8,755,808	97.0%
Fines and Forfeitures	216,712	257,000	84.3%
Impact Fees	69,908	236,000	29.6%
Interest Income	119,368	187,200	63.8%
Miscellaneous	319,708	430,500	74.3%
<b>Total Revenues</b>	<b>40,282,504</b>	<b>50,381,614</b>	<b>80.0%</b>
<b>Expenditures</b>			
Current:			
City Commission	501,052	539,100	92.9%
Social Services	-	-	0.0%
City Manager	452,687	592,300	76.4%
City Clerk	343,907	458,400	75.0%
City Attorney	396,500	578,900	68.5%
Finance	763,303	1,001,200	76.2%
Network Services	50,650	-	0.0%
Planning Services	602,505	893,400	67.4%
Construction Services	571,767	717,000	79.7%
Human Resources	302,574	401,800	75.3%
Enforcement Services	877,102	1,126,300	77.9%
Public safety:			
Law Enforcement	9,217,596	9,258,300	99.6%
Fire & Rescue	6,767,424	9,034,500	74.9%
Total Law Enforcement	<u>15,985,020</u>	<u>18,292,800</u>	<u>87.4%</u>
Public Works	1,340,385	1,948,600	68.8%
Parks & Recreation	1,476,067	2,072,500	71.2%
General Government	821,192	1,235,000	66.5%
Transportation	400,255	833,800	48.0%
Economic Environment	2,971,647	5,507,110	54.0%
Solid Waste	3,150,717	4,205,000	74.9%
Stormwater	1,568,950	2,123,200	73.9%
Capital Outlay	6,581,006	19,294,107	34.1%
<b>Total Expenditures</b>	<b>39,157,286</b>	<b>61,820,517</b>	<b>63.3%</b>
<b>Excess (Deficiency) of Revenues Over</b>			
<b>Expenditures - Before Other Financing Sources (Uses)</b>	<u>1,125,218</u>	<u>(11,438,903)</u>	
<b>Other Financing Sources (Uses)</b>			
Transfers from Other Funds	1,812,786	1,883,400	
Debt Proceeds	-	-	
Debt Service	(1,740,468)	(1,983,530)	
Transfers to Other Funds	(1,812,786)	(1,883,400)	
<b>Total Other Financing (Uses) Sources</b>	<u>(1,740,468)</u>	<u>(1,983,530)</u>	
<b>Excess (Deficiency) of Revenues</b>			
<b>Over Expenditures</b>	<u>\$ (615,248)</u>	<u>\$ (13,422,433)</u>	

For Internal Management Use Only.  
 Unaudited - Not GAAP Compliant.

**Deltona Water**  
**Statement of Revenues and Expenses**  
**Ten Months Ended July 31, 2011**

	<b>Business-Type Activities Water and Sewer Utility Fund</b>	<b>Annual Budget</b>	<b>%</b>
<b>Operating Revenues</b>			
Charges for Services - Water	\$ 8,567,207	\$ 9,888,300	86.6%
Charges for Services - Waste Water	4,986,456	5,644,600	88.3%
Connection Fees	201,920	267,000	75.6%
Other Miscellaneous Revenues	665,321	689,100	96.5%
<b>Total Operating Revenues</b>	<u>14,420,904</u>	<u>16,489,000</u>	<u>87.5%</u>
<b>Operating Expenses</b>			
Personal Services	2,681,760	3,757,600	71.4%
Operating Expenses	2,936,339	4,576,900	64.2%
Professional Services	38,454	82,000	46.9%
Depreciation	2,785,053	3,361,600	82.8%
Insurance	122,681	230,000	53.3%
Bad Debts	-	-	0.0%
<b>Total Operating Expenses</b>	<u>(8,564,287)</u>	<u>(12,008,100)</u>	<u>71.3%</u>
<b>Operating Income</b>	<u>5,856,617</u>	<u>4,480,900</u>	<u>130.7%</u>
<b>Nonoperating Revenues (Expenses)</b>			
Interest Earnings	57,841	300,800	19.2%
Impact Fees - Water	10,949	-	0.0%
Impact Fees - Waste Water	10,948	-	0.0%
Debt Proceeds	-	8,580,722	
Federal Grant	-	-	0.0%
State Grant	-	-	0.0%
Interest Expense and Issue Cost Amortization (Paid April 1 & Oct 1)	(3,161,216)	(3,777,813)	83.7%
<b>Net Nonoperating Revenues (Expenses)</b>	<u>(3,081,478)</u>	<u>5,103,709</u>	<u>-60.4%</u>
<b>Excess (Deficiency) of Revenues over Expenses Before Operating Transfers</b>	<u>2,775,139</u>	<u>9,584,609</u>	<u>29.0%</u>
<b>Operating Transfers</b>			
From Other Funds	-	-	
To Other Funds	-	-	
<b>Total Operating Transfers</b>	<u>-</u>	<u>-</u>	
<b>Excess (Deficiency) of Revenues over Expenses</b>	<u>\$ 2,775,139</u>	<u>\$ 9,584,609</u>	
<b>Note 1: Depreciation is not formally budgeted but is presented here to aid the analysis of operating results.</b>			
<b>Note 2: Capital Outlay</b>	\$ (1,805,166)	\$ (15,449,131)	
<b>Note 3: Debt Service - Principal (Due Oct 1)</b>	\$ -	\$ (1,400,000)	

For Internal Management Use Only.  
Unaudited - Not GAAP Compliant.

Deltona

COUNTY - Volusia County

PRELIMINARY POPULATION ESTIMATE (PERMANENT RESIDENTS) APRIL 1, 2011

CENSUS 4/1/10	TOTAL POPULATION CHANGE	PRELIMINARY ESTIMATE 4/1/11	INMATES 4/1/11	PRELIMINARY EST. LESS INMATES 4/1/11
85,182	51	85,233	0	85,233

THE POPULATION ESTIMATE PROPOSED FOR STATE REVENUE SHARING, 2012-2013 FISCAL YEAR IS 85,233.

YOUR PRELIMINARY POPULATION ESTIMATE FOR APRIL 1, 2011 IS \* 85,233 \*

PLEASE MARK THE APPROPRIATE RESPONSE AND RETURN ONE COPY OF THIS FORM BEFORE SEPTEMBER 15, 2011. RETAIN THE OTHER COPY FOR YOUR FILE.

I HAVE REVIEWED THIS PRELIMINARY POPULATION ESTIMATE AND CONSIDER IT TO BE REASONABLY CORRECT.

I HAVE REVIEWED THIS PRELIMINARY POPULATION ESTIMATE AND DO NOT CONSIDER IT TO BE REASONABLY ACCURATE. I BELIEVE A MORE ACCURATE ESTIMATE WOULD BE \_\_\_\_\_. I REQUEST THAT YOU RECONSIDER YOUR PRELIMINARY ESTIMATE.

I HAVE REVIEWED THIS PRELIMINARY POPULATION ESTIMATE AND DO NOT CONSIDER IT TO BE REASONABLY ACCURATE. I AM ENCLOSING DOCUMENTATION WHICH I BELIEVE SUPPORTS AN APRIL 1, 2011 ESTIMATE OF \_\_\_\_\_. I REQUEST THAT YOU REVIEW THIS DOCUMENTATION AND RECONSIDER YOUR PRELIMINARY ESTIMATE.

8/17/11  
DATE

City Manager  
TITLE

Keith G. Miller  
SIGNATURE

IF FUTURE CORRESPONDENCE SHOULD BE SENT TO AN ADDRESS OR PERSON DIFFERENT THAN THAT CURRENTLY LISTED, PLEASE ENTER THE NEW INFORMATION BELOW.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PLEASE PRINT

IF YOU HAVE ANY QUESTIONS OR COMMENTS ABOUT THIS ESTIMATE YOU MUST REQUEST A REVIEW BEFORE SEPTEMBER 15, 2011.

BUREAU OF ECONOMIC AND BUSINESS RESEARCH  
UNIVERSITY OF FLORIDA  
221 MATHERLY HALL  
P.O. BOX 117145  
GAINESVILLE, FL. 32611-7145  
FAX (352) 392-4739



Warrington College of Business Administration  
Bureau of Economic and Business Research

221 Matherly Hall  
PO Box 117145  
Gainesville, FL 32611-7145  
352-392-0171  
352-392-4739 Fax

August 12, 2011

Dear Sir or Madam:

Enclosed is a notice of the preliminary estimate of the permanent population of your area as of **April 1, 2011**. This estimate was produced by our office under contractual agreement with the State of Florida, and is one factor used in determining the distribution of state revenue-sharing funds (Section 23.019, Florida Statutes, Revenue Sharing Act, 1972). Please evaluate this estimate carefully and make the appropriate response on the enclosed form. If you believe the preliminary estimate is not reasonably accurate, indicate what you believe is a more accurate estimate. If possible, include supporting arguments and evidence.

We ask that you confirm receipt of this preliminary estimate by signing the enclosed form and returning it in the postage-paid envelope. If future correspondence regarding population estimates should be directed toward a different person or address than the one listed, please indicate that change on the form.

Your assistance in this matter is greatly appreciated. If you have any questions, feel free to contact me at (352) 392-0171 ext. 337. We need to have you sign and return the enclosed form by **September 15, 2011**.

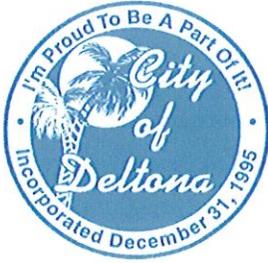
Sincerely,

A handwritten signature in cursive script that reads 'Scott K. Cody'.

Scott K. Cody  
Research Demographer  
352-392-0171, Ext 337  
skcody@ufl.edu

Applicants/Buyers	Address	Sales Price	Scheduled Closing Date	Contract	Closed
Arelis Pellecer	720 Red Coach	\$ 91,200.00		4/25/2011	7/1/2011
Allister Hamilton	525 Cavalier	\$ 93,750.00		4/25/2011	6/20/2011
Earl Stapleton/Perry Spoto	2713 Sweet Springs	\$ 85,000.00		1/18/2011	3/11/2011
Mary Lawrence	1141 Matterhorn	\$ 75,000.00		2/3/2011	3/24/2011
Bonnie Glasgow	777 Alcan	\$ 71,250.00		3/4/2011	4/29/2011
Tiffany Wynn	1729 E. Chapel	\$ 79,420.00		3/4/2011	5/20/2011
George Bethoney	3237 Cranston	\$ 45,000.00		3/4/2011	5/18/2011
Eddie Nealy	1851 Gatewood	\$ 89,300.00		4/22/2011	6/7/2011
Reynaldo Lantigua	1231 Wheeling	\$ 88,000.00		3/30/2011	5/4/2011
Ian Smith	2490 Dumas	\$ 85,000.00		4/7/2011	6/8/2011
Andrea Bertubin	1258 Feather	\$ 72,000.00		4/18/2011	7/14/2011
Wesley Arp	311 McGuire	\$ 107,212.00		4/29/2011	7/22/2011
Lisa Nadeua	1961 Merrick	\$ 82,000.00		4/29/2011	6/22/2011
Delgado/Peguerro	933 Saxon	\$ 44,000.00		5/25/2011	6/30/2011
Shabreana Brooks	943 Elkcam	\$ 87,543.00		5/26/2011	8/11/2011
Luz Pagan	3115 Mapleshade	\$ 68,400.00		6/15/2011	8/15/2011
Peter Weaver	913 9th Street	\$ 85,738.00	8/19/2011	6/15/2011	
Alberta Fletcher	887 Trafalgar	\$ 52,000.00		6/17/2011	7/27/2011
Stephanie Lopez	1157 Ramble	\$ 36,100.00	8/12/2011	6/30/2011	
Owen Rick James	2722 Illinois	\$ 57,000.00	8/19/2011	6/27/2011	
Marcia Cavarretta	3016 Kirkland	\$ 85,000.00	7/8/2011	8/26/2011	
Alex Omar Echevarria	1508 Fort Smith	\$ 49,637.00	9/9/2011	7/14/2011	
Moises Fernandez	1145 Fort Smith	\$ 70,000.00	9/9/2011	7/14/2011	
Emily Hittel	1450 Tune Avenue	\$ 69,000.00	9/9/2011	7/19/2011	
Anthony Diaz	1449 Lacasita Street	\$ 104,000.00	9/20/2011	8/8/2011	
Aaron Swigart	1174 W. Embassy	\$ 92,000.00	9/23/2011	8/10/2011	
Carrie Reynolds	854 Trumbull	\$ 105,000.00	10/15/2011	8/19/2011	
Douglas Shippee	1950 W Nemo Drive	\$ 66,000.00	9/30/2011	8/12/2011	





# CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission  
From: Faith G. Miller, City Manager  
Subject: Weekly Courtesy Report  
Date: August 19, 2011

**CITY MANAGER'S OFFICE** thru 8//2011

**Communication:**

- Posted photos of the new music store on the City's Facebook page.
- Updated press releases and newsletters on the City's "new" Web site.
- Sent information on the Elkcarn stormwater project to the *News-Journal's* traffic columnist.
- Brainstorming with directors, etc. on story ideas for the next City Newsletter.
- Sent Parks & Recreation a Simulcast Concert poster for approval.
- Sent a cancellation notification re: Caribbean Crew to media, Commissioners and Directors and put the announcement on Facebook and Twitter.
- Sent Parks & Recreation the draft of an Out & About press release.
- Working to help promote various Sept. 11 events happening in Deltona.
- Working to help promote Kicks4Guns.
- Broadcast the Aug. 15<sup>th</sup> meeting of the Deltona City Commission.
- Producing PSAs for VCSO Substation, Senior Expo.
- Updated Broadcast Schedule for DeltonaTV for the week of August 22<sup>nd</sup>.
- Downloaded new programs for UCF: Global Perspectives, White House Chronicle and American Veteran.
- Videotaped additional footage for CGI's internet vignettes.
- Compiling file footage of City events for CGI's internet vignettes.
- Attended and photographed ribbon-cutting ceremony for V Music Academy.
- Posted School Starts, Drive Carefully slide for DeltonaTV Community Calendar.

**Media Relations:**

- Provided information to Mark Harper/News Journal regarding recent invoices from Vose Law Firm.
- Provided information to Mark Harper/News Journal regarding the State Firearms legislation and its effects on City ordinances.
- Provided information to Ludi Lelis/Orlando Sentinel regarding the appointment of the Vose Law Firm to the City Attorney position.
- Provided information to Ludi Lelis/Orlando Sentinel regarding the City's stormwater mitigation projects.

**Press Releases:**

- New City Attorney on board.

**Business Development:**

- Met with Steve Kintner, Audubon Society, and the Director of Facilities Services for the Volusia County Schools regarding VC Schools participating in the City of Deltona’s Scrub Jay Mitigation Program. The discussion was on the Volusia County Schools selling conservation rights to developers as an off-set to mitigation fees paid to the Federal Government.
- Chris Bowley and I met to discuss Commerce Park and Medical Park needs and requirements and land within the City that could fulfill those needs.
- Telephoned local restaurant owner regarding expansion into Deltona at the proposed Pine Ridge Project Area. Since that area would have a built-in lunch crowd he was very interested.
- Attended the V-Music Academy (FJM Music Inc.) ribbon cutting. There was an excellent turnout with a large number of local supporters from the West Volusia Regional Chamber of Commerce.
- Reviewed new advisory board by-laws and discussed with City management. Advised all DEDAB members and newly formed DEDAB Sub-committee prospects of updates.
- Attended meeting between spokesman for Pine Ridge Project Area and Chris Bowley, Ron Paradise, and Tom Pauls of Planning & Development Department. Discussed zoning, projected best use ideas, steps to take in order to move project along, etc.
- Attended meeting between Tecta America and City Manager on study to determine the feasibility of solar power usage in Deltona.
- Worked on and started solicitations by telephone and e-mailing medical location packets to an orthodontist who is planning to move his practice from Gainesville.
- Participated in a conference call with Greener Earth Financial and the City Staff on financing alternatives and prospects for municipal projects.
- Attended and participated as a speaker in the West Volusia Regional Chamber of Commerce’s “West Volusia Is Fertile Ground Business Expo”.

**BUILDING & ZONING SERVICES** thru 8/12/11

Building Permits issued for the week .....	57
Valuation of work permitted for the week.....	\$392,048.00
Inspections completed for the week .....	141
Total Permits issued for Fiscal Year 10/11 .....	2756
Valuation of work permitted for the year 10/11 .....	\$29,897,488.61
Solar Rebates Processed this week:.....	0
Total Solar Rebates processed since 2/1/10: .....	87

**Permits Issued:**

A/C change out .....	19
Commercial Build out .....	1
Demolition.....	1
Driveway .....	1
Dumpster Enclosure .....	1
Electrical.....	5
Exterior Renovation .....	2
Fence .....	9
Glass Room .....	1

Other .....	1
Pool In Ground .....	2
Reroof .....	6
Right of way .....	1
Screen Enclosure .....	2
Solar panel .....	1
Water Heater Replacement.....	1
Window replacement .....	3
<b>Total</b>	<b>57</b>

**CITY CLERK’S OFFICE** thru 8/12/11

**Department Staff:**

2nd Floor HR/CC Walk-In Customers .....	102	
2nd Floor calls Answered.....	22	
Packages Picked Up .....	1	
Packages Received .....	72	
A/P Invoices Opened.....	165	
Newspapers .....	16	(10 hours)
Public Records Requests Received .....	3	
Public Record Request Amount Received .....	\$2.27	
Documents imaged, pages.....	3610	
Large scale drawings imaged, pages .....	111	

**ENFORCEMENT SERVICES DEPARTMENT** thru 8/12/2011

Requests for services this week .....	329	
Animals impounded at the humane societies .....	36	
Citation warnings issued .....	33	
Courtesy notices .....	112	
Abatement notices .....	64	
Citations issued .....	5	
Code Enforcement telephone calls .....	153	
Solid Waste calls .....	83	
Citizen walk in requests for Code Enforcement assistance .....	13	
Citizen walk in requests for Solid Waste assistance .....	10	
Properties requiring grass to be cut by contractors .....	40	(at a cost of \$1,400.00)
Certified mailings sent out .....	125	(at a cost of \$698.75)
Money collected for Animal tags, liens and return to owners .....	\$0.00	
Foreclosures last week:		
Deltona	4	
Volusia County	49	
Total	53	

**FINANCE DEPARTMENT** thru 8/17/2011

- Met with HR to finalize loan option decision for ICMA 457 plan.
- Working on finalizing budget for Sept 6<sup>th</sup> Commission meeting – budget message, charts, graphs, summary sheets, debt.
- Distributed revised Fixed Assets Procedures guide to Directors.
- Working on FY11/12 renewals/contract updates.
- Prepared bid for Inspectors for Housing Program.
- Closing out PO's for FY 10/11.
- Nuisance Abatement bids due August 18, 2011.
- Submitted July 2011 Financial, Investment, and Forecast reports to City Manager.

**FIRE DEPARTMENT** thru 8/18/2011

**Fire Chief:**

- Began annual Fire Fighter physicals.
- Attended the first Spooktacular planning meeting.
- Attended installation training and use of Force Watch programming with VCSO as part of the communications consolidation effort.
- Participated in the instructor update and scenario development for 'Command School – Incident Command' annual training that will be offered to all officers in September.
- Participated in a Demand to Bargain meeting with the Union on Health Insurance premium changes.
- Started the 5 year update to the CEMP.
- Annual update with the National Weather Service.
- Started the mounts for the mobile data terminals on all fire apparatus.

**Training & Safety:**

- Started Command School training for instructors and FlameSim simulator update.
- Participated Predetermination Hearing at City Hall.
- Performance objective testing for Fire Fighter Beverly.
- Worked on SOP revisions.
- Attended Joint Occupational Safety & Health meeting.

**Fire Loss:**

- Annual Inspections – DCF and Commercial
- Burn Permit Inspections
- Working with Clerk's Office to scan and electronically archive our pre-2005 Building Plans.

**Information, Communications & Education:**

- Started MDC Mounting on all Fire Department vehicles.
- Prepared for MDC software install.
- Prepare for 800MHZ re-banding final touch.

**HUMAN RESOURCES DEPARTMENT** thru 8/17/2011

- Performance Evaluations processed: 5
- Deltona JOBS Program Folders
  - 1<sup>st</sup> Floor lobby – (5) added
  - 2<sup>nd</sup> Floor lobby – (5) added
  - Total # of Deltona JOBS Program folders taken – (1026)
- Applications received:
  - (4) Waste Water Operator
  - (4) Water Operator
  - (2) Utility Systems Tech
- New Employee Orientations conducted: (4) Intermittent Facility Attendants and (1) Utility Customer Service Representative.
- Prepared questionnaires for the Utility Systems Tech Interviews that are scheduled for Friday.
- Pre-employment Physical & Drug Screenings scheduled: (1) Facility Attendant
- Separations processed including exit interview: D. Degon, Utility Maint. tech (resigned).
- Coordinating Daytona Cubs – Employee Appreciation event.
- Conducted Wellness checks for 60 employees at City Hall and Deltona Water.
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- FMLA requests: 1.
- As part of the City negotiation team, met with the Union regarding their Demand To Bargain the new fiscal year health insurance renewal. The City wants the bargaining unit members to roll into the same core health insurance plan and related benefits as other City employees and pursuant to the status quo contract, the City must meet with the Union and negotiate whether or not the Union desires to do so.

**Risk Management Division:**

- Worked on SPCC plans for the new Fire Station #65 which are required by federal regulation.
- Initiated Fire Fighter’s annual physical program.
- Worked on citizen issue involving a tree falling.

**PARKS AND RECREATION DEPARTMENT** thru 8/13/11

**Administration:**

- Farmers Market: 7 vendors, 145 cars.
- Met with Orlando City Soccer to discuss playoff possibilities.
- Met with ISS Facility Services to discuss janitorial contract for City Hall.
- Attended Fire Drill meeting.

**Facility Use Permits:**

- |                                    |                  |  |
|------------------------------------|------------------|--|
| • Deltona Community Center         | 2 permits issued | Weekly attendance – 874                      |
| • Harris M. Saxon Community Center | 1 permit issued  | Weekly attendance – 124                      |
| • Wes Crile Park                   | 4 permits issued | Weekly attendance – 1,756                    |
| • Skate Park                       | 13 new passes    | Weekly attendance – 605 (closed due to rain) |

**Special Events/Programs:**

- **Amphitheater:**
  - August Concert with Caribbean Crew was postponed due to the weather; will be rescheduled for September or October.
  - Concert at the Amphitheater on Saturday, September 10<sup>th</sup> with Simulcast featuring Scott MacKenzie from Mix 105.1 and Bob Frier from Fox 35.
- **Dewey Boster Sports Complex:**
  - The Orlando City Soccer Club continues training.
- **Dupont Lakes:**
  - Kids All American Fishing Derby has been postponed due to low water levels.
- **Harris M. Saxon Community Center:**
  - Zumba dance classes Mondays at 7:00p.m.
  - Boys and Girls Club after school program starts on Monday, August 22<sup>nd</sup>.
- **Wes Crile Park:**
  - DTA Summer Camp program ends on August 19<sup>th</sup>.

**City Leagues Currently Underway:**

- Summer league continues.

**Partner Leagues Currently Underway:**

- West Volusia Youth Baseball fall season will start in September.
- Deltona Little League fall season will start in September.
- Deltona Panthers Football and Cheerleading continue.
- FBVA summer program continues.
- Deltona Youth Soccer fall season continues.
- Stetson Futbol fall season will begin in late August.

**Parks Maintenance:**

- Mowed, edged and weed-eated the following: Campbell Park, City Hall, Deltona Community Center, Festival Park, Keysville Dog Park, Skate Park, Thornby Park, Tom Hoffman Park, Vann Park, Veterans Memorial Park and Wes Crile Park.
- Campbell Park – Repaired fence and rail on boardwalk.
- Deltona Community Center – Patched leaking roof.
- Dwight Hawkins Park – Replaced combination lock.
- Wes Crile Park – Irrigation repair; added plants and mulched planter in front; restroom repairs.

**Parks Maintenance – Miscellaneous:**

*Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing paper towel and toilet paper dispensers.*

- Returned rented scaffold.

**City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:**

*Weekly tasks include cleaning the Fire Station; inspecting Sheriff's building; vacuuming; emptying trash from DSC classrooms; emptying trash for different departments; spraying and pulling weeds from various areas,*

*trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; sweeping sidewalk; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replenishing restroom supplies throughout the entire building; cleaning restrooms; unclogging various toilets in restrooms on both floors; replacing light bulbs throughout the building, courtyard and walkway; cleaning front of building; replacing restroom fresheners and batteries; vacuuming Commission Chambers and hanging pictures (as requested) throughout City Hall.*

- Patched leaking roof at the Sheriff's Office.
- Escorted Signal 21 and Boyer Locksmith to repair security door magnet on the first floor.

#### **Sports Turf Maintenance:**

- Normal routine maintenance at:
  - Dewey Boster Sports Complex.
  - Baseball and Pony League Fields.
  - Vann Park.
  - Dupont Lakes.
  - Wes Crile Park.
- Sports Complex:
  - Repainted soccer fields and placed nets for Orlando City Soccer.
  - Edged and lined football field for Pop Warner Football.
  - Trimmed trail around the complex.

### **PLANNING & DEVELOPMENT SERVICES** thru 8/18/2011

#### **Executive Summary:**

The Planning and Development Services Department brought the Small Scale Future Land Use Map Amendments and one rezoning to the City Commission at the August 15<sup>th</sup> public hearing. The map amendment ordinances were approved for the Fernwood Street and DuPont Lakes Park sites at first reading and will be coming to the City Commission for second and final reading at the September 19<sup>th</sup> hearing, following a VGMC certification hearing. Finally, the zoning amendment ordinance was approved for the DuPont Lakes Park site and will be brought to the September 19<sup>th</sup> Commission hearing, as well.

#### **Planning:**

The Planning Section is preparing for the Reapportionment Plan (Ordinance No. 17-2011) to be brought to the City Commission at the September 6<sup>th</sup> public hearing. Staff appreciates the interest and support that it has received for the approval of Ordinance No. 17-2011 at the August 15<sup>th</sup> Commission hearing.

Staff continues to work on development applications and text amendments for activities throughout the City, such as the Shops of DuPont Lakes, variance requests, Deltona Village, and amendments to the Land Development Code to address issues, such as building setbacks, remove conflicting language, etc.

#### **Housing & Community Development:**

The Community Development Section is busy with the following, per program:

1. CDBG – The Department of Housing and Urban Development (HUD) received the City's *Annual Action Plan* for the fourth year of the Five Year Consolidated Plan that the City Commission approved on

- August 1<sup>st</sup>. Staff also notified grant subrecipients of either the amount that they will be receiving in the upcoming fiscal year or that they were not selected to receive funds.
2. NSP 1 & 3 – The 20<sup>th</sup> house in NSP 1 is scheduled to close this week at 1157 Ramble Avenue and another eight (8) homes are in the queue for sale. The City will have the final three (3) homes completed in rehabilitation by the end of August and will be working with Habitat for Humanity to complete their homes. Staff has begun the acquisition process for NSP 3. We are attempting to buy two homes within the HUD approved area to begin that effort. Finally, we will also be attempting to buy homes within NSP 1 concurrently with Program Income, pending sale of the existing inventory on the market.
  3. SHIP – Continues within the window to operate and we are working with the applicants to get all of their information to be able to issue purchase orders. Most of the home repairs are minor in nature and are called grant assistance, rather than encumbrance of a second mortgage.

## **PUBLIC WORKS** thru 8/12/2011

### **Traffic Operations:**

*Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.*

- **Signs:**
  - Completed 6 sign repair work tickets throughout the City.
  - Fabricated 3 new street name signs.
  - Installed 5 new street name signs.
  - Fabricated and installed and reinstalled (4) All Way signs at Covington & Glenridge.
  - Installed from stock (3) 18'x 18' warning diamonds and (2) Do Not Enter signs at 1535 Drayton.
  - Installed from stock (1) No Outlet sign at Cary St & James Av.
  - Fabricated and installed (1) muster point for Deltona Water.
  - Fabricated and installed (1) 30 mph sign at 1039 Gage.
- **Asphalt:** Completed 9 asphalt work tickets and used 6 tons of asphalt.
- **Message Boards:**
  - Removed both message boards at Glenridge & Covington for new 4-way Stop Sign Warning
  - Installed and removed both message boards at Saxon & Normandy and Providence & Eustace for concert at Amphitheater.
  - Installed and removed both message boards at Ft Smith & Rookery and Ft Smith & Howland for Ft Smith road widening project.
  - Installed both message boards at Ft Smith & Elcam and Elcam & Drysdale for stormwater drainage project.
- **Misc:** Cloverleaf & Deltona Blvd – replace blown bulb in traffic signal.

### **Field Operations:**

*Weekly tasks include evaluating work orders called in by residents.*

- **Beautification:**
  - Medians – Howland Blvd; Elcam Blvd; Providence Blvd – removed 2 dead pine trees and replaced.
  - City Homes – 591 N Firwood.
  - City Signs – Howland Blvd.
  - Misc – Public Works Depot – mow; weedeat; edge and pick up litter.
  -

- **Concrete:**
  - Sidewalks Repairs: 2467 Alamanda – 14’x 4’; Seagate & Placid – 100’x 8’.
  - New Sidewalk Installation: Brookside Ter – 385’; Montcalm St – 843’.
- **Clam Truck:**
  - Debris – 19
  - Trimming – 4
- **Slope Mowing:** 2325 Alton – 160’; Alton & Amherst – 80’; Arslan & Timbercrest – 120’; 1684 Concert – 80’; 1695 Concert – 80’; 2350 Alton – 520’; Oberlin – 520’; 1541 Carmona – 240’; 2221 Clearwater – 80’; 1555 Maxwell – 80’; 2330 Statler – 120’; 1611 Maxwell – 120’; 2348 Statler – 120’; Slater – 800’.
- **Misc:**
  - Public Works Depot – trim 4’ around fence line.
  - City Wide – emptied trash containers.
  - 502 Giralda – removed 5 metal stakes from row.
  - 763 Superior – used stump grinder on tree stump.

**Fleet Maintenance Division:**

- Vehicles PM – 3 Repairs – 11
- Equipment PM – 1 Repairs – 8
- Road Calls 1
- Parts Run/Vehicle Delivery 3

**Stormwater Division:**

*Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.*

- **Construction Crew:**
  - 2541 Groveland; 3039 Blaine Cir; 1377 Hayward – reshaped swale and placed sod
  - Glenhaven/Shallowford – placed skimmer on box in pond 17.
  - 1230 Baton – dug out rock between 2 driveways and poured with concrete.
  - Hathaway/Courtland – poured concrete between sidewalk and road.
  - 1851 Gatewood – formed up spillway from headwall down to ditch and poured with concrete.
- **Drainage Area Maintenance (Aebi Mowing):**
  - 7.4 acres mowed.
  - Ditches mowed – 1263 Seybold; 2152 Vance; 951 Lovington; 701 Eldron; 543 Skyland; 1293 Buccaneer; 230 Embassy; 989 9<sup>th</sup>; 780 9<sup>th</sup>; 732 9<sup>th</sup>; 751 Whitewood; 524 Gaspar; 444 Alexander; 1003 DeCarlo.
  - Ponds mowed – 201 Howland; 2510 Crowley; 1501 Baton; 2383 Collingswood; 2534 Omaha; 3178 Mapleshade; 555 Deed Cir; 675 Malaga; Goodrich; 3090 Haulover; 2036 Atmore.
- **Right of Way Mowing Crew:**
  - 20 miles of right of way mowed.
  - Main roads mowed – Part of Elkcam; India; Humphrey; Newmark; Haulover; Captain; Catalina; Tivoli.
  - Sectors mowed – 16; 17; 18; 19; 20; 21; 22.
  - Alley mowed – 171; 172; 484; 485; 498; 566; 570; 1159.
- **Right of Way Litter Crew:**
  - 569.25 gallons of litter removed.

- Main roads – Deltona Blvd; Tivoli; April; Catalina; Captain; Haulover; Newmark; Humphrey; Courtland; India; Anderson; Cloverleaf.
- **Misc:**
  - Renton; 431 Sullivan St; Trinidad; 2799 Slater Dr E; 3150 Dorchester Dr E; 1137 Elgrove; 1851 Gatewood; 1575 Cranbrook Av – mowed right of way.
  - 837 Waterfall Cir; 1909 Normandy Blvd N – hand mowed ditch.
  - Kingway Dr/Lehigh; 3252 Sky St – mowed around pump station.
  - City Wide – cleaned debris off grates.
  - 1133 Tivoli Dr; 1482 Tivoli Dr – picked up trash in row.
  - 2801 Belkton Ct – cut tree leaning towards shed.
  - Glenhaven – cut expansion lines in concrete.
  - Ft Smith Blvd – pulled weeds out of drains on new part.

**UTILITIES** thru 8/14/2011

**Customer Service**

August 2011	8	9	10	11	12	13	14	Total
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	
DW – Lockbox	865	465	264	289	345	X	X	2228
Ebox	297	338	156	152	219	X	X	1162
Call Center Calls	518	373	391	284	339	X	X	1905
Walk-ins/Drop Box	368	221	225	163	232	X	X	1209
On-line Payments	155	132	159	137	183	129	93	988

**Customers Disconnected for Non-Pay**

August 2011 Cycle	9 Tues	10 Wed	Total
	1	2	
Total on Disconnect List	87	51	138
Off in error/DW error			
Off in error/Munis error			
Misapplied Payment			

**Construction Log & Service Orders**

August 2011	8	9	10	11	12	13	14	Total
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	
Water Service								
Meter Sets								
Reclaim Meters								
Fire Hydrant Installs								
Fire Hydrant Replacement								
Fire Hydrant Repair								
Replace Meter Box	1	4	1	2	1			9
Locates Received	9	15	26	15	9			74
Locates Completed	9	7	19	28	7			70
Main Leaks				1				1
Service Leaks	2	1	1	2		2		8
Sewer Repairs					1			1
Sewer Blockage					2			2
KV2 Valves	1	3		4				8
Service Replacements	1	2				2		2
Meter Change Outs	7	1	8	1	1			18
Service Orders	64	124	85	79	144			496
Disconnects		87	51					138
Drainfield Leaks	1							1
Meter Retirements	5	4			17	2		28