



City of Deltona Florida



Annual Budget 2005 - 2006

City of Deltona, Florida



Approved Budget FY 2005 / 2006 October 1, 2005 through September 30, 2006

MAYOR

John Masiarczyk

CITY COMMISSION

Vice Mayor, Lucille Wheatley, Commission Member, District 1
David Santiago, Commission Member, District 2
Michele McFall, Commission Member, District 3
William S. Harvey, Commission Member, District 4
Charles DeZaruba, Commission Member, District 5
Douglas S. Horn, Commission Member, District 6

CITY MANAGER

Fritz A. Behring

CITY ATTORNEY

L. Roland Blossom

CITY DEPARTMENT DIRECTORS

Faith G. Miller, MMC, City Clerk's Office
Susan O'Leary, CPA, Finance & Internal Services
Clyde Perry, Human Resources
Robert Nix, Development Services
Cyrus Butts, Construction Services
Dale Baker, Enforcement Services
Frank Ennist, Fire / Rescue Department
Glenn Kerns, Public Works
Chris A. Wilsman, PPRP, Parks & Recreation
Dave Denny, Deltona Water

Prepared by:

Fiscal Services Staff



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Deltona
Florida**

For the Fiscal Year Beginning

October 1, 2004

Norman Ziehl
President

Jeffrey R. Crow
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Deltona for its annual budget for the fiscal year beginning, October 1, 2004.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a

policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

City of Deltona, Florida

HOW TO USE THE BUDGET DOCUMENT

This section assists readers in understanding how the budget document is organized and what information is presented. The City of Deltona budget is divided into the following major sections:

BUDGET OVERVIEW

The tabbed section labeled **Budget Overview** contains the City Manager's Budget Message. This message covers budgetary highlights, critical issues facing the City, challenges and successes, changes in Departmental operations, and the direction the current budget will take. It is most important in understanding what the City government is doing and why.

Following the Budget Message is an overview of the City of Deltona and the budget. General information consists of population, location, area industry, etc. This section contains the City's vision statement, changes in personnel, description of the funds, City-wide organization chart, description of the budget process and numerous charts and graphs that show where the money comes from (source of funds or revenues) and where the money goes (uses of funds or expenditures). Information regarding millage rates, taxes and property values is also included.

The Budget Overview Section comprises the "Budget in Brief" and is the most important section in the document. All budgeted dollars for all City funds are summarized and provided in easy to understand charts and graphs. The Budget in Brief provides an overview of the entire City budget in summary form.

DEPARTMENT SUMMARIES

Although the general set-up of the City government and overall budget is provided in the introduction as described in this summary, details are included in the sections entitled **General Fund, Special Revenue Funds, Enterprise Funds, and Other Funds**.

The detail information included in each fund section is broken down by Department budgets and includes: organization charts with division descriptions, goals, objectives, and performance measures, current programs, prior year highlights, personnel counts and changes to staffing, expenditures by type and division for three fiscal years, and budgeted capital outlay.

OTHER INFORMATION

The last sections of this document contain miscellaneous data which support other budgetary areas and/or provide additional assistance.

Five-Year Capital Plan: This section contains an overview of the City's plans for formalizing long-term capital planning as part of the FY 05/06 budgeting process.

Debt Management: Contained in this section is information relating to City debt: explanation of how the City administers its debt, legal debt margin, outstanding bond issues, and long-term bond payment schedules.

City of Deltona, Florida

HOW TO USE THE BUDGET DOCUMENT- Continued

Schedules/Glossary: Schedules contained in this section include personnel pay grade listing and the Chart of Accounts for Operating Expenses. The **Glossary** provides a list of terms which are commonly used in governmental budgeting, but may not be familiar to the lay person. These terms have been defined as they specifically relate to the City of Deltona whenever possible.

Acronyms: Acronyms used throughout this budget instrument are provided directly following the glossary. The acronyms are provided, along with their meaning, as a quick reference.

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City of Deltona, Florida

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Budget Overview



July 29, 2005

CITY MANAGER'S BUDGET MESSAGE

Honorable Mayor and Commissioners:

I am pleased to present to you the Fiscal Year 2005/2006 Annual budget for your consideration.

As the Governing Body of the City of Deltona, you are charged with providing municipal services which help to improve the quality of life of our residents; in turn, making Deltona a good place to live, work and raise a family. Our responsibility, as City staff, is to assist you in that endeavor. Therefore, my hope and expectation is that this budget meets that goal. In addition to addressing many of the issues raised by members of the City Commission, the budget strives to provide for existing or greater service levels with minimal cost increases.

The importance of the budget extends far beyond compliance with a legal mandate. The budget is not only a compilation of numbers, but also a plan for a program of services. Each appropriation equates to a level of service that the City will provide. This budget establishes both the type and quality of activities and projects. This document is a comprehensive financial and operational plan for the coming year which provides both generalized and detailed data on the financial status of all funds, and a specific accounting of all revenues and expenditures.

This budget is designed to reflect the priorities, policies and goals of the City Commission. Staff has endeavored to address and define these items in a responsible fashion.

OVERVIEW

Service Delivery

Staff has sought to retain and improve the City's capability to efficiently and effectively keep up with demand for services and the activities necessary to ensure responsive service delivery. The goals and plans discussed in this budget represent a balance of needs and expectations with available resources. Expansion of services is recommended where required, while costs are minimized and efforts to economize have been implemented.

Financial Well-Being

The City continues to propose a spending plan that is fiscally responsible and ensures, to the extent possible, the financial well-being of the City. This budget is the result of combining a variety of policy directives from the Commission with prudent business practices and decisions. The proposed revenue and spending plan shows us to be in good financial standing throughout the upcoming year.



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BUDGET HIGHLIGHTS

Reduction in Property Tax Rate

The Fiscal Year 05/06 budget is balanced on a reduction of the City-wide millage rate from 4.198 mills to 4.15 mills. The projected revenue for 4.15 mills is \$9,866,792 as compared to \$9,980,914 for 4.198 mills, a revenue reduction of \$114,122. If the decision was made to go to the rolled back rate of 3.70932 mills, General Fund revenue and fund balance would be reduced by \$1,047,735.

Stormwater Assessment

Revenue projections reflect stormwater assessment rates at the same level as FY04/05; \$60 per ERU (Equivalent Residential Unit) for developed parcels and \$34 for undeveloped parcels.

Solid Waste Assessment

Revenue projections reflect solid waste assessments at the same level as FY04/05; \$120 per year per single family residence.

Impact Fees

The City is currently conducting an impact fee study for Park Impact Fees, Fire/Rescue Impact Fees and a proposed new Law Enforcement Impact Fee. Since the results of this study are not yet fully known, the FY05/06 budget does not show an increase in Park Impact Fees but does reflect an estimated increase for Fire/Rescue Impact Fees.

Projected fee revenue for the Law Enforcement Impact Fee has not been included in this budget. However, the FY05/06 budget does create a new Law Enforcement Impact Fees Fund to meet the legal and compliance requirements associated with the collection and disbursement of these fees. A budget amendment will be presented to the Commission, at such time as these fees are known and a reasonable revenue estimate can be prepared.

In addition, in FY04/05, the City began a more stringent enforcement of Tree Replacement fees and has realized a substantial increase in related fee revenue. Therefore, the FY05/06 budget creates a new Tree Replacement Fees Fund to better meet the legal and compliance requirements associated with the collection and disbursement of these fees.

Deltona Water

Water/Sewer Utility Fund revenues for Fiscal Year 2005/2006 are projected at nearly \$14 million with personal services and operating expenses projected at \$6.5 million, Debt Service at \$4.6 million and Capital Outlay at \$1.4 million. These projections reflect an increase in both revenues and expenditures as compared to the projections originally used for the Revenue Bond issue but, proportionately, are tracking on target.

Expenditures from the Water/Sewer Construction Fund are budgeted at \$11.6 million for both capital and renewal/replacement activities for FY05/06. Of this \$11.6 million approximately \$6.4 million is for water related construction, \$4.7 million is for waste water related construction with the remainder for utility relocation.

Increased Public Safety

The budget reflects the addition of a fifth Fire Station (FS65) and includes total funding of \$1.2 million for that facility, \$450,000 for a new fire apparatus for FS65, and the addition of nine new fire personnel

to staff the new facility. The budget projects a mid-year completion date for construction of the new facility with staff added at mid-year or actual completion date. In addition, the budget reflects the addition of another 4 new positions in Fire/Rescue with 3 in Operations and 1 in Communications.

Park Projects

During Fiscal Year 2003/2004, grant funding was obtained for Whipple Nature Park and the Neighborhood Dog Park. The hurricanes of 2004 caused delays in the construction of these facilities but work is currently underway and will continue through the new fiscal year. The major projects for the new budget year include funding of \$150,000 for a museum at Veterans Memorial Park, \$315,000 for lighting at the soccer fields to allow nighttime use of these facilities, \$45,000 for an addition of a restroom and \$60,000 for a PA System at the Sports Complex, \$50,000 for the Amphitheatre project and \$20,000 for development of Beechdale. Staff is considering alternatives for the development of the Community Center and \$300,000 of funding set aside in FY04/05 remains available for this effort. In addition, the Parks Department will continue the Summer Recreation Program, the Music in the Courtyard series and the July 4th Celebration and Fireworks.

New Facilities

In this budget year, an additional \$1,000,000 has been set aside in the Municipal Complex Fund as partial funding for construction of a new Public Safety Complex. This brings the total available funding for this facility to \$3,150,000. Details regarding the new Fire Station are provided above under the heading Public Safety.

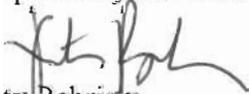
Reserves and Other Initiatives

The City has maintained \$250,000 of designated General Fund reserves for economic development, \$250,000 for landscaping of Howland Boulevard, and \$1,500,000 for the Southwest Volusia Center. The \$5 million of working capital reserves that was set aside in prior budget years for use in the occurrence of a natural disaster, economic slowdown or other unforeseen situation proved to be a valuable precaution in light of the hurricanes of the summer of 2004. Much of the \$5 million Working Capital Reserves was used to offset the unexpected and non-reimbursable expenditures related to those disasters. The budget for FY05/06 replenishes much of those Working Capital Reserves and reflects a reserve of \$4 million.

CONCLUSION

My intent in providing this budget message is to offer some insight into the operation and management of the City government of Deltona. While complex, a budget of this size does not have to be difficult to understand. Therefore, rather than just providing you with a list of numbers, I have presented you with useful, summary information which should assist you in determining whether the programs and proposed spending authority meet your expectations. I feel that the budget reflects the needs of the community for the upcoming year. It continues to be a pleasure to serve as the Manager of this organization in our growing community.

Respectfully submitted,



Fritz Behring
City Manager

City of Deltona, Florida

GENERAL INFORMATION

GENERAL DESCRIPTION

The City of Deltona is approximately 47.8 square miles in size and is located in the southwest corner of Volusia County, in the east central part of the Florida Peninsula. Deltona is situated along the Interstate 4 corridor approximately 25 miles northeast of Orlando and approximately 25 miles southwest of Daytona Beach. The City of Deltona is adjacent to the Cities of DeBary, Orange City, Lake Helen, and is in close proximity to the City of DeLand. The City of Deltona also abuts the rural communities of Cassadaga, Enterprise, and Osteen.

Since its creation, Deltona has been a haven for young and old alike relocating from many areas of the Country and other more congested areas of Florida. The unhurried lifestyle combined with its location has made the City an ideal choice for living the affordable Florida lifestyle. In general, the population of the City is becoming younger and more diversified in ethnicity.

CITY GOVERNMENT

The City started as a planned community by the Deltona Corporation in 1962, with 36,000 building sites targeted at retirees. It remained unincorporated until 1995 when, through a referendum election, residents chose to organize as a City. The City's operation began on December 31, 1995, and over 80,000 residents of all ages now call Deltona home.

The City operates under a Commission-Manager form of government consisting of a seven member Commission. Residents select, through non-partisan elections, a Mayor who represents the City at large and six commissioners who each represent a specific district of the community. The City is governed by its Charter and by state and

local laws and regulations. The Commission is responsible for the establishment and adoption of City policy and appointing a City Manager. The City Manager serves as the Chief Executive Officer of the City and is responsible for the execution of City policy and oversight of the day-to-day operations of the City.

The term of office for each member of the City Commission, including the Mayor's position, shall be four (4) years. Neither the Mayor nor any other Commissioner may serve more than two successive four (4) year terms of office. The following are the current members of the City Commission listed with their respective term expiration years.

John Masiarczyk, Mayor	2005
Lucille Wheatley, Vice Mayor	2005
William S. Harvey, Commissioner	2007
David Santiago, Commissioner	2007
Michele A. McFall, Commissioner	2005
Charles DeZaruba, Commissioner	2005
Doug Horn, Commissioner	2007

EXISTING LAND USES AND CONDITIONS

The land area of the City is dominated by the Deltona Lakes Planned Unit Development (PUD). The Deltona Lakes PUD is mainly comprised of single family residential parcels with more than 35,000 platted single family residential lots.

With over 28,140 developed residential units, residential land use dominates the City's development pattern. Approximately 7,000 vacant platted single-family lots remain from the Deltona Lakes PUD. Since 2004, the Arbor Ridge subdivision was platted and contains approximately 485 residential lots.

City of Deltona, Florida

GENERAL INFORMATION - Continued

The development pattern has been on a first come first serve basis with the remaining residential lots. Barring environmental or required service(s) constraints, residential construction will occur on an at-large basis.

Commercial land uses currently total less than 2.3% of all developed land in Deltona. Commercial uses are located along main thoroughfares such as Deltona Blvd., Providence Blvd., Saxon Blvd. and Howland Blvd. Presently, there are less than three acres of commercial property servicing every 1,000 persons in Deltona. The regional commercial average is approximately six acres of commercial property servicing every 1,000 persons.

Existing industrial land uses as identified by the Property Appraiser's tax rolls total only 13.6 acres. This equates to less than a quarter acre of industrial use per 1,000 persons. The regional average is approximately four acres per 1,000 persons. The Deltona Activity Center (approximately 900 acres, 3%) includes land zoned for industrial use and the Property Appraiser's tax rolls identifies an additional 61 acres of vacant industrial property. The Deltona Activity Center is located in the northwestern portion of the City, east of Interstate-4 and north and south of Howland Boulevard.

EDUCATION

The City has seven elementary schools, three middle, and two high schools operated by the Volusia County School System with a total enrollment of over 17,400 students. Some Deltona elementary school students also attend two other schools that are located outside of city limits. Deltona's first high school, Deltona High, opened in 1989. Deltona High has an enrollment rate of 2,844 students. In 1994, a second high

school was built. Pine Ridge High has an enrollment rate of 2,593 students.

Daytona Beach Community College (DBCC), Deltona Center Campus, is located at the City of Deltona's Municipal Complex. City Hall is located on 10 acres of a 100-acre State educational site upon which the separate DBCC Deltona Center Campus was opened on August 2004. The City has provided 8,000 sq. ft. of space in the City Hall facility to DBCC. This space is to be provided for a five year period and, when the lease term expires in 2007, it is anticipated that city staff will take over the wing of the building currently housing DBCC offices.

FIRE SERVICES

Today, the Fire Department operates four stations, each with the most advanced Emergency Medical and Fire Protection Service in Volusia County. Due to efficient financial management, these services are provided to the citizens of Deltona at a lower cost than that of neighboring communities.

Station 61 is located at 1685 Providence Boulevard and was built in 1973. This is the most central of Deltona's four stations, and serves as the administration building.

Station 62 is located at 1362 Lombardy Drive and was built in 1965. The station is located in the part of Deltona often referred to as the "first area" and is situated in a quiet residential community. This station is being relocated to 320 Diamond Street and the new facilities are expected to be ready by the first quarter of FY 05/06.

Station 63 is located at 2147 Howland Boulevard and was built in 1977. This facility underwent minor remodeling when it was converted to a full-time staffed station.

City of Deltona, Florida

GENERAL INFORMATION - Continued

Station 64 is located at 236 Fort Smith Boulevard. Originally opened in 1989 as a temporary facility, the permanent facility was built in 1996 and provides larger living and garage areas.

The City is planning a fifth fire station and has set aside \$1.2 million for the construction of this facility and \$450,000 for the purchase of a new fire apparatus for this facility. This station will also serve as a training facility for the fire department personnel.

LAW ENFORCEMENT

The City of Deltona continues to contract law enforcement services with the County of Volusia. This contractual relationship has been in place since the City's incorporation in 1995.

Last year, three additional deputy positions were approved in the City's annual budget and an additional three positions were approved mid-year in FY04/05. There are no further additions proposed for FY05/06.

Once again, Deltona had one of the lowest crime rates in the State of Florida for communities with a population over 60,000. Even with that impressive ranking, we are committed to remain aggressive in dealing with crime in a proactive way and offering varied tools to our officers to accomplish those ends.

RECREATION

The City's Parks & Recreation Department operates sixteen neighborhood and community parks, providing a variety of recreation facilities for all ages.

Two new projects are currently being developed thanks to grants from Volusia County ECHO: Whipple Nature Park and Keyville Dog Park. Whipple Nature Park project is in progress and will include a nature trail, playground, restrooms, picnic facilities, butterfly garden, and a parking lot. Also in progress is Keyville Dog Park encompassing fourteen acres to accommodate our canine lovers as well as children, with a playground and plenty of open space.

The City has also been awarded a FRDAP Grant from the State of Florida which will be used to renovate Campbell Park to include: a boardwalk with a fishing pier, gazebos, playground, and a picnic area.

The City is aggressively pursuing grant opportunities that are available for parks and recreation projects as they become known to us. We anticipate in the upcoming funding cycle we will be able to seek grant funds to assist us in securing shade structures for our playground areas in various parks, fishing piers at Lake Monroe, DuPont, and Lake Gleason, as well as to develop the new Deltona Sports Complex Park in the Alexander/Providence area. We are very aware of the need for safe areas for our citizens to enjoy the nature trails in our parks. To this end we are working with Volusia and Seminole Counties as well as the entire St. Johns River Trail system to tie our trails into the Seminole County Lake Monroe Loop and the East/West trail.

Previous, current, and planned park improvements have significantly enhanced our natural environment in the City. We will continue to make every effort to avail ourselves of opportunities to promote recreation and environmental opportunities to the citizens of the City of Deltona.

GENERAL INFORMATION – Continued

RIVERS AND LAKES

The City includes more than 100 lakes, totaling over eight square miles. One of the unique features of the lakes of Deltona is that the lake levels have a tendency to be erratic. Information compiled by the St. Johns River Water Management District, from 1991 to early March 1997, shows that some of the lake elevations have changed by as much as eight feet. In the six years of review, some of the lakes had high and low elevation differences of more than ten feet.

The City's completion of the Lake Doyle-Lake Bethel Interconnect and other Stormwater Projects has significantly improved the City's ability to manage seasonal fluctuations in water levels and control the wide-spread flooding that has occurred within the City in past years.

ECONOMIC ENVIRONMENT

The City currently enjoys a favorable economic environment and local indicators point to continued stability. The City's economic outlook is largely impacted by the state and regional economy with a great deal

of reliance placed on surrounding communities for work, shopping, and entertainment. Area employment consists predominately of service related activities, retail trade, manufacturing, government and construction. The regional economy has flourished and with it the City has experienced high levels of building activity and increased population growth. The City's land use is almost entirely residential and over three-fourth are built out. New construction of single-family residential housing has averaged 1,100 homes annually accompanied by a 38% increase in population since 1995. The City is faced with the need to accommodate growth, as well as establish the means necessary to manage it.

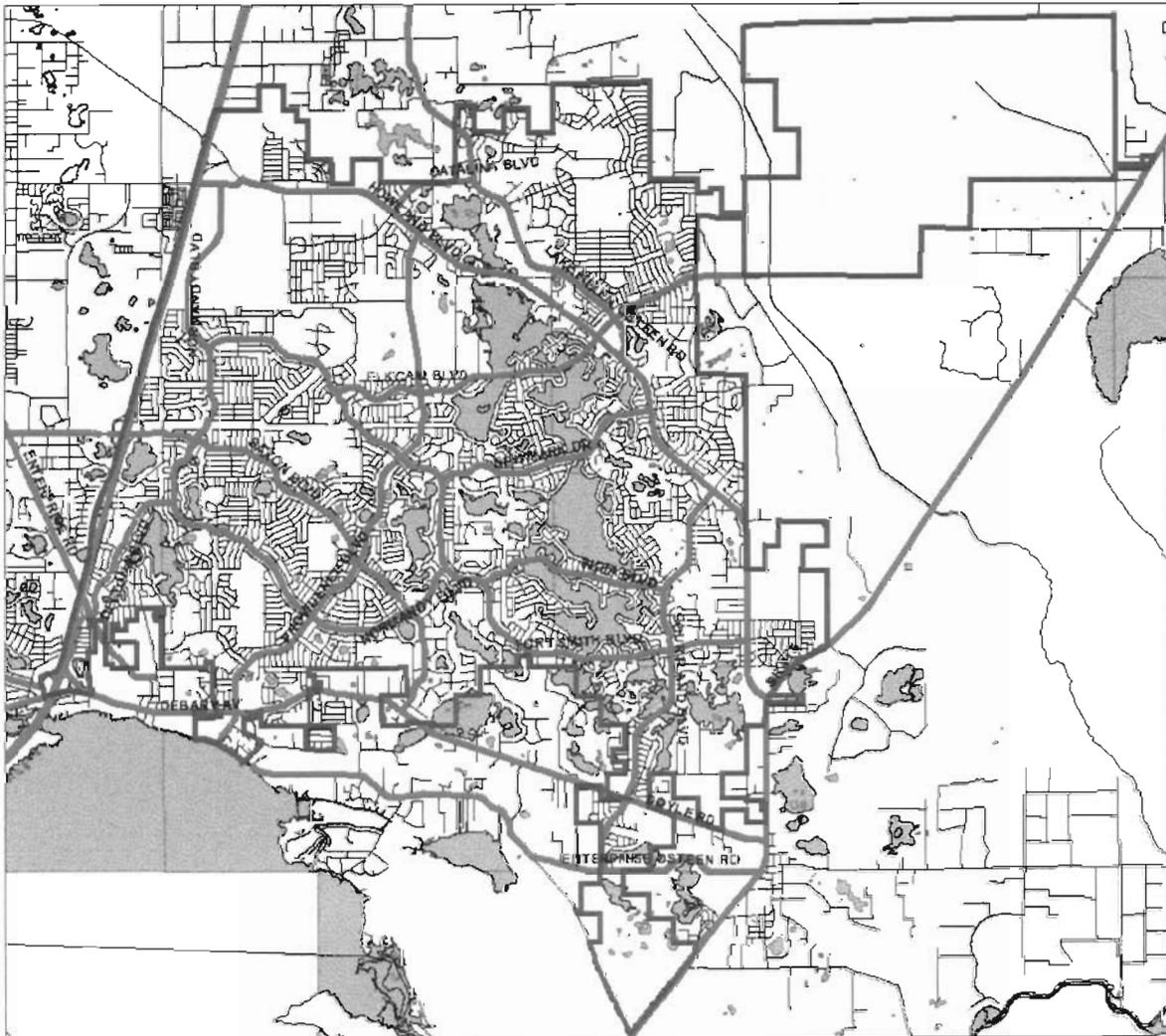
While residents enjoy the quiet suburban lifestyle of this community and public sentiment is to maintain and preserve its residential character, the City's largely residential make-up and continued growth presents a significant challenge for the City government, with respect to all aspects of service delivery and diversity in the upcoming years.

City of Deltona, Florida

LOCATION MAP



The City of Deltona is approximately 47.8 square miles in size and is located in the southwest corner of Volusia County along the Interstate 4 corridor. The city is approximately 25 miles northeast of Orlando and approximately 25 miles southwest of Daytona Beach.



City of Deltona, Florida

DEMOGRAPHICS

POPULATION - 2000	69,543	100.0	AREA	47.8	sq. miles
As of April 1, 2004	80,052				
HOUSEHOLDS			HOUSING UNITS	26,417	100.0
Total households	24,896	100.0	Owner-occupied housing units	21,680	87.1
Family households (families)	1,951	78.4	Renter-occupied housing units	3,216	12.9
With own children under 18 years	9,200	37.0	HOUSEHOLD INCOME		
Married-couple family	15,319	61.5	Less than \$10,000	1,233	5.0
With own children under 18 years	6,718	27.0	\$10,000 to \$14,999	1,290	5.2
Female householder	3,089	12.4	\$15,000 to \$24,999	3,707	14.9
With own children under 18 years	1,878	7.5	.\$25,000 to \$34,999	4,132	16.6
Non-family households	5,383	21.6	\$35,000 to \$49,999	5,575	22.4
Householder living alone	4,106	16.5	\$50,000 to \$74,999	5,717	23.0
Householder 65 years and over	1,939	7.8	\$75,000 to \$99,999	1,976	7.9
Households with dwellers age 18 or less	10,174	40.9	\$100,000 to \$149,999	967	3.9
Households with dwellers age 65+	7,144	28.7	\$150,000 to \$199,999	167	0.7
			\$200,000 or more	142	0.6
AGE			Median household income (dollars)	39,736	(X)
Under 5 years	4,291	6.2	OCCUPATION		
5 to 9 years	5,247	7.5	Management, professional	8,355	26.6
10 to 14 years	5,921	8.5	Service occupations	5,018	16.0
15 to 19 years	5,124	7.4	Sales and office occupations	9,771	31.1
20 to 24 years	3,455	5.0	Farming, fishing, & forestry	30	0.1
25 to 34 years	8,335	12.0	Construction, extraction, maint.	4,340	13.8
35 to 44 years	11,881	17.1	Production, transportation, & moving materials	3,882	12.4
45 to 54 years	9,008	13.0	VEHICLES / HOUSEHOLD		
55 to 59 years	3,107	4.5	None	917	3.7
60 to 64 years	2,758	4.0	1	8,404	33.7
65 to 74 years	5,662	8.1	1	11,165	44.8
75 to 84 years	3,842	5.5	3 or more	4,420	17.7
85 years and over	912	1.3	SCHOOL YEARS COMPLETED		
SEX			Population 25 years and over	45,776	100.0
Male	33,760	48.5	Less than 9 th grade	1,986	4.3
Female	35,783	51.5	9 th to 12 th grade, no diploma	6,027	13.2
RACE			High school graduate or GED	16,145	35.3
One race	67,892	97.6	Some college, no degree	11,816	25.8
White	58,659	84.3	Associate's degree	3,674	8.0
Black or African American	4,848	7.0	Bachelor's degree	4,400	9.6
American Indian & Alaskan Native	245	0.4	Graduate or professional degree	1,728	3.6
Asian	650	0.9	Percent high school graduate or higher	(X)	82.5
Hispanic or Latino (of any race)	12,747	18.3	Percent bachelor's degree or higher	(X)	13.4
Native Hawaiian & Pacific Islander	36	0.1	AGE OF HOUSING		
Some other race	3,454	5.0	1939 or earlier	80	0.3
Two or more races	1,651	2.4	1940 to 1959	262	1.0
HOUSING VALUE <i>Specified owner-occupied units</i>			1960 to 1969	1,990	7.5
Less than \$50,000	1,375	6.6	1970 to 1979	4,380	16.5
\$50,000 to \$99,999	14,890	71.1	1980 to 1989	12,308	46.4
\$100,000 to \$149,999	3,850	18.4	1990 to 1994	4,151	15.6
\$150,000 to \$199,999	549	2.6	1995 to 1998	2,574	9.7
\$200,000 to \$299,999	218	1.0	1999 to March 2000	802	3.0
\$300,000 to \$499,999	26	0.1			
\$500,000 to \$999,999	17	0.1			
\$1,000,000 or more	17	0.1			

(X) = Not Applicable

Information taken from 2000 Census of Population & Housing Summary Report

City of Deltona, Florida

EXISTING POPULATION DISTRIBUTION

	<i>Deltona</i>		<i>Volusia County</i>		<i>Florida</i>	
	Number	Percent	Number	Percent	Number	Percent
All Persons	69,543	100	443,343	100.0	15,982,378	100
Under 5 years	4,291	6.2	21,657	4.9	945,823	5.9
5 to 9 years	5,247	7.5	25,068	5.7	1,031,718	6.5
10 to 14 years	5,921	8.5	27,076	6.1	1,057,024	6.6
15 to 19 years	5,124	7.4	27,602	6.2	1,014,067	6.3
20 to 24 years	3,455	5.0	24,727	5.6	928,310	5.8
25 to 34 years	8,335	12.0	48,244	10.9	2,084,100	13.0
35 to 44 years	11,881	17.1	63,851	14.4	2,485,247	15.5
45 to 54 years	9,008	13.0	59,117	13.3	2,069,479	12.9
55 to 59 years	3,107	4.5	24,566	5.5	821,517	5.1
60 to 64 years	2,758	4.0	23,624	5.3	737,496	4.6
65 to 74 years	5,662	8.1	50,017	11.3	1,452,176	9.1
75 to 84 years	3,842	5.5	36,477	8.2	1,024,134	6.4
85 years and over	912	1.3	11,317	2.6	331,287	2.1

EXISTING POPULATION: RACE AND ETHNICITY

	<i>Deltona</i>		<i>Volusia County</i>		<i>Florida</i>	
	Number	Percent	Number	Percent	Number	Percent
One race	67,892	97.6	436,996	98.6	15,606,063	97.6
White	58,659	84.3	381,760	86.1	12,465,029	78.0
Black or African American	4,848	7.0	41,198	9.3	2,335,505	14.6
Am. Indian & Alaska Native	245	0.4	1,373	0.3	53,541	0.3
Asian	650	0.9	4,430	1.0	266,256	1.7
Asian Indian	149	0.2	1,345	0.3	70,740	0.4
Chinese	86	0.1	682	0.2	46,368	0.3
Filipino	149	0.2	798	0.2	54,310	0.3
Japanese	26	0.0	256	0.1	10,897	0.1
Korean	40	0.1	445	0.1	19,139	0.1
Vietnamese	38	0.1	329	0.1	33,190	0.2
Other Asian ¹	162	0.2	575	0.1	31,612	0.2
Native Hawaiian & Pacific Islander	36	0.1	164	0.0	8,625	0.1
Native Hawaiian	5	0.0	49	0.0	2,131	0.0
Guamanian or Chamorro	5	0.0	30	0.0	2,319	0.0
Samoan	5	0.0	26	0.0	1,232	0.0
Other Pacific Islander ²	21	0.0	59	0.0	2,943	0.0
Some other race	3,454	5.0	8,071	1.8	477,107	3.0
Two or more races	1,651	2.4	6,347	1.4	376,315	2.4
<i>Race alone with one or more races</i>						
White	60,029	86.3	387,116	87.3	12,734,292	79.7
Black or African American	5,345	7.7	43,010	9.7	2,471,730	15.5
American Indian and Alaska Native	633	0.9	3,358	0.8	117,880	0.7
Asian	869	1.2	5,582	1.3	333,013	2.1
Native Hawaiian and Other Pacific Islander	79	0.1	420	0.1	23,998	0.2
Some other race	4,351	6.3	10,606	2.4	697,074	4.4

Information from 2000 U.S. Census (X)= Not applicable; ¹Other Asian alone, or two or more Asian categories; ² Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories; ³ In combination with one or more of the other races listed. The six numbers may add to more than the total population and the six percentages may add to more than 100 percent because individuals may report more than one race.

City of Deltona, Florida

HISPANIC OR LATINO RACE – TOTAL POPULATION

Hispanic or Latino Race Total Population	69,543	100.0	443,343	100.0	15,982,378	100.0
Hispanic or Latino (of any race)	12,747	18.3	29,111	6.6	2,682,715	16.8
Mexican	546	0.8	7,733	1.7	363,925	2.3
Puerto Rican	9,136	13.1	13,546	3.1	482,027	3.0
Cuban	543	0.8	1,570	0.4	833,120	5.2
Other Hispanic or Latino	2,522	3.6	6,262	1.4	1,003,643	6.3
Not Hispanic or Latino	56,796	81.7	414,232	93.4	13,299,663	83.2
White alone	50,540	72.7	363,045	81.9	10,458,509	65.4

Information from 2000 U.S. Census of Population and Housing

EXISTING POPULATION: EDUCATIONAL ATTAINMENT

	Deltona		Volusia County		Florida	
All Persons 25 years and over	45,776	Percent	317,225	Percent	11,024,645	Percent
Less than 9th grade	1,986	4.3	15,226	4.8	739,222	6.7
9th to 12th grade, no diploma	6,027	13.2	41,756	13.2	1,480,726	13.4
High school graduate (includes equivalency)	16,145	35.3	102,353	32.3	3,165,748	28.7
Some college, no degree	11,816	25.8	76,948	24.3	2,403,135	21.8
Associate degree	3,674	8.0	24,981	7.9	773,486	7.0
Bachelor's degree	4,400	9.6	36,646	11.6	1,573,121	14.3
Graduate or professional degree	1,728	3.8	19,315	6.1	889,207	8.1
Percent high school graduate or higher	(X)	82.5	(X)	82.0	(X)	79.9
Percent bachelor's degree or higher	(X)	13.4	(X)	17.6	(X)	22.3

Information from 2000 U.S. Census of Population and Housing

EXISTING POPULATION: INCOME BY HOUSEHOLDS IN 1999

	Deltona		Volusia County		Florida	
	Number	Percent	Number	Percent	Number	Percent
Less than \$10,000	1,233	5.0	17,264	9.3	606,995	9.6
\$10,000 to \$14,999	1,290	5.2	14,126	7.6	427,050	6.7
\$15,000 to \$24,999	3,707	14.9	31,063	16.8	918,455	14.5
\$25,000 to \$34,999	4,132	16.6	29,289	15.9	901,454	14.2
\$35,000 to \$49,999	5,575	22.4	33,808	18.3	1,103,554	17.4
\$50,000 to \$74,999	5,717	23.0	32,932	17.8	1,170,569	18.5
\$75,000 to \$99,999	1,976	7.9	13,165	7.1	552,379	8.7
\$100,000 to \$149,999	967	3.9	8,135	4.4	398,860	6.3
\$150,000 to \$199,999	167	0.7	2,417	1.3	114,432	1.8
\$200,000 or more	142	0.6	2,522	1.4	147,373	2.3
Median household income	\$39,736	(X)	\$35,219	(X)	\$38,819	(X)

Information from 2000 U.S. Census of Population and Housing

EXISTING HOUSEHOLDS: NUMBER AND AVERAGE SIZE

	Deltona	Volusia County	Florida
Number of Housing Units	24,896	184,723	6,337,929
Average Size	3.10	2.32	2.46

Information from 2000 U.S. Census of Population and Housing

City of Deltona, Florida

EXISTING HOUSEHOLDS BY TYPE

	Deltona		Volusia County		Florida	
	Number	Percent	Number	Percent	Number	Percent
Total households	24,896	100.0	184,723	100.0	6,337,929	100.0
Family households (families)	19,513	78.4	120,064	65.0	4,210,760	66.4
With own children under age 18	9,200	37.0	44,443	24.1	1,779,586	28.1
Married-couple family	15,319	61.5	93,161	50.4	3,192,266	50.4
With own children under age 18	6,718	27.0	29,883	16.2	1,215,197	19.2
Female householder	3,089	12.4	20,098	10.9	759,000	12.0
With own children under age 18	1,878	7.5	11,127	6.0	437,680	6.9
Non-family households	5,383	21.6	64,659	35.0	2,127,169	33.6
Householder living alone	4,106	16.5	51,579	27.9	1,687,303	26.6
Householder 65 years and over	1,939	7.8	25,095	13.6	710,025	11.2

Information from 2000 U.S. Census of Population and Housing

PRINCIPAL TAXPAYERS FISCAL YEAR ENDED SEPTEMBER 30, 2004

<u>Taxpayer</u>	<u>Type of Business</u>	<u>Taxable Assessed Value</u>	<u>Percentage of Total Taxable Assessed Value</u>
Florida Power Corporation	Utility	\$17,000,285	0.9%
Florida Power & Light Company	Utility	\$12,938,735	0.7%
Publix Super Markets, Inc.	Supermarket	\$11,357,255	0.6%
BellSouth Telecommunication, Inc.	Utility	\$8,443,185	0.5%
Bright House Networks LLC	Utility	\$7,997,888	0.4%
Sprint Florida, Inc.	Utility	\$7,637,767	0.4%
Deltona Associations LTD	Property Management	\$6,043,477	0.3%
Tiger Partner LLC	Hospitality	\$4,913,384	0.3%
Storaway Self Storage Deltona		\$4,316,608	0.2%
Norwood Oaks LLC		\$4,289,433	0.2%
All Other		<u>\$1,727,691,335</u>	<u>95.3%</u>
	Total	<u>\$1,812,629,352</u>	<u>100.0%</u>

Source: County of Volusia Property Appraiser

City of Deltona, Florida

MISCELLANEOUS STATISTICS

General City Information

Date of incorporation.....	December 31, 1995
Form of Government.....	Commission – City Manager
Area in square miles.....	47.8
Number of paved streets.....	1,640
Miles of maintained streets.....	423.54
Developed lots.....	28,154
Platted single-family residential lots.....	37,208

Fire Protection

Number of stations.....	4
Number of Firefighters and Officers.....	61
Number of calls (alarms) answered.....	8,748
Number of inspections conducted.....	2,047

Law Enforcement Protection (Contracted services through County of Volusia Sheriff’s Office)

Number of Stations.....	1
Number of Sworn Officers.....	69

Parks and Recreation

Number of Community Parks.....	7
Number of Neighborhood Parks.....	7
Number of Urban Open Spaces.....	1
Number of Tot Lots.....	1
Developed Park Area.....	202 Acres
Undeveloped Park Area.....	262 Acres
Baseball Fields.....	12
Basketball courts.....	10
Football fields.....	1
Multi-purpose fields.....	5
Playgrounds.....	11
Racquetball courts.....	4
Shuffleboard courts.....	32
Soccer fields.....	7
Tennis courts.....	4
Volleyball courts.....	1

Public Schools

Number of Elementary Schools.....	7
Number of Middle Schools.....	3
Number of High Schools.....	2

Sewage System

Miles of sanitary sewers.....	73.8
Miles of storm sewers.....	4
Number of treatment plants.....	1
Number of service connections.....	6,556
Daily average treatment in gallons.....	1.18 mgd
Maximum daily capacity of treatment plant in gallons.....	1.40 mgd

Water System

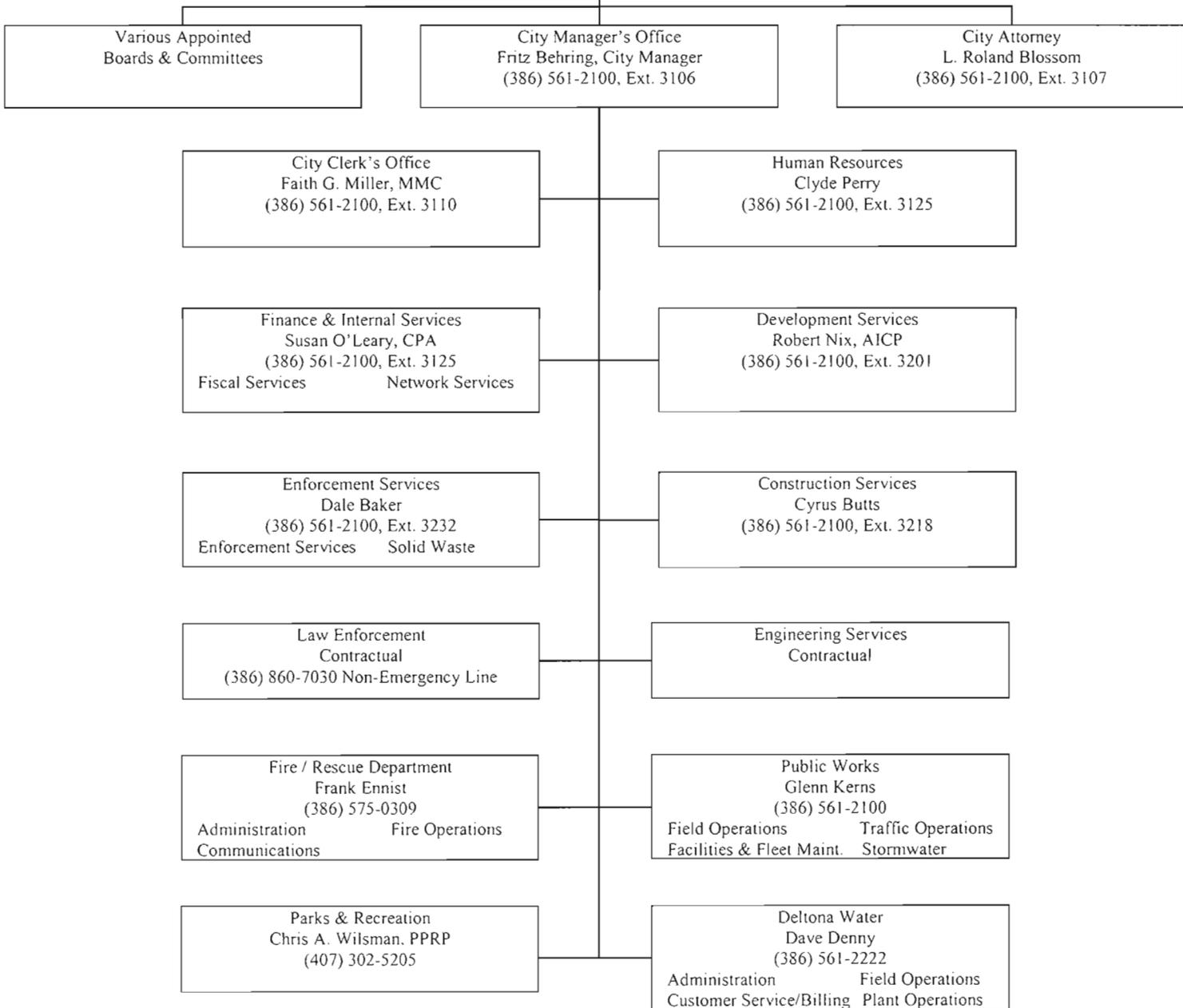
Miles of water mains.....	450.8
Number of services connections (as of 9/30/03).....	34,700
Number of fire hydrants.....	972
Daily average consumption in gallons.....	12.5 mgd
Maximum daily capacity of plant in gallons.....	23.6 mgd



Organization Chart

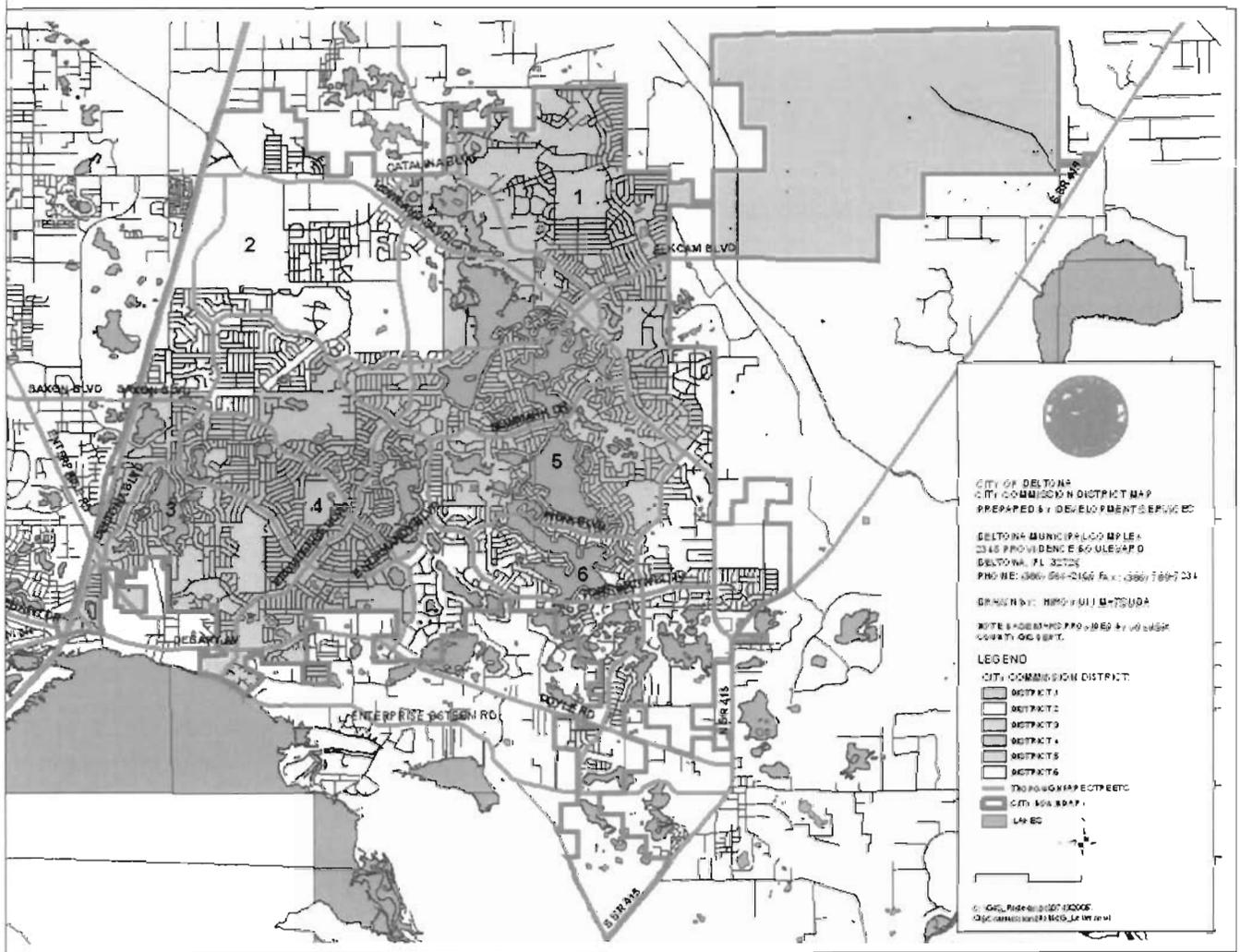
Citizens of Deltona

Elected Officials
 John Masiarczyk, Mayor
 David Santiago, Dist. 2
 William S. Harvey, Dist. 4
 Douglas S. Horn, Dist. 6
 Lucille Wheatley, Vice-Mayor, Dist. 1
 Michele McFall, Dist. 3
 Charles DeZaruba, Dist. 5
 Telephone (386) 561-2100



City of Deltona, Florida

COMMISSION DISTRICT MAP



City of Deltona, Florida

BUDGET SUMMARY - FULL TIME EQUIVALENT HISTORICAL STAFFING SUMMARY

	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>Change</u>	<u>FY06</u>
GENERAL FUND:					
City Commission	1.0	1.0	1.0	0.0	1.0
City Manager	3.0	3.0	3.0	0.0	3.0
City Clerk	4.0	5.5	6.0	1.5	7.5
Finance & Internal Services					
Fiscal Services	12.0	14.5	11.0	1.0	12.0
Network Services	1.0	3.0	3.0	1.5	4.5
	<u>13.0</u>	<u>17.5</u>	<u>14.0</u>	<u>2.5</u>	<u>16.5</u>
Human Resources	5.0	6.0	4.0	1.0	5.0
City Attorney	4.0	5.0	6.0	0.0	6.0
Development Services	11.0	14.0	18.0	3.0	21.0
Construction Services	15.0	18.0	21.0	3.0	24.0
Enforcement Services	11.0	11.0	12.0	2.0	14.0
Fire/Rescue					
Administration	8.0	10.0	11.5	0.0	11.5
Operations	51.0	51.0	54.0	12.0	66.0
Communications	8.0	9.0	9.0	1.0	10.0
	<u>67.0</u>	<u>70.0</u>	<u>74.5</u>	<u>13.0</u>	<u>87.5</u>
Public Works					
Engineering	6.0	0.0	0.0	0.0	0.0
Traffic Operations	0.0	0.0	6.0	0.0	6.0
Field Operations	19.0	19.0	14.0	0.0	14.0
Facilities & Fleet Maintenance	4.0	6.0	11.5	(3.5)	8.0
	<u>29.0</u>	<u>25.0</u>	<u>31.5</u>	<u>(3.5)</u>	<u>28.0</u>
Parks & Recreation	21.0	30.0	28.0	4.0	32.0
TOTAL GENERAL FUND	<u>184.0</u>	<u>206.0</u>	<u>219.0</u>	<u>26.5</u>	<u>245.5</u>
SPECIAL REVENUE FUNDS:					
Stormwater Fund	18.0	26.0	23.0	0.0	23.0
Solid Waste Fund	1.0	1.0	1.0	0.0	1.0
TOTAL SPECIAL REVENUE FUNDS	<u>19.0</u>	<u>27.0</u>	<u>24.0</u>	<u>0.0</u>	<u>24.0</u>
ENTERPRISE FUND:					
Water Utility Services					
Administration	0.0	4.0	5.5	2.0	7.5
Field Operations	0.0	17.0	22.0	4.0	26.0
Plant Operations	0.0	16.5	14.5	2.0	16.5
Customer Service/Billing	0.0	9.0	14.0	0.0	14.0
TOTAL ENTERPRISE FUND	<u>0.0</u>	<u>46.5</u>	<u>56.0</u>	<u>8.0</u>	<u>64.0</u>
TOTAL ALL FUNDS	<u>203.0</u>	<u>279.5</u>	<u>299.0</u>	<u>34.5</u>	<u>333.5</u>

City of Deltona, Florida

BUDGET SUMMARY - STAFFING CHANGES

	Number of Postions (full & part-time) by Department									Budgeted		
	FY05			Change			FY06			Full-time Equivalents		
	FT	PT	Total	FT	PT	Total	FT	PT	Total	FY05	Change	FY06
GENERAL FUND												
City Commission	1.0	0.0	1.0	0.0	0.0	0.0	1.0	0.0	1.0	1.0	0.0	1.0
City Manager	3.0	0.0	3.0	0.0	0.0	0.0	3.0	0.0	3.0	3.0	0.0	3.0
City Clerk	5.0	2.0	7.0	1.0	1.0	2.0	6.0	3.0	9.0	6.0	1.5	7.5
Finance & Internal Services												
Fiscal Services	11.0	0.0	11.0	1.0	0.0	1.0	12.0	0.0	12.0	11.0	1.0	12.0
Network Services	3.0	0.0	3.0	1.0	1.0	2.0	4.0	1.0	5.0	3.0	1.5	4.5
	<u>14.0</u>	<u>0.0</u>	<u>14.0</u>	<u>2.0</u>	<u>1.0</u>	<u>3.0</u>	<u>16.0</u>	<u>1.0</u>	<u>17.0</u>	<u>14.0</u>	<u>2.5</u>	<u>16.5</u>
Human Resources	3.0	1.0	4.0	2.0	(1.0)	1.0	5.0	0.0	5.0	3.5	1.5	5.0
City Attorney	6.0	0.0	6.0	0.0	0.0	0.0	6.0	0.0	6.0	6.0	0.0	6.0
Development Services	18.0	0.0	18.0	3.0	0.0	3.0	21.0	0.0	21.0	18.0	3.0	21.0
Construction Services	21.0	0.0	21.0	3.0	0.0	3.0	24.0	0.0	24.0	21.0	3.0	24.0
Enforcement Services	12.0	0.0	12.0	2.0	0.0	2.0	14.0	0.0	14.0	12.0	2.0	14.0
Fire/Rescue												
Administration	11.0	1.0	12.0	0.0	0.0	0.0	11.0	1.0	12.0	11.5	0.0	11.5
Operations	54.0	0.0	54.0	12.0	0.0	12.0	66.0	0.0	66.0	54.0	12.0	66.0
Communications	9.0	0.0	9.0	1.0	0.0	1.0	10.0	0.0	10.0	9.0	1.0	10.0
	<u>74.0</u>	<u>1.0</u>	<u>75.0</u>	<u>13.0</u>	<u>0.0</u>	<u>13.0</u>	<u>87.0</u>	<u>1.0</u>	<u>88.0</u>	<u>74.5</u>	<u>13.0</u>	<u>87.5</u>
Public Works												
Engineering	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Traffic	6.0	0.0	6.0	0.0	0.0	0.0	6.0	0.0	6.0	6.0	0.0	6.0
Field Operations	14.0	0.0	14.0	0.0	0.0	0.0	14.0	0.0	14.0	14.0	0.0	14.0
Facilities & Fleet Maintenance	11.0	1.0	12.0	(3.0)	(1.0)	(4.0)	8.0	0.0	8.0	11.5	(3.5)	8.0
	<u>31.0</u>	<u>1.0</u>	<u>32.0</u>	<u>(3.0)</u>	<u>(1.0)</u>	<u>(4.0)</u>	<u>28.0</u>	<u>0.0</u>	<u>28.0</u>	<u>31.5</u>	<u>(3.5)</u>	<u>28.0</u>
Parks & Recreation	23.0	10.0	33.0	2.0	4.0	6.0	25.0	14.0	39.0	28.0	4.0	32.0
SPECIAL REVENUE FUNDS												
Stormwater Fund	23.0	0.0	23.0	0.0	0.0	0.0	23.0	0.0	23.0	23.0	0.0	23.0
Solid Waste Fund	1.0	0.0	1.0	0.0	0.0	0.0	1.0	0.0	1.0	1.0	0.0	1.0
ENTERPRISE FUNDS												
Water Utility Services												
Administration	5.0	1.0	6.0	2.0	0.0	2.0	7.0	1.0	8.0	5.5	2.0	7.5
Field Operations	22.0	0.0	22.0	4.0	0.0	4.0	26.0	0.0	26.0	22.0	4.0	26.0
Plant Operations	14.0	1.0	15.0	2.0	0.0	2.0	16.0	1.0	17.0	14.5	2.0	16.5
Customer Service/Billing	14.0	0.0	14.0	0.0	0.0	0.0	14.0	0.0	14.0	14.0	0.0	14.0
	<u>55.0</u>	<u>2.0</u>	<u>57.0</u>	<u>8.0</u>	<u>0.0</u>	<u>8.0</u>	<u>63.0</u>	<u>2.0</u>	<u>65.0</u>	<u>56.0</u>	<u>8.0</u>	<u>64.0</u>
Total City Staff	<u>290.0</u>	<u>17.0</u>	<u>307.0</u>	<u>33.0</u>	<u>4.0</u>	<u>37.0</u>	<u>323.0</u>	<u>21.0</u>	<u>344.0</u>	<u>298.5</u>	<u>35.0</u>	<u>333.5</u>

City of Deltona, Florida

VISION 2005

VISION STATEMENT

We, the City of Deltona, will meet our community's needs through the efficient and professional delivery of quality services, with pride and integrity, in an open, honest spirit of teamwork, respecting the self-worth of the individual and the environment.

VISION ELEMENTS

Community
Quality of Life
Infrastructure
Intergovernmental Relations
Citizen Participation

VISION INTENT STATEMENTS

1. Community
 - a. Identify City core areas
 - b. Annexation
 - c. Revenue enhancement (diverse tax base, impact fees)
 - d. Adequate fiscal spending policies
2. Quality of Life
 - a. Control residential growth
 - b. Code enforcement – rental standards, state legislation
 - c. Needed services for all
 - d. Water issues (conservation, quality, services)
 - e. Environmental concerns (scrub jay habitat)
3. Infrastructure
 - a. Roads, sidewalks, parks, sewers
 - b. Technology
4. Inter-governmental Relations
 - a. Mutual vision – Cities/County
 - b. Urban vs. rural
 - c. Water Authority of Volusia
 - d. Increased legislative participation – legislative agenda (code enforcement)
5. Citizen Participation
 - a. Communication with citizens
 - b. Broadcast Commission Meetings
 - c. Ombudsman



From left to right: Commissioners Michele McFall, William S. Harvey and David Santiago, Mayor John Masiarczyk, Commissioners Doug Horn, Charles DeZaruba and Vice Mayor Lucille Wheatley.

City of Deltona, Florida

**CROSS-REFERENCE BETWEEN VISION 2005
AND DEPARTMENTAL GOALS AND OBJECTIVES**

Vision Elements	Community	Quality of Life	Infrastructure	Inter-governmental Relations	Citizen Participation
Vision Intent Statements/Department Goals	a)Identify City core areas	a)Control residential growth	a)Roads, sidewalks, parks, sewers	a)Mutual vision – Cities/County	a)Communication with citizens
	b)Annexation	b)Code enforcement – rental standards, State legislation	b)Technology	b)Urban vs. rural	b) Broadcast Commission Meetings
	c)Revenue enhancement (diverse tax base, impact fees)	c)Needed services for all		c)Water Authority of Volusia	c)Ombudsman
	d)Adequate fiscal spending policies	d)Water issues (conservation, quality, services)		d)Increased legislative participation – legislative agenda (code enforcement)	
		e)Environmental concerns (scrub jay habitat)			
City Manager					
City Clerk					
Construction Services					
Development Services					
Enforcement Services					
Finance & Internal Services					
Fire Service					
Human Resources					
Parks & Recreation					
Public Works					
Water Utility					

City of Deltona, Florida

BUDGET PROCESS

GENERAL DESCRIPTION

The budget is a document that communicates to the citizens of the City, the Mayor & City Commission's vision and priorities for the upcoming fiscal year. Preparing the budget document is a major effort that affects almost every City employee. Once the budget document is prepared and approved, much of the City's daily business is impacted by procedures related to securing approvals, documenting transactions and reporting on the results to ensure compliance with the budget documents used to demonstrate and carry out the Commission's plan. The following is an outline of the budget process.

PREPARATION

In May, each department receives a budget preparation package, which includes current year budget and actual data. Each department head then compiles budget requests for the new fiscal year including justifications.

The budget requests are given extensive review and revised as necessary by the City's Management staff. Upon completion of this review and matching with projected available revenues, the budget is compiled by the Finance & Internal Services Department and presented to the City Commission by the City Manager.

ADOPTION

Procedures and specific timetables for adoption of the budget are mandated by Florida State Statute and must be followed explicitly. The City must demonstrate compliance with State requirements and certify compliance to the State in the specified manner.

The recommended budget is distributed to

the Mayor and City Commissioners in July. Copies are then made available to the public and press and summaries offered to all those interested. A workshop meeting, also open to the public, is conducted to review the proposed budget's content. The purpose of the meeting is to establish a general consensus on any changes desired to be made and the establishment of a proposed millage rate to be utilized by the County Property Appraiser's Office in the mailing of the "Notice of Proposed Property Taxes" to City property owners.

In September, two public hearings are held, as required by Florida State Statute. At the first hearing, the Mayor and City Commissioners adopt a tentative millage rate for property taxes and a tentative budget. Within 15 days, a half-page advertisement summarizing the budget and inviting the public to the final budget hearing is publicized in a newspaper(s) of general paid circulation in the County. At the second hearing, the Mayor and City Commissioners adopt the final millage rate and budget.

AMENDMENTS AND TRANSFERS

The process of amending and modifying the budget is specified in the City's Charter. The City Manager has authority to transfer among line items within a department. City Commission approval is required for all budget amendments, which includes transfers among departments, transfers involving contingency, reserve allocations, or increases in the total budget.

Adjustments recommended by the City Manager throughout the fiscal year are usually prompted by significant changes in circumstances. These are documented and explained, as they occur, to the City Commission in an agenda item at a regularly scheduled City Commission meeting.

City of Deltona, Florida

FY 05/06 BUDGET CALENDAR

May 2, 2005	<ul style="list-style-type: none"> • Budget Workbooks Distributed
May 2 – June 13, 2005	<ul style="list-style-type: none"> • Departments complete Budget Submittal Packages – review meetings with the Finance Director will be on an as needed basis • All requests for personnel changes must be reviewed by HR prior to submission to the Finance Department • Finance Department completes preliminary budget work
May 10, 2005 (6:00 pm)	<ul style="list-style-type: none"> • Commission Budget Workshop <ul style="list-style-type: none"> ○ Discussion of Commission Objectives ○ Goal Setting ○ Financial Overview
June 13, 2005	<ul style="list-style-type: none"> • Departments submit Budget Packages to Finance Director
June 13 – June 27, 2005	<ul style="list-style-type: none"> • Compilation of Budget data by Finance Department • Budget review by City Manager • Budget revisions by Departments, as needed
July 1, 2004	<ul style="list-style-type: none"> • Form DR-420 Certification of Taxable Value received from the County Property Appraiser’s Office
June 27 – July 11, 2005	<ul style="list-style-type: none"> • Preparation of Proposed Budget Document by Finance Department
July 25, 2005	<ul style="list-style-type: none"> • Proposed Annual Budget Document distributed to City Commission
July 11 – July 25, 2005	<ul style="list-style-type: none"> • Preparation of Budget Workshop materials by Finance Department
July 29, 2005 (1:30 pm) (4:30 pm – following workshop)	<ul style="list-style-type: none"> • Budget Workshop <ul style="list-style-type: none"> ○ Budget Overview, Presentation and Discussion ○ Proposed Millage Rate Discussion ○ Proposed Assessment Rate Discussion • Special Meeting of the City Commission <ul style="list-style-type: none"> ○ Tentative Proposed Millage Rate Resolution ○ Preliminary Rate Resolutions for Special Assessments <ul style="list-style-type: none"> ▪ Stormwater Utility Assessment ▪ Solid Waste Management Assessment ▪ Streetlighting Districts’ Assessment

City of Deltona, Florida

FY 04/05 BUDGET CALENDAR - Continued

By August 1, 2005	Form DR-420, stating the City proposed millage rate, submitted to the County Property Appraiser's Office
By August 23, 2005	Notice of Proposed Property Taxes (TRIM Notice) mailed to residents by County Property Appraiser's Office
September 6, 2005 (7:00 p.m.)	<ul style="list-style-type: none"> • City Commission Meeting <ul style="list-style-type: none"> ○ First Public Hearing: Adoption of Tentative Budget & Millage Rate (Must be done between September 2nd and 22nd) ○ Annual Rate Resolution on Special Assessments <ul style="list-style-type: none"> ▪ Stormwater Utility Assessment ▪ Solid Waste Management Assessment ▪ Streetlighting Districts' Assessment
September 16, 2005	<ul style="list-style-type: none"> • Publication of Budget in Newspaper
September 19, 2005	<ul style="list-style-type: none"> • City Commission Meeting <ul style="list-style-type: none"> ○ Second Public Hearing: Adoption of Final Budget & Millage Rate (Must be done 2 to 5 days after publication)
September 22, 2005	<ul style="list-style-type: none"> • Certified Copy of Resolution adopting Final Millage Rate forwarded to County Property Appraiser's Office (Must be done within 3 days of final hearing)
Within 3 days of receipt	<ul style="list-style-type: none"> • Form DR-422 completed and certified to the County Property Appraiser's Office
By October 15, 2005	<ul style="list-style-type: none"> • Certification of Compliance Form DR-487 submitted to Property Tax Administration Program, Department of Revenue, State of Florida. (Must be done within 30 days of final hearing)

City of Deltona, Florida

RESOLUTION NO. 2005-36

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, VOLUSIA COUNTY, FLORIDA; DETERMINING THE AMOUNT AND FIXING THE RATE OF TAXATION AND MAKING THE ANNUAL TAX LEVY FOR THE FISCAL YEAR 2005/2006 ON ALL TAXABLE PROPERTY LOCATED WITHIN THE CITY OF DELTONA, VOLUSIA COUNTY, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Volusia County Property Appraiser has certified the quantity of taxable property within the City for Fiscal Year 2005/2006; and

WHEREAS, the City Manager has delivered his recommended budget for said year in accordance with Section 7, Subsection (2)(b)(9) of the City Charter; and

WHEREAS, by affirmative motion the City Commission of the City of Deltona adopted Resolution No. 2005-32, which established a tentative millage rate of 4.15.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

SECTION 1. The City Commission hereby adopts and imposes a final millage rate of 4.15 for ad valorem taxation within the City of Deltona, Florida for the 2005/2006 fiscal year. This final ad valorem tax shall be levied upon the 2005 Tax Assessment Roll for ad valorem tax on all taxable property located within the City of Deltona and is to be used for the City's fiscal year beginning October 1, 2005 and ending September 30, 2006. The final millage rate reflects a 11.9% increase from the rollback rate of 3.70932.

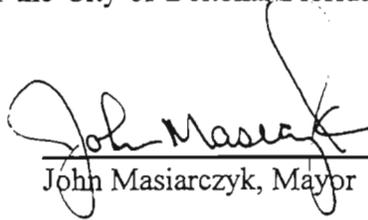
SECTION 2. That this Resolution shall become effective immediately upon its adoption.

CERTIFIED

City of Deltona, Florida

City of Deltona, Florida
Resolution No. 2005-36
Page 2 of 2

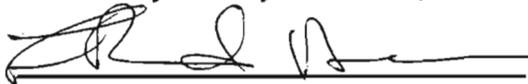
ADOPTED BY the City Commission of the City of Deltona, Florida this 19th day of Sept., 2005.


John Masiarczyk, Mayor

ATTEST:


Faith G. Miller, MMC, City Clerk

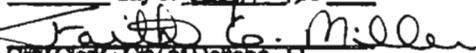
Approved as to form & legality for use & Reliance by the City of Deltona, Florida.


L. Roland Blossom, City Attorney

NAME	ADVICE	YES	NO
HARVEY	SANTIAGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HORN	GREENSMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MASIARCZYK	MCFARLANE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DEZARUDA	HARVEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SANTIAGO	HARVEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
WHEATLEY	WHEATLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CERTIFIED

STATE OF FLORIDA
COUNTY OF VOLUSIA
This is to certify that the foregoing is a true and correct copy of

Res. # 2005-36
Witness my hand and official Seal this
21st day of Sept., 2005

City Clerk - City of Deltona, FL

City of Deltona, Florida

RESOLUTION NO. 2005-37

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, VOLUSIA COUNTY, FLORIDA; ADOPTING THE FINAL ANNUAL GENERAL FUND, SPECIAL REVENUE FUNDS, ENTERPRISE FUND, AND OTHER FUND TYPES' BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2005, AND ENDING SEPTEMBER 30, 2006; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Deltona, Florida, has prepared and submitted to the City Commission of the City of Deltona, an estimate of revenues and recommended budgeted expenditures for the City for the Fiscal Year beginning October 1, 2005, and ending September 30, 2006, such estimates and recommendations having been made with particular application to the various departments of the City; and

WHEREAS, the City Charter requires that the City Commission of the City of Deltona adopt its annual budget by resolution on or before the 30th day of September; and

WHEREAS, the City Charter requires the adoption of the City's budget prior to any expenditure of City funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

SECTION 1. The City Commission hereby adopts the final General Fund, Special Revenue Funds, Enterprise Fund, and Other Fund Types' budgets, which are attached hereto and by reference made a part hereof, of the City of Deltona, Florida, for the fiscal year beginning October 1, 2005, and ending September 30, 2006, said budgets showing combined sources and uses of \$95,642,973.

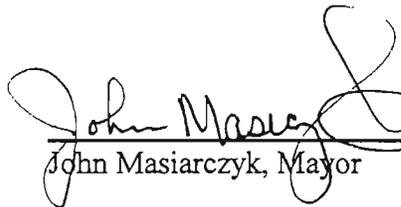
SECTION 2. That this Resolution shall become effective immediately upon its adoption.

CERTIFIED

City of Deltona, Florida

City of Deltona, Florida
Resolution No. 2005-37
Page 2 of 2

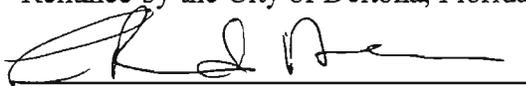
ADOPTED BY the City Commission of the City of Deltona, Florida this 19th day
of Sept., 2005.


John Masiarczyk, Mayor

ATTEST:


Faith G. Miller, MMC, City Clerk

Approved as to form & legality for use &
Reliance by the City of Deltona, Florida.


L. Roland Blossom, City Attorney

CERTIFIED

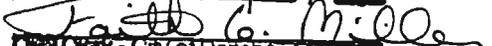
NAME	YES	NO
HARVEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HORN	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MASIARCZYK	<input checked="" type="checkbox"/>	<input type="checkbox"/>
McFALL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DEZARUEA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SANTIAGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
WHEATLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>

STATE OF FLORIDA
COUNTY OF VOLUSIA
This is to certify that the
foregoing is a true and correct copy of

Res. # 2005-37

Witness my hand and official Seal this

21st day of Sept., 2005


City Clerk - City of Deltona, FL

City of Deltona, Florida

BASIS OF ACCOUNTING

The modified accrual basis of accounting is followed by the Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

In applying the "susceptible to accrual" concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditures and are usually revocable only for failure to comply with the

prescribed compliance requirements. These resources are reflected as revenues at the time of receipt, or earlier, if the susceptible to accrual criteria are met.

Property taxes are recognized when received. Licenses, permits, charges for service, fines, forfeitures and other miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash since they cannot be measured until actually received. Investment earnings are recorded as earned since they are measurable and available.

The accrual basis of accounting is used for Proprietary Funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The government applies all applicable FASB pronouncements in accounting and reporting for its proprietary operations.

BASIS OF BUDGETING

The City of Deltona budget is prepared on a cashflow basis. Under cash basis, revenues are recognized when received and expenditures are recognized when paid. Enterprise Funds are budgeted on a cash basis with the exception that revenues are recognized when billed. Debt service

appropriations and capital outlay expenses are included, but not depreciation. In all funds, encumbrances are treated as expenditures for purposes of calculating the balances carried forward by them. The budget format is by line item.

City of Deltona, Florida

BUDGET SUMMARY - ALL FUNDS

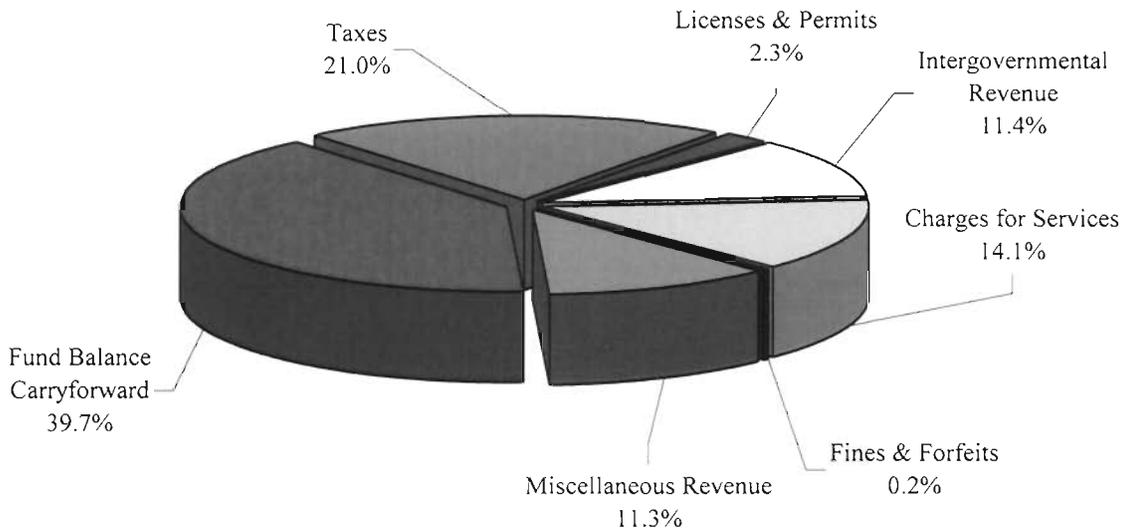
<u>Description</u>	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Enterprise Fund</u>	<u>Other Fund Types</u>	<u>Total</u>
<u>SOURCES</u>					
Taxes	\$ 18,919,885	\$ -	\$ -	\$ -	\$ 18,919,885
Licenses & Permits	2,080,000	-	-	-	2,080,000
Intergovernmental Revenue	6,823,800	3,223,680	-	240,000	10,287,480
Charges for Services	151,000	-	12,533,200	-	12,684,200
Fines & Forfeits	165,000	-	-	-	165,000
Miscellaneous Revenue	885,740	7,596,568	1,717,800	10,000	10,210,108
<i>Revenues</i>	<u>29,025,425</u>	<u>10,820,248</u>	<u>14,251,000</u>	<u>250,000</u>	<u>54,346,673</u>
Transfers In	-	590,000	1,158,300	3,696,000	5,444,300
Fund Balance Carryforward	6,962,329	5,594,902	21,210,544	2,084,226	35,852,000
<i>TOTAL SOURCES</i>	<u>\$ 35,987,754</u>	<u>\$ 17,005,150</u>	<u>\$ 36,619,844</u>	<u>\$ 6,030,226</u>	<u>\$ 95,642,973</u>
 <u>USES</u>					
General Government	\$ 5,668,683	\$ -	\$ -	\$ -	\$ 5,668,683
Public Safety	15,014,721	-	-	-	15,014,721
Physical Environment	-	7,485,992	6,526,400	-	14,012,392
Transportation	3,114,208	1,983,292	-	-	5,097,500
Economic Environment	-	671,772	-	-	671,772
Culture/Recreation	2,162,994	11,908	-	940,000	3,114,902
Debt Service	-	-	4,622,125	-	4,622,125
Capital Outlay	-	-	13,058,000	3,403,700	16,461,700
<i>Appropriations</i>	<u>25,960,606</u>	<u>10,152,964</u>	<u>24,206,525</u>	<u>4,343,700</u>	<u>64,663,795</u>
Transfers Out	3,436,000	850,000	1,158,300	-	5,444,300
Fund Balance	6,591,148	6,002,186	11,255,019	1,686,526	25,534,878
<i>TOTAL USES</i>	<u>\$ 35,987,754</u>	<u>\$ 17,005,150</u>	<u>\$ 36,619,844</u>	<u>\$ 6,030,226</u>	<u>\$ 95,642,973</u>

City of Deltona, Florida

BUDGET SUMMARY - ALL FUNDS SOURCES

Excluding Interfund Transfers

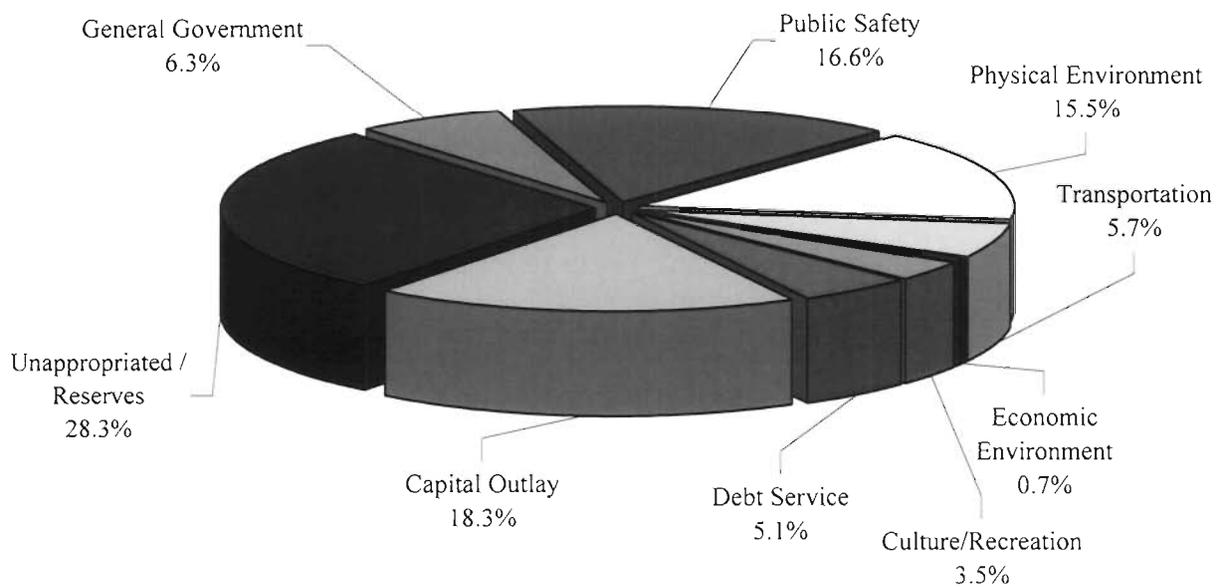
\$90,198,673



BUDGET SUMMARY - ALL FUNDS TOTAL USES

Excluding Interfund Transfers

\$90,198,673



City of Deltona, Florida

BUDGET SUMMARY - ALL FUNDS

Trend Analysis - Revenues By Source

Description	Actual FY 02/03	Actual FY 03/04	Estimated Actual FY 04/05	Adjusted Budget FY 04/05	Budget FY 05/06
<i>SOURCES</i>					
Taxes	\$ 15,642,750	\$ 16,561,761	\$ 17,585,000	\$ 16,520,000	\$ 18,919,885
Licenses & Permits	2,206,658	2,274,895	2,552,000	2,160,000	2,080,000
Intergovernmental Revenue	9,546,631	8,755,337	18,734,363	18,819,363	10,287,480
Charges for Services	117,584	10,743,090	12,175,249	12,145,249	12,684,200
Fines & Forfeits	330,006	258,376	165,000	155,000	165,000
Miscellaneous Revenue	7,194,593	7,850,798	10,409,195	9,476,195	10,210,108
<i>Revenues</i>	35,038,222	46,444,256	61,620,807	59,275,807	54,346,673
Transfers In	10,725,000	5,911,000	6,301,896	6,301,896	5,444,300
Fund Balance Carryforward	20,252,106	40,133,365	38,000,045	38,000,045	35,852,000
<i>TOTAL SOURCES</i>	\$ 66,015,328	\$ 92,488,621	\$ 105,922,748	\$ 103,577,748	\$ 95,642,973

Budget FY05/06

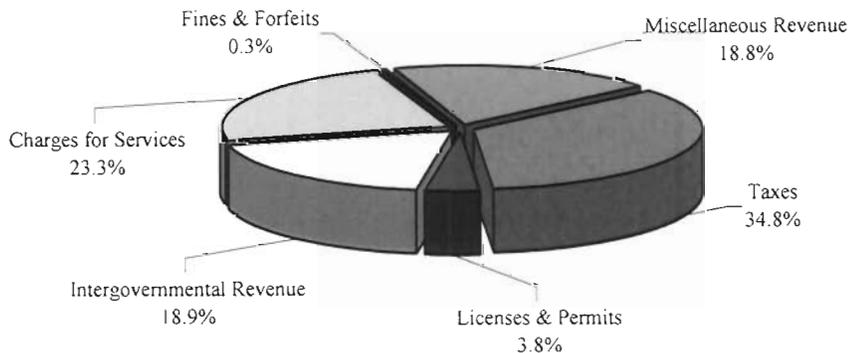
Budget FY 05/06 Compared to FY 04/05

<i>SOURCES</i>	Percent	Budget	Estimated
Taxes	34.8%	14.5%	7.6%
Licenses & Permits	3.8%	-3.7%	-18.5%
Intergovernmental Revenue	18.9%	-45.3%	-45.1%
Charges for Services	23.3%	4.4%	4.2%
Fines & Forfeits	0.3%	6.5%	0.0%
Miscellaneous Revenue	18.8%	7.7%	-1.9%
<i>Revenues</i>	100.0%	-8.3%	-11.8%

REVENUES BY SOURCE

TOTAL: \$54,346,673

(Excluding Interfund Transfers)



City of Deltona, Florida

BUDGET SUMMARY - ALL FUNDS

Trend Analysis - Expenditures By Function

<u>Description</u>	<u>Actual FY 02/03</u>	<u>Actual FY 03/04</u>	<u>Estimated Actual FY 04/05</u>	<u>Adjusted Budget FY 04/05</u>	<u>Budget FY 05/06</u>
<u>USES</u>					
General Government	\$ 3,174,433	\$ 4,137,934	\$ 5,182,980	\$ 5,182,980	\$ 5,668,683
Public Safety	10,746,012	12,263,513	13,493,707	13,493,707	15,014,721
Physical Environment	10,363,880	11,811,372	14,179,160	14,179,160	14,012,392
Transportation	5,665,085	11,406,831	12,305,394	12,314,166	5,097,500
Economic Environment	375,968	166,547	620,000	620,000	671,772
Culture/Recreation	4,134,090	2,855,826	4,045,334	4,045,334	3,114,902
Debt Service	-	4,070,531	4,535,125	4,535,125	4,622,125
Capital Outlay	1,247,251	1,865,022	9,407,151	12,214,034	16,461,700
<i>Appropriations</i>	35,706,719	48,577,576	63,768,851	66,584,506	64,663,795
Transfers Out	10,725,000	5,911,000	6,301,896	6,301,896	5,444,300
Unappropriated / Reserves	19,583,609	38,000,045	35,852,000	30,691,345	25,534,878
<i>TOTAL USES</i>	<u>\$ 66,015,328</u>	<u>\$ 92,488,621</u>	<u>\$ 105,922,748</u>	<u>\$ 103,577,748</u>	<u>\$ 95,642,973</u>

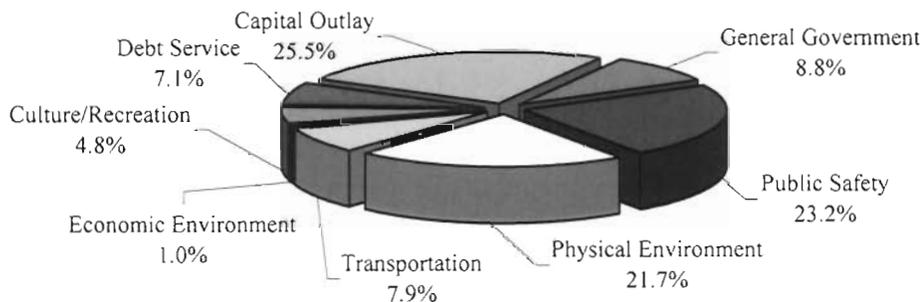
Budget FY05/06

Budget FY 05/06 Compared to FY 04/05

<u>USES</u>	<u>Percent</u>	<u>Budget</u>	<u>Estimated</u>
General Government	8.8%	9.4%	9.4%
Public Safety	23.2%	11.3%	11.3%
Physical Environment	21.7%	-1.2%	-1.2%
Transportation	7.9%	-58.6%	-58.6%
Economic Environment	1.0%	8.4%	8.4%
Culture/Recreation	4.8%	-23.0%	-23.0%
Debt Service	7.1%	1.9%	1.9%
Capital Outlay	25.5%	34.8%	75.0%
<i>Appropriations</i>	<u>100.0%</u>	<u>-2.9%</u>	<u>1.4%</u>

EXPENDITURES BY FUNCTION

TOTAL: \$64,663,795
(Excluding Interfund Transfers)



City of Deltona, Florida

BUDGET SUMMARY - ALL FUNDS

Fund Balance Reconciliation

	General Fund	Stormwater Utility	Solid Waste Management	Local Option Gas Tax
<i>Actual As of 09/30/04</i>	\$ 4,270,597	\$ 2,099,886	\$ 409,048	\$ 4,844,528
<u>Estimated Actuals FY05:</u>				
Revenues	36,755,200	2,139,754	3,776,000	1,960,000
Expenditures	(30,314,372)	(4,011,330)	(3,666,941)	(2,775,006)
Transfers	(3,749,096)	621,096	-	-
Net Change	2,691,732	(1,250,480)	109,059	(815,006)
<i>Estimated As of 09/30/05</i>	<u>\$ 6,962,329</u>	<u>\$ 849,406</u>	<u>\$ 518,107</u>	<u>\$ 4,029,522</u>
<u>Budget FY06:</u>				
Revenues	29,025,425	2,339,494	3,863,682	2,212,000
Expenditures	(25,960,606)	(3,029,931)	(4,006,061)	(1,881,000)
Transfers	(3,436,000)	-	-	300,000
Net Change	(371,181)	(690,437)	(142,379)	631,000
<i>Estimated As of 09/30/06</i>	<u>\$ 6,591,148</u>	<u>\$ 158,969</u>	<u>\$ 375,728</u>	<u>\$ 4,660,522</u>

Fund Balance Reconciliation

	Fire/Rescue Impact Fees	Park Impact Fees	Grant Fund	Streetlighting Districts
<i>Actual As of 09/30/04</i>	\$ 283,804	\$ 123,825	\$ -	\$ 22,616
<u>Estimated Actuals FY05:</u>				
Revenues	217,000	522,500	1,140,263	82,250
Expenditures	-	-	(1,140,263)	(89,128)
Transfers	(500,000)	(465,000)	-	-
Net Change	(283,000)	57,500	-	(6,878)
<i>Estimated As of 09/30/05</i>	<u>\$ 804</u>	<u>\$ 181,325</u>	<u>\$ -</u>	<u>\$ 15,738</u>
<u>Budget FY06:</u>				
Revenues	252,000	522,500	1,133,680	93,892
Expenditures	-	-	(1,133,680)	(102,292)
Transfers	(250,000)	(600,000)	-	-
Net Change	2,000	(77,500)	-	(8,400)
<i>Estimated As of 09/30/06</i>	<u>\$ 2,804</u>	<u>\$ 103,825</u>	<u>\$ -</u>	<u>\$ 7,338</u>

City of Deltona, Florida

BUDGET SUMMARY - ALL FUNDS

Fund Balance Reconciliation

	<u>Tree Replacement</u>	<u>Law Enforcement Impact Fees</u>	<u>Municipal Complex(s)</u>	<u>Capital Equipment</u>
<i>Actual As of 09/30/04</i>	\$ -	\$ -	\$ 1,457,785	\$ 1,313,051
<u>Estimated Actuals FY05:</u>				
Revenues	-	-	10,000	5,000
Expenditures	-	-	(3,765,534)	(882,000)
Transfers	-	-	2,500,000	1,128,000
Net Change	-	-	(1,255,534)	251,000
 <i>Estimated As of 09/30/05</i>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ 202,251</u>	 <u>\$ 1,564,051</u>
<u>Budget FY06:</u>				
Revenues	403,000	-	-	5,000
Expenditures	-	-	(1,750,000)	(1,653,700)
Transfers	290,000	-	1,750,000	1,346,000
Net Change	693,000	-	-	(302,700)
 <i>Estimated As of 09/30/06</i>	 <u>\$ 693,000</u>	 <u>\$ -</u>	 <u>\$ 202,251</u>	 <u>\$ 1,261,351</u>

Fund Balance Reconciliation

	<u>Park Projects</u>	<u>Water/Sewer Utility</u>	<u>Water/Sewer Construction</u>	<u>Total Fund Balance</u>
<i>Actual As of 09/30/04</i>	\$ 926,270	\$ 4,641,356	\$ 17,607,279	\$ 38,000,045
<u>Estimated Actuals FY05:</u>				
Revenues	755,300	13,826,540	431,000	61,620,807
Expenditures	(1,828,646)	(11,977,514)	(3,318,117)	(63,768,851)
Transfers	465,000	(1,587,800)	1,587,800	-
Net Change	(608,346)	261,226	(1,299,317)	(2,148,044)
 <i>Estimated As of 09/30/05</i>	 <u>\$ 317,924</u>	 <u>\$ 4,902,582</u>	 <u>\$ 16,307,962</u>	 <u>\$ 35,852,000</u>
<u>Budget FY06:</u>				
Revenues	245,000	13,978,000	273,000	54,346,673
Expenditures	(940,000)	(12,584,525)	(11,622,000)	(64,663,795)
Transfers	600,000	(1,158,300)	1,158,300	-
Net Change	(95,000)	235,175	(10,190,700)	(10,317,122)
 <i>Estimated As of 09/30/06</i>	 <u>\$ 222,924</u>	 <u>\$ 5,137,757</u>	 <u>\$ 6,117,262</u>	 <u>\$ 25,534,878</u>

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City of Deltona, Florida

FUND STRUCTURE

GENERAL DESCRIPTION

The City utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are divided into various types according to the legal restrictions imposed upon them or the uses to which the funds may be placed. The following is the fund structure contained in the budget.

GOVERNMENTAL FUNDS

Governmental funds are used to account for the City's general government activities. Governmental fund types use the flow of current financial resources measurement focus and modified accrual basis of accounting. Accordingly, the reported fund balances provide an indicator of available, spendable or appropriable resources but may be reserved or designated for specific purposes. Following are the City's governmental funds.

GENERAL FUND

The **General Fund** is the City's primary operating fund. This fund accounts for all financial resources, except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

The **Special Revenue Funds** account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific

purposes. The following funds are included:

- Stormwater Utility
- Solid Waste Management
- Local Option Gas Tax
- Fire/Rescue Impact Fees
- Park Impact Fees
- Grant Funds
 - Community Development Block Grant (CDBG)
 - State Housing Initiatives Partnership Fund (SHIP)
- Streetlighting Districts
- Tree Replacement Impact Fees
- Law Enforcement Impact Fees

CAPITAL PROJECTS FUNDS

The **Capital Projects Funds** account for financial resources to be used for the acquisition or construction of capital facilities and equipment. The following funds are included:

- Municipal Complex(es) Fund
- Park Projects Fund
- Capital Equipment Fund

ENTERPRISE FUNDS

The **Enterprise Funds** are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The City's Enterprise Fund is used to account for the water/sewer utility. The following funds are included:

- Water/Sewer Utility Operations
- Water/Sewer Utility Construction

City of Deltona, Florida

FUND STRUCTURE -Continued

DEPARTMENTS / DIVISIONS

The major City funds are budgeted and managed as combinations or organizational units known as Departments and Divisions. Departments consist of one or more Divisions and may include Divisions accounted for in more than one fund.

ACCOUNTS

For managerial control purposes, budgeted

expenditures of each Fund/Department/Division are further accounted for with the use of object codes (accounts). A list of object codes and sub-accounts is provided in the schedules section of this budget. The object codes and sub-accounts included on the listing used on each division summary of the budget are used only to illustrate the types of expenditures and facilitate reporting requirements and do not represent legally controlled budgetary accounts.

City of Deltona, Florida

CHANGE FROM PRIOR YEAR

The total FY 05/06 Budget for all city funds is \$95.6 million, an increase of \$2.4 million from the original FY 04/05 Budget.

The Enterprise Fund Budget for FY 05/06 is \$36.6 million, an increase of \$3.2 million from the original FY 04/05 Budget. The General Fund, Special Revenue Funds and Other Fund Types Budgets for FY 05/06 total

\$59 million, a net decrease of \$0.8 million from the original FY04/05 Budget.

These increases are the result of many different smaller factors too numerous to list here. A detailed discussion of changes to revenues and expenditures from prior year budget is provided in the following sections.

PROPERTY TAXES

Ad valorem taxes (property taxes) comprise an important source of revenue for the City generating approximately 24% of City revenues, excluding Enterprise Fund revenues. Including Enterprise Fund revenues, this percentage is approximately 18%. Revenues from property taxes are a function of both the property tax rate and the property's taxable value. The City Commission is empowered with establishing the property tax rate on an annual basis. The County Property Appraiser establishes the value of property throughout the county. The Property Appraiser has determined that the taxable value of all property within the City during the past year has increased by approximately 13.17% in value. New construction and annexations have added another \$139.9 million to the tax role, bringing the total taxable value to \$2.484 billion.

The chart "Historical Comparison of Taxable Property Value & Ad Valorem Rates" summarizes the history of the City's taxable valuation of property and applicable property tax rate. The net new value represents the valuation added in that year from new construction and is backed out of the current valuation to demonstrate the increase (decrease) in the valuation of existing property from year to year. The data is based on the final actual tax roll, except for fiscal

year 05/06 which is based on the preliminary tax roll since the final tax roll is not available until October.

For FY 05/06, the City has rolled back its property tax rate to 4.15 mills. Historically, the City maintained its property tax rate at 4.198 mills, the rate set at incorporation on December 31, 1995. This year's rolled-back rate totaled 3.70932 mills. This is the rate that would generate the same amount of revenue dollars if assessed on the previous year's property (which excludes new construction and annexations). The rolled-back rate represents the theoretical rate at which there is no tax increase per state law. However, the effect on individual property owners is dependent on the increase or decrease in valuation of their specific property.

The City has continued to provide for its qualified senior residents the additional \$25,000 senior tax exemption; in addition to the state mandated \$25,000 homestead exemption.

Historically, revenues actually received from property taxes have totaled approximately 96% of the actual levy. With this in mind, property tax revenues at the levied tax rate will generate approximately \$9.87 million for fiscal year 05/06. The

City of Deltona, Florida

PROPERTY TAXES – Continued

chart “Historical Comparison of Taxable Property Value & Ad Valorem Rates” shows the millage rates levied as compared to the

statutory rolled back rate for that year since FY 99/00.

OTHER REVENUE ISSUES

TAXES

Utility taxes and franchise fees generate approximately 22% of the City’s annual revenues, excluding Enterprise Fund revenues. Including Enterprise Fund revenues, this percentage drops to 16.7%. Subsequent to the enactment of the City’s utility franchise ordinance (January 2002) covering electric services provided by private companies within the City’s jurisdictional boundaries, the City has realized a growth in revenue from this source both as a percent of revenue and in actual dollars collected. The City now collects approximately \$2.7 million annually in electric franchise fee revenues. Other franchise agreements cover cable television, telecommunications and solid waste services.

The City has levied a public service tax on the purchase of electricity and metered or bottled gas (liquefied petroleum, manufactured and natural) at a rate of 10% of gross sales. This general revenue source has remained a steady source of income over the past three years and accounts for

approximately \$3 million annually.

The City has levied a public service tax on gross sales for applicable telecommunications services. Effective October 1, 2000, the levy for telecommunication services was switched from the statutory 10% option to the 7% broad based option that covers wireless as well as land line services. The switch resulted in an overall increase of 57%, with approximately 17% from growth and 40% from the new tax on wireless services. Effective October 1, 2001, the State of Florida began direct collection and remittance of all telecommunication tax revenue with the implementation of the Communications Services Tax Simplification Law. Under the new law, the rate of taxation for all services (telecommunications and cable) is a state assigned conversion rate of 6.72% in the first year (FY 01/02) and 6.22% thereafter (beginning fiscal year 02/03). This general revenue source now accounts for approximately \$3.1 million annually.

LICENSES & PERMITS

The City collects permit and inspection fees on all construction; planning fees for site review and approvals; a sidewalk fee at the option of the contractor or prospective homeowner (fee versus the contractor putting in a sidewalk for new residential construction); and a fee for the issuance of animal licenses. The City does not have an

occupational licensing program; however, per state statute, the City receives a portion of the revenue derived from the County’s occupational licenses issued within the City.

For FY 05/06, the City projects a slight decline in license and permit revenue of approximately 3.7% from prior year budget.

City of Deltona, Florida

OTHER REVENUE ISSUES – Continued

The net decrease is a result of lower sidewalk fees and increased Building and Development Services Fees. During FY04/05, the City adopted a new permit fee

schedule and planning/development services fee schedule. This new fee schedule is reflected in the FY 05/06 Budget but the impact on projected revenue is negligible.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenues represent “shared revenues” from the Federal, State and Local governments and account for 25% of the City’s annual incoming revenues, excluding Enterprise fund revenues and 19% including Enterprise fund revenues. Intergovernmental revenues include state revenue sharing, half-cent sales tax, local option gas tax, grants and other miscellaneous taxes and fees. These revenues have remained relatively stable in total over the previous three years with fluctuations being brought about primarily by grant revenues.

State revenue sharing is budgeted at \$2.2 million for fiscal year 05/06, representing about 5.3% of the City’s annual revenues, excluding Enterprise Fund revenues and about 4% including Enterprise Fund revenues. State revenue sharing was significantly restructured during the 2000 legislative session to substitute sales tax revenue for the two separate cigarette tax distributions previously allocated to municipalities. It has again been revisited in the 2003 legislative session under HB 113-A which effective July 1, 2004, changes the percentage of state sales tax transferred into the revenue Sharing Trust Fund for municipalities from 1.0715% to 1.3409%. The revision will effectively increase the municipal state revenue sharing proceeds, while reducing half-cent sales tax. The budgeted revenue is reflective of these revisions. Approximately 36% of the distribution is derived from municipal fuel tax and must be utilized for transportation

related expenditures (i.e. Public Works). An allocation formula, based on population, per capita spending and assessed value serves as the basis for the distribution of these revenues to each municipality that meets the eligibility requirements.

Half-cent sales tax collections are budgeted at \$4.1 million for FY 05/06 and account for approximately 10% of the City’s annual revenues excluding Enterprise Fund revenues and 8% including Enterprise Fund revenues. This program generates the largest amount of revenue for local governments among the state-shared revenue sources authorized by the legislature. The program distributes about 10% of the total sales tax proceeds to counties and municipalities that meet the eligibility requirements. Funds are distributed within the county per an allocation formula based on population, with the county receiving an extra 2/3rd share of incorporated area population. As stated previously, HB 113-A became law as adopted by the 2003 legislature which, effective July 1, 2004, will reduce the percentage of state sales tax transferred into the Local Governmental Half-cent Sales Tax Clearing Trust fund from 9.653% to 8.814%. Additionally, the amount transferred into the trust fund and distributed pursuant to Florida Statute 218.65 will increase from 0.065% to 0.095%. The budgeted revenue is reflective of these revisions.

City of Deltona, Florida

OTHER REVENUE ISSUES – Continued

Local option gas tax represents approximately 5% of the City's budgeted sources of funds excluding Enterprise Fund revenues and 4% including Enterprise Fund revenues. Local option gas tax revenues are derived from the levy of a 6-cent tax on every net gallon of motor and diesel fuel sold and a 5-cent tax on every net gallon of motor fuel sold within the county. The taxes are distributed based on an interlocal agreement with the county of Volusia. The City has established a special revenue fund to account for the proceeds of local option gas taxes budgeted at \$2.09 million. The fund clearly demonstrates the City's compliance with the state laws governing the use of these taxes.

For FY 05/06, the City's budget for intergovernmental revenues is \$10.3 million. This represents an increase of 3.8% of budget from the previous year. This increase is primarily a result of grant revenue fluctuations from year to year as well as the combined changes in other intergovernmental revenues. Local option gas tax revenue increased by 8.9% while revenue derived from state revenue sharing and half-cent sales tax has decreased by less than 2% over previous year budget.

The City's budget reflects approximately 96% of the state's estimates on these revenue sources.

CHARGES FOR SERVICES

With the addition of the water/sewer utility in FY04/05, this revenue source has seen the largest growth and currently accounts for a total of 23.3% of City revenues. The water/sewer utility is accounted for in the Enterprise Fund and Charges for Services for that fund are budgeted in FY 05/06 at \$12.5 million or 23.1% of City revenues.

The remaining 0.2% of this revenue source is from the collection of park facility rental fees and registration fees for the various recreation programs offered and a contract for fire/rescue dispatch services provided to neighboring Orange City that was enacted during fiscal year 02/03.

FINES & FORFEITS

Fines & Forfeits are revenues generated from traffic tickets, parking fines, code violations and the like. As anticipated, the revenues decreased in prior years as a result

of successful calming measures and are now expected to remain relatively stable at approximately 0.3% of total revenue.

SPECIAL ASSESSMENTS

Special Assessments account for 15.1% of the City's incoming sources of revenues excluding Enterprise Fund revenues and 11.5% including Enterprise Fund revenues. This is an increase over prior year budget

and is a result of FY04/05 increases in the Stormwater and Solid Waste assessments. These revenues are restricted to use for their intended purpose (stormwater, solid waste and streetlighting).

City of Deltona, Florida

OTHER REVENUE ISSUES – Continued

The city charges a stormwater utility assessment on all assessed property located within the City. The City adopted a rate increase for FY 04/05 to generate an additional \$1 million annually for stormwater operations & maintenance. This was the first increase since the City's incorporation in 1995. The current annual assessment rate is \$60 per ERU (equivalent residential unit) for all developed parcels and \$34 for undeveloped parcels, which is budgeted to generate \$2.3 million of revenue for FY 05/06. The costs to operate, maintain, and provide for renewal & replacement of the current system is estimated at approximately \$3.0 – 3.5 million annually for at least the next five years.

Additionally, the city charges all residential properties \$120 annually for solid waste management services with an estimated budget of \$3.86 million in FY 05/06. The City had maintained the same rate of assessment (\$108 annually) for solid waste since incorporation, but maintaining this rate would have resulted in the fund operating below its breakeven point. The City entered into a new contract for hauling in January 2005 and, with the newly adopted rate, expects to be able to operate within breakeven point.

Overall, special assessments are up 6.3% from the previous year's budget and reflect the increase in the number of households subject to the assessments.

IMPACT FEES

The City currently charges impact fees for growth-related capital improvements for fire protection/rescue and parks/recreation. The revenues budgeted for FY 05/06, \$250,000 for Fire/Rescue Service Impact Fees, \$520,000 for Park Impact Fees, \$400,000 for Tree Replacement Fees and \$1,158,300 for Water/Sewer Utility Impact Fees, are based on continued growth and development. The budgeted revenues for Fire/Rescue Service Impact Fees are reflective of a mid-year increase in the fee amount. Impact fees are designed to cover the cost of capital improvements necessitated by new development. The fees provide one way to ensure existing residents will not bear the cost of new facilities necessitated by the demand generated from new residents. Since the existing residents have either paid for or committed themselves to pay for the capital facilities already in place, the logic of impact fees anticipates that each unit of new growth

would pay its fair share of new infrastructure.

The City is currently conducting an Impact Fee Study to evaluate the fees charged for both Fire & Rescue Services and Parks & Recreation. This study also includes an evaluation of the need and appropriate assessment rate for a possible Law Enforcement impact fee. The Parks & Recreation impact fee revenue budgeted for FY05/06 does not reflect an increase as the results of the study are not known at this time. Further, the Law Enforcement Impact Fee Fund has been created in the FY 05/06 Budget document but no fee revenue or expenditures are projected as the results of the study are not known at this time.

This budget document also creates a new Tree Replacement Fee Fund. As the City has become more stringent in its enforcement of Tree Replacements Fees, the

City of Deltona, Florida

OTHER REVENUE ISSUES – Continued

actual and projected revenue have increased. Therefore, a separate fund has been created to allow for easier reporting and compliance

with legal restrictions related to the collection and expenditure of these funds.

INTEREST INCOME

The City maintains a pooled cash and investment fund for substantially all City deposits and investments. This gives the City the ability to invest large amounts of idle cash for short periods of time and to maximize earnings potential. The city's investment policy places the highest priority on the safety of principal and maintenance of adequate liquidity to meet current needs, with the optimization of investment returns being secondary to the requirements for safety and liquidity. Cash temporarily idle during the year is invested in the State of Florida Local Government Investment Pool and other similar money market funds carrying the highest credit quality rating. An automatic sweep investment service is

maintained on the City's operating account; which settles daily business transactions against an AAA rated institutional money market account so that excess funds held for operations are continually invested. Interest income is up 14.29% from prior year budget, excluding Enterprise Fund revenues. Including Enterprise Fund revenues, FY 05/06 budgeted interest/investment income is up 66.2% over prior year budget. This increase is primarily due to income generated from the investment of revenue bond proceeds held for use in capital improvements to the City's water/sewer utility and the overall improvement in short-term yields.

MISCELLANEOUS REVENUES

Miscellaneous revenues consist of any and all revenue sources not otherwise classified under some other heading. Miscellaneous revenue includes a \$675,740 charge from the General Fund to the Stormwater Utility, Solid Waste Management, Local Option Gas Tax and Streetlighting Districts Funds. The charge covers the expense of management and administration that is directly charged to the General fund (i.e. City Manager, City Attorney, City Engineer, Public Works Director and related support services such as

billing and procurement). Also included is \$50,000 in revenue from the City's recycling program and \$100,000 from rental & lease payments. Budgeted revenue, excluding Enterprise Fund revenue, is expected to increase by approximately 6.3% over the prior year budget. Enterprise Fund revenue adds approximately \$202,000 of additional miscellaneous revenue resulting in a slight decrease from prior year budget of approximately 1.7%.

City of Deltona, Florida

EXPENDITURES

EXPENDITURES BY FUNCTION

The addition of the water/sewer utility to the City's operations has created a significant change in the City's operating budget. This change is reflected in the trend analysis of expenditures by function which shows appropriated expenditures as follows: 21% spent on Public Safety, 22% on Physical

Environment, 8% on Transportation, 7% on Debt Service, 11% on General Government, 5% on Culture/Recreation and the remainder on economic environmental activities and capital outlay for municipal facilities, operational equipment and water/sewer utility infrastructure.

OPERATIONS

Enhancements have been made in the public safety area to include the addition of 13 firefighters for Fire/Rescue Operations, 9 of which are planned for the new fire station scheduled to be operational mid-year.

Staffing deficiencies have been addressed to ensure smooth operations with the addition of an Inspection Team Leader, a Plans Examiner and a Customer Service Rep in Construction Services; a Senior Planner and two Principal Planners in Development Services; a Parks Manager and a Facilities Coordinator in Parks & Recreation; two Enforcement Services Officers in Enforcement Services; a

Communications/Public Information Manager in Human Resources; an Administrative Assistant in Fiscal Services; an IT Manager in Network Services; a Contracts Coordinator for the City Clerk; a Utility Engineer, a Dispatcher, three Utility Systems Techs, a Backflow Inspector, a Wastewater Plant Operator, a Water Plant Operator and a Water Operator Trainee in Deltona Water. To support the growing internal needs of City Operations, other staffing needs have been addressed by the use of interns, part-time staff or additional personnel but these have been kept at a minimum.

CAPITAL IMPROVEMENTS

Included in the FY 05/06 budget is \$940,000 for park facility development and improvements, \$1.5 million for stormwater drainage projects, \$1.35 million for road resurfacing and \$13.1 million for water/sewer utility capital projects. Additionally, \$1.8 million is budgeted for new or continuing municipal facility renovation and construction projects including \$1 million for a proposed law enforcement facility and \$700,000 for a proposed 5th fire station.

Future operational expenses related to

maintaining the park facilities have been addressed in future forecasts of general fund operating expenditures. The maintenance of stormwater projects has been addressed in a detailed study of stormwater operations and funding. Future operational expenses related to maintaining water/sewer projects have been addressed in future forecasts of enterprise fund operating expenditures. Road resurfacing and reconstruction projects should result in future operational costs savings as a result of reduced maintenance activities currently high due to the condition of the City's road system.

City of Deltona, Florida

OTHER ISSUES

FUND BALANCE

The City continues to maintain a healthy fund balance inclusive of reserves and funding for future projects already in progress. The budget maintains a "Working Capital Reserve" of \$4.0 million. This is down from \$5.0 million in the previous year because of the unexpected and non-reimbursable expenditures related to the hurricane disasters experienced in 2004.

These funds can be utilized for emergency purposes, to meet cash flow requirements of projects before receipt of specific revenue streams and to smooth out possible unforeseen revenue or budget fluctuations.

All funds are budgeted to have a positive fund balance at the end of FY 05/06.

DEBT

On December 2, 2002, Ordinance 26-2002 providing a debt policy for the City was adopted. The policy provides a general framework of guidance for debt issuance and debt management, while providing flexibility to permit the City to take advantage of market opportunities and to respond to changing conditions without jeopardizing essential public services. The Charter and State law require that general obligation debt or debt pledging property taxes (ad valorem revenue) will only be issued after an affirmative vote of the electors of the City. However, the City Commission can authorize and issue revenue bonds pledging non ad valorem

revenues, consistent with the City's debt policy.

In November 2003, the City issued \$81,725,000 of Utility System Revenue Bonds, Series 2003, for the purpose of acquiring and making capital improvements to the City's water and wastewater System. The bonds are insured and have been assigned a AAA rating from Standard and Poor's Corporation, a AAA from Moody's Investor Service, and a AAA from FITCH on the bond issue.

This City has no general obligation debt.

SOUND PUBLIC STEWARDSHIP

The preparation of the budget involves a variety of challenges and difficult decisions. Our efforts in preparing this budget were guided by a commitment to long-term, sound public stewardship practices.

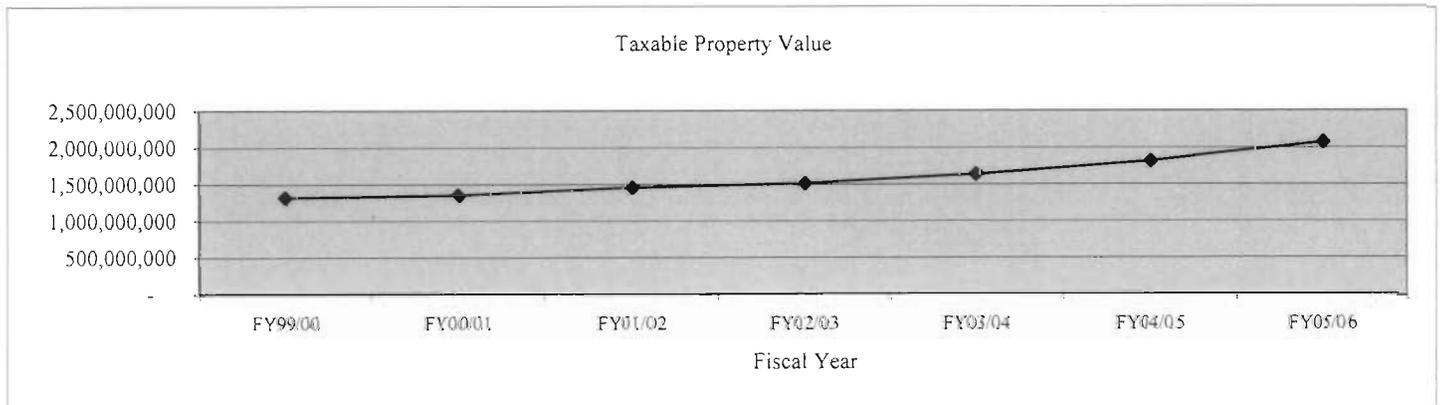
The city operates within a complex financial environment and is dedicated to strong

financial management of the public's resources. This is especially critical when there is ever-increasing pressure to realize greater productivity with fewer dollars. The City's primary focus is current and future financial stability through projection of future impacts of current decisions.

City of Deltona, Florida

HISTORICAL COMPARISON OF TAXABLE PROPERTY VALUE & AD VALOREM RATES

Valuation Date	January 1, 1999	January 1, 2000	January 1, 2001	January 1, 2002	January 1, 2003	January 1, 2004	January 1, 2005
<u>Fiscal Year</u>	<u>FY99/00</u>	<u>FY00/01</u>	<u>FY01/02</u>	<u>FY02/03</u>	<u>FY03/04</u>	<u>FY04/05</u>	<u>FY05/06</u>
Real Property	\$ 1,261,403,225	\$ 1,351,325,885	\$ 1,408,965,182	\$ 1,526,677,939	\$ 1,701,791,064	\$ 1,982,709,730	\$ 2,396,967,378
Personal Property	88,034,293	100,361,286	101,530,080	104,060,560	106,043,207	86,480,379	86,949,418
Estimated Gross Value	1,349,437,518	1,451,687,171	1,510,495,262	1,630,738,499	1,812,629,352	2,071,153,897	2,483,916,796
Less Net New Value	(35,511,199)	(42,119,885)	(52,270,368)	(63,267,583)	(86,405,529)	(122,780,297)	(139,903,703)
Current Year Adjusted	1,313,926,319	1,409,567,286	1,458,224,894	1,567,470,916	1,726,223,823	1,948,373,600	2,344,013,093
Prior Year Final	1,311,036,284	1,349,437,518	1,451,687,171	1,510,495,262	1,630,738,499	1,812,629,352	2,071,153,897
Inc(dec) in Prior Year	\$ 2,890,035	\$ 60,129,768	\$ 6,537,723	\$ 56,975,654	\$ 95,485,324	\$ 135,744,248	\$ 272,859,196
% Change in Value of existing property	0.22%	4.46%	0.45%	3.77%	5.86%	7.49%	13.17%
% Change Adjusted for Senior Exemption			3.55%				
<u>Overall Change from PY</u>							
Inc(dec) From Prior Year	\$ 38,401,234	\$ 102,249,653	\$ 58,808,091	\$ 120,243,237	\$ 181,890,853	\$ 258,524,545	\$ 412,762,899
Percentage	2.93%	7.58%	4.05%	7.96%	11.15%	14.26%	19.93%
<u>Ad valorem Tax Millage Rate</u>							
Millage Rate	4.1980	4.1980	4.19800	4.19800	4.19800	4.19800	4.15000
Rolled-Back Rate	4.2006	4.0427	4.18205	4.05415	3.97684	3.90946	3.70932
Difference	(0.0026)	0.1553	0.01595	0.14385	0.22116	0.28854	0.44068
Statutory Tax Increase	-0.06%	3.84%	0.38%	3.55%	5.56%	7.38%	11.88%
Adjusted for implementation of Senior Exemption			3.48%				



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General Fund

City of Deltona, Florida

GENERAL FUND SUMMARY

<u>Description</u>	<u>Actual</u> <u>FY 02/03</u>	<u>Actual</u> <u>FY 03/04</u>	<u>Estimated</u> <u>Actual</u> <u>FY 04/05</u>	<u>Budget</u> <u>FY 04/05</u>	<u>Budget</u> <u>FY 05/06</u>
<i><u>SOURCES</u></i>					
Taxes	\$ 15,642,750	\$ 16,561,761	\$ 17,585,000	\$ 16,520,000	\$ 18,919,885
Licenses & Permits	2,206,658	2,274,895	2,552,000	2,160,000	2,080,000
Intergovernmental Revenue	5,765,661	5,853,325	14,923,800	15,008,800	6,823,800
Charges for Services	117,584	162,070	181,000	151,000	151,000
Fines & Forfeits	330,006	258,376	165,000	155,000	165,000
Miscellaneous Revenue	<u>823,976</u>	<u>972,635</u>	<u>1,348,400</u>	<u>783,400</u>	<u>885,740</u>
<i>Total Revenues</i>	24,886,635	26,083,061	36,755,200	34,778,200	29,025,425
Fund Balance Carryforward	<u>10,908,953</u>	<u>8,317,735</u>	<u>4,270,597</u>	<u>4,270,597</u>	<u>6,962,329</u>
<i>TOTAL SOURCES</i>	<u>\$ 35,795,588</u>	<u>\$ 34,400,796</u>	<u>\$ 41,025,797</u>	<u>\$ 39,048,797</u>	<u>\$ 35,987,754</u>

City of Deltona, Florida

GENERAL FUND SUMMARY - Continued

<u>Description</u>	Actual <u>FY 02/03</u>	Actual <u>FY 03/04</u>	Estimated Actual <u>FY 04/05</u>	Budget <u>FY 04/05</u>	Budget <u>FY 05/06</u>
<u>USES</u>					
City Commission	\$ 225,953	\$ 250,770	\$ 762,950	\$ 762,950	\$ 459,121
City Manager	236,435	269,039	279,275	279,275	342,539
City Clerk	278,174	362,460	396,698	396,698	582,852
Finance & Internal Services	687,323	1,043,175	1,167,022	1,167,022	1,321,434
Human Resources	238,647	251,173	307,519	307,519	378,270
City Attorney	264,189	439,260	488,807	488,807	523,454
Development Services	854,505	1,025,998	1,136,709	1,136,709	1,422,013
Construction Services	986,188	926,109	1,335,525	1,335,525	1,356,109
Enforcement Services	672,646	719,963	822,077	822,077	943,738
General Government	452,207	579,060	667,000	667,000	659,000
Law Enforcement	5,017,599	5,989,399	6,576,277	6,576,277	7,212,981
Fire/Rescue	4,327,307	5,088,042	5,385,828	5,385,828	6,241,893
Engineering	23,278	100,324	40,000	40,000	40,000
Public Works	2,298,333	7,638,208	9,685,260	9,685,260	3,440,208
Parks & Recreation	1,415,069	1,547,220	2,291,425	2,291,425	2,282,994
Operating Contingency	-	-	100,000	100,000	100,000
Capital Equipment Fund (transfer)	<u>(725,000)</u>	<u>(896,000)</u>	<u>(1,128,000)</u>	<u>(1,128,000)</u>	<u>(1,346,000)</u>
<i>Total Appropriations</i>	<u>\$ 17,252,853</u>	<u>\$ 25,334,199</u>	<u>\$ 30,314,372</u>	<u>\$ 30,314,372</u>	<u>\$ 25,960,606</u>

City of Deltona, Florida

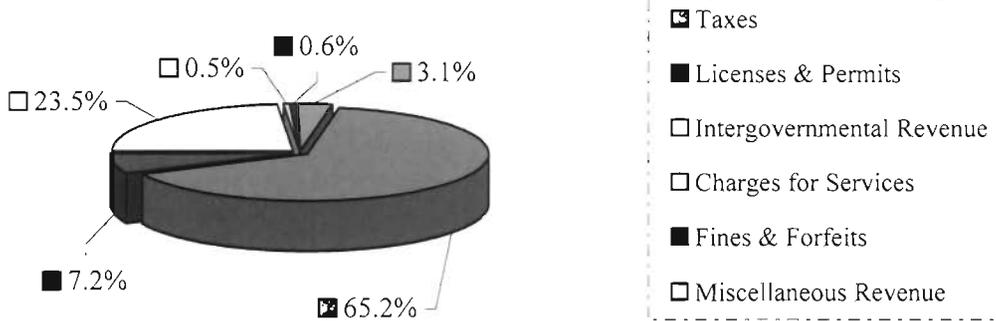
GENERAL FUND SUMMARY - Continued

<u>Description</u>	<u>Actual</u> <u>FY 02/03</u>	<u>Actual</u> <u>FY 03/04</u>	<u>Estimated</u> <u>Actual</u> <u>FY 04/05</u>	<u>Budget</u> <u>FY 04/05</u>	<u>Budget</u> <u>FY 05/06</u>
<i>USES - continued</i>					
Transfers:					
Stormwater Fund	5,200,000	3,900,000	621,096	621,096	-
Local Option Gas Tax Fund	3,500,000	-	-	-	300,000
Municipal Complex(s) Fund	-	-	2,000,000	2,000,000	1,500,000
Park Projects Fund	800,000	-	-	-	-
Capital Equipment Fund	725,000	896,000	1,128,000	1,128,000	1,346,000
Tree Replacement Fund	-	-	-	-	290,000
<i>Total Transfers</i>	<u>10,225,000</u>	<u>4,796,000</u>	<u>3,749,096</u>	<u>3,749,096</u>	<u>3,436,000</u>
Fund Balance:					
Working Capital / Reserves	4,000,000	4,000,000	2,000,000	2,000,000	4,000,000
Designated	-	-	3,000,000	3,000,000	2,000,000
Unreserved / Undesignated	<u>4,317,735</u>	<u>270,597</u>	<u>1,962,329</u>	<u>(14,671)</u>	<u>591,148</u>
<i>Total Fund Balance</i>	<u>8,317,735</u>	<u>4,270,597</u>	<u>6,962,329</u>	<u>4,985,329</u>	<u>6,591,148</u>
<i>TOTAL USES</i>	<u>\$ 35,795,588</u>	<u>\$ 34,400,796</u>	<u>\$ 41,025,797</u>	<u>\$ 39,048,797</u>	<u>\$ 35,987,754</u>

City of Deltona, Florida

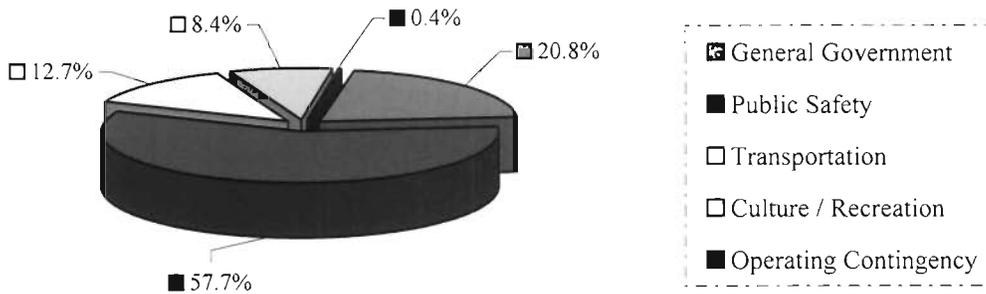
GENERAL FUND SOURCES OF FUNDS

Revenues By Type
\$29,025,425



GENERAL FUND USES OF FUNDS

Appropriations By Function
(includes Annualized Capital Outlay Transfer
to Capital Equipment Fund of \$1,346,000)
\$27,306,606



City of Deltona, Florida

GENERAL FUND REVENUE SUMMARY

<u>Source of Funds</u>	Actual FY 02/03	Actual FY 03/04	Estimated Actual FY 04/05	Budget FY 04/05	Budget FY 05/06
<i>Taxes</i>					
Ad Valorem Taxes	\$ 6,626,383	\$ 7,334,228	\$ 8,340,000	\$ 8,340,000	\$ 9,866,792
Electric Utility Franchise	2,649,672	2,762,953	2,700,000	2,200,000	2,670,000
Telecommunications Franchise	-	-	-	-	-
Cable Franchise Fees	-	52,614	-	-	-
Gas Franchise Fees	67,701	-	15,000	-	50,000
Electric Utility Service Tax	3,397,671	3,271,119	3,300,000	2,800,000	3,130,000
Telecommunications Service Tax	2,811,531	3,046,441	3,080,000	3,080,000	3,103,093
Gas/Propane Service Tax	89,792	94,406	150,000	100,000	100,000
	<u>15,642,750</u>	<u>16,561,761</u>	<u>17,585,000</u>	<u>16,520,000</u>	<u>18,919,885</u>
<i>Licenses and Permits</i>					
Occupational Licenses - County	77,263	120,481	80,000	80,000	75,000
Building Permits and Inspections	1,741,331	1,804,217	1,800,000	1,750,000	1,850,000
Sidewalk Fees	327,897	281,313	250,000	300,000	135,000
Other Fees and Permits	39,070	52,947	410,000	10,000	10,000
Animal Licenses	21,097	15,936	12,000	20,000	10,000
	<u>2,206,658</u>	<u>2,274,895</u>	<u>2,552,000</u>	<u>2,160,000</u>	<u>2,080,000</u>
<i>Intergovernmental Revenues</i>					
Grants	38,355	-	8,500,000	8,500,000	500,000
State Revenue Sharing	1,786,901	1,956,265	2,300,000	2,450,000	2,200,000
Alcoholic Beverage Licenses	5,521	12,203	10,000	5,000	10,000
Half-Cent Sales Tax	3,922,339	3,875,090	4,100,000	4,040,000	4,100,000
FF Supplemental Compensation	12,545	9,767	13,800	13,800	13,800
	<u>5,765,661</u>	<u>5,853,325</u>	<u>14,923,800</u>	<u>15,008,800</u>	<u>6,823,800</u>

City of Deltona, Florida

GENERAL FUND REVENUE SUMMARY

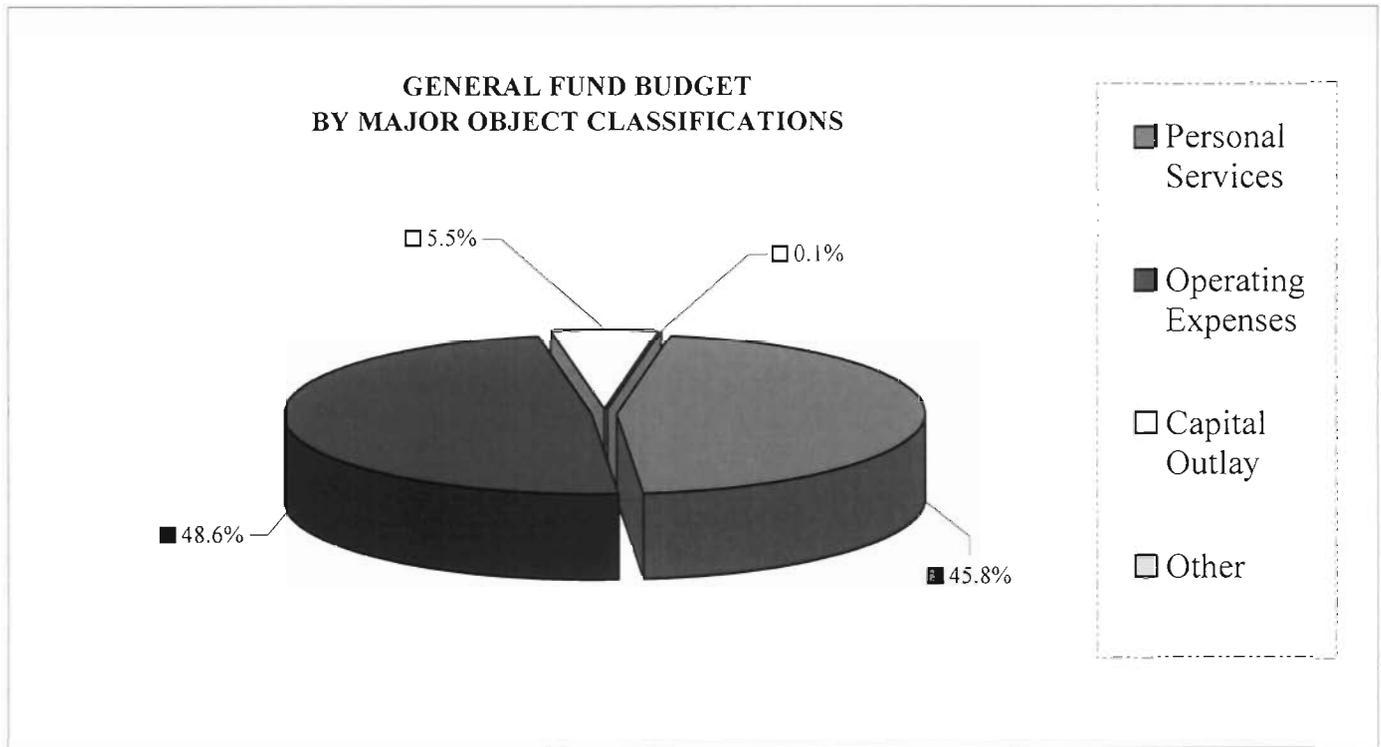
<u>Source of Funds</u>	Actual FY 02/03	Actual FY 03/04	Estimated Actual FY 04/05	Budget FY 04/05	Budget FY 05/06
<i>Charges For Services</i>					
Service Contracts	31,261	32,924	31,000	31,000	31,000
Parks/Recreation Fees	86,323	129,146	150,000	120,000	120,000
	<u>117,584</u>	<u>162,070</u>	<u>181,000</u>	<u>151,000</u>	<u>151,000</u>
<i>Fines and Forfeits</i>					
Law Enforcement Fines	237,895	181,778	100,000	100,000	100,000
Parking Violations/Fines	4,820	3,828	5,000	5,000	5,000
Code Enforcement Violations	87,291	72,769	60,000	50,000	60,000
	<u>330,006</u>	<u>258,376</u>	<u>165,000</u>	<u>155,000</u>	<u>165,000</u>
<i>Other</i>					
Interest Income	128,026	64,524	25,000	100,000	50,000
Rentals & Leases	105,073	116,748	100,000	100,000	100,000
Other	114,377	267,963	600,000	60,000	60,000
Administration Charges	476,500	523,400	623,400	523,400	675,740
	<u>823,976</u>	<u>972,635</u>	<u>1,348,400</u>	<u>783,400</u>	<u>885,740</u>
Subtotal of Revenue	24,886,635	26,083,061	36,755,200	34,778,200	29,025,425
Fund Balance Carryforward	<u>10,908,953</u>	<u>8,317,735</u>	<u>4,270,597</u>	<u>4,270,597</u>	<u>6,962,329</u>
<i>Total Sources:</i>	<u>\$ 35,795,588</u>	<u>\$ 34,400,796</u>	<u>\$ 41,025,797</u>	<u>\$ 39,048,797</u>	<u>\$ 35,987,754</u>

City of Deltona, Florida

DEPARTMENT SUMMARY

General Fund Division(s): All

Expenditure	Actual FY 02/03	Actual FY 03/04	Estimated Actual FY 04/05	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 7,953,666	\$ 9,682,129	\$ 10,602,203	\$ 10,602,203	\$ 12,507,906
Operating Expenses	8,920,790	15,266,642	18,692,543	18,692,543	13,267,700
Capital Outlay	762,182	896,000	2,117,126	2,117,126	1,496,000
Other	341,216	385,428	30,500	30,500	35,000
TOTAL	\$ 17,977,853	\$ 26,230,199	\$ 31,442,372	\$ 31,442,372	\$ 27,306,606



City of Deltona, Florida

GENERAL FUND DIVISIONS BY MAJOR OBJECT CLASSIFICATION

<u>Division</u>	<u>Personal Services</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Other</u>	<u>Total</u>
City Commission	\$ 95,621	\$ 318,500	\$ 10,000	\$ 35,000	\$ 459,121
City Manager	270,739	64,800	7,000	-	342,539
City Clerk	332,902	238,950	11,000	-	582,852
Fiscal Services	678,561	194,000	22,000	-	894,561
Network Services	285,873	133,000	8,000	-	426,873
Human Resources	262,970	108,300	7,000	-	378,270
City Attorney	433,904	78,550	11,000	-	523,454
Development Services	1,091,213	291,800	39,000	-	1,422,013
Construction Services	1,146,109	158,000	52,000	-	1,356,109
Enforcement Services	559,238	311,500	73,000	-	943,738
General Government	20,000	634,000	5,000	-	659,000
Law Enforcement	-	7,212,981	-	-	7,212,981
Fire Administration	750,054	119,500	91,000	-	960,554
Fire Operations	3,887,941	412,500	504,000	-	4,804,441
Fire Communications	394,898	62,000	20,000	-	476,898
Engineering	-	40,000	-	-	40,000
Traffic Division	232,702	256,000	-	-	488,702
Field Operations	602,666	811,600	460,000	-	1,874,266
Fleet & Facilities Maintenance	353,659	667,581	56,000	-	1,077,240
Parks & Recreation	1,108,856	1,054,138	120,000	-	2,282,994
Operating Contingency	-	100,000	-	-	100,000
Totals	\$ 12,507,906	\$ 13,267,700	\$ 1,496,000	\$ 35,000	\$ 27,306,606

City of Deltona, Florida

GENERAL FUND SUMMARY BY DIVISION

<u>Division</u>	Actual		Estimated	Budget	
	<u>FY 02/03</u>	<u>FY 03/04</u>	<u>FY 04/05</u>	<u>FY 04/05</u>	<u>FY 05/06</u>
City Commission	\$ 225,953	\$ 250,770	\$ 762,950	\$ 762,950	\$ 459,121
City Manager	236,435	269,039	279,275	279,275	342,539
City Clerk	278,174	362,460	396,698	396,698	582,852
Fiscal Services	517,238	790,677	839,314	839,314	894,561
Network Services	170,085	252,498	327,708	327,708	426,873
Human Resources	238,647	251,173	307,519	307,519	378,270
City Attorney	264,189	439,260	488,807	488,807	523,454
Development Services	854,505	1,025,998	1,136,709	1,136,709	1,422,013
Construction Services	986,188	926,109	1,335,525	1,335,525	1,356,109
Enforcement Services	672,646	719,963	822,077	822,077	943,738
General Government	452,207	579,060	667,000	667,000	659,000
Law Enforcement	5,017,599	5,989,399	6,576,277	6,576,277	7,212,981
Fire Administration	655,533	744,246	860,822	860,822	960,554
Fire Operations	3,298,085	3,936,944	4,092,440	4,092,440	4,804,441
Fire Communications	373,690	406,852	432,566	432,566	476,898
Engineering	23,278	100,324	40,000	40,000	40,000
Traffic Division	-	-	300,636	300,636	488,702
Field Operations	1,723,017	7,148,699	8,601,369	8,601,369	1,874,266
Fleet Maintenance	575,316	489,509	783,255	783,255	1,077,240
Parks & Recreation	1,415,069	1,547,220	2,291,425	2,291,425	2,282,994
Operating Contingency	-	-	100,000	100,000	100,000
Totals	<u>\$ 17,977,853</u>	<u>\$ 26,230,199</u>	<u>\$ 31,442,372</u>	<u>\$ 31,442,372</u>	<u>\$ 27,306,606</u>

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City of Deltona, Florida

CITY ADVISORY BOARDS

QUALIFICATIONS

To be qualified for appointment to a City Advisory Board, a prospective appointee must reside within the City limits. All applicants for a City Advisory Board/Committee shall complete a Citizen Board/Committee application form, which will be kept on file by the City Clerk. Advisory Board members serve their appointed term without monetary compensation. Additional qualifications may be ordained or be otherwise applied to a particular board. Individual members of the City Commission appoint Board members, with the approval of the City Commission, or by the City Commission as an elected body.

STRUCTURE

The City Commission and staff, with the help of Advisory Boards/Committees determine overall goals. Citizen members advise and assist the City Commission in areas of special concern, opening additional lines of communication between the general public and the City Commission. Such groups help assure that City Government is responsive to its citizens.

Current City of Deltona Advisory Boards/Committees are listed as follows:

10TH ANNIVERSARY PLANNING COMMITTEE:

This Committee is responsible for planning and coordinating activities/events associated with the City's 10th Anniversary, upon budgetary approval by the City Commission. Events to be held during November – December, 2005. Meets once or twice per month as necessary, at 6:00 p.m., on weekday evenings, at City Hall, 2nd floor Conference Room, 2345 Providence Blvd.

FIREFIGHTERS' PENSION PLAN BOARD OF TRUSTEES (5 MEMBERS)

This Board of Trustees oversees the investments, distributions and management of the Firefighters' Pension Plan in conjunction with the City's Finance Director. Meets on the 3rd Tuesday of each month, 4:00 p.m., at City Hall, 2345 Providence Blvd.

PARKS & RECREATION ADVISORY COMMITTEE (7 MEMBERS)

Committee established to advise the City Commission and the Parks & Recreation Coordinator on parks and recreation related projects, programs, facilities or activities. Meets 2nd Monday each month, at 7:00 p.m., at the Deltona Commission Chambers, 2345 Providence Blvd.

SPECIAL MAGISTRATE

The Deltona City Commission voted via the adoption of Ordinance No. 20-2004 on July 19, 2004, to dissolve the City's Code Enforcement Board and appoint a Special Magistrate to adjudicate any matter that could be brought before the Code Enforcement Board including matters regarding the City of Deltona codes, ordinances, and other violations. Meetings of the Special Magistrate are held on the 4th Wednesday of each month, at 6:00 p.m., at the Deltona Commission Chambers, 2345 Providence Blvd.

City of Deltona, Florida

CITY COMMISSION DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 78,352	\$ 91,733	\$ 93,950	\$ 95,621
Operating Expenses	116,021	117,137	627,500	318,500
Capital Outlay	3,000	6,000	11,000	10,000
Other	28,580	35,900	30,500	35,000
TOTAL	\$ 225,953	\$ 250,770	\$ 762,950	\$ 459,121

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	1	0	1
Part-time	0	0	0
Total	1	0	1

City of Deltona, Florida

CITY COMMISSION				
DEPARTMENT SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 78,352	\$ 91,733	\$ 93,950	\$ 95,621
Operating Expenses	116,021	117,137	627,500	318,500
Capital Outlay	3,000	6,000	11,000	10,000
Other	28,580	35,900	30,500	35,000
TOTAL	\$ 225,953	\$ 250,770	\$ 762,950	\$ 459,121
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	-	-
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	10,215	9,632	16,000	21,000
5241-Communications and Freight Services	1,502	1,598	3,350	3,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	-	250	-
5247-Printing and Binding	668	2,129	1,000	1,500
5248-Promotional Activities	27,371	20,091	40,000	175,000
5249-Other Current Charges	13,022	4,442	503,660	52,000
5251-Office Supplies	2,910	763	4,450	2,000
5252-Operating Supplies	1,099	1,124	2,500	2,000
5254-Publications, Memberships & Training	59,234	77,359	56,290	62,000
5882-Aids to Private Organizations	28,580	35,900	30,500	35,000
TOTAL	\$ 116,021	\$ 117,137	\$ 627,500	\$ 318,500

City of Deltona, Florida

**CITY COMMISSION
DEPARTMENT SUMMARY**

PERSONAL SERVICES SCHEDULE:

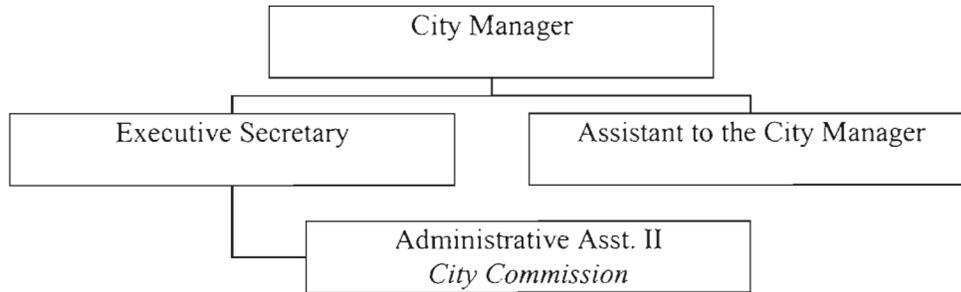
Personnel Roster	Number of Positions					Annual Salary Range		
Position Title	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Mayor and Commission	-	-	-	-	-	Charter		
Administrative Assistant II	1	1	1	-	1	7	\$23,343	\$34,081
Budgeted Salaries & Wages								\$ 79,154
Overtime								452
Other Pay								-
Subtotal								79,606
Benefits and Taxes								16,015
TOTAL	1	1	1	-	1			\$ 95,621

CAPITAL OUTLAY SCHEDULE:

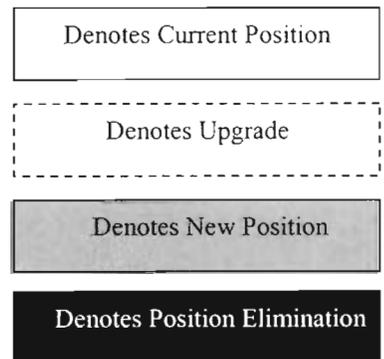
Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 10,000
Total		\$ 10,000

City of Deltona, Florida

CITY MANAGER'S OFFICE OVERVIEW



Functional Duties: The City Manager, as Chief Executive Administrative Officer of the City, plans, organizes and directs the activities of all Departments of the municipality. In carrying out these duties, the City Manager interprets and implements City Commission policies; coordinates departmental efforts; handles citizen's inquiries, complaints and requests; prepares management reports that will assist in the decision making process; recommends legislation that appears necessary and desirable; represents the City in its relations with the public, the press and other governmental entities; submits the annual budget for approval; and executes policies and desires of the City Commission through administrative directives.



City of Deltona, Florida

CITY MANAGER’S OFFICE

Mission Statement: *“The mission of the City Manager’s Office is to manage and direct all activities of the city government as outlined by the City Charter, Code of Ordinances and as directed by the City Commission. The City Manager’s Office strives to provide the residents of Deltona with services that are efficient, cost effective and meet their needs through customer service-based delivery.”*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Ensure that the City maintains financial stability.			
OBJ 1: Keep current expenditures equal or less than recurring revenues.			
OBJ 2: Make sure the Commission understands the consequence of their decisions from both financial and operational aspects.			
OBJ 3: Continue to improve efficiency and control annual operating costs.			
GOAL: Ensure the City continues to provide a quality living environment for its residents.			
OBJ 1: Continue to maintain low crime rate.			
OBJ 2: Monitor the rate at which crime cases are solved.			
GOAL: Ensure staff satisfaction and retention and promote professional growth.			
OBJ 1: Attract and retain the most talented and productive employees possible.			
GOAL: Improve the effectiveness of the policy development process.			
OBJ 1: Ensure timely response to requests from the City Commission.			
OBJ 2: Assure the Commission is provided concise, well-organized and timely information that lays out viable alternatives for policy development.			

City of Deltona, Florida

CITY MANAGER'S OFFICE SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 222,805	\$ 254,529	\$ 261,915	\$ 270,739
Operating Expenses	9,630	10,510	10,360	64,800
Capital Outlay	4,000	4,000	7,000	7,000
Other	-	-	-	-
TOTAL	\$ 236,435	\$ 269,039	\$ 279,275	\$ 342,539

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	3	0	3
Part-time	0	0	0
	3	0	3

City of Deltona, Florida

CITY MANAGER'S OFFICE				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 222,805	\$ 254,529	\$ 261,915	\$ 270,739
Operating Expenses	9,630	10,510	10,360	64,800
Capital Outlay	4,000	4,000	7,000	7,000
Other	-	-	-	-
TOTAL	\$ 236,435	\$ 269,039	\$ 279,275	\$ 342,539
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	-	-
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	2,065	3,848	2,300	5,000
5241-Communications and Freight Services	557	1,050	1,400	800
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	46	-	-
5247-Printing and Binding	752	-	200	1,000
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	183	-	-	50,000
5251-Office Supplies	1,977	1,697	710	2,000
5252-Operating Supplies	279	20	1,700	1,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	3,817	3,849	4,050	5,000
TOTAL	\$ 9,630	\$ 10,510	\$ 10,360	\$ 64,800

City of Deltona, Florida

**CITY MANAGER'S OFFICE
SUMMARY**

PERSONAL SERVICES SCHEDULE:

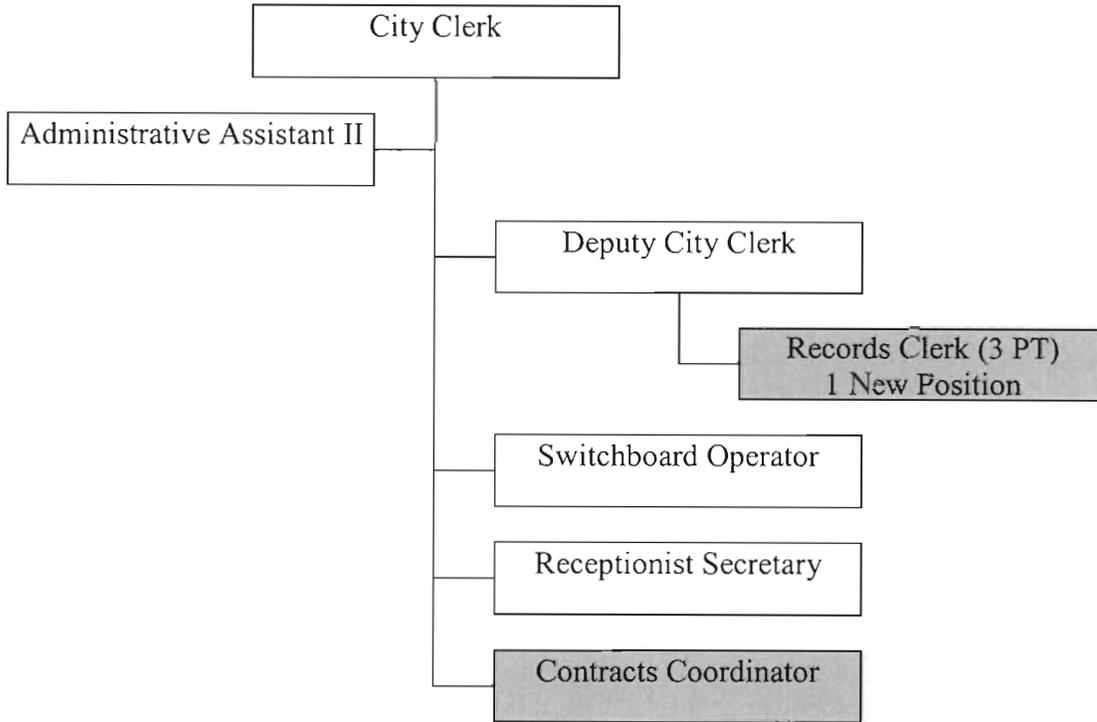
Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
City Manager	1	1	1	-	1	Contract	N/A	N/A
Assistant to the City Manager	1	1	1	-	1	28	\$41,413	\$60,463
Executive Secretary	1	1	1	-	1	10	\$25,925	\$37,850
Budgeted Salaries & Wages								\$ 195,776
Overtime								1,181
Other Pay								6,000
Subtotal								202,957
Benefits and Taxes								67,782
TOTAL	3	3	3	-	3			\$ 270,739

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 7,000
Total		\$ 7,000

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CITY CLERK'S OFFICE OVERVIEW



Functional Duties: The City Clerk’s Office is responsible for administering all municipal legislative processes; serving as custodian of all official City records and administering City-wide Records Management Program including optical imaging system for long-term storage; providing open access to public records; providing research support to the City Commission and staff; coordinating municipal elections; coordinating the Commission and City Advisory Boards’ agenda process; maintaining an accurate record of the proceedings of City Commission and Advisory Board/Committee meetings; preparing all legal advertisements and recording official City documents with the Clerk of the Circuit Court; providing contract administration services of all City agreements/contracts; maintaining City’s official WebPage; serving as Public Information Officer and Editor of the City’s Bi-Annual Newsletter; overseeing codification of municipal ordinances; processing insurance claims against and on behalf of the City as well as handling annual insurance renewal process; managing City’s switchboard, reception areas and centralized mail processing; performing administrative functions as specified per the City Charter and Florida Statutes, along with other duties related to community relations, special projects/events, voter education and citizen needs.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

CITY CLERK'S OFFICE

Mission Statement: *“To preserve the integrity of the City’s official records and to provide for the highest degree of excellence and professional commitment to ensure that we provide exceptional quality customer service in a timely manner to the City Manager, Elected Officials, City Staff, other governmental agencies and the general public.”*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Coordinate Commission/Board agenda process & document City Commission actions efficiently.			
OBJ 1: Provide accurate, quality agenda items.			
MEAS: Number of meetings	40	57	60
OBJ 2: Provide electronic records of Commission and Advisory Board agendas, etc., via City’s WebPage.			
MEAS: Number of meetings	77	80	87
GOAL: Provide 1st response telephonic customer service.			
OBJ 1: Respond to each call in a timely, courteous manner.			
MEAS: Number of calls	118,500	165,000	155,000
GOAL: Provide public information on a timely basis.			
OBJ 1: Increase total of citizen/visitor “hits” to the WebPage.			
MEAS: Number of “hits”	134,600	185,241	196,700
OBJ 2: Respond to public records requests within 48 hours.			
MEAS: Number of requests	473	350	400
GOAL: Preserve the integrity of official City records.			
OBJ 1: Maintain on-site storage of City records.			
MEAS: Number of retrieval requests.	120	100	130
OBJ 2: Secure protection of City’s vital records.			
MEAS: Number of imaged documents (pages).	95,089	93,000	120,000
OBJ 3: Coordinate disposal of records.			
MEAS: Cubic feet of records disposed	125	130	150
GOAL: Process property/liability/automotive insurance claims.			
OBJ 1: Assist City staff and citizens filing of insurance claims involving City property or liability.			
MEAS: Number of claims filed and handled internally	40	71	80
GOAL: Provide internal support to City Departments.			
OBJ 1: Coordinate internal centralized mail service.			
MEAS: Number of pieces of outgoing mail	19,650	22,430	24,000
OBJ 2: Process signature of payroll/accounts payable checks.			
MEAS: Number of checks	4,064	7,300	7,500
OBJ. 3: Coordinate process for recording documents with the Clerk of the Circuit Court.			
MEAS: Number of documents	509	250	300

City of Deltona, Florida

**CITY CLERK'S OFFICE
DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS**

- During FY 04/05, added audio web streaming of City Commission meetings live and archival over the Internet to allow citizens to listen to City Commission meetings from their home computers.
- The City Clerk's Office continues to be responsible for the overall management of City records through use of on-site storage space and document imaging through the use of *Laserfiche United* optical imaging solution (software and scanners) providing long-term electronic storage of City documents thus reducing the amount of records stored in paper format. This long-term storage option will be expanded to multiple City departments as staffing allows. The City Clerk's Office will also continue to provide training to City staff to allow search and retrieval access and will continue rotational off-site storage of DVD's containing imaged information as another means of securing vital City information.
- Continue to expand and enhance information available to citizens and visitors through the City's Web Page via daily updates and maintenance of the information available on-line at www.ci.deltona.fl.us.
- E-mail capture system to City's WebPage continues to allow residents to register to receive periodic emails regarding City happenings, special events, press releases, etc. – over 850 citizens are currently registered on this system.
- Continue to coordinate the compilation, distribution, and mailing of the Bi-Annual City Newsletter, *What's Up D.O.C.?*, to all City residents in mid-April and mid-October.
- Prepare and make available informational brochures and flyers regarding special events/happenings within the City throughout the year for distribution to the public.
- Continue to provide "first" customer service response via 1st and 2nd floor receptionists at City Hall as well as answering all calls to the City's main numbers for multiple City departments; and continue to provide accurate information re: the City and other governmental operations in response to citizen/visitor inquiries received in-person, via the Internet, and by phone.

	Actual FY 02/03	Actual FY 03/04	Projected FY 04/05	Projected FY 05/06
Agenda Packets (sets) – Commission/Board	36	40	57	60
Audio streaming Commission meeting hits	n/a	n/a	107	240
Assist walk-in customers (2 reception areas)	2,695	3,377	9,200	9,500
Citizen board applications processed	n/a	35	50	50
City Website maintenance (# of hrs.)	204.15	233.0	238	250
Documents imaged (# of pages)	n/a	95,089	93,000	120,000
Documents notarized	174	65	80	100
Documents recorded with County Clerk	429	509	250	300
Insurance claims filed/processed	60	40	71	80
Legal/display advertisements	75	55	84	90
Minutes transcribed (pages)	372	260	295	320
Outgoing mail processed/posted	12,867	19,650	22,430	24,000
Public records requests	156	473	350	400
Press Releases	n/a	n/a	40	50
Recycling bins distributed	n/a	3,600	4,000	n/a

City of Deltona, Florida

CITY CLERK'S OFFICE SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 175,012	\$ 205,339	\$ 257,948	\$ 332,902
Operating Expenses	98,162	151,121	125,750	238,950
Capital Outlay	5,000	6,000	13,000	11,000
Other	-	-	-	-
TOTAL	\$ 278,174	\$ 362,460	\$ 396,698	\$ 582,852

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	5	1	6
Part-time	2	1	3
	7	2	9

City of Deltona, Florida

CITY CLERK'S OFFICE				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 175,012	\$ 205,339	\$ 257,948	\$ 332,902
Operating Expenses	98,162	151,121	125,750	238,950
Capital Outlay	5,000	6,000	13,000	11,000
Other	-	-	-	-
TOTAL	\$ 278,174	\$ 362,460	\$ 396,698	\$ 582,852
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	6,471	38,349	22,000	119,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	3,345	4,343	5,100	5,100
5241-Communications and Freight Services	8,623	49,352	8,750	8,900
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	-	3,000	4,000
5247-Printing and Binding	7,196	9,493	8,250	8,250
5248-Promotional Activities	2,339	2,081	12,000	28,000
5249-Other Current Charges	41,095	36,534	52,250	50,000
5251-Office Supplies	6,544	6,599	7,000	8,000
5252-Operating Supplies	18,146	1,859	3,250	3,500
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	4,403	2,509	4,150	4,200
TOTAL	\$ 98,162	\$ 151,121	\$ 125,750	\$ 238,950

City of Deltona, Florida

**CITY CLERK'S OFFICE
SUMMARY**

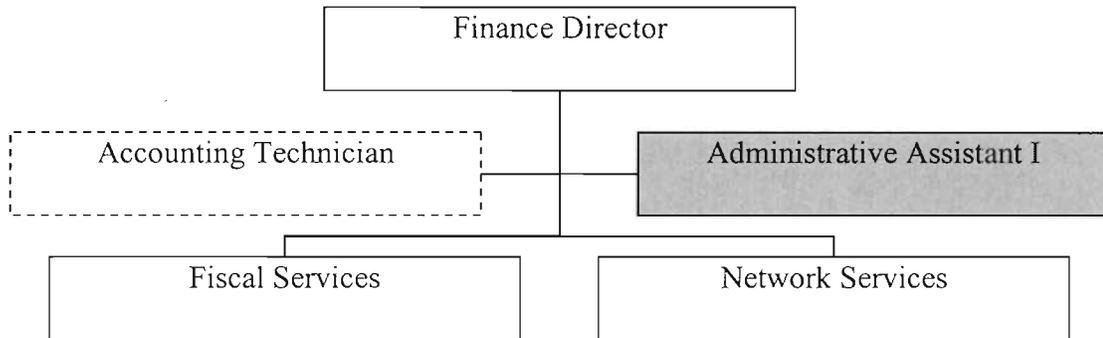
PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
City Clerk	1	1	1	-	1	39	\$50,877	\$74,281
Contracts Coordinator	-	-	-	1	1	16	\$31,088	\$45,389
Deputy City Clerk	1	1	1	-	1	14	\$29,367	\$42,876
Administrative Assistant II	-	-	1	-	1	7	\$23,343	\$34,081
Administrative Assistant I	1	1	-	-	-	5	\$21,623	\$31,569
Customer Service Rep.	-	1	-	-	-	3	\$19,901	\$29,055
Receptionist/Secretary	1	-	1	-	1	1	\$18,181	\$26,544
Records Clerk (PT)	-	1	2	1	3	1	\$18,181	\$26,544
Switchboard Operator	-	1	1	-	1	1	\$18,181	\$26,544
Budgeted Salaries & Wages								\$ 245,352
Overtime								2,668
Other Pay								-
Subtotal								248,020
Benefits and Taxes								84,882
TOTAL	4	6	7	2	9			\$ 332,902

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 11,000
Total		\$ 11,000

FINANCE AND INTERNAL SERVICES DEPARTMENT OVERVIEW



Functional Duties: The Fiscal Services Division manages the financial affairs of the City, including budget development and management, cash management, investments, debt, payroll, grants, revenue, procurement, disbursements, fixed assets, accounting and financial reporting. The Network Services Division provides high quality information and communications systems, communications support, user training, hardware and software maintenance, telephone repair and maintenance, assistance in the evaluation and acquisition of computer hardware, software and telecommunication needs for cost effective automation, and support for all City Departments in the area of technology to meet user needs.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

FINANCE AND INTERNAL SERVICES DEPARTMENT

Mission Statement: *“The mission of the Department of Finance & Internal Services is to use an innovative and technologically oriented approach to responsibly manage the financial affairs of the City by providing efficient internal services, careful investment and debt management, sound financial leadership and professional and courteous support services to other City Departments.”*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Increase internal access to financial information			
OBJ 1: Continue implementation of ERP software features and expand features and data available to staff.			
MEAS: # users with access to financial information	11	47	55
GOAL: Improve efficiency of payment/cash collection by increasing the types of payment options available			
OBJ 1: Introduce new payment/cash collection methods			
MEAS: # of payment/cash collection methods available	6	8	8
MEAS: # of locations at which each payment/cash collection method is available	2	2	4
GOAL: Timely, accurate and quality financial reporting.			
OBJ 1: Complete monthly financial close within 30 days of month-end			
MEAS: # months financial close completed within 30 days of month-end	--	12	12
OBJ 2: Within 4 months of fiscal year-end, produce audited CAFR that meets GFOA Certificate of Achievement for Excellence in Financial Reporting program.			
MEAS: Date audited CAFR completed	3/29/04	3/17/05	1/31/06
MEAS: Award of GFOA Certificate of Achievement for Excellence in Financial Reporting	awarded	awarded	
GOAL: Timely and accurate preparation of a quality annual budget document.			
OBJ1: Prepare budget document that meets the GFOA Distinguished Budget Presentation Award Program			
MEAS: Receipt of GFOA Distinguished Budget Presentation Award	received	received	
OBJ 2: Prepare “print ready” draft of proposed budget before 7/15/04.			
MEAS: Date “print ready” draft of proposed budget completed.			

City of Deltona, Florida

**FINANCE AND INTERNAL SERVICES DEPARTMENT
GOALS, OBJECTIVES, & PERFORMANCE MEASURES - Continued**

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Increase security of City's technology resources.			
OBJ1: Implement a hardware solution for additional network security.			
MEAS: Date hardware solution was implemented.	--	04/05	--
OBJ2: Produce and provide a technology user security handbook for City personnel.			
MEAS: Date handbook completed and # personnel to which it was provided.	--	04/05 (110)	--
GOAL: Expand the City's use of technology to improve customer service, increase access to real-time information, add new communication pathways and create greater efficiency in operations.			
OBJ1: Work with Const. Svcs. and Enf. Svcs. to introduce laptop and wireless technology for field personnel.			
MEAS: Date implemented and number of field personnel using wireless technology.	--	--	10/05 (19)
OBJ2: Maximize employee performance with IVR, e-commerce automation.	--	09/05	--
OBJ 2: Provide software application training for employees.			
MEAS: # of training classes for City employees			
GOAL: Continue improvement of purchasing practices of the City by employing technology solutions to increase efficiency of the purchasing process.			
OBJ1: Utilize purchasing module of ERP software to provide automation for the requisition process.	--	--	05/06
OBJ2: Use purchasing software to gather and analyze data related to procurement levels. Make recommendations for standardization and consolidation of purchases.			

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

The highlights from FY 04/05 were dominated by the three hurricanes in the summer of 2004 and the resulting workload with FEMA. To date the City has paid \$11,668,162 in hurricane related expenditures and has applied for reimbursements totaling \$9,621,774. Additional reimbursements are being applied for as required. The department is continuing to work with other areas of the City to expand payment options for the citizens of Deltona, an effort that started with our water/sewer utility. The department has and will continue to strive for excellence in financial reporting and budget preparation. The City has applied for the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 04/05 CAFR and has received the GFOA Distinguished Budget Presentation Award for FY 04/05. The City has continued to maintain compliance with all financial requirements of the revenue bond issue related to the acquisition of the water/sewer utility.

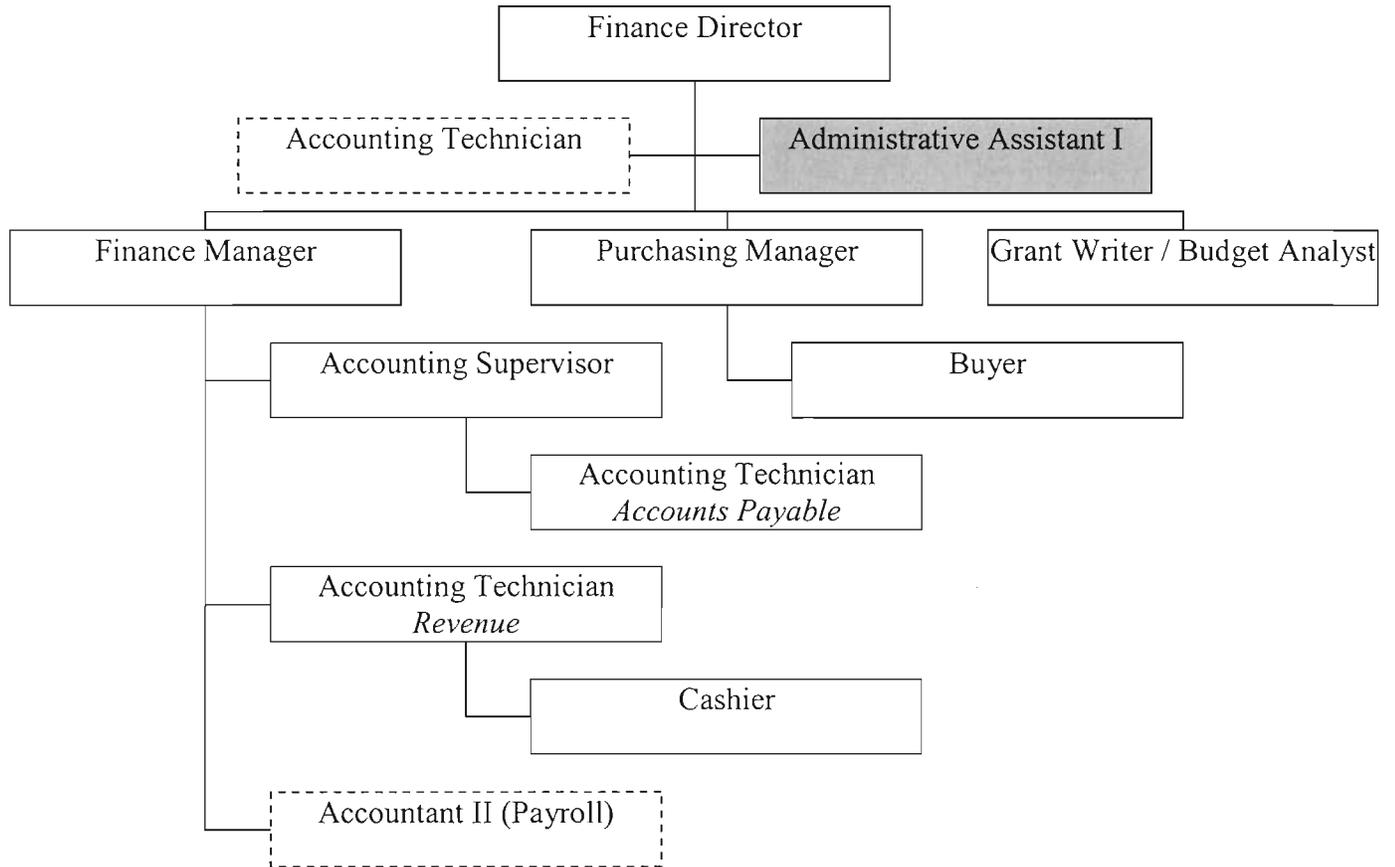
City of Deltona, Florida

FINANCE & INTERNAL SERVICES DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 512,549	\$ 755,450	\$ 765,611	\$ 964,434
Operating Expenses	157,774	257,724	367,411	327,000
Capital Outlay	17,000	30,000	34,000	30,000
Other	-	-	-	-
TOTAL	\$ 687,323	\$ 1,043,175	\$ 1,167,022	\$ 1,321,434

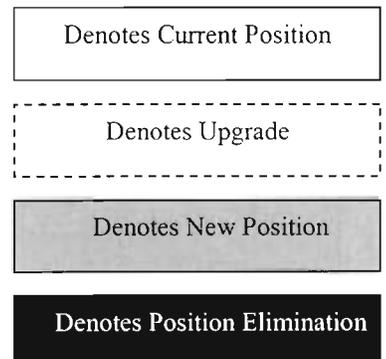
<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	14	2	16
Part-time	0	1	1
	14	3	17

City of Deltona, Florida

FINANCE AND INTERNAL SERVICES DEPARTMENT
FISCAL SERVICES DIVISION OVERVIEW



Functional Duties: The Fiscal Services Division manages the financial affairs of the City, including budget development and management, cash management, investments, debt, payroll, grants, revenue, procurement, disbursements, fixed assets, accounting and financial reporting.



City of Deltona, Florida

FINANCE & INTERNAL SERVICES DEPARTMENT				
FISCAL SERVICES SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 411,071	\$ 590,322	\$ 587,903	\$ 678,561
Operating Expenses	96,167	177,355	227,411	194,000
Capital Outlay	10,000	23,000	24,000	22,000
Other	-	-	-	-
TOTAL	\$ 517,238	\$ 790,677	\$ 839,314	\$ 894,561
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	1,520	60,000	60,000
5234-Other Contractual Services	21,217	73,714	54,000	25,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	1,940	4,743	3,000	5,000
5241-Communications and Freight Services	375	3,869	4,000	5,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	482	4,500	5,000
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	497	1,823	1,000	1,000
5247-Printing and Binding	8,789	12,066	13,000	12,000
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	44,192	56,149	73,411	55,000
5251-Office Supplies	7,226	9,464	7,000	8,000
5252-Operating Supplies	1,003	7,104	500	4,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	10,928	6,420	7,000	14,000
TOTAL	\$ 96,167	\$ 177,355	\$ 227,411	\$ 194,000

City of Deltona, Florida

**FINANCE & INTERNAL SERVICES DEPARTMENT
FISCAL SERVICES SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Finance Director	1	1	1	-	1	50	\$60,340	\$88,098
Finance Manager	-	-	1	-	1	32	\$44,855	\$65,487
Accounting Manager	1	1	-	-	-	28	\$41,413	\$60,463
Purchasing & Facilities Manager	-	1	-	-	-	28	\$41,413	\$60,463
Purchasing Manager	1	-	1	-	1	28	\$41,413	\$60,463
Accounting Supervisor	-	1	1	-	1	21	\$35,390	\$51,670
Grant Writer/Budget Analyst	1	1	1	-	1	21	\$35,390	\$51,670
Accountant II (Payroll)	-	-	-	1	1	21	\$35,390	\$51,670
Payroll Administrator/Accountant	1	1	1	(1)	-	17	\$31,948	\$46,644
Accounting Technician	2	2	2	1	3	12	\$27,645	\$40,362
Buyer	-	-	1	-	1	12	\$27,645	\$40,362
Finance Assistant	1	1	1	(1)	-	10	\$25,925	\$37,850
Purchasing Assistant	-	1	-	-	-	10	\$25,925	\$37,850
Facilities Foreman	1	1	-	-	-	7	\$23,343	\$34,081
Cashier	1	1	1	-	1	5	\$21,623	\$31,569
Administrative Assistant I	-	-	-	1	1	5	\$21,623	\$31,569
Custodian	2	2	-	-	-	1	\$18,181	\$26,544
Custodian (PT)	-	1	-	-	-	1	\$18,181	\$26,544
Budgeted Salaries & Wages								\$ 502,069
Overtime								4,023
Other Pay								-
Subtotal								506,092
Benefits and Taxes								172,469
TOTAL	12	15	11	1	12			\$ 678,561

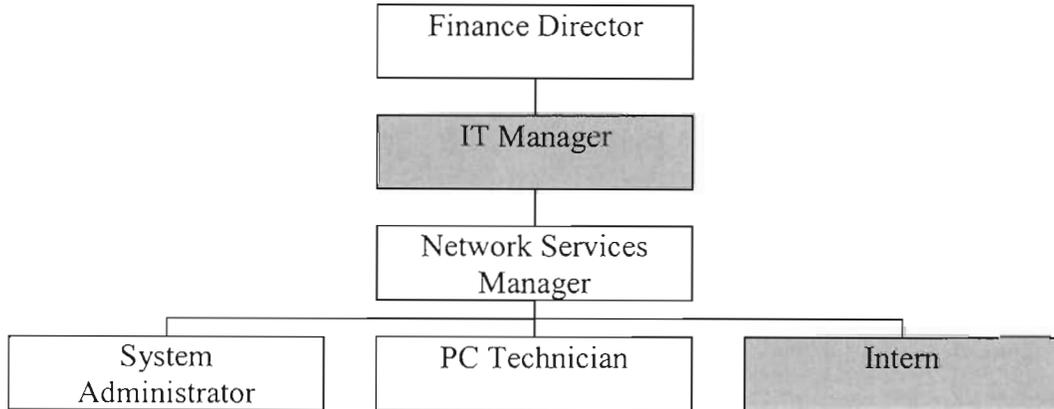
CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 22,000
Total		\$ 22,000

City of Deltona, Florida

FINANCE AND INTERNAL SERVICES DEPARTMENT

NETWORK SERVICES DIVISION



Functional Duties The Network Services Division provides high quality information and communications systems, communications support, user training, hardware and software maintenance, telephone repair and maintenance, assistance in the evaluation and acquisition of computer hardware, software and telecommunication needs for cost effective automation, and support for all City Departments in the area of technology to meet user needs.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

FINANCE & INTERNAL SERVICES DEPARTMENT NETWORK SERVICES SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 101,478	\$ 165,128	\$ 177,708	\$ 285,873
Operating Expenses	61,607	80,370	140,000	133,000
Capital Outlay	7,000	7,000	10,000	8,000
Other	-	-	-	-
TOTAL	\$ 170,085	\$ 252,498	\$ 327,708	\$ 426,873
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	2,612	15,493	71,000	50,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	227	1,165	2,000	2,000
5241-Communications and Freight Services	41,631	45,009	53,500	60,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	3,753	5,506	2,021	2,000
5247-Printing and Binding	-	-	-	-
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	-	-
5251-Office Supplies	664	2,106	521	1,500
5252-Operating Supplies	9,772	5,995	1,658	5,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	2,949	5,096	9,300	12,500
TOTAL	\$ 61,607	\$ 80,370	\$ 140,000	\$ 133,000

City of Deltona, Florida

**FINANCE & INTERNAL SERVICES DEPARTMENT
NETWORK SERVICES SUMMARY**

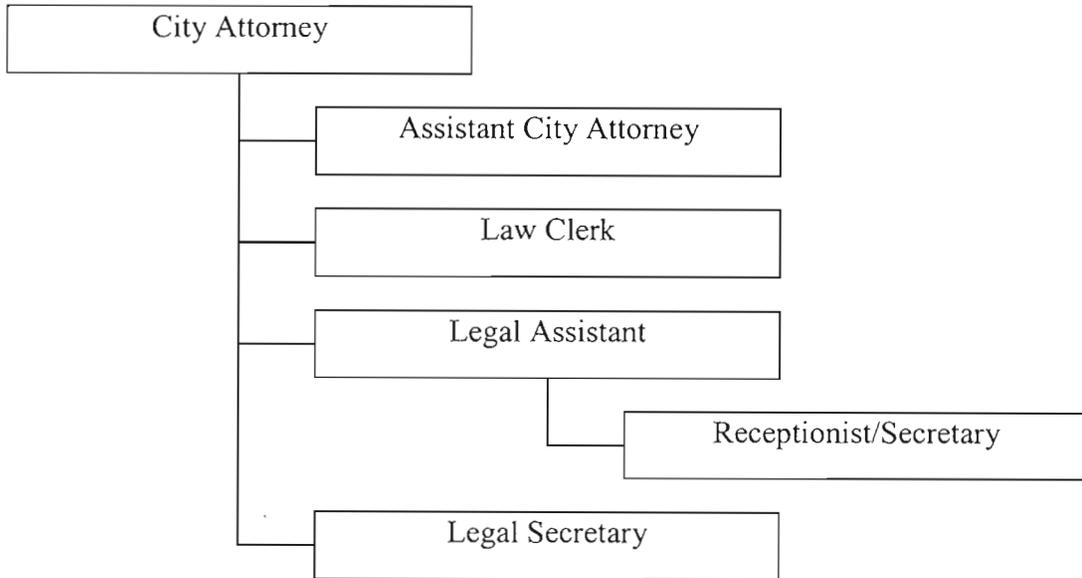
PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
IT Manager	-	-	-	1	1	45	\$56,040	\$81,818
Network Manager	1	1	1	-	1	32	\$44,855	\$65,487
System Administrator	-	1	1	-	1	21	\$35,390	\$51,670
PC Technician	-	1	1	-	1	14	\$29,367	\$42,876
Intern	-	-	-	1	1	1	\$18,181	\$26,544
Budgeted Salaries & Wages								\$ 217,382
Overtime								1,174
Other Pay								-
Subtotal								218,556
Benefits and Taxes								67,317
TOTAL	1	3	3	2	5			\$ 285,873

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 8,000
Total		\$ 8,000

CITY ATTORNEY’S OFFICE OVERVIEW



Functional Duties: The City Attorney serves as general counsel to the City and handles most of its legal matters. The City Attorney defends and prosecutes for the City in litigation and administrative proceedings. Litigation in state and federal courts includes, but is not limited to, eminent domain, civil rights actions, inverse condemnation, mortgage and lien foreclosures, property assessment disputes, challenges to City codes and ordinances, appeals for review of City Commission decisions, elections dispute cases, and Code Enforcement lien foreclosures. Administrative proceedings include, but are not limited to, internal hearings of the Firefighter's Pension Fund Board, Planning and Zoning Board hearings, hearings before state administrative hearing officers in labor cases and environmental cases. The City Attorney's office is responsible for conducting legal research, drafting, reviewing and revising ordinances, resolutions, contracts, real property instruments, and proposed legislation. The City Attorney's office updates bankruptcy files on notices of bankruptcy; collects code enforcement fines, costs, fees and special assessments; and files claims when necessary. The City Attorney also represents the City in appeals to state and federal courts. This office continues to reduce the costs associated with representation of the City by reducing the reliance on outside counsel for both litigated and non-litigated matters.

Denotes Current Position
Denotes Upgrade
Denotes New Position
Denotes Position Elimination

City of Deltona, Florida

`CITY ATTORNEY’S OFFICE

Mission Statement: *“The mission of the City Attorney’s Office is to assure representation to the City government, the City Commission, the City Manager and all appointed Department Heads as City officers, all other Departments and Divisions of the City government and all adjustment, regulatory and advisory boards in all legal matters affecting the City government.”*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Assist the City in effectively fulfilling the mandates imposed by law and enforcing City policies.			
OBJ 1: Facilitate ordinance proposals and adoptions.			
MEAS: Number of ordinances proposed.	26	52	78
MEAS: Number of ordinance adopted.	15		
OBJ 2: Facilitate resolution proposals and adoptions.			
MEAS: Number of Resolutions Proposed.	26	37	48
MEAS: Number of Resolutions Adopted.	18		
OBJ 1: Adhere to recordkeeping practices in concert with established record requirements.			
MEAS: Number of files managed.	862	1012	1232
GOAL: Assure representation of the City in all litigation for and against the City.			
OBJ 1: Resolve or settle disputes prior to trial whenever the best interest of the City and its citizens are served by settlement.			

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

Since the in-house City Attorney’s Office was established at the beginning of FY 02/03, it has grown into a fully staffed, operational component of City government. The department has experienced a steady increase in the kind and quantity of legal issues it must address. This office continues in its efforts to handle most legal matters in-house.

- The City Attorney, assisted by outside legal specialists and other consultants, successfully settled the legal issues involved in acquiring land and getting approval for the construction of the Lake Doyle to Lake Bethel Interconnect for emergency overflow.
- The Office of the City Attorney is defending the City against the County of Volusia and others on petitions for Writ of Certiorari related to the 5,000 acre Leffler annexation and other annexations.

City of Deltona, Florida

CITY ATTORNEY'S OFFICE

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS – Continued

- We are involved in property acquisitions for various stormwater projects and street widenings at Fort Smith, Courtland and Normandy Boulevards, Tivoli Drive – Saxon Boulevard to Providence project.
- This office is continuously reviewing the City Charter and Code of Ordinances, and working to reduce legal costs for the City.
- In November 2004, an Assistant City Attorney was hired to assist with the growing demands of the office.

City of Deltona, Florida

CITY ATTORNEY'S OFFICE SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 230,980	\$ 330,855	\$ 360,303	\$ 433,904
Operating Expenses	31,209	104,405	117,504	78,550
Capital Outlay	2,000	4,000	11,000	11,000
Other	-	-	-	-
TOTAL	\$ 264,189	\$ 439,260	\$ 488,807	\$ 523,454

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	6	0	6
Part-time	0	0	0
	6	0	6

City of Deltona, Florida

CITY ATTORNEY'S OFFICE				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 230,980	\$ 330,855	\$ 360,303	\$ 433,904
Operating Expenses	31,209	104,405	117,504	78,550
Capital Outlay	2,000	4,000	11,000	11,000
Other	-	-	-	-
TOTAL	\$ 264,189	\$ 439,260	\$ 488,807	\$ 523,454
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ 10,483	\$ 82,185	\$ 83,254	\$ 50,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	349	379	18,500	4,500
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	1,669	2,065	2,500	1,250
5241-Communications and Freight Services	701	750	2,250	750
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	46	-	-
5247-Printing and Binding	593	3,397	-	500
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	500	550
5251-Office Supplies	2,990	3,015	5,000	2,500
5252-Operating Supplies	2,799	46	-	500
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	11,625	12,522	5,500	18,000
TOTAL	\$ 31,209	\$ 104,405	\$ 117,504	\$ 78,550

City of Deltona, Florida

**CITY ATTORNEY'S OFFICE
SUMMARY**

PERSONAL SERVICES SCHEDULE:

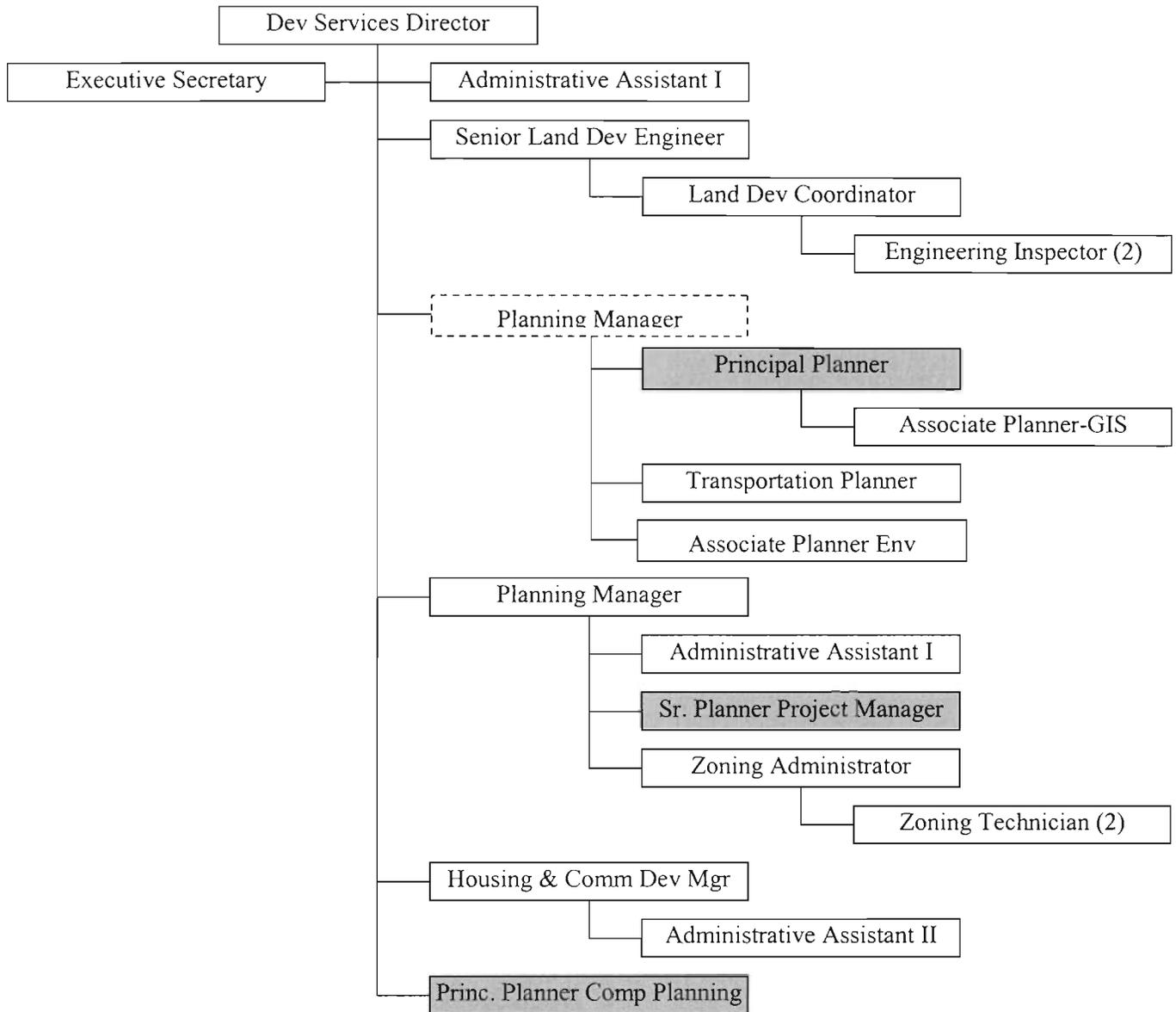
Personnel Roster	Number of Positions					Annual Salary Range		
Position Title	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	05/06	Pay Grade	Minimum	Maximum
City Attorney	1	1	1	-	1	Contract	N/A	N/A
Assistant City Attorney	-	-	1	-	1	33	\$45,715	\$66,744
Law Clerk	1	2	1	-	1	17	\$31,948	\$46,644
Legal Assistant	1	1	1	-	1	12	\$27,645	\$40,362
Legal Secretary	1	1	1	-	1	8	\$24,203	\$35,336
Receptionist/Secretary	-	-	1	-	1	1	\$18,181	\$26,544
Budgeted Salaries & Wages								\$ 309,951
Overtime								2,809
Other Pay								6,000
Subtotal								318,760
Benefits and Taxes								115,144
TOTAL	4	5	6	-	6			\$ 433,904

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 11,000
Total		\$ 11,000

City of Deltona, Florida

DEVELOPMENT SERVICES DEPARTMENT OVERVIEW



Functional Duties: The Department provides efficient and effective planning and development services by integrating related urban design functions into a single agency. This allows the Department to actively manage all elements of the urban design process: City Design – Comprehensive Planning; District Design - Neighborhood Planning, Zoning and Subdivision Review; Site Design – Development Review, Building Plan Review; and Building Design – Architectural Review, Building Plan Review.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

DEVELOPMENT SERVICES DEPARTMENT

Mission Statement: *“The mission of the Department of Development Services is to create and maintain high quality urban design and to conserve critical environmental and historical resources consistent with City policy.”*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Create and implement the Activity Center Planned Unit Development	--	--	Sept. 06
OBJ 1: Adopt the Activity Center Plan Amendments and area-wide Planned Unit Development by FY 04/05 end.			
MEAS: Plan Amendments and PUD approved by VGMC and Plan Amendments also approved by DCA.			
GOAL: Establish the work program for the Comprehensive Plan Evaluation and Appraisal Report required by State Law.	--	--	Sept. 06
OBJ 1: Work Program reviewed in public forum, recommend for approval by Planning and Zoning Board, submit to City Commission via City Manager by August 2005.			
GOAL: Improve transportation systems planning, programming and funding.	--	--	Sept. 06
OBJ 1: Create an in-house transportation planning capability for use in dealing with area-wide and M.P.O. issues and concurrency management.			
MEAS: Implementation of new FDOT sponsored TransCAD transportation/GIS analytical tools, completion of staff training.			
GOAL: Improve customer service.	--	--	Sept. 06
OBJ 1: Extend Zoning window hours in lobby from the present 1PM to 5PM.			
OBJ 2: Improve tracking and project coordination/suspense in Development Review by the middle of the fiscal year.			
OBJ 3: Provide internal staff capacity to accurately document, track, and follow-up on project suspense requirements and history.			
GOAL: Improve environmental compliance.	--	--	Sept. 06
OBJ 1: Provide a fee-based environmental compliance program during the budget year.			
OBJ 2: Establish fees and staff for environmental inspections, conduct inspections for tree and landscaping code compliance.			

City of Deltona, Florida

DEVELOPMENT SERVICES DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 493,899	\$ 643,832	\$ 771,909	\$ 1,091,213
Operating Expenses	340,606	356,166	327,800	291,800
Capital Outlay	20,000	26,000	37,000	39,000
Other	-	-	-	-
TOTAL	\$ 854,505	\$ 1,025,998	\$ 1,136,709	\$ 1,422,013

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	18	3	21
Part-time	0	0	0
	18	3	21

City of Deltona, Florida

DEVELOPMENT SERVICES DEPARTMENT				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 493,899	\$ 643,832	\$ 771,909	\$ 1,091,213
Operating Expenses	340,606	356,166	327,800	291,800
Capital Outlay	20,000	26,000	37,000	39,000
Other	-	-	-	-
TOTAL	\$ 854,505	\$ 1,025,998	\$ 1,136,709	\$ 1,422,013
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ 246,827	\$ 245,822	\$ 259,750	\$ 160,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	63,097	75,494	8,500	10,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	1,649	2,829	7,500	7,500
5241-Communications and Freight Services	2,165	3,945	10,000	12,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	685	1,361	1,000	1,500
5247-Printing and Binding	5,548	5,857	3,600	5,000
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	1,500	1,500
5251-Office Supplies	10,450	8,447	15,300	21,300
5252-Operating Supplies	2,185	3,999	12,825	61,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	8,002	8,411	7,825	12,000
TOTAL	\$ 340,606	\$ 356,166	\$ 327,800	\$ 291,800

City of Deltona, Florida

**DEVELOPMENT SERVICES DEPARTMENT
SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Development Services Director	1	1	1	-	1	50	\$60,340	\$88,098
Sr. Land Development Engineer	-	1	1	-	1	42	\$53,458	\$78,048
Housing & Com. Dev. Manager	1	1	1	-	1	28	\$41,413	\$60,463
Land Development Engineer	1	1	1	(1)	-	28	\$41,413	\$60,463
Planning Manager	-	-	1	1	2	28	\$41,413	\$60,463
Principal Planner	-	-	-	2	2	23	\$37,111	\$54,182
Senior Planner	2	1	-	1	1	19	\$33,669	\$49,157
Transportation Planner	-	-	1	-	1	19	\$33,669	\$49,157
Associate Planner	2	2	2	-	2	17	\$31,948	\$46,644
Zoning Administrator	1	1	1	-	1	17	\$31,948	\$46,644
Land Development Coordinator	-	-	1	-	1	12	\$27,645	\$40,362
Executive Secretary	-	-	1	-	1	10	\$25,925	\$37,850
Engineering Inspector	1	2	2	-	2	9	\$25,064	\$36,593
Zoning Technician	-	1	2	-	2	7	\$23,343	\$34,081
Administrative Assistant II	1	2	1	-	1	7	\$23,343	\$34,081
Administrative Assistant I	1	1	2	-	2	5	\$21,623	\$31,569
Budgeted Salaries & Wages								\$ 799,646
Overtime								4,145
Other Pay								-
Subtotal								803,791
Benefits and Taxes								287,422
TOTAL	11	14	18	3	21			\$ 1,091,213

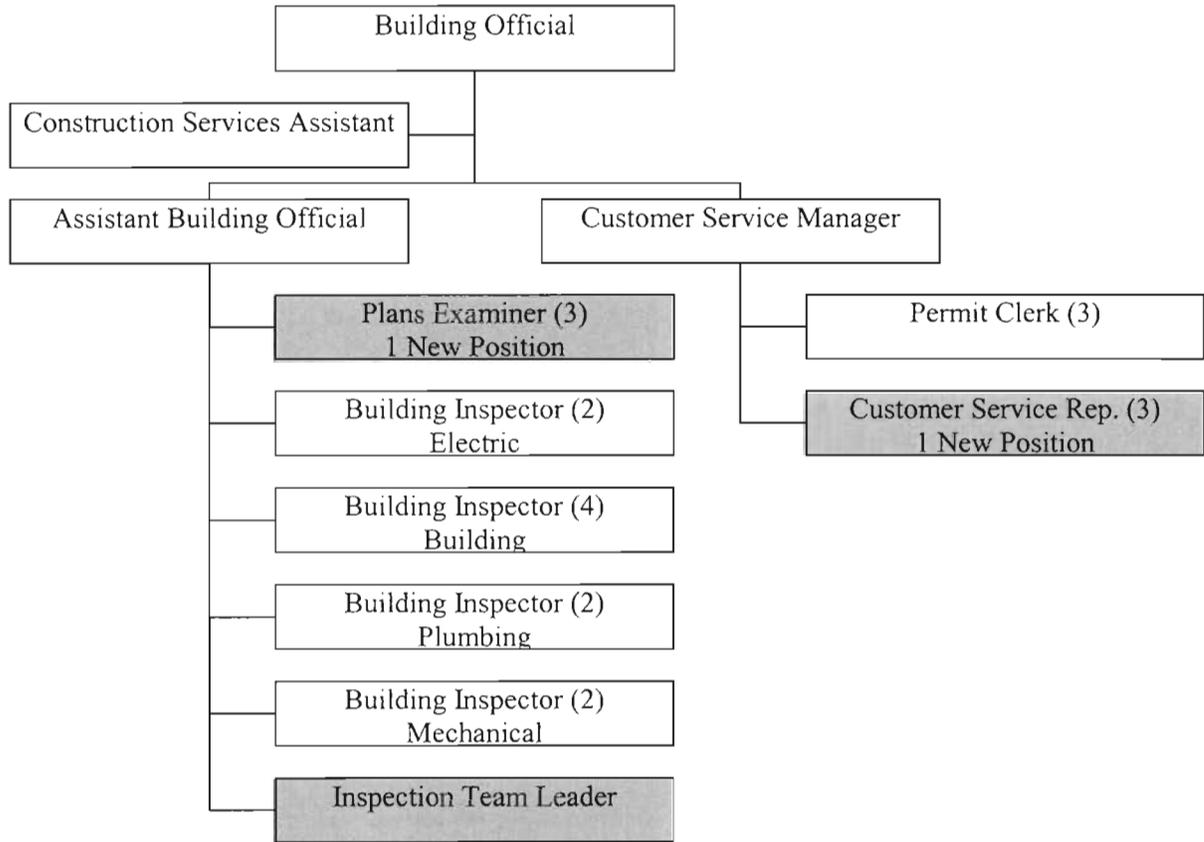
CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 39,000
Total		\$ 39,000

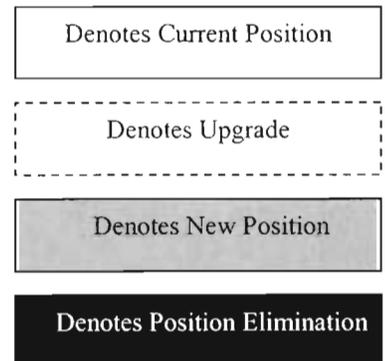
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City of Deltona, Florida

CONSTRUCTION SERVICES DEPARTMENT OVERVIEW



Functional Duties: The Construction Services Department provides Building Plan Review, Permitting, and Inspections for the built environment of citizens of Deltona complying with the Florida Building Code, state statutes, and city ordinances.



City of Deltona, Florida

CONSTRUCTION SERVICES DEPARTMENT

Mission Statement: *“The primary objective of the City of Deltona Construction Services Department is to protect the public's life, health, safety, and welfare as it relates to construction. To provide the highest level of customer service by a fully-trained team dedicated to serving the public. This is accomplished through the implementation of building, plumbing, mechanical and electrical codes along with various state and local codes and standards. As a functioning and ever evolving department, we will endeavor to provide the highest level of Customer Service to the public by continuing to train and educate the Inspection and Permitting staff. Office response to public needs will be addressed through improvements in office automation and the introduction of new policies to streamline and simplify procedures.”*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
<p>GOAL: Increase visibility and accessibility of Construction Services</p> <p>OBJ 1: Display the City logo and Construction Services telephone numbers in the community.</p> <p>OBJ 2: Circulate numerous and various promotional items with our internal and external customers</p>			
<p>GOAL: Prepare for commercial growth and construction within City of Deltona</p> <p>OBJ 1: Provide a quick turn around time for commercial plan review</p> <p>OBJ 2: Perform Commercial Plan Review for Building Code issues and Life Safety Issues at one location by one person.</p>			
<p>GOAL: Increase efficiency of office staff</p> <p>OBJ 1: Redistribute work functions and define work flow processes.</p> <p>OBJ 2: Have more activity behind the scene and increase the number of staff assisting customers by adding 1 Customer Service Representative</p> <p>OBJ 3: Provide training for Inspectors and Plan Examiners to increase the level of building code knowledge.</p> <p>OBJ 4: Establish goals and criteria for all staff to increase their value and worth to the department.</p>			

City of Deltona, Florida

**CONSTRUCTION SERVICES DEPARTMENT
GOALS, OBJECTIVES, & PERFORMANCE MEASURES – Continued**

GOAL: Increase the services offered to the Customers

- OBJ 1: Allow viewing of permit / project review status, provide for requesting inspection results and provide for scheduling inspections via the internet.
- OBJ 2: Purchase internet module from the permitting software vendor
- OBJ 3: Establish easier methods of payment for permits and fees by establishing the use of debit and credit cards.

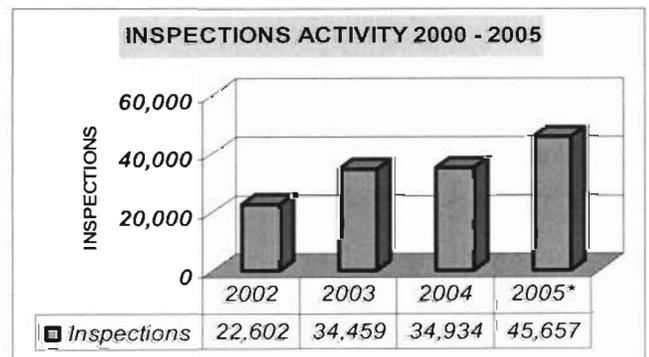
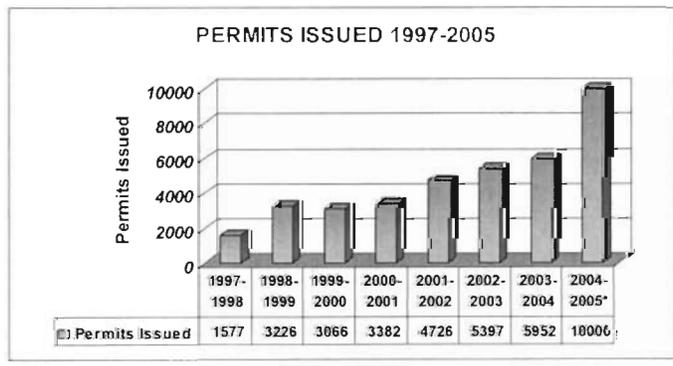
Actual 03/04	Estimated 04/05	Goal 05/06

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

As the City of Deltona grows, so do the demands, responsibilities, and expectations of Construction Services. Construction Services is tasked with verifying compliance with the Florida Building Code for projects as small as a water heater change out to as large as a major retail store. The Department is dealing with the aftermath and reconstruction of the storms of fall, 2004. The storms boosted the number of permits issued for calendar year 2004 to over 8,000. As of June 10, 2005, over 5,000 permits have been applied for. For calendar year 2005, the City is on track for issuing over 10,000 permits.

During the past year many acres have been annexed into the City of Deltona. The number of Permitting Staff for Construction Services has remained at a constant for the past 3 fiscal cycles. They have performed their duties to the highest caliber as the volume and demands upon them have increased. Construction Services has updated the computer system and software to keep pace with the volume generated by growth.

Construction Services is vigilant of the tasks, responsibilities, and expectations placed upon the Department. The Staff of Construction Services will meet any challenges presented and continue to raise the bar of Customer Service.



City of Deltona, Florida

CONSTRUCTION SERVICES DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 550,797	\$ 670,804	\$ 889,525	\$ 1,146,109
Operating Expenses	390,391	209,305	404,000	158,000
Capital Outlay	45,000	46,000	42,000	52,000
Other	-	-	-	-
TOTAL	\$ 986,188	\$ 926,109	\$ 1,335,525	\$ 1,356,109

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	21	3	24
Part-time	0	0	0
	21	3	24

City of Deltona, Florida

CONSTRUCTION SERVICES DIVISION				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 550,797	\$ 670,804	\$ 889,525	\$ 1,146,109
Operating Expenses	390,391	209,305	404,000	158,000
Capital Outlay	45,000	46,000	42,000	52,000
Other	-	-	-	-
TOTAL	\$ 986,188	\$ 926,109	\$ 1,335,525	\$ 1,356,109
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ 12,243	\$ 106,000	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	348,465	150,747	16,500	47,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	1,187	795	2,000	7,000
5241-Communications and Freight Services	8,649	8,896	11,000	15,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	463	2,620	1,000	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	123	305	1,000	1,000
5247-Printing and Binding	6,897	5,427	6,000	6,000
5248-Promotional Activities	-	-	-	3,000
5249-Other Current Charges	-	1,830	-	-
5251-Office Supplies	10,365	7,520	8,200	18,000
5252-Operating Supplies	8,798	14,389	242,300	48,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	5,444	4,533	10,000	13,000
TOTAL	\$ 390,391	\$ 209,305	\$ 404,000	\$ 158,000

City of Deltona, Florida

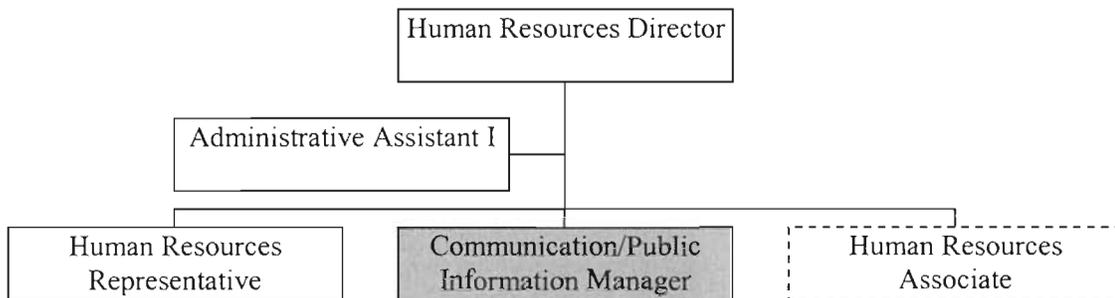
**CONSTRUCTION SERVICES DEPARTMENT
SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Building Official	1	1	1	-	1	37	\$49,156	\$71,767
Assistant Building Official	1	1	1	-	1	21	\$35,390	\$51,670
Inspection Team Leader	-	-	-	1	1	20	\$34,529	\$50,412
Plans Examiner	1	2	2	1	3	19	\$33,669	\$49,157
Building Inspector	5	7	10	-	10	17	\$31,948	\$46,644
Customer Service Manager	1	1	1	-	1	14	\$29,367	\$42,876
Construction Service Assist.	-	-	1	-	1	10	\$25,925	\$37,850
Administrative Assistant II	1	1	-	-	-	7	\$23,343	\$34,081
Permit Clerk	3	3	3	-	3	3	\$19,901	\$29,055
Customer Service Rep.	2	2	2	1	3	3	\$19,901	\$29,055
Budgeted Salaries & Wages								\$ 822,935
Overtime								10,703
Other Pay								-
Subtotal								833,638
Benefits and Taxes								312,471
TOTAL	15	18	21	3	24			\$ 1,146,109

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 52,000
Total		\$ 52,000

HUMAN RESOURCES DEPARTMENT OVERVIEW



Functional Duties: The Human Resources Department is responsible for the hiring function of new employees for the City of Deltona, training and development of City staff; manage risk through its Safety, Security, Workers’ Compensation administration and administration of Medical, Dental, and Life Insurance programs. Publishing a quarterly employee newsletter, management and administration of various Rewards and Recognition programs and activities (performance management, compensation administration, promotions, Education Reimbursement, etc., administers legally mandated programs such as COBRA, Family Medical Leave, and Short-term disability, assists with all City Departments in an advisory role pertaining Employee Relations, Conduct investigations and aid in resolution of employee and citizen complaints, and follow the precepts of the State’s Public Records Law and federally mandated requirements pertaining to recordkeeping. In addition HR coordinates the City’s external and internal communication efforts.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

HUMAN RESOURCES DEPARTMENT

Mission Statement: “The mission of Human Resources Department is to foster strategic partnerships with citizens and employees by providing comprehensive, consistent communication and human capital management to enhance the City’s image and organizational effectiveness. Provide leadership and administration of the City’s Safety and Security initiatives to minimize risk and cost.”

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
<p>GOAL: Design and implement an internal and external comprehensive communications plan.</p> <p>OBJ 1: Increase citizen access and organizational effectiveness.</p> <p>MEAS: Increase levels of residence/employee satisfaction and accomplishments</p>			Sept. 06
<p>GOAL: Design and implement performance evaluation form and process.</p> <p>OBJ 1: Increase the effectiveness of performance management.</p> <p>MEAS: Increase management and employee satisfaction levels.</p>			Oct. 05
<p>GOAL: Design and implement career path oriented occupational structure.</p> <p>OBJ 1: Increase effective organizational development and talent retention</p> <p>MEAS: Increase employee retention.</p>			Jan. 06

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

The Human Resources Department increased its accessibility to employees and operations management. Increased employee and management development through skills training and counseling. Increased field site visits to ensure the understanding of HR’s role as a strategic partner.

Increased management communication in the form of skills development (Friendly Friday and Front Line Supervision). Continued to redefine The Employee News letter (The Pride) with increased employee participation in production and newsletter content.

Talent acquisition and retention has been a focal point over the last year, the redesign of the occupational structure to increase career opportunities. Increased salary survey activities to ensure pay equity and competitiveness. In late 05 and early 06 budget years HR will implement the new Performance Appraisal form and the redesigned Occupational structure.

City of Deltona, Florida

HUMAN RESOURCES DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 141,940	\$ 142,578	\$ 172,519	\$ 262,970
Operating Expenses	92,707	104,595	128,000	108,300
Capital Outlay	4,000	4,000	7,000	7,000
Other	-	-	-	-
TOTAL	\$ 238,647	\$ 251,173	\$ 307,519	\$ 378,270

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	4	1	5
Part-time	0	0	0
	4	1	5

City of Deltona, Florida

HUMAN RESOURCES DEPARTMENT				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 141,940	\$ 142,578	\$ 172,519	\$ 262,970
Operating Expenses	92,707	104,595	128,000	108,300
Capital Outlay	4,000	4,000	7,000	7,000
Other	-	-	-	-
TOTAL	\$ 238,647	\$ 251,173	\$ 307,519	\$ 378,270
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ 20,288	\$ 16,197	\$ 17,700	\$ 20,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	-	-
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	1,739	636	2,000	3,000
5241-Communications and Freight Services	208	492	2,700	800
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	196	481	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	-	-	-
5247-Printing and Binding	1,717	4,232	3,600	3,500
5248-Promotional Activities	-	-	250	200
5249-Other Current Charges	54,872	73,754	81,350	52,800
5251-Office Supplies	2,660	2,376	4,000	3,000
5252-Operating Supplies	1,119	194	1,400	5,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	9,908	6,233	15,000	20,000
TOTAL	\$ 92,707	\$ 104,595	\$ 128,000	\$ 108,300

City of Deltona, Florida

**HUMAN RESOURCES DEPARTMENT
SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Human Resources Director	1	1	1	-	1	39	\$50,877	\$74,281
Comm/Public Information Manager	-	-	-	1	1	27	\$40,553	\$59,206
Human Resources Representative	1	1	1	-	1	14	\$29,367	\$42,876
Human Resources Associate	-	-	-	1	1	13	\$28,507	\$41,620
Administrative Assistant I	1	1	1	-	1	5	\$21,623	\$31,569
Temporary Office Assistant	2	3	-	-	-	N/A	N/A	N/A
College Intern	-	-	1	(1)	-	1	\$18,181	\$26,544
Budgeted Salaries & Wages								\$ 192,768
Overtime								1,333
Other Pay								-
Subtotal								194,101
Benefits and Taxes								68,869
TOTAL	5	6	4	1	5			\$ 262,970

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 7,000
Total		\$ 7,000

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City of Deltona, Florida

GENERAL GOVERNMENT DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 12,668	\$ 24,563	\$ 20,000	\$ 20,000
Operating Expenses	431,539	551,497	644,000	634,000
Capital Outlay	8,000	3,000	3,000	5,000
Other	-	-	-	-
TOTAL	\$ 452,207	\$ 579,060	\$ 667,000	\$ 659,000

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	0	0	0
Part-time	0	0	0
Total	0	0	0

City of Deltona, Florida

GENERAL GOVERNMENT DEPARTMENT SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 12,668	\$ 24,563	\$ 20,000	\$ 20,000
Operating Expenses	431,539	551,497	644,000	634,000
Capital Outlay	8,000	3,000	3,000	5,000
Other	-	-	-	-
TOTAL	\$ 452,207	\$ 579,060	\$ 667,000	\$ 659,000
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ 2,983	\$ -	\$ 40,000	\$ -
5232-Accounting and Auditing	25,850	42,810	-	-
5234-Other Contractual Services	-	-	-	-
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	-	-	-	-
5241-Communications and Freight Services	47,239	36,527	50,000	60,000
5243-Utility Services	92,012	98,532	100,000	120,000
5244-Rentals and Leases	29,240	30,672	30,000	30,000
5245-Insurance	230,194	288,529	380,000	380,000
5246-Repair and Maintenance Services	882	47,049	40,000	40,000
5247-Printing and Binding	-	635	-	-
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	2,000	-
5251-Office Supplies	-	-	-	-
5252-Operating Supplies	3,139	6,639	2,000	4,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	-	104	-	-
TOTAL	\$ 431,539	\$ 551,497	\$ 644,000	\$ 634,000

City of Deltona, Florida

**GENERAL GOVERNMENT
DEPARTMENT SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
Position Title	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Unemployment Compensation								
Budgeted Salaries & Wages								\$ -
Overtime								-
Other Pay								-
Subtotal								-
Benefits and Taxes								20,000
TOTAL	-	-	-	-	-			\$ 20,000

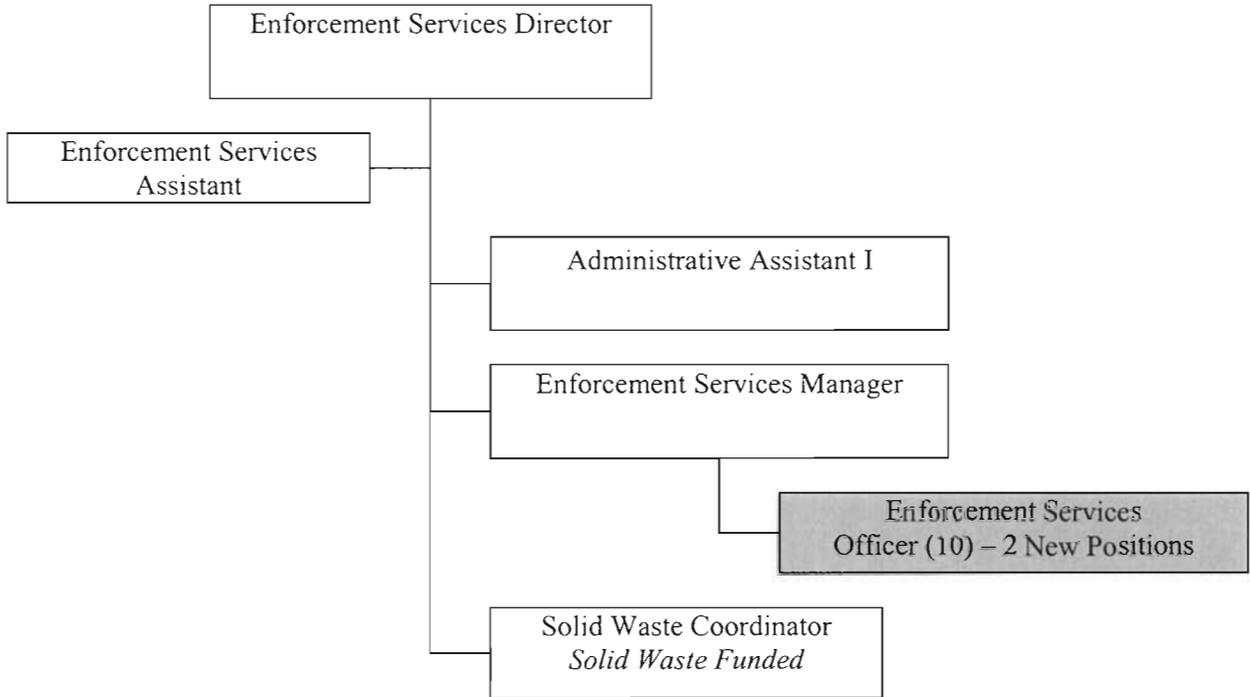
CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 5,000
Total		\$ 5,000

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City of Deltona, Florida

ENFORCEMENT SERVICES DEPARTMENT OVERVIEW



Functional Duties: The Enforcement Services Department is responsible for enforcing all regulatory chapters of the City Code enacted by the City Commission to protect health, safety and welfare of the citizens of Deltona. This Department is comprised of three sections. The Administrative Section is responsible for assisting citizens in understanding and complying with all ordinances related to the development process in the City. Also, staff provides clerical support in the operational structure of Enforcement Services and Solid Waste Compliance. The Enforcement Services Section performs inspections and enforcement of applicable codes along with protecting citizens by controlling the City’s animal population. Staff investigates complaints, enforces codes, documents violations, and captures stray or unwanted animals, and educates the public in responsible pet and home ownership. The Solid Waste Section is funded by the Solid Waste Fund (see Special Revenue Funds section of this budget document).

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

ENFORCEMENT SERVICES DEPARTMENT

Mission Statement: *“To provide the most professional Animal Control, Code, and Solid Waste Compliance Services to the Citizens of Deltona by the most effective and efficient means possible.”*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Increase the Department’s efficiency by establishing a live mobile user-friendly code compliance and case management program.	--	--	Sept 06
OBJ 1: Select and purchase new laptop computers with portable printers.		approved	
OBJ 1: Implement and train staff on new program.			
MEAS: Number of meetings to implement program.	--	--	10
GOAL: Provide the public with a timely response to complaints and adequate follow-up to ensure complaint resolution.	--	--	Sept 06
OBJ 1: Respond to initial complaints within 24 hours.			
OBJ 2: Dispatch case to Officers in a timely manner.			
OBJ 3: Track and follow up on officer work load.			
MEAS: Number of requests for service.	12,997	13,500	13,000

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

The Enforcement Services Department has completed the transition from a Code Enforcement Board to a Special Magistrate. The Special Magistrate is providing prompt professional service to the citizens of Deltona. Cases are being brought to a close quicker and citizens are leaving the meetings with a clear understanding of the city’s Codes of Ordinances.

We purchased a new software program and are working through the implementation process. In the next couple of months we will be providing laptop computers to the Enforcement Services Officers which will provide the department a mobile software system. The system will increase our efficiency by having the information available to the officers on the road vice having to come back to the office to retrieve / enter information and print and mail notices.

This budget year, the department has established a lien research fee which provides extra revenue to the City and is working in conjunction with the City Attorney’s office to collect on past due liens.

The combination of animal Control and Code Officers has increased the Department’s efficiency by allowing better utilization of staff time, equipment, and resources. The number of calls for service has decreased and the number of animals impounded has increased along with the number of abatement orders for junk vehicles and debris.

The changes have allowed the Department to come closer to meeting our main goal, which is providing the best customer service possible to the residents of the City of Deltona.

City of Deltona, Florida

**ENFORCEMENT SERVICES DEPARTMENT
DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS – Continued**

A summary of the type of calls for service by the Enforcement Services Department is featured in the table below:

Type	FY 01/02	FY 02/03	FY 03/04
Animal Control Related	4,926	4,748	4,157
Animal Trap Request	515	491	362
Boat/Watercraft	288	461	436
Construction Site	257	206	101
Dumping	633	538	275
Fence Related	54	43	40
Garage Sales	30	37	28
Home Business	60	76	77
Housing Code Violation	67	61	34
Lot Maintenance	1,297	1,699	1,628
Misc. Property Related	234	194	203
No Permit as required	270	292	232
RVs (No Tag, illegal parking, etc.)	105	108	122
Signs	125	121	30
Solid Waste Issues	907	972	627
Tractor Trailer Related	215	182	137
Trucks/Commercial Vehicle/Others	370	497	546
Vehicles (No tag, inoperative, etc.)	1,864	2,188	2,178
Zoning	37	83	42
TOTAL	12,254	12,997	11,255
	Calendar Year 2003	Calendar Year 2004	Calendar Year 2005 Jan –Apr.
Number of Animals Impounded	2,011	2,649	804

City of Deltona, Florida

ENFORCEMENT SERVICES DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 425,952	\$ 467,515	\$ 510,077	\$ 559,238
Operating Expenses	192,694	199,448	238,000	311,500
Capital Outlay	54,000	53,000	74,000	73,000
Other	-	-	-	-
TOTAL	\$ 672,646	\$ 719,963	\$ 822,077	\$ 943,738

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	12	2	14
Part-time	0	0	0
	12	2	14

City of Deltona, Florida

ENFORCEMENT SERVICES DEPARTMENT				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 425,952	\$ 467,515	\$ 510,077	\$ 559,238
Operating Expenses	192,694	199,448	238,000	311,500
Capital Outlay	54,000	53,000	74,000	73,000
Other	-	-	-	-
TOTAL	\$ 672,646	\$ 719,963	\$ 822,077	\$ 943,738
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ 4,484	\$ 2,138	\$ 5,000	\$ 6,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	137,096	148,602	153,600	220,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	306	2,540	4,000	4,000
5241-Communications and Freight Services	9,398	8,394	14,000	13,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	887	663	1,000	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	1,959	2,043	1,000	1,000
5247-Printing and Binding	2,615	1,659	3,000	3,000
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	6,410	1,045	12,500	2,500
5251-Office Supplies	4,219	4,482	4,000	4,000
5252-Operating Supplies	18,333	22,319	31,500	48,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	6,987	5,562	8,400	10,000
TOTAL	\$ 192,694	\$ 199,448	\$ 238,000	\$ 311,500

City of Deltona, Florida

**ENFORCEMENT SERVICES DEPARTMENT
SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Enforcement Services Director	1	1	1	-	1	32	\$44,855	\$65,487
Enforcement Services Manager	-	1	1	-	1	17	\$31,948	\$46,644
Chief Enforcement Svcs. Officer	1	-	-	-	-	13	\$28,507	\$41,620
Enforcement Services Assist.	-	1	1	-	1	10	\$25,925	\$37,850
Enforcement Services Officer	7	7	8	2	10	9	\$25,064	\$36,593
Administrative Assistant II	1	-	-	-	-	7	\$23,343	\$34,081
Administrative Assistant I	1	1	1	-	1	5	\$21,623	\$31,569
Budgeted Salaries & Wages								\$ 391,090
Overtime								5,029
Other Pay								3,640
Subtotal								399,759
Benefits and Taxes								159,479
TOTAL	11	11	12	2	14			\$ 559,238

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 73,000
Total		\$ 73,000

City of Deltona, Florida

LAW ENFORCEMENT SERVICES

Mission Statement: “The Volusia County Sheriff’s Office, District 4 Section, will provide contractual Law Enforcement Services to the City of Deltona. This service will be given in an efficient and timely manner by utilizing personnel resources and specialized equipment available throughout the Sheriff’s Office. Efficiency of operation will be managed through monitoring of overtime expenditures and unbudgeted expenditures. Personnel will be proactive, thorough, and professional, as well as community oriented with their law enforcement knowledge and skills.”

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Decrease incidents of residential and commercial burglary by 5% from reported 2004.			
OBJ 1: Each Patrol Shift will conduct (10) directed patrols for established neighborhood watch associations and commercial properties in the District no less than (1) time monthly.			
OBJ 2: Investigative Services will receive, review, analyze and plot all incidents of residential and commercial burglary.			
OBJ 3: Street Crimes Units will conduct covert surveillance in those areas identified by Investigative Services no less than (1) time weekly.			
OBJ 4: Traffic Unit will conduct STEP assignments in residential and commercial areas identified by Investigative Services no less than (1) time weekly.			
GOAL: Increase incidents of felony arrest by 5% from reported 2004.			
OBJ 1: Each Patrol Shift will be compliant with Directives regarding the wanted person check being conducted on each and every person engaged during the course of routine patrol.			
OBJ 2: Investigative Services will routinely check Pawn Records, offense reports and other criminal intelligence bulletins to determine if felony offenders are involved in reported crime; specifically property crimes of burglary and theft.			
OBJ 3: Street Crimes Units will be compliant with Directives regarding the service of warrants for wanted persons.			
OBJ 4: Traffic Unit will be compliant with Directives regarding the wanted person check being conducted on each and every person engaged during the course of routine patrol.			

City of Deltona, Florida

**LAW ENFORCEMENT
DEPARTMENTAL PERSPECTIVE, TRENDS AND HIGHLIGHTS**

The City of Deltona continues to contract law enforcement services with the County of Volusia's Sheriff's Office for the provision of all law enforcement functions within municipal boundaries. This contractual relationship has been in place since the City's incorporation in 1995.

Deputy Sheriffs assigned to the City respond to calls for service from City residents on a 24-hour, seven-day-a-week basis. Service calls range from emergencies, crimes in progress, traffic accidents, and major case investigations to taking routine complaints.

DEPARTMENTAL ACTIVITY

INVESTIGATIONS UNIT ACTIVITY	2002	2003	2004
Cases assigned	673	457	345
Cases completed	566	415	378
Investigation call outs	178	186	123
SA 7-98's filed (Charge Affidavit)	501	389	142
Arrest warrants	84	525	165
Search warrants	6	19	21
Felony arrests	46	76	109
Assist other agencies	204	123	85

JUVENILLE INVESTIGATIONS ACTIVITY	2002	2003	2004
Cases assigned	69	206	192
Cases completed	51	143	189
Investigation call outs	11	33	12
SA 7-98's filed (Charge Affidavit)	4	86	40
Arrest warrants	6	17	21
Search warrants	-	-	1
Felony arrests	7	15	4
Assist other agencies	17	26	20

PATROL UNIT ACTIVITY	2002	2003	2004
Reports written	11,353	11,844	13,025
Burglary arrests	118	95	119
Narcotics arrests	353	720	542
Felony arrests	928	1,098	1,092
Misdemeanor arrests	2,658	3,504	3,425
Warrants served	589	902	1,172

City of Deltona, Florida

LAW ENFORCEMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	5,017,599	5,989,399	6,576,277	7,212,981
Capital Outlay	-	-	-	-
Other	-	-	-	-
TOTAL	\$ 5,017,599	\$ 5,989,399	\$ 6,576,277	\$ 7,212,981

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	72	0	72
Part-time	0	0	0
	72	0	72

City of Deltona, Florida

LAW ENFORCEMENT SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	5,017,599	5,989,399	6,576,277	7,212,981
Capital Outlay	-	-	-	-
Other	-	-	-	-
TOTAL	\$ 5,017,599	\$ 5,989,399	\$ 6,576,277	\$ 7,212,981
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	5,003,592	5,975,209	6,551,277	7,187,981
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	-	-	-	-
5241-Communications and Freight Services	-	-	-	-
5243-Utility Services	13,654	11,609	15,000	15,000
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	353	2,581	10,000	10,000
5247-Printing and Binding	-	-	-	-
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	-	-
5251-Office Supplies	-	-	-	-
5252-Operating Supplies	-	-	-	-
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	-	-	-	-
TOTAL	\$ 5,017,599	\$ 5,989,399	\$ 6,576,277	\$ 7,212,981

City of Deltona, Florida

**LAW ENFORCEMENT
SUMMARY**

PERSONAL SERVICES SCHEDULE:

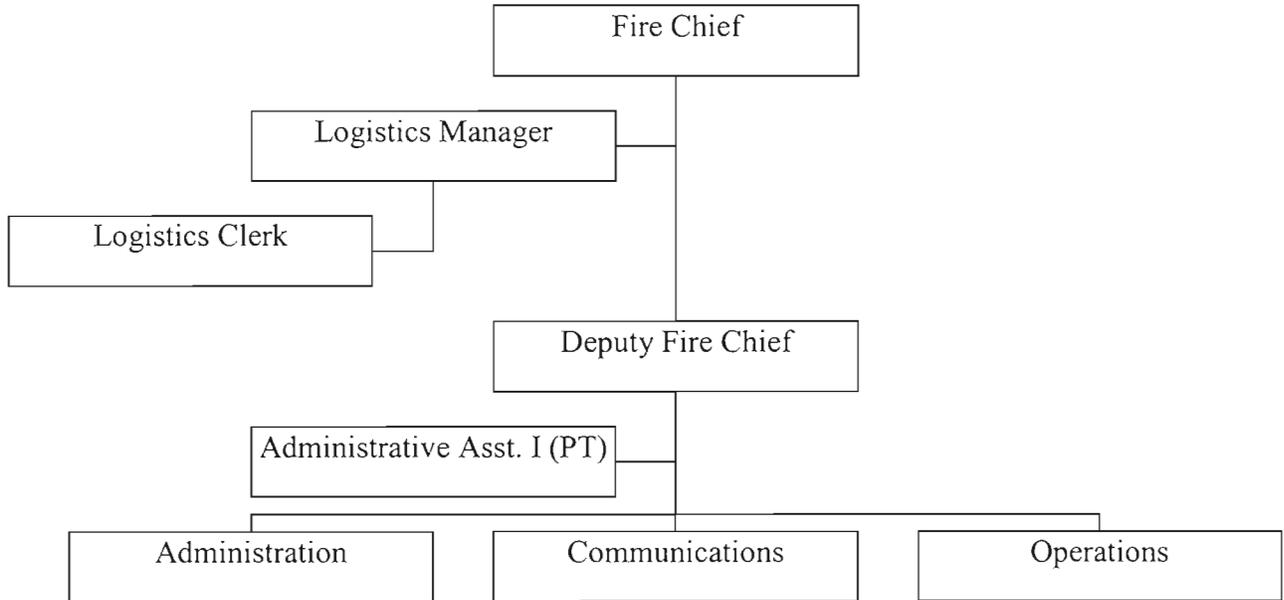
Personnel Roster	Number of Positions					Annual Salary Range		
Position Title	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
72 Officers provided through contract with County of Volusia.	60	66	72	-	72	Contract		
Budgeted Salaries & Wages								\$ -
Overtime								
Other Pay								
Subtotal								
Benefits and Taxes								
TOTAL	60	66	72	-	72			\$ -

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ -
Total		\$ -

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FIRE / RESCUE DEPARTMENT OVERVIEW



Functional Duties: The Fire / Rescue Department is comprised of three (3) Divisions which are responsible for all non law enforcement related public safety issues with the City of Deltona. The Administrative and Operations Divisions’ duties include the protection of life and property from fires and other natural man made disasters; providing Advanced Life Support pre-hospital care for the sick and injured; fire prevention and education on fire and health related topics; fire loss management through a comprehensive program of development review, building inspections and fire origin and cause determination; and highly trained combat forces to minimize the effects of a fire or other disaster. The Communications Division manages all call intake and pre-arrival medical instruction as well as radio traffic for fire fighting crews both in Deltona and Orange City; and emergency and non-emergency calls for Public Works, Code Enforcement Services, and the Water Department during nights and weekends.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

FIRE / RESCUE DEPARTMENT

Mission Statement: *“The mission of the Deltona Fire / Rescue Department is to contribute to maintaining and improving the quality of life of the community we serve by providing proactive community education and preventative measures, emergency services, and communications. This will be accomplished through the use of highly trained professional personnel with the best technology and equipment in the most expedient manner. Furthermore, it is our duty to protect and promote the health, safety, and overall well-being of our members. This will be accomplished consistent with the resources provided and available.”*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Revise 1 and 5 year plans for the Fire / Rescue Department.			
OBJ 1: Maintain diverse (multi-rank) committee.			
MEAS: Define meetings and complete goal/objective on or before December 2005. Number of meetings.	--	5	6
GOAL: Monitor budget allocations during fiscal year.			
OBJ 1: Continue and refine spreadsheet tracking methods.			
OBJ 2: Ensure that budgetary expenditures are managed appropriately and that sufficient funding remains throughout fiscal year.	--	--	--
GOAL: Ensure continued staff productivity.			
OBJ 1: Submittal of quarterly objectives for Divisions.			
MEAS: Continue staff objective submittals quarterly.	--	4	4
GOAL: Improve communications and interaction with Community.			
OBJ 1: Refine Speaker’s Bureau and Programs.			
OBJ 2: Schedule new speaking engagements with various groups and organizations related to fire safety, injury prevention, service provision, and special topics.			
MEAS: Number of events, visit as many organizations as possible.	--	Unknown	--
GOAL: Improve capabilities of current and future officers.			
OBJ 1: Continue work with joint evaluation committee for development.			
MEAS: Number of Meetings	--	--	6
GOAL: Improve order, receipt, and accountability of inventory.			
OBJ 1: Improve current advanced inventory system.	--	--	--

City of Deltona, Florida

**FIRE / RESCUE DEPARTMENT
COMMUNICATIONS DIVISION**

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Improve capabilities of all Telecommunicators.			
OBJ 1: Develop annual training calendar for members with a minimum of 10 hours of training per month.			
MEAS: Number of hours of training per employee annually.	--	120	120
GOAL: Improve cooperation between communication centers.			
OBJ 1: Continue representatives to attend meetings/functions.			
OBJ 2: Attend meetings and functions related to the overall improvement of verbal and written communications between communications within Volusia County. Move toward development of common call receipt and dispatch procedures.			
MEAS: Number of meetings/functions attended.	--	Unknown	12
GOAL: Replace portable radio equipment.			
OBJ 1: Develop schedule for replacement. Identify and replace via a multi-year schedule, radios that are deemed non-repairable due to unavailability of parts or cost analysis of repair costs vs. new equipment replacement.	--	--	Sept 07
MEAS: Number of radios.	--	Unknown	29

OPERATIONS DIVISION

GOAL: Improve response times.			
OBJ 1: Introduce new response resources..			
OBJ 2: Deliver training programs on split company format and deliver programs within specific districts other than District 61.			
MEAS: Response time, in minutes.	6-6 ½	5-5 ½	
GOAL: Conduct review of all apparatus and facilities in concert with ISO and NFPA standards and guidelines.			
OBJ 1: Review apparatus and facility locations.			
OBJ 2: Make recommendations for change.			
MEAS: Identify and purchase appropriate equipment.			

City of Deltona, Florida

**FIRE / RESCUE DEPARTMENT
OPERATIONS DIVISION – Continued**

	Actual 03/04	Estimated 04/05	Goal 05/06
<p>GOAL: Consider new alternative training opportunities. OBJ 1: Review, obtain authority, and implement alternatives for “face” training. Consider electronic alternatives such as on-line training, internet-based programs and the like. MEAS: Number of new training initiatives implemented.</p>	--	Unknown	4
<p>GOAL: Review resource deployment and availability. OBJ 1: Consider locations of resources, standby considerations, number of units, types of units, and response of units. MEAS: Use existing programs such as unit/population or firefighter /population as basis</p>			
<p>GOAL: Improve patient care training adjuncts. OBJ 1: Define potential available adjuncts. Review all potential adjuncts that improve didactic and practical capabilities. MEAS: Identify new programs and equipment.</p>			

**FIRE / RESCUE DEPARTMENT
DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS**

With the guidance of the City and the Departmental annual strategic focus, the Fire / Rescue Department has progressed forward and enjoyed the following accomplishments:

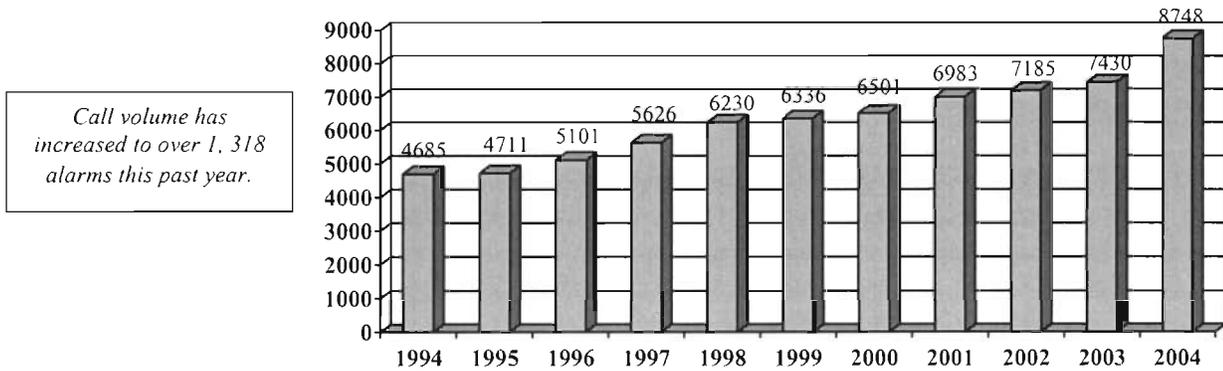
- Our agency has been successful in obtaining approximately \$290,000 in grants with only \$35,000 match from the City of Deltona. These grants included a citizen warning system that included an AM radio station, markings for hazardous substances, NOAA weather radios for congregant living/gathering facilities and paging hardware for our CERT members. Further the Fire Rescue Department was successful in obtaining Type IV USAR status and an additional \$18,000 in equipment and training was awarded.
- We implemented a company inspection program that shall serve to ensure and improve the annual fire inspections required of all commercial occupancies. Further the unfunded mandate of the State of Florida to inspect all schools has been met with 100% compliance.
- We were able to improve our capabilities with regards to victim extrication through the purchase of new hydraulic extricating tools. Further, we were able to use the limited value of the older outdated equipment to outline two additional units with basic extrication equipment.

City of Deltona, Florida

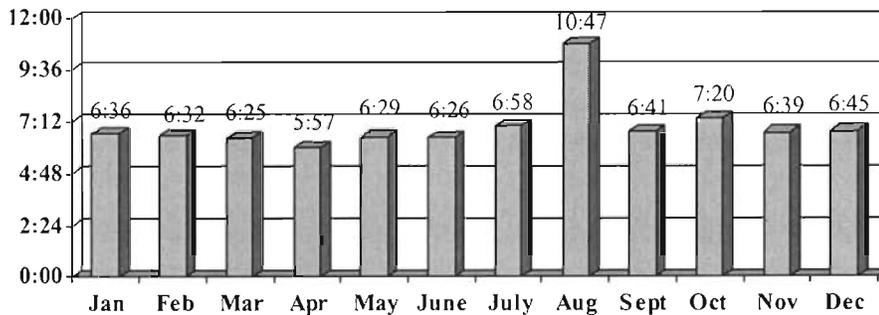
FIRE / RESCUE DEPARTMENT DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS – Continued

- We have worked cooperatively with other City Departments to remodel our Communications Center, install a new CAD system and develop a set of specifications and drawings for the new Fire Station 62. This model can be used as a blueprint for potential future stations.
- Our special operations program is in full operation and is only limited by the available equipment. The crews have successfully capped several propane and natural gas leaks and secured several structures damaged by automobiles since its inception. These incidents last year would have required us to wait on an incident until either a Volusia County or other qualified agency responded to conduct this service. Wait times in years past have surpassed several hours, where now our out of service time has been reduced to below one hour.

Alarms Per Year



Response Times



Response times now average 6:58 minutes due to increased demands for services.

City of Deltona, Florida

FIRE / RESCUE SERVICES DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 3,522,745	\$ 4,191,991	\$ 4,274,385	\$ 5,032,893
Operating Expenses	545,563	510,051	601,443	594,000
Capital Outlay	259,000	386,000	510,000	615,000
Other	-	-	-	-
TOTAL	\$ 4,327,307	\$ 5,088,042	\$ 5,385,828	\$ 6,241,893

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>	
Full-time	74	13	87	*
Part-time	1	0	1	*
	75	13	88	*

*Includes the following Divisions

Administration Division

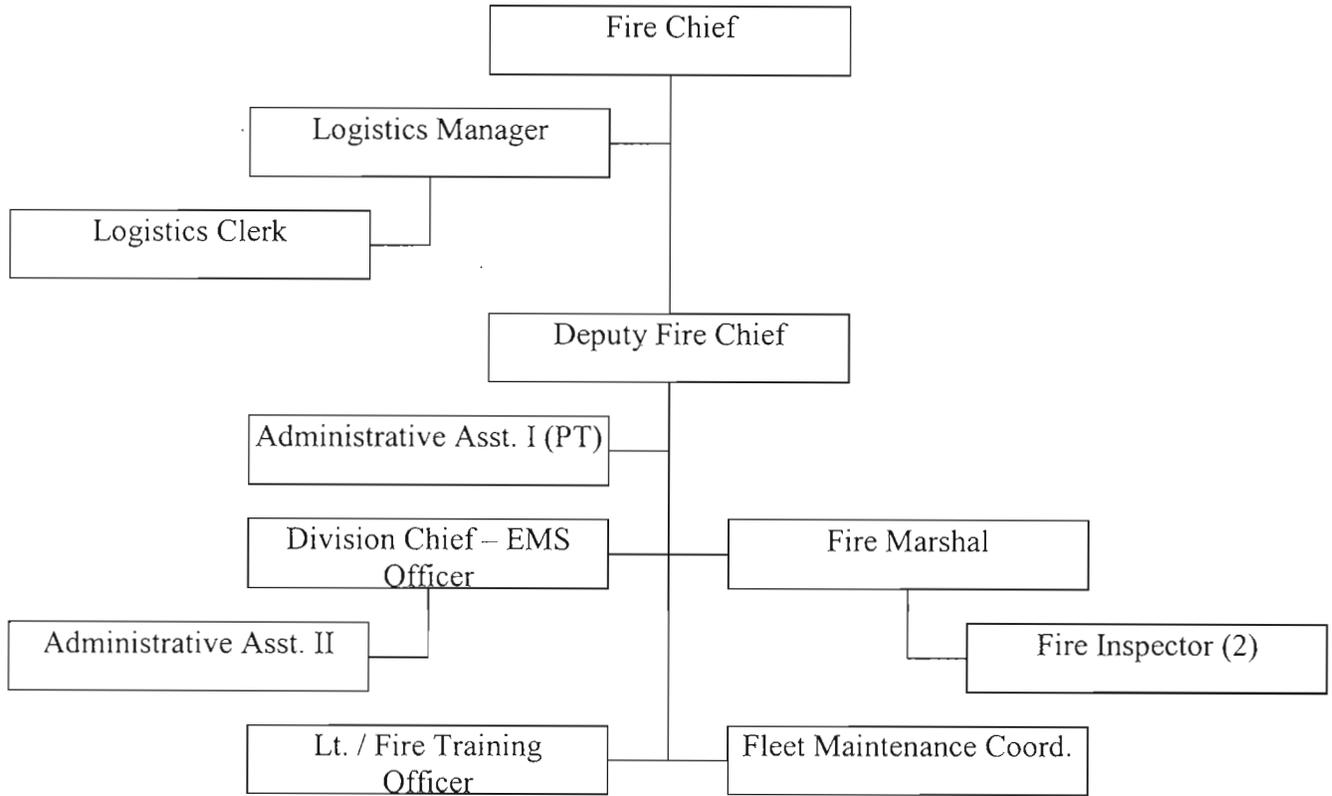
Operations Division

Communications Division

City of Deltona, Florida

FIRE / RESCUE DEPARTMENT

ADMINISTRATION DIVISION OVERVIEW



Functional Duties: The Administration Division provides administrative support to the Divisional personnel; provides fire prevention and education on fire and health related topics; provides Fire Loss Management through a comprehensive program of development review, building inspections, and fire origin/ cause determinations. Responds to emergency events to support operational resources, assume and manage the incident, provide on-scene safety, provide medical direction, and assists other local and state organization in investigative matters.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

FIRE / RESCUE SERVICES DEPARTMENT ADMINISTRATION DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 516,385	\$ 617,464	\$ 650,322	\$ 750,054
Operating Expenses	91,148	79,782	136,500	119,500
Capital Outlay	48,000	47,000	74,000	91,000
Other	-	-	-	-
TOTAL	\$ 655,533	\$ 744,246	\$ 860,822	\$ 960,554
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	653	2,609	6,500	10,000
5235-Investigations	286	130	1,000	1,000
5240-Travel and Per Diem	3,264	4,579	6,000	9,000
5241-Communications and Freight Services	15,355	15,170	22,000	22,500
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	3,914	2,149	3,500	4,000
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	1,970	436	1,500	2,500
5247-Printing and Binding	3,293	1,463	5,000	5,000
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	21,816	17,123	44,000	15,000
5251-Office Supplies	13,267	10,252	11,000	12,500
5252-Operating Supplies	17,279	15,623	25,000	20,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	10,050	10,248	11,000	18,000
TOTAL	\$ 91,148	\$ 79,782	\$ 136,500	\$ 119,500

City of Deltona, Florida

**FIRE / RESCUE SERVICES DEPARTMENT
ADMINISTRATION DIVISION SUMMARY**

PERSONAL SERVICES SCHEDULE:

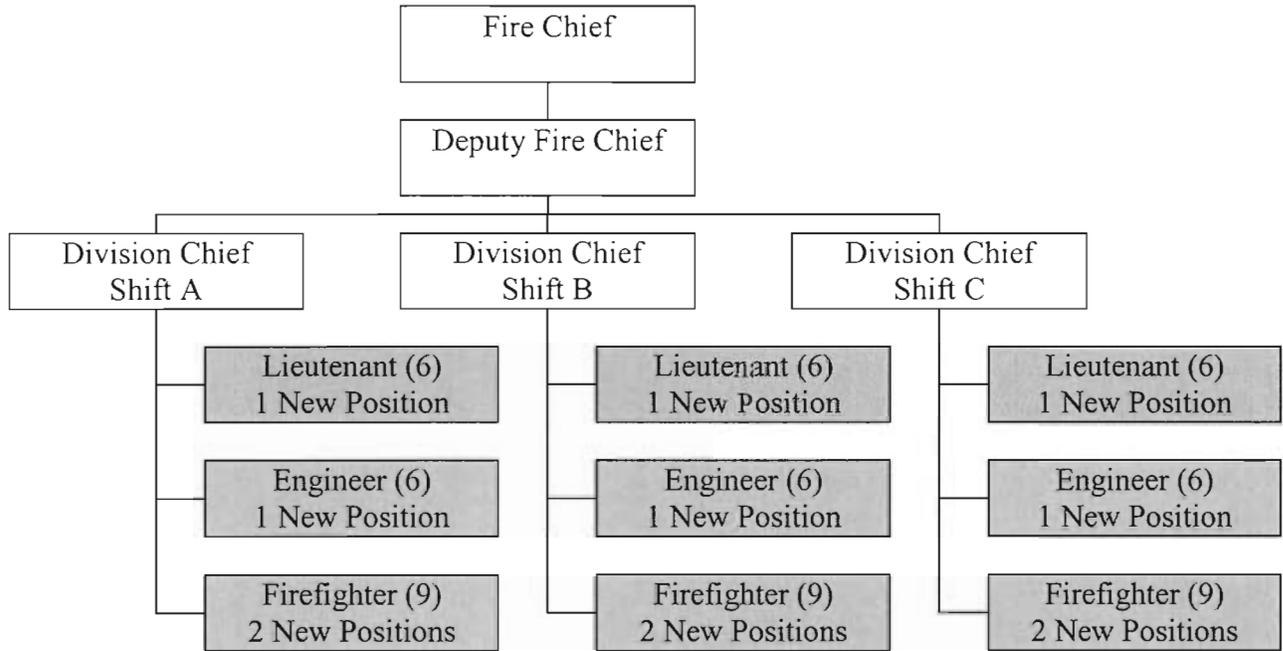
Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Fire Chief	1	1	1	-	1	50	\$60,340	\$88,098
Deputy Fire Chief	1	1	1	-	1	42	\$53,458	\$78,048
Fire Marshal	1	1	1	-	1	37	\$49,156	\$71,767
EMS Officer	1	1	1	-	1	37	\$49,156	\$71,767
Fire Training Officer	-	1	1	-	1	24	\$37,971	\$55,438
Fire Inspector	2	2	2	-	2	24	\$37,971	\$55,438
Fleet Maintenance Coordinator	-	-	1	-	1	24	\$37,971	\$55,438
Logistics Manager	-	-	1	-	1	14	\$29,367	\$42,876
Fire/Rescue Assistant	-	1	-	-	-	10	\$25,925	\$37,850
Administrative Assistant II	1	1	1	-	1	7	\$23,343	\$34,081
Administrative Assistant I	1	1	-	-	-	5	\$21,623	\$31,569
Administrative Assistant I (PT)	-	-	1	-	1	5	\$21,623	\$31,569
Logistics Clerk	-	-	1	-	1	3	\$19,901	\$29,055
Budgeted Salaries & Wages								\$ 560,668
Overtime								4,259
Other Pay								8,080
Subtotal								573,007
Benefits and Taxes								177,047
TOTAL	8	10	12	-	12			\$ 750,054

CAPITAL OUTLAY SCHEDULE:

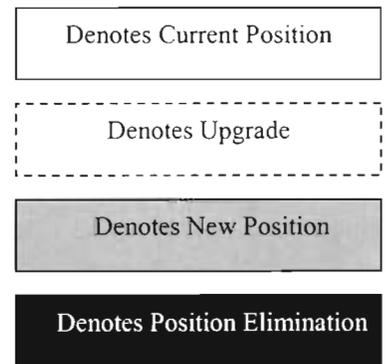
Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 91,000
Total		\$ 91,000

FIRE / RESCUE DEPARTMENT

FIRE OPERATIONS DIVISION OVERVIEW



Functional Duties: The duties of the Operations Division include the protection of life and property from fires and other natural or man made disasters; providing Advanced Life Support pre-hospital care for the sick and injured; provide specialized response to hazardous materials incidents, technical events, and incidents of terrorism; promote fire prevention and education on fire and health related topics; and serve as highly trained combat forces to minimize the effects of a fire or other disasters.



City of Deltona, Florida

FIRE / RESCUE SERVICES DEPARTMENT OPERATIONS DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 2,691,020	\$ 3,226,959	\$ 3,271,997	\$ 3,887,941
Operating Expenses	409,065	383,985	399,443	412,500
Capital Outlay	198,000	326,000	421,000	504,000
Other	-	-	-	-
TOTAL	\$ 3,298,085	\$ 3,936,944	\$ 4,092,440	\$ 4,804,441
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	1,000	-
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	7,389	3,685	9,000	12,500
5241-Communications and Freight Services	3,025	3,119	3,100	3,000
5243-Utility Services	35,487	30,388	32,000	50,000
5244-Rentals and Leases	401	197	1,000	1,000
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	80,678	41,538	67,400	75,000
5247-Printing and Binding	-	-	-	-
5248-Promotional Activities	10,956	7,581	8,000	10,000
5249-Other Current Charges	7,226	85,982	55,443	60,000
5251-Office Supplies	5,959	2,085	3,000	6,000
5252-Operating Supplies	208,765	152,267	175,500	160,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	49,180	57,143	44,000	35,000
TOTAL	\$ 409,065	\$ 383,985	\$ 399,443	\$ 412,500

City of Deltona, Florida

**FIRE / RESCUE SERVICES DEPARTMENT
OPERATIONS DIVISION SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Division Commander	3	3	3	-	3	Union	\$37,674	N/A
Lieutenant	12	12	15	3	18	Union	\$32,830	N/A
Engineer	15	15	15	3	18	Union	\$28,794	N/A
Firefighter	21	21	21	6	27	Union	\$25,745	N/A
Budgeted Salaries & Wages								\$ 2,682,981
Overtime								277,513
Other Pay								9,360
Subtotal								2,969,854
Benefits and Taxes								918,087
TOTAL	51	51	54	12	66			\$ 3,887,941

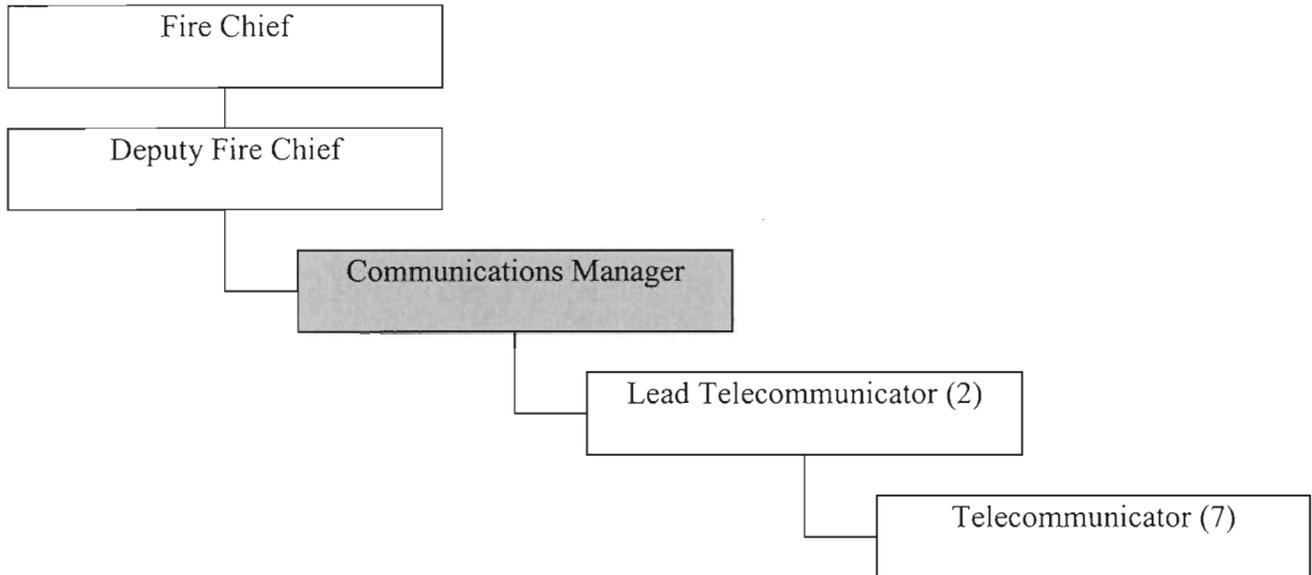
CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 504,000
Total		\$ 504,000

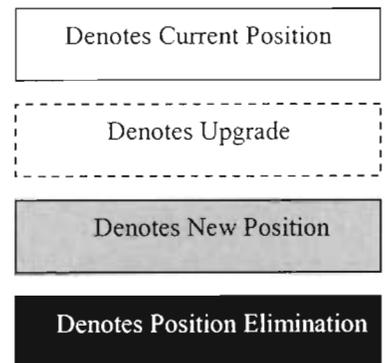
City of Deltona, Florida

FIRE / RESCUE DEPARTMENT

COMMUNICATIONS DIVISION OVERVIEW



Functional Duties: The Communications Division conducts call-intake for emergency and non-emergency incidents within the City of Deltona; manages radio traffic for fire fighting crews both in Deltona and Orange City; manages emergency calls for Public Works and Enforcement Services during nights and weekends; manages calls of emergency and non-emergency nature for the Water Department; manages call intake and dispatch for code enforcement officers; and manages radio repair for all City Departments.



City of Deltona, Florida

FIRE / RESCUE SERVICES DEPARTMENT COMMUNICATIONS DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 315,340	\$ 347,568	\$ 352,066	\$ 394,898
Operating Expenses	45,350	46,284	65,500	62,000
Capital Outlay	13,000	13,000	15,000	20,000
Other	-	-	-	-
TOTAL	\$ 373,690	\$ 406,852	\$ 432,566	\$ 476,898
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	10,000	12,500
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	45	313	1,500	2,000
5241-Communications and Freight Services	13,464	16,327	26,000	17,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	27,327	24,428	23,000	25,000
5247-Printing and Binding	-	-	-	-
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	-	-
5251-Office Supplies	-	-	-	-
5252-Operating Supplies	643	800	2,000	2,000
5364-Computer Hardware	-	4,018	-	-
5254-Publications, Memberships & Training	3,870	398	3,000	3,500
TOTAL	\$ 45,350	\$ 46,284	\$ 65,500	\$ 62,000

City of Deltona, Florida

**FIRE / RESCUE SERVICES DEPARTMENT
COMMUNICATIONS DIVISION SUMMARY**

PERSONAL SERVICES SCHEDULE:

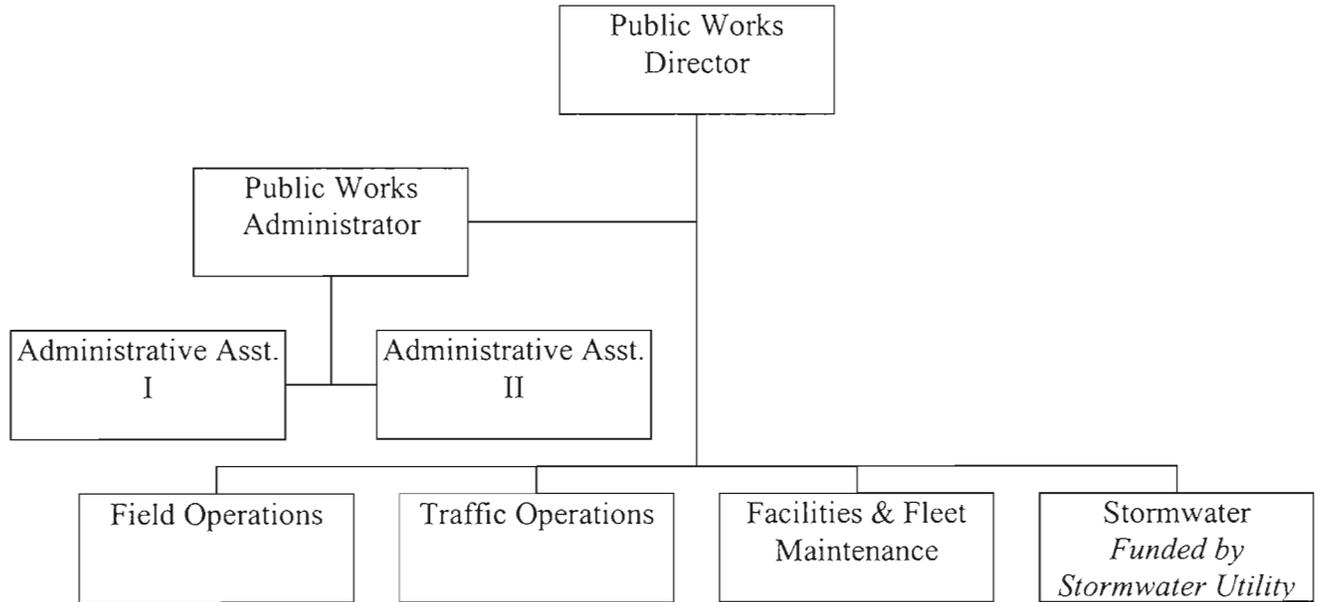
Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Communications Manager	-	-	-	1	1	14	\$29,367	\$42,876
Lead Telecommunicator	2	2	2	-	2	7	\$23,343	\$34,081
Telecommunicator	6	7	7	-	7	5	\$21,623	\$31,569
Budgeted Salaries & Wages								\$ 254,060
Overtime								25,263
Other Pay								-
Subtotal								279,323
Benefits and Taxes								115,575
TOTAL	8	9	9	1	10			\$ 394,898

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 20,000
Total		\$ 20,000

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PUBLIC WORKS DEPARTMENT OVERVIEW



Functional Duties: The Public Works Department is responsible for the design, construction, and maintenance of the City’s road and drainage system. The Department also handles fleet, equipment and facilities maintenance, sidewalk construction, vegetation control, road paving, and maintenance. Public Works also assumes the responsibility of Project Manager via the Public Works Director on all Capital Improvement Projects. The Department’s work program is supported by the County of Volusia which provides mosquito control and infrastructure improvements on an as needed basis. The City’s Consulting Engineer provides services in the preparation of specifications and the design of projects supported by the Department. In addition to the funding provided through the general fund, Public Works operations are funded by the Stormwater Utility Fund, Local Options Gas Tax Fund and CDBG Fund (see Special Revenue Funds section of this budget document).

Denotes Current Position
Denotes Upgrade
Denotes New Position
Denotes Position Elimination

City of Deltona, Florida

PUBLIC WORKS DEPARTMENT

Mission Statement: *“To provide quality, innovative, visually appealing and cost efficient maintenance of transportation facilities, public rights-of-way, stormwater drainage infrastructure and City facilities. The mission is dynamic in its nature allowing for inclusion of additional aspects as needs and wishes of the community are identified.”*

**GOALS, OBJECTIVES, & PERFORMANCE MEASURES
FIELD OPERATIONS DIVISION**

	Actual 03/04	Estimated 04/05	Goal 05/06
<p>GOAL: Design, construct, and maintain the City’s roads, sidewalks, right of ways, and drainage areas.</p> <p>OBJ 1: Design/construction elements per 10-year Plan.</p> <p>OBJ 2: Maintenance of the rights- of-way and retention areas.</p>			
<p>GOAL: Proactively perform maintenance service in all neighborhoods.</p> <p>OBJ 1: Maintain City field maintenance operations in all City defined grids on a rotation schedule.</p> <p>MEAS: Rotation schedule cycle per grid.</p>	Every 10 Weeks	Every 10 Weeks	Every 10 Weeks
<p>GOAL: Install new sidewalks; provide routine maintenance to all sidewalks in the City of Deltona.</p> <p>OBJ 1: Repair all sidewalk defects within one week of discovery (either via complaint or staff identification).</p> <p>OBJ 2: Install sidewalks within the ½ mile of schools.</p> <p>MEAS: Miles of sidewalk installed.</p>	7 ½	10	10
<p>GOAL: Proactively trim tree limbs and obstructing vegetation from City property.</p> <p>OBJ 1: Achieve 100% completion of tree debris removal work orders within 48 hours of notification via either complaint or staff identification.</p> <p>OBJ 2: Reach the goal of slope mowing and trimming City right of ways in defined grids one time per year.</p>			
<p>GOAL: Enhance rights-of-ways by mowing and litter control.</p> <p>OBJ 1: Provide annual mowing, maintenance and litter control of the rights- of- way as scheduled. Main collector roads 10 cycles, residential areas 8 cycles.</p> <p>MEAS: Number of annual mowing / litter control cycles.</p>	10	10	10

City of Deltona, Florida

**PUBLIC WORKS DEPARTMENT
FACILITIES AND FLEET MAINTENANCE DIVISION**

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Provide daily routine and “as needed” maintenance to all City facilities.			
OBJ 1: Respond to requests for service and identify solutions.			
OBJ 2: Provide administration of maintenance contracts.			
OBJ 3: Manage renovation/replacement needs in buildings; assist in recommendations for improvements.			
GOAL: Provide optimum use of City equipment and vehicles by efficient maintenance			
OBJ 1: Assist with purchase/acquisition of new equipment.			
OBJ 2: Maintenance of equipment and vehicles.			
GOAL: Perform proactive equipment maintenance.			
OBJ 1: Provide routine weekly visits to Fire Stations to inspect Fire Safety vehicles and equipment “on site” and ensure equipment is available in the event of an emergency.			
MEAS: Number of visits.	--	52	52
OBJ 2: Reduce the down time of all rolling stock through an annual standardized preventative maintenance program.			

TRAFFIC OPERATIONS DIVISION

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Monitor contractual agreements for signs, striping, signals and traffic engineering.			
OBJ 1: Ensure compliance with contractual agreements.			
GOAL: Provide proactive pothole patching.			
OBJ 1: To achieve 90% of roadway pothole patching within 24 hours of discovery.			
GOAL: Enhance City’s traffic control and street signs in the interest of safety and appearance.			
OBJ 1: Continue the implementation of a multi-year traffic control and street sign change out program.			

City of Deltona, Florida

PUBLIC WORKS DEPARTMENT DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

The Public Works Department was established in 1997. The Department handles Capital and Maintenance Projects. In addition the department includes Traffic, Stormwater, Field Operations and Maintenance of Vehicles and Facilities. Over the past year the Public Works Department was instrumental in assisting the City with the enormous amount of debris left behind by hurricanes Charley, Frances, Ivan and Jean. The Public Works Department along with other departments and outside contractors was able to assist with the debris removal, disposal and the management of the debris sites. Overall approximately 630,000 total cubic yards of hurricane debris was removed after the hurricanes of 2004.

The Field Operations Division manages and oversees the daily operation of sidewalk installation by a contracted service provider. During the past year, 6 miles of sidewalk were installed. The division also performs tree trimming, maintenance of the right-of ways, removal of litter on the collector roads, and responds to citizen inquiries.

The Maintenance Division continues to provide the City vehicles with preventative maintenance as well as repairs. With the purchase of the additional fleet vehicles that were budgeted, the maintenance division was able to successfully prepare all vehicles for distribution. The vehicles that were replaced were put up for auction. The auction was successful and brought in revenue funds.

The Traffic Operations division has been successfully maintaining the signalization throughout the City of Deltona. Due to the hurricanes we had over 600 intersection signs replaced that were damaged. In addition there was ongoing replacement of street signs, traffic directional signs and out of date signs. The Traffic Division monitored the road resurfacing efforts of over 30 miles of City streets last year.

The Stormwater division continues to be the largest division with the completion of over 2 million dollars in on-going projects. The Division replaced and repaired several failed Stormwater systems and structures. Many Stormwater flood control improvements are currently in the engineering, permitting and construction phases. In addition the Stormwater Division continues to renew, replace and maintain current Stormwater systems.

Overall the department will continue to provide the residents of Deltona with proactive as well as reactive customer service in maintaining the streets as well as the right-of-ways and the Stormwater systems throughout the City.

City of Deltona, Florida

PUBLIC WORKS DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 924,373	\$ 1,008,588	\$ 1,235,759	\$ 1,189,027
Operating Expenses	881,324	6,037,092	7,176,375	1,735,181
Capital Outlay	242,000	243,000	1,273,126	516,000
Other	250,636	349,528	-	-
TOTAL	\$ 2,298,333	\$ 7,638,208	\$ 9,685,260	\$ 3,440,208

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>	
Full-time	31	-3	28	*
Part-time	1	-1	0	*
	32	-4	28	*

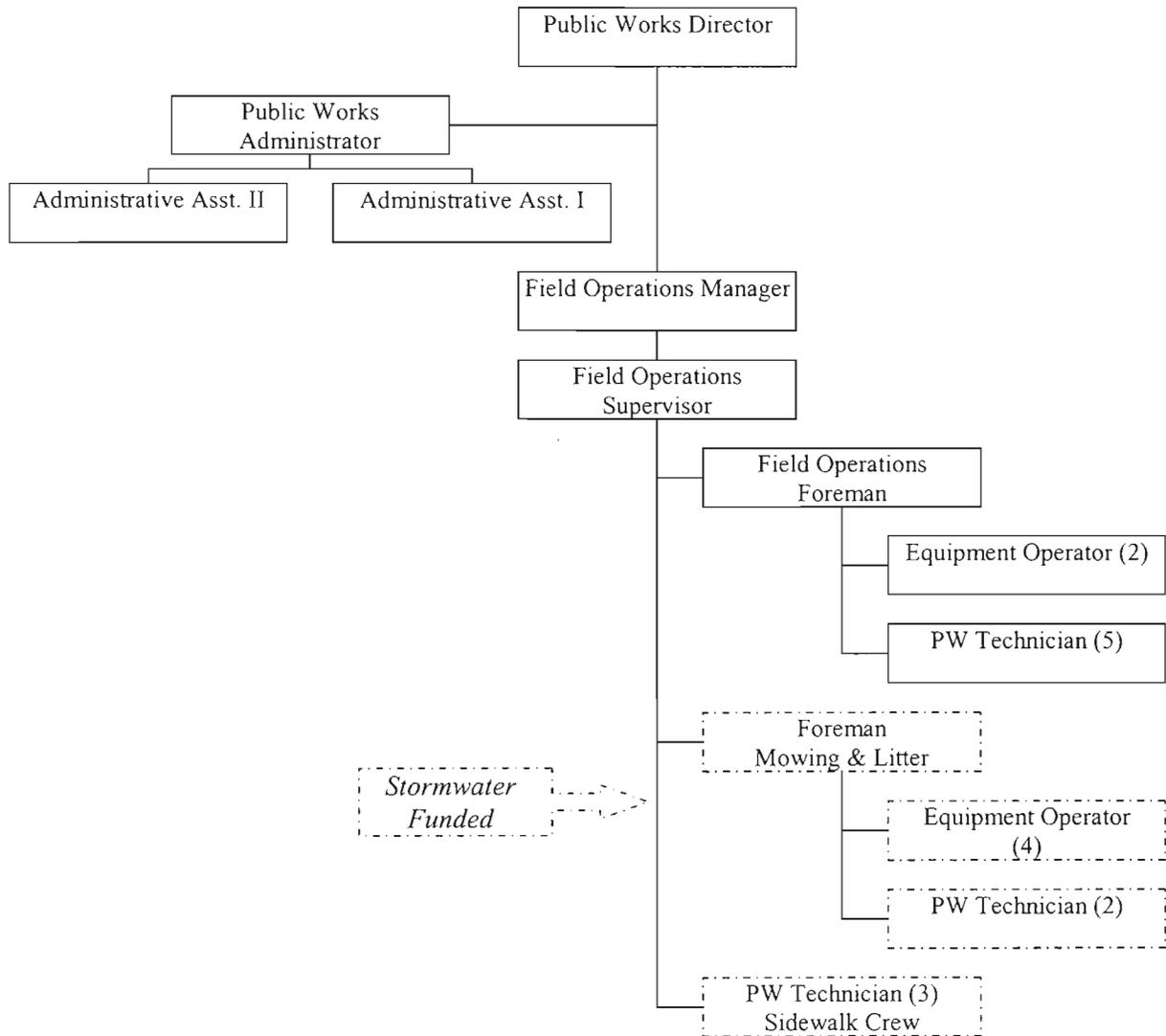
*Includes the following Divisions

Field Operations Division

Facilities & Fleet Maintenance Division

Traffic Operations Division

PUBLIC WORKS DEPARTMENT
FIELD OPERATIONS DIVISION OVERVIEW



Functional Duties: The Field Operations Division is responsible for the maintenance of the City’s roads and drainage system. The Division also handles the maintenance of the sidewalks as well as the installation of 10 miles of new sidewalks. In addition, Field Operations is responsible for mowing of rights-of-way and tree trimming. Field Operations continues to monitor the service agreement with Volusia County Mosquito Control.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

PUBLIC WORKS DEPARTMENT				
FIELD OPERATIONS DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 659,412	\$ 788,529	\$ 593,364	\$ 602,666
Operating Expenses	595,969	5,785,642	6,764,879	811,600
Capital Outlay	217,000	225,000	1,243,126	460,000
Other	250,636	349,528	-	-
TOTAL	\$ 1,723,017	\$ 7,148,699	\$ 8,601,369	\$ 1,874,266
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ 38,290	\$ 25,351	\$ 47,000	\$ 25,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	119,145	41,082	294,000	200,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	1,553	3,699	2,000	5,000
5241-Communications and Freight Services	12,175	7,063	13,100	10,100
5243-Utility Services	144,771	146,314	161,000	85,000
5244-Rentals and Leases	1,953	1,555	5,000	6,000
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	8,893	101,119	74,000	10,500
5247-Printing and Binding	2,590	1,189	2,000	1,000
5248-Promotional Activities	-	-	-	1,000
5249-Other Current Charges	21,977	5,148,703	5,911,779	35,000
5251-Office Supplies	9,076	5,556	4,000	4,000
5252-Operating Supplies	65,656	59,037	134,000	122,000
5253-Road Materials & Supplies	161,316	236,153	110,000	300,000
5254-Publications, Memberships & Training	8,574	8,821	7,000	7,000
TOTAL	\$ 595,969	\$ 5,785,642	\$ 6,764,879	\$ 811,600

City of Deltona, Florida

**PUBLIC WORKS DEPARTMENT
FIELD OPERATIONS DIVISION SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Public Works Director	1	1	1	-	1	44	\$55,179	\$80,562
Field Operations Manager	1	1	1	-	1	14	\$29,367	\$42,876
Traffic Op's Manager	1	1	-	-	-	14	\$29,367	\$42,876
Public Works Administrator	1	1	1	-	1	10	\$25,925	\$37,850
Field Operations Supervisor	1	1	1	-	1	10	\$25,925	\$37,850
Sidewalk Foreman	1	-	-	-	-	9	\$25,064	\$36,593
Traffic Op's Spvr.	1	1	-	-	-	9	\$25,064	\$36,593
Field Op's Foreman	-	-	1	-	1	7	\$23,343	\$34,081
Administrative Assistant II	-	-	1	-	1	7	\$23,343	\$34,081
Administrative Assistant I	1	1	1	-	1	5	\$21,623	\$31,569
Heavy Equipment Operator	-	1	-	-	-	5	\$21,623	\$31,569
Equipment Operator	3	3	2	-	2	5	\$21,623	\$31,569
Sign Technician	1	1	-	-	-	5	\$21,623	\$31,569
Public Works Tech	7	7	5	-	5	3	\$19,901	\$29,055
Budgeted Salaries & Wages								\$ 409,370
Overtime								19,138
Other Pay								3,640
Subtotal								432,148
Benefits and Taxes								170,518
TOTAL	19	19	14	-	14			\$ 602,666

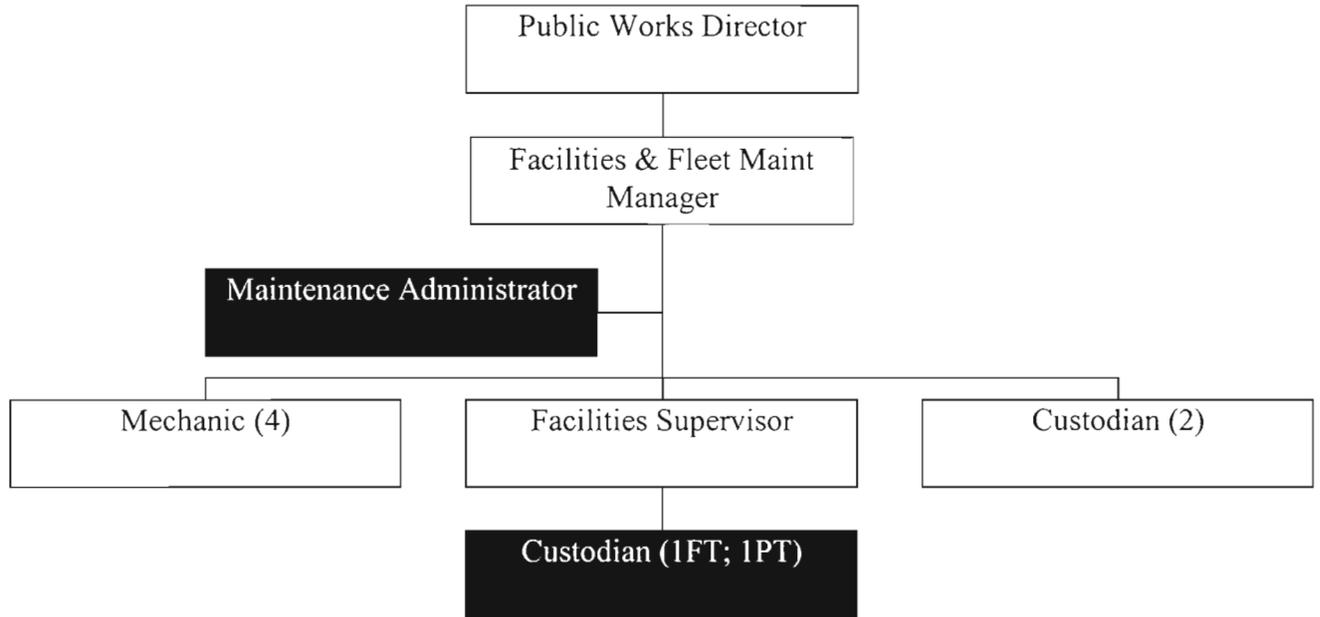
CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 310,000
Sidewalks		150,000
Total		\$ 460,000

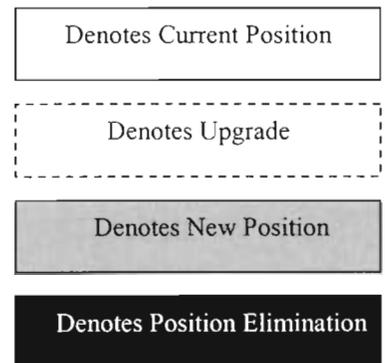
City of Deltona, Florida

PUBLIC WORKS DEPARTMENT

FACILITIES & FLEET MAINTENANCE DIVISION OVERVIEW



Functional Duties: The Facilities and Fleet Maintenance Division, maintains all City vehicles, equipment and facilities in the most efficient manner possible. The Maintenance Division assists with the purchase and acquisition of new vehicles as well as the disposal of equipment and vehicles no longer cost effective. The Division performs maintenance on a daily basis and also as needed to all City facilities.



City of Deltona, Florida

PUBLIC WORKS DEPARTMENT				
FACILITIES & FLEET MAINTENANCE DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 264,961	\$ 220,059	\$ 444,259	\$ 353,659
Operating Expenses	285,355	251,450	308,996	667,581
Capital Outlay	25,000	18,000	30,000	56,000
Other	-	-	-	-
TOTAL	\$ 575,316	\$ 489,509	\$ 783,255	\$ 1,077,240
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ 15,000	\$ 10,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	3,000	196,081
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	721	2,506	3,000	5,000
5241-Communications and Freight Services	2,480	1,059	3,550	3,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	217	65	2,500	2,500
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	254,487	218,224	211,950	392,000
5247-Printing and Binding	-	-	2,000	1,000
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	6,874	1,496	1,000
5251-Office Supplies	-	-	1,000	1,000
5252-Operating Supplies	24,610	21,337	62,500	53,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	2,839	1,385	3,000	3,000
TOTAL	\$ 285,355	\$ 251,450	\$ 308,996	\$ 667,581

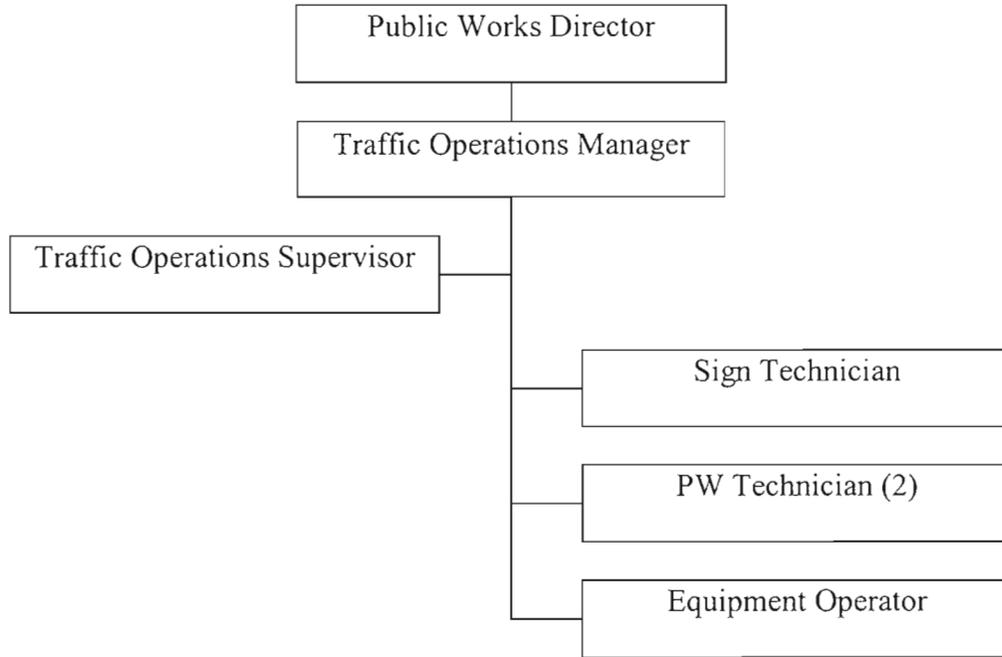
City of Deltona, Florida

PUBLIC WORKS DEPARTMENT								
FACILITIES & FLEET MAINTENANCE DIVISION SUMMARY								
PERSONAL SERVICES SCHEDULE:								
Personnel Roster	Number of Positions					Annual Salary Range		
Position Title	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Maintenance Manager	1	1	1	-	1	14	\$29,367	\$42,876
Maintenance Administrator	-	1	1	(1)	-	10	\$25,925	\$37,850
Facilities Supervisor	-	-	1	-	1	10	\$25,925	\$37,850
Mechanic	3	4	4	-	4	7	\$23,343	\$34,081
Custodian	-	-	4	(2)	2	2	\$19,041	\$27,800
Custodian (PT)	-	-	1	(1)	-	2	N/A	N/A
Budgeted Salaries & Wages								\$ 243,599
Overtime								3,654
Other Pay								7,280
Subtotal								254,533
Benefits and Taxes								99,126
TOTAL	4	6	12	(4)	8			\$ 353,659
CAPITAL OUTLAY SCHEDULE:								
Description							Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund								\$ 56,000
Total								\$ 56,000

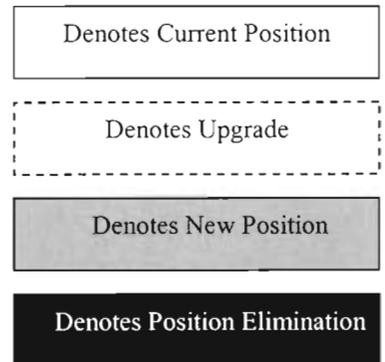
City of Deltona, Florida

PUBLIC WORKS DEPARTMENT

TRAFFIC OPERATIONS DIVISION OVERVIEW



Functional Duties: The Traffic Operations Division provides the city with road resurfacing and repairs. In addition to resurfacing, the Traffic Division maintains all signs on City roadways. The Traffic Division also monitors contracts and agreements for signs, striping, signalization and traffic engineering.



City of Deltona, Florida

PUBLIC WORKS DEPARTMENT				
TRAFFIC OPERATIONS DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ -	\$ -	\$ 198,136	\$ 232,702
Operating Expenses	-	-	102,500	256,000
Capital Outlay	-	-	-	-
Other	-	-	-	-
TOTAL	\$ -	\$ -	\$ 300,636	\$ 488,702
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ 37,000	\$ 37,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	-	75,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	-	-	1,000	2,000
5241-Communications and Freight Services	-	-	2,000	2,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	2,000	2,000
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	-	5,000	55,000
5247-Printing and Binding	-	-	-	-
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	-	2,000
5251-Office Supplies	-	-	3,000	1,000
5252-Operating Supplies	-	-	9,500	7,000
5253-Road Materials & Supplies	-	-	40,000	70,000
5254-Publications, Memberships & Training	-	-	3,000	3,000
TOTAL	\$ -	\$ -	\$ 102,500	\$ 256,000

City of Deltona, Florida

**PUBLIC WORKS DEPARTMENT
TRAFFIC OPERATIONS DIVISION SUMMARY**

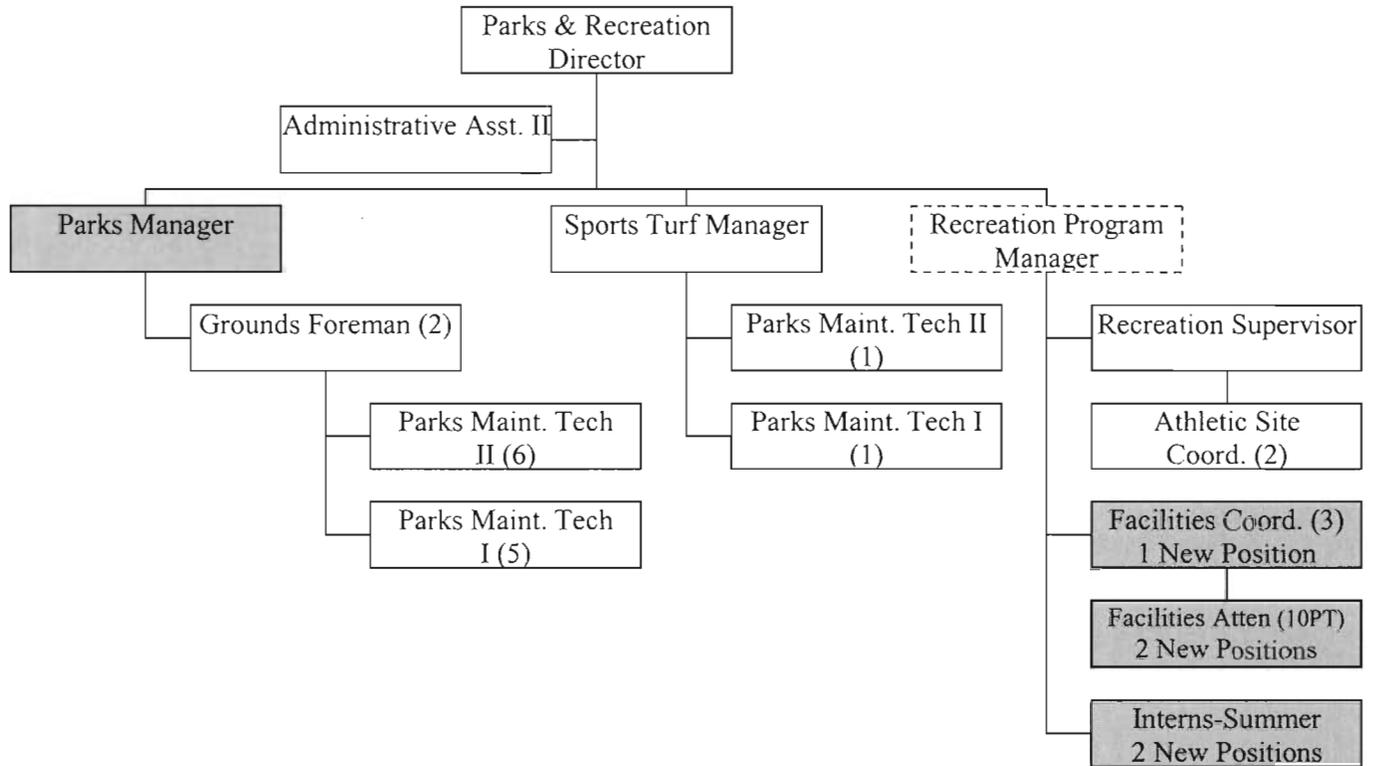
PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
Position Title	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Traffic Operations Manager	-	-	1	-	1	14	\$29,367	\$42,876
Traffic Operations Supervisor	-	-	1	-	1	10	\$25,925	\$37,850
Sign Technician	-	-	1	-	1	5	\$21,623	\$31,569
Equipment Operator	-	-	1	-	1	5	\$21,623	\$31,569
Public Works Technician	-	-	2	-	2	3	\$19,901	\$29,055
Budgeted Salaries & Wages								\$ 160,459
Overtime								2,407
Other Pay								-
Subtotal								162,866
Benefits and Taxes								69,836
TOTAL	-	-	6	-	6			\$ 232,702

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ -
Total		\$ -

PARKS & RECREATION DEPARTMENT OVERVIEW



Functional Duties: The City of Deltona’s Parks & Recreation Department’s mission is to “create community and enhance the quality of life in Deltona through people, places, programs, and partnerships”. We desire to optimize the use of our municipal facilities for public purposes, and to increase the opportunities for adult and youth recreational programs in the City. Our department oversees 196 acres which includes 16 developed parks, several facilities and leased school facilities. Our staff members are responsible for: coordination of City sponsored athletic leagues, recreation programs, special events, building and ball field maintenance, turf and landscape maintenance, custodial upkeep, and establishing partnerships with over 22 local associations. All lands and improvements thereon dedicated and provided, along with related City services, are for the purpose of advancing these public recreational opportunities. All parks, facilities and recreation programs are utilized in a fiscally responsible manner in order to protect the investment of the City residents and to raise the standard of service in Deltona.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

PARKS AND RECREATION DEPARTMENT

Mission Statement: *“We create community and enhance the quality of life in Deltona through people, places, programs, and partnerships”.*

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL 1: Increase recreational programs and participation for adults and youth.			
OBJ 1: Establish partnerships with local associations (youth athletics, school board, etc.)			
MEAS: Number of Partnership Agreements	6	11	14
OBJ 2: Administer City programs: Summer Recreation (3-one teen camp); adult leagues (5) - kick ball			
MEAS: Number of city programs	2	6	8
OBJ 3: Sponsor special events: Teen Jam Fests, Music in the Courtyard, Eggstravangza, assist with Halloween.			
MEAS: Number of special events	5	21	26
OBJ 4: Increase participation in existing programs.			
MEAS: Number of participants at our STAFFED facilities (4) and all events.	62,424	138,700	200,000
OBJ 5: Establish youth scholarship program.			
MEAS: Number of youth who benefit from scholarships.	--	--	50
OBJ 6: Establish senior programs at the new Harris B. Saxon Community Center.			
MEAS: Number of participants.	--	--	500
OBJ 7: Enhance customer service by implementing a computer software registration system.			
MEAS: Software system ordered and implemented at our three community centers and at our admin. office	--	--	1
GOAL 2: Pursue grant funding for Parks and Recreation projects.			
OBJ 1: Research available grant funding sources for improvement of parks and development of walking/bicycle trails; boating improvements, etc.			
MEAS: Number of grant funded projects.	3	3	5
OBJ 2: Connect trails with planned County and State Trails.			
MEAS: Number of trail connections.	--	--	1
OBJ 3: Establish projects for ECHO and Volusia Forever funding.			
MEAS: Number of Projects	2	2	1

City of Deltona, Florida

**PARKS AND RECREATION DEPARTMENT
GOALS, OBJECTIVES, & PERFORMANCE MEASURES – Continued**

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL 3: Develop occupational opportunities for high school and college students.			
OBJ 1: Develop an internship program for college students.			
MEAS: Number of interns	--	1	2
OBJ 3: Increase participation in student volunteer program			
MEAS: Number of student volunteers	--	27	60
OBJ 4: Host a One Day summer job fair with local businesses.			
MEAS: Number of participating vendors.	--	--	15
MEAS: Number of job seekers.	--	--	100
GOAL 4: To provide a non-traditional out-of-school program for middle school youth with educational and recreational activities (Harris B. Saxon Community Center). Call it “Cool Zone”.			
OBJ 1: Seek alternative funding sources to develop programs.			
MEAS: Number of funding sources obtained.	--	--	2
OBJ 2: Work with local schools and associations to develop programs.			
MEAS: Number of partners.	--	--	4
OBJ 3: Develop a mentoring program for middle school students (guidelines, code of ethics)			
MEAS: Number of students registered.	--	--	6
OBJ 4: Schedule Teacher Duty Day Trips for students whose parents are working			
MEAS: Number of trips	--	--	4

DEPARTMENTAL PERSPECTIVE, TRENDS AND HIGHLIGHTS

The City of Deltona Parks & Recreation Department desires to optimize the use of its municipal facilities for public purposes, and to increase the opportunities for adult and youth recreational programs in the City. As part of our continued effort, obtaining our goal, The City of Deltona has continued to make Parks & Recreation programs an important component for the citizens. This year we were able to complete several important park developments/enhancements. We also have some exciting projects already funded by grant sources. Additionally, we have an extensive wish list of projects/enhancements that we would like to continue pursuing.

Recreation enhancements during FY 04/05 year included:

- “Music in the Courtyard” - A series of seven events offering a vast array of entertainers.
- Teen Dances. Held bi-monthly for middle and high school students at Wes Crile Park.
- Summer Recreation Camp at Deltona Middle School averaging 90 participants weekly.
- “Easter Eggstravaganza” event with over 2,000 community children in attendance.
- Halloween “Spooktacular” community event with over 3,000 in attendance.

City of Deltona, Florida

During 2005 we implemented Adult Athletic Leagues: volleyball, flag football and basketball. Residents have also reserved 217 picnic pavilions during 2004 compared to only 60 permits in 2003. Staff issued only 17 non-paid permits compared 329 the previous year.

Safety is our first priority at any of our programs and events. The Fire Department provided AEDS, through an Emergency Medical Services grant to the following parks: Wes Crile Park, Deltona Skateboard Park, Dewey O. Boster Sports Complex, Harris Saxon Park and DuPont Lakes Park.

Upgrading several of our staff positions was also another highlight. The Administrative Assistants position was upgraded as was the Recreation Supervisor's position and all of the Park Maintenance personnel's positions. Along with the upgrades, came new job descriptions and higher wages.

Receiving community feedback is essential to the success of the Parks & Recreation Department. Our Community Feedback Questionnaire provides residents with an opportunity to express their opinions and make suggestions in a formal manner either online or by paper (see attached report). We also receive community feedback from our residents at our monthly Parks & Recreation Advisory Committee (7 members) which meets on the 2nd Monday of every month in City Hall at 7:00 pm. Minutes of our meetings can be located on our department website. Finally, residents are also able to email us, as we have several community feedback questions identified on the City's website.

Park Projects completed for FY 04/05

Wes Crile Park: Completion of the FRDAP grant of \$200,000 continues as we are developing a walking trail, field turf replacement, and a splash playground with a shade structure.

Vann Park: Renovation of park to include new ball field lights and a new concession stand.

DuPont Lakes Park: Installation of new softball field lights and storage shed.

Scheduled Park Projects for FY 05/06

Campbell Park Outlook: Renovation of park includes installation of a boardwalk with fishing pier, gazebos, playground, picnic shelter, tennis court (FRDAP Grant).

Harris B. Saxon Park: Completion of a 3,000 sq. ft Community Center, tennis court, baseball backstop and walking trail is scheduled for December 2005 (CDBG Grant).

Whipple Nature Park: New park development that will feature a walking trail, picnic facilities, butterfly garden, restrooms, playground and parking lot. (ECHO Grant)

Keysville Neighborhood Dog Park: This park will be unique since it will serve as a "canine" park on one side and a "people" park on the other side at this park location.

City of Deltona, Florida

PARKS AND RECREATION DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 661,594	\$ 894,352	\$ 988,302	\$ 1,108,856
Operating Expenses	592,293	567,868	1,208,123	1,054,138
Capital Outlay	99,182	85,000	95,000	120,000
Other	62,000	-	-	-
TOTAL	\$ 1,415,069	\$ 1,547,220	\$ 2,291,425	\$ 2,282,994

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	23	2	25
Part-time	10	4	14
	33	6	39

City of Deltona, Florida

PARKS AND RECREATION DEPARTMENT				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 661,594	\$ 894,352	\$ 988,302	\$ 1,108,856
Operating Expenses	592,293	567,868	1,208,123	1,054,138
Capital Outlay	99,182	85,000	95,000	120,000
Other	62,000	-	-	-
TOTAL	\$ 1,415,069	\$ 1,547,220	\$ 2,291,425	\$ 2,282,994
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ 783	\$ 2,200	\$ 600
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	97,440	75,325	128,120	142,830
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	3,282	2,625	4,500	5,175
5241-Communications and Freight Services	14,492	14,768	20,200	15,179
5243-Utility Services	144,208	149,410	132,600	241,500
5244-Rentals and Leases	12,572	8,257	10,000	11,000
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	254,340	202,871	64,500	64,970
5247-Printing and Binding	3,822	3,970	6,000	3,705
5248-Promotional Activities	-	-	4,000	3,580
5249-Other Current Charges	-	5,082	487,723	157,068
5251-Office Supplies	5,547	12,124	12,500	10,750
5252-Operating Supplies	52,331	87,562	325,580	390,981
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	4,258	5,091	10,200	6,800
TOTAL	\$ 592,293	\$ 567,868	\$ 1,208,123	\$ 1,054,138

City of Deltona, Florida

**PARKS AND RECREATION DEPARTMENT
DEPARTMENT SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	FY 03/04	FY 04/05	Change 05/06	05/06	Pay Grade	Minimum	Maximum
Parks & Recreation Director	1	1	1	-	1	32	\$44,855	\$65,487
Sports Turf Manager	-	-	1	-	1	24	\$37,971	\$55,438
Parks Manager	-	-	-	1	1	18	\$32,809	\$47,901
Recreation Program Mgr.	-	1	1	-	1	16	\$31,088	\$45,389
Grounds Manager	1	1	-	-	-	14	\$29,367	\$42,876
Administrative Assistant II	-	-	1	-	1	7	\$23,343	\$34,081
Grounds Foreman	2	2	2	-	2	7	\$23,343	\$34,081
Maintenance Foreman	1	-	-	-	-	7	\$23,343	\$34,081
Recreation Supervisor	-	1	1	-	1	6	\$22,483	\$32,825
Administrative Assistant I	1	1	-	-	-	5	\$21,623	\$31,569
Parks Maint. Tech II	-	-	7	-	7	5	\$21,623	\$31,569
Facility Coordinator	-	3	3	1	4	4	\$20,761	\$30,312
Parks Maint. Tech. I	-	-	6	-	6	3	\$19,901	\$29,055
Facilities Attendant II	1	1	-	-	-	2	\$19,041	\$27,800
Groundskeeper II	2	2	-	-	-	2	\$19,041	\$27,800
Custodian	-	2	-	-	-	1	\$18,181	\$26,544
Groundskeeper	7	10	-	-	-	1	\$18,181	\$26,544
Facilities Attendant I (PT)	2	6	8	2	10	1	\$18,181	\$26,544
Custodian (PT)	2	-	-	-	-	1	\$18,181	\$26,544
Umpire Coordinator (PT)	1	1	-	-	-	1	\$18,181	\$26,544
Caretakers (PT)	5	-	-	-	-	N/A	N/A	N/A
Athletic Site Coordinator (PT)	-	3	2	-	2	N/A	N/A	N/A
Interns - Summer (PT)	-	-	-	2	2	N/A	N/A	N/A
Budgeted Salaries & Wages								\$ 787,010
Overtime								10,952
Other Pay								-
Subtotal								797,962
Benefits and Taxes								310,894
TOTAL	26	35	33	6	39			\$ 1,108,856

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ 120,000
Total		\$ 120,000

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Special Revenue Funds

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City of Deltona, Florida

SPECIAL REVENUE FUND SUMMARY

<u>Description</u>	<u>Stormwater Utility</u>	<u>Solid Waste Management</u>	<u>Local Option Gas Tax</u>	<u>Fire/Rescue Impact Fees</u>	<u>Park Impact Fees</u>
SOURCES					
Intergovernmental Revenue	\$ -	\$ -	\$ 2,090,000	\$ -	\$ -
Special Assessments	2,338,994	3,803,682	-	-	-
Impact Fees	-	-	-	250,000	520,000
Interest Income	500	10,000	122,000	2,000	2,500
Miscellaneous Revenue	-	50,000	-	-	-
<i>Sources</i>	<u>2,339,494</u>	<u>3,863,682</u>	<u>2,212,000</u>	<u>252,000</u>	<u>522,500</u>
Transfers In	-	-	300,000	-	-
Fund Balance Carryforward	<u>849,406</u>	<u>518,107</u>	<u>4,029,522</u>	<u>804</u>	<u>181,325</u>
TOTAL SOURCES	<u><u>\$ 3,188,900</u></u>	<u><u>\$ 4,381,789</u></u>	<u><u>\$ 6,541,522</u></u>	<u><u>\$ 252,804</u></u>	<u><u>\$ 703,825</u></u>
USES					
Public Safety	\$ -	\$ -	\$ -	\$ -	\$ -
Physical Environment	3,029,931	4,006,061	-	-	-
Transportation	-	-	1,881,000	-	-
Economic Environment	-	-	-	-	-
Culture/Recreation	-	-	-	-	-
<i>Uses</i>	<u>3,029,931</u>	<u>4,006,061</u>	<u>1,881,000</u>	<u>-</u>	<u>-</u>
Transfers Out	-	-	-	250,000	600,000
Contingency/Unappropriate	<u>158,969</u>	<u>375,728</u>	<u>4,660,522</u>	<u>2,804</u>	<u>103,825</u>
TOTAL USES	<u><u>\$ 3,188,900</u></u>	<u><u>\$ 4,381,789</u></u>	<u><u>\$ 6,541,522</u></u>	<u><u>\$ 252,804</u></u>	<u><u>\$ 703,825</u></u>

City of Deltona, Florida

SPECIAL REVENUE FUND SUMMARY

<u>Description</u>	<u>Grant Funds</u>	<u>Streetlighting Districts</u>	<u>Tree Replacement</u>	<u>Law Enforcement Impact Fees</u>	<u>Total</u>
<u>SOURCES</u>					
Intergovernmental Revenue	\$ 1,133,680	\$ -	\$ -	\$ -	\$ 3,223,680
Special Assessments	-	93,592	-	-	6,236,268
Impact Fees	-	-	400,000	-	1,170,000
Interest Income	-	300	3,000	-	140,300
Miscellaneous Revenue	-	-	-	-	50,000
<i>Sources</i>	1,133,680	93,892	403,000	-	10,820,248
Transfers In	-	-	290,000	-	590,000
Fund Balance Carryforward	-	15,738	-	-	5,594,902
<i>TOTAL SOURCES</i>	\$ 1,133,680	\$ 109,630	\$ 693,000	\$ -	\$ 17,005,150
<u>USES</u>					
Public Safety	\$ -	\$ -	\$ -	\$ -	\$ -
Physical Environment	450,000	-	-	-	7,485,992
Transportation	-	102,292	-	-	1,983,292
Economic Environment	671,772	-	-	-	671,772
Culture/Recreation	11,908	-	-	-	11,908
<i>Uses</i>	1,133,680	102,292	-	-	10,152,964
Transfers Out	-	-	-	-	850,000
Contingency/Unappropriated	-	7,338	693,000	-	6,002,186
<i>TOTAL USES</i>	\$ 1,133,680	\$ 109,630	\$ 693,000	\$ -	\$ 17,005,150

City of Deltona, Florida

**STORMWATER UTILITY FUND
FISCAL SUMMARY**

The Stormwater Utility Fund accounts for the fiscal activity relating to the fees for stormwater utility operation and maintenance activities and City-wide planning related activities. For Fiscal Year 01, 02, and 03 an annual assessment rate of \$30 per ERU (Equivalent Residential Unit) was charged to developed parcels and \$17 to undeveloped parcels. For Fiscal Year 05 and 06, this rate reflects an approved increase to \$60 per ERU for developed parcels and to \$34 for undeveloped parcels. Stormwater is managed as a division of the City's Public Works Department. The funding program includes but is not limited to, maintenance of the existing stormwater catch basins and swales; construction of stormwater handling infrastructure; replacement of deteriorating infrastructure, master planning to solve local flooding and water quality problems and capital improvement projects.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 1,106,303	\$ 1,104,560	\$ 2,139,754	\$ 2,139,754	\$ 2,339,494
Expenditures	<u>6,612,458</u>	<u>2,977,090</u>	<u>4,011,330</u>	<u>4,011,330</u>	<u>3,029,931</u>
Excess of Revenues Over (Under) Expenditures	(5,506,155)	(1,872,530)	(1,871,576)	(1,871,576)	(690,437)
Transfers In	5,200,000	3,900,000	621,096	621,096	-
Beginning Fund Balance	<u>378,571</u>	<u>72,416</u>	<u>2,099,886</u>	<u>2,099,886</u>	<u>849,406</u>
Ending Fund Balance	<u>\$ 72,416</u>	<u>\$ 2,099,886</u>	<u>\$ 849,406</u>	<u>\$ 849,406</u>	<u>\$ 158,969</u>

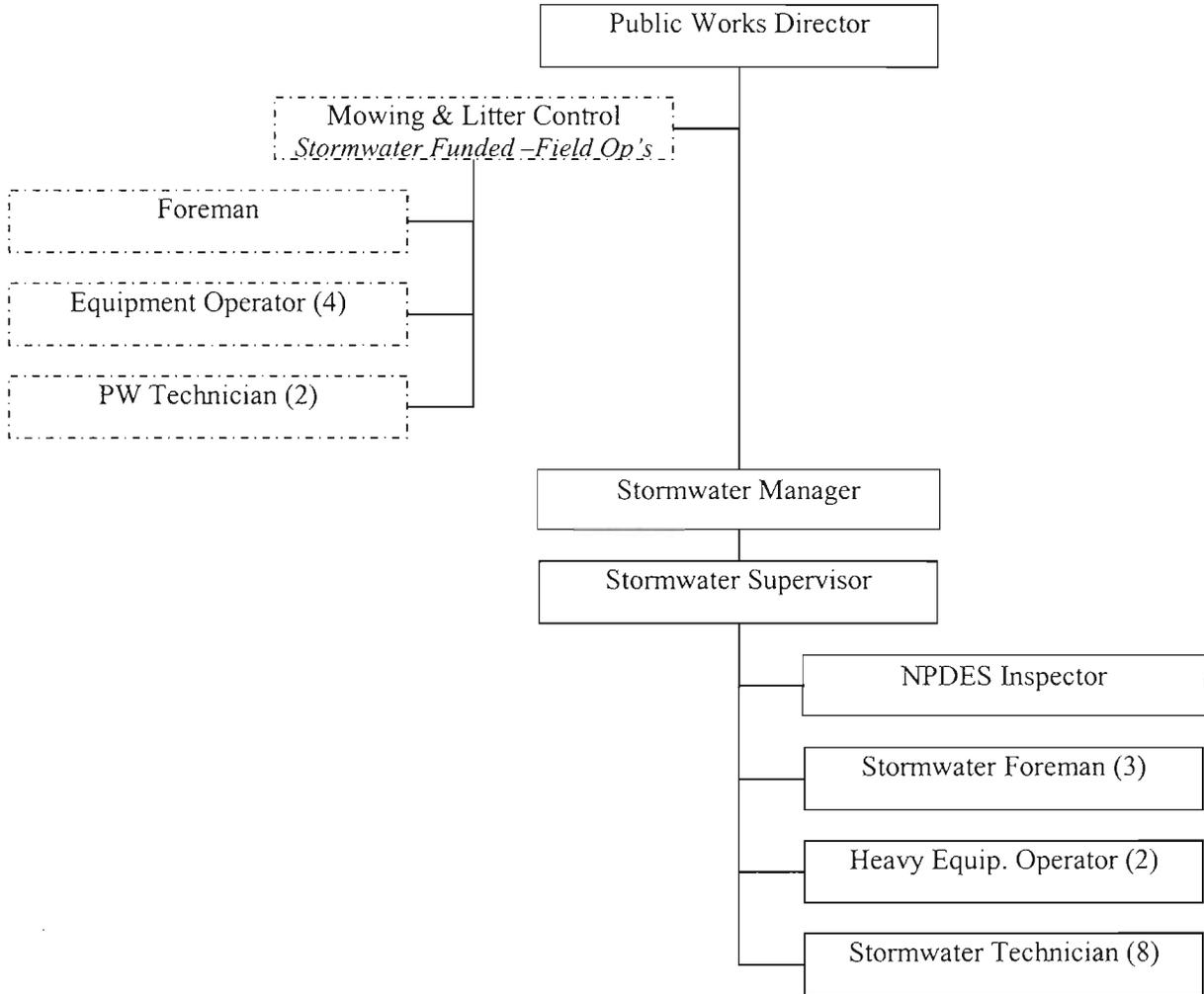
City of Deltona, Florida

STORMWATER UTILITY FUND

SOURCES & USES

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Stormwater Assessments	\$ 1,065,038	\$ 1,080,009	\$ 2,139,254	\$ 2,139,254	\$ 2,338,994
Grant Revenue	36,819	13,168	-	-	-
Interest Income	4,446	11,383	500	500	500
Transfers In - General Fund	5,200,000	3,900,000	621,096	621,096	-
Fund Balance Carryforward	378,571	72,416	2,099,886	2,099,886	849,406
<i>Total Sources:</i>	<u>\$ 6,684,874</u>	<u>\$ 5,076,976</u>	<u>\$ 4,860,736</u>	<u>\$ 4,860,736</u>	<u>\$ 3,188,900</u>
<i>Personal Services</i>	\$ 551,872	\$ 661,654	\$ 865,414	\$ 865,414	\$ 883,931
<i>Operating Expenses:</i>					
Administration Charge	103,500	150,000	150,000	150,000	165,000
Other Operating Costs	1,126,452	404,582	990,916	990,916	906,000
<i>Capital Outlay:</i>					
Capital Projects	4,780,750	1,527,454	1,934,000	1,934,000	1,050,000
Other Capital Equipment	49,884	233,400	71,000	71,000	25,000
Contingency/Unappropriated	72,416	2,099,886	849,406	849,406	158,969
<i>Total Uses:</i>	<u>\$ 6,684,874</u>	<u>\$ 5,076,976</u>	<u>\$ 4,860,736</u>	<u>\$ 4,860,736</u>	<u>\$ 3,188,900</u>

**PUBLIC WORKS DEPARTMENT
STORMWATER DIVISION OVERVIEW**



Functional Duties: The Public Works Department, Stormwater Division, provides ongoing stormwater system construction, roadside surface drainage network maintenance, removal of obstructive vegetation from the open ditches in the city, cleaning of the underground drainage storm sewer network, and provides responsive emergency stormwater services.

Denotes Current Position

Denotes Upgrade Request

Denotes Proposed Position

Denotes Position Elimination

City of Deltona, Florida

STORMWATER UTILITY FUND SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 551,872	\$ 661,654	\$ 865,414	\$ 883,931
Operating Expenses	1,229,952	554,582	1,140,916	1,071,000
Capital Outlay	4,830,634	1,760,854	2,005,000	1,075,000
Other	-	-	-	-
TOTAL	\$ 6,612,458	\$ 2,977,089	\$ 4,011,330	\$ 3,029,931

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	23	0	23
Part-time	0	0	0
	23	0	23

City of Deltona, Florida

**PUBLIC WORKS DEPARTMENT
STORMWATER DIVISION**
Funded by Stormwater Utility Fund

	Actual 03/04	Estimated 04/05	Goal 05/06
GOAL: Provide ongoing Stormwater System construction and storm emergency services.			
OBJ 1: Continue with in-house construction and storm emergency services.			
GOAL: Restore both function and aesthetics to Deltona's open ditches.			
OBJ 1: Clean and remove obstructive vegetation from open ditches			
MEAS: Miles of open ditches	25	25	25
GOAL: Enhance the flow characteristics of Deltona's roadside surface drainage network to eliminate nuisance flooding.			
OBJ 1: Identify previously undeveloped retention ponds. Construct ponds in flood prone areas through outside contractor or in-house crews.			
OBJ 2: Report all complaints of insufficient drainage flow in swales immediately for action.			
GOAL Maintain relationship with the County of Volusia to construct Stormwater drainage system.			
OBJ 1: Continue with construction projects and contractual relationship with Volusia County for performing stormwater system construction with CDBG funding.			
MEAS: Amount of CDBG Funds awarded.	\$500,000	\$500,000	\$450,000
GOAL: To involve the Community in retention area clean-up.			
OBJ 1: Develop guidelines for a "Adopt a Pond" program. Hold development meetings and summit to Director.			
MEAS: Number of community meetings	--	2	
GOAL: Involve the Community in reporting of illegal dumping in drainage retention areas.			
OBJ 1: Maintain the retention areas and curb illegal dumping by reporting violations to Enforcement Services.			
MEAS: Number of reports issued by NPDES Inspector.	--	12	

City of Deltona, Florida

STORMWATER UTILITY FUND				
SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 551,872	\$ 661,654	\$ 865,414	\$ 883,931
Operating Expenses	1,229,952	554,582	1,140,916	1,071,000
Capital Outlay	4,830,634	1,760,854	2,005,000	1,075,000
Other	-	-	-	-
TOTAL	\$ 6,612,458	\$ 2,977,089	\$ 4,011,330	\$ 3,029,931
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ 258,817	\$ 67,490	\$ 221,096	\$ 150,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	147,867	1,313	150,000	150,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	-	1,046	3,000	3,000
5241-Communications and Freight Services	4,679	1,839	5,000	5,000
5243-Utility Services	22,167	8,557	25,000	25,000
5244-Rentals and Leases	353,571	112,304	150,000	150,000
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	18,295	77,659	25,000	70,000
5247-Printing and Binding	-	-	-	1,000
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	127,991	198,018	186,820	170,000
5251-Office Supplies	-	-	-	1,000
5252-Operating Supplies	115,838	41,558	150,000	120,000
5253-Road Materials & Supplies	178,343	38,717	220,000	220,000
5254-Publications, Memberships & Training	2,384	6,082	5,000	6,000
TOTAL	\$ 1,229,952	\$ 554,582	\$ 1,140,916	\$ 1,071,000

City of Deltona, Florida

**STORMWATER UTILITY FUND
SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
Position Title	FY 02/03	FY 03/04	FY 04/05	Change FY 05/06	FY 05/06	Pay Grade	Minimum	Maximum
Stormwater Manager	1	1	1	-	1	21	\$35,390	\$51,670
Stormwater Supervisor	1	1	1	-	1	12	\$27,645	\$40,362
NPDES Inspector	-	1	1	-	1	9	\$25,064	\$36,593
Foreman-Storm	-	2	3	-	3	9	\$25,064	\$36,593
Foreman-Swales	1	1	1	-	1	7	\$23,343	\$34,081
Heavy Equipment Operator-Storm	3	4	2	-	2	7	\$23,343	\$34,081
Equipment Operator-Swales	4	4	4	-	4	5	\$21,623	\$31,569
Stormwater Technician	-	10	8	-	8	5	\$21,623	\$31,569
Public Works Technician	8	2	2	-	2	3	\$19,901	\$29,055
Budgeted Salaries & Wages								\$ 584,079
Overtime								32,403
Other Pay								3,640
Subtotal								620,122
Benefits and Taxes								263,809
TOTAL	18	26	23	-	23			\$ 883,931

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Renewal and Replacement Projects (5 year, \$5 million plan)-\$450,000 funded through CDBG Grant Fund		\$ 550,000
Capital Improvement Projects (10 year, \$5 million plan)		500,000
Vehicles & Equipment		25,000
Total		\$ 1,075,000

City of Deltona, Florida

**SOLID WASTE MANAGEMENT FUND
FISCAL SUMMARY**

The Solid Waste Management Fund accounts for the fiscal activities related to the provision of solid waste services to residential properties within the City. The City has established an annual assessment for services of \$120 per residence. Services include weekly residential garbage pick-up and curbside recycling provided through a contract between the City and the private solid waste collection industry. Administrative functions include: receipt and resolution of customer complaints/inquires of service levels and days of service; investigation of illegal dumping or inappropriate residential practices; delivery of recycling bins and informational brochures to new customers; monitoring and compliance of mandatory commercial collection; processing of hauler payments; and monitoring and processing of curbside recycling revenues. A Solid Waste Coordinator under the direction of the Department of Enforcement Services is designated to solid waste management issues.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 3,246,862	\$ 3,371,927	\$ 3,776,000	\$ 3,776,000	\$ 3,863,682
Expenditures	<u>3,387,219</u>	<u>3,522,538</u>	<u>3,666,941</u>	<u>3,666,941</u>	<u>4,006,061</u>
Excess of Revenues Over (Under) Expenditures	(140,357)	(150,611)	109,059	109,059	(142,379)
Beginning Fund Balance	<u>700,016</u>	<u>559,659</u>	<u>409,048</u>	<u>409,048</u>	<u>518,107</u>
Ending Fund Balance	<u>\$ 559,659</u>	<u>\$ 409,048</u>	<u>\$ 518,107</u>	<u>\$ 518,107</u>	<u>\$ 375,728</u>

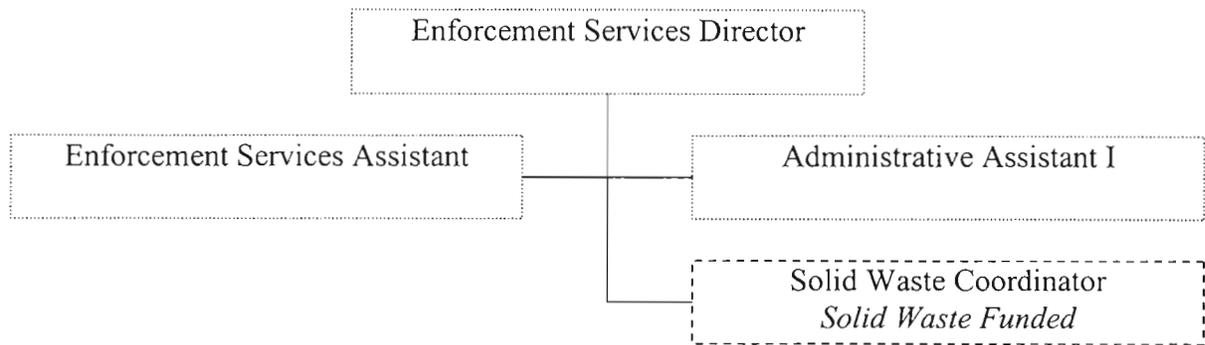
City of Deltona, Florida

**SOLID WASTE MANAGEMENT FUND
SOURCES & USES**

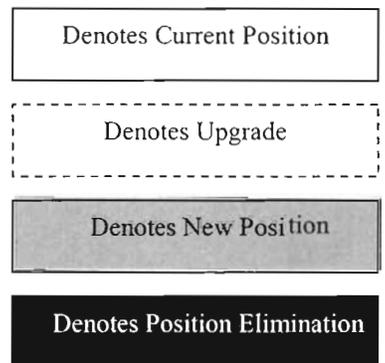
<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Residential Assessments	\$ 2,901,437	\$ 3,012,298	\$ 3,446,000	\$ 3,446,000	\$ 3,633,682
New Homes	174,760	173,763	170,000	170,000	170,000
Recycling Proceeds	155,791	176,276	150,000	150,000	50,000
Recycling Grant	-	-	-	-	-
Interest Income	14,874	9,590	10,000	10,000	10,000
Fund Balance Carryforward	700,016	559,659	409,048	409,048	518,107
<i>Total Sources:</i>	<u>\$ 3,946,878</u>	<u>\$ 3,931,586</u>	<u>\$ 4,185,048</u>	<u>\$ 4,185,048</u>	<u>\$ 4,381,789</u>
<i>Personal Services</i>	\$ 39,848	\$ 42,466	\$ 45,079	\$ 45,079	\$ 47,011
<i>Operating Expenses:</i>					
Administration Charge	146,000	155,500	155,500	155,500	171,050
Refuse Collection Contract	3,184,861	3,221,649	3,445,862	3,445,862	3,760,000
Other Operating Costs	16,510	102,923	20,500	20,500	28,000
<i>Capital Outlay:</i>					
Capital Equipment	-	-	-	-	-
Contingency/Unappropriated	559,659	409,048	518,107	518,107	375,728
<i>Total Uses:</i>	<u>\$ 3,946,878</u>	<u>\$ 3,931,586</u>	<u>\$ 4,185,048</u>	<u>\$ 4,185,048</u>	<u>\$ 4,381,789</u>

ENFORCEMENT SERVICES DEPARTMENT

SOLID WASTE DIVISION OVERVIEW



Functional Duties: The Solid Waste Division is funded from the Solid Waste Fund. These positions ensure that all solid waste generated and accumulated within the City is collected, removed, and disposed of properly. Additionally, these positions investigate complaints; enforces codes, and documents violations along with monitoring the Solid Waste Collection Contract.



City of Deltona, Florida

SOLID WASTE MANAGEMENT FUND SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 39,848	\$ 42,466	\$ 45,079	\$ 47,011
Operating Expenses	3,347,371	3,480,072	3,621,862	3,959,050
Capital Outlay	-	-	-	-
Other	-	-	-	-
TOTAL	\$ 3,387,219	\$ 3,522,539	\$ 3,666,941	\$ 4,006,061

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>
Full-time	1	0	1
Part-time	0	0	0
	1	0	1

City of Deltona, Florida

SOLID WASTE MANAGEMENT FUND SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ 39,848	\$ 42,466	\$ 45,079	\$ 47,011
Operating Expenses	3,347,371	3,480,072	3,621,862	3,959,050
Capital Outlay	-	-	-	-
Other	-	-	-	-
TOTAL	\$ 3,387,219	\$ 3,522,539	\$ 3,666,941	\$ 4,006,061
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ 20,000
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	3,184,861	3,292,675	3,445,862	3,760,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	652	974	1,000	2,000
5241-Communications and Freight Services	963	384	1,000	1,000
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	-
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	-	-	-
5247-Printing and Binding	-	-	-	-
5248-Promotional Activities	-	-	2,000	-
5249-Other Current Charges	146,000	164,460	155,500	171,050
5251-Office Supplies	-	-	-	-
5252-Operating Supplies	14,762	21,580	15,000	3,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	133	-	1,500	2,000
TOTAL	\$ 3,347,371	\$ 3,480,072	\$ 3,621,862	\$ 3,959,050

City of Deltona, Florida

**SOLID WASTE MANAGEMENT FUND
SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
	02/03	03/04	04/05	Change 05/06	05/06	Pay Grade	Minimum	Maximum
Solid Waste Coordinator	1	1	1	-	1	12	\$27,645	\$40,362
Budgeted Salaries & Wages								\$ 33,605
Overtime								504
Other Pay								-
Subtotal								34,109
Benefits and Taxes								12,902
TOTAL	1	1	1	-	1			\$ 47,011

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ -
Total		\$ -

City of Deltona, Florida

**LOCAL OPTION GAS TAX FUND
FISCAL SUMMARY**

The Local Option Gas Tax Fund accounts for the proceeds from the City's share of the six-cent and five-cent local option tax on fuel. The City's allocation of the tax is based on an interlocal agreement with the County of Volusia. The proceeds from the six-cent tax can be utilized for general transportation expenditures as defined by Section 336.025(7), *Florida Statutes*. The proceeds from the five-cents must be used for only those transportation expenditures needed to meet the requirements of the Capital Improvements Element of the City's Comprehensive Plan. The six-cent tax is designated as funding for accomplishment of the City's road resurfacing program. The five-cent tax is being utilized to accomplish road reconstruction and widening projects.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 2,478,531	\$ 2,192,896	\$ 1,960,000	\$ 1,960,000	\$ 2,212,000
Expenditures	<u>3,476,437</u>	<u>3,837,747</u>	<u>2,775,006</u>	<u>2,775,006</u>	<u>1,881,000</u>
Excess of Revenues Over (Under) Expenditures	(997,906)	(1,644,851)	(815,006)	(815,006)	331,000
Transfers In	3,500,000	-	-	-	300,000
Beginning Fund Balance	<u>3,987,285</u>	<u>6,489,379</u>	<u>4,844,528</u>	<u>4,844,528</u>	<u>4,029,522</u>
Ending Fund Balance	<u>\$ 6,489,379</u>	<u>\$ 4,844,528</u>	<u>\$ 4,029,522</u>	<u>\$ 4,029,522</u>	<u>\$ 4,660,522</u>

City of Deltona, Florida

**LOCAL OPTION GAS TAX FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
1-6 Cent Gas Tax	\$ 1,192,760	\$ 1,234,668	\$ 1,100,000	\$ 1,100,000	\$ 1,200,000
1-5 Cent Gas Tax	889,021	918,747	820,000	820,000	890,000
Grant Revenue	335,918	-	-	-	-
Interest Income	60,832	39,480	40,000	40,000	122,000
Transfers In - General Fund	3,500,000	-	-	-	300,000
Fund Balance Carryforward	<u>3,987,285</u>	<u>6,489,379</u>	<u>4,844,528</u>	<u>4,844,528</u>	<u>4,029,522</u>
<i>Total Sources:</i>	<u>\$ 9,965,816</u>	<u>\$ 8,682,275</u>	<u>\$ 6,804,528</u>	<u>\$ 6,804,528</u>	<u>\$ 6,541,522</u>
Administration Charge	\$ 220,000	\$ 211,298	\$ 210,000	\$ 210,000	\$ 231,000
Road Resurfacing Program	2,563,613	2,763,700	1,247,454	1,247,454	1,350,000
Median Improvement Projects	-	-	-	-	-
Roadway Reconstruction					
Engineering Studies	-	-	-	-	300,000
Ft. Smith Blvd	450,810	559,742	546,088	546,088	-
Normandy Blvd	115,360	120,429	366,069	366,069	-
Courtland Blvd	126,654	182,579	226,861	226,861	-
Tivoli	-	-	178,534	178,534	-
Contingency/Unappropriated	<u>6,489,379</u>	<u>4,844,528</u>	<u>4,029,522</u>	<u>4,029,522</u>	<u>4,660,522</u>
<i>Total Uses:</i>	<u>\$ 9,965,816</u>	<u>\$ 8,682,275</u>	<u>\$ 6,804,528</u>	<u>\$ 6,804,528</u>	<u>\$ 6,541,522</u>

City of Deltona, Florida

**LOCAL OPTION GAS TAX FUND
FIVE CENT LOCAL OPTION GAS TAX**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated</u>		<u>Budget FY06</u>
			<u>Actual FY05</u>	<u>Budget FY05</u>	
1-5 Cent Gas Tax	\$ 889,021	\$ 918,747	\$ 820,000	\$ 820,000	\$ 890,000
Grant Revenue	335,918	-	-	-	-
Interest Income	30,416	19,740	20,000	20,000	122,000
Transfers In - General Fund	2,000,000	-	-	-	-
Fund Balance Carryforward	<u>2,141,590</u>	<u>4,609,121</u>	<u>4,591,710</u>	<u>4,591,710</u>	<u>4,024,158</u>
	<u>\$ 5,396,945</u>	<u>\$ 5,547,609</u>	<u>\$ 5,431,710</u>	<u>\$ 5,431,710</u>	<u>\$ 5,036,158</u>
Administration Charge	\$ 95,000	\$ 93,150	\$ 90,000	\$ 90,000	\$ 99,000
Roadway Reconstruction:					
Engineering Studies	-	-	-	-	300,000
Ft. Smith Blvd	450,810	559,742	546,088	546,088	-
Normandy Blvd	115,360	120,429	366,069	366,069	-
Courtland Blvd	126,654	182,579	226,861	226,861	-
Tivoli	-	-	178,534	178,534	-
Contingency/Unappropriated	<u>4,609,121</u>	<u>4,591,710</u>	<u>4,024,158</u>	<u>4,024,158</u>	<u>4,637,158</u>
<i>Total Uses:</i>	<u>\$ 5,396,945</u>	<u>\$ 5,547,609</u>	<u>\$ 5,431,710</u>	<u>\$ 5,431,710</u>	<u>\$ 5,036,158</u>

City of Deltona, Florida

**LOCAL OPTION GAS TAX FUND
SIX CENT LOCAL OPTION GAS TAX**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	Estimated		<u>Budget FY06</u>
			<u>Actual FY05</u>	<u>Budget FY05</u>	
1-6 Cent Gas Tax	\$ 1,192,760	\$ 1,234,668	\$ 1,100,000	\$ 1,100,000	\$ 1,200,000
Interest Income	30,416	19,740	20,000	20,000	-
Transfers In - General Fund	1,500,000	-	-	-	300,000
Fund Balance Carryforward	<u>1,845,695</u>	<u>1,880,258</u>	<u>252,818</u>	<u>252,818</u>	<u>5,364</u>
<i>Total Sources:</i>	<u>\$ 4,568,871</u>	<u>\$ 3,134,666</u>	<u>\$ 1,372,818</u>	<u>\$ 1,372,818</u>	<u>\$ 1,505,364</u>
Administration Charge	\$ 125,000	\$ 118,148	\$ 120,000	\$ 120,000	\$ 132,000
Road Resurfacing Program	2,563,613	2,763,700	1,247,454	1,247,454	1,350,000
Median Improvement Projects	-	-	-	-	-
Contingency/Unappropriated	<u>1,880,258</u>	<u>252,818</u>	<u>5,364</u>	<u>5,364</u>	<u>23,364</u>
<i>Total Uses:</i>	<u>\$ 4,568,871</u>	<u>\$ 3,134,666</u>	<u>\$ 1,372,818</u>	<u>\$ 1,372,818</u>	<u>\$ 1,505,364</u>

City of Deltona, Florida

**FIRE/RESCUE SERVICE IMPACT FEES FUND
FISCAL SUMMARY**

The Fire/Rescue Service Impact Fees Fund accounts for the fiscal activity relating to the City's fire/rescue impact fees charged for growth-related fire protection and rescue capital improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates additional fire/rescue demands. Fees are charged at the rate of \$143.69 for residential land use and at a rate per square foot for nonresidential land use. Fees may be appropriated for capital improvements including: construction of fire stations; acquisition of firefighting and protection equipment; acquisition, construction and equipping of training facilities; and acquisition and equipping of rescue vehicles and other emergency equipment.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 193,673	\$ 219,616	\$ 217,000	\$ 252,000	\$ 252,000
Expenditures	<u>100,271</u>	<u>25,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
(Under) Expenditures	93,402	194,616	217,000	252,000	252,000
Transfers Out	(500,000)	(200,000)	(500,000)	(500,000)	(250,000)
Beginning Fund Balance	<u>695,786</u>	<u>289,188</u>	<u>283,804</u>	<u>283,804</u>	<u>804</u>
Ending Fund Balance	<u>\$ 289,188</u>	<u>\$ 283,804</u>	<u>\$ 804</u>	<u>\$ 35,804</u>	<u>\$ 2,804</u>

City of Deltona, Florida

FIRE/RESCUE SERVICE IMPACT FEES FUND

SOURCES & USES

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Fire Impact Fees	\$ 187,756	\$ 217,487	\$ 215,000	\$ 250,000	\$ 250,000
Interest Income	5,917	2,129	2,000	2,000	2,000
Fund Balance Carryforward	<u>695,786</u>	<u>289,188</u>	<u>283,804</u>	<u>283,804</u>	<u>804</u>
<i>Total Sources:</i>	<u>\$ 889,459</u>	<u>\$ 508,804</u>	<u>\$ 500,804</u>	<u>\$ 535,804</u>	<u>\$ 252,804</u>
Thermal Imagers (2 cameras)	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Special Operations Unit	38,291	-	-	-	-
Rapid Response Unit	61,980	-	-	-	-
Traffic Signal - Station 63	-	-	-	-	-
Transfer Out - Municipal Complex Fund:					
Station 62 Relocate	500,000	100,000	-	-	-
Station 63 Addition	-	100,000	-	-	-
Station 65 (Addition of 5th station)	-	-	500,000	500,000	250,000
Contingency/Unappropriated	<u>289,188</u>	<u>283,804</u>	<u>804</u>	<u>35,804</u>	<u>2,804</u>
<i>Total Uses:</i>	<u>\$ 889,459</u>	<u>\$ 508,804</u>	<u>\$ 500,804</u>	<u>\$ 535,804</u>	<u>\$ 252,804</u>

City of Deltona, Florida

PARK IMPACT FEES FUND

FISCAL SUMMARY

The Park Impact Fees Fund accounts for the fiscal activity relating to the City's park impact fees assessed for growth-related parks and improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit. Fees are charged at the rate of \$433.18 for residential land use. Fees may be appropriated for land and/or capital improvements including: layout of walking paths; construction of ballfields; picnic pavilions; installation of equipment for children's play areas; irrigation systems; lighting systems; fencing; bleachers; roads; parking facilities; restrooms; concession and community buildings; manager quarters; and storage units.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 550,998	\$ 539,930	\$ 522,500	\$ 522,500	\$ 522,500
Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of Revenues Over (Under) Expenditures	550,998	539,930	522,500	522,500	522,500
Transfers Out	-	(915,000)	(465,000)	(465,000)	(600,000)
Beginning Fund Balance	<u>(52,103)</u>	<u>498,895</u>	<u>123,825</u>	<u>123,825</u>	<u>181,325</u>
Ending Fund Balance	<u>\$ 498,895</u>	<u>\$ 123,825</u>	<u>\$ 181,325</u>	<u>\$ 181,325</u>	<u>\$ 103,825</u>

City of Deltona, Florida

PARK IMPACT FEES FUND

SOURCES & USES

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	Estimated		<u>Budget FY06</u>
			<u>Actual FY05</u>	<u>Budget FY05</u>	
Park Impact Fees	\$ 548,839	\$ 537,576	\$ 520,000	\$ 520,000	\$ 520,000
Interest Income	2,159	2,354	2,500	2,500	2,500
Fund Balance Carryforward	<u>(52,103)</u>	<u>498,895</u>	<u>123,825</u>	<u>123,825</u>	<u>181,325</u>
<i>Total Sources:</i>	<u>\$ 498,895</u>	<u>\$ 1,038,825</u>	<u>\$ 646,325</u>	<u>\$ 646,325</u>	<u>\$ 703,825</u>
Park Land	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out-Park Projects Fund:					
Skate Park	-	50,000	45,000	45,000	-
Festival Area	-	75,000	-	-	-
Sports Complex	-	-	30,000	30,000	360,000
Veterans Memorial	-	50,000	-	-	150,000
Vann Park	-	-	90,000	90,000	-
Timber Ridge Park	-	-	-	-	-
Campbell Park	-	140,000	-	-	-
Wes Crile	-	200,000	-	-	-
Dupont Park	-	-	-	-	-
Whipple	-	150,000	-	-	-
Keysville	-	250,000	-	-	-
Community Center	-	-	300,000	300,000	-
Amphitheatre	-	-	-	-	50,000
Beechdale Park	-	-	-	-	20,000
Miscellaneous Park Projects	-	-	-	-	20,000
Contingency/Unappropriated	<u>498,895</u>	<u>123,825</u>	<u>181,325</u>	<u>181,325</u>	<u>103,825</u>
<i>Total Uses:</i>	<u>\$ 498,895</u>	<u>\$ 1,038,825</u>	<u>\$ 646,325</u>	<u>\$ 646,325</u>	<u>\$ 703,825</u>

City of Deltona, Florida

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)
FISCAL SUMMARY**

The Community Development Block Grant Fund (CDBG) accounts for the fiscal activities of the CDBG Grant Program operated by the City of Deltona. CDBG funds are federal funds and must be utilized for specific purposes within areas of the City that are defined by the federal program guidelines as eligible to receive CDBG funds. City staff has concluded that the areas identified are in need of road resurfacing, drainage system improvements and maintenance, sidewalks, code enforcement support, housing assistance and park improvements.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 384,849	\$ 262,069	\$ 570,263	\$ 570,263	\$ 563,408
Expenditures	<u>384,849</u>	<u>262,069</u>	<u>570,263</u>	<u>570,263</u>	<u>563,408</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	-	-
Beginning Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Deltona, Florida

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)

SOURCES & USES

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
CDBG Funds	\$ 384,849	\$ 262,069	\$ 570,263	\$ 570,263	\$ 563,408
CDBG Funds Carryforward	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Sources:</i>	<u>\$ 384,849</u>	<u>\$ 262,069</u>	<u>\$ 570,263</u>	<u>\$ 570,263</u>	<u>\$ 563,408</u>
Code Enforcement Activities	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Hydrants	-	-	-	-	-
Park Improvements	6,644	28,904	20,263	20,263	11,908
Sidewalk Improvements	8,754	-	-	-	-
Drainage Improvements	355,449	228,405	500,000	500,000	450,000
Planning Activities	-	-	-	-	-
Housing Activities	3,829	3,805	25,000	25,000	25,000
Grant Administration	10,173	955	25,000	25,000	26,500
Economic Development	-	-	-	-	50,000
Contingency/Unappropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Uses:</i>	<u>\$ 384,849</u>	<u>\$ 262,069</u>	<u>\$ 570,263</u>	<u>\$ 570,263</u>	<u>\$ 563,408</u>

City of Deltona, Florida

STATE HOUSING INITIATIVES PARTNERSHIP FUND (SHIP)

FISCAL SUMMARY

The State Housing Initiatives Partnership Fund (SHIP) accounts for the fiscal activities of all funds received by the City from its share of the State local housing distribution funds, all funds received or budgeted by the City to provide for the Local Housing Assistance Plan, and all funds generated from local housing assistance plan activities.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 361,966	\$ 161,787	\$ 570,000	\$ 570,000	\$ 570,272
Expenditures	<u>361,966</u>	<u>161,787</u>	<u>570,000</u>	<u>570,000</u>	<u>570,272</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	-	-
Beginning Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Deltona, Florida

STATE HOUSING INITIATIVES PARTNERSHIP FUND (SHIP)

SOURCES & USES

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
SHIP Funds					
Grant Year 2001/2002	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Year 2002/2003	352,742	-	-	-	-
Grant Year 2003/2004	-	153,485	-	-	-
Grant Year 2004/2005	-	-	570,000	570,000	-
Grant Year 2005/2006	-	-	-	-	570,272
Interest	9,224	8,302	-	-	-
<i>Total Sources:</i>	<u>\$ 361,966</u>	<u>\$ 161,787</u>	<u>\$ 570,000</u>	<u>\$ 570,000</u>	<u>\$ 570,272</u>
Purchase Rehabilitation	\$ 102,150	\$ 51,321	\$ 180,000	\$ 180,000	\$ 200,000
Purchase Assistance Program	179,922	70,592	90,000	90,000	120,000
Affordable Housing Partnership	3,267	600	20,000	20,000	20,000
Emergency Repair Program	42,157	25,902	210,000	210,000	163,272
Home Ownership Counseling	-	1,000	10,000	10,000	10,000
Grant Administration	34,470	12,372	60,000	60,000	57,000
Contingency/Unappropriated	-	-	-	-	-
<i>Total Uses:</i>	<u>\$ 361,966</u>	<u>\$ 161,787</u>	<u>\$ 570,000</u>	<u>\$ 570,000</u>	<u>\$ 570,272</u>

City of Deltona, Florida

STREETLIGHTING DISTRICTS FUND

FISCAL SUMMARY

The Streetlighting Districts Fund accounts for the fiscal activities relating to the provision of street lighting services within the defined areas of each district. Assessments collected are established by individual districts at the time of creation and are reviewed annually in public forum. Creation of a streetlighting district requires a positive vote of at least 51% of the benefited property owners.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 71,662	\$ 79,933	\$ 82,250	\$ 110,250	\$ 93,892
Expenditures	<u>71,855</u>	<u>73,552</u>	<u>89,128</u>	<u>97,900</u>	<u>102,292</u>
Excess of Revenues Over (Under) Expenditures	(193)	6,381	(6,878)	12,350	(8,400)
Beginning Fund Balance	<u>16,428</u>	<u>16,235</u>	<u>22,616</u>	<u>22,616</u>	<u>15,738</u>
Ending Fund Balance	<u>\$ 16,235</u>	<u>\$ 22,616</u>	<u>\$ 15,738</u>	<u>\$ 34,966</u>	<u>\$ 7,338</u>

City of Deltona, Florida

**STREETLIGHTING DISTRICTS FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	Estimated		<u>Budget FY06</u>
			<u>Actual FY05</u>	<u>Budget FY05</u>	
Assessments	\$ 71,261	\$ 79,640	\$ 82,000	\$ 110,000	\$ 93,592
Interest Income	401	293	250	250	300
Fund Balance Carryforward	<u>16,428</u>	<u>16,235</u>	<u>22,616</u>	<u>22,616</u>	<u>15,738</u>
<i>Total Sources:</i>	<u>\$ 88,090</u>	<u>\$ 96,168</u>	<u>\$ 104,866</u>	<u>\$ 132,866</u>	<u>\$ 109,630</u>
 <i>Operating Expenses:</i>					
Administration Charge	\$ 7,000	\$ 7,900	\$ 7,900	\$ 7,900	\$ 8,700
Streetlighting	64,855	65,652	81,228	90,000	93,592
Contingency	<u>16,235</u>	<u>22,616</u>	<u>15,738</u>	<u>34,966</u>	<u>7,338</u>
<i>Total Uses:</i>	<u>\$ 88,090</u>	<u>\$ 96,168</u>	<u>\$ 104,866</u>	<u>\$ 132,866</u>	<u>\$ 109,630</u>

City of Deltona, Florida

**STREETLIGHTING DISTRICTS FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Crystal Lake Estates	\$ 2,465	\$ 2,364	\$ 2,700	\$ 2,730	\$ 2,705
Kensington Estates	3,226	4,724	4,484	4,484	4,446
Timber Ridge	11,766	11,253	16,400	14,943	16,429
Deltona Woods	2,017	1,682	2,300	2,363	2,340
Timbercrest	4,481	3,868	7,500	7,865	7,797
Sterling Park	6,710	6,291	7,300	7,361	7,302
Rayston Street	4,589	4,016	5,000	5,114	5,074
Tradewinds Drive	458	474	360	368	362
Azora Drive	596	572	580	588	584
Trumbull Street	710	626	680	693	685
Johnson Court	275	285	288	294	288
Goodrich Drive	884	851	851	945	922
Giovanni Street	2,957	2,833	3,000	3,182	3,158
Acadian Street	898	787	842	935	928
Twin Lakes	2,634	3,206	3,455	3,455	3,429
Whipple Drive	1,264	1,492	1,428	1,428	1,419
Brickell Drive	878	849	900	914	908
Diamond	1,420	1,361	1,500	1,565	1,530
Antoinette	151	12	441	441	441
Waco Drive	2,225	2,101	2,100	2,121	2,108
Arbor Ridge	6,774	1,178	1,041	9,041	1,064
Beal Steet	1,484	1,524	1,600	1,617	1,609
Baylor Drive	538	519	630	630	628
Anchor Drive	554	639	700	704	701
Shafton Avenue	948	981	1,100	1,113	1,105
Saxon Ridge	3,096	3,419	2,900	3,938	2,917
Prescott Blvd.	857	886	1,100	1,113	1,104
Embassy	-	748	1,390	1,397	1,390
Arbor Ridge - Phase 2	-	4,596	7,258	7,258	7,906
Arbor Ridge - Units 2 & 3	-	-	-	-	7,922
Saxon Ridge - Phase 2	-	798	809	809	992
Saxon Ridge - Phase 2 B	-	-	-	-	829
Saxon Ridge - Phase 3	-	-	-	-	1,061
Rosetta Drive	-	717	591	591	1,509
<i>Total Uses:</i>	<u>\$ 64,855</u>	<u>\$ 65,652</u>	<u>\$ 81,228</u>	<u>\$ 90,000</u>	<u>\$ 93,592</u>

City of Deltona, Florida

TREE REPLACEMENT IMPACT FEES FUND

FISCAL SUMMARY

The Tree Replacement Fees Fund accounts for the fiscal activity relating to the City's tree replacement fees charged for growth-related destruction of trees and green spaces. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates destruction of trees and green spaces. Fees are charged at a rate per square inch based on the area of the tree's cross section and are payable when a tree removal permit is applied for. Fees may be appropriated for replacement of downed or damaged trees, installation of new trees or development of green spaces.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ -	\$ -	\$ -	\$ -	\$ 403,000
Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	-	403,000
Transfers In	-	-	-	-	290,000
Transfers Out	-	-	-	-	-
Beginning Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 693,000</u>

City of Deltona, Florida

**TREE REPLACEMENT IMPACT FEES FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Tree Replacement Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Interest Income	-	-	-	-	3,000
Fund Balance Carryforward	-	-	-	-	-
Transfers In:	-	-	-	-	290,000
<i>Total Sources:</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 693,000</u>
Transfers Out:	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	-	-	-	-	-
Contingency/Unappropriated	-	-	-	-	693,000
<i>Total Uses:</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 693,000</u>

City of Deltona, Florida

**LAW ENFORCEMENT IMPACT FEES FUND
FISCAL SUMMARY**

The Law Enforcement Impact Fees Fund accounts for the fiscal activity relating to the City's Law Enforcement impact fees charged for growth-related law enforcement capital improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates additional law enforcement demands. Fees are charged at the rate of \$_____ for residential land use and at a rate per square foot for nonresidential land use. Fees may be appropriated for capital improvements including: construction of law enforcement facilities; acquisition of law enforcement and protection equipment; acquisition, construction and equipping of training facilities; and acquisition and equipping of vehicles and other equipment.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	-	-
Transfers Out	-	-	-	-	-
Beginning Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Deltona, Florida

**LAW ENFORCEMENT IMPACT FEES FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	Estimated		<u>Budget FY06</u>
			<u>Actual FY05</u>	<u>Budget FY05</u>	
_____ Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	-	-	-	-	-
Fund Balance Carryforward	-	-	-	-	-
<i>Total Sources:</i>	<u>\$ -</u>				
Transfers Out:	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency/Unappropriated	-	-	-	-	-
<i>Total Uses:</i>	<u>\$ -</u>				

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Enterprise Funds

City of Deltona, Florida

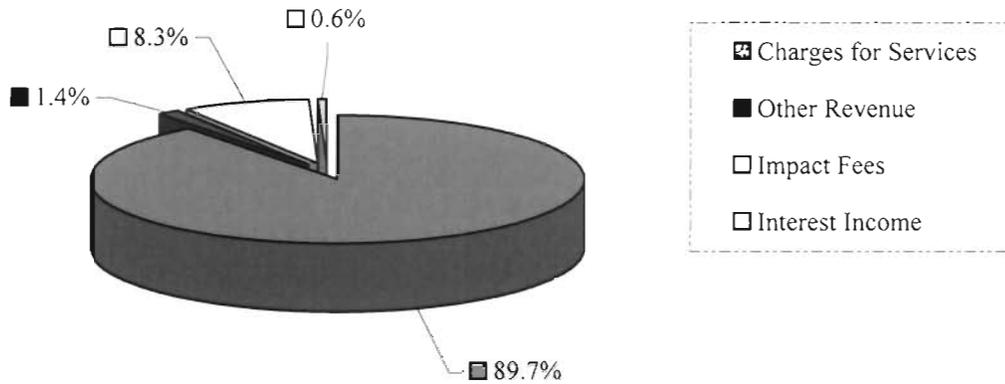
ENTERPRISE FUND SUMMARY

<u>Description</u>	<u>Water/Sewer Utility</u>	<u>Water/Sewer Construction</u>	<u>TOTAL</u>
<u>SOURCES</u>			
Charges for Services	\$ 12,533,200	\$ -	\$ 12,533,200
Other Revenue	202,500	-	202,500
Impact Fees	1,158,300	-	1,158,300
Interest Income	84,000	273,000	357,000
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<i>Sources</i>	13,978,000	273,000	14,251,000
Transfers In	-	1,158,300	1,158,300
Fund Balance Carryforward	4,902,582	16,307,962	21,210,544
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<i>TOTAL SOURCES</i>	\$ 18,880,582	\$ 17,739,262	\$ 36,619,844
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<u>USES</u>			
Public Safety	\$ -	\$ -	\$ -
Physical Environment	6,526,400	-	6,526,400
Transportation	-	-	-
Economic Environment	-	-	-
Debt Service	4,622,125	-	4,622,125
Capital Outlay	1,436,000	11,622,000	13,058,000
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<i>Uses</i>	12,584,525	11,622,000	24,206,525
Transfers Out	1,158,300	-	1,158,300
Contingency/Unappropriated	5,137,757	6,117,262	11,255,019
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<i>TOTAL USES</i>	\$ 18,880,582	\$ 17,739,262	\$ 36,619,844
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City of Deltona, Florida

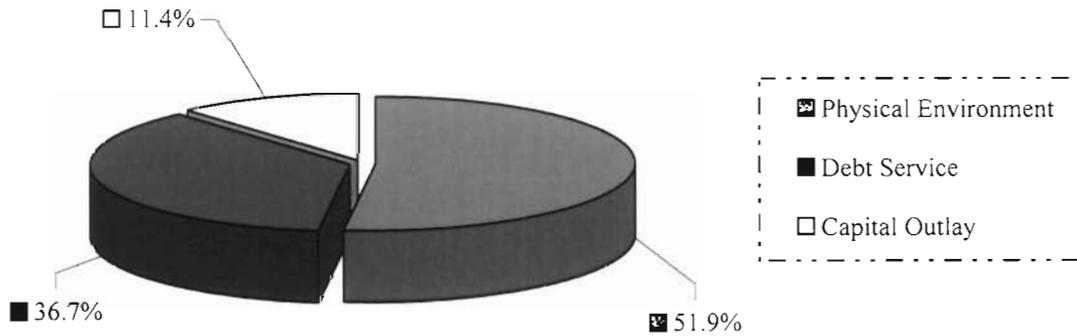
ENTERPRISE FUND SOURCES OF FUNDS

Revenues By Type
Total: \$13,978,000
(Excluding Interfund Transfers)



ENTERPRISE FUND USES OF FUNDS

Appropriations By Function
Total: \$12,584,525
(Excluding Interfund Transfers)



City of Deltona, Florida

**WATER/SEWER UTILITY FUND
FISCAL SUMMARY**

The Water/Sewer Utility Fund accounts for the fiscal activities of Deltona Water which are financed and operated in a manner similar to private business enterprises. It is the intent of the City that the costs of providing water and sewer services to the general public on a continuing basis be financed or recovered primarily through user charges for those services. This fund was established in November 2003, with the acquisition of the water/sewer utility from Florida Water Service and was financed through a Revenue Bond Issue. A portion of that bond issue was set aside in the Water/Sewer Construction Fund for financing of capital projects and is governed by the bond covenants.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ -	\$11,671,016	\$13,826,540	\$ 13,826,540	\$ 13,978,000
Expenditures	<u>-</u>	<u>10,079,416</u>	<u>11,977,514</u>	<u>11,977,514</u>	<u>12,584,525</u>
Excess of Revenues Over (Under) Expenditures	-	1,591,600	1,849,026	1,849,026	1,393,475
Transfers To Construction Fund	-	-	(1,587,800)	(1,587,800)	(1,158,300)
Beginning Fund Balance	<u>-</u>	<u>3,049,756</u>	<u>4,641,356</u>	<u>4,641,356</u>	<u>4,902,582</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ 4,641,356</u>	<u>\$ 4,902,582</u>	<u>\$ 4,902,582</u>	<u>\$ 5,137,757</u>

City of Deltona, Florida

**WATER/SEWER UTILITY FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Charges for Services	\$ -	\$10,581,020	\$11,994,249	\$ 11,994,249	\$ 12,533,200
Other Revenue	-	361,859	165,731	165,731	202,500
Impact Fees	-	642,214	1,587,706	1,587,706	1,158,300
Interest Income	-	85,923	78,854	78,854	84,000
Fund Balance Carryforward	-	3,049,756	4,641,356	4,641,356	4,902,582
<i>Total Sources:</i>	<u>\$ -</u>	<u>\$14,720,772</u>	<u>\$18,467,896</u>	<u>\$ 18,467,896</u>	<u>\$ 18,880,582</u>
<i>Personal Services</i>	\$ -	\$ 1,823,063	\$ 2,347,374	\$ 2,347,374	\$ 3,085,549
<i>Operating Expenses:</i>					
Administration Charge	-	-	100,000	100,000	100,000
Other Operating Costs	-	3,260,276	3,553,515	3,553,515	3,340,851
<i>Debt Service</i>					
Series 2003	-	4,070,531	4,535,125	4,535,125	4,622,125
<i>Capital Outlay:</i>					
Capital Projects	-	-	-	-	425,000
Renewal & Replacement	-	-	405,000	405,000	716,000
Other Capital Equipment	-	925,546	1,036,500	1,036,500	295,000
<i>Uses</i>	-	10,079,416	11,977,514	11,977,514	12,584,525
Transfers to Construction Fund	-	-	1,587,800	1,587,800	1,158,300
Contingency/Unappropriated	-	4,641,356	4,902,582	4,902,582	5,137,757
<i>Total Uses:</i>	<u>\$ -</u>	<u>\$14,720,772</u>	<u>\$18,467,896</u>	<u>\$ 18,467,896</u>	<u>\$ 18,880,582</u>

City of Deltona, Florida

**WATER/SEWER CONSTRUCTION FUND
FISCAL SUMMARY**

The Water/Sewer Utility Fund accounts for the fiscal activities of Deltona Water which are financed and operated in a manner similar to private business enterprises. It is the intent of the City that the costs of providing water and sewer services to the general public on a continuing basis be financed or recovered primarily through user charges for those services. This fund was established in November 2003, with the acquisition of the water/sewer utility from Florida Water Service and was financed through a Revenue Bond Issue. This fund represents that portion of bond proceeds which have been set aside for financing of capital projects and is governed by the bond covenants.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ -	\$ 377,628	\$ 431,000	\$ -	\$ 273,000
Expenditures	<u>-</u>	<u>270,349</u>	<u>3,318,117</u>	<u>6,125,000</u>	<u>11,622,000</u>
Excess of Revenues Over (Under)					
Expenditures	-	107,279	(2,887,117)	(6,125,000)	(11,349,000)
Transfers From Water/Sewer Utility Fund	-	-	1,587,800	1,587,800	1,158,300
Beginning Fund Balance	<u>-</u>	<u>17,500,000</u>	<u>17,607,279</u>	<u>17,607,279</u>	<u>16,307,962</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$17,607,279</u>	<u>\$16,307,962</u>	<u>\$ 13,070,079</u>	<u>\$ 6,117,262</u>

City of Deltona, Florida

**WATER/SEWER CONSTRUCTION FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue	-	-	-	-	-
Impact Fees	-	-	-	-	-
Interest Income	-	377,628	431,000	-	273,000
Transfers In	-	-	1,587,800	1,587,800	1,158,300
Fund Balance Carryforward	-	17,500,000	17,607,279	17,607,279	16,307,962
<i>Total Sources:</i>	<u>\$ -</u>	<u>\$ 17,877,628</u>	<u>\$ 19,626,079</u>	<u>\$ 19,195,079</u>	<u>\$ 17,739,262</u>
<i>Personal Services</i>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Operating Expenses:</i>					
Administration Charge	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
<i>Debt Service</i>					
Series 2003	-	-	-	-	-
<i>Capital Outlay:</i>					
Capital Projects	-	270,349	3,318,117	6,125,000	-
Water Projects	-	-	-	-	5,985,000
Wastewater Projects	-	-	-	-	4,075,000
Water Meters and related materials for new service	-	-	-	-	230,000
Utility Relocations	-	-	-	-	930,000
Miscellaneous Utility Projects	-	-	-	-	402,000
Renewal & Replacement	-	-	-	-	-
Other Capital Equipment	-	-	-	-	-
Contingency/Unappropriated	-	17,607,279	16,307,962	13,070,079	6,117,262
<i>Total Uses:</i>	<u>\$ -</u>	<u>\$ 17,877,628</u>	<u>\$ 19,626,079</u>	<u>\$ 19,195,079</u>	<u>\$ 17,739,262</u>

City of Deltona, Florida

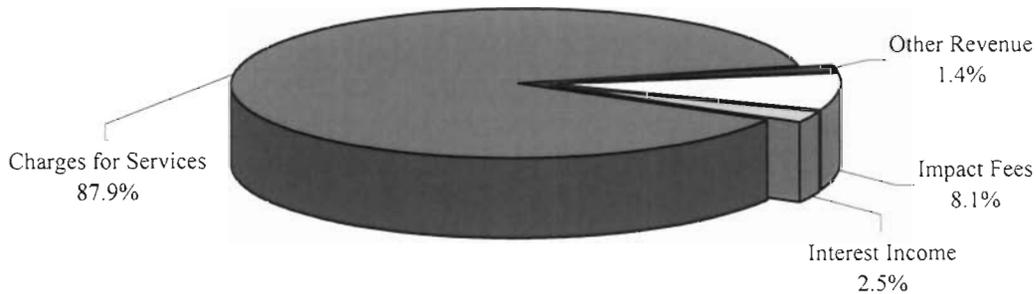
BUDGET SUMMARY - ENTERPRISE FUND

Trend Analysis - Revenues By Source

<u>Description</u>			Estimated	Adjusted	
	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
<u>SOURCES</u>					
Charges for Services	\$ -	\$ 10,581,020	\$ 11,994,249	\$ 11,994,249	\$ 12,533,200
Other Revenue	-	361,859	165,731	165,731	202,500
Impact Fees	-	642,214	1,587,706	1,587,706	1,158,300
Interest Income	-	463,551	509,854	78,854	357,000
<i>Revenues</i>	-	12,048,644	14,257,540	13,826,540	14,251,000
Transfers In	-	-	1,587,800	1,587,800	1,158,300
Fund Balance Carryforward	-	20,549,756	22,248,635	22,248,635	21,210,544
<i>TOTAL SOURCES</i>	\$ -	\$ 32,598,400	\$ 38,093,975	\$ 37,662,975	\$ 36,619,844

<u>SOURCES</u>	<u>Budget FY05/06</u>	<u>Budget FY 05/06 Compared to FY 04/05</u>	
	<u>Percent</u>	<u>Budget</u>	<u>Estimated</u>
Charges for Services	87.9%	4.5%	4.5%
Other Revenue	1.4%	22.2%	22.2%
Impact Fees	8.1%	-27.0%	-27.0%
Interest Income	2.5%	352.7%	-30.0%
<i>Revenues</i>	<u>100.0%</u>	<u>3.1%</u>	<u>0.0%</u>

REVENUES BY SOURCE
TOTAL: \$14,251,000
 (Excluding Interfund Transfers)



City of Deltona, Florida

BUDGET SUMMARY - ENTERPRISE FUND

Trend Analysis - Expenditures By Function

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Adjusted Budget FY05</u>	<u>Budget FY06</u>
<u>USES</u>					
Personal Services	\$ -	\$ 1,823,063	\$ 2,347,374	\$ 2,347,374	\$ 3,085,549
Administration Charge	-	-	100,000	100,000	100,000
Other Operating Costs	-	3,260,276	3,553,515	3,553,515	3,340,851
Debt Service: Series 2003	-	4,070,531	4,535,125	4,535,125	4,622,125
Capital Projects	-	270,349	3,318,117	6,125,000	12,047,000
Renewal & Replacement	-	-	405,000	405,000	716,000
Other Capital Equipment	-	925,546	1,036,500	1,036,500	295,000
<i>Appropriations</i>	-	10,349,765	15,295,631	18,102,514	24,206,525
Transfers Out	-	-	1,587,800	1,587,800	1,158,300
Unappropriated / Reserves	-	22,248,635	21,210,544	17,972,661	11,255,019
TOTAL USES	\$ -	\$ 32,598,400	\$ 38,093,975	\$ 37,662,975	\$ 36,619,844

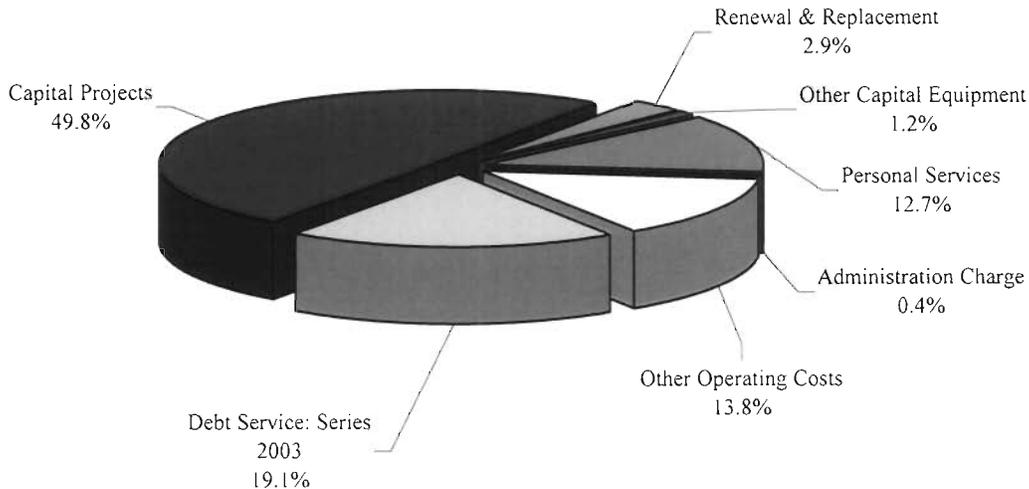
Budget FY05/06

Budget FY 05/06 Compared to FY 04/05

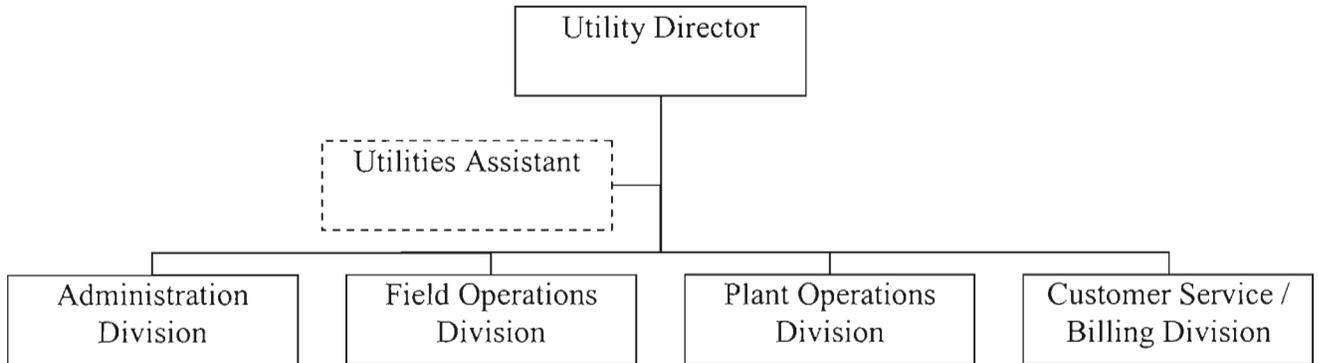
<u>USES</u>	<u>Percent</u>	<u>Budget</u>	<u>Estimated</u>
Personal Services	12.7%	31.4%	31.4%
Administration Charge	0.4%	0.0%	0.0%
Other Operating Costs	13.8%	-6.0%	-6.0%
Debt Service: Series 2003	19.1%	1.9%	1.9%
Capital Projects	49.8%	96.7%	263.1%
Renewal & Replacement	3.0%	76.8%	76.8%
Other Capital Equipment	1.2%	-71.5%	-71.5%
<i>Appropriations</i>	<u>100.0%</u>	<u>33.7%</u>	<u>58.3%</u>

EXPENDITURES BY FUNCTION

TOTAL: \$24,206,525
(Excluding Interfund Transfers)



WATER UTILITY SERVICES DEPARTMENT OVERVIEW



Functional Duties: The Department is comprised of four divisions; Administration, Customer Service and Billing Divisions, Water Operations and Wastewater Operations. The Administrative Division oversees the overall operations of the Department. The Customer Service and Billing Divisions provide customer service and billing services to Deltona Water Customers. The Water and Wastewater Divisions provide operation and maintenance of the City’s Water and Wastewater facilities

Denotes Current Position

Denotes Upgrade Request

Denotes Proposed Position

Denotes Position Elimination

City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT

Mission Statement: *“The mission of the Deltona Water Department is to provide our customers with a safe, affordable, and sufficient supply of quality water and treated wastewater that is economically viable and environmentally sound.”*

	Actual 03/04	Estimated 04/05	Goal 05/06
<p>GOAL: Provide the highest level of customer service to all customers of Deltona Water.</p> <p>OBJ 1: Quality customer service. MEAS: Number of customers.</p> <p>OBJ 2: Provide the public with a timely response to complaints. OBJ 3: Provide adequate follow-up to complaints to ensure complaint resolution. OBJ 4: Read customer water meters on a monthly basis. OBJ 5: Provide monthly billing services to customers.</p>			
<p>GOAL: Offer a variety of bill payment options.</p> <p>OBJ 1: Increase bill payment options. MEAS: Number of bill payment options.</p>	6	7	
<p>GOAL: Enhance customer awareness regarding water conservation.</p> <p>OBJ 1: Increase the public education methods. MEAS: Number of educational events.</p>			
<p>GOAL: Implementation of billing system.</p> <p>OBJ 1: Train all departmental employees on system. MEAS: Number of trained employees.</p> <p>OBJ 2: Maintain operational efficiency. MEAS: Number of bills processed per month.</p>	32,000	33,000	
<p>GOAL: Embrace regulatory compliance.</p> <p>OBJ 1: Maintain the highest level of safety and security in the plants. MEAS: Number of incidents.</p>			

City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

In November 2003, the City of Deltona officially took over the operation of the service area in Deltona previously owned and operated by Florida Water Services (FWS). The Department is divided into four sections; Administration, Customer Service/Billing, Water Services and Wastewater Services.

The Administration Section oversees the departmental operations, customer service, and the Utility Billing System. This area of the department maintains a customer service office for customers to pay their bills and inquire regarding water services. This area also reads the water meters, and produces and mails approximately 32,000 bills monthly.

The Water and Wastewater Sections provide operation and maintenance of the City's Water and Wastewater facilities. The Deltona Water Department is responsible for the operation and maintenance of 19 water treatment plants consisting of 29 wells, one wastewater treatment plant, and 36 lift stations. The Water Distribution System consists of 450 miles of pipe with approximately 32,000 connections and growing at a rate of 1,200 new connections annually. The Wastewater Collection System consists of 74 miles of pipe with approximately 5,600 connections.

The Water Treatment Plants, Wastewater Treatment Plant, Distribution and Collection Systems are operated and maintained under permit conditions, rules, and regulations of the United States Environmental Protection Agency, Clean Water Act, Florida Department of Environmental Protection Agency, Clean Water Act, Florida Department of Environmental Protection, St. John's River Water Management District, and the Volusia County Health Department. Daily, weekly, monthly, quarterly, semi-annual, and annual reports are produced to assure compliance. Unannounced inspections by these various agencies may occur at any time.

City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT SUMMARY				
Expenditure	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ -	\$ 1,823,063	\$ 2,347,374	\$ 3,085,549
Operating Expenses	-	3,260,276	3,653,515	3,440,851
Capital Outlay	-	925,546	1,441,500	1,436,000
Other	-	4,070,531	4,535,125	4,622,125
TOTAL	\$ -	\$ 10,079,416	\$ 11,977,514	\$ 12,584,525

<u>Staffing</u>	<u>FY 04/05</u>	<u>Net Change</u>	<u>FY 05/06</u>	
Full-time	55	8	63	*
Part-time	2	0	2	*
	57	8	65	*

*Includes the following Divisions

Administration Division

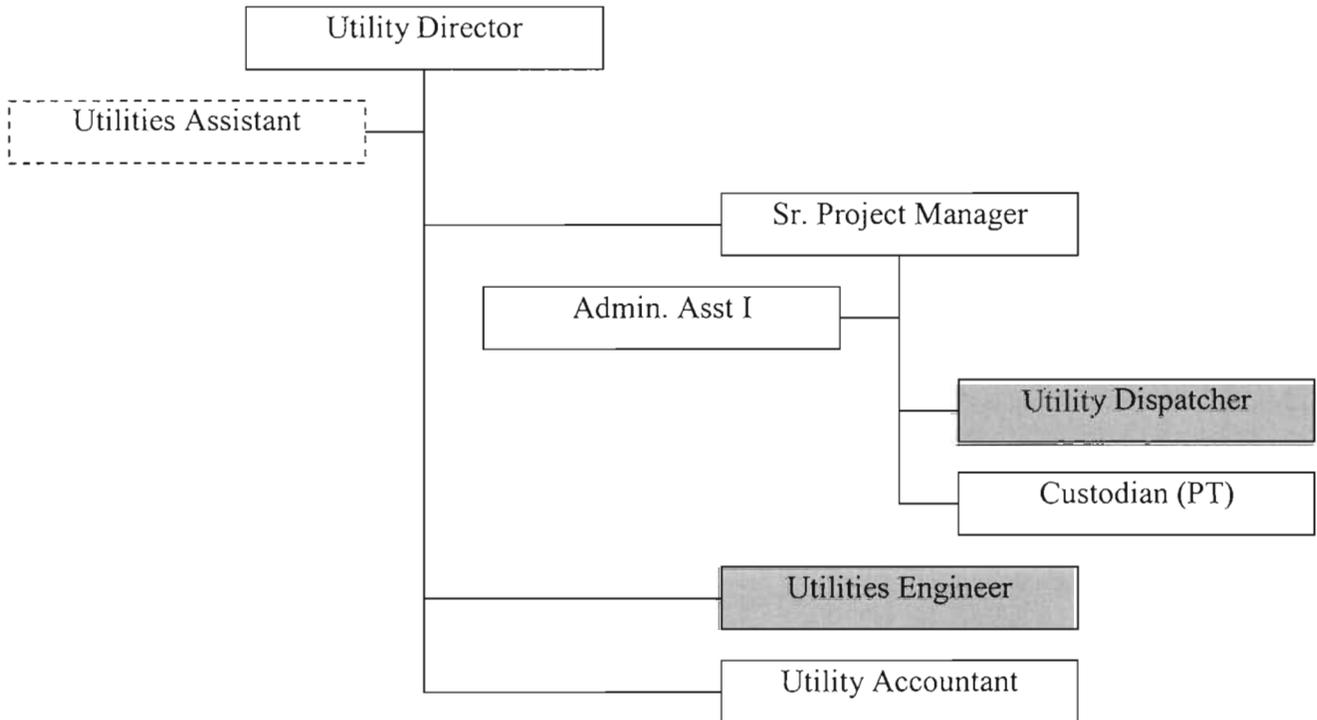
Field Operations Division

Plant Operations Division

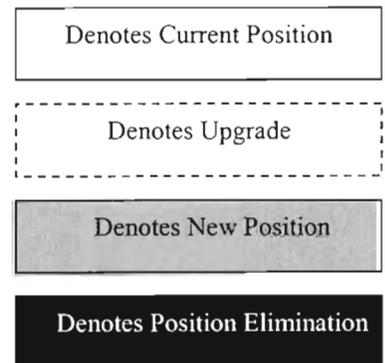
Customer Service & Billing Division

City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT
ADMINISTRATION DIVISION OVERVIEW



Functional Duties: The Administration Division for Deltona Water sets department goals and objectives, oversees department budget and Capital Improvement Projects, provides administrative and technical support to the three other divisions within Deltona Water including Water Operations, Wastewater Operations, Customer Service and Billing Divisions.



City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT ADMINISTRATION DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ -	\$ 1,823,063	\$ 320,328	\$ 483,722
Operating Expenses	-	3,260,276	774,162	397,290
Capital Outlay	-	925,546	200,000	720,000
Other	-	4,070,531	4,535,125	4,622,125
TOTAL	\$ -	\$ 10,079,416	\$ 5,829,615	\$ 6,223,137
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ 796,256	\$ 3,606	\$ 400
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	92,614	88,237	500
5237-Interest (Customer Deposits)	-	-	17,294	17,400
5240-Travel and Per Diem	-	947	-	-
5241-Communications and Freight Services	-	111,853	201,978	35,080
5243-Utility Services	-	754,228	18,120	17,510
5244-Rentals and Leases	-	8,299	7,635	4,800
5245-Insurance	-	119,116	123,838	136,150
5246-Repair and Maintenance Services	-	343,673	10,744	4,500
5247-Printing and Binding	-	42,887	13,716	-
5248-Promotional Activities	-	350	-	-
5249-Other Current Charges	-	349,632	179,416	132,750
5251-Office Supplies	-	69,282	47,918	36,600
5252-Operating Supplies	-	376,920	21,240	6,600
5253-Road Materials & Supplies	-	121,354	-	-
5254-Publications, Memberships & Training	-	72,865	6,452	5,000
5255-Bank Charges	-	-	33,967	-
TOTAL	\$ -	\$ 3,260,276	\$ 774,162	\$ 397,290

City of Deltona, Florida

**WATER UTILITY SERVICES DEPARTMENT
ADMINISTRATION DIVISION SUMMARY**

PERSONAL SERVICES SCHEDULE:

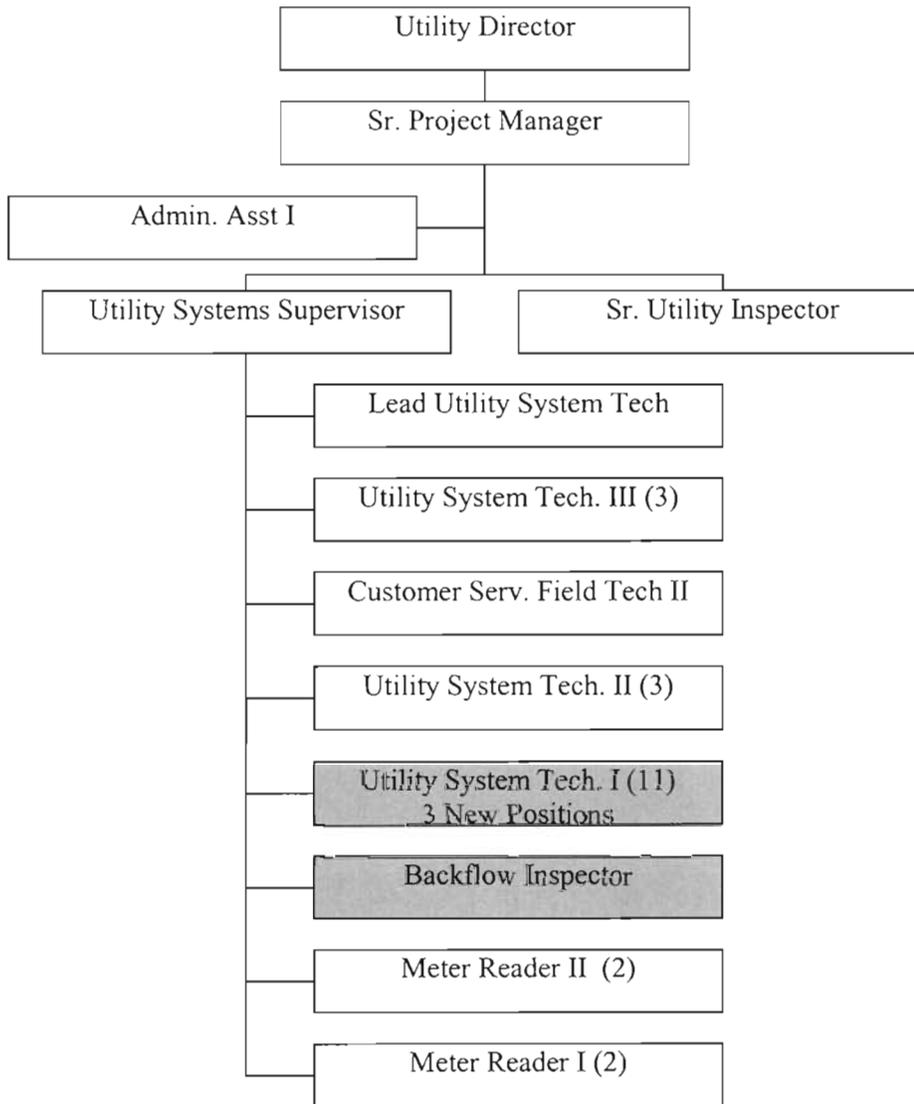
Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	03/04	04/05	Change 05/06	05/06	Pay Grade	Minimum	Maximum
Utility Director	-	1	1	-	1	58	\$67,220	\$98,146
Senior Projects Manager	-	1	1	-	1	45	\$56,040	\$81,818
Utilities Engineer	-	-	-	1	1	42	\$53,458	\$78,048
Utility Accountant	-	-	1	-	1	21	\$35,390	\$51,670
Utilities Assistant	-	-	-	1	1	10	\$25,925	\$37,850
Administrative Asst. II	-	1	1	(1)	-	7	\$23,343	\$34,081
Administrative Assistant I	-	1	1	-	1	5	\$21,623	\$31,569
Utility Dispatcher	-	-	-	1	1	5	\$21,623	\$31,569
Custodian (PT)	-	-	1	-	1	2	\$19,041	\$27,800
Budgeted Salaries & Wages								\$ 353,545
Overtime								14,123
Other Pay								4,800
Subtotal								372,468
Benefits and Taxes								111,254
TOTAL	-	4	6	2	8			\$ 483,722

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Front End Loader	1	\$ 90,000
Vehicles	Various	375,000
Backhoe	1	65,000
Computers, network and communication systems, furniture, etc.	Various	190,000
Total		\$ 720,000

City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT
FIELD OPERATIONS DIVISION OVERVIEW



Functional Duties: The responsibility of the Water Operations Division is to provide quality water to the citizens of Deltona and operate and maintain the City’s water system in a safe, economical and environmentally sound manner.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT				
FIELD OPERATIONS DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ -	\$ -	\$ 1,497,660	\$ 1,127,022
Operating Expenses	-	-	1,887,125	1,697,762
Capital Outlay	-	-	1,061,500	266,000
Other	-	-	-	-
TOTAL	\$ -	\$ -	\$ 4,446,285	\$ 3,090,784
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ 284,184.00	\$ 226,500
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	80,013	96,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	-	-	4,000	4,000
5241-Communications and Freight Services	-	-	55	11,280
5243-Utility Services	-	-	439,196	366,326
5244-Rentals and Leases	-	-	2,295	3,500
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	-	258,654	362,580
5247-Printing and Binding	-	-	7,143	8,000
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	134,493	22,000
5251-Office Supplies	-	-	2,796	9,000
5252-Operating Supplies	-	-	561,448	441,576
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	-	-	112,848	147,000
TOTAL	\$ -	\$ -	\$ 1,887,125	\$ 1,697,762

City of Deltona, Florida

**WATER UTILITY SERVICES DEPARTMENT
FIELD OPERATIONS DIVISION SUMMARY**

PERSONAL SERVICES SCHEDULE:

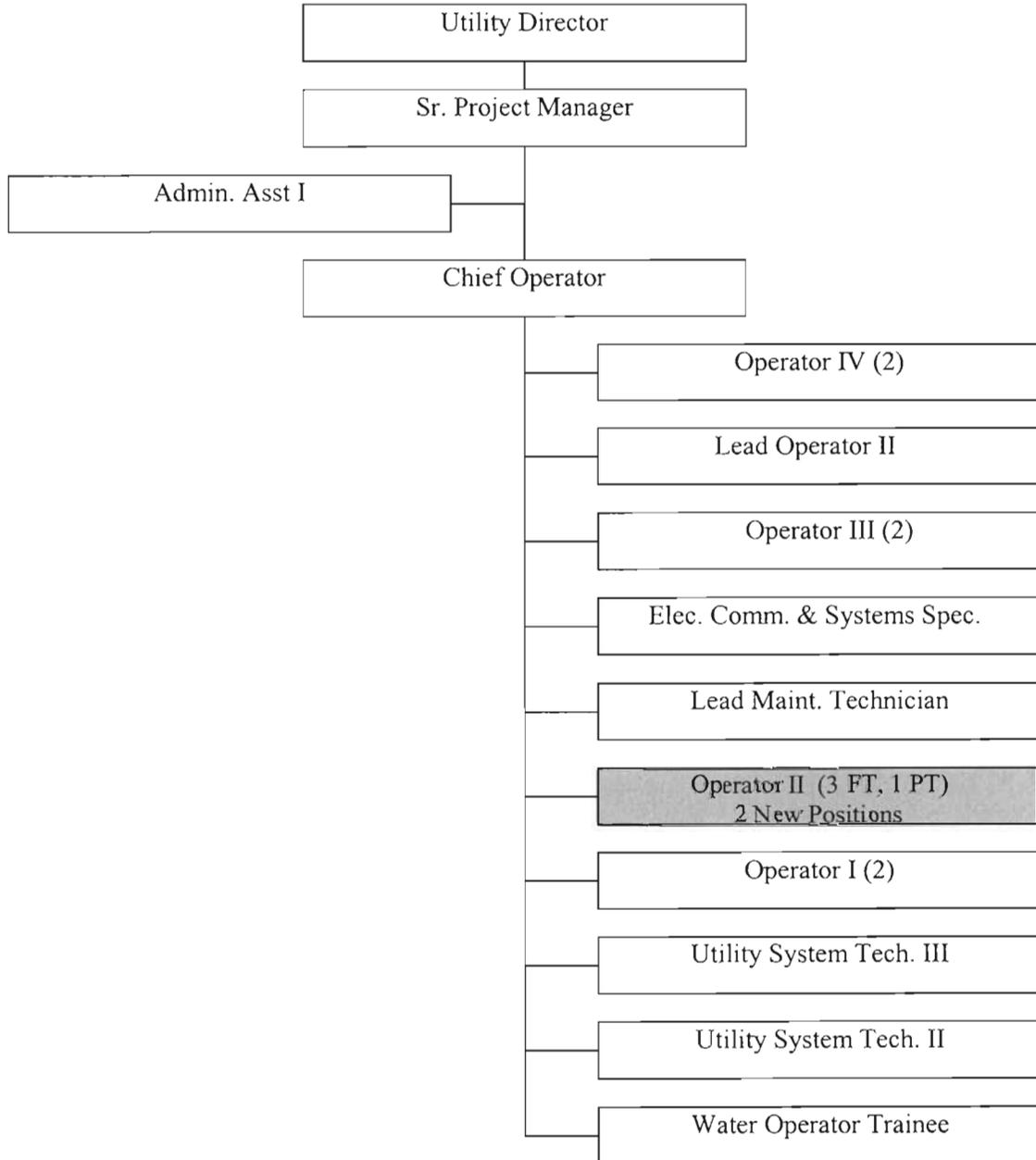
Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	03/04	04/05	Change 05/06	05/06	Pay Grade	Minimum	Maximum
Utility Systems Supervisor	-	1	1	-	1	19	\$33,669	\$49,157
Sr. Utility Inspector	-	-	1	-	1	15	\$30,227	\$44,131
Lead Utility Systems Tech	-	2	1	-	1	14	\$29,367	\$42,876
Utility Systems Tech III	-	3	3	-	3	11	\$26,785	\$39,106
Customer Service Field Tech II	-	1	1	-	1	8	\$24,203	\$35,336
Utility Systems Tech II	-	3	3	-	3	8	\$24,203	\$35,336
Utility Systems Tech I	-	3	8	3	11	5	\$21,623	\$31,569
Backflow Inspector	-	-	-	1	1	5	\$21,623	\$31,569
Meter Reader II	-	2	2	-	2	5	\$21,623	\$31,569
Meter Reader I	-	2	2	-	2	5	\$21,623	\$31,569
Budgeted Salaries & Wages								\$ 723,611
Overtime								71,363
Other Pay								18,200
Subtotal								813,174
Benefits and Taxes								313,848
TOTAL	-	17	22	4	26			\$ 1,127,022

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Renewal and Replacement Projects	Various	\$ 266,000
Total		\$ 266,000

City of Deltona, Florida

**WATER UTILITY SERVICES DEPARTMENT
PLANT OPERATIONS DIVISION OVERVIEW**



Functional Duties: The duties of the Wastewater Division are to provide for the safe disposal of wastewater while protecting property and the environment.

Denotes Current Position

Denotes Upgrade

Denotes New Position

Denotes Position Elimination

City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT				
PLANT OPERATIONS DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ -	\$ -	\$ 529,386	\$ 906,171
Operating Expenses	-	-	992,229	1,024,980
Capital Outlay	-	-	180,000	450,000
Other	-	-	-	-
TOTAL	\$ -	\$ -	\$ 1,701,615	\$ 2,381,151
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ 79,708	\$ 79,600
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	33,659	58,000
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	-	-	4,000	4,000
5241-Communications and Freight Services	-	-	12,900	16,740
5243-Utility Services	-	-	625,915	610,900
5244-Rentals and Leases	-	-	-	3,000
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	-	102,302	97,140
5247-Printing and Binding	-	-	-	-
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	9,247	14,100
5251-Office Supplies	-	-	3,109	5,000
5252-Operating Supplies	-	-	118,879	131,000
5253-Road Materials & Supplies	-	-	-	-
5254-Publications, Memberships & Training	-	-	2,510	5,500
TOTAL	\$ -	\$ -	\$ 992,229	\$ 1,024,980

City of Deltona, Florida

**WATER UTILITY SERVICES DEPARTMENT
PLANT OPERATIONS DIVISION SUMMARY**

PERSONAL SERVICES SCHEDULE:

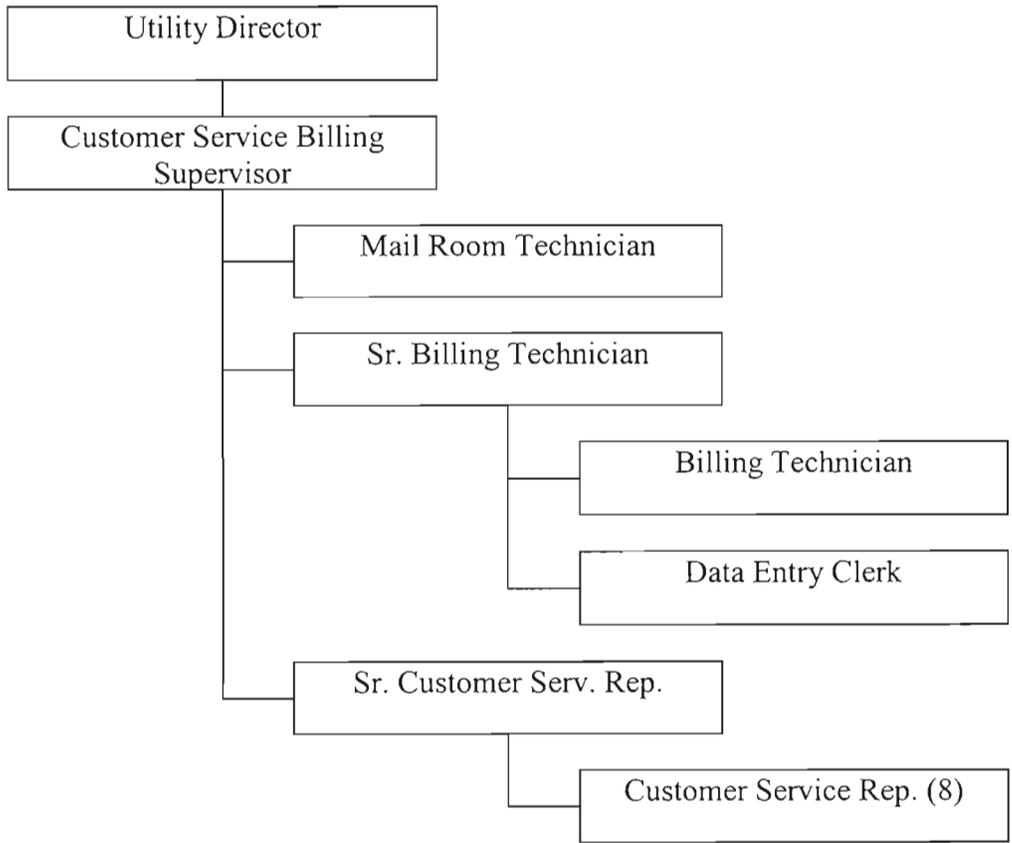
Personnel Roster	Number of Positions					Annual Salary Range		
	FY 02/03	03/04	04/05	Change 05/06	05/06	Pay Grade	Minimum	Maximum
Chief Operator	-	1	1	-	1	28	\$41,413	\$60,463
Operator IV	-	1	2	-	2	23	\$37,111	\$54,182
Lead Operator II	-	1	1	-	1	18	\$32,809	\$47,901
Operator III	-	2	2	-	2	18	\$32,809	\$47,901
Elect Comm & Systems Spec.	-	1	1	-	1	14	\$29,367	\$42,876
Lead Maintenance Tech	-	1	1	-	1	14	\$29,367	\$42,876
Operator II	-	2	1	2	3	14	\$29,367	\$42,876
Operator II (PT)	-	1	1	-	1	14	\$29,367	\$42,876
Operator I	-	3	2	-	2	11	\$26,785	\$39,106
Utility Systems Tech III	-	2	1	-	1	11	\$26,785	\$39,106
Utility Systems Tech II	-	2	1	-	1	8	\$24,203	\$35,336
Water Operator Trainee	-	-	1	-	1	1	\$18,181	\$26,544
Budgeted Salaries & Wages								\$ 606,235
Overtime								58,541
Other Pay								18,200
Subtotal								682,976
Benefits and Taxes								223,195
TOTAL	-	17	15	2	17			\$ 906,171

CAPITAL OUTLAY SCHEDULE:

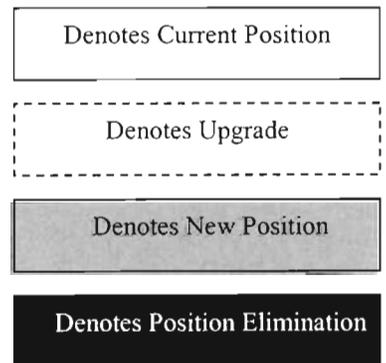
Description	Quantity	Cost
Renewal and Replacement Projects	Various	\$ 450,000
Total		\$ 450,000

WATER UTILITY SERVICES DEPARTMENT

CUSTOMER SERVICE AND BILLING DIVISION OVERVIEW



Functional Duties: The duties of the Customer Service and Billing Divisions are to supply the customers of Deltona Water with accurate and timely utility bills while providing courteous and efficient customer service.



City of Deltona, Florida

WATER UTILITY SERVICES DEPARTMENT				
CUSTOMER SERVICE AND BILLING DIVISION SUMMARY				
Expenditures	Actual FY 02/03	Actual FY 03/04	Budget FY 04/05	Budget FY 05/06
Personal Services	\$ -	\$ -	\$ -	\$ 568,634
Operating Expenses	-	-	-	320,819
Capital Outlay	-	-	-	-
Other	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 889,453
<i>OPERATING EXPENSES SCHEDULE:</i>				
5231-Professional Services	\$ -	\$ -	\$ -	\$ -
5232-Accounting and Auditing	-	-	-	-
5234-Other Contractual Services	-	-	-	44,714
5235-Investigations	-	-	-	-
5240-Travel and Per Diem	-	-	-	6,355
5241-Communications and Freight Services	-	-	-	186,810
5243-Utility Services	-	-	-	-
5244-Rentals and Leases	-	-	-	1,920
5245-Insurance	-	-	-	-
5246-Repair and Maintenance Services	-	-	-	1,000
5247-Printing and Binding	-	-	-	31,970
5248-Promotional Activities	-	-	-	-
5249-Other Current Charges	-	-	-	2,000
5251-Office Supplies	-	-	-	7,900
5252-Operating Supplies	-	-	-	2,150
5254-Publications, Memberships & Training	-	-	-	-
5255-Bank Charges	-	-	-	36,000
TOTAL	\$ -	\$ -	\$ -	\$ 320,819

City of Deltona, Florida

**WATER UTILITY SERVICES DEPARTMENT
CUSTOMER SERVICE AND BILLING DIVISION SUMMARY**

PERSONAL SERVICES SCHEDULE:

Personnel Roster	Number of Positions					Annual Salary Range		
Position Title	FY 02/03	03/04	04/05	Change 05/06	05/06	Pay Grade	Minimum	Maximum
Customer Service/Billing Supvr.	-	1	1	-	1	14	\$29,367	\$42,876
Sr. Customer Service Rep.	-	1	1	-	1	11	\$26,785	\$39,106
Sr. Billing Technician	-	-	1	-	1	11	\$26,785	\$39,106
Billing Technician	-	2	1	-	1	5	\$21,623	\$31,569
Customer Service Rep. II	-	4	8	-	8	5	\$21,623	\$31,569
Mail Room Technician	-	1	1	-	1	3	\$19,901	\$29,055
Data Entry Clerk	-	-	1	-	1	3	\$19,901	\$29,055
Budgeted Salaries & Wages								\$ 366,215
Overtime								38,453
Other Pay								-
Subtotal								404,668
Benefits and Taxes								163,966
TOTAL	-	9	14	-	14			\$ 568,634

CAPITAL OUTLAY SCHEDULE:

Description	Quantity	Cost
Annualized Capital Outlay Transfer to Capital Equipment Fund		\$ -
Total		\$ -

Other Funds

City of Deltona, Florida

OTHER FUND TYPES SUMMARY

<u>Description</u>	<u>Municipal Complex(es)</u>	<u>Capital Equipment</u>	<u>Park Projects</u>	<u>Total</u>
SOURCES				
Intergovernmental Revenue	\$ -	\$ -	\$ 240,000	\$ 240,000
Interest Income	-	5,000	5,000	10,000
Miscellaneous Revenue	-	-	-	-
<i>Sources</i>	-	5,000	245,000	250,000
Transfers In	1,750,000	1,346,000	600,000	3,696,000
Fund Balance Carryforward	202,251	1,564,051	317,924	2,084,226
TOTAL SOURCES	<u>\$ 1,952,251</u>	<u>\$ 2,915,051</u>	<u>\$ 1,162,924</u>	<u>\$ 6,030,226</u>
 USES				
Culture/Recreation	\$ -	\$ -	\$ 940,000	\$ 940,000
Capital Outlay	1,750,000	1,653,700	-	3,403,700
<i>Uses</i>	1,750,000	1,653,700	940,000	4,343,700
Contingency/Unappropriated	202,251	1,261,351	222,924	1,686,526
TOTAL USES	<u>\$ 1,952,251</u>	<u>\$ 2,915,051</u>	<u>\$ 1,162,924</u>	<u>\$ 6,030,226</u>

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City of Deltona, Florida

MUNICIPAL COMPLEX(ES) FUND

FISCAL SUMMARY

The Municipal Complex(es) Fund is used to account for the fiscal activities related to the funding and construction of capital facilities for City operations. Upon incorporation, the City Commission established a vision to set aside enough money for the construction of a City Hall complex debt free. The vision became a reality with the grand opening of a 43,500 square foot facility in March 2002. The facility is co-located with Daytona Beach Community College on a ten-acre section of the school's planned 100-acre campus. In September 2002, a 10,500 square foot Public Works/Fleet Maintenance facility was completed. Other facility projects planned or under way include: the relocation of Fire Station 62 through the new construction of an approximately 5,000 square foot Fire Station (site to be determined); the establishment of the Parks & Recreation offices in the vacated Fire Station facility; the expansion of Fire Station 63; and addition of a Law Enforcement facility used to house the Volusia County Sheriffs office for Law Enforcement services.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 14,108	\$ 9,825	\$ 10,000	\$ 10,000	\$ -
Expenditures	<u>249,487</u>	<u>98,572</u>	<u>3,765,534</u>	<u>3,765,534</u>	<u>1,750,000</u>
Excess of Revenues Over (Under) Expenditures	(235,379)	(88,746)	(3,755,534)	(3,755,534)	(1,750,000)
Transfers In	500,000	200,000	2,500,000	2,500,000	1,750,000
Beginning Fund Balance	<u>1,081,910</u>	<u>1,346,531</u>	<u>1,457,785</u>	<u>1,457,785</u>	<u>202,251</u>
Ending Fund Balance	<u>\$ 1,346,531</u>	<u>\$ 1,457,785</u>	<u>\$ 202,251</u>	<u>\$ 202,251</u>	<u>\$ 202,251</u>

City of Deltona, Florida

**MUNICIPAL COMPLEX(ES) FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Interest Income	\$ 14,108	\$ 9,825	\$ 10,000	\$ 10,000	\$ -
Transfer In - General Fund	-	-	2,000,000	2,000,000	1,500,000
Transfer In - Fire Impact Fees Fund	500,000	200,000	500,000	500,000	250,000
Fund Balance Carryforward	<u>1,081,910</u>	<u>1,346,531</u>	<u>1,457,785</u>	<u>1,457,785</u>	<u>202,251</u>
<i>Total Sources:</i>	<u>\$ 1,596,018</u>	<u>\$ 1,556,356</u>	<u>\$ 3,967,785</u>	<u>\$ 3,967,785</u>	<u>\$ 1,952,251</u>
City Hall Complex	\$ 9,879	\$ 23,373	\$ 50,000	\$ 50,000	\$ -
Public Works / Fleet Facility	167,730	7,455	10,000	10,000	-
Fire Station 62 - Relocate	25,250	30,803	923,947	923,947	-
Fire Station 63 - Addition	-	18,413	81,587	81,587	-
Fire Station 65	-	-	500,000	500,000	700,000
Sheriff Facilities	-	-	2,150,000	2,150,000	1,000,000
Office Relocations & Renovations	46,628	18,528	50,000	50,000	50,000
Miscellaneous City Projects	-	-	-	-	-
Contingency/Unappropriated	<u>1,346,531</u>	<u>1,457,785</u>	<u>202,251</u>	<u>202,251</u>	<u>202,251</u>
<i>Total Uses:</i>	<u>\$ 1,596,018</u>	<u>\$ 1,556,356</u>	<u>\$ 3,967,785</u>	<u>\$ 3,967,785</u>	<u>\$ 1,952,251</u>

City of Deltona, Florida

**CAPITAL EQUIPMENT FUND
FISCAL SUMMARY**

The Capital Equipment Fund was established to account for the fiscal activities related to funding capital equipment necessary for the day to day operation of City departments. The fund is utilized to accumulate resources for the purchase and replacement of City vehicles and equipment by effectively leasing the vehicles and equipment back to the individual user departments within the General Fund in the form of an annualized charge for capital equipment.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 14,277	\$ 150,420	\$ 5,000	\$ 5,000	\$ 5,000
Expenditures	<u>997,764</u>	<u>570,555</u>	<u>882,000</u>	<u>882,000</u>	<u>1,653,700</u>
Excess of Revenues Over (Under) Expenditures	(983,487)	(420,135)	(877,000)	(877,000)	(1,648,700)
Transfers In	725,000	896,000	1,128,000	1,128,000	1,346,000
Beginning Fund Balance	<u>1,095,673</u>	<u>837,186</u>	<u>1,313,051</u>	<u>1,313,051</u>	<u>1,564,051</u>
Ending Fund Balance	<u>\$ 837,186</u>	<u>\$ 1,313,051</u>	<u>\$ 1,564,051</u>	<u>\$ 1,564,051</u>	<u>\$ 1,261,351</u>

City of Deltona, Florida

**CAPITAL EQUIPMENT FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Grant Funding	\$ 3,361	\$ 105,375	\$ -	\$ -	\$ -
Interest Income	10,916	7,045	5,000	5,000	5,000
Sale of Equipment	-	38,000	-	-	-
Transfer In - General Fund	725,000	896,000	1,128,000	1,128,000	1,346,000
Fund Balance Carryforward	<u>1,095,673</u>	<u>837,186</u>	<u>1,313,051</u>	<u>1,313,051</u>	<u>1,564,051</u>
<i>Total Sources:</i>	<u>\$ 1,834,950</u>	<u>\$ 1,883,606</u>	<u>\$ 2,446,051</u>	<u>\$ 2,446,051</u>	<u>\$ 2,915,051</u>
Computer Equipment	\$ 125,362	\$ 54,440	\$ 250,500	\$ 250,500	\$ 292,000
Communication Equipment	10,030	12,050	-	-	134,800
Vehicles & Heavy Equipment	691,460	226,650	382,500	382,500	1,048,000
Other Equipment	170,912	277,415	249,000	249,000	178,900
Contingency/Unappropriated	<u>837,186</u>	<u>1,313,051</u>	<u>1,564,051</u>	<u>1,564,051</u>	<u>1,261,351</u>
<i>Total Uses:</i>	<u>\$ 1,834,950</u>	<u>\$ 1,883,606</u>	<u>\$ 2,446,051</u>	<u>\$ 2,446,051</u>	<u>\$ 2,915,051</u>

City of Deltona, Florida

CAPITAL EQUIPMENT FUND

COMPUTER EQUIPMENT

Network Project: The scope of the project is to standardize and upgrade hardware and software on a City-Wide basis to reduce annual maintenance costs, maintain network security, create a stable platform for the implementation of newer technologies including GIS, wireless technologies and web-based services. The scope also includes improvement in overall productivity by increasing connectivity and networking speeds and capabilities, funding for implementation of GIS and funding for hardware, software and peripherals required for new staff and replacement of obsolete equipment. This fund include all hardware and software licenses needed to implement these solutions.

<u>Description</u>	<u>Cost</u>	<u>Department</u>	<u>Justification</u>
Various Items	\$ 200,000	Various Departments	City-Wide Network
GIS	80,000	Various Departments	City-Wide Use
Laptop w/printer, truck mount and power converter (2)	8,000	Enforcement Services	New Positions
Laptop w/printer, truck mount and power converter	4,000	Construction Services	New Position
Total Computer Equipment	<u>\$ 292,000</u>		

City of Deltona, Florida

CAPITAL EQUIPMENT FUND
COMMUNICATIONS EQUIPMENT

<u>Description</u>	<u>Cost</u>	<u>Department</u>	<u>Justification</u>
Portable Radios (2)	\$ 2,400	Enforcement Services	New Position
Mobile Radio for Truck	2,400	Enforcement Services	New Position
Replace/Add Radio Console	60,000	Fire/Rescue	Replacement Equipment
Portable Radio Replacement	70,000	Fire/Rescue	Replacement Equipment
Total Communications Equipment	<u>\$ 134,800</u>		

City of Deltona, Florida

**CAPITAL EQUIPMENT FUND
VEHICLES & HEAVY EQUIPMENT**

<u>Description</u>	<u>Cost</u>	<u>Department</u>	<u>Justification</u>
F250 Extended Cab w/animal control box	\$ 36,500	Enforcement Services	New Position
F250 Extended Cab w/animal control box	36,500	Enforcement Services	New Position
F250 Extended Cab w/refurbished animal control box	28,000	Enforcement Services	Replacement Vehicle
Ranger SuperCab	15,000	Construction Services	New Position
Fire Apparatus	450,000	Fire/Rescue	New Fire Station (FS65)
Peterson Lightning Loaders mounted on a Sterling Chassis (2)	182,000	Public Works	Replacement Equipment
Miscellaneous Vehicles	300,000	Various Departments	New/Replacement Vehicles
Total Vehicles & Heavy Equipment	<u>\$1,048,000</u>		

City of Deltona, Florida

CAPITAL EQUIPMENT FUND

OTHER EQUIPMENT

<u>Description</u>	<u>Cost</u>	<u>Department</u>	<u>Justification</u>
CMS-T331 LED Portable Changeable Message Signs (2)	\$ 27,400	Public Works	Public Information Services
Fujitsu fi-4340C Scanner	5,000	City Clerk	New Position
Video and Digital Cameras	3,400	Fire/Rescue	Replacement Equipment
Intubation Training Adjuncts	7,600	Fire/Rescue	
Honda 3000 generator	2,000	Parks & Recreation	Park Mntnce/Rec Events
Toro Workman 3200	17,000	Parks & Recreation	Sports Field Maintenance
S175 Bobcat with 76" tiller attachment and 66" root rake grapple	32,000	Parks & Recreation	Sports Field Maintenance
Upgrade existing breathing apparatus	84,500	Fire/Rescue	Fire Operations
Total Other Equipment	<u>\$ 178,900</u>		

City of Deltona, Florida

PARK PROJECTS FUND

FISCAL SUMMARY

The Park Projects Fund is used to account for the fiscal activities related to the funding and construction of park and recreational facility development. The funding for park projects is derived from a variety of sources including park impact fees, grants, general revenues and donations. The goal is to provide the citizens of Deltona with a parks and recreation system which includes a comprehensive range of recreation and cultural facilities, programs and activities, including informal recreation as well as the provision of excellent facilities and a supportive environment for organized sports programs.

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Revenues	\$ 1,728,358	\$ 219,587	\$ 755,300	\$ 755,300	\$ 245,000
Expenditures	<u>2,811,560</u>	<u>1,364,702</u>	<u>1,828,646</u>	<u>1,828,646</u>	<u>940,000</u>
Excess of Revenues Over (Under) Expenditures	(1,083,202)	(1,145,115)	(1,073,346)	(1,073,346)	(695,000)
Transfers In	800,000	915,000	465,000	465,000	600,000
Beginning Fund Balance	<u>1,439,587</u>	<u>1,156,385</u>	<u>926,270</u>	<u>926,270</u>	<u>317,924</u>
Ending Fund Balance	<u>\$ 1,156,385</u>	<u>\$ 926,270</u>	<u>\$ 317,924</u>	<u>\$ 317,924</u>	<u>\$ 222,924</u>

City of Deltona, Florida

**PARK PROJECTS FUND
SOURCES & USES**

<u>Description</u>	<u>Actual FY03</u>	<u>Actual FY04</u>	<u>Estimated Actual FY05</u>	<u>Budget FY05</u>	<u>Budget FY06</u>
Grant Funding	\$ 585,500	\$ 214,500	\$ 750,300	\$ 750,300	\$ 240,000
Interest Income	11,492	5,087	5,000	5,000	5,000
Other Income	1,131,366	-	-	-	-
Transfer In - General Fund	800,000	-	-	-	-
Transfer In - Park Impact Fees Fund	-	915,000	465,000	465,000	600,000
Fund Balance Carryforward	<u>1,439,587</u>	<u>1,156,385</u>	<u>926,270</u>	<u>926,270</u>	<u>317,924</u>
<i>Total Sources:</i>	<u>\$ 3,967,945</u>	<u>\$ 2,290,973</u>	<u>\$ 2,146,570</u>	<u>\$ 2,146,570</u>	<u>\$ 1,162,924</u>
Skate Board Park	\$ 67,600	\$ 99,559	\$ 87,840	\$ 87,840	\$ -
Festival Area Improvements	68,936	48,180	33,885	33,885	-
Sports Complex Development	2,537,463	991,251	51,283	51,283	420,000
Veteran's Memorial Park	56,200	16,126	28,338	28,338	150,000
Vann Park	-	1,324	138,676	138,676	-
Timber Ridge Park	36,905	1,250	41,845	41,845	-
Campbell Park	-	10,748	129,252	129,252	260,000
Wes Crile Park	-	183,441	136,559	136,559	-
Dupont Park	44,455	4,945	50,600	50,600	-
Whipple Park	-	1,885	288,615	288,615	-
Keysville Park	-	333	453,667	453,667	-
Community Center	-	-	300,000	300,000	-
Amphitheatre	-	-	-	-	50,000
Beechdale	-	-	-	-	20,000
Lake Monroe	-	-	-	-	20,000
Miscellaneous Improvements	-	5,660	88,086	88,086	20,000
Contingency/Unappropriated	<u>1,156,385</u>	<u>926,270</u>	<u>317,924</u>	<u>317,924</u>	<u>222,924</u>
<i>Total Uses:</i>	<u>\$ 3,967,945</u>	<u>\$ 2,290,973</u>	<u>\$ 2,146,570</u>	<u>\$ 2,146,570</u>	<u>\$ 1,162,924</u>

City of Deltona, Florida

**PARK PROJECTS FUND
PROJECT FUNDING SUMMARY**

	<u>Land*</u>		<u>Skate Park</u>		<u>Sports Complex</u>		<u>Festival Area</u>	
General Revenues	\$ -	0%	\$ 225,000	30%	\$ 860,000	21%	\$ -	0%
Impact Fees	1,024,860	100%	385,500	51%	1,349,500	33%	219,700	75%
Grant Funding	-	0%	146,200	19%	850,000	21%	73,430	25%
Other	-	0%	3,410	0%	1,021,110	25%	1,000	0%
	<u>\$ 1,024,860</u>	<u>100%</u>	<u>\$ 760,110</u>	<u>100%</u>	<u>\$ 4,080,610</u>	<u>100%</u>	<u>\$ 294,130</u>	<u>100%</u>
	<u>Veterans Memorial</u>		<u>Wes Crile</u>		<u>Whipple</u>		<u>Keyville</u>	
General Revenues	\$ -	0%	\$ 120,000	23%	\$ -	0%	\$ -	0%
Impact Fees	217,300	81%	205,000	39%	150,000	52%	250,000	55%
Grant Funding	-	0%	200,000	38%	140,500	48%	204,000	45%
Other	50,380	19%	-	0%	-	0%	-	0%
	<u>\$ 267,680</u>	<u>100%</u>	<u>\$ 525,000</u>	<u>100%</u>	<u>\$ 290,500</u>	<u>100%</u>	<u>\$ 454,000</u>	<u>100%</u>
	<u>Timber Ridge</u>		<u>Dupont Lakes</u>		<u>Campbell</u>		<u>Vann Park</u>	
General Revenues	\$ 80,000	100%	\$ 105,000	100%	\$ -	0%	\$ 50,000	36%
Impact Fees	-	0%	-	0%	200,000	50%	90,000	64%
Grant Funding	-	0%	-	0%	200,000	50%	-	0%
Other	-	0%	-	0%	-	0%	-	0%
	<u>\$ 80,000</u>	<u>100%</u>	<u>\$ 105,000</u>	<u>100%</u>	<u>\$ 400,000</u>	<u>100%</u>	<u>\$ 140,000</u>	<u>100%</u>
	<u>Community Center</u>		<u>Amphitheatre</u>		<u>Lake Monroe</u>		<u>Beechale</u>	
General Revenues	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%
Impact Fees	300,000	100%	50,000	100%	20,000	100%	20,000	100%
Grant Funding	-	0%	-	0%	-	0%	-	0%
Other	-	0%	-	0%	-	0%	-	0%
	<u>\$ 300,000</u>	<u>100%</u>	<u>\$ 50,000</u>	<u>100%</u>	<u>\$ 20,000</u>	<u>100%</u>	<u>\$ 20,000</u>	<u>100%</u>
	<u>Miscellaneous</u>				<u>Total</u>			
General Revenues	\$ 125,000	86%					\$ 1,565,000	17%
Impact Fees	20,000	14%					\$ 4,501,860	50%
Grant Funding	-	0%					\$ 1,814,130	20%
Other	-	0%					\$ 1,075,900	12%
	<u>\$ 145,000</u>	<u>100%</u>					<u>\$ 8,956,890</u>	<u>100%</u>

* Land acquired directly through the Park Impact Fees Fund, but included here to show total project funding.

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Five-Year Capital Plan

City of Deltona, Florida

FIVE YEAR CAPITAL PLAN

INTRODUCTION

Historically, the City of Deltona has not included a formal Five-Year CIP process as part of the City's Annual Budget process. Plans are currently underway to change this and to introduce a formal Five-Year CIP process as part of the City's Annual Budget process for Fiscal Year 2005/2006. Following is a brief overview of the City's plans.

GENERAL DESCRIPTION

The Five-Year CIP is a systematically developed plan for the identification of the financing and acquisition of various public improvements over a period of five years. It is predicated on an in-depth understanding of community needs and financial resources available. The basic source data used in the development of CIP, in terms of selecting projects and establishing priorities, is the Comprehensive Plan, City Commission's Vision Planning, and other identified departmental requirements. In this regard, the CIP must complement and support the capital improvement element of the Comprehensive Plan. However, unlike the capital improvement element, the CIP includes various other capital projects and equipment acquisition.

RELATIONSHIP TO THE OPERATING BUDGET

The capital improvements budget, unlike the operating budget, is a five-year plan which is updated annually. Only those projects scheduled during the first year of the plan will be funded and adopted as part of the City's Annual Budget.

PURPOSE

The purpose of the CIP is primarily as a planning document to alert the City of upcoming large financing requirements for needed public improvements and to develop financing strategies for their accomplishment. The impact on operations is also an important factor in that any increases to operating costs must be covered by that fiscal year's anticipated operating revenues.

PROCESS

The CIP process is targeted to begin in February and extend through September. The unusual length of the process is to draft the CIP so that operating impacts are known to include in the proposed operating budget, but be able to review the operating budget priorities and weigh those against the funding needs of the projects prior to making the final decisions on the CIP. The Budget Instruction Manual section will be revised to contain the guidelines for CIP preparation and will be distributed to staff at mandatory training workshops on the CIP process.

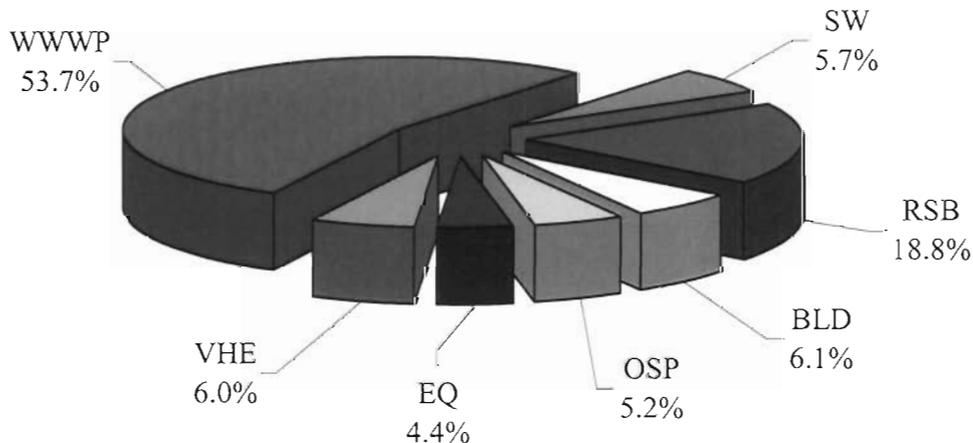
IMPACT ON OPERATIONS AND OPERATING BUDGETS

This section will be updated when a formal Five-Year CIP process is adopted as part of the City's Annual Budget Process.

**FIVE YEAR CAPITAL PLAN IMPROVEMENTS PROGRAM
SUMMARY BY PROJECT TYPE**

<u>Project Type</u>	<u>Budget FY06</u>	<u>Budget FY07</u>	<u>Budget FY08</u>	<u>Budget FY09</u>	<u>Budget FY10</u>	<u>Total</u>
Stormwater-Renewal & Replac. (SW)	\$ 1,000,000	\$ 200,000	\$ 206,000	\$ 212,000	\$ 218,000	\$ 1,836,000
Stormwater-Capital Improv. Proj. (SW)	500,000	500,000	500,000	500,000	500,000	2,500,000
Road Resurfacing (RSB)	1,350,000	1,500,000	1,500,000	1,500,000	1,500,000	7,350,000
Sidewalks (RSB)	150,000	155,000	160,000	165,000	170,000	800,000
Road Const.: Ft. Smith-India to Courtland (RSB)	300,000	300,000	5,500,000	-	-	6,100,000
Building-Fire Station 65 (BLD)	1,200,000	-	-	-	-	1,200,000
Building-Public Safety Fac. (BLD)	3,150,000	-	-	-	-	3,150,000
Park Projects (OSP)	940,000	750,000	750,000	750,000	750,000	3,940,000
Office Relocations & Renovations (BLD)	50,000	50,000	50,000	50,000	50,000	250,000
Equipment (EQ)	605,700	636,000	668,000	701,000	736,000	3,346,700
Vehicles & Heavy Equip. (VHE)	1,048,000	1,100,000	1,155,000	600,000	630,000	4,533,000
Wastewater (WWWP)	4,464,200	3,200,600	1,712,000	1,975,400	656,000	12,008,200
Water (WWWP)	<u>8,593,800</u>	<u>7,012,400</u>	<u>7,978,000</u>	<u>2,801,600</u>	<u>2,249,000</u>	<u>28,634,800</u>
<i>TOTAL FIVE YEAR CIP:</i>	<u>\$ 23,351,700</u>	<u>\$ 15,404,000</u>	<u>\$ 20,179,000</u>	<u>\$ 9,255,000</u>	<u>\$ 7,459,000</u>	<u>\$ 75,648,700</u>

TOTAL 5-YEAR CIP BY PROJECT TYPE



**FIVE YEAR CAPITAL PLAN IMPROVEMENTS PROGRAM
SUMMARY BY FUNDING SOURCE**

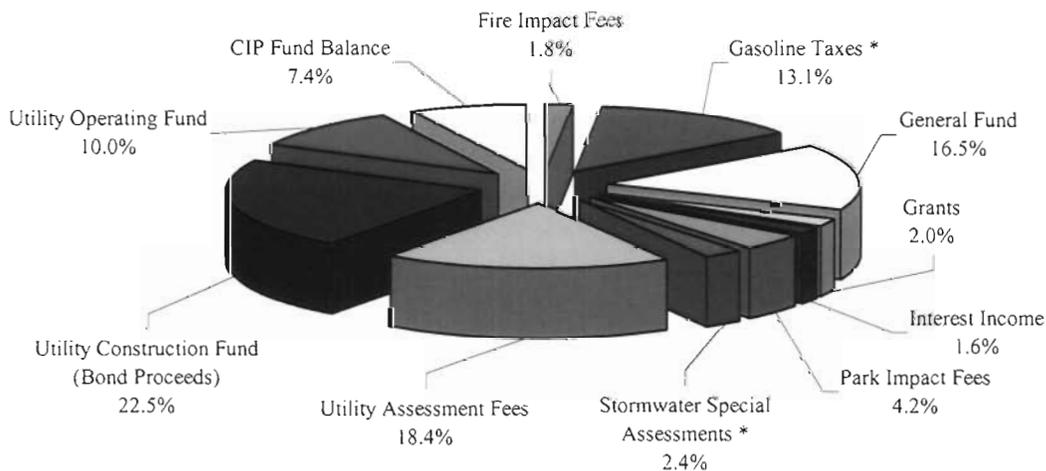
<u>Funding Source</u>	<u>Budget FY06</u>	<u>Budget FY07</u>	<u>Budget FY08</u>	<u>Budget FY09</u>	<u>Budget FY10</u>	<u>Total</u>
Fire Impact Fees	\$ 250,000	\$ 258,000	\$ 266,000	\$ 274,000	\$ 282,000	\$ 1,330,000
Gasoline Taxes *	1,859,000	1,918,000	1,985,000	2,052,000	2,119,000	9,933,000
General Fund	3,296,000	2,141,000	2,246,000	2,347,000	2,420,000	12,450,000
Grants	690,000	200,000	203,000	206,000	209,000	1,508,000
Interest Income	405,500	371,000	224,000	90,000	134,000	1,224,500
Park Impact Fees	600,000	650,000	650,000	650,000	650,000	3,200,000
Stormwater Special Assessments *	359,063	371,000	371,000	371,000	380,000	1,852,063
Utility Assessment Fees	1,158,300	4,275,000	5,750,000	1,750,000	1,000,000	13,933,300
Utility Construction Fund (Bond Proceeds)	11,349,000	4,510,000	1,190,518	-	-	17,049,518
Utility Operating Fund	1,429,395	1,472,000	1,516,000	1,561,000	1,608,000	7,586,395
CIP Fund Balance	1,955,442	(762,000)	5,777,482	(46,000)	(1,343,000)	5,581,924
TOTAL FUNDED:	\$ 23,351,700	\$ 15,404,000	\$ 20,179,000	\$ 9,255,000	\$ 7,459,000	\$ 75,648,700

CIP Fund Balance Reserve:

Beginning Fund Balance	\$ 13,413,154	\$ 11,457,712	\$ 12,219,712	\$ 6,442,230	\$ 6,488,230
Excess of funding over expenditures	\$ (1,955,442)	\$ 762,000	\$ (5,777,482)	\$ 46,000	\$ 1,343,000
Ending Fund Balance	\$ 11,457,712	\$ 12,219,712	\$ 6,442,230	\$ 6,488,230	\$ 7,831,230

* Net of related operating expenditures.

TOTAL 5-YEAR CIP BY FUNDING SOURCE



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Debt Management

City of Deltona, Florida

DEBT MANAGEMENT

DEBT ADMINISTRATION

On June 30, 2005, the City had one debt issue outstanding, the Utility System Revenue Bonds, Series 2003. The original amount of this issue was \$81,725,000. The bonds are insured and have been assigned a AAA rating from Standard and Poor's Corporation, a AAA from Moody's Investor Service, and a AAA from FITCH on each bond issue. The city has no general obligation debt.

LEGAL DEBT MARGIN

The City is not required by law to set a legal debt margin. However, the City complies with all bond covenants and the City's Debt Policies.

UTILITY SYSTEM REVENUE BONDS, SERIES 2003

In November 2003, the City of Deltona issued Utility System Revenue Bonds, Series 2003, in the amount of \$81,725,000

for the purpose of acquiring and making capital improvements to the City's Water and Wastewater System. The system was acquired from Florida Water Services Corporation. \$17,500,000 of the original bond issue was set aside for capital improvements to the acquired system and these funds are segregated in the Water/Sewer Utility Construction Fund under the Enterprise Fund section of this Budget Document.

Revenue pledged for payment of the bonds is the net revenues of the City's water and sewer system, including connection fees.

BOND COVENANTS

Debt Service coverage and requirements on all outstanding bonds have been met or exceeded, in accordance with the bond resolutions.

City of Deltona, Florida

BOND INDEBTEDNESS

<u>Outstanding Bonds 10/1/05</u>	<u>Principal</u>	<u>Interest</u>	<u>TOTAL</u>
Utility System Revenue Bonds, Series 2003	\$ 80,575,000	\$ 74,810,138	\$ 155,385,138
<i>TOTAL</i>	<u>\$ 80,575,000</u>	<u>\$ 74,810,138</u>	<u>\$ 155,385,138</u>

DEBT SERVICE PAYMENT SCHEDULES

Utility System Revenue Bonds, Series 2003			
<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>TOTAL</u>
2004	500,000	3,570,531	4,070,531
2005	650,000	3,885,125	4,535,125
2006	750,000	3,872,125	4,622,125
2007	850,000	3,857,125	4,707,125
2008	950,000	3,836,938	4,786,938
2009	1,100,000	3,810,813	4,910,813
2010	1,400,000	3,777,813	5,177,813
2011	1,700,000	3,732,313	5,432,313
2012	1,945,000	3,668,563	5,613,563
2013	2,025,000	3,590,763	5,615,763
2014	2,105,000	3,511,788	5,616,788
2015	2,185,000	3,432,850	5,617,850
2016	2,300,000	3,318,138	5,618,138
2017	2,420,000	3,197,388	5,617,388
2018	2,545,000	3,070,338	5,615,338
2019	2,680,000	2,936,725	5,616,725
2020	2,820,000	2,796,025	5,616,025
2021	2,965,000	2,647,975	5,612,975
2022	3,125,000	2,492,313	5,617,313
2023	3,285,000	2,328,250	5,613,250
2024	3,450,000	2,164,000	5,614,000
2025	-	1,991,500	1,991,500
2026	-	1,991,500	1,991,500
2027	11,440,000	1,991,500	13,431,500
2028	-	1,405,200	1,405,200
2029	8,620,000	1,405,200	10,025,200
2030	-	995,750	995,750
2031	-	995,750	995,750
2032	-	995,750	995,750
2033	19,915,000	995,750	20,910,750
<i>TOTAL</i>	<u>\$ 81,725,000</u>	<u>\$ 82,265,794</u>	<u>\$ 163,990,794</u>

Schedules/Glossary

City of Deltona, Florida

PAY GRADE LISTING

Annual Salary Range
Revised October 1, 2001

Pay Grade	Minimum	Mid-point	Maximum
1	18,181	21,755	26,544
2	19,041	22,785	27,800
3	19,901	23,814	29,055
4	20,761	24,843	30,312
5	21,623	25,874	31,569
6	22,483	26,903	32,825
7	23,343	27,933	34,081
8	24,203	28,962	35,336
9	25,064	29,991	36,593
10	25,925	31,021	37,850
11	26,785	32,051	39,106
12	27,645	33,081	40,362
13	28,507	34,110	41,620
14	29,367	35,139	42,876
15	30,227	36,169	44,131
16	31,088	37,199	45,389
17	31,948	38,229	46,644
18	32,809	39,258	47,901
19	33,669	40,287	49,157
20	34,529	41,317	50,412
21	35,390	42,347	51,670
22	36,251	43,377	52,925
23	37,111	44,406	54,182
24	37,971	45,435	55,438
25	38,831	46,465	56,693
26	39,691	47,494	57,949
27	40,553	48,525	59,206
28	41,413	49,554	60,463
29	42,273	50,583	61,719
30	43,133	51,613	62,975

City of Deltona, Florida

PAY GRADE LISTING - Continued

Annual Salary Range
Revised October 1, 2001

Pay Grade	Minimum	Mid-point	Maximum
31	43,993	52,642	64,230
32	44,855	53,673	65,487
33	45,715	54,702	66,744
34	46,575	55,731	68,000
35	47,435	56,761	69,256
36	48,296	57,790	70,511
37	49,156	58,820	71,767
38	50,017	59,850	73,025
39	50,877	60,879	74,281
40	51,737	61,909	75,537
41	52,598	62,938	76,792
42	53,458	63,968	78,048
43	54,319	64,998	79,306
44	55,179	66,027	80,562
45	56,040	67,057	81,818
46	56,900	68,086	83,074
47	57,760	69,116	84,330
48	58,620	70,145	85,586
49	59,480	71,174	86,842
50	60,340	72,203	88,098
51	61,200	73,232	89,354
52	62,060	74,261	90,610
53	62,920	75,290	91,866
54	63,780	76,319	93,122
55	64,640	77,348	94,378
56	65,500	78,377	95,634
57	66,360	79,406	96,890
58	67,220	80,435	98,146
59	68,080	81,464	99,402
60	68,940	82,493	100,658

City of Deltona, Florida

CHART OF ACCOUNTS OPERATING EXPENSES

The following is a listing of sub-account codes used to track City activity on a day-to-day basis. The main level, the level in which the budget has been presented, represents the Uniform Accounting Code mandated by the State of Florida. To allow for better information and cost control on a City-wide basis, the sub-account codes listed below are used to account for the day-to-day activities of the City.

- 5231 Professional Services
 - Professional Services - Other
 - General Legal
 - Comprehensive Plan & Land Development Regulations
 - Code Enforcement Support
 - Special Assessments
 - Litigation
 - Associated Legal Costs
 - Labor Attorney
 - Code Enforcement Attorney
 - Development Review - Transportation
 - Development Review - Environmental
 - Consulting Engineer
- 5232 Accounting & Auditing
 - Procedure Implementation
 - Audit Services
 - Special Projects
- 5234 Other Contractual Services
 - Contractual Services - Other
 - Ordinance Codification / Minute Indexing
 - Records Management Program
 - Software Maintenance Agreement
 - Computer Network Support
 - Mowing & Litter Control
 - Public Works Services
 - Comprehensive Plan
 - Building Permitting / Inspections
 - Lot Maintenance Enforcement
 - Janitorial Services
 - Animal Kennel Fees
 - Law Enforcement Services

City of Deltona, Florida

CHART OF ACCOUNTS OPERATING EXPENSES - Continued

- 5235 Investigations
 - Fire Marshal Investigations
- 5240 Travel and Per Diem
 - Travel / Per Diems
 - Mileage - Local
- 5241 Communications & Freight Services
 - Communications
 - Postage & Shipping
- 5243 Utility Services
 - Utility Services - General
 - Lighting/Electric
 - Water/Sewer
 - Waste Management
 - Streetlighting
 - Pump & Lift Stations
- 5244 Rentals & Leases
 - Equipment Rental & Leases
- 5245 Insurance
- 5246 Repair & Maintenance Services
 - R&M - Vehicles
 - R&M - Equipment
 - R&M - Building
 - R&M - Hydrants
 - R&M - Parks
- 5247 Printing & Binding
 - Printing & Binding - General
 - Printing - Newsletter
- 5248 Promotional Activities
 - Promotional Activities - General
 - City Appreciation Events
- 5249 Other Current Charges
 - Recognition's / Sympathies
 - Reimbursable Expenses
 - Legal & Classified Ads

City of Deltona, Florida

CHART OF ACCOUNTS OPERATING EXPENSES - Continued

- 5249 Other Current Charges, continued
 - Personnel Advertising
 - Dumping Fees
 - Economic Development Efforts
 - Sheriff's Service of Notices
 - Emergency Management
 - Employee Physicals & Exams
 - Assessment Billings/Fees
 - Advisory Boards Support
 - Feasibility Studies & Research
 - Employee Recognition/Benefits
 - Recording Fees
 - Unsafe Conditions Abatement
 - Temporary Staffing
 - Licenses Renewal Fees
 - Legislative Actions
 - Commission Initiatives
- 5251 Office Supplies
 - Office Supplies - General
 - Furniture & Equipment (Non-Capital)
- 5252 Operating Supplies
 - Fuel & Oil
 - Small Tools & Equipment (Non-Capital)
 - Janitorial Supplies
 - Bunker Gear
 - Medical Supplies
 - Uniforms
 - Safety and Traffic Control
 - Computer Software
 - Park Furnishings and Equipment
 - Operating Supplies - Other
- 5253 Road Materials & Supplies
 - Road Materials & Supplies
 - Drainage Materials and Supplies
 - Sidewalk Materials and Supplies
- 5254 Publications / Memberships / Training
 - Books / Publications
 - Memberships/Licenses
 - Conferences/Meetings
 - Training / Seminars

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GLOSSARY

Accrual To increase or accumulate by regular growth, as interest on capital.

Activity

A specific and distinguishable unit of work or service performed.

Ad Valorem Taxes Real estate and personal property taxes. Ad Valorem is defined by *Webster's New World Dictionary* as "in proportion to the value". The taxes are assessed on a portion of the value of the property. Local governments set the levy.

Adjusted Final Millage Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Aggregate Millage Rate The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1,000 worth of assessed taxable value.

Assessment The value for tax purposes determined by the property appraiser for a given piece of real or personal property.

Assets Property that has monetary value.

Audit A review of the City's accounting system to ensure that financial records are accurate and in compliance with all legal requirements for handling of public funds, including state law and City Ordinance. It is a test of management's internal accounting controls and is intended to:

- Ascertain whether financial statements fairly present financial position and results of operations,
- Test whether transactions have been legally performed,
- Identify areas for possible improvements in accounting practices and procedures,
- Ascertain whether transactions have been recorded accurately and consistently, and
- Ascertain the stewardship of officials responsible for governmental resources.

Beginning Balance The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

Bond A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s)) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds typically are used for long-term debt.

Bond Funds The revenues derived from issuance of bonds used to finance capital projects.

Budget (Operating) A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

Budget Calendar The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

City of Deltona, Florida

GLOSSARY - Continued

Budget Document The official written statement prepared by the finance department and supporting staff which presents the proposed budget to the legislative body.

Budget Message A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document as presented in writing by the City Manager to the City Commission. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Finance Director.

Budgetary Control The management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Budgetary Expenditures Decreases in net assets. In contrast to conventional expenditures, budgetary expenditures exclude amounts represented by noncurrent liabilities.

Capital Assets Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget A plan of proposed capital expenditures and the means of financing them, usually based on the first year of the capital improvement program (CIP) and typically enacted as part of the complete annual budget which includes both operating and capital outlays.

Capital Improvement Additions, replacements or improvements to facilities with a unit cost in excess of \$750 and a useful life of one or more years. Items with a unit cost of less than \$750 will be charged to operating expenditures.

Capital Improvement Program A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Improvement Additions, replacements or improvements to facilities with a unit cost in excess of \$750 and a useful life of one or more years. Items with a unit cost of less than \$750 will be charged to operating expenditures.

Capital Outlay The cost of acquiring or improving land, buildings, equipment, furnishings etc. with a unit cost in excess of \$750 and a useful life of one or more years. (See Capital Improvement)

Capital Projects Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Contingency Funds that are not earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget year.

Contractual Service (Also called User Charges or Fees) The charge for goods or services provided by local government to those private individuals who receive the service. Such charges reduce the reliance on property tax funding.

Cost The amount of money or other consideration exchanged for property, services, or an expense.

City of Deltona, Florida

GLOSSARY – Continued

Current A term denoting the operation of the present fiscal period, as opposed to past or future periods. It often is used to refer to items likely to be used up or converted into cash within one year.

Debt Service The expense of retiring debts such as loans and bond issues, it includes principal and interest payments, and administrative costs for paying agents, registrars, and escrow agents.

Debt Service Reserve A fund used to pay debt services of revenue bonds if the sources of the pledged revenues do not generate sufficient funds to satisfy the debt service requirements; it is funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues.

Department A basic organizational unit which is functionally unique in its service delivery established to efficiently meet the needs of the citizens.

Depreciation 1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. 2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

Encumbrance A commitment of funds against an appropriation, it may be in the form of a purchase order or contract; until such time as the goods or services are received, the commitment is referred to as an encumbrance.

Enterprise Fund A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full cost of providing the goods or services to

be financed primarily through charges and fees, thus removing the expense from the tax rate.

Expenditures Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered, whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

Expenses Decreases in net total assets. Expenses represent the total cost of operations during a period, regardless of the timing of related expenses.

Fees Charges for services that are based upon the cost of providing the service.

Final Millage The tax rate adopted in the final public budget hearing of a taxing authority.

Fiscal Year The twelve month financial period used by the City that begins October 1 and ends September 30- of the following calendar year. The year is represented by the date on which it ends. Example: October 1, 2004 – September 30, 2005 would be fiscal year 2005.

Full-Time Equivalent (FTE) A measure of effective authorized position, indicating the percentage of time a position or group of positions is funded. It is calculated by equating 2,080 hours per year with the full-time equivalent of one position; thus one position would have and FTE of 1.0, or 100 percent.

Function A major class or grouping of tasks directed toward a common goal, such as improvements to public safety, improvement of the physical environment, etc.

City of Deltona, Florida

GLOSSARY - Continued

Fund A set of interrelated accounts that records assets and liabilities related to a specific purpose. Also, a sum of money available specified purposes.

Fund Balance The amount available within a fund at the close of the fiscal year that can be carried over as a revenue for the upcoming fiscal year.

General Fund The governmental accounting fund supported by ad Valorem (property) taxes, licenses and permits, service charges, and other general revenues to provide for operating services.

Goal A statement that describes the purpose toward which an endeavor is directed, such as a target or target area.

Grant A contribution of assets by one governmental unit or other organization, to another. Typically, these contributions are made to local governments. Grants are usually made for specified purposes.

Interfund Transfers Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Internal Control A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that:

- The duties of employees are subdivided so that no single employee handles a financial action from beginning to end,
- Proper authorizations from specific responsible officials are obtained before key steps in the

processing of a transaction are completed, and

- Records and procedures are arranged appropriately to facilitate effective control.

Investment Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments.

Levy The total amount of taxes, special assessments, or charges imposed by a government.

Liability Debt or other legal obligations, arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. Note: The term does not include encumbrances.

Local Option Gas Tax An ordinance of the County Council of Volusia county, Florida pursuant to section 336.025(1) (b), F.S. levying and imposing a local option fuel tax of 6 cents upon every gallon of motor fuel sold in the County of Volusia with the proceeds from said tax being distributed as provided by law. Beginning January 1, 2000 an additional 5 cent was levied and imposed upon every gallon of motor fuel oil, excluding diesel.

Mandate Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action, as a direct order or that is required as a condition of aid.

Maturities The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

City of Deltona, Florida

GLOSSARY - Continued

Mill 1/1000 of one dollar; used in computing taxes by multiplying the rate times the taxable value divided by 1,000. Example: Millage rate of \$4.198 per thousand, taxable value of \$50,000/1,000=50 x \$4.198= \$209.90.

Modified Accrual Basis The basis of accounting under which expenditure other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Modified Accrual Basis of Accounting The basis a government uses to account for its governmental funds; it records expenditures rather than expenses, and requires that payment on revenues be received during the year or soon enough thereafter to be used to liquidate the current year's liabilities.

Object Code An account to which an expenditure is recorded in order to accumulate and categorize the various types of payments that are made by government. These are normally grouped into personal services, operating, capital and other categories for budgetary analysis and financial reporting purposes. Certain object codes are mandated by the State of Florida Uniform Accounting System

Objective Something toward which effort is directed; a strategic position to be attained or purpose to be achieved.

Operating Costs Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Expenditures Expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel; they exclude capital costs. Also known as operating and maintenance costs.

Operating Fund Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenditures These include items of a non-expense or expenditure nature such as reserves, transfers to other funds and debt service.

Performance Measures Specific, quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

Personal Services Costs related to compensating employees including salaries, wages, taxes and benefit costs.

Property Appraiser Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

Proposed Millage The tax rate certified to a property appraiser by each taxing agency within a county. Proposed millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally proposed.

City of Deltona, Florida

GLOSSARY – Continued

Purchase Order A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Real Property Land and buildings and other structures attached to it that are taxable under state law.

Reserve An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Revenue Funds that a government receives as income. These receipts may include tax payments, interest earning, service charges, grants, and intergovernmental payments. The term designates an increase to a fund's assets which does not increase a liability (e.g., proceeds from a loan), does not represent a repayment of an expenditure already made, does not represent a cancellation of certain liabilities, and does not represent an increase in contributed capital.

Revenue Estimate A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically a future fiscal year.

Revenue Sharing Federal and state money allocated to local governments.

Rolled Back Rate That millage rate which, when multiplied times the tax roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations

added to the roll during the year provides the only source of additional tax revenue if the rolled back rate is levied.

Sales Tax This is a half-cent tax collected by the State on taxable sales within the county. Collections are allocated to the County and Cities within the County through a formula based on population.

Source of Revenue The point of origin of a particular revenue or group of revenues.

Special Assessment A compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Street Lighting District A revenue source derived from funds received by the City from residents of a special district established to finance street lighting.

Tax Base The total property valuations on which each taxing agency levies its tax rates.

Tax Roll The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year A calendar year. The tax roll valued as of January 1 is used in figuring the tax revenue for the annual budget. The tax bills to be mailed by November 1 represent the property taxes due for the current calendar year.

City of Deltona, Florida

GLOSSARY – Continued

Tentative Millage The tax rate adopted in the first public budget hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Uniform Accounting System The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation of reports.

Unit Cost The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

User (Fees) Charges The payment of a fee for direct receipt of a public service by those individuals benefiting from the service.

Vision Most desirable future state.

Yield The rate earned on an investment based on the price paid for the investment, the interest earned during the period held, and the selling price or redemption value of the investment.

City of Deltona, Florida

ACRONYMS

ACH Automated Clearing House	HBA Home Builder's Association
ADA American's with Disabilities Act	HTML - HyperText Markup Language
CADD Computer Aided Draft Design	ISO Insurance Services Office
CAFR Comprehensive Annual Financial Report	MPO Metropolitan Planning Organization
CDBG Community Development Block Grant	LOGT Local Option Gas Tax
CERT Community Emergency Response Team	MUTCD Manual of Uniform Traffic Control Devices
CIP Capital Improvement Program	NFPA National Fire Protection Association
CO Certificate of Occupancy	NOAA National Oceanic and Atmospheric Administration
COBRA Consolidated Omnibus Reconciliation Act	NPDES National Pollutant Discharge Elimination System
CPR Cardiopulmonary Resuscitation	PC Personal Computer
DCA Department of Community Affairs	PODs Personal On-Demand Storage Unit
ECHO Ecological, Cultural, Heritage and Outdoor Tourism	PUD Planned Unit Development
EKG Electrocardiogram	RV Recreational Vehicle
EMS Emergency Medical Services	S.W.A.T. Student's Working Against Tobacco
ERU Equivalent Residential Unit	VGMC Volusia Growth Management Commission
FDOT Florida Department of Transportation	SHIP State Housing Initiatives Partnership Fund
FWS Florida Water Services	SJRWMD St. John's River Water Management District
FY Fiscal Year	TOP Transportation Outreach Program
GASB Government Accounting Standards Board	TRIM -Truth in Millage Law
GFOA Government Finance Officers Association	UCF University of Central Florida
GIS Geographic Information System	USAR Urban Search and Rescue