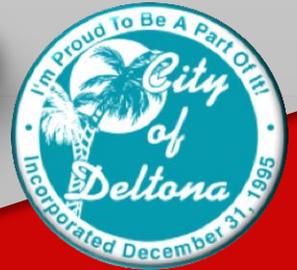
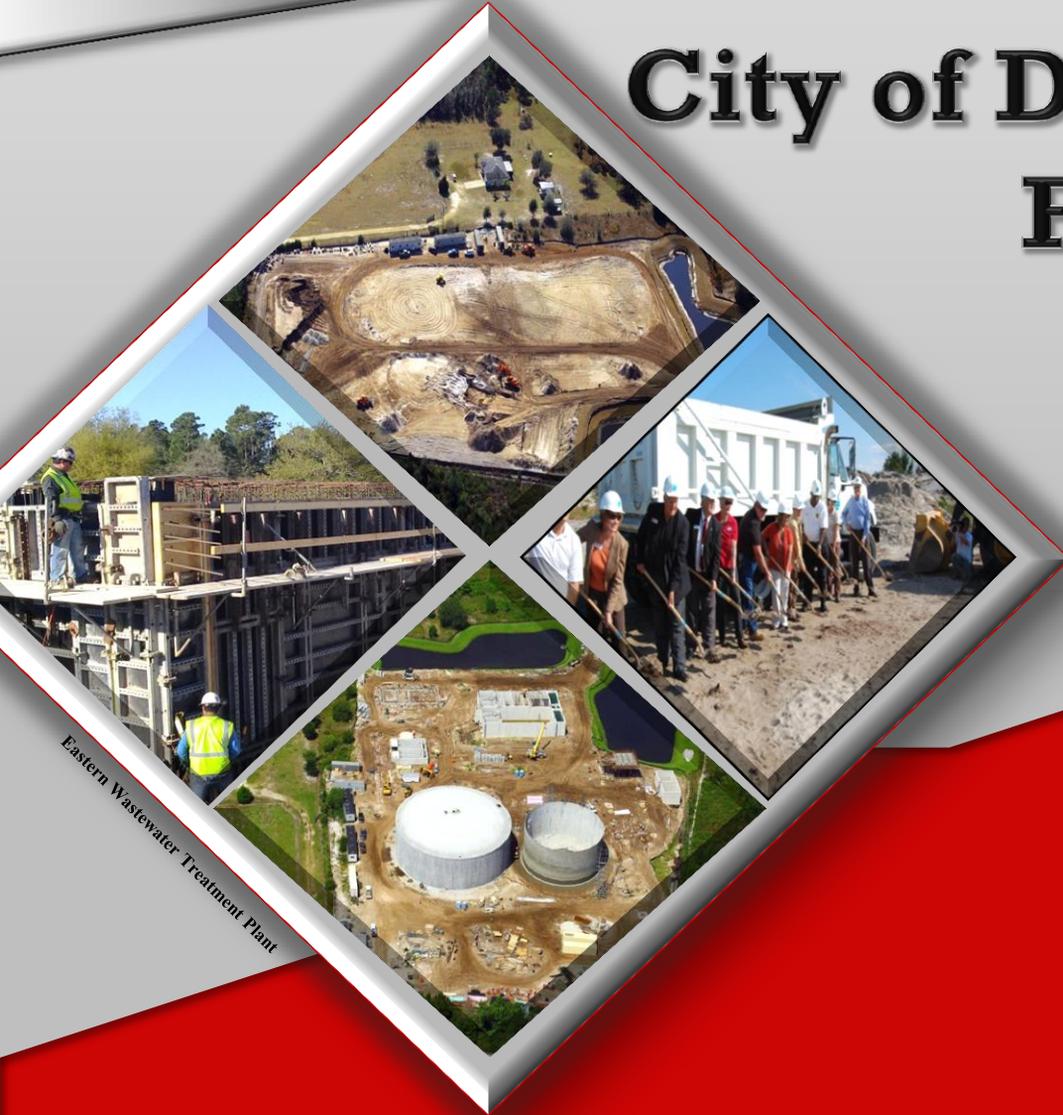


City of Deltona Florida



Annual Budget

Fiscal Year 2014/2015

“Building Deltona’s Future Through Continued Efficiencies and Effectiveness”

City of Deltona, Florida



Annual Budget FY 2014 / 2015 **October 1, 2014 through September 30, 2015**

MAYOR

John C. Masiarczyk, Sr.

CITY COMMISSION

Vice Mayor, Heidi Herzberg, Commission Member, District 3
Zenaida Denizac, Commission Member, District 1
Webster Barnaby, Commission Member, District 2
Nancy Schleicher, Commission Member, District 4
Anthony Bellizio, Commission Member, District 5
Chris Nabicht, Commission Member, District 6

ACTING CITY MANAGER

Dale Baker

ACTING DEPUTY CITY MANAGER

Gerald Chancellor

CITY ATTORNEY

Gretchen "Becky" Vose

CITY DEPARTMENT DIRECTORS

Joyce Kent, City Clerk's Office
Robert Clinger, Finance Department
Steve Narvaez, Information Technology Services
Chris Bowley, Planning and Development Services
Dale Baker, Building and Enforcement Services
Thomas Acquaro, Human Resources
Mark Rhame, Fire Chief, Fire/Rescue Department
Gerald Chancellor, Public Works and Utilities
Steve Moore, Parks & Recreation

Prepared by:

Finance Department Staff



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Deltona
Florida**

For the Fiscal Year Beginning

October 1, 2013

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Deltona for its annual budget for the fiscal year beginning, October 1, 2013.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

HOW TO USE THE BUDGET DOCUMENT

This section assists readers in understanding how the budget document is organized and what information is presented. The City of Deltona budget is divided into the following major sections:

BUDGET OVERVIEW

The tabbed section labeled **Budget Overview** contains the City Manager's Budget Message. This message covers budgetary highlights, critical issues facing the City, challenges and successes, changes in Departmental operations, and the direction the current budget will take. It is most important in understanding what the City government is doing and why.

Following the Budget Message is an overview of the City of Deltona and the budget. General information consists of population, location, area industry, etc. This section contains the City's vision statement, changes in personnel, description of the funds, City-wide organization chart, description of the budget process and numerous charts and graphs that show where the money comes from (source of funds or revenues) and where the money goes (uses of funds or expenditures). Information regarding millage rates, taxes and property values is also included.

The Budget Overview Section comprises the "Budget in Brief" and is the most important section in the document. All budgeted dollars for all City funds are summarized and provided in easy to understand charts and graphs. The Budget in Brief provides an overview of the entire City budget in summary form.

DEPARTMENT SUMMARIES

Although the general set-up of the City government and overall budget is provided in the introduction as described in this summary, details are included in the sections entitled **General Fund, Special Revenue Funds, Enterprise Fund, and Capital Project Funds**.

The detail information included in each fund section is broken down by Department budgets and includes: organization charts with division descriptions, goals, objectives, and performance measures, current programs, prior year highlights, personnel counts and changes to staffing, expenditures by type and division for three fiscal years, and budgeted capital outlay.

OTHER INFORMATION

The last sections of this document contain miscellaneous data which support other budgetary areas and/or provide additional assistance.

Five-Year Capital Plan: This section contains an overview of the City's plans for formalizing long-term capital planning as part of the FY 14/15 budgeting process.

Debt Management: Contained in this section is information relating to City debt: explanation of how the City administers its debt, legal debt margin, outstanding bond issues, and long-term bond payment schedules.

Schedules/Glossary: Schedules contained in this section include the personnel pay grade listing and the Chart of Accounts for Operating Expenses. The **Glossary** provides a list of terms which are commonly used in governmental budgeting, but may not be familiar to the lay person. These terms have been defined as they specifically relate to the City of Deltona whenever possible.

Acronyms: Acronyms used throughout this budget instrument are provided directly following the glossary. The acronyms are provided, along with their meaning, as a quick reference.

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"Building Deltona's Future Through Continued Efficiencies and Effectiveness"

September 3, 2014

CITY MANAGER'S BUDGET MESSAGE

Honorable Mayor and Commissioners:

I am pleased to present the Fiscal Year 14/15 Annual Budget for your consideration. The budget document is the comprehensive expression of policy set by the Commission and is prepared based on staff's understanding of the Commission's goals and direction for the community. The Deltona City Commission has continued to support the development of quality municipal services for City residents. These services make Deltona a great place in which to live, work and raise families. Our responsibility is to provide a balanced budget that helps achieve the Commission's goals. Even though we continue to deal with difficult economic challenges, I am confident this budget will move the City forward pursuant to the Commission's direction, while improving strict adherence to stewardship of public funds and the City's long-term financial health.

The budget theme for this year remains "*Building Deltona's Future Through Continued Efficiencies and Effectiveness*". This reflects the City's on-going goal of doing more with less given the distressed economic times which have continued for the past several years. Staff has prepared and is presenting a balanced budget which will allow the City to continue to provide quality services to all its residents while managing our resources in the most efficient manner possible.

This year, City staff held one General Fund workshop on July 10th and one workshop on August 11th for Special Revenue and Enterprise funds (Deltona Water) in order to actively engage the Commission in the budget process. Staff prepared a balanced General Fund budget with a proposed millage rate of 7.99, the same rate as the previous year, which represents an increase of 7.6% over the rolled back rate of 7.425. The rolled back rate is the rate that would bring in an amount of property tax revenue equal to the prior year. The rate of 7.99 was presented to the Commission and was adopted as the proposed tentative millage rate on July 21, 2014. The City did experience an increase in property values, as well as several other revenues, but it was decided not to reduce the millage rate as the City intends to address some needs that have been put off for years due to the poor economy.

Staff was, however, able to maintain expenditures so that overall increased revenues will cover some large dollar Commission directives. These directives include: \$500,000 toward road resurfacing, \$500,000 toward sidewalks, \$250,000 to pay down the unfunded liability in the City of Deltona’s Fire Fighter’s Pension Fund as well as an additional \$250,000 in funding to the Capital Equipment Fund to fund replacement of aging vehicles and equipment. The overall increase in revenues will also provide funding for an increase in excess of \$250,000 for the Volusia County Sheriff’s Office (VCSO) contract. Throughout the budget process, as well as all year long, staff continues to work diligently toward overcoming the concerns regarding ever increasing costs, including inflation. Fortunately, General Fund budgeted revenues for FY 14/15 increased by \$2,554,000, or 8.1%, over FY 13/14 budgeted revenues. In presenting a balanced budget with a millage rate of 7.99, we believe the City is adequately positioned to address any unanticipated expenses that may arise in the upcoming year.

OVERVIEW

At the onset of the budget process, staff was directed to maintain spending levels consistent with actual spending incurred in FY 12/13. Total General Fund operating expenditures increased by \$1,644,200 or 5.1%, mostly attributable to a combination of increased pension costs, increased medical and liability insurance costs, increased cost of the Volusia County Sheriff’s Office contract and overall inflation in general. The City was able to cover these additional costs through an increase in overall revenues.

In FY 10/11, 61% of the General Fund operating budget was devoted to public safety. That was at the time the highest percentage in the history of the City. All subsequent budgets have been close to that level of spending on Public Safety but FY 10/11 remains the highest. The chart below shows the percent of the General Fund budget dedicated to public safety, illustrating the City’s continuing commitment to providing top-notch public safety services.

<u>% of General Fund Budget Dedicated to Public Safety</u>	
FY 08/09	55.0%
FY 09/10	58.0%
FY 10/11	61.0%
FY 11/12	59.5%
FY 12/13	59.5%
FY 13/14	59.5%
FY 14/15	59.3%

Another noteworthy statistic is the average City of Deltona property taxes paid per household. The chart below depicts the average Deltona property taxes per household, which has steadily decreased over the past several years.

Average Property Taxes per <u>Deltona Household</u>	
FY 06/07	\$333.47
FY 07/08	\$314.34
FY 08/09	\$308.39
FY 09/10	\$308.65
FY 10/11	\$291.85
FY 11/12	\$281.79
FY 12/13	\$270.73
FY 13/14	\$287.21
FY 14/15	\$308.02

For FY 14/15 the average household will pay nearly \$26 less city property taxes, or 7.6% **less**, than **eight** years earlier. Deltona residents continue the tradition of paying among the lowest city property taxes in the county.

The cost of employee benefits increased in some areas and remained the same in others in the FY 14/15 budget. The City’s health insurance costs for the FY 14/15 budget increased 16% overall (10% increase in the City’s “Core HMO Plan”) as compared to a 9% overall increase in FY 13/14, which is attributable to both the City’s higher claims history in FY 13/14 and as a result of Affordable Care Act fees/charges. Approximately 9% of the overall FY 14/15 increase is attributable to Affordable Care Act fees/charges which United HealthCare has passed on to the City. It is important to note that while the City’s health insurance costs did increase, the original quoted increase was 27+%; staff was able to negotiate that increase with the current provider down to the 16% overall increase.

Also impacting the FY 14/15 health insurance cost, in a positive way, is the fact that the City’s health provider has given the City credit for being very proactive in establishing a viable Wellness Program in which the City has partnered with Halifax Health. Over 60% of the City’s full-time employees participate in the City’s Wellness Program. Also noteworthy is that the City’s dental and vision insurance, also with United HealthCare, did not increase in the FY 14/15 budget.

The City’s general liability/property/auto insurance package with PGIT (Preferred Government Insurance Trust) was negotiated and resulted in a 20% cost increase for FY 14/15 which is similar to what it was for FY 13/14 (the result of a formal bid process). Given the all-around diligence of staff to either cut or maintain overall operating costs as much as possible, the City will be able to provide for a modest merit increase for all non-bargaining City employees. For bargaining unit employees the Fire Department’s collective bargaining agreement calls for a 3% across the board increase for all its members in FY 14/15.

Given the budgeted increase in revenues while holding the line on expenditures, the FY 14/15 budget provides for \$500,000 in funding to continue the City’s sidewalks program, compared to no funding in the FY 13/14 budget (however, \$154,000 was carried over from the prior year’s sidewalks funding). The FY 14/15 budget also provides for a transfer of \$500,000 from the General Fund to the Transportation Fund for road resurfacing so that the City’s road resurfacing program

does not come to a stand-still. Lastly, the FY 14/15 budget includes a one-time additional contribution payment of \$250,000 to pay down the unfunded liability in the City of Deltona's Firefighters' Pension Fund.

The City Manager's office, with direction from the City Commission and the technical support of the Finance Department, followed a number of sound fiscal and financial principles in the preparation of the budget and developed this budget to be sustainable and affordable within the present environment and under prudent business practices.

The two most important principles that were emphasized are that the budget balances – and it does – and that we do not use one-time funds (reserves) for recurring expenses. This last principle is important in order to avoid incurring future recurring expenses for which there is no funding source. This budget does not use any of the City's reserves but actually presents a minimal surplus of funds of \$3,700 even after fulfilling the Commission directives previously mentioned.

In FY 10/11, the Commission established, by resolution, two General Fund reserves: a Natural Disaster Reserve of \$6 million and an Operating Reserve equal to two months of average annual operating expenditures. In FY 11/12 the Commission established, by resolution, two additional General Fund reserves – one for Economic Development Incentives in the amount of \$1,000,000 and one for City Infrastructure Incentives in the amount of \$1,000,000. At the September 3, 2014 Commission meeting, the Commission established a Grants Match Reserve in the amount of \$500,000. The purpose of this particular reserve is to provide the City with future funding as needed to enable it to apply for grant matches that arise during the year that were not included in the annual budget process. All of these designated/reserved funds may only be used by obtaining Commission approval.

At the beginning of the budget process, Department Directors were instructed to develop their budgets using their actual expenditures for FY 12/13 as their starting point and to be prepared to justify any budget requests above that amount. While this goal was not attainable in all departments, all Directors diligently worked toward preparing a sound budget including only necessary expenditures. Each department has played a critical role in presenting a balanced budget. The proposed revenue and spending plan shows the City continuing to be in a good financial position throughout the upcoming year, and the hope is that this plan addresses the major issues identified in Commission discussions. While the economy has shown continued signs of some improvement, the City has taken the position to move forward very cautiously in order to be prepared for a slow recovery, or even another economic downturn.

BUDGET HIGHLIGHTS

Deltona is a full-service city and has a number of revenue sources and funds a variety of services.

Property Taxes

For FY 14/15, the City experienced an increase in property values of 12.5%. As the economy continues on a very slow and somewhat unstable recovery, the Commission decided that it was in the City's best interest to adopt the current millage rate of 7.99. This is the same millage rate as the prior year but, because property tax values increased, represents a 7.6% increase over the rolled back rate of 7.425 as it will generate about \$940,000 more revenue for the City than it did in the prior year.

This budget shows a very small operating surplus for the General Fund. The General Fund is finally trending toward possibly having the ability to cover some sort of debt service payment should the need arise. However, when necessary, the City continues to fund pay as you go capital projects out of reserves. Fortunately, for the FY 14/15 budget, there are enough excess revenues for the City is to fund \$500,000 in road resurfacing without using reserves. Although the City did experience an increase in property tax revenues, the City continues to take a very conservative approach toward the economic recovery in an effort to guard against either a continued slow recovery or a new recession. The overall economic outlook for the City is somewhat more positive than it has been in recent years. Due to a sluggish economic recovery, the restrictions imposed by "Save Our Homes", and the absence of major commercial development in the City, even with modest increases in property values it will likely be many years before the City reaches ad-valorem revenue levels comparable to FY 06/07 which was the year of the highest ad-valorem revenues in the City's history.

Revenues Increase and Decrease

The City relies on a wide variety of revenue sources. Total General Fund budgeted operating revenues for FY 14/15 increased by \$2,554,000, or 8.1%, over the prior year budget. For FY 14/15 the following changes in revenues are anticipated when compared to the FY 13/14 budget:

General Fund:

- Taxes overall, which include ad-valorem, as well as various franchise fees and service taxes, (electric, gas, and telecommunications) are expected to increase in the aggregate by approximately \$1,631,000. Almost \$1 million of this increase is driven by the increase in property values. Electric Utility Service Taxes are anticipated to increase by about \$470,000 and Electric Utility Franchise fees are anticipated to increase by about \$245,000. Telecommunications Service Taxes are anticipated to decrease by just over \$200,000.
- Licenses/permits are budgeted to increase by \$173,000 due to an anticipated increased number of permits issued for new residential and commercial construction.
- Intergovernmental revenues are budgeted to increase by approximately \$700,000. Virtually all of this is attributable to an increase in both the State Revenue Sharing and Half-Cent Sales Tax figures provided by the State. Other accounts included in this category are anticipated to experience some minor increases as well as some minor decreases.

Budget Message

- Charges for Services are budgeted to increase by \$310,000 based on current year projections of actual. Almost all of this increase is attributable to the adoption of the City's Anti-blight Ordinance which requires mortgagees foreclosing property to register with the City and pay a registration fee.
- Fines and Forfeits are budgeted to increase by \$60,000 based on current projections of actual. This is primarily due to a projected increase in the collection of Code Enforcement Violations as well as a smaller increase in anticipated Law Enforcement Fines.
- Miscellaneous revenues are expected to decrease by \$295,000 over the prior year budget due to the elimination of the Administrative Charges charged to Deltona Water.

Other Funds:

- Impact fees are expected to increase by approximately \$100,000 as the economy slowly picks up and the number of construction permits issued increases.
- Water and sewer charges for services are budgeted to decrease by \$336,000 over the FY 13/14 budget as residents adjust to the recently changed rate structure.

Expenditures Increase and Decrease

1. General Government – an increase of \$560,100.
2. Public Safety – an increase of \$494,100.
3. Physical Environment – an increase of \$629,200.
4. Transportation – an increase of \$87,000.
5. Economic Environment – a decrease of \$1,067,765.
6. Culture/Recreation – an increase of \$270,700.

Other Items:

This budget includes a contractual 3% increase for Deltona Firefighter's Union employees as well as a modest merit increase for all other employees.

Other Funds

- Stormwater operating expenses increased by about \$66,000, or less than 3%, as staff strived to hold the line on spending.
- Solid Waste total operating expenses increased by \$153,000, or about 2.75%, as staff strived to hold the line on spending.
- Transportation Fund operating expenses increased by \$14,300, or 13.34%. This is attributable to the inclusion of Financial Advisor services in order to evaluate possible financing options for funding additional road improvements.
- Deltona Water overall operating expenses increased by \$569,600, or 6.45%. This is quite an accomplishment given that staffing for the new Wastewater Treatment Plant is included in the FY 14/15 budget.

CONCLUSION

This budget message and subsequent document highlights the operation and management of the City of Deltona in continued difficult times as the City transitions, hopefully, back into better times. Since the City has pursued cost savings and efficiencies wherever possible over the years, contrary to the “government stereotype”, in each of the last seven years the City has actually saved money in the area of non-public safety by spending LESS than budgeted and it appears this trend will continue as FY 13/14 draws to a close. In turn all of those “operational surpluses” were added to the City’s reserves, or “savings account”, and then incorporated into the budget of the following year. In Deltona, actual City property taxes per household continue to be among the lowest in the County. Deltona has had the lowest or next to the lowest property taxes per household in the County for many years. Per-capita General Fund spending continues to be at or near the lowest in the County. Staffing levels also indicate that the ratio of employees to residents is by far the lowest in the County. Put another way, the City has done much more with less and intends to continue to do so.

As the City’s single most important policy document, the annual budget serves as the Commission’s ultimate planning tool to serve the needs of the community and to continue to provide quality services to more than 85,000 residents. We sincerely appreciate the support of a dedicated City Commission, involved residents, and our committed City staff.

It continues to be a pleasure to serve as the Acting City Manager in our evolving community.

Respectfully submitted,



Dale Baker
Acting Deltona City Manager

GENERAL INFORMATION

The City of Deltona is approximately 42 square miles in size and is located in the southwest corner of Volusia County, in the east central part of the Florida Peninsula. Deltona is situated along the Interstate 4 corridor approximately 25 miles northeast of Orlando and approximately 25 miles southwest of Daytona Beach. The City of Deltona is adjacent to the cities of DeBary, Orange City and Lake Helen and is in close proximity to the City of DeLand. The City of Deltona also abuts the rural communities of Cassadaga, Enterprise and Osteen.

Since its creation, Deltona has been a haven for young and old alike relocating from many areas of the country and other more congested areas of Florida. The unhurried lifestyle combined with its location has made the City of Deltona an ideal choice for living the affordable Florida lifestyle. In general, the population of the City is becoming younger and more diversified in ethnicity.

CITY GOVERNMENT

The City started as a planned community by the Deltona Corporation in 1962, with 36,000 residential building sites targeted at retirees. It remained unincorporated until 1995 when, through a referendum election, residents chose to organize as a city. The City began operations on December 31, 1995, and over 85,000 residents of all ages now call Deltona home.

The City operates under a Commission-Manager form of government consisting of a seven member Commission. Residents select, through non-partisan elections, a Mayor who represents the City at large and six Commissioners who each represent a specific district of the community. The City is governed by its Charter and by State and local laws and regulations. The Commission is responsible for the establishment and adoption of City policy and appointing a City Manager. The City Manager serves as the Chief Executive Officer of the City and is responsible for the execution of City policy and oversight of the day-to-day operations of the City.

The term of office for each member of the City Commission, including the Mayor’s position, is four (4) years. Neither the Mayor nor any other Commissioner may serve more than two successive four (4) year terms of office in the same position. The following are the current members of the City Commission listed with their respective term expiration years.

John Masiarczyk, Sr., Mayor	2014
Heidi Herzberg, Vice Mayor	2018
Zenaida Denizac, Commissioner	2014
Webster Barnaby, Commissioner	2014
Nancy Schleicher, Commissioner	2016
Anthony Bellizio, Commissioner	2014
Chris Nabicht, Commissioner	2016

GENERAL INFORMATION (Continued)**EXISTING LAND USES AND CONDITIONS**

The land area of the City was primarily developed within the Deltona Lakes Planned Unit Development (PUD). The Deltona Lakes PUD is comprised of both residential and non-residential tracts. The land use pattern is dominated by low density single family residential homes. Of the ±36,700 platted single family lots, approximately 34,000 are developed with detached residential units. The remaining vacant residential lots are either scattered within existing residential neighborhoods or are part of newer master planned subdivisions that are typically phased.

Non-residential land uses within the City are typically commercially-oriented with a commercial future land use designation and/or compatible zoning classifications. Other non-residential land is designated for office, industrial, and agricultural uses. Approximately 3% of all developed land within Deltona is platted for commercial use. Commercial uses vary from small neighborhood-oriented retail to large “big box” retail formats.

The commercial tracts are primarily located along City and County thoroughfares (e.g. Deltona Blvd., Providence Blvd., Ft. Smith Blvd., Elkcam Blvd., Saxon Blvd., and Howland Blvd.) Statistically, there are less than three (3) acres of commercial property serving every 1,000 people in Deltona. The regional commercial average is approximately six (6) acres of commercial property for every 1,000 persons. Recent commercial development within the City is bringing the City closer to that average.

Existing industrial land uses within the City, as identified by the Property Appraiser's tax rolls, total ±17.4 acres. This equates to less than a quarter-acre (1/4) of industrial use per 1,000 persons, which is consistent with the City's suburban land use pattern. The regional average for industrial uses is approximately four (4) acres per 1,000 persons. The City is not an industrial city but is a modern suburban residential community that happens to be near a large metropolitan core (Orlando). Thus, the ratio for industrial land uses to population will likely not achieve the regional average over time.

The Deltona Activity Center is located within the northwestern portion of the City, east of Interstate-4, and is bisected by Howland Boulevard. The Activity Center represents the City's largest vacant land area planned for future non-residential growth. With over 900 acres, the area includes areas allocated for commercial, industrial, institutional and office uses. Currently the Activity Center has been developed with a multiplex theater and a convenience store with over 20 fueling bays. Other development activity featuring medical, office and retail uses is being proposed for other areas of the Activity Center.

GENERAL INFORMATION (Continued)

EDUCATION

The City and schools in close proximity to Deltona served by City residents includes eleven (11) elementary schools, five (5) middle schools, and three (3) high schools that are operated by the Volusia County School Board and private institutions. Additionally, some Deltona students attend schools located outside of the City limits, mainly for high school, such as Atlantic High (Port Orange), Mainland High (Daytona Beach), Father Lopez (Daytona Beach), University High (Orange City), and DeLand High (DeLand). Deltona High opened in 1989 on the City’s west side and has an enrollment rate of 1,627 students for the 2013/14 school year. Pine Ridge High was constructed in 1994 on the City’s east-side and has an enrollment rate of 1,665 students for the 2013/14 school year. The City also has private educational facilities, including Trinity Christian Academy and Deltona Christian School. The schools have a total enrollment of approximately 1,000 students combined for the 2013/14 school year.

For post-secondary education, the Daytona State College (DSC) Deltona Center Campus is located at the City of Deltona’s Municipal Complex that accommodates City Hall on a ±10-acre parcel within the overall ±100-acre State educational site. The DSC Deltona Center Campus was opened in August 2004 and DSC administration has projected an expansion of that campus on a long-range master plan. Finally, Bethune Cookman University opened a Deltona Campus in August of 2013, located at 1555 Saxon Blvd., in the Dr. Jerry Robinson Medial Plaza. Students can access the main campus in Daytona Beach, take on-line courses, or attended courses at the Deltona Campus. As approved, there is a limitation of up to 125 students that can be accommodated at the Deltona facility, prior to the need for campus expansion.

FIRE SERVICES

The Fire Department operates five stations, each with fire protection and paramedic level Emergency Medical Services (EMS) capabilities. Staffing includes fully trained professional firefighters whose training, certification, and credentialing requirements surpass many of our neighboring communities. The citizens of Deltona benefit from minimum staffing level of 18 personnel on duty 24/7/365 with 3 firefighters each on our engines and ladder truck, 2 firefighters on a rescue ambulance and a Battalion officer overseeing the shift. These staffing levels and rapid response times are critical elements to quickly assembling an effective firefighting force and reducing the damage caused by fire. The same is also true in saving the lives of critically ill or injured victims.

FIRE STATION FACILITIES AND LOCATIONS

Station 61- Located at 1685 Providence Boulevard and built in 1973. An addition was constructed in 1979 for administration. The original portion of the facility was renovated in 2008. This location serves as the administration building.

Station 62- Located at 320 Diamond Street and built in 2005. The station is located in the part of Deltona often referred to as the “first area” and is situated in a quiet residential community.

GENERAL INFORMATION (Continued)**FIRE STATION FACILITIES AND LOCATIONS (Continued)**

Station 63- Located at 2147 Howland Boulevard and built in 1977. This facility underwent minor remodeling when it was converted to a full-time, staffed station. An addition was added in 2007.

Station 64- Located at 236 Fort Smith Boulevard. Originally opened in 1989 as a temporary facility, the permanent facility was built in 1996 and was the last facility constructed by the former Deltona Fire District.

Station 65- Located at 2983 Howland Boulevard opened in August of 2011. This facility serves the north-western portion of the City and is positioned and constructed for future residential and commercial growth slated for this area of the City.

Lombardy Logistics Facility- In 2009 the Fire Department renovated Deltona's original volunteer fire station to serve as a Logistics Facility. The former station 62 now houses the equipment and supplies to maintain the readiness and operational effectiveness of a department responsible for mitigating more than 8,500 calls for service annually.

LAW ENFORCEMENT

The City of Deltona continues to contract law enforcement services with the Volusia County Sheriff's Office (VCSO). This contractual relationship has been in place since the City's incorporation in 1995.

The VCSO is committed to remaining aggressive in dealing with crime in a proactive way and offering varied tools to its officers to accomplish those ends. During FY 10/11, the City approved the addition of three (3) Sergeants and one (1) Deputy to Law Enforcement. In FY 11/12 the public safety level of service was again expanded with the addition of three (3) additional deputies as directed by Commission for a total of 79 deputies. FY 12/13 included the addition of a K-9 unit dog.

PARKS AND RECREATION

The City of Deltona Parks & Recreation Department operates twenty developed neighborhood and community parks, providing a variety of recreation facilities for all ages.

In March 2009, the City of Deltona and Volusia County became co-owners of the future home of Thornby Park. The City contributed half of the \$3,000,000 purchase price. Volusia County, through the Volusia Forever program, paid the remaining cost. The site is almost 40 acres of pristine wooded property including 1,000 feet of shoreline on the scenic St. Johns River.

The City was awarded a Volusia County ECHO grant of \$393,750 to assist in the construction of an all-inclusive playground at the newly acquired Thornby Park. The all-inclusive playground project is now completed and is a valuable asset for Volusia County and the City of Deltona.

GENERAL INFORMATION (Continued)**PARKS AND RECREATION (Continued)**

The City hopes to pursue and secure other grant opportunities in the future that will enable us to continue various park improvements including the new 122-acre sports complex in the Alexander/Providence area. Additionally, in the near future, the construction of a shared use pathway approximately 4,700 ft. long will connect Thornby Park on Providence Boulevard with the Lake Monroe Boat Ramp and Green Springs Park on Lake Shore Drive. This short loop off of the East Central Florida Regional Rail Trail will provide access to the three parks, local residences and the City of Deltona Community Center. The anticipated date for construction is planned for FY 15/16.

The City continues to provide safe areas for its citizens and is working with Volusia and Seminole Counties to enhance the present St. Johns River Trail System. We will make every effort to promote recreation and environmental opportunities to the citizens of the City of Deltona.

RIVERS AND LAKES

The City includes more than 50 lakes, totaling over eight square miles. One of the unique features of the lakes of Deltona is that the lake levels are subject to substantial fluctuations based upon rainfall and drought periods. Information compiled by the St. Johns River Water Management District and the City, from 1991 to July 2011, shows that some of the lake elevations have changed by as much as eight to ten feet. Two other major factors are that very few of the lakes are spring fed and Central Florida has been in an extended drought period. Without substantial rainfall over several years, the lake levels will suffer.

The City's Stormwater has division has been actively completing stormwater improvement projects throughout the City. The projects have significantly improved the City's ability to manage and control the wide-spread flooding that has occurred within the City in past years.

In June 2010, the City was awarded a \$937,500 grant from the State of Florida, Department of Community Affairs and the County of Volusia. The monies have provided financial assistance in the completion of three stormwater projects consisting of Lake Tivoli stormwater diversion, and new pump stations at Piedmont and Tivoli/Wheeling. Additional stormwater pumping stations were constructed at Norwood Drive and Drysdale/Chapel.

These projects have increased the capacity of the existing stormwater transfer systems to prevent local area flooding during times of excessive rainfall. In recent years, the City has also completed the Kraft-Bluefield and Lackland retention pond expansions, Mapleshade, Tipton, Keyes Lane, Lake Gleason, and Holston stormwater projects to alleviate local roadway flooding. Other smaller stormwater projects have been completed or are in various stages of design / permitting, bidding or actual construction.

GENERAL INFORMATION (Continued)**ECONOMIC ENVIRONMENT**

The City is following an economic upturn both nationally and regionally. The Central Florida region took proactive steps within the past five years of economic downturn to expand roads and interstates, reduce land acquisition activities to create demand for real estate, upgrade public utilities to better serve the existing and projected population, and rewrite regulations to streamline and facilitate both economic growth and environmental protection. An emphasis was placed on a high quality of life for the region through actions of Myregion.org and Open for Business with Enterprise Florida. The City of Deltona was actively involved in both programs.

The City continues to focus on and achieve three major activities – process development review applications through to construction, expand public facilities to accommodate existing and future growth, and rewrite regulations to streamline the process. The City benefited from new businesses opening in vacant suites of existing buildings and in the construction of new retail and service facilities.

The City commenced on two significant public works capital projects with the beginning of the Eastern Water Reclamation Facility and the construction of the regional pump station located near the intersection of Howland and Elkcam Boulevards. Completion of those facilities will guide and facilitate development throughout the City for the next several decades, with capacity also becoming available at the Fisher Water Reclamation Facility.

Deltona is gradually becoming more self-sustainable, with less reliance on adjacent communities to provide places to shop, work, and for entertainment. Area employment continues to consist of predominately service-related activities, retail trade, manufacturing, government, and construction. The City is experiencing an influx of population into southwest Volusia County, which is having a positive resolution on the issue of home foreclosures, on the rehabilitation of homes, and on land value stability.

While residents have traditionally enjoyed a suburban lifestyle in Deltona, the influx of population continues to place demands on facilities, services, and daily needs for goods and services. The City has focused on a more balanced land use approach and development program to provide its residents. This includes multiple medical care facilities, retail commercial, restaurants, and entertainment centers. The development of a tourism based industry, utilizing Ecological Tourism and Sports Tourism, is currently under way. A 250 acre site, adjacent to Interstate-4 and zoned “Industrial” holds the potential for a ‘Park of Commerce’. Going forward, the City will establish employment centers and expanded recreational areas for greater sustainability.

GENERAL INFORMATION (Continued)

HOUSING AND COMMUNITY DEVELOPMENT

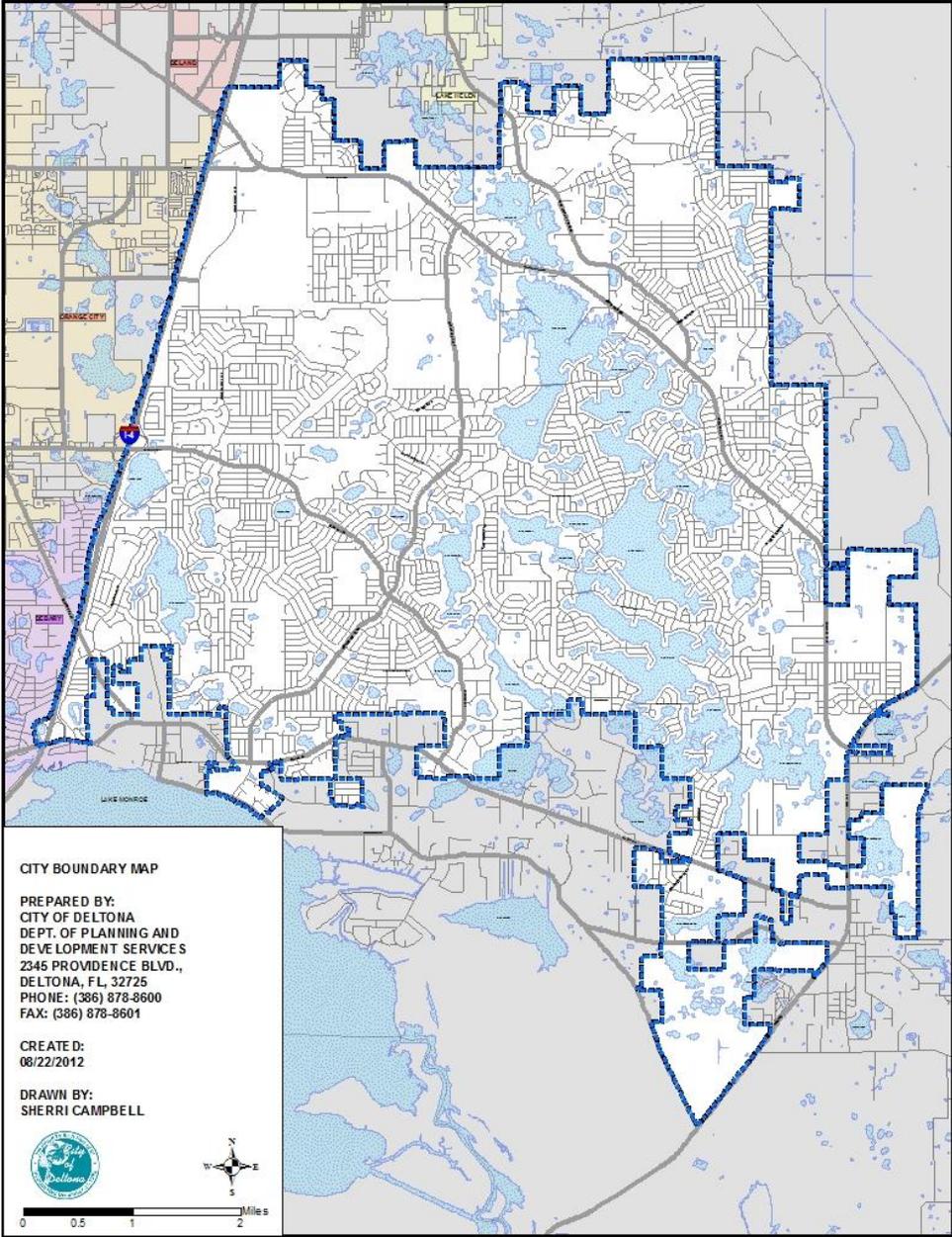
The City of Deltona receives grant funds from the Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and Neighborhood Stabilization Program (NSP) activities to administer housing, community development and public service initiatives that are aimed at strengthening communities through partnerships, collaboration, and empowerment to promote self-sufficiency. The City also receives grant money from the State of Florida State Housing Initiative Partnership (SHIP). Maintaining home ownership and providing affordable housing options for low income residents is a key goal of these programs, especially the SHIP and NSP.

Public service programs such as mentoring, college scholarships, childcare, homelessness prevention and senior activities are only a few of the programs funded through CDBG funds. Other projects slated for CDBG funding include various park improvements/upgrades.

Location Map



The City of Deltona is approximately 42 square miles in size and is located in the southwest corner of Volusia County along the Interstate 4 corridor. The city is approximately 25 miles northeast of Orlando and approximately 25 miles southwest of Daytona Beach.



Demographics

DEMOGRAPHICS

POPULATION – August 2012			AREA		
As of August 2012	85,281	100.0		42	sq. miles
As of April 1, 2013	85,469				
HOUSEHOLDS			HOUSING UNITS-OCCUPIED		
Total households	30,223	100.0	Owner-occupied housing units	24,623	81.5
Family households (families)	23,046	76.3	Renter-occupied housing units	5,600	18.5
With own children under 18 years	9,928	32.8	HOUSEHOLD INCOME		
Married-couple family	16,612	55.0	Less than \$10,000	1,477	5.3
With own children under 18 years	6,594	21.8	\$10,000 to \$14,999	1,560	5.6
Female householder	4,633	15.3	\$15,000 to \$24,999	3,162	11.3
With own children under 18 years	2,429	8.0	\$25,000 to \$34,999	2,412	8.6
Non-family households	7,177	23.7	\$35,000 to \$49,999	5,129	18.3
Householder living alone	5,458	18.1	\$50,000 to \$74,999	6,510	23.2
Householder 65 years and over	2,216	7.3	\$75,000 to \$99,999	2,992	10.7
Households with dwellers age 18 or less	11,571	38.3	\$100,000 to \$149,999	3,152	11.2
Households with dwellers age 65+	8,048	26.6	\$150,000 to \$199,999	962	3.4
			\$200,000 or more	693	2.5
			Median household income (dollars)	50,682	(X)
AGE			OCCUPATION		
Under 5 years	5,295	6.2	Management, professional	8,443	23.1
5 to 9 years	5,890	6.9	Service occupations	8,094	22.2
10 to 14 years	6,254	7.3	Sales and office occupations	11,244	30.8
15 to 19 years	6,471	7.6	Construction, extraction, maint.	5,235	14.3
20 to 24 years	4,857	5.7	Production, transportation, & moving materials	3,491	9.6
25 to 34 years	10,583	12.5	VEHICLES / HOUSEHOLD		
35 to 44 years	11,861	13.9	None	691	2.5
45 to 54 years	13,072	15.3	1	9,230	32.9
55 to 59 years	5,173	6.1	2	14,258	50.8
60 to 64 years	4,610	5.4	3 or more	3,870	13.8
65 to 74 years	6,056	7.1	SCHOOL YEARS COMPLETED		
75 to 84 years	3,680	4.3	Population 25 years and over	56,624	100.0
85 years and over	1,380	1.6	Less than 9 th grade	1,983	3.5
			9 th to 12 th grade, no diploma	6,564	11.6
			High school graduate or GED	19,682	34.8
			Some college, no degree	14,026	24.8
			Associate's degree	5,173	9.1
			Bachelor's degree	5,970	10.5
			Graduate or professional degree	3,226	5.7
			Percent high school graduate or higher	(X)	84.9
			Percent bachelor's degree or higher	(X)	16.2
			AGE OF HOUSING		
			1939 or earlier	54	0.2
			1940 to 1959	284	0.9
			1960 to 1969	1,748	5.3
			1970 to 1979	3,921	12.0
			1980 to 1989	12,282	37.5
			1990 to 1999	7,559	23.1
			2000 to 2004	4,990	15.2
			2005 or later	1,897	5.8
			(X) = Not Applicable		
HOUSING VALUE <i>Specified owner-occupied units</i>			Information taken from 2010 Census of Population & Housing Summary Report		
Less than \$50,000	600	2.6			
\$50,000 to \$99,999	4,750	20.3			
\$100,000 to \$149,999	8,891	37.9			
\$150,000 to \$199,999	5,943	25.4			
\$200,000 to \$299,999	2,677	11.4			
\$300,000 to \$499,999	517	2.2			
\$500,000 to \$999,999	0	0.0			
\$1,000,000 or more	52	.2			

Demographics

EXISTING POPULATION DISTRIBUTION

	<i>Deltona</i>		<i>Volusia County</i>		<i>Florida</i>	
	Number	Percent	Number	Percent	Number	Percent
All Persons	85,182	100	494,593	100.0	18,801,310	100
Under 5 years	5,295	6.2	24,337	4.9	1,073,506	5.7
5 to 9 years	5,890	6.9	24,819	5.0	1,080,255	5.7
10 to 14 years	6,254	7.3	26,923	5.4	1,130,847	6.0
15 to 19 years	6,471	7.6	31,095	6.3	1,228,382	6.5
20 to 24 years	4,857	5.7	30,798	6.2	1,228,758	6.5
25 to 34 years	10,583	12.5	50,842	10.2	2,289,545	12.2
35 to 44 years	11,861	13.9	56,611	11.4	2,431,254	13.0
45 to 54 years	13,072	15.3	74,193	15.0	2,741,493	14.6
55 to 59 years	5,173	6.1	35,429	7.2	1,202,418	6.4
60 to 64 years	4,610	5.4	35,257	7.1	1,135,250	6.0
65 to 74 years	6,056	7.1	53,767	10.9	1,727,940	9.2
75 to 84 years	3,680	4.3	35,872	7.2	1,097,537	5.9
85 years and over	1,380	1.6	14,650	3.0	434,125	2.3

EXISTING POPULATION: RACE AND ETHNICITY

	<i>Deltona</i>		<i>Volusia County</i>		<i>Florida</i>	
	Number	Percent	Number	Percent	Number	Percent
One race	82,104	96.4	484,083	97.9	18,328,733	97.5
White	65,348	76.7	408,256	82.5	14,109,162	75.0
Black or African American	9,271	10.9	51,791	10.5	2,999,862	16.0
Am. Indian & Alaska Native	414	0.5	1,778	0.4	71,458	0.4
Asian	1,074	1.3	7,567	1.5	454,821	2.4
Asian Indian	202	0.2	2,200	0.4	128,735	0.7
Chinese	148	0.2	1,105	0.2	72,248	0.4
Filipino	295	0.3	1,479	0.3	90,223	0.5
Japanese	33	0.0	264	0.1	13,224	0.1
Korean	46	0.1	543	0.1	26,205	0.1
Vietnamese	111	0.1	822	0.2	58,470	0.3
Other Asian ¹	239	0.3	1,154	0.2	65,716	0.3
Native Hawaiian & Pacific Islander	49	0.1	204	0.0	12,286	0.1
Native Hawaiian	6	0.0	54	0.0	2,809	0.0
Guamanian or Chamorro	15	0.0	40	0.0	3,747	0.0
Samoan	5	0.0	35	0.0	1,153	0.0
Other Pacific Islander ²	23	0.0	75	0.0	4,577	0.0
Some other race	5,948	7.0	14,487	2.9	681,144	3.6
Two or more races	3,078	3.6	10,510	2.1	472,577	2.5
<i>Race alone with one or more races³</i>						
White	67,871	79.7	417,344	84.4	14,488,435	77.1
Black or African American	10,744	12.6	56,417	11.4	3,200,663	17.0
American Indian and Alaska Native	1,044	1.2	4,640	0.9	162,562	0.9
Asian	1,586	1.9	9,750	2.0	573,083	3.0
Native Hawaiian and Other Pacific Islander	163	0.2	612	0.1	39,914	0.2
Some other race	7,090	8.3	17,079	3.5	844,318	4.5

Information from 2010 U.S. Census; ¹Other Asian alone, or two or more Asian categories; ² Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories; ³ In combination with one or more of the other races listed. The six numbers may add to more than the total population and the six percentages may add to more than 100 percent because individuals may report more than one race.

Demographics

HISPANIC OR LATINO RACE – TOTAL POPULATION

Hispanic or Latino Race Total Population	85,182	100.0	494,593	100.0	18,801,310	100.0
Hispanic or Latino (of any race)	25,734	30.2	55,217	11.2	4,223,806	22.5
Mexican	1,340	1.6	11,757	2.4	629,718	3.3
Puerto Rican	17,661	20.7	27,679	5.6	847,550	4.5
Cuban	1,548	1.8	3,617	0.7	1,213,438	6.5
Other Hispanic or Latino	5,185	6.1	12,164	2.5	1,533,100	8.2
Not Hispanic or Latino	59,448	69.8	439,376	88.8	14,577,504	77.5
White alone	48,502	56.9	372,982	75.4	10,884,722	57.9

Information from 2010 U.S. Census of Population and Housing

EXISTING POPULATION: EDUCATIONAL ATTAINMENT

	Deltona		Volusia County		Florida	
All Persons 25 years and over	56,624	Percent	355,183	Percent	13,077,179	Percent
Less than 9th grade	1,983	3.5	12,332	3.5	751,011	5.7
9th to 12th grade, no diploma	6,564	11.6	33,567	9.5	1,148,040	8.8
High school graduate (includes equivalency)	19,682	34.8	113,359	31.9	3,916,584	29.9
Some college, no degree	14,026	24.8	86,589	24.4	2,768,783	21.2
Associate degree	5,173	9.1	35,120	9.9	1,121,500	8.6
Bachelor's degree	5,970	10.5	46,627	13.1	2,171,876	16.6
Graduate or professional degree	3,226	5.7	27,589	7.8	1,199,375	9.2
Percent high school graduate or higher	(X)	84.9	(X)	87.1	(X)	85.5
Percent bachelor's degree or higher	(X)	16.2	(X)	20.9	(X)	25.8

Information from 2010 U.S. Census of Population and Housing

EXISTING POPULATION: INCOME BY HOUSEHOLDS IN 2009

	Deltona		Volusia County		Florida	
	Number	Percent	Number	Percent	Number	Percent
Less than \$10,000	1,477	5.3	16,796	8.8	587,347	8.3
\$10,000 to \$14,999	1,560	5.6	14,273	7.5	442,863	6.3
\$15,000 to \$24,999	3,162	11.3	23,642	12.4	889,272	12.6
\$25,000 to \$34,999	2,412	8.6	24,379	12.8	859,410	12.2
\$35,000 to \$49,999	5,129	18.3	32,512	17.0	1,107,501	15.7
\$50,000 to \$74,999	6,510	23.2	36,012	18.9	1,284,928	18.3
\$75,000 to \$99,999	2,992	10.7	18,772	9.8	750,571	10.7
\$100,000 to \$149,999	3,152	11.2	16,548	8.7	678,016	9.6
\$150,000 to \$199,999	962	3.4	4,084	2.1	215,741	3.1
\$200,000 or more	693	2.5	3,739	2.0	219,419	3.1
Median household income	\$50,682	(X)	\$41,556	(X)	\$44,409	(X)

Information from 2010 U.S. Census of Population and Housing

EXISTING HOUSEHOLDS: NUMBER AND AVERAGE SIZE

	Deltona	Volusia County	Florida
Number of Housing Units	24,623	150,443	4,998,979
Average Size	2.72	2.31	2.47

Information from 2010 U.S. Census of Population and Housing

Demographics

EXISTING HOUSEHOLDS BY TYPE

	Deltona		Volusia County		Florida	
	Number	Percent	Number	Percent	Number	Percent
Total households	30,223	100.0	208,236	100.0	7,420,802	100.0
Family households (families)	23,046	76.3	130,386	62.6	4,835,475	65.2
With own children under age 18	9,928	32.8	45,099	21.7	1,932,725	26.0
Married-couple family	16,612	55.00	95,398	45.8	3,457,149	46.6
With own children under age 18	6,594	21.8	27,875	13.4	1,230,374	16.6
Female householder	4,633	15.3	25,160	12.1	1,005,042	13.5
With own children under age 18	2,429	8.0	12,517	6.0	530,343	7.1
Non-family households	7,177	23.7	77,850	37.4	2,585,327	34.8
Householder living alone	5,458	18.1	61,439	29.5	2,021,781	27.2
Householder 65 years and over	2,216	7.3	28,164	13.6	824,389	11.1

Information from 2010 U.S. Census of Population and Housing

**PRINCIPAL TAXPAYERS
FISCAL YEAR ENDED SEPTEMBER 30, 2013**

<u>Taxpayer</u>	<u>Type of Business</u>	<u>Taxable Assessed Value</u>	<u>Percentage of Total Taxable Assessed Value</u>
Florida Power Corporation	Utility	\$ 23,702,891	1.5%
Florida Power & Light Company	Utility	18,399,951	1.2%
Wal-Mart Stores East LP	Discount Dept. Store	12,329,233	0.8%
Lowe's Home Centers, Inc.	Home Improvement Store	8,723,675	0.6%
Publix Super Markets, Inc.	Grocery Store	8,382,633	0.5%
Bright House Networks LLC	Utility	7,926,209	0.5%
D O T Properties N V	Real Estate	6,940,500	0.5%
Federal National Mortgage Assoc.	Real Estate	6,790,165	0.4%
EPIC Properties of Deltona LLC	Theatre/Auditorium	6,168,559	0.4%
THR Florida, LP	Real Estate	6,093,204	0.4%
All Other		<u>1,436,483,823</u>	<u>93.9%</u>
	Total	\$1,541,940,843	100.0%

Source: County of Volusia Property Appraiser

MISCELLANEOUS STATISTICS

General City Information

Date of incorporation.....	December 31, 1995
Form of Government.....	Commission – City Manager
Area in square miles.....	42
Number of paved streets.....	1,640
Miles of maintained streets.....	423.54
Developed lots.....	33,700
Platted single-family residential lots.....	36,700

Fire Protection

Number of stations.....	5
Number of Firefighters and Officers (Fire Operations).....	69
Number of Administrative Staff and Communications.....	8
Number of calls (alarms) answered.....	9,023
Number of inspections conducted.....	2,665

Law Enforcement Protection (Contracted services through County of Volusia Sheriff's Office)

Number of Stations.....	1
Number of Sworn Officers.....	76
Number of Clerical Staff.....	3

Parks and Recreation

Number of Community Parks.....	11
Number of Neighborhood Parks.....	7
Number of Urban Open Spaces.....	1
Number of Tot Lots.....	1
Developed Park Area.....	303.53 Acres
Undeveloped Park Area.....	284 Acres
Baseball Fields (Dewey-4; Vann-4; Wes Crile-2; Timber Ridge-1; Dwight Hawkins-2; Manny-2).....	15
Basketball Courts.....	11
Football Fields.....	1
Multi-Purpose Fields (Festival; Campbell; Wes Crile; Harris Saxon; Keysville; Hoffman; Dwight Hawkins; Manny; Dewey-2).....	10
Playgrounds.....	18
Racquetball Courts.....	3
Shuffleboard Courts.....	28
Soccer Fields.....	10
Tennis Courts (Campbell-1; Wes Crile-4; Harris Saxon-2).....	6
Volleyball Courts (Outdoors-Campbell & Lake Gleason; Indoor-Wes Crile).....	3
Softball Fields (Dupont Lakes-2; Vann-1).....	3
Gymnasium (Wes Crile).....	1

Public Schools

Number of Elementary Schools.....	9
Number of Middle Schools.....	3
Number of High Schools.....	2

Sewage System

Miles of sanitary sewers.....	93
Number of treatment plants.....	1
Number of service connections.....	6,378
Daily average treatment in gallons.....	0.767 mgd
Maximum daily capacity of treatment plant in gallons.....	1.40 mgd

Water System

Miles of water mains.....	505
Number of services connections.....	31,193
Number of fire hydrants.....	1,330
Daily average consumption in gallons.....	8.405 mgd
Maximum daily capacity of plant in gallons.....	27.9 mgd
Number of Water Treatment Plants.....	16

ORGANIZATIONAL CHART



Citizens of Deltona

Elected Officials
 John C. Masiarczyk, Sr., Mayor
 Heidi Herzberg, District 3, Vice Mayor Zenaida Denizac, District 1
 Webster Barnaby, District 2 Nancy Schleicher, District 4
 Anthony Bellizio, District 5 Chris Nabicht, District 6

Various Appointed Boards & Committees

City Clerk's Office
 Joyce Kent, CMC, City Clerk

Building & Enforcement Services Department
 Dale Baker, Director

- Enforcement Services Division
- Solid Waste Division
- Construction Services Division

Finance
 Robert "Bob" Clinger, CPA
 Director

- Accounting/Payroll
- Budget & Operational Services
- Fiscal Services
- Purchasing

Human Resources
 Tom Acquaro, MPA,
 IPMA-CP, Director

- Human Resources
- Risk management

Acting City Manager
 Dale Baker

Acting Deputy City Manager
 Gerald Chancellor

Information Technology
 Steve Narvaez, IT Director

Parks & Recreation
 William "Steve" Moore, Director

- Facilities Maintenance
- LEC/Amphitheatre Scheduling
- Community/Special Events

Public Works
 Gerald Chancellor, Director

- Utilities
- Engineering
- Field Operations
- Fleet Maintenance
- Stormwater
- Traffic Operations
- Water & Wastewater Operations
- Eastern Wastewater Treatment Plant

City Attorney
 Gretchen "Becky" Vose

Fire / Rescue Department
 Mark Rhame, Fire Chief

- Operations/Combat
- Emergency Management/ Administration
- Fire Loss Management

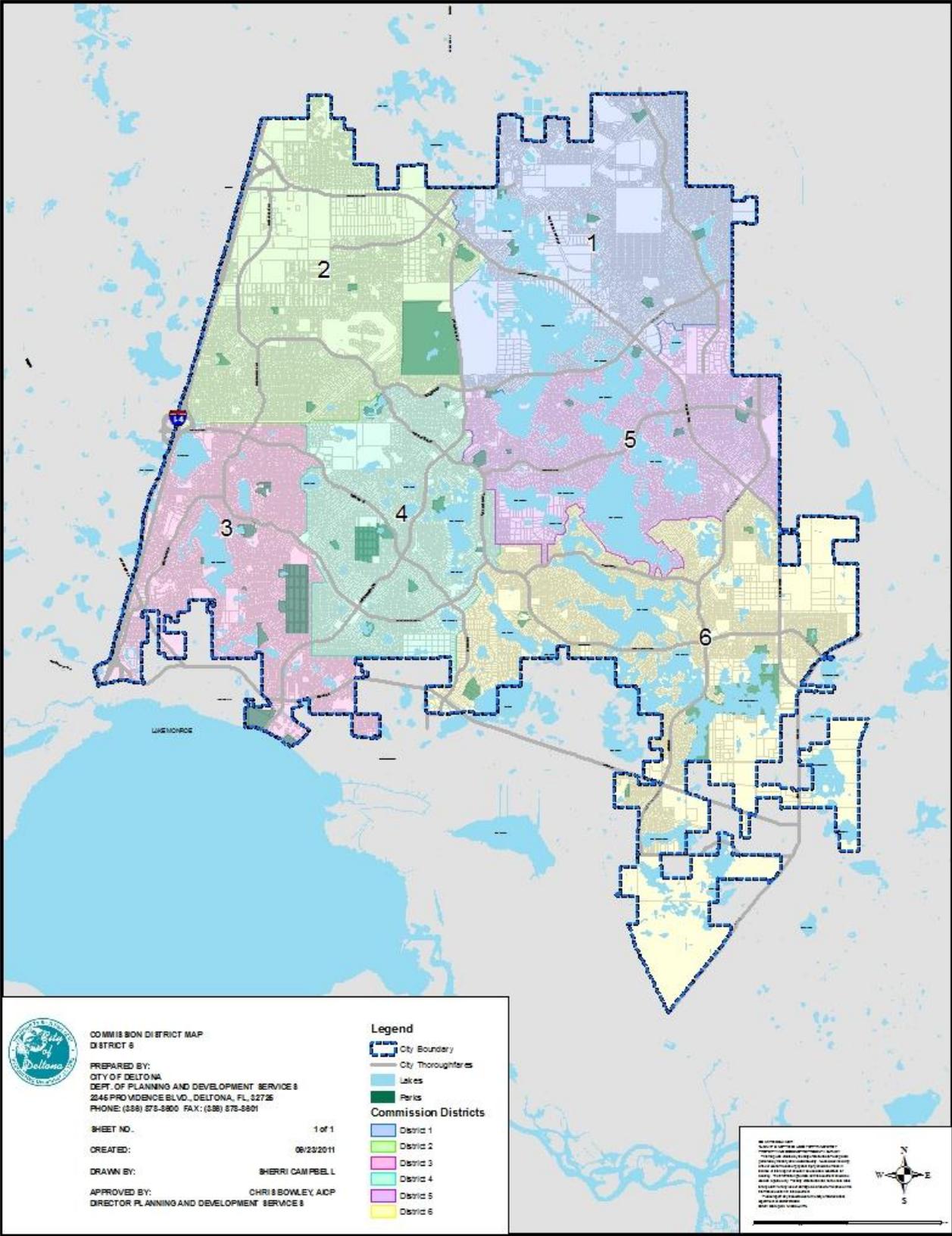
Law Enforcement
 Captain David "Dave" Brannon
 District Commander

Contracted services with Volusia County Sheriff's Office

Planning & Development Services
 Chris Bowley, Director

- Economic Development
- Short Range Planning
- Long Range Planning
- Community Development

COMMISSION DISTRICT MAP



BUDGET SUMMARY - FULL TIME EQUIVALENT HISTORICAL STAFFING SUMMARY

			Estimated Actual		
	FY12	FY13	FY14	Change	FY15
GENERAL FUND:					
City Commission	1.0	1.0	1.0	0.0	1.0
City Manager	6.5	6.5	7.5	0.0	7.5
City Clerk	5.5	5.5	5.5	0.0	5.5
Finance Department	11.0	12.0	12.0	0.0	12.0
Information Technology Services	5.0	5.5	6.0	0.0	6.0
City Attorney	2.0	2.0	2.0	0.0	2.0
Planning & Development Services	8.0	8.0	8.0	(1.0)	7.0
Building & Enforcement Services					
Construction Services	10.5	10.5	10.5	0.0	10.5
Enforcement Services	14.0	16.0	16.0	2.0	18.0
	<u>24.5</u>	<u>26.5</u>	<u>26.5</u>	<u>2.0</u>	<u>28.5</u>
Human Resources	4.5	4.5	4.5	0.0	4.5
General Government	0.0	0.0	0.0	0.5	0.5
Fire/Rescue					
Administration Division	9.5	8.0	8.0	0.0	8.0
Operations Division	69.0	69.0	69.0	0.0	69.0
	<u>78.5</u>	<u>77.0</u>	<u>77.0</u>	<u>0.0</u>	<u>77.0</u>
Public Works					
Traffic Operations	5.0	6.0	6.0	0.0	6.0
Engineering Division	5.0	5.0	5.0	0.0	5.0
Field Operations	11.0	10.0	10.0	0.0	10.0
Administration Division	2.0	2.0	2.0	0.0	2.0
Fleet Maintenance	4.0	5.0	5.0	1.0	6.0
	<u>27.0</u>	<u>28.0</u>	<u>28.0</u>	<u>1.0</u>	<u>29.0</u>
Parks & Recreation	25.0	25.0	26.0	0.5	26.5
TOTAL GENERAL FUND	<u>198.5</u>	<u>201.5</u>	<u>204.0</u>	<u>3.0</u>	<u>207.0</u>
SPECIAL REVENUE FUNDS:					
Stormwater Fund	26.0	26.0	26.0	2.0	28.0
Solid Waste Fund	2.0	2.0	2.0	0.0	2.0
Neighborhood Stabilization (NSP 1)	1.5	1.5	2.0	0.0	2.0
Neighborhood Stabilization (NSP 3)	1.0	1.0	1.0	0.0	1.0
TOTAL SPECIAL REVENUE FUNDS	<u>30.5</u>	<u>30.5</u>	<u>31.0</u>	<u>2.0</u>	<u>33.0</u>
ENTERPRISE FUND:					
Water Utility Services					
Administration	6.0	6.0	7.0	0.0	7.0
Water Plant Operations	11.0	11.0	12.0	1.0	13.0
Wastewater Plant Operations	9.0	9.0	9.0	0.0	9.0
Customer Service/Billing	16.0	16.0	16.0	1.0	17.0
Water/WW Field Operations	22.0	22.0	23.0	1.0	24.0
Eastern Wastewater Treatment Plant	0.0	0.0	0.0	6.0	6.0
TOTAL ENTERPRISE FUND	<u>64.0</u>	<u>64.0</u>	<u>67.0</u>	<u>9.0</u>	<u>76.0</u>
TOTAL ALL FUNDS	<u>293.0</u>	<u>296.0</u>	<u>302.0</u>	<u>14.0</u>	<u>316.0</u>

BUDGET SUMMARY - STAFFING CHANGES

	Number of Postions (full & part-time) by Department									Budgeted		
	FY14			Change			FY15			Full-time Equivalents		
	FT	PT	Total	FT	PT	Total	FT	PT	Total	FY14	Change	FY15
GENERAL FUND												
City Commission	1.0	-	1.0	-	-	-	1.0	-	1.0	1.0	-	1.0
City Manager	6.0	3.0	9.0	-	-	-	6.0	3.0	9.0	7.5	-	7.5
City Clerk	5.0	1.0	6.0	-	-	-	5.0	1.0	6.0	5.5	-	5.5
Finance Department	12.0	-	12.0	-	-	-	12.0	-	12.0	12.0	-	12.0
Inf. Technology Services	6.0	-	6.0	-	-	-	6.0	-	6.0	6.0	-	6.0
City Attorney	2.0	-	2.0	-	-	-	2.0	-	2.0	2.0	-	2.0
Planning & Development Svcs.	8.0	-	8.0	(1.0)	-	(1.0)	7.0	-	7.0	8.0	(1.0)	7.0
Building & Enforcement Services												
Construction Services	10.0	1.0	11.0	-	-	-	10.0	1.0	11.0	10.5	-	10.5
Enforcement Services	16.0	-	16.0	2.0	-	2.0	18.0	-	18.0	16.0	2.0	18.0
	<u>26.0</u>	<u>1.0</u>	<u>27.0</u>	<u>2.0</u>	<u>-</u>	<u>2.0</u>	<u>28.0</u>	<u>1.0</u>	<u>29.0</u>	<u>26.5</u>	<u>2.0</u>	<u>28.5</u>
Human Resources	4.0	1.0	5.0	-	-	-	4.0	1.0	5.0	4.5	-	4.5
General Government	-	-	-	-	1.0	1.0	-	1.0	1.0	-	0.5	0.5
Fire/Rescue												
Administration Division	8.0	-	8.0	-	-	-	8.0	-	8.0	8.0	-	8.0
Operations Division	69.0	-	69.0	-	-	-	69.0	-	69.0	69.0	-	69.0
	<u>77.0</u>	<u>-</u>	<u>77.0</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>77.0</u>	<u>-</u>	<u>77.0</u>	<u>77.0</u>	<u>-</u>	<u>77.0</u>
Public Works												
Traffic Operations	6.0	-	6.0	-	-	-	6.0	-	6.0	6.0	-	6.0
Engineering Division	5.0	-	5.0	-	-	-	5.0	-	5.0	5.0	-	5.0
Field Operations	10.0	-	10.0	-	-	-	10.0	-	10.0	10.0	-	10.0
Administration	2.0	-	2.0	-	-	-	2.0	-	2.0	2.0	-	2.0
Fleet Maintenance	5.0	-	5.0	1.0	-	1.0	6.0	-	6.0	5.0	1.0	6.0
	<u>28.0</u>	<u>-</u>	<u>28.0</u>	<u>1.0</u>	<u>-</u>	<u>1.0</u>	<u>29.0</u>	<u>-</u>	<u>29.0</u>	<u>28.0</u>	<u>1.0</u>	<u>29.0</u>
Parks & Recreation	20.0	12.0	32.0	1.0	(1.0)	-	21.0	11.0	32.0	26.0	0.5	26.5
SPECIAL REVENUE FUNDS												
Stormwater Fund	26.0	-	26.0	2.0	-	2.0	28.0	-	28.0	26.0	2.0	28.0
Solid Waste Fund	2.0	-	2.0	-	-	-	2.0	-	2.0	2.0	-	2.0
Neighborhood Stab. (NSP 1)	2.0	-	2.0	-	-	-	2.0	-	2.0	2.0	-	2.0
Neighborhood Stab. (NSP 3)	1.0	-	1.0	-	-	-	1.0	-	1.0	1.0	-	1.0
ENTERPRISE FUND												
Water Utility Services												
Administration	7.0	-	7.0	-	-	-	7.0	-	7.0	7.0	-	7.0
Water Plant Operations	12.0	-	12.0	1.0	-	1.0	13.0	-	13.0	12.0	1.0	13.0
Wastewater Plant Operations	9.0	-	9.0	-	-	-	9.0	-	9.0	9.0	-	9.0
Customer Service/Billing	16.0	-	16.0	1.0	-	1.0	17.0	-	17.0	16.0	1.0	17.0
Water/WW Field Operations	23.0	-	23.0	1.0	-	1.0	24.0	-	24.0	23.0	1.0	24.0
Eastern WW Treatment Plant	-	-	-	6.0	-	6.0	6.0	-	6.0	-	6.0	6.0
	<u>67.0</u>	<u>-</u>	<u>67.0</u>	<u>9.0</u>	<u>-</u>	<u>9.0</u>	<u>76.0</u>	<u>-</u>	<u>76.0</u>	<u>67.0</u>	<u>9.0</u>	<u>76.0</u>
Total City Staff	293.0	18.0	311.0	14.0	-	14.0	307.0	18.0	325.0	302.0	14.0	316.0
Full Time Equivalent	293.0	9.0	302.0	14.0	-	14.0	307.0	9.0	316.0			

VISION 2026

VISION STATEMENT

Deltona is a premiere City that takes pride in our neighborhoods and embraces the diversity of our residents. This caring community provides a high quality of life where people live, work and play in a safe and secure environment. With an appreciation for our history, and our location along the St. John’s River, we ensure a sustainable future through the careful stewardship of our resources.

MISSION STATEMENT

It is the mission of the Deltona City Government to anticipate and provide for the needs of its residents with quality service, innovation and leadership for today and in the future.

GOALS & OBJECTIVES

1. Overall Development

- a. Assure a variety of housing options in the city
- b. Create an overall development plan for the city, including a strategic plan with citizen input
- c. Develop financially feasible strategic capital projects list
- b. Develop overall economic development plan
- c. Expansion of medical facilities on east side (SR 415)

2. Infrastructure

- a. Develop plans for city-wide expansion of the sewer system
- b. Build sewer treatment plant
- c. Continue road program improvements, new roads

3. Financial Sustainability

- a. Develop strategies to kick-start development of activity centers
- b. Review budget process for possible improvements

4. Internal and External Communication

- a. Protect home rule powers
- b. Improve proactive efforts to get information to all the public, media, etc.

5. Economic Development and Redevelopment

- a. Redevelopment plans for Deltona Blvd. and Saxon Blvd.

6. Public Services

- a. Develop additional parks and recreational facilities
- b. Assess social service needs and appropriate role for the city in provision of them
- c. Build a public safety complex

7. Beautification

- a. Develop comprehensive, city-wide beautification plan



From left to right: Former Commissioners Fred Lowry Jr. (Resigned), Anthony Bellizio (not shown), Nancy Schleicher, and Zenaída Denizac, Mayor John C. Masiarczyk Sr., Vice Mayor Heidi Herzberg, Commissioners Chris Nabicht and Webster Barnaby

**CROSS-REFERENCE BETWEEN VISION 2026
AND DEPARTMENTAL GOALS AND OBJECTIVES**

Goals & Objectives	Overall Development	Infrastructure	Financial Sustainability	Internal and External Communication	Economic Development & Redevelopment	Public Services	Beautification
City Manager							
City Clerk							
Construction Services							
Planning and Development							
Enforcement Services							
Finance Department							
Inf. Technology							
Fire / Rescue Services							
Human Resources							
Parks & Recreation							
Public Works							
Water Utility							

CORE VALUES

Leadership and Learning

Our services and efforts are best when delivered with the creativity and innovation made possible through a team that is prepared to meet the challenges of this City. We fund and expect professional development and continuous learning at all levels in this organization. We develop leaders at every level of this organization, with the expectation that employees and team members will make informed and courageous decisions as leaders to the betterment of this community.



As a leader in the region on public issues and services, Deltona – through the city and through leaders in the community – will continue to exert strong leadership in local and regional affairs.

Human Compassion

We care for all people. We believe that our work is important and should be a source of enjoyment and satisfaction, with services targeted to those most in need. We place great emphasis upon the personal qualities that contribute to that environment: informality, humility, energy, independence of thought, a ready sense of humor and a caring attitude.

Pride

We take pride in our City and community, and are proud of the community’s values. The efforts and actions of Deltona reflect the community values of integrity, inclusion, compassion, respect, trust and commitment.



Honesty and Integrity

Our actions and relationship with the community are guided by an internal sense of honesty and integrity. We believe in honest and open government that accentuates best business practices. We are dedicated to the highest ideal of integrity, openness and fairness in dealing with Deltona’s residents and its employees. We are committed to the careful stewardship of our resources, including human, financial, and physical.

CORE VALUES (Continued)

Inclusiveness and Diversity

We recognize and appreciate the uniqueness of each individual. We value the contribution made and the synergy created by different experiences and perspectives. We celebrate the diversity of our community by providing a wide array of specialized services to encourage inclusiveness. We are committed to actively seeking public participation, and we promote a public process whereby we can respond to the community's needs while balancing competing interests and diverse opinions.



Respect

We promote mutual respect, courtesy, inclusion and thoughtfulness in all interactions, and we provide a high level of customer service and responsiveness by City staff to residents. We treat all individuals with dignity, we respect every opinion, and we listen to all sides.

Commitment

We accept the challenge of change and are committed to the future of this City and this community. We are committed to continually enhancing the safety, environment, quality of life, and economic sustainability of our community. We are problem solvers, and we constantly look for new and better ways to deliver services. We seek to be innovative, take reasonable risks, learn from our mistakes and always strive for excellence.



Trust

We encourage and develop an atmosphere of mutual trust and appreciation among residents, employees, and policy-makers. We will ensure that communication constructively touches the lives of individuals in order to attract their participation in the democratic process. We will use clear, factual, timely communication and a variety of media to widely disseminate information in the community and to stimulate trust and understanding among all.



FIVE-YEAR STRATEGIC ECONOMIC DEVELOPMENT PLAN

In 2007 the City of Deltona Commission established economic development and redevelopment as primary goals for Deltona. One of the objectives from the Two-Year Action Plan was the development of a five year strategic action plan.

Strategic Planning Group, Inc., (SPG) was retained by the City of Deltona to assist in the preparation of a five year strategic economic development plan for the City. As a part of the work program, SPG developed a socio-economic profile of the City, Volusia County, and similar cities and counties within the region for comparative purposes to gain an overview of the City. Workshops with the Deltona Economic Development Advisory Board (DEDAB) were held on August 18 and September 10, 2007, to obtain input on community issues, goals, objectives, and strategies for the plan. This effort resulted in the formulation of objectives and strategies to achieve the goals of the Five-Year Strategic Economic Development Plan that will be managed by the City’s Office of Economic Development and the City’s Planning & Development Services Department.

MISSION

The mission of the Five-Year Strategic Economic Development Plan is to shape the existing and future economic fabric of the City of Deltona by being proactive in business retention, expansion, and attraction.

STRENGTH AND WEAKNESSES

Deltona is well located to take advantage of growth within the region. The City is equidistant to Orlando and Daytona Beach and is an extension of the northern Orlando real estate market that includes Seminole County. The City’s major economic strengths and weaknesses are:

Strengths

- Redevelopment potential
- Land for non-residential development
- A large percentage of existing homes
- A young and diverse workforce
- Established neighborhoods
- Growth-oriented government
- Positive permitting cooperation
- Affordable Housing
- Expansion of the eastern Howland Boulevard and SR 415 area
- Proximity to I-4 with 3 interchanges
- First functional multi-commercial intersection on I-4 west of Daytona Beach
- Good transportation network
- Lower crime, taxes, and land costs
- Green infrastructure
- Good recreational facilities

Weaknesses

- Former anti-growth mentality
- Lack of central sanitary sewer to all areas of the City
- Perception of lack of commercial land
- Slowness of existing development in economic downturn
- Past competition with area cities
- No downtown core

BUDGET PROCESS**GENERAL DESCRIPTION**

The budget is a document that communicates to the citizens of the City, the Mayor & City Commission's vision and priorities for the upcoming fiscal year. Preparing the budget document is a major effort that affects almost every City employee. Once the budget document is prepared and approved, much of the City's daily business is impacted by procedures related to securing approvals, documenting transactions and reporting on the results to ensure compliance with the budget documents used to demonstrate and carry out the Commission's plan. The following is an outline of the budget process.

PREPARATION

In April, each department receives a budget preparation package, which includes current year budget and actual data. Each department head then compiles budget requests for the new fiscal year including justifications.

The budget requests are given extensive review and revised as necessary by the City's Management staff. Upon completion of this review and matching with projected available revenues, the budget is compiled by the Finance Department and presented to the City Commission by the City Manager.

ADOPTION

Procedures and specific timetables for adoption of the budget are mandated by Florida State Statute and must be followed explicitly. The City must demonstrate compliance with State requirements and certify compliance to the State in the specified manner.

The recommended budget is distributed to the Mayor and City Commission in July. Copies are then made available to the public and press and summaries offered to all those interested. A workshop meeting, also open to the public, may be conducted to review the proposed budget's content. The purpose of the meeting is to establish a general consensus on any changes desired to be made and the establishment of a proposed millage rate to be utilized by the County Property Appraiser's Office in the mailing of the "Notice of Proposed Property Taxes" to City property owners.

In September, two public hearings are held, as required by Florida State Statute. At the first hearing, the Mayor and City Commission adopt a tentative millage rate for property taxes and a tentative budget. Within 15 days, a half-page advertisement summarizing the budget and inviting the public to the final budget hearing is publicized in a newspaper(s) of general paid circulation in the County. At the second hearing, the Mayor and City Commission adopt the final millage rate and budget.

AMENDMENTS AND TRANSFERS

The process of amending and modifying the budget is specified in the City's Charter. The City Manager has authority to transfer among line items within a department. City Commission approval is required for all budget amendments, which includes transfers among departments, transfers involving contingency, reserve allocations, or increases in the total budget.

Amendments or adjustments recommended by the City Manager throughout the fiscal year are usually prompted by significant changes in circumstances. These are documented and explained, as they occur, to the City Commission in an agenda item at a regularly scheduled City Commission meeting.

FY 14/15 BUDGET CALENDAR

April 22, 2014	<ul style="list-style-type: none"> Budget Preparation Begins – City Manager Provides Directors Guidance on Issues to be addressed, and Budget Workbooks Distributed to Departments
April 22 – May 22, 2014	<ul style="list-style-type: none"> Departments complete Budget Submittal Packages All requests for personnel changes to be submitted to HR by May 1st Finance Department completes preliminary budget work
April 28, 2014 (5:30 p.m.)	<ul style="list-style-type: none"> City Commission Budget Strategy Workshop
May 12 – 16, 2014	<ul style="list-style-type: none"> Personal Services meeting with City Manager, Human Resources Director and Budget Team with Department Directors
May 22, 2014	<ul style="list-style-type: none"> Departments submit complete Budget Packages to Finance Director (including Goals and Objectives, Capital and Performance Measures)
May 22 – June 20, 2014	<ul style="list-style-type: none"> Compilation of Budget data by Finance Department
June 1, 2014	<ul style="list-style-type: none"> Letter stating the Pre-Preliminary Estimate of Assessed Taxable Value received from the County Property Appraiser’s Office
June 9 – 13 – 1 st meeting June 16 – 20 – 2 nd meeting	<ul style="list-style-type: none"> Budget review by City Manager and Finance Director with Department Directors Budget revisions by Departments, as needed
June 9, 2014 (6:30 p.m.)	<ul style="list-style-type: none"> Town Hall Budget Forum <ul style="list-style-type: none"> Citizens input on budget priorities
June 16, 2014 (6:30 p.m.)	<ul style="list-style-type: none"> Commission Meeting <ul style="list-style-type: none"> Preliminary Rate Resolutions for Special Assessments <ul style="list-style-type: none"> Stormwater Utility Assessment Solid Waste Management Assessment Streetlighting Districts’ Assessment
July 1, 2014	<ul style="list-style-type: none"> Form DR-420 Certification of Taxable Value received from the County Property Appraiser’s Office
July 1 – July 11, 2014	<ul style="list-style-type: none"> Budget highlights for City Manager meeting with individual City Commission Members as requested (one on one discussion)
July 10 – 11, 2014 (8:30 a.m.)	<ul style="list-style-type: none"> Budget Workshop: Draft of Proposed Annual Budget presented to City Commission (General Fund and Capital Project Funds) <ul style="list-style-type: none"> Budget Overview, Presentation and Discussion Proposed Millage Rate Discussion

FY 14/15 BUDGET CALENDAR (Continued)

July 21, 2014 (6:00 p.m.)	<ul style="list-style-type: none"> • Special Commission Meeting <ul style="list-style-type: none"> ○ Tentative Proposed Millage Rate Resolution ○ Annual Rate Resolutions for Special Assessments <ul style="list-style-type: none"> ▪ Stormwater Utility Assessment ▪ Solid Waste Management Assessment ▪ Streetlighting Districts' Assessment
By August 1, 2014	<ul style="list-style-type: none"> • Form DR-420, stating the City proposed millage rate, Preliminary Rate Resolutions for Special Assessments, and Form DR-420 MMP submitted to the County Property Appraiser's Office
August 11, 2014 (5:30 p.m.)	<ul style="list-style-type: none"> • Budget Workshop: Draft of Proposed Annual Budget presented to City Commission (Special Revenue Funds and Enterprise Fund) <ul style="list-style-type: none"> ○ Budget Overview, Presentation and Discussion
August 15, 2014	<ul style="list-style-type: none"> • Notice of Proposed Property Taxes (TRIM Notice) mailed to residents by County Property Appraiser's Office
September 3, 2014 (6:30 p.m.)	<ul style="list-style-type: none"> • City Commission Meeting <ul style="list-style-type: none"> ○ First Public Hearing: Adoption of Tentative Budget & Millage Rate (Must be done between September 3rd and 18th)
September 11, 2014	<ul style="list-style-type: none"> • Publication of Budget in Newspaper
September 15, 2014 (6:30 p.m.)	<ul style="list-style-type: none"> • City Commission Meeting <ul style="list-style-type: none"> ○ Second Public Hearing: Adoption of Final Budget & Millage Rate (Must be done 2 to 5 days after publication)
September 17, 2014	<ul style="list-style-type: none"> • Certified Copy of Resolution adopting Final Millage Rate forwarded to County Property Appraiser's Office and Department of Revenue (Must be done within 3 days of final hearing)
Within 3 days of receipt	<ul style="list-style-type: none"> • Form DR-422 completed and certified to the County Property Appraiser's Office
By October 14, 2014	<ul style="list-style-type: none"> • Certification of Compliance Form DR-487 and Form DR-420-MM submitted to Property Tax Administration Program, Department of Revenue, State of Florida. (Must be done within 30 days of final hearing)

RESOLUTION NO. 2014-18

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA; ADOPTING AN AD VALOREM MILLAGE RATE FOR THE 2014-2015 FISCAL YEAR; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 3, 2014, City Commission adopted a tentative millage rate and a tentative budget, and established a date, time, and place for a public hearing to consider the final millage rate and the final budget for the 2014-2015 fiscal year; and

WHEREAS, the City Manager has delivered a recommended final budget for the 2014-2015 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. A final ad valorem millage rate of 7.9900 mills is hereby adopted and levied for the 2014-2015 fiscal year.

Section 2. The final ad valorem millage rate of 7.9900 mills is 7.6 percent more than the rolled-back rate of 7.4250.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission.

CERTIFIED

City of Deltona, Florida
Resolution No. 2014-18
Page 2 of 2

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF
DELTONA, FLORIDA, THIS 15th DAY OF September, 2014.

BY: John C. Masiarczyk
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

Joyce Raftery
JOYCE RAFTERY, City Clerk

Approved as to form and legality for use
and reliance of the City of Deltona, Florida:

Gretchen R.H. Vose
GRETCHEN R.H. VOSE, City Attorney

NAME	YES	NO
BARNABY		✓
DENIZAC		✓
HERZBERG	✓	
LOWRY, BELIZIO	✓	
MASIARCZYK	✓	
NABICHT	✓	
SCHLEICHER	✓	

STATE OF FLORIDA
COUNTY OF VOLUSIA
This is to certify that the
foregoing is a true and correct copy of
Resolution No. 2014-18
witness my hand and official Seal this
16th day of September 20 14
Joyce Raftery
Joyce Raftery, CMC
City Clerk, City of Deltona, Florida

RESOLUTION NO. 2014-19

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA; ADOPTING THE FINAL ANNUAL GENERAL FUND, SPECIAL REVENUE FUNDS, ENTERPRISE FUND, AND CAPITAL PROJECT FUNDS BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 3, 2014, City Commission adopted a tentative millage rate and a tentative budget, and established a date, time, and place for a public hearing to consider the final millage rate and the final budget for the 2014-2015 fiscal year; and

WHEREAS, the City Manager has delivered a recommended final budget for the 2014-2015 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. The City Commission hereby adopts the final General Fund, Special Revenue Funds, Enterprise Fund, and Capital Project Funds budgets, which are attached hereto and by reference made a part hereof, of the City of Deltona, Florida, for the fiscal year beginning October 1, 2014, and ending September 30, 2015, said budgets showing combined sources and uses of \$142,985,242.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission.

CERTIFIED

City of Deltona, Florida
Resolution No. 2014-19
Page 2 of 2

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY
OF DELTONA, FLORIDA, THIS 15th DAY OF September, 2014.

BY: John C. Masiarczyk, Sr.
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

Joyce Raftery
JOYCE RAFTERY, City Clerk

Approved as to form and legality for use
and reliance of the City of Deltona,
Florida:

Gretchen R.H. Vose
GRETCHEN R.H. VOSE, City Attorney

NAME	YES	NO
BARNABY		✓
DENIZAC		✓
HERZBERG	✓	
LOWRY BELLIZIO	✓	
MASIARCZYK	✓	
NABICHT	✓	
SCHLEICHER	✓	

STATE OF FLORIDA
COUNTY OF VOLUSIA
This is to certify that the
foregoing is a true and correct copy of
Resolution No. 2014-19
witness my hand and official Seal this
16th day of September 20 14
Joyce Raftery
Joyce Raftery, CMC
City Clerk, City of Deltona, Florida

BASIS OF ACCOUNTING

The modified accrual basis of accounting is followed by the Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

In applying the “susceptible to accrual” concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditures and are usually revocable only for failure to comply with the prescribed compliance requirements. These resources are reflected as revenues at the time of receipt, or earlier, if the susceptible to accrual criteria are met.

Property taxes are recognized when received. Licenses, permits, charges for service, fines, forfeitures and other miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash since they cannot be measured until actually received. Investment earnings are recorded as earned since they are measurable and available.

The accrual basis of accounting is used for Proprietary Funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The government applies all applicable FASB pronouncements in accounting and reporting for its proprietary operations.

FINANCIAL POLICIES

I. Background and Purpose

The stewardship of public funds is one of the greatest responsibilities given to the officials and managers of the City of Deltona. Therefore, the establishment and maintenance of prudent fiscal policies enables City officials to protect public interests and ensure public trust.

This document incorporates past financial practices in defining the current policies to be used by the City to meet its obligations and operate in a financially prudent manner. These policies have been established to provide general fiscal guidelines and are intended to provide sound direction in the management of the City's financial affairs.

II. General Financial Philosophy

The financial policy of the City of Deltona is to provide a sufficient financial base and the resources necessary to sustain a high level of municipal services to ensure public safety, to maintain the physical infrastructure and surroundings of the City, and to promote the social well-being of the citizens of Deltona.

It shall be the goal of the City to achieve a strong financial condition with the ability to:

- Provide a high level of police, fire and other protective services to assure public health and safety;
- Effectively maintain and improve the City's infrastructure;
- Prudently plan, coordinate, review, and implement responsible community development and growth;
- Withstand local and regional economic impacts; and
- Adjust efficiently to the community's changing service requirements.

III. Accounting System, Auditing and Budgetary Control

The City utilizes a computerized financial accounting system, which incorporates a system of internal accounting controls. Such controls have been designed and are continually being reevaluated to provide reasonable, but not absolute, assurance regarding:

- The safeguarding of assets against loss from unauthorized use or disposition, and
- The reliability of financial records for preparing financial statements and monitoring accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of control should not exceed the benefits likely to be derived, and
- The evaluation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework, and are believed to adequately safeguard and provide reasonable assurance of proper recording of financial transactions.

FINANCIAL POLICIES (Continued)

Accounting and budgeting records for governmental fund types and similar trust and agency funds are maintained on a modified accrual basis. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

Property taxes are recognized when received. Licenses, permits, charges for service, fines, forfeitures and other miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash since they cannot be measured until actually received. Investment earnings are recorded as earned since they are measurable and available.

Accounting and budgeting records for proprietary fund types and similar trust funds are maintained on the accrual basis. Under the accrual basis, revenues are recognized when earned and expenses are recognized when incurred. The government applies all applicable GASB pronouncements in accounting and reporting for its proprietary operations.

For proprietary funds, accounting and budget records differ to the extent that depreciation, compensated absences, amortization of prepaid expenses, bad debt expenses and certain other items are not budgeted for but are a factor in determining fund balance revenues available for appropriation. Budgets for the Proprietary Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP), except that debt service, capital acquisitions, capital leases, and water and sewer impact fees are included in budgetary revenue and expenditures.

The annual operating budget is proposed by the City Manager and enacted by the City Commission after public participation. The City Charter sets the lowest level of budgetary control at the Department level and management control of the operating budget is additionally maintained at the Division/Activity level.

The City Finance Department is solely responsible for the reporting of the financial affairs of the City, both internally and externally. The Finance Director is the City's Chief Financial Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.

The City will be audited annually by outside independent accountants ("auditor"). The audit firm must be a licensed CPA that can demonstrate it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The auditor's report on the City's financial statements should be completed within 120 days of the City's fiscal year end, and the auditor will jointly review the management letter with the City Manager and Finance Director within 30 days of its receipt by City staff.

The auditor is retained by, and is accountable directly to, the City Commission and will have access to direct communication with the City Commission if City Staff is unresponsive to auditor recommendations or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

FINANCIAL POLICIES (Continued)**IV. General Budget Policy**○ General Description

Budgeting is an essential element of the financial planning, control and evaluation process of municipal government. It is the budget document that serves as the primary tool for communicating to the citizens of the City, the Mayor & City Commission's vision and priorities for the upcoming fiscal year. Preparing the budget document is a major effort that affects almost every City employee. Once the budget document is prepared and approved, much of the City's daily business is impacted by procedures related to securing approvals, documenting transactions and reporting on the results to ensure compliance with the budget document used to demonstrate and carry out the Commission's plan.

○ Balanced Budget

The budget must be balanced for all funds. The operating budget will be balanced with current revenues, which may include beginning fund balances less required reserves as established by the City Commission, greater than or equal to current expenditures/expenses. (Section 166.241 of Florida Statutes requires that all budgets be balanced).

○ Planning

A calendar will be designed each year to provide the framework necessary to formulate a sound budget. At the same time, this calendar will ensure that the City complies with all applicable State and Federal legal mandates.

The budget process will be scheduled in order to identify major policy issues for City Commission consideration prior to the budget approval date to allow adequate time for appropriate decisions and analysis of financial impacts.

The City will coordinate development of the capital improvement budget with the development of the annual operating budget.

Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.

○ Preparation

All operating funds are subject to the annual budget process and are reflected in the budget document.

The budget is prepared by the City Manager and Finance Director with the participation of all department directors, on a basis which is consistent with applicable generally accepted accounting principles (GAAP).

The City Manager presents the budget to the Mayor and City Commission at least thirty (30) days prior to the beginning of each budget year.

The budget shall be adopted annually no later September 30th and a copy filed in the City Clerk's Office.

FINANCIAL POLICIES (Continued)○ Reporting

Expenditure reporting is available to all directors through the City's computerized financial accounting system. This system includes the approved annual operating budget and related transfers and/or amendments for all operating departments/divisions within the City.

○ Control and Accountability

Each department director shall be solely responsible to insure that their department budgets will not exceed budgeted amounts. Failure to achieve budgetary control of their individual expenditure and revenue budgets will be evaluated and investigated by the City Manager.

○ Amendments and Transfers

The process of amending and modifying the budget is specified in the City's Charter. The City Manager has authority to transfer among line items within a department. City Commission approval is required for all budget amendments, which includes transfers among departments, transfers involving contingency, reserve allocations, or increases in the total budget.

Amendments or adjustments recommended by the City Manager throughout the fiscal year are usually prompted by significant changes in circumstances. These are documented and explained, as they occur, to the City Commission in an agenda item at a regularly scheduled City Commission meeting.

○ Contingency

The City Manager may establish an adequate contingent appropriation in each of the operating funds for expenditures only in cases of emergency or an unforeseen need.

V. Revenue Policies○ Overview

In the City of Deltona's fiscal system, the monitoring and control of revenues is a primary concern. The City's primary revenue policy goal is to develop and maintain a diversified revenue system to protect it from possible short-term fluctuations in any of its various revenue sources. To accomplish this, revenues are monitored on a continuous basis to insure that receipts from each revenue source are at maximum levels. An understanding of the economic and legal factors which directly and indirectly affect the level of revenue collections is an important part of the City's revenue policy. To further reduce the impact of fluctuations in revenue sources, the City's revenue policies establish guidelines regarding the use of one-time and unpredictable revenue sources.

○ General Revenue Guidelines

The City shall be conservative in all revenue forecasts.

FINANCIAL POLICIES (Continued)

The City will budget a minimum of 95% of anticipated gross ad valorem proceeds to provide an allowance for discounts for early payment of taxes. Section 200.065 of Florida Statutes states that each taxing authority shall utilize not less than 95% of taxable value.

The City shall ensure that fees charged in enterprise operations are calculated at a level that will support all direct and indirect costs of the enterprise.

The City shall ensure that the basis for computing indirect cost allocations are reviewed periodically and are based on prudent and defensible assumptions.

Revenue projections for all major non-ad valorem revenue sources will be based on prudent trend analysis that considers current and projected economic conditions. Budget projections for State-shared revenues (Communications Services Tax, Sales and Half-cent Sales Tax, Revenue Sharing and Fuel Taxes) will consider State of Florida estimates that are contained in the State of Florida's Office of Economic and Demographic Research website as one of several factors for determining final revenue estimates.

The City will ensure that no revenue source whose terms of acceptance or collection may adversely affect the City will be accepted.

The use of revenues which have been pledged to bond holders will conform to bond covenants which commit those revenues.

○ Revenue Diversification

The City shall strive to diversify its revenues and create a stable revenue system to protect the City from possible short-term fluctuations in any of its revenue sources.

The City will, after having considered possible cost reduction alternatives, explore the possibility of obtaining new or expanded revenue sources as a way to help insure a balanced budget.

Cost recovery revenue sources will be analyzed on a regular basis and modified as necessary to insure that revenue collections reflect the cost of providing associated City services.

○ Fees and Charges

The City will maximize utilization of user charges for services that can be individually identified and where the costs are directly related to the level of service.

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery.

In setting user fees and cost recovery levels, the following factors will be considered: (1) community-wide versus special benefit; (2) service recipient versus service driver; (3) effect of pricing on the demand for services and (4) feasibility of collection and recovery.

FINANCIAL POLICIES (Continued)

The following general concepts will be used in developing and implementing service charges:

- Revenues should not exceed the reasonable cost of providing the service.
- Cost recovery goals should be based on the total cost of delivering the service, including direct costs, departmental administration costs and organization-wide support costs such as accounting, personnel, data processing, vehicle maintenance, insurance etc.
- The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.
- Rate structures should be sensitive to the “market” for similar services as well as to smaller, infrequent users of the service.
- A unified approach should be used in determining cost recovery levels for various programs.

For enterprise funds, the City will set fees and rates at levels which fully cover the total direct and indirect costs of the fund, including operations, capital outlay and debt service.

○ Use of One-Time Revenues

To the extent feasible, one-time revenues will be applied toward one-time expenditures; the City will strive not to use one-time revenues to finance ongoing programs. Ongoing revenues should be equal to or exceed ongoing expenditures.

○ Discretionary Revenues

Unless otherwise stated explicitly by the Commission, the City will not earmark discretionary revenues for specific purposes. This will preserve the ability of the Commission to determine the best use of available revenues to meet changing service requirements.

VI. Expenditure Policies

○ Appropriations

The point of budgetary control is at the department level budget for all funds. Fund appropriations by the City Commission will be allocated to departments, divisions and line item object codes as deemed appropriate by the Finance Director to facilitate managerial control and reporting of financial operations.

If the City Manager and Finance Director certify that there are available projected revenues for appropriation in excess of those estimated in the budget, the City Commission may authorize supplemental appropriations up to the amount of such excess. Every appropriation shall lapse at the close of the fiscal year.

FINANCIAL POLICIES (Continued)○ Budgetary Requests

Departments must prepare their budget requests at the Department/Division and line item object level set forth by the Finance Director and City Manager. The budget request for City Departments/Divisions will include itemized lists of all desired capital equipment and replacement of capital equipment. When possible, program expansions should be offset by reductions in other programs that have proven marginal.

Emphasis in planning for the delivery of City services will center on the development of goals and performance objectives that lead to end results or service levels to be achieved. Divisions are asked to give careful attention to the identification of specific performance objectives and service levels and to relate budget requests to those objectives.

○ Central Control

No significant salary or capital budgetary savings in any department shall be spent by the department director without the prior authorization of the City Manager. The City Manager has authority to transfer among line items within a department. City Commission approval is required for all transfers among departments, transfers involving contingency, reserve allocations, or increases in the total budget.

○ Purchasing

All City purchases of goods or services will be made in accordance with applicable State statutes and the City's current Procurement Policies.

○ Prompt Payment

All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within forty-five (45) calendar days of receipt in accordance with the provisions of Florida Statutes 218.70.

○ Reporting

The Finance Director will prepare and provide to the City Commission a quarterly analysis of financial condition at the end of the second, third and fourth quarters describing the financial and budgetary conditions of the City. If any actions are required to bring the budget into balance, recommendations for such action will be included with the quarterly report.

VII. Debt Capacity, Issuance and Management○ Overview

The City of Deltona Debt Policy is intended to establish a framework for debt issuance and to provide general direction in the planning, implementation and maintenance of the City's debt program. This policy is set forth in the City Charter, Article IV. Financial Policies, Division 1. The City's Debt Policy and was adopted by Ordinance Number 26-02, Section 1, 12-6-2002.

FINANCIAL POLICIES (Continued)

The following information has been extracted, and condensed, from the City Charter and is intended to highlight the major elements of the City of Deltona Debt Policy that are applicable to the budgeting process. Please refer to City of Deltona Ordinance Number 26-02 for the City's complete Debt Policy.

○ Purpose for Which Debt can be Issued

The City will consider long-term financing for the acquisition, maintenance, replacement, or expansion of physical assets (including land) with a useful life of at least five years. The City normally will rely on internally generated funds and/or grants and contributions from other governments to finance its capital needs. Debt will be issued for a capital project only in the case of emergency or when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries. Debt shall not, in general, be used for projects solely because insufficient funds are budgeted at the time of acquisition or construction.

○ Debt Limitations

- *Self-supporting debt.* For the City to issue self-supporting governmental debt, revenues, as defined under the resolution authorizing the revenue bonds in question, shall be a minimum of 110 percent of the average annual debt service and 110 percent of the debt service for the year in which requirements are scheduled to be the greatest, but should be maintained at 125 percent of the maximum annual debt service for financial planning purposes. For proprietary debt, revenues shall be a minimum of 110 percent of the annual debt service in such fiscal year.
- *Non self-supporting debt.* The City shall conduct an objective analysis as to the community's ability to assume and support additional debt service payments before the issuance of non-self supported debt. The City shall use an analytical approach for its determination.
- *Debt burden measures.* For the purposes of measuring the general government debt capacity, the City includes all non self-supporting debt under the definition of general government debt. Additionally, the City considers all tax-supported debt to include all non self-supporting debt, as well as the self-supporting governmental debt. This distinction recognizes that self-supporting proprietary programs should be measured by comparing the user rates of comparable governmental providers and that such programs do not directly or indirectly place a burden on taxpayers in the form of increased taxes. As long as each system's user rates meet the needs of both operations and debt service, the debt program is not considered part of either the general government or tax-supported debt of the City.

FINANCIAL POLICIES (Continued)

- *City Commission commitments.*
 - ◆ Act with regard to self-supporting proprietary operations, when necessary, to increase rates to ensure that each operation maintains rate coverage (revenue to debt service ratios) as required by the higher of either City policy or related debt covenants.
 - ◆ Limit with regard to self-supporting governmental revenues, the level of annual debt service as a percentage of available annual revenues to ensure a reasonable ability to address recurring operations and maintenance and/or capital requirement on a pay-as-you-go basis.
 - ◆ Establish with regard to all non self-supporting debt, debt limits to ensure current and future flexibility.
- Types of debt permitted and criteria for issuance
 - *Short term debt.* Short-term obligations may be issued to finance projects or portions of projects for which the City ultimately intends to issue long-term debt.
 - *Long term debt.* The City will consider the issuance of long-term debt under the following conditions:
 - ◆ One time capital project or capital improvement projects, when the project is included in the City's capital improvement program and appropriated in the budget.
 - ◆ An unusual equipment purchase for which it is determined to be economically beneficial for the City to purchase through financing.
 - ◆ When a project is not included in the City's capital improvement plan, but it is an emerging critical need whose timing was not anticipated or it is a project mandated immediately by State or Federal requirements.
 - ◆ To finance the acquisition or implementation of a self-supporting proprietary or governmental program/activity.
 - *General obligation bonds.* When determined to be the most appropriate method of debt issuance, the City will seek approval through a voter referendum to issue general obligation bonds.
 - *Revenue debt.* As part of the City's financing activities, specific general fund revenue sources may be identified to pledge for repayment of revenue debt.
 - *Variable rate debt.* The City may choose to issue securities that pay a rate of interest that varies according to a pre-determined formula or results from a periodic remarketing of the securities, consistent with State law and covenants of pre-existing bonds, and depending on market conditions.

FINANCIAL POLICIES (Continued)

- *Leasing.* When found to be advantageous, the City may lease equipment and facilities rather than purchase them outright.
 - *Conduit debt.* Conduit debt are securities issued by a government agency to finance a project of a third party, such as a non-profit organization or other private entity. The City may sponsor conduit debt for those activities that have a general public purpose and are consistent with the City's overall service and policy objectives.
 - *Taxable debt.* The City may issue taxable obligations when determined to be the best method for the intended purpose.
 - *Bond anticipation notes.* Use of short-term borrowing, such as bond anticipation notes and tax-exempt commercial paper, will be undertaken only if the transaction costs plus interest of the debt are less than the cost of internal financing or available cash is insufficient to meet working capital requirements.
 - *Interfund borrowing.* Interfund borrowing may be used when it would reduce costs of interest, debt issuance, and/or administration.
 - *Other borrowing facilities.* The City may maintain or procure a special facility that will allow for borrowing on short notice, either in the form of short-term or long-term notes, for small amounts not economical to finance through a regular bond issuance.
- Credit objectives

The City seeks to hold the highest possible credit ratings that can be achieved without compromising delivery of basic City services and achievement of City policy objectives. The City recognizes that external economic, natural, or other events may from time to time affect the creditworthiness of its debt. Nevertheless, the City is committed to ensuring that actions within its control are financially prudent.

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of the City's financial advisor, will prepare the necessary information for presentation to the rating agencies. Credit rating will be sought from Moody's, Standard & Poor's and/or Fitch, as recommended by the City's financial advisor.

- Integration of capital planning and debt financing activities
- *Capital planning and financing system.* The City shall develop and maintain a capital planning and financing system for use in preparing a five-year capital improvement plan for consideration and adoption by the City Commission as part of the City's annual budget process. Individual departments shall prepare multi-year capital plans for coordination and integration into the preparation of the City-wide capital improvement plan.

FINANCIAL POLICIES (Continued)

- *Funding of the capital improvement program.* Whenever possible, the City will first attempt to fund capital projects with grants or developer contributions. When such funds are insufficient, the City will use dedicated revenues such as impact fees or other restricted use revenues. If these are not available, the City will use general revenues, surplus and bond financing. The City is guided by three principles in selecting a funding source for capital improvements: equity, effectiveness and efficiency.
 - ◆ *Equity.* When appropriate, the beneficiaries of a project or service will pay for it. For example, if a project is a general function of government that benefits the entire community, the project could be funded from general tax revenues directly or through debt service. If the project benefits specific users, the source of funding will be derived through user fees/charges or targeted assessments.
 - ◆ *Effectiveness.* In selection of financing sources for projects, the City will select one or more that effectively fund the total cost of the project.
 - ◆ *Efficiency.* If grants or current revenues are not available to fund a project, the City will select a financing technique that provides for the lowest total cost consistent with acceptable risk factors and principles of equity and effectiveness.
- *Maintenance, replacement and renewal.* Consistent with the City's philosophy of keeping its capital facilities and infrastructure systems in good repair and to maximize the useful life of its capital assets, the City intends to set aside current revenues to finance ongoing maintenance needs and to provide periodic replacement and renewal. Additionally, the City shall review any bond covenants related to maintenance, replacement and renewal in order to remain in compliance with bond requirements.
- Investment of Debt Proceeds

Debt proceeds will be invested primarily to assure the safety and liquidity of such investments, and secondarily, to maximize investment yield. The primary goal of liquidity is to ensure that proceeds will be available to fulfill the purposes of the issue on a timely basis. Debt covenants will specifically address investment guidelines for debt proceeds.

VIII. Reserve and Stabilization Accounts

The City will strive to establish and maintain minimum fund balance targets for General Fund, Enterprise Funds, Capital Projects Funds (excluding bond proceeds).

Impact Fee Funds shall be excluded from this policy. Since impact fees are limited to funding expansion related capital projects, an operating reserve is not necessary. While anticipated projects may be reprioritized, the ultimate use must always comply with the special purpose restriction.

Other funds may be excluded from this policy because (1) there are already other legal restrictions that control the ability to maintain reserves, (2) the funds are to be used to fund future liabilities (pension funds), (3) the funds are small and have no material impact on City operations, or (4) other special circumstances exist.

FINANCIAL POLICIES (Continued)

IX. Cash Management and Investment Policies

○ Cash Management Policies

The City's cash flow will be managed to maximize the cash available to invest. Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safe keeping and administration.

The City's cash management entails the centralization of cash collections, resulting in a limited number of cash collection points throughout the City. Investment of City funds emphasizes the preservation of principal, with liquidity and yield being secondary factors. Liquidity shall be assured through practices ensuring that the next disbursement date and payroll date are covered through maturing investments or marketable U.S. Treasury Bills.

○ Investment Policies

The City's Investment Policy sets forth the investment objectives and parameters for the management of public funds of the City of Deltona, Florida, and was last updated through Resolution No. 2005-42. The Investment Policy is designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed and an investment return competitive with comparable funds and financial market indices.

The investment program is operated in conformance with Federal, State and other legal requirements including Section 218.45, Florida Statutes, governing the investment of public funds.

The following information has been extracted from the City Investment Policy and is intended to highlight the major elements of the policy.

- The Investment Policy applies to all funds held by the City on behalf of the citizenship of the City of Deltona with the exception of: A) Pension fund assets, and B) Funds whose uses are restricted by debt covenants; prior contract; or legal, regulatory or other constraints.
- Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
- The primary objectives, in priority order, of investment activities shall be safety, liquidity and yield.

FINANCIAL POLICIES (Continued)

- The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing the overall portfolio. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Management responsibility for all City funds in the investment program and investment transactions is delegated to the Director of Finance, who shall act in accordance with established written procedures and internal controls for the operations of the investment program consistent with the Investment Policy. The City may employ an investment manager to assist in managing some of the City’s portfolios.
- A list shall be maintained of financial institutions, depositories and broker/dealers that are approved to provide investment services (“Qualified Institutions”).
- All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible institution prior to the release of funds. Securities will be held by a (centralized) independent third-party custodian selected by the City as evidenced by safekeeping receipts in the City’s name. The custodial relationship shall be governed by a written agreement properly executed by all parties. This City shall design and maintain a system of internal controls designed to prevent the loss of public funds arising from fraud, employee error, misrepresentations by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.
- Investments should be made subject to the cash flow needs and such cash flows are subject to revisions as market conditions and the City’s needs change.
- The following investment types are permitted by the Investment Policy: Florida Local Government Surplus funds Trust Fund, United States Government Securities, United States Government Agencies, Federal Instrumentalities, Interest Bearing Time Deposit or Saving Accounts, Commercial Paper, Corporate Notes, Bankers’ Acceptances, State and/or Local Government Taxable and/or Tax-Exempt Debt, Repurchase Agreements, Registered Investment Companies (Money Market Mutual Funds) and Intergovernmental Investment Pool.
- Investments in any derivative products or the use of reverse repurchase agreements are not permitted.
- It is the policy of the City to diversify its investment portfolios. To eliminate risk of loss resulting from the over-concentration of assets in a specific maturity, issuer, or class of securities, all cash and cash equivalent assets in all City funds shall be diversified by maturity, issuer, and class of security.

FINANCIAL POLICIES (Continued)

- To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase and in accordance with State and local statutes and ordinances. Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio shall be continuously invested in readily available funds such as local government investment pools, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

X. Fraud Policy○ Overview

The City of Deltona (the City) recognizes the importance of protecting the organization, its operations, its employees and its assets against financial risks, operational breaches and unethical activities. It is the intent of the City to promote consistent organizational behavior by providing guidelines and assigning responsibility for the development of controls and conduct of investigations.

The City recognizes a zero tolerance policy regarding fraud and corruption. All matters raised by any source will be taken seriously and properly investigated.

This policy covers all the City's employees and officers. Additionally, this policy covers all the City's vendors, customers and partners to the extent that any of the City's resources are involved or impacted.

Each department's manager/supervisor will be familiar with the types of improprieties that might occur within his or her area of responsibility and be alerted for any indication of irregularities.

○ Fraud Identification Guidelines

Fraud is defined as an intentional deception, misappropriation of resources or the manipulation of data to the advantage or disadvantage of a person or entity. Some examples of fraud include but not limited to:

- Falsification of expenses and invoices
- Theft of cash or fixed assets
- Alteration or falsification of records
- Failure to account for monies collected
- Knowingly providing false information on job applications and requests for funding

FINANCIAL POLICIES (Continued)○ Corruption Detection Guidelines

Corruption is defined as the offering, giving, soliciting or accepting of an inducement or reward that may improperly influence the action of a person or entity. Some examples of corruption include but not limited to:

- Bribery
- Conspiracy
- Extortion

○ Reporting of Fraud or Corruption

The public, employees and officers have a duty to report concerns they may have or any information provided to them about possible fraudulent or corrupt activity of any officer, employee, vendor or any other party with any association with the City. Any person who has a reasonable basis for believing fraudulent or corrupt acts have occurred has a responsibility to report the suspected act immediately.

All reported concerns of possible fraudulent or corrupt actions will be forwarded to City Manager. These reports will be taken seriously and the City Manager will designate appropriate personnel to do the investigation. If deemed necessary, the City Manager will notify and fully cooperate with the appropriate law enforcement agency. All findings of fraudulent or corrupt activities that result in disciplinary action will be reported to Human Resources.

○ Deterring Fraud and Corruption

The City of Deltona has established internal controls, policies and procedures in an effort to deter, prevent, and detect fraud and corruption.

All new employees, plus temporary and contract employees, are subject to background investigations including a criminal background check. The City will also verify all applicants' employment history, education and personal references prior to making an offer of employment.

DemandStar maintains a vendor listing for the City. All vendors, contractors and suppliers must be active, in good standing and authorized to transact business in the City. The City then checks for business licenses, insurance, etc.

All contractual agreements with the City will contain a provision prohibiting fraudulent or corruptive acts and will include information about reporting fraud and corruption. Bid packages have a statement requiring non-collusion.

New employees will receive a copy of the fraud policy as part of orientation at the commencement of employment. The policy is distributed to all City employees on an annual basis.

FINANCIAL POLICIES (Continued)○ Corrective Action

Offenders at all levels of the Organization will be treated equally regardless of their years of service, or relationship with the City. Determinations will be made based on a finding of facts in each case, actual or potential damage to the City, cooperation by the offender and legal requirements.

Depending upon the seriousness of the offense and the facts of each individual case, action against an employee can range from written reprimand, up to and including termination, and/or legal action – either civil or criminal. In all cases involving monetary losses to the City, the City will pursue recovery of losses.

If an investigation results in a recommendation to terminate an individual, the recommendation will be reviewed for approval by the designated representatives from Human Resources and the Legal Department and, if necessary, by outside counsel, before any such action is taken. Final determination regarding action against an employee, vendor, recipient or other person found to have committed fraud or corruption will be reviewed by the City Manager.

The City Manager is responsible for the administration, revision, interpretation, and application of this policy.

XI. Approval of Financial Policies

The Financial Policies shall be approved by the City Manager as an administrative policy and reviewed by the City Manager during the annual budget process.

XII. Minimum Fund Balance Policy

In FY 10/11 the City Commission adopted Resolution No. 2011-31 creating a General Fund Minimum Fund Balance Policy. Under this policy two (2) reserves will be maintained a Natural Disaster Reserve equal to \$6,000,000, and a Minimum Operating Reserve equal to two (2) months of General Fund operating expenditures. These reserves are not intended to function as a contingency fund to address unfunded expenditures or over-expenditures related to the normal provision of City services.

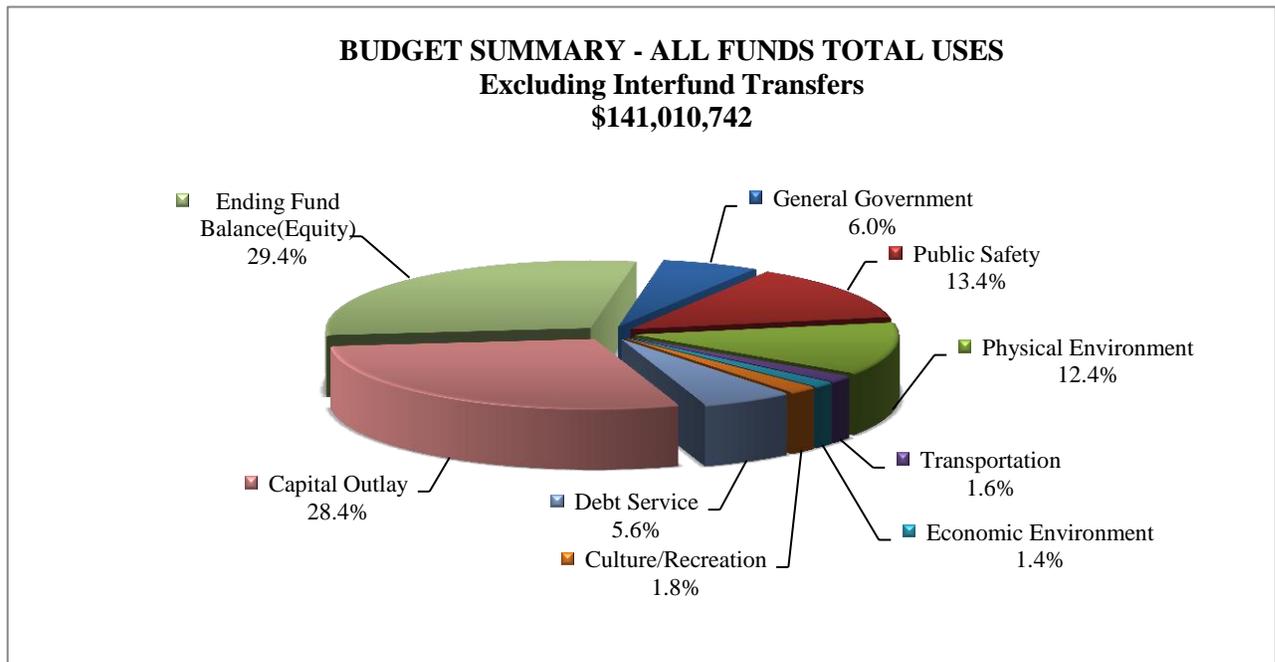
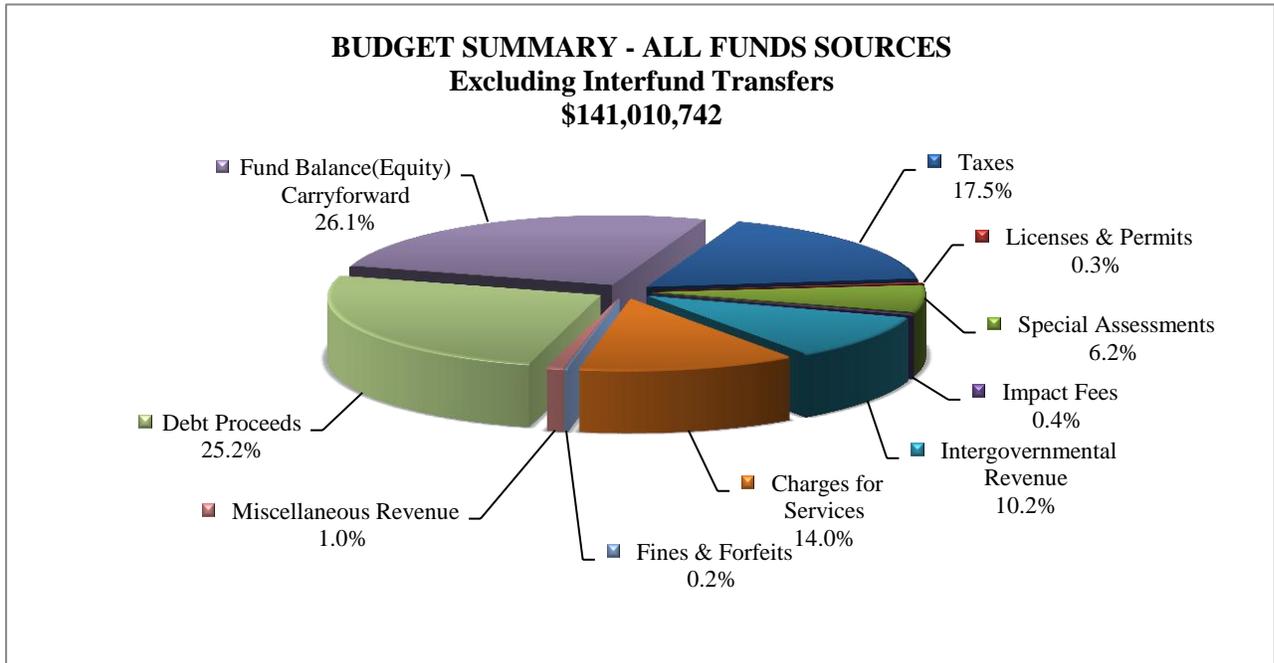
In FY 11/12 the City Commission adopted Resolution No. 2012-29 adding two additional General Fund reserves – one for Economic Development Incentives in the amount of \$1,000,000 and one for City Infrastructure Incentives in the amount of \$1,000,000.

In FY 13/14 the City Commission adopted Resolution No. 2014-30 establishing a Grants Match Reserve in the amount of \$500,000 in order to provide the City with future funding as needed to enable it to apply for grant matches that arise during the year that were not included in the annual budget process. All of these designated funds may only be used by obtaining Commission approval.

BUDGET SUMMARY - ALL FUNDS

	General Fund	Special Revenue Funds	Enterprise Fund	Capital Project Funds	Total
<u>SOURCES</u>					
Taxes	\$ 24,607,000	\$ -	\$ -	\$ -	\$ 24,607,000
Licenses & Permits	472,000	-	-	-	472,000
Special Assessments	-	8,790,800	-	-	8,790,800
Impact Fees	-	258,200	359,300	-	617,500
Intergovernmental Revenue	7,405,000	3,521,800	3,442,500	40,500	14,409,800
Charges for Services	460,000	-	17,523,800	-	17,983,800
Fines & Forfeits	262,000	-	-	-	262,000
Miscellaneous Revenue	<u>874,000</u>	<u>523,490</u>	<u>65,900</u>	<u>10,900</u>	<u>1,474,290</u>
<i>Revenues</i>	34,080,000	13,094,290	21,391,500	51,400	68,617,190
Transfers In	-	665,000	-	1,309,500	1,974,500
Debt Proceeds	-	-	35,537,950	-	35,537,950
Fund Balance(Equity) Carryforward	<u>18,490,926</u>	<u>7,235,078</u>	<u>7,114,677</u>	<u>4,014,921</u>	<u>36,855,602</u>
<i>TOTAL SOURCES</i>	<u>\$ 52,570,926</u>	<u>\$ 20,994,368</u>	<u>\$ 64,044,127</u>	<u>\$ 5,375,821</u>	<u>\$ 142,985,242</u>
<u>USES</u>					
General Government	\$ 8,435,800	\$ -	\$ -	\$ -	\$ 8,435,800
Public Safety	18,828,900	-	-	-	18,828,900
Physical Environment	-	8,055,300	9,397,800	-	17,453,100
Transportation	1,953,000	261,100	-	-	2,214,100
Economic Environment	-	1,913,400	-	-	1,913,400
Culture/Recreation	2,558,600	-	-	-	2,558,600
Debt Service:			-		
Principal	-	1,081,600	1,290,000	-	2,371,600
Interest	<u>-</u>	<u>902,200</u>	<u>4,587,000</u>	<u>-</u>	<u>5,489,200</u>
<i>Operating Appropriations</i>	31,776,300	12,213,600	15,274,800	-	59,264,700
Capital Outlay	<u>500,000</u>	<u>4,565,300</u>	<u>33,404,500</u>	<u>1,703,000</u>	<u>40,172,800</u>
<i>Total Appropriations</i>	32,276,300	16,778,900	48,679,300	1,703,000	99,437,500
Transfers Out	1,800,000	174,500	-	-	1,974,500
Ending Fund Balance (Equity)	<u>18,494,626</u>	<u>4,040,968</u>	<u>15,364,827</u>	<u>3,672,821</u>	<u>41,573,242</u>
<i>TOTAL USES</i>	<u>\$ 52,570,926</u>	<u>\$ 20,994,368</u>	<u>\$ 64,044,127</u>	<u>\$ 5,375,821</u>	<u>\$ 142,985,242</u>

Budget Summary - Sources and Uses



BUDGET SUMMARY - ALL FUNDS

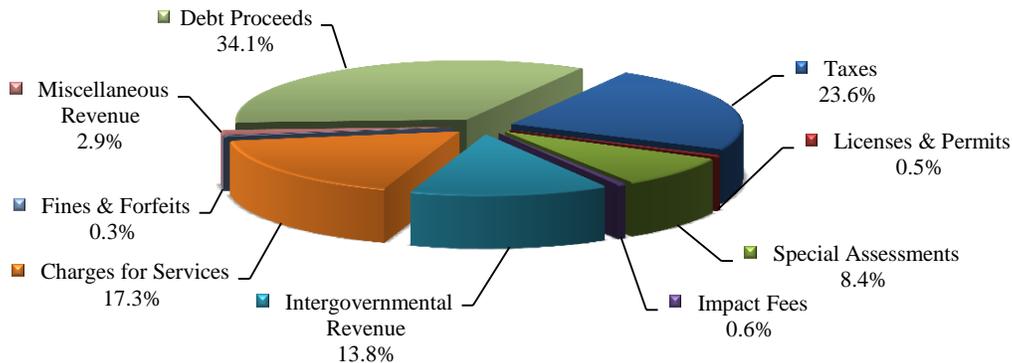
Trend Analysis - Revenues By Source

Description	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
<u>SOURCES</u>				
Taxes	\$ 23,210,292	\$ 23,062,434	\$ 22,976,220	\$ 24,607,000
Licenses & Permits	287,732	383,210	299,000	472,000
Special Assessments	7,331,169	8,733,370	8,809,422	8,790,800
Impact Fees	455,278	614,341	601,258	617,500
Intergovernmental Revenue	11,184,030	10,818,077	10,653,583	14,409,800
Charges for Services	18,683,166	16,784,368	16,890,819	17,983,800
Fines & Forfeits	159,811	233,379	202,000	262,000
Miscellaneous Revenue	3,108,834	1,985,397	1,803,250	1,474,290
<i>Revenues</i>	64,420,312	62,614,576	62,235,552	68,617,190
Debt Proceeds	-	80,732,782	8,115,492	35,537,950
Transfers In	1,559,577	1,215,699	1,226,500	1,974,500
Fund Balance(Equity) Carryforward	56,746,667	53,473,590	39,615,128	36,855,602
TOTAL RESOURCES	\$ 122,726,556	\$ 198,036,647	\$ 111,192,672	\$ 142,985,242

Budget FY 14/15 Compared to FY 13/14 Estimated Actual

<u>SOURCES</u>			
Taxes	7.1%	Impact Fees	2.7%
Licenses & Permits	57.9%	Charges for Services	6.5%
Special Assessments	-0.2%	Fines & Forfeits	29.7%
Intergovernmental Revenue	<u>35.3%</u>	Miscellaneous Revenue	<u>-18.2%</u>
<i>Revenues</i>			<u>10.3%</u>

REVENUES BY SOURCE
TOTAL: \$104,155,140
 (Excluding Interfund Transfers and
 Fund Balance Carryforward)



BUDGET SUMMARY - ALL FUNDS

Trend Analysis - Expenditures By Function

Description	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
USES				
General Government	\$ 7,106,266	\$ 7,312,158	\$ 7,954,200	\$ 8,435,800
Public Safety	17,343,256	17,353,914	18,334,800	18,828,900
Physical Environment	14,148,896	15,589,259	15,273,950	17,453,100
Transportation	1,974,709	1,966,203	2,127,100	2,214,100
Economic Environment	1,499,706	2,467,335	1,556,086	1,913,400
Culture/Recreation	2,041,727	1,917,001	2,287,900	2,558,600
Debt Service	7,402,727	97,050,568	4,162,671	7,860,800
Capital Outlay	16,176,102	13,549,382	21,413,851	40,172,800
<i>Appropriations</i>	67,693,389	157,205,820	73,110,558	99,437,500
Transfers Out	1,559,577	1,215,699	1,226,500	1,974,500
Ending Fund Balance(Equity)	53,473,590	39,615,128	36,855,614	41,573,242
TOTAL USES	\$ 122,726,556	\$ 198,036,647	\$ 111,192,672	\$ 142,985,242

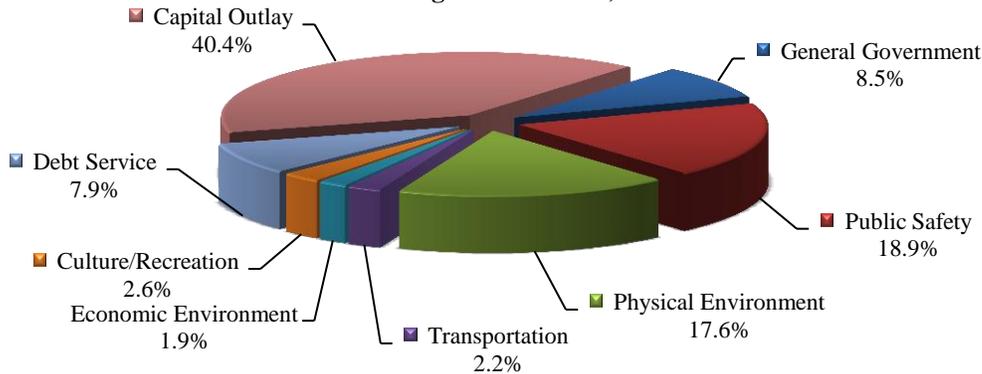
Budget FY 14/15 Compared to FY 13/14 Estimated Actual

USES			
General Government	6.1%	Economic Environment	23.0%
Public Safety	2.7%	Culture/Recreation	11.8%
Physical Environment	14.3%	Debt Service	88.8%
Transportation	4.1%	Capital Outlay	87.6%
<i>Appropriations</i>		<u>36.0%</u>	

EXPENDITURES BY FUNCTION

TOTAL: \$99,437,500

(Excluding Interfund Transfers and Ending Fund Balance)



CONSOLIDATED FINANCIAL OVERVIEW
CHANGES IN FUND BALANCE - ALL FUNDS

	General Fund Summary	Special Revenue Funds Summary	Enterprise Fund Summary	Capital Projects Funds Summary	Total
<i>Actual Fund Balance(Equity) - 09/30/13</i>	\$ 18,588,125	\$ 9,333,830	\$ 7,044,052	\$ 4,649,121	\$ 39,615,128
<u>Estimated FY14:</u>					
Revenues	31,544,885	12,970,851	25,825,008	10,300	70,351,044
Expenditures	(30,615,084)	(15,033,091)	(25,754,383)	(1,708,000)	(73,110,558)
Transfers	(1,027,000)	(36,500)	-	1,063,500	-
Net Change	(97,199)	(2,098,740)	70,625	(634,200)	(2,759,514)
<i>Estimated Fund Balance(Equity) - 09/30/14</i>	<u>\$ 18,490,926</u>	<u>\$ 7,235,090</u>	<u>\$ 7,114,677</u>	<u>\$ 4,014,921</u>	<u>\$ 36,855,614</u>
<u>Budget FY15:</u>					
Revenues	34,080,000	13,094,290	56,929,450	51,400	104,155,140
Expenditures	(32,276,300)	(16,778,900)	(48,679,300)	(1,703,000)	(99,437,500)
Transfers	(1,800,000)	490,500	-	1,309,500	-
Net Change	3,700	(3,194,110)	8,250,150	(342,100)	4,717,640
<i>Budgeted Fund Balance(Equity) - 09/30/15</i>	<u>\$ 18,494,626</u>	<u>\$ 4,040,980</u>	<u>\$ 15,364,827</u>	<u>\$ 3,672,821</u>	<u>\$ 41,573,254</u>

**GENERAL FUND
CHANGES IN FUND BALANCE**

	<u>General Fund Summary</u>
<i>Actual Fund Balance - 09/30/13</i>	<u>18,588,125</u>
<u>Estimated FY14:</u>	
Revenues	31,544,885
Expenditures	(30,615,084)
Transfers	<u>(1,027,000)</u>
Net Change	<u>(97,199)</u>
<i>Estimated Fund Balance - 09/30/14</i>	<u>\$ 18,490,926</u>
<u>Budget FY15:</u>	
Revenues	34,080,000
Expenditures	(32,276,300)
Transfers	<u>(1,800,000)</u>
Net Change	<u>3,700</u>
<i>Budgeted Fund Balance - 09/30/15</i>	<u>\$ 18,494,626</u>

Changes in Fund Balance

**SPECIAL REVENUE FUNDS
CHANGES IN FUND BALANCE**

	Stormwater Utility	Solid Waste Management	Fire/Rescue Impact Fees	SHIP Fund	CDBG Fund	Streetlighting Districts	Park Impact Fees	
Actual Fund Balance - 09/30/13	\$ 3,890,959	\$ 600,033	\$ 12,304	\$ 10,490	\$ 297,884	\$ 7,059	\$ 96,865	
Estimated FY14:								
Revenues	2,942,500	5,732,000	12,100	135,850	453,929	159,622	85,375	
Expenditures	(3,977,450)	(5,627,600)	-	(121,400)	(600,641)	(136,200)	-	
Transfers	-	-	-	-	-	(23,000)	(13,500)	
Net Change	(1,034,950)	104,400	12,100	14,450	(146,712)	422	71,875	
Estimated Fund Balance- 09/30/14	\$ 2,856,009	\$ 704,433	\$ 24,404	\$ 24,940	\$ 151,172	\$ 7,481	\$ 168,740	
Budget FY15:								
Revenues	2,928,300	5,728,900	13,900	398,700	440,100	140,900	61,190	
Expenditures	(4,852,600)	(5,742,800)	-	(423,600)	(591,300)	(139,600)	-	
Transfers	-	-	-	-	-	-	(9,500)	
Net Change	(1,924,300)	(13,900)	13,900	(24,900)	(151,200)	1,300	51,690	
Budgeted Fund Balance - 09/30/15	\$ 931,709	\$ 690,533	\$ 38,304	\$ -	\$ -	\$ 8,781	\$ 220,430	

	Transportation	Tree Replacement Fees	Environment Improvement Trust	Law Enforcement Impact Fees	NSP Fund	Transportation Impact Fees	Micellaneous Grants	Special Revenue Funds Summary
Actual Fund Balance - 09/30/13	\$ 3,894,605	\$ 468,476	\$ 40,517	\$ 14,638	\$ -	\$ -	\$ -	\$ 9,333,830
Estimated FY14:								
Revenues	2,092,000	8,325	1,100	5,050	1,203,000	140,000	-	12,970,851
Expenditures	(3,316,800)	(50,000)	-	-	(1,203,000)	-	-	(15,033,091)
Transfers	140,000	-	-	-	-	(140,000)	-	(36,500)
Net Change	(1,084,800)	(41,675)	1,100	5,050	-	-	-	(2,098,740)
Estimated Fund Balance- 09/30/14	\$ 2,809,805	\$ 426,801	\$ 41,617	\$ 19,688	\$ -	\$ -	\$ -	\$ 7,235,090
Budget FY15:								
Revenues	2,141,000	5,500	1,100	19,700	1,050,000	165,000	-	13,094,290
Expenditures	(3,879,000)	(100,000)	-	-	(1,050,000)	-	-	(16,778,900)
Transfers	665,000	-	-	-	-	(165,000)	-	490,500
Net Change	(1,073,000)	(94,500)	1,100	19,700	-	-	-	(3,194,110)
Budgeted Fund Balance - 09/30/15	\$ 1,736,805	\$ 332,301	\$ 42,717	\$ 39,388	\$ -	\$ -	\$ -	\$ 4,040,968

**ENTERPRISE FUND
CHANGES IN FUND BALANCE**

	Water/Sewer Utility
<i>Actual Fund Equity - 09/30/13</i>	\$ 7,044,052
<u>Estimated FY14:</u>	
Revenues	25,825,008
Expenditures	(25,754,383)
Transfers	-
Net Change	70,625
<i>Estimated Fund Equity - 09/30/14</i>	<u>\$ 7,114,677</u>
<u>Budget FY15:</u>	
Revenues	21,391,500
Debt Proceeds	35,537,950
Expenditures	(48,679,300)
Transfers	-
Net Change	8,250,150
<i>Budgeted Fund Equity - 09/30/15</i>	<u>\$ 15,364,827</u>

**CAPITAL PROJECT FUNDS
CHANGES IN FUND BALANCE**

	Municipal Complex(es)	Park Projects	Replacement Equipment	Capital Project Funds Summary
<i>Actual Fund Balance - 09/30/13</i>	\$ 1,762,425	\$ 64,200	\$ 2,822,496	\$ 4,649,121
<u>Estimated FY14:</u>				
Revenues	2,500	300	7,500	10,300
Expenditures	(20,000)	(68,000)	(1,620,000)	(1,708,000)
Transfers	-	13,500	1,050,000	1,063,500
Net Change	(17,500)	(54,200)	(562,500)	(634,200)
<i>Estimated Fund Balance - 09/30/14</i>	<u>\$ 1,744,925</u>	<u>\$ 10,000</u>	<u>\$ 2,259,996</u>	<u>\$ 4,014,921</u>
<u>Budget FY15:</u>				
Revenues	1,000	40,600	9,800	51,400
Expenditures	(200,000)	(50,000)	(1,453,000)	(1,703,000)
Transfers	-	9,500	1,300,000	1,309,500
Net Change	(199,000)	100	(143,200)	(342,100)
<i>Budgeted Fund Balance - 09/30/15</i>	<u>\$ 1,545,925</u>	<u>\$ 10,100</u>	<u>\$ 2,116,796</u>	<u>\$ 3,672,821</u>

FUND STRUCTURE**GENERAL DESCRIPTION**

The City utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are divided into various types according to the legal restrictions imposed upon them or the uses to which the funds may be placed. The following is the fund structure contained in the budget.

GOVERNMENTAL FUNDS

Governmental funds are used to account for the City's general government activities. Governmental fund types use the flow of current financial resources measurement focus and modified accrual basis of accounting. Accordingly, the reported fund balances provide an indicator of available, spendable or appropriable resources but may be reserved or designated for specific purposes. Following are the City's governmental funds.

GENERAL FUND

The **General Fund** is the City's primary operating fund. This fund accounts for all financial resources, except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

The **Special Revenue Funds** account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The following funds are included:

- **Stormwater Utility** – Accounts for the fiscal activity relating to the fees for stormwater utility operation and capital activities.
- **Solid Waste Management** – Accounts for the fiscal activities related to the provision of solid waste services to residential properties within the City.
- **Fire/Rescue Impact Fees** – Accounts for the fiscal activity relating to the City's fire/rescue impact fees charged for growth-related fire protection and rescue capital improvements.
- **State Housing Initiatives Partnership (SHIP)** – Accounts for the fiscal activities of all funds received by the City from its share of the State local housing distribution funds, all funds received or budgeted by the City to provide for the Local Housing Assistance Plan, and all funds generated from local housing assistance plan activities.
- **Community Development Block Grant (CDBG)** – Accounts for the fiscal activities of the CDBG Grant Program operated by the City of Deltona.
- **Streetlighting Districts** – Accounts for the fiscal activities relating to the provision of street lighting services within the defined areas of each district.

SPECIAL REVENUE FUNDS (Continued)

- **Park Impact Fees** – Accounts for the fiscal activity relating to the City's park impact fees assessed for growth-related parks and improvements.
- **Transportation** – Accounts for the proceeds from the City's share of the six-cent and five-cent local option tax on fuel and proceeds from the July 12, 2006 bond issue.
- **Tree Replacement Fund** – Accounts for the fiscal activity relating to the City's tree replacement fees charged for growth-related replenishment of trees, development of green spaces, and planting and maintaining trees along right-of-ways and City owned property.
- **Environmental Improvement Trust** – Accounts for the fiscal activity relating to the City's mitigation fees charged to compensate for unavoidable adverse environmental impacts upon wetlands.
- **Law Enforcement Impact Fees** – Accounts for the fiscal activity relating to the City's Law Enforcement impact fees charged for growth-related law enforcement capital improvements.
- **Neighborhood Stabilization Program 1 (NSP1)** – Accounts for the fiscal activity relating to the City's participation in the NSP1 Grant Program. The NSP is a special Community Development Block Grant (CDBG) allocation to fund the City's goal of purchasing and rehabilitating foreclosed and abandoned homes in the City of Deltona. Also includes program revenue generated as homes are sold.
- **Neighborhood Stabilization Program 3 (NSP3)** – Accounts for the fiscal activity relating to the City's participation in the NSP3 Grant Program. The NSP is a special Community Development Block Grant (CDBG) allocation to fund the City's goal of addressing the problems of abandoned and foreclosed homes. Also includes program revenue generated as homes are sold.
- **Transportation Impact Fees** – Accounts for the fiscal activity relating to the City's transportation impact fees assessed for growth-related projects.
- **Miscellaneous Grants** – Accounts for the fiscal activity relating to the City's involvement in various grant programs. The current fund balance is for recording the U.S. Department of Housing and Urban Development (HUD) Emergency Solutions Grant. The City will direct these funds toward providing aid to families and individuals who are at the highest risk of becoming homeless.

ENTERPRISE FUND

The **Enterprise Fund** is used to account for the fiscal activities of Deltona Water (water/sewer utility operations) that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. This fund also accounts for the fiscal activities related to the funding for maintenance, improvements and construction of capital projects for Deltona Water.

CAPITAL PROJECT FUNDS

The **Capital Project Funds** account for financial resources to be used for the acquisition or construction of capital facilities and equipment. The following funds are included:

- **Municipal Complex(es) Fund** – Accounts for the fiscal activities related to the funding and construction of capital facilities for City operations.
- **Park Projects Fund** – Accounts for the fiscal activities related to the funding and construction of park and recreational facility development.
- **Replacement Equipment Fund** – Accounts for the fiscal activities related to funding of new and replacement vehicles and equipment necessary for the day to day operation of City departments.

DEPARTMENTS / DIVISIONS

The major City funds are budgeted and managed as combinations or organizational units known as Departments and Divisions. Departments consist of one or more Divisions and may include Divisions accounted for in more than one fund.

ACCOUNTS

For managerial control purposes, budgeted expenditures of each Fund/Department/ Division are further accounted for with the use of object codes (accounts). A list of object codes and sub-accounts is provided in the schedules section of this budget. The object codes and sub-accounts included on the listing used on each division summary of the budget are used only to illustrate the types of expenditures and facilitate reporting requirements and do not represent legally controlled budgetary accounts.

CHANGES FROM PRIOR YEAR

In the discussion that follows the term General Fund means only the City's General Fund, the term Governmental Funds means all City Funds except Enterprise Funds, and the term total City means all funds of the City including Enterprise Funds. All references using the term prior year's budget or FY 13/14 budget refer to the original FY 13/14 budget unless otherwise stated.

The total FY 14/15 Budget (Total Uses of Funds) for all City funds is \$143.0 million, an increase of \$12.8 million over the prior year. Operating expenditures are up approximately \$1.3 million, or 2.2%, mainly due to the addition of budgeted funds for significant maintenance projects in the Parks & Recreation Department, the addition of two new Code Enforcement Officers, increased travel and memberships by the Commission, increased utility charges, increased health insurance costs, an increase in the amount transferred to the Capital Equipment Fund to replace aging equipment and increased benefits in Fire Operations. Capital expenditures are up by \$10.4 million, mostly attributable to on-going construction costs of the City's new Eastern Wastewater Treatment Plant.

The City has budgeted a \$2.6 million increase in General Fund revenues reflecting a continuing up-tick in the economy. Special Revenue Fund revenues are budgeted to decrease by approximately \$1.5 million mostly attributable to a decline in funds received from both Neighborhood Stabilization Programs (NSP I & NSP 3). On a more positive note, the City will be receiving about the same amount as last year in Community Development Block Grant (CDBG) funding and approximately \$260,000 more in State Housing Initiative Program (SHIP) funds than in the previous year. The City anticipates a \$336,000 decrease in Enterprise Fund (water utilities) operating revenues. This budgeted decrease is anticipated because of the new rate structure that was adopted in response to resident input. Per Commission direction, utility rates will be reviewed on an annual basis by the Commission.

The General Fund transfer out to the Capital Replacement Fund has been increased to \$1,300,000 as the City begins to replace aging vehicles and equipment that are obsolete or requiring too much maintenance. Recognizing the need to continue the City's sidewalk program, the FY 14/15 budget provides \$500,000 in funding to continue this program. This budget also provides for a \$500,000 transfer from the General Fund to the Transportation Fund for road resurfacing so that the City's road resurfacing program does not come to a halt.

The Enterprise Fund's Budget for FY 14/15 is \$64.0 million, an increase of \$13.0 million. The operating expense component of the budget is up \$772,000, or about 5.4%. The budgeted capital outlay expense component of the utility has been increased, by about \$10.7 million, as the City complies with new regulations and continues with construction on the Eastern Wastewater Plant. Excluding the Enterprise Fund, the total City's capital outlay component of the budget is \$6.8 million, down about \$300,000 over the prior year which is attributable to the reduction in budgeted capital projects in the Transportation Fund as road projects are completed and bond proceeds are depleted.

Capital outlay for the General Fund increased by \$500,000 with the intended purpose of these funds being used to continue the City's sidewalk program. Capital outlay for the Capital Projects Fund decreased by \$10,000 as the Parks Projects Fund runs out of available funds. Capital outlay in the Special Revenue Funds decreased by \$785,000, primarily attributable to decreased construction activity in the Transportation fund as bond funds are depleted.

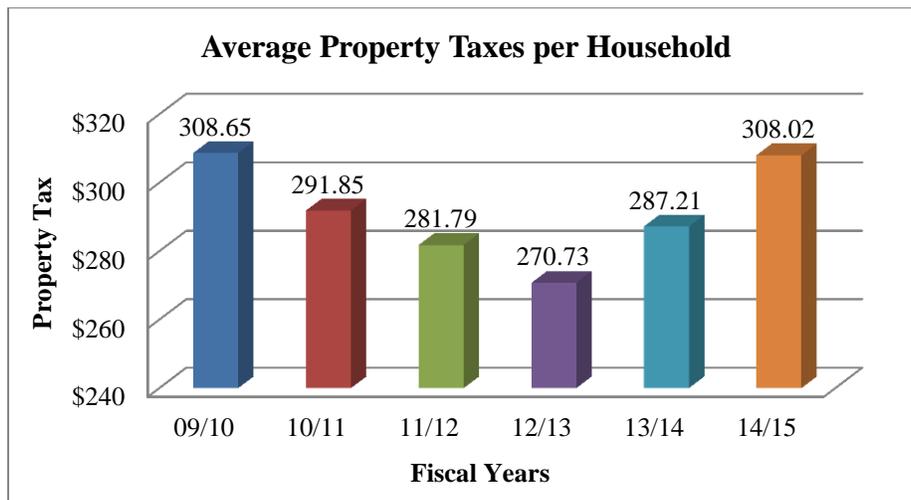
PROPERTY TAXES

Property tax revenues comprise an important source of revenue for the City generating approximately 37.4% of General Fund revenues, 27.0% of total Governmental Fund revenues, and 18.6% of total City revenues for all Funds.

Revenues from property taxes are a function of both the property tax rate and the property’s taxable value. The City Commission is empowered with establishing the property tax rate on an annual basis. The County Property Appraiser establishes the value of property throughout the County. The Property Appraiser has determined that the taxable value of all property within the City during the past year has increased by approximately 12.5%. This was received as very welcome news as the City has experienced taxable value decreases over the past five years, with four of those decreases being very significant in the 19% - 22% range. The net result for FY 14/15 was to add about \$125.5 million to the tax rolls of which new construction added \$8.2 million, bringing the total taxable value to \$1.667 billion.

The chart below illustrates the average City of Deltona property taxes per household over the current and previous five years. It is important to note that while average property taxes have gone down, the levels of service have actually been increased with the addition of police officers, code enforcement officers and a K-9 unit.

Average Property taxes Per Household by Fiscal Year					
<u>09/10</u>	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>
\$ 308.65	\$ 291.85	\$ 281.79	\$ 270.73	\$ 287.21	\$ 308.02



Property values are determined by the Volusia County Property Appraiser. The City Commission then adopts a millage rate (multiplier) that is used to determine the dollar amount of property taxes charged to residents. As you can see by the chart above, the FY 14/15 property taxes are lower than FY 09/10, five years ago. A higher millage rate does not necessarily equate to higher taxes charged to residents.

PROPERTY TAXES (Continued)

	Fiscal Year					
	09/10	10/11	11/12	12/13	13/14	14/15
Millage rate	5.43755	6.3776	8.2995	7.99	7.99	7.99
Average Taxes Paid per Household	\$ 308.65	\$ 291.85	\$ 281.79	\$ 270.73	\$ 287.21	\$ 308.02

The “rolled-back” rate is the millage rate that would generate the same amount of revenue dollars as the previous year if applied to the current year’s taxable value (excluding new construction and annexations) and therefore is not a tax increase per State law since the City would receive the same amount of revenue as in the prior year. The City has adopted a millage rate of 7.99 for FY 14/15 which does represent a tax increase as anticipated property tax revenue is budgeted to be \$965,000 more than in FY 13/14.

OTHER REVENUES

TAXES (Other Than Property)

Historically, revenues received from property taxes have totaled approximately 96% to 97% of the actual levy. The City has budgeted property tax revenue this year at 95.5% of the actual levy. Therefore property tax revenues are budgeted at approximately \$12.75 million for FY 14/15.

In January 2002 the City enacted a utility franchise ordinance covering electric services provided by private companies within the City’s jurisdictional boundaries. Since inception, the City has realized overall growth in revenue from this source both as a percent of revenue and in actual dollars collected. The City anticipates collecting \$3.7 million in electric franchise fee revenues in FY 14/15.

The City has levied a public service tax on the purchase of electricity and metered or bottled gas (liquefied petroleum, manufactured and natural) at a rate of 10% of gross sales. This general revenue source has remained a steady source of income for the City and is budgeted at \$4.8 million for FY 14/15.

The City has levied a public service tax on gross sales for applicable telecommunications services. The rate of taxation for all services (telecommunications and cable) is a State assigned conversion rate of 6.22%. This general revenue source is budgeted at \$2.5 million. There has been some discussion at the State level regarding new legislation that may affect this revenue source but at this time nothing has gone into effect.

LICENSES & PERMITS

The City collects permit and inspection fees on all construction; planning fees for site review and approvals; a sidewalk fee at the option of the contractor or prospective homeowner (fee versus the contractor putting in a sidewalk for new residential construction); and a fee for the issuance of animal licenses. The City has a residential rental regulatory fee as well as a business tax license program per State statute. The City receives a portion of the revenue derived from the County’s business tax licenses issued within the City.

LICENSES & PERMIT (Continued)

For FY 14/15, the City budgeted a 58% increase in license and permit revenue due to an anticipated up-tick in the overall economy. Over the past year or so, the City has seen some growth in the number of construction permits issued as well as an increase in the number of business tax licenses issued for residential home-based businesses. Licenses and Permits revenue, budgeted at \$472,000, represents approximately 1.4% of General Fund revenues, 1.0% of total Governmental Fund revenues, and 0.7% of total City revenues for all Funds.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenues represent “shared revenues” from Federal, State and Local governments and account for 21.7% of General Fund revenues, 23.2% of total Governmental Fund revenues, and 21.0% of total City revenues. Intergovernmental revenues include state revenue sharing, half-cent sales tax, local option gas tax, grants and other miscellaneous taxes and fees. This includes \$1.05 million in Neighborhood Stabilization Program (NSP) grant awards, \$440,000 in CDBG grant awards and \$394,000 in SHIP grant awards.

State Revenue Sharing is budgeted at \$2.4 million for FY 14/15, representing about 7.0% of General Fund revenues, 5.0% of total Governmental Fund revenues, and 3.5% of total City revenues for all Funds. The FY 14/15 revenue estimate for State Revenue Sharing is 18.8% more than the FY 13/14 amount and is a further indication that the economy may be recovering. The City’s budget reflects approximately 96% of the State’s estimate for State Revenue Sharing

Half-cent sales tax collections are budgeted at \$4.2 million for FY 14/15 and account for approximately 12.2% of General Fund revenues, 8.8% of total Governmental Fund revenues, and 6.1% of total City revenues. The FY 14/15 revenue estimate for half-cent sales tax is approximately 9.3% more than the FY 13/14 budget as provided by State of Florida Department of Revenue estimates. Hopefully this is another positive indication of the direction of the economy. This program generates the largest amount of revenue for local governments among the state-shared revenue sources authorized by the legislature. The program distributes approximately 92% of the total sales tax proceeds to counties and municipalities that meet the eligibility requirements. Funds are distributed within the County per an allocation formula based on population, with the County receiving an extra 2/3rd share of incorporated area population. The City’s budget reflects approximately 97% of the State’s estimate for Half-Cent Sales Tax.

Local option gas tax revenues represent approximately 4.5% total Governmental Fund revenues, and 3.1% of total City revenues. This revenue source is approximately 3.0% more than the FY 13/14 budget based on Department of Revenue estimates. Currently, in FY 13/14, local option gas tax revenues are trending right on target with budget. Local option gas tax revenues are derived from the levy of a 6-cent tax on every net gallon of motor and diesel fuel sold and a 5-cent tax on every net gallon of motor fuel sold within the County. The taxes are distributed based on an interlocal agreement with the County of Volusia as well as the other cities in the County. The City has established a special revenue fund to account for the proceeds of local option gas taxes budgeted at \$2.1 million for FY 14/15. The fund clearly demonstrates the City’s compliance with the State laws governing the use of these taxes. These funds are primarily used to make debt service payments on the transportation bond. It is important to note that the interlocal agreement with the County of Volusia expired September 30, 2013. However, agreement was renewed for another five years under the same terms.

CHARGES FOR SERVICES

This revenue source currently accounts for a total of 26.2% of total City revenues. The water/sewer utility is accounted for in the Enterprise Funds and Charges for Services for that fund are budgeted in FY 14/15 at \$17.5 million or 25.5% of total City revenues. This figure is down approximately 1.2% over the prior year as the City Commission responded to citizen comments and restructured and reduced utility rates. The remaining budget of \$460,000 for Charges for Services revenue is from a combination of the collection of park fees collected for facility rentals and various recreation programs offered as well as the City's implementation of the new Anti-blight Ordinance.

FINES & FORFEITS

Fines & Forfeits are revenues generated from traffic tickets, parking fines, code violations and the like. Revenues are expected to increase by \$60,000 from last year's budget and comprise approximately 0.4% of total City revenue.

SPECIAL ASSESSMENTS

Special Assessments account for 18.6% of Governmental Fund revenues and 12.8% of total City revenues. These revenues are restricted to use for their intended purpose (stormwater, solid waste and street lighting) and may not be used for any other reason.

The schedule of stormwater utility assessment rates is complex, but generally the annual assessment rate is \$76.11 per ERU (equivalent residential unit), which did not increase from the FY 13/14 rate. This is budgeted to generate \$2.95 million of revenue for FY 14/15.

The solid waste assessment rate on charged on all residential properties located within the City remained the same as the prior year. The current rate takes into account increased fuel costs and now includes disposal fees which were not charged to the City under the previous contract. Effective October 1, 2012, the assessment rate is \$173.96 annually for solid waste management services and remains the same for the FY 13/14 and FY 14/15 budget years. This revenue source is budgeted to generate \$5.7 million in FY 14/15.

The street lighting assessments continue to be charged as a pass-through for those communities that have elected to be within a street light district. Rates vary from district to district based on the type of light, type of poles, placement of poles, ownership of poles and light illumination strength, among other things. The current year revenue of \$140,800 is expected to offset the actual expenditures charged by the electric companies in addition to a small administrative fee charged by the City.

IMPACT FEES

The City currently charges impact fees for growth-related capital improvements for fire protection/rescue, parks/recreation, law enforcement, transportation, and Enterprise Funds (utility). The City plans to conduct a study of current impact fees in FY 14/15 to make sure impacts are in line with surrounding communities. For FY 14/15 budgeted revenues for all impact fees are minimal (\$617,500, or 0.9% of total City revenues) as economic recovery picks up. Impact fees are designed to cover the cost of capital improvements necessitated by growth. The fees provide one way to ensure existing residents will not bear the cost of new facilities necessitated by the demand generated from new residents. Since existing residents have either paid for or committed themselves to pay for the capital facilities already in place, the logic of impact fees anticipates that each unit of new growth would pay its fair share of new infrastructure.

INTEREST INCOME

The City maintains a pooled cash and investment fund for substantially all City deposits and investments. This gives the City the ability to invest large amounts of idle cash for short periods of time and to maximize earnings potential. The City's investment policy places the highest priority on the safety of principal and maintenance of adequate liquidity to meet current needs, with the optimization of investment returns being secondary to the requirements for safety and liquidity. As cash is available during the year it is invested as appropriate in money market funds, longer term Federal Agency Coupon Securities, and Certificates of Deposit. In all cases only investments carrying the highest credit quality rating are used.

Interest income continues to be insignificant due to the economy and Fed policy.

MISCELLANEOUS REVENUES

Miscellaneous revenues consist of any and all revenue sources not otherwise classified under some other heading. Miscellaneous revenue includes a \$276,000 charge from the General Fund to the Stormwater Utility, Solid Waste Management, Transportation, and Streetlighting Districts Funds for administrative charges. The administrative charge covers the expense of management and administration that is directly charged to the General fund (i.e. City Manager, City Attorney, City Engineer, Public Works Director and related support services such as payroll, human resources and procurement). Also included is \$275,000 from rental & lease payments (primarily cell tower leases) and \$500,000 in Program Revenue in the Neighborhood Stabilization Funds (NSP) for money received from the sale of NSP homes, \$221,000 of interest income and approximately \$202,000 of various other miscellaneous revenues.

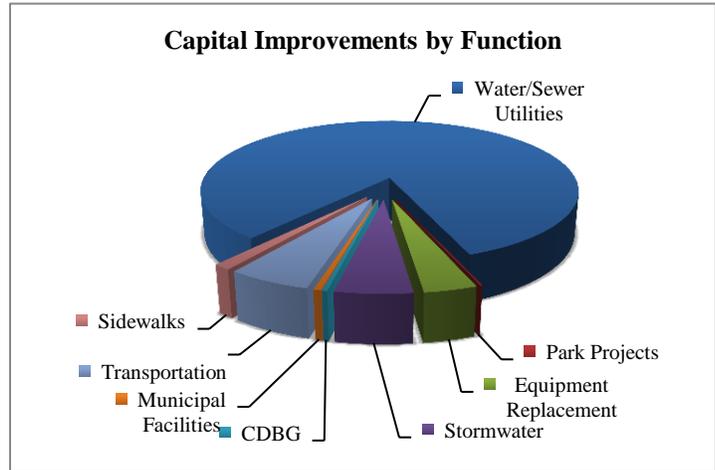
EXPENDITURES BY FUNCTION

Analysis of total budgeted expenditures for FY 14/15 by function shows appropriated expenditures as follows: 18.9% on Public Safety, 17.6% on Physical Environment, 2.2% on Transportation, 7.9% on Debt Service, 8.5% on General Government, 2.6% on Culture/Recreation, 1.9% on Economic Environment and 40.4% on Capital Outlay.

CAPITAL IMPROVEMENTS

Included in the FY 14/15 budget is \$40.2 million for capital improvements relating to the following functions/services:

Municipal Facilities	\$	200,000
Sidewalks	\$	500,000
Equipment Replacement	\$	1,453,000
Park Projects	\$	50,000
CDBG	\$	152,000
Stormwater	\$	2,114,000
Transportation	\$	2,300,000
Water/Sewer Utilities	\$	33,400,000



Future operational expenses related to completed capital projects have been addressed in future forecasts of applicable fund operating expenditures. The maintenance of stormwater projects has been addressed in a detailed study of stormwater operations and funding. The City is scheduled to have an updated stormwater rate study completed in FY 14/15. Future operational expenses related to maintaining water/sewer projects have been addressed in future forecasts of Enterprise Funds operating expenditures. Road resurfacing funds have been reduced to minimal amounts as funding is limited.

OTHER ISSUES

FUND BALANCE

The City continues to maintain a healthy fund balance, no small feat in these poor economic times. In FY 10/11 the City Commission formally adopted by resolution two reserves to be maintained in the General Fund. A Natural Disaster Reserve of \$6 million and an Operating Reserve equal to two months of average annual operating expenditures. In FY 11/12, the Commission formally adopted by resolution to set aside two additional General Fund reserves – one for Economic Development Incentives in the amount of \$1,000,000 and one for City Infrastructure Incentives in the amount of \$1,000,000. As of this writing, the Commission is being presented with an option to establish a Grants Match reserve in the amount of \$500,000. These reserves are reflected in this budget document.

FUND BALANCE (Continued)**Changes in Fund Balances:****General Fund – budgeted to increase by .02%**

In the FY 14/15 General Fund budget, including transfers, current revenues are budgeted to be a mere \$3,700 more than current expenditures. That small surplus is well under a 1% increase in fund balance.

Special Revenue Funds – budgeted to decrease by 44.1%

Continued capital outlays for stormwater projects and road improvements are driving this decrease. Major projects in both the stormwater and transportation funds are being constructed and completed as funds from the stormwater bank note and the transportation bond are depleted.

Enterprise Funds – budgeted to increase by 116.0%

Continuing capital outlay and associated funding is driving this decrease. The largest single impact in this fund is the on-going construction of the City's new eastern wastewater treatment plant. This anticipated increase is anticipated due to the influx of funds via the Series 2014 Revenue Bonds as well as reimbursements from the State Revolving Loan.

Capital Projects Fund – budgeted to decrease by 8.5%

The decrease in fund balance is primarily in the Capital Equipment Fund to fund replacing the City's aging equipment and vehicles. Both the Municipal Complex Fund and the Parks Fund have no capacity to accumulate funds without transfers from other funds; therefore any projects in these funds deplete existing fund balances.

DEBT

The City's Financial Policies were approved in February, 2007. These policies provide a general framework of guidance for debt issuance and debt management, while providing flexibility to permit the City to take advantage of market opportunities and to respond to changing conditions without jeopardizing essential public services. The City Charter and State law require that general obligation debt or debt pledging property taxes (ad valorem revenue) will only be issued after an affirmative vote of the electors of the City. However, the City Commission can authorize and issue revenue bonds pledging non ad valorem revenues, consistent with the City's debt policy.

In November 2003, the City issued \$81,725,000 of Utility System Revenue Bonds, Series 2003, for the purpose of acquiring and making capital improvements to the City's Water and Wastewater system. On November 10, 2013 the City these bonds were retired and the City issued the Utility System refunding Revenue Bonds, Series 2013 in the amount of \$79,745,000. The new bonds have been assigned an "A" rating from Standard and Poor's Corporation and a "A+" rating from FITCH. As was the goal, the new annual debt services payments are approximately the same as they were with the previous bond issue, thereby allowing the utility to keep the same rates and having no impact on the System's rate payers. Additionally, the City's was able to eliminate the \$5,600,000 million debt service reserve requirement. The bonds are collateralized by a pledge of the net revenues of the System.

DEBT (Continued)

On July 12, 2006, the City issued \$18,240,000 of Transportation Capital Improvement Revenue Bonds, Series 2006 for the purpose of improving existing roads within the City. The bonds are insured but due to downgrades of the insurer the bonds have been assigned the City's underlying credit rating instead. Accordingly, they have been assigned an "A" rating from Standard and Poor's Corporation, a "A1" from Moody's Investor Service, and an "A+" from FITCH on each bond issue.

On April 8, 2009, the City issued a Stormwater Special Assessment Note, Series 2009. The amount of the issue was \$6,569,345. This Bank Note is not subject to a credit rate rating from the rating agencies.

On March 29, 2011, the City entered into a Clean Water State Revolving Fund loan agreement with Florida Water Pollution Control Financing Corporation, a division of the Florida Department of Environmental Protection Agency. This financial assistance is for the planning, design, and pre-construction activities of the treatment and reuse facilities. On April 15, 2013 the City executed and amended this agreement for additional financing for construction related costs of the treatment and reuse facility in the amount of \$27,935,641. On August 26, 2014, a second amendment was executed that reflects a total loan amount of \$29,370,077 to reflect updated construction costs. Semiannual loan payments shall be in the amount of \$913,476 beginning on June 15, 2016.

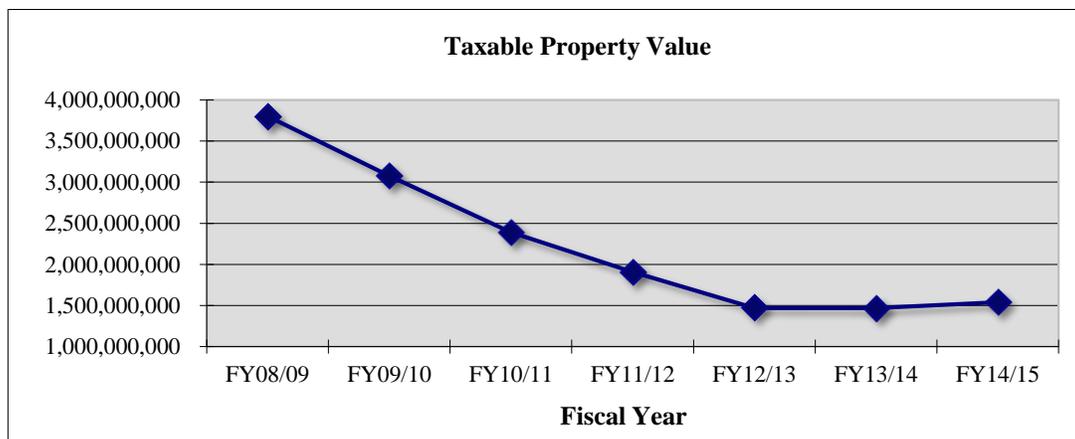
The City has no general obligation debt.

SOUND PUBLIC STEWARDSHIP

The preparation of the budget involves a variety of challenges and difficult decisions. Staff efforts in preparing this budget were guided by a commitment to long-term, sound public stewardship practices. The City operates within a complex financial environment and is dedicated to strong financial management of the public's resources. This is especially critical when there is ever-increasing pressure to realize greater productivity with fewer dollars. The City's primary focus is current and future financial stability through projection of future impacts of current decisions.

HISTORICAL COMPARISON OF TAXABLE PROPERTY VALUE & AD VALOREM RATES

Valuation Date	January 1, 2008	January 1, 2009	January 1, 2010	January 1, 2011	January 1, 2012	January 1, 2013	January 1, 2014
Fiscal Year	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
Real Property	\$ 2,992,388,966	\$ 2,303,909,937	\$ 1,825,113,157	\$ 1,383,512,790	\$ 1,380,197,738	\$ 1,452,343,043	\$ 1,583,051,614
Personal Property	84,666,847	85,134,985	83,427,970	91,634,464	89,627,858	89,236,363	84,075,545
Estimated Gross Value	3,077,055,813	2,389,044,922	1,908,541,127	1,475,147,254	1,469,825,596	1,541,579,406	1,667,127,159
Less Net New Value	(58,816,118)	(28,181,737)	(15,977,226)	(4,027,734)	(9,222,255)	(4,179,043)	(8,240,042)
Current Year Adjusted	3,018,239,695	2,360,863,185	1,892,563,901	1,471,119,520	1,460,603,341	1,537,400,363	1,658,887,117
Prior Year Final	3,803,589,343	3,077,055,813	2,389,044,922	1,908,541,127	1,475,147,254	1,469,825,596	1,541,579,406
Inc(dec) in Prior Year	\$ (785,349,648)	\$ (716,192,628)	\$ (496,481,021)	\$ (437,421,607)	\$ (14,543,913)	\$ 67,574,767	\$ 117,307,711
% Change in Value of Existing Property	-20.65%	-23.28%	-20.78%	-22.92%	-0.99%	4.60%	7.61%
% Change Adjusted for Senior Exemption							
<u>Overall Change from PY</u>							
Inc(dec) From Prior Year	\$ (726,533,530)	\$ (688,010,891)	\$ (480,503,795)	\$ (433,393,873)	\$ (5,321,658)	\$ 71,753,810	\$ 125,547,753
Percentage	-19.10%	-22.36%	-20.11%	-22.71%	-0.36%	4.88%	8.14%
<u>Ad valorem Tax Millage Rate</u>							
Millage Rate	4.15329	5.43755	6.37760	8.29950	7.99000	7.99000	7.99000
Rolled-Back Rate	4.15329	5.43755	6.93880	8.29950	8.35910	7.62430	7.42500
Difference	-	-	(0.56120)	-	(0.36910)	0.36570	0.56500
Statutory Tax Increase	<u>0.00%</u>	<u>0.00%</u>	<u>-8.09%</u>	<u>0.00%</u>	<u>-4.42%</u>	<u>4.80%</u>	<u>7.61%</u>

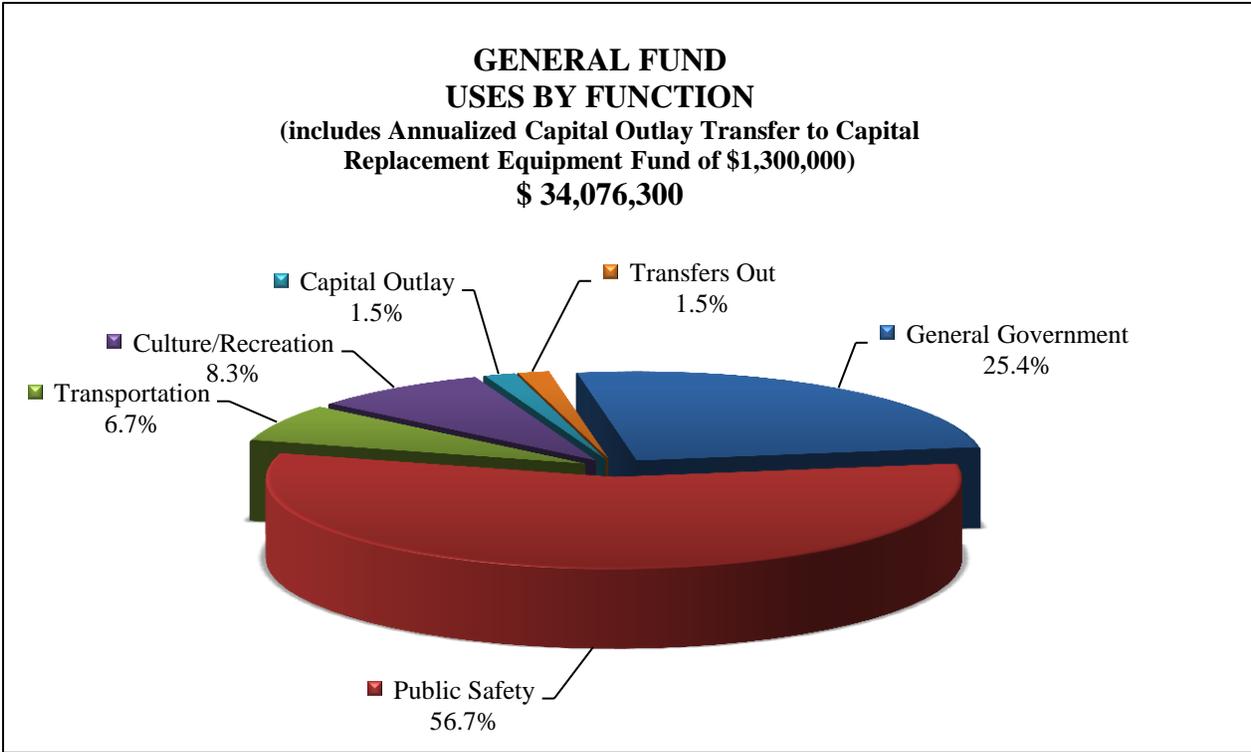
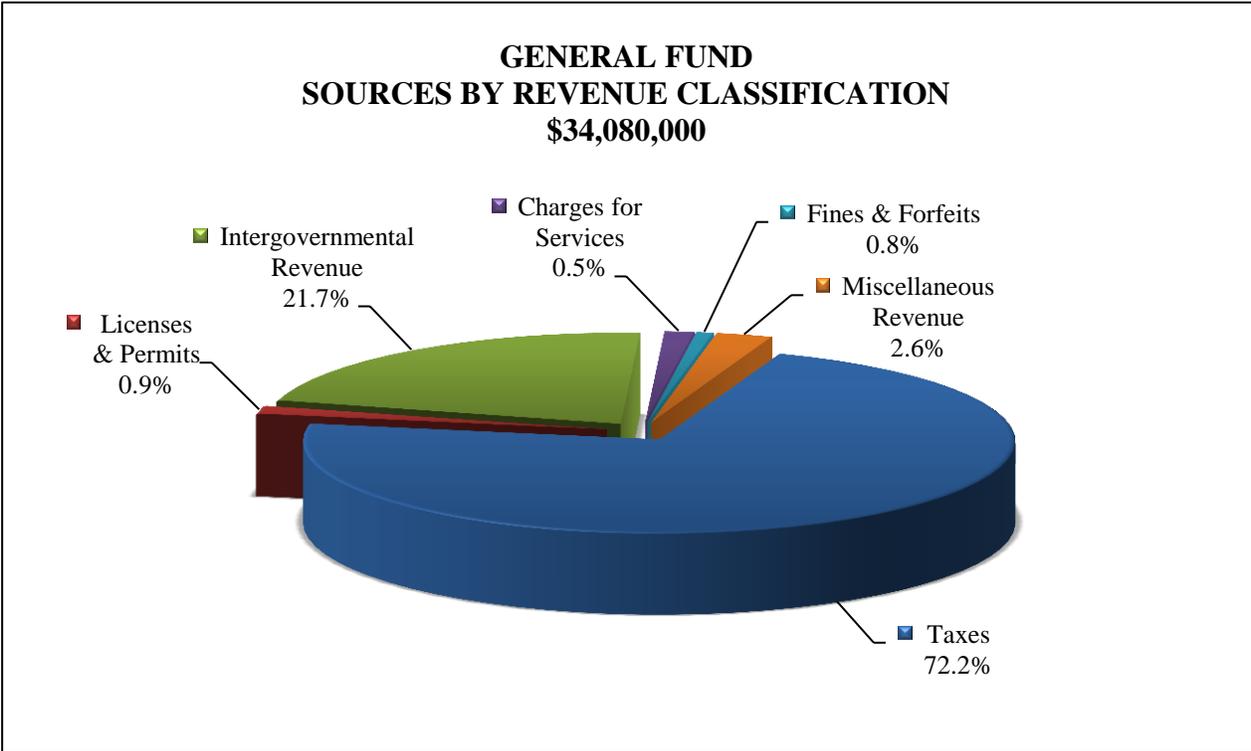


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GENERAL FUND SUMMARY

	<u>General Fund</u>
<i><u>SOURCES</u></i>	
Taxes	\$ 24,607,000
Licenses & Permits	472,000
Intergovernmental Revenue	7,405,000
Charges for Services	460,000
Fines & Forfeits	262,000
Miscellaneous Revenue	874,000
<i>Total Operating Revenues:</i>	34,080,000
Transfers In	-
<i>Total Revenues and Transfers In</i>	34,080,000
Fund Balance Carryforward - 9/30/14	18,490,926
<i>Total Source of Funds:</i>	<u>\$ 52,570,926</u>
<i><u>USES</u></i>	
General Government	\$ 8,650,800
Public Safety	19,307,900
Transportation	2,299,000
Culture/Recreation	2,818,600
<i>Operating Expenditures</i>	33,076,300
Capital Outlay	500,000
Transfers Out	500,000
<i>Total Expenditures and Transfers Out:</i>	34,076,300
Ending Fund Balance - 9/30/15	18,494,626
<i>Total Use of Funds:</i>	<u>\$ 52,570,926</u>

Sources and Uses of Funds



GENERAL FUND
SOURCES BY REVENUE CLASSIFICATION

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
<i>SOURCES</i>				
<i>Taxes</i>				
Ad Valorem Taxes	\$ 11,856,683	\$ 11,405,246	\$ 11,785,220	\$ 12,750,000
Electric Utility Franchise	3,412,062	3,405,299	3,468,167	3,714,000
Gas Franchise Fees	62,321	31,589	50,000	50,000
Electric Utility Service Tax	4,032,863	4,303,350	4,215,629	4,686,000
Telecommunications Service Tax	2,976,299	2,913,172	2,712,000	2,509,000
Gas/Propane Service Tax	101,902	99,254	76,204	108,000
Local Business Tax	330,073	475,036	275,000	365,000
FF Pension Insurance Premium Tax	438,089	429,488	394,000	425,000
	<u>23,210,292</u>	<u>23,062,434</u>	<u>22,976,220</u>	<u>24,607,000</u>
<i>Licenses and Permits</i>				
Building Permits and Inspections	230,666	313,337	250,000	400,000
Sidewalk Fees	6,262	857	1,000	1,000
Other Fees and Permits	50,804	69,016	48,000	71,000
	<u>287,732</u>	<u>383,210</u>	<u>299,000</u>	<u>472,000</u>
<i>Intergovernmental Revenues</i>				
Grants	59,539	5,965	42,165	-
State Revenue Sharing	1,668,923	2,141,004	2,003,400	2,381,000
Alcoholic Beverage Licenses	11,710	14,761	15,000	15,000
Half-Cent Sales Tax	3,728,339	3,921,434	3,806,000	4,159,000
FF Supplemental Compensation	22,904	21,783	22,800	23,000
8th Cent Motor Fuel Use Tax	638,555	766,844	858,600	827,000
	<u>6,129,970</u>	<u>6,871,791</u>	<u>6,747,965</u>	<u>7,405,000</u>
<i>Charges For Services</i>				
Public Safety Fees	46,263	59,113	50,000	60,000
Parks/Recreation Fees	96,620	83,075	100,000	100,000
Foreclosure Registration Fee	-	-	-	300,000
	<u>142,883</u>	<u>142,188</u>	<u>150,000</u>	<u>460,000</u>
<i>Fines and Forfeits</i>				
Law Enforcement Fines	70,976	81,765	70,000	90,000
Parking Violations/Fines	(4,818)	3,385	2,000	2,000
Code Enforcement Violations	93,653	148,229	130,000	170,000
	<u>159,811</u>	<u>233,379</u>	<u>202,000</u>	<u>262,000</u>
<i>Other</i>				
Interest Income	79,728	109,626	123,000	135,000
Rentals & Leases	208,730	222,990	230,000	275,000
Other	165,235	189,811	148,000	158,000
Administration Charges	548,371	491,600	630,700	276,000
Recycling Proceeds	57,764	39,088	38,000	30,000
	<u>1,059,828</u>	<u>1,053,115</u>	<u>1,169,700</u>	<u>874,000</u>
<i>Total Revenues:</i>	30,990,516	31,746,117	31,544,885	34,080,000
Transfers In	-	-	23,000	-
Fund Balance Carryforward	15,342,419	16,637,048	18,588,125	18,490,926
TOTAL SOURCES:	<u>\$ 46,332,935</u>	<u>\$ 48,383,165</u>	<u>\$ 50,156,010</u>	<u>\$ 52,570,926</u>

**GENERAL FUND
USES BY FUNCTION SUMMARY**

<u>Description</u>	Actual	Actual	Estimated	Adopted
<u>USES</u>	FY 11/12	FY 12/13	Actual FY 13/14	Budget FY 14/15
<u>General Government</u>				
City Commission	\$ 343,406	\$ 279,426	\$ 351,600	\$ 375,000
City Manager	711,089	827,251	773,200	813,200
City Clerk	439,312	435,880	440,500	426,400
Fiscal Services	966,672	1,016,174	1,169,600	1,236,600
Information Technology Services (1)	-	-	-	-
City Attorney	609,006	503,243	520,900	509,400
Planning & Development Services	739,767	718,001	788,000	798,900
Building & Zoning Services	697,066	700,092	796,900	831,100
Human Resources	410,463	403,345	460,100	473,400
General Government	1,042,504	1,140,737	1,291,000	1,379,500
Enforcement Services	1,146,981	1,288,009	1,362,400	1,592,300
Total General Government	<u>7,106,266</u>	<u>7,312,158</u>	<u>7,954,200</u>	<u>8,435,800</u>
<u>Public Safety:</u>				
Law Enforcement	<u>9,127,506</u>	<u>9,322,544</u>	<u>9,827,600</u>	<u>9,884,600</u>
Fire - Administration	1,265,691	1,021,828	1,110,200	1,126,100
Fire - Operations	<u>6,950,059</u>	<u>7,009,542</u>	<u>7,397,000</u>	<u>7,818,200</u>
Total Fire Services	<u>8,215,750</u>	<u>8,031,370</u>	<u>8,507,200</u>	<u>8,944,300</u>
Total Public Safety	<u>17,343,256</u>	<u>17,353,914</u>	<u>18,334,800</u>	<u>18,828,900</u>
<u>Transportation:</u>				
Public Works - Traffic Division	484,609	445,595	578,100	596,300
Public Works - Engineering	108,594	112,105	116,900	116,100
Public Works -Field Operations	646,018	632,512	756,600	725,900
Public Works - Administration	195,476	204,712	223,800	242,200
Fleet Maintenance	<u>279,450</u>	<u>308,362</u>	<u>208,300</u>	<u>272,500</u>
Total Transportation	<u>1,714,147</u>	<u>1,703,286</u>	<u>1,883,700</u>	<u>1,953,000</u>
<u>Culture & Recreation:</u>				
Parks & Recreation	<u>2,041,727</u>	<u>1,917,001</u>	<u>2,287,900</u>	<u>2,558,600</u>
Total Appropriations	<u>28,205,396</u>	<u>28,286,359</u>	<u>30,460,600</u>	<u>31,776,300</u>
Capital Outlay	<u>56,691</u>	<u>455,681</u>	<u>154,484</u>	<u>500,000</u>
<u>Transfers Out:</u>				
Stormwater Fund	-	-	-	-
Transportation Fund	365,800	-	-	500,000
Streetlighting Fund	18,000	-	-	-
Municipal Complex Fund	-	-	-	-
Park Projects Fund	-	3,000	-	-
Replacement Equipment Fund	<u>1,050,000</u>	<u>1,050,000</u>	<u>1,050,000</u>	<u>1,300,000</u>
Total Transfers	<u>1,433,800</u>	<u>1,053,000</u>	<u>1,050,000</u>	<u>1,800,000</u>
Total Appropriations, Capital Outlay and Transfers	<u>29,695,887</u>	<u>29,795,040</u>	<u>31,665,084</u>	<u>34,076,300</u>
Ending Fund Balance:				
Natural Disaster Reserve	6,000,000	6,000,000	6,000,000	6,000,000
Operating Reserve	-	-	5,252,000	5,513,000
Economic Development Incentive Reserve	1,000,000	1,000,000	1,000,000	1,000,000
City Infrastructure Reserve	1,000,000	1,000,000	1,000,000	1,000,000
Grant Match Reserve	-	-	-	500,000
Unreserved/Undesignated	<u>8,637,048</u>	<u>10,588,125</u>	<u>5,238,926</u>	<u>4,481,626</u>
Ending Fund Balance	<u>16,637,048</u>	<u>18,588,125</u>	<u>18,490,926</u>	<u>18,494,626</u>
TOTAL USES:	<u>\$ 46,332,935</u>	<u>\$ 48,383,165</u>	<u>\$ 50,156,010</u>	<u>\$ 52,570,926</u>

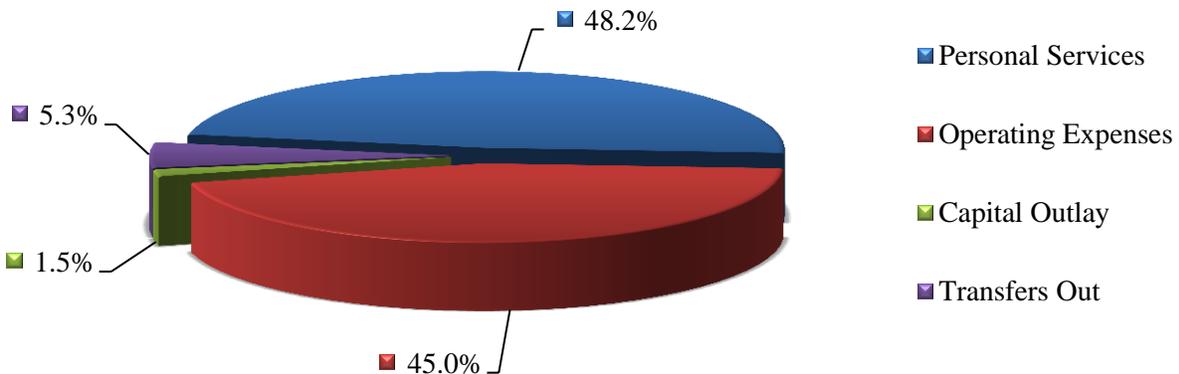
(1) Information Technology Services is fully allocated to all departments within the city.

Uses by Expenditure Classification

**GENERAL FUND
USES BY EXPENDITURE CLASSIFICATION**

Uses	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services	\$ 13,909,893	\$ 14,383,508	\$ 15,380,900	\$ 16,440,300
Operating Expenses	14,295,503	13,902,852	15,079,700	15,336,000
Capital Outlay	56,691	455,681	154,484	500,000
Transfers Out	<u>1,433,800</u>	<u>1,053,000</u>	<u>1,050,000</u>	<u>1,800,000</u>
TOTAL	<u>\$ 29,695,887</u>	<u>\$ 29,795,041</u>	<u>\$ 31,665,084</u>	<u>\$ 34,076,300</u>

**GENERAL FUND BUDGET
BY MAJOR OBJECT CLASSIFICATIONS**



GENERAL FUND
DIVISIONS BY MAJOR OBJECT CLASSIFICATION

<u>Division</u>	<u>Personal Services</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Transfers Out</u>		<u>Total</u>
				<u>Replacement Equipment</u>	<u>Other</u>	
General Government:						
City Commission	\$ 120,600	\$ 254,400	\$ -	\$ 8,000	\$ -	\$ 383,000
City Manager	633,900	179,300	-	6,000	-	819,200
City Clerk	309,600	116,800	-	11,000	-	437,400
Fiscal Services	1,021,800	214,800	-	10,000	-	1,246,600
Information Technology Services (1)	-	-	-	-	-	-
City Attorney	128,900	380,500	-	9,000	-	518,400
Planning & Development Services	672,200	126,700	-	38,000	-	836,900
Building & Zoning Services	707,200	123,900	-	62,000	-	893,100
Human Resources	366,700	106,700	-	9,000	-	482,400
General Government	226,700	1,152,800	-	-	500,000	1,879,500
Enforcement Services	1,172,200	420,100	-	62,000	-	1,654,300
Total General Government	<u>5,359,800</u>	<u>3,076,000</u>	<u>-</u>	<u>215,000</u>	<u>500,000</u>	<u>9,150,800</u>
Public Safety:						
Law Enforcement	-	9,884,600	-	-	-	9,884,600
Fire Administration	772,200	353,900	-	479,000	-	1,605,100
Fire Operations	6,963,900	854,300	-	-	-	7,818,200
Total Fire Services	<u>7,736,100</u>	<u>1,208,200</u>	<u>-</u>	<u>479,000</u>	<u>-</u>	<u>9,423,300</u>
Total Public Safety	<u>7,736,100</u>	<u>11,092,800</u>	<u>-</u>	<u>479,000</u>	<u>-</u>	<u>19,307,900</u>
Transportation:						
Traffic Division	274,900	321,400	500,000	26,000	-	1,122,300
Engineering	98,300	17,800	-	-	-	116,100
Field Operations	496,000	229,900	-	273,000	-	998,900
Administration	135,400	106,800	-	-	-	242,200
Fleet Maintenance	355,900	(83,400)	-	47,000	-	319,500
Total Transportation	<u>1,360,500</u>	<u>592,500</u>	<u>500,000</u>	<u>346,000</u>	<u>-</u>	<u>2,799,000</u>
Culture/Recreation:						
Parks & Recreation	1,429,200	1,129,400	-	260,000	-	2,818,600
Sub Total	<u>\$ 15,885,600</u>	<u>\$ 15,890,700</u>	<u>\$ 500,000</u>	<u>\$ 1,300,000</u>	<u>\$ 500,000</u>	<u>\$ 34,076,300</u>
Personal Service Cost Included in Information Technology Services Allocation (1)	554,700	(554,700)	-	-	-	-
Total Appropriations	<u>\$ 16,440,300</u>	<u>\$ 15,336,000</u>	<u>\$ 500,000</u>	<u>\$ 1,300,000</u>	<u>\$ 500,000</u>	<u>\$ 34,076,300</u>

(1) Information Technology Services is fully allocated to all departments within the city.

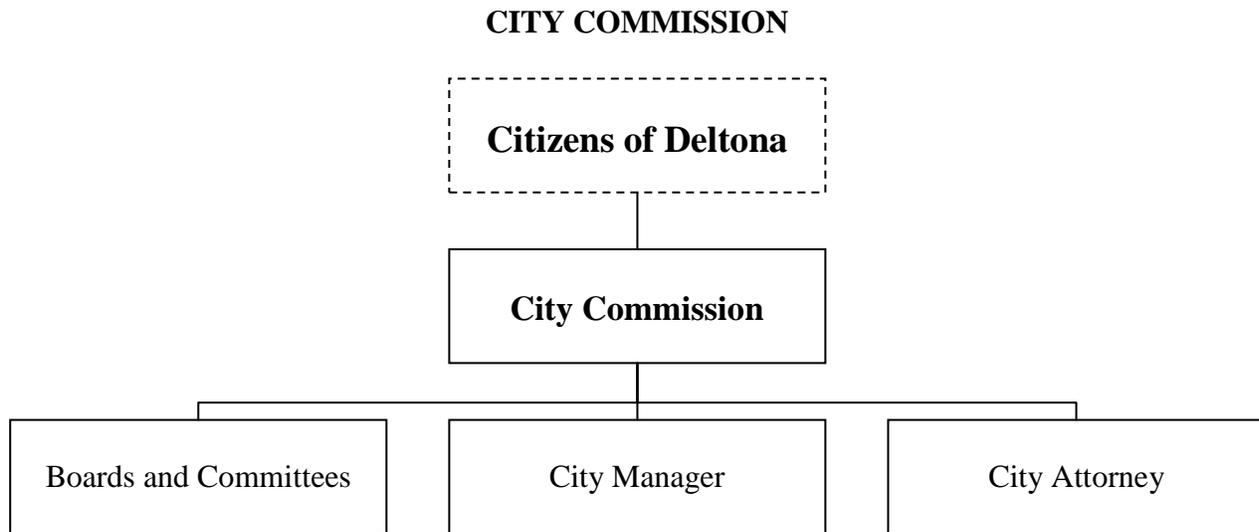
General Fund

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 9,311,281	\$ 9,896,078	\$ 10,237,400	\$ 10,692,400
Overtime	354,891	378,521	398,600	382,500
Other Pay	42,694	42,403	44,900	49,600
Benefits and Taxes	4,201,027	4,066,506	4,700,000	5,315,800
Total Personal Service Costs	13,909,893	14,383,508	15,380,900	16,440,300
Operating Expenditures	14,295,503	13,902,852	15,079,700	15,336,000
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	1,050,000	1,050,000	1,050,000	1,300,000
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	56,691	455,681	154,484	500,000
Debt Service	-	-	-	-
Other Transfers Out	383,800	3,000	-	500,000
Total Expenditures & Transfers Out	\$ 29,695,887	\$ 29,795,041	\$ 31,665,084	\$ 34,076,300
Staffing:				
Full-Time	190	192	195	198
Part-Time	17	19	18	18
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 583,971	\$ 482,104	\$ 526,900	\$ 625,400
5232 - Accounting and Auditing	56,750	54,500	58,500	60,000
5233 - Court Reporter Services	-	247	3,000	-
5234 - Other Contractual Services	9,791,909	9,856,938	10,257,200	10,596,000
5240 - Travel and Per Diem	15,095	19,457	22,900	32,100
5241 - Communications and Freight Services	431,004	305,498	357,700	359,600
5243 - Utility Services	752,838	665,145	758,100	695,000
5244 - Rentals and Leases	263,655	254,965	455,800	256,000
5245 - Insurance	439,042	537,649	540,600	580,000
5246 - Repairs and Maintenance Services	927,284	841,373	945,300	938,100
5247 - Printing and Binding	23,541	22,810	31,800	31,000
5248 - Promotional Activities	89,868	83,635	137,800	105,300
5249 - Other Current Charges	244,948	161,158	225,600	237,900
5251 - Office Supplies	53,632	54,548	73,300	84,600
5252 - Operating Supplies	780,510	724,392	875,900	883,700
5253 - Road Materials & Supplies	60,074	44,169	78,000	59,000
5254 - Publications, Memberships & Training	166,535	155,711	181,400	248,600
9901 - IT Costs Allocated To Other Funds (1)	(269,351)	(247,399)	(292,800)	(308,500)
9904 - Fleet Maintenance Charge (2)	(166,802)	(180,048)	(213,300)	(191,800)
5882 - Aid To Private Organizations	51,000	66,000	56,000	44,000
Total	\$ 14,295,503	\$ 13,902,852	\$ 15,079,700	\$ 15,336,000

(1) Information Technology Services is fully allocated to all departments within the city. The negative balance represents amounts allocated outside the General Fund, i.e. to the Stormwater Fund, Solid Waste Fund, Deltona Water.

(2) Fleet maintenance is allocated to Stormwater Fund, Solid Waste Fund, and Deltona Water.



Division activities/programs shown with dotted lines reflect notable areas not identified as a separate budget page.

CITY COMMISSION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						
Position Title	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	Pay Grade
Mayor and Commission	-	-	-	-	-	-	Charter
Administrative Assistant II	-	1	1	1	-	1	8
Administrative Assistant I	1	-	-	-	-	-	6
TOTAL	1	1	1	1	-	1	

Functional Duties: The City operates under a Commission-Manager form of government consisting of 7 elected officials and an appointed City Manager. Residents elect, through non-partisan elections, a Mayor who represents the City at-large and six Commission members who each represent a specific district of the community. Elected officials serve staggered, 4-year terms, with a limit of two successive 4-year terms. The Mayor serves as the presiding officer at official meetings and as the ceremonial head of the City. A Vice Mayor is elected annually by the City Commission from among the Commission members. The elected officials serve with compensation as provided in the City's Charter and may request and receive reimbursement of actual expenses incurred while performing their official duties. The Mayor and Commission are responsible for the legislative and policy functions of City Government. These functions include appointing Charter Officers (City Manager, City Attorney); enacting ordinances, resolutions and other official acts necessary for the proper governing of the City; reviewing and adopting the annual budget; reviewing and acting upon recommendations of the City Manager and various boards/committees; appointing advisory board members; contracting municipal services for the City; and promoting the protection, safety and general welfare of the citizens of Deltona.

CITY COMMISSION

VISION STATEMENT: *Deltona is a premiere City that takes pride in our neighborhoods and embraces the diversity of our residents. This caring community provides a high quality of life where people live, work and play in a safe and secure environment. With an appreciation for our history, and our location along the St. John's River, we ensure a sustainable future through the careful stewardship of our resources.*

MISSION STATEMENT: *It is the mission of the Deltona City Government to anticipate and provide for the needs of its residents with quality service, innovation and leadership for today and in the future.*

CITY ADVISORY BOARDS

QUALIFICATIONS

To be qualified for appointment to a City Advisory board, a prospective appointee must reside within the City limits. All applicants for a City Advisory Board/Committee shall complete a Citizen Board/Committee application form, which will be kept on file by the City Clerk. Advisory Board members serve their appointed term without monetary compensation. Additional qualifications may be ordained or be otherwise applied to a particular board. Individual members of the City Commission appoint Board members, with the approval of the City Commission, or by the City Commission as an elected body.

STRUCTURE

The City Commission and staff, with the help of advisory boards/committees determine overall goals. Citizen members advise and assist the City Commission in areas of special concern, opening additional lines of communication between the general public and the City Commission. Such groups help assure that City government is responsive to its citizens.

Current City of Deltona Advisory Boards/Committees are listed as follows:

ECONOMIC DEVELOPMENT ADVISORY BOARD (7 MEMBERS)

This board is utilized to study economic issues and make recommendations to the City Commission on programs involving the economic development of the City. Meets on as needed basis, at least quarterly, at 6:30 p.m., at City Hall, 2nd Floor Conference Room, 2345 Providence Blvd.

FIREFIGHTERS' PENSION PLAN BOARD OF TRUSTEES (5 MEMBERS)

This Board of Trustees oversees the investments, distributions and management of the Firefighters' Pension Plan in conjunction with the City's Finance Director. Meets on an as needed basis, at least quarterly, at City Hall, 2nd Floor Conference Room, 2345 Providence Blvd.

PARKS & RECREATION ADVISORY COMMITTEE (7 MEMBERS)

Committee established to advise the City Commission on policies related to parks and recreation related projects, programs, facilities or activities. Meets 2nd Monday of each month, at 6:00 p.m., at the Deltona Commission Chambers, 2345 Providence Blvd. Three Sub-Committees, one for Teens, one for Seniors, and one for Citizens Accessibility have also been established and these Committees meet on a monthly basis at various City locations.

CITY ADVISORY BOARDS (Continued)**PLANNING AND ZONING BOARD (7 MEMBERS)**

Quasi-judicial board responsible for making recommendations to the City Commission on planning and zoning related matters. The Board meets on a monthly basis to review requests for special exceptions, conditional uses, site plan reviews, and rezoning requests. Meets 3rd Wednesday of each month, at 7:00 p.m., at the Deltona Commission Chambers, 2345 Providence Blvd.

SPECIAL MAGISTRATE

The Deltona City Commission voted via the adoption of Ordinance No. 20-2004 on July 19, 2004, to dissolve the City's Code Enforcement Board and appoint a Special Magistrate to adjudicate any matter that could be brought before the Code Enforcement Board including matters regarding the City of Deltona codes, ordinances, and other violations. Meetings of the Special Magistrate are held on the 4th Wednesday of each month, at 6:00 p.m., at the Deltona Commission Chambers, 2345 Providence Blvd.

WILLIAM S. HARVEY SCHOLARSHIP SELECTION COMMITTEE (7 MEMBERS)

At its February 4, 2008 Regular Meeting, the City Commission approved the creation of a Scholarship Selection Committee which was renamed at the Regular City Commission Meeting on August 4, 2008 the William S. Harvey Scholarship Selection Committee after former Commissioner William S. Harvey. The Scholarship Program provides financial assistance for college/university related expenses to outstanding Deltona students. Funds to support this program come from the proceeds from the City's recycling program. The Committee is responsible for reviewing applications from area students and recommending scholarship awards to the City Commission. Meetings of the Scholarship Selection Committee vary throughout the year and are held most often during the spring. Meetings are held at City Hall, 2nd Floor Conference Room, 2345 Providence Blvd.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

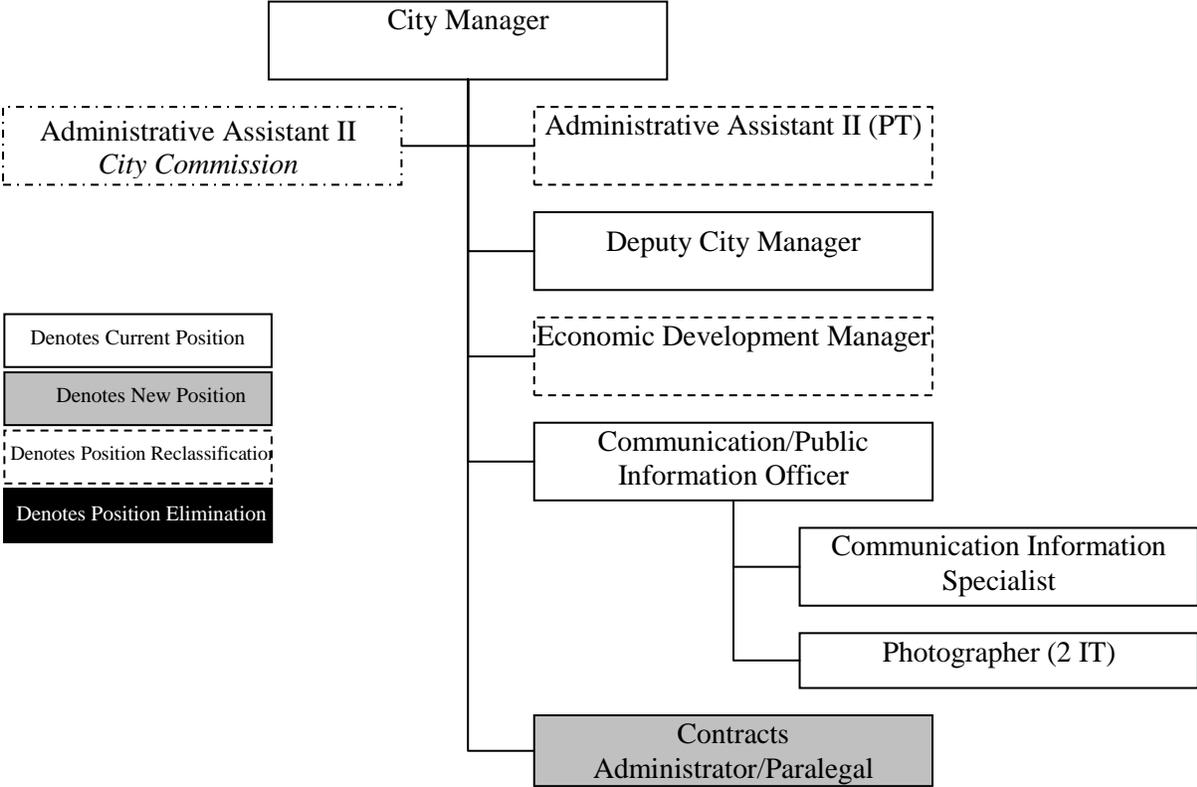
FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001110	GENERAL FUND - CITY COMMISSION							
001110 511000	EXEC SAL	64,931.68	64,838.59	65,086.88	59,750.25	64,800.00	65,400.00	.9%
001110 511200	SAL & WAGE	20,071.17	28,241.89	34,401.64	31,958.37	36,000.00	31,400.00	-12.8%
001110 511400	OVERTIME	.00	31.57	115.92	484.00	700.00	600.00	-14.3%
001110 512100	FICA TAX	5,919.42	6,507.62	6,931.38	6,152.74	7,200.00	6,900.00	-4.2%
001110 512200	RETIRECONT	1,834.64	1,411.52	881.46	1,328.93	1,200.00	2,400.00	100.0%
001110 512300	H/D/L INS	6,076.17	7,206.54	9,631.38	9,581.01	10,800.00	12,500.00	15.7%
001110 512400	WORKERCOMP	619.96	1,384.45	1,650.06	1,375.00	1,500.00	1,400.00	-6.7%
001110 523101	PROFSVC-OT	.00	.00	119.99	50,000.00	55,000.00	55,000.00	.0%
001110 523106	LITIGATION	.00	59,999.99	.00	.00	.00	.00	.0%
001110 523108	LABORATTNY	.00	.00	.00	.00	.00	25,000.00	.0%
001110 524001	TRAV&PERDM	5,490.70	4,426.64	6,866.71	6,966.93	4,500.00	10,400.00	131.1%
001110 524101	COMMUNICAT	1,221.36	1,840.72	3,413.38	3,271.85	3,700.00	3,700.00	.0%
001110 524402	R&L E/Q	250,000.00	.00	.00	.00	.00	.00	.0%
001110 524602	R&M E/Q	.00	297.68	.00	.00	.00	.00	.0%
001110 524701	PRINT GEN	336.00	578.48	355.00	116.00	200.00	400.00	100.0%
001110 524801	PROMO ACTI	4,322.65	5,419.47	6,921.63	474.94	900.00	900.00	.0%
001110 524901	RECOG/SYMP	.00	967.00	523.49	404.38	1,100.00	1,100.00	.0%
001110 524904	LGL&CLASAD	.00	.00	.00	.00	25,000.00	25,000.00	.0%
001110 525101	OFFICE SUP	950.88	773.99	983.11	1,012.50	800.00	1,000.00	25.0%
001110 525206	UNIFORMS	322.16	375.90	361.20	468.30	800.00	800.00	.0%
001110 525210	OPERAT SUP	413.25	106.83	121.01	67.99	1,000.00	1,000.00	.0%
001110 525400	PUB, MEM, TR	88,965.60	90,114.50	60,953.00	59,467.00	62,700.00	90,600.00	44.5%
001110 588200	AID TO ORG	52,000.00	51,000.00	66,000.00	53,500.00	56,000.00	44,000.00	-21.4%
001110 910501	CAPITL-RPL	8,000.00	8,000.00	8,000.00	7,333.26	8,000.00	8,000.00	.0%
001110 990131	IT - Costs	17,606.40	17,879.91	14,108.67	16,225.00	17,700.00	20,500.00	15.8%
	TOTAL GENERAL FUND - CITY CO	529,082.04	351,403.29	287,425.91	309,938.45	359,600.00	408,000.00	13.5%

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CITY MANAGER’S OFFICE



CITY MANAGER'S OFFICE							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
City Manager	1	1	1	1	-	1	Contract
Deputy City Manager	1	1	1	1	-	1	EBB
Comm/Public Info Officer	1	1	1	1	-	1	18
Economic Dev. Manager	-	-	-	1	-	1	18
Grants Coordinator	1	-	-	-	-	-	17
Business Dev. Manager	1	1	1	-	-	-	17
Community Information Specialist	1	1	1	1	-	1	16
Contract Administrator/Paralegal	-	-	-	1	-	1	13
Administrative Assistant II (PT)	-	-	-	1	-	1	8
Administrative Assistant I (PT)	1	1	1	-	-	-	6
Photographer (IT)	-	2	2	2	-	2	1
TOTAL	7	8	8	9	-	9	

CITY MANAGER'S OFFICE

Functional Duties: The City Manager as Chief Executive Administrative Officer of the City, plans, organizes and directs the activities of all Departments of the municipality. In carrying out these duties, the City Manager interprets and implements City Commission policies; coordinates departmental efforts; handles citizens' inquiries, complaints and requests; prepares management reports that will assist in the decision making process; recommends legislation that appears necessary and desirable; represents the City in its relations with the public, the press and other governmental entities; submits the annual budget for approval; and executes policies and desires of the City Commission through administrative directives.

Mission Statement: *"The mission of the City Manager's Office is to manage and direct all activities of the City government as outlined by the City Charter, Code of Ordinances and as directed by the City Commission. The City Manager's Office strives to provide the residents of Deltona with services that are efficient, cost effective and meet their needs through customer service-based delivery."*

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- Responsiveness
 - Ensure that the policies as established by the Mayor and City Commission are carried out as efficiently, effectively, and equitably as possible.
 - Ensure that the day-to-day operations of the City are managed by professionals who are educated and trained in current city management practices, state and federal laws and mandates, and cost-effective service delivery.
 - Oversee the preparation and management of a comprehensive annual budget and capital improvement program that ensures fiscal responsibility while meeting the needs of our citizenry.
 - Ensure Commission is provided with advice and options concerning emerging issues and policy to achieve the City's overall mission.
- Service
 - Bring together the leadership, vision, and focus on results needed to maintain a quality lifestyle for our residents by managing financial and human resources, delivering services, and planning and preparing for community development and re-development.
 - Maintain commitment to high ethical standards by the City Manager and throughout the organization, and encourage continued professional development of City staff.
 - Ensure adequate resources to meet service levels.
 - Facilitate interdepartmental, as well as interagency, cooperation.
 - Continue to identify and implement best practices that will enhance, or at a minimum, maintain current levels of service given the difficulties of the present economic environment.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

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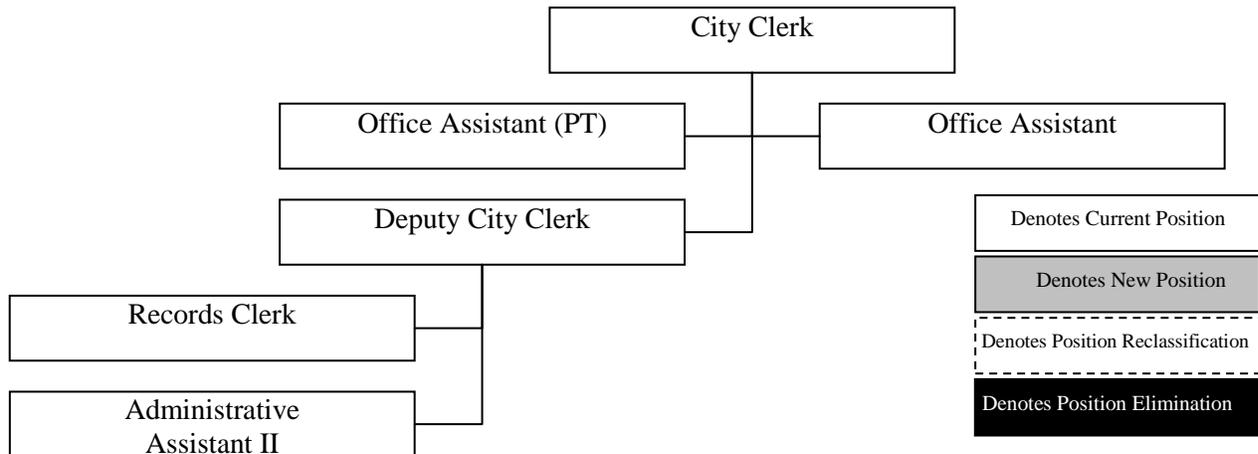
PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001121 GENERAL FUND - CITY MANAGER							
001121 511000	EXEC SAL	136,255.35	135,151.12	237,999.44	83,077.11	99,800.00	135,000.00 35.3%
001121 511200	SAL & WAGE	212,494.07	301,828.55	321,851.59	247,190.48	354,000.00	323,200.00 -8.7%
001121 511400	OVERTIME	858.35	633.31	1,136.24	1,464.32	1,600.00	2,400.00 50.0%
001121 511600	AUTO ALLOW	.00	.00	.00	.00	.00	6,000.00 .0%
001121 512100	FICA TAX	24,302.55	30,895.79	33,979.19	25,988.56	30,300.00	30,800.00 1.7%
001121 512200	RETIRECONT	61,299.28	49,802.97	46,855.76	80,712.55	58,800.00	61,500.00 4.6%
001121 512300	H/D/L INS	35,214.73	51,746.88	50,183.52	40,159.08	59,400.00	67,000.00 12.8%
001121 512400	WORKERCOMP	5,373.10	8,583.62	9,716.99	7,425.00	8,100.00	8,000.00 -1.2%
001121 519999	CONTRA ACT	.00	-12,780.60	-977.76	.00	.00	.00 .0%
001121 523101	PROFSVC-OT	1,946.33	20,037.03	3,871.46	25,820.21	13,400.00	10,500.00 -21.6%
001121 523108	LABORATTNY	.00	.00	.00	10,220.00	10,000.00	.00 -100.0%
001121 524001	TRAV&PERDM	2,351.27	1,789.56	2,603.69	536.36	2,600.00	3,200.00 23.1%
001121 524101	COMMUNICAT	2,460.00	3,224.82	2,429.24	1,420.72	2,800.00	3,500.00 25.0%
001121 524102	POSTAGE	19,623.84	21,883.57	21,102.21	23,220.00	25,800.00	27,800.00 7.8%
001121 524602	R&M E/Q	9,342.29	8,420.43	11,048.17	3,358.76	9,000.00	9,000.00 .0%
001121 524610	R&M OTHER	.00	.00	.00	180.00	.00	.00 .0%
001121 524701	PRINT GEN	14,284.80	14,644.42	14,256.00	15,790.16	18,100.00	18,500.00 2.2%
001121 524801	PROMO ACTI	2,091.65	10,349.05	8,352.74	1,434.74	2,500.00	1,400.00 -44.0%
001121 524901	RECOG/SYMP	904.40	.00	.00	.00	.00	.00 .0%
001121 524999	OTHER CHAR	.00	.00	97.50	.00	.00	.00 .0%
001121 525101	OFFICE SUP	1,979.77	3,819.79	4,088.12	3,431.07	6,600.00	6,400.00 -3.0%
001121 525102	FURN & E/Q	761.58	.00	1,951.12	3,541.37	5,100.00	2,700.00 -47.1%
001121 525201	FUEL&OIL	818.33	867.76	720.68	2,528.71	1,400.00	800.00 -42.9%
001121 525202	TOOL & E/Q	271.07	.00	13.29	.00	.00	.00 .0%
001121 525206	UNIFORMS	147.36	115.90	271.97	132.91	300.00	1,300.00 333.3%
001121 525208	COMPUT S/W	.00	1,680.00	2,184.00	50.99	4,800.00	4,000.00 -16.7%
001121 525210	OPERAT SUP	20.77	14.99	12.38	14.31	.00	.00 .0%
001121 525400	PUB, MEM, TR	5,911.64	10,508.31	10,845.23	9,510.02	12,000.00	16,300.00 35.8%
001121 910501	CAPITL-RPL	6,000.00	6,000.00	6,000.00	5,500.00	6,000.00	6,000.00 .0%
001121 990131	IT - Costs	23,999.19	47,872.02	42,657.81	42,075.00	45,900.00	48,700.00 6.1%
001121 990419	FLEETALLOC	.00	.00	.00	112.22	900.00	200.00 -77.8%
TOTAL GENERAL FUND - CITY MA	568,711.72	717,089.29	833,250.58	634,894.65	779,200.00	794,200.00	1.9%

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CITY CLERK'S OFFICE



CITY CLERK'S OFFICE							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
City Clerk	1	1	1	1	-	1	EBB
Deputy City Clerk	1	1	1	1	-	1	13
Administrative Assistant II	1	1	1	1	-	1	8
Records Clerk	1	1	1	1	-	1	2
Office Assistant	1	1	1	1	-	1	1
Office Assistant (PT)	1	1	1	1	-	1	1
TOTAL	6	6	6	6	-	6	

Functional Duties: The City Clerk’s Office is responsible for administering all municipal legislative processes; serving as custodian of the City seal and all official City records; administering City-wide Records Management Program including optical imaging system for long-term storage; providing open access to public records; providing research support to the City Commission and staff; coordinating municipal elections’ coordinating the Commission and City Advisory Boards’ agenda process; maintaining an accurate record of the proceedings of the City Commission and Advisory Board/Committee/Sub-Committee meetings; attesting to and maintaining custody of all official records; processing Board/Committee/Sub-Committee applications; preparing routine ordinances, resolutions, proclamations and certificates as needed; preparing all legal advertisements and recording official City documents with the Clerk of the Circuit Court; managing and maintaining City’s official website; providing notary services; overseeing codification of municipal ordinances; and administering the publication and supplementation of the City Code Book; managing the 2nd floor reception area and centralized mail processing; attending meetings, webinars and conferences for educational growth related to the position; learning new regulations and procedures, and networks with others in the same field; performing administrative functions as specified per the City Charter and Florida Statutes, along with other duties related to community relations, special projects/events, voter education and citizen needs.

CITY CLERK’S OFFICE

Mission Statement: “The City Clerk’s Office is a courteous, service-oriented team of professionals working in partnership with the community, City Commission, City Manager and employees and is dedicated to preserving the integrity of the City’s official records, implementing the policies of the City of Deltona and the City Commission with the utmost professionalism, following core values that are reflected in our everyday activities with our pledge to be neutral and impartial. We are dedicated to service excellence and conduct ourselves ethically, honestly and with integrity.”

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- Coordinate Commission/Board agenda process & document City Commission actions efficiently.
- Provide 1st response telephonic customer service.
- Provide public information on a timely basis.
- Preserve the integrity of official City records.
- Manage the City’s official website.
- Manage all legal/display advertising for the City.
- Provide internal support to City Departments.

Performance Measures:

- Number of Commission/advisory board meetings
- Number of pages of transcribed minutes
- Number of switchboard calls
- Number of public requests
- Number of imaged documents
- Number of hits/visits – City’s WebPage
- Hours of maintenance – City’s WebPage

	Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
	138	130	135
	425	425	465
	1,364	1,370	1,370
	256	250	245
	205,458	210,000	335,000
	55,614	60,000	70,000
	18	18	15

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

- During FY 13/14, the City Clerk’s Office has worked diligently to achieve the goal of being the first paperless department.

CITY CLERK’S OFFICE

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)

- The City Clerk’s Office continues to be responsible for the overall management of City records through use of on-site storage space and document imaging through the use of *Laserfiche United* optical imaging solution (software and scanners) providing long-term electronic storage of City documents thus reducing the amount of records stored in paper format. The Department has one scanning work station and also utilizes the 2nd floor Office Assistant position to scan from their workstation during slow times. The City Clerk’s Office continues to provide training to City staff to allow search and retrieval access and will continue rotational off-site storage of DVD’s containing imaged information as another means of securing vital City information.
- E-mail capture system to City’s Website continues to allow residents to register to receive periodic emails regarding City happenings, special events, press releases, etc. – over 2,259 citizens are currently registered on the system. It also allows residents to send an e-mail to the appropriate department regarding issues within the City, ask questions, provide comments, etc.
- Continue to provide “first” customer service response via 2nd floor receptionist at City Hall as well as answering overflow calls to the City’s main numbers for multiple City departments; and continue to provide accurate information re: the City and other governmental operations in response to citizen/visitor inquiries received in-person, via the Internet, and by phone. Volume of public records has been steady over the past year.
- The City Clerk’s Office continues to save both time and money on various time consuming administrative tasks such as agenda packets by utilizing Adobe Acrobat Pro to combine the agenda packets into a single PDF document which can be uploaded to any computer, laptop or iPad. Saving the City thousands on paper, copy and staff costs.

	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
Agenda Packets (sets) – Commission/Board	72	75	50
Assist walk-in customers (2 reception areas)	3,868	4,000	1,500
Citizen board applications processed	40	35	35
City Website maintenance (# of hrs.)	18	18	15
City Website hits	55,614	60,000	70,000
Documents imaged (# of pages)	205,458	210,000	335,000
Documents notarized	2	4	9
Documents recorded with County Clerk	1,178	1,175	1,300
Legal/display advertisements	84	85	75
Minutes transcribed (pages)	498	500	465
Ordinances	36	40	10
Outgoing mail processed/posted	25,510	25,550	31,500
Public records requests	256	250	245
Resolutions	26	30	16

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

P 4
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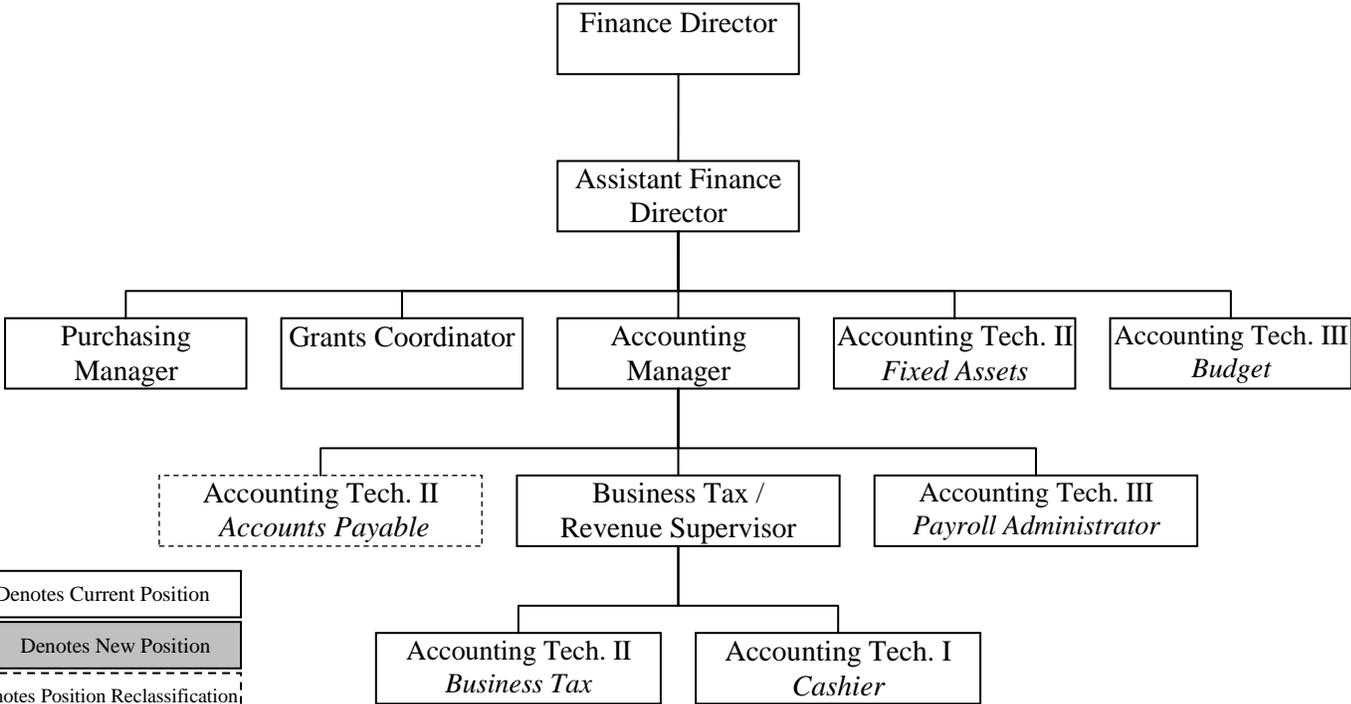
PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001125	GENERAL FUND - CITY CLERK							
001125 511200	SAL & WAGE	198,419.76	208,625.99	228,192.92	187,152.04	227,000.00	210,500.00	-7.3%
001125 511400	OVERTIME	527.96	656.29	452.48	533.39	1,400.00	1,000.00	-28.6%
001125 512100	FICA TAX	13,445.94	14,305.94	16,487.27	13,666.17	16,100.00	14,900.00	-7.5%
001125 512200	RETIRECONT	20,024.32	14,482.03	18,433.87	21,998.01	25,200.00	26,900.00	6.7%
001125 512300	H/D/L INS	46,219.30	47,911.60	39,649.46	34,677.68	43,000.00	47,700.00	10.9%
001125 512400	WORKERCOMP	5,993.06	8,583.62	9,716.99	7,500.00	9,000.00	8,600.00	-4.4%
001125 523402	INDEXING	9,056.55	15,388.08	4,680.52	11,500.00	19,500.00	11,500.00	-41.0%
001125 523403	RECORDMGMT	3,227.57	3,093.37	3,245.44	2,500.00	3,300.00	2,500.00	-24.2%
001125 523404	SW/NW MTNC	25,613.00	9,725.00	10,153.00	9,600.00	9,800.00	9,800.00	.0%
001125 524001	TRAV&PERDM	146.54	1,309.14	.00	903.15	1,000.00	1,200.00	20.0%
001125 524101	COMMUNICAT	367.63	360.00	380.00	550.00	400.00	600.00	50.0%
001125 524402	R&L E/Q	.00	4,831.00	.00	.00	.00	.00	.0%
001125 524602	R&M E/Q	547.95	697.23	701.30	725.00	700.00	800.00	14.3%
001125 524605	R&M OFFICE	629.95	.00	.00	.00	.00	.00	.0%
001125 524701	PRINT GEN	24.35	.00	.00	41.80	.00	300.00	.0%
001125 524801	PROMO ACTI	34,723.02	31,997.20	33,889.75	.00	.00	.00	.0%
001125 524901	RECOG/SYMP	.00	.00	204.42	.00	.00	200.00	.0%
001125 524904	LGL&CLASAD	9,944.22	8,449.47	8,529.63	16,386.66	18,000.00	18,000.00	.0%
001125 524919	RECORD FEE	14,352.70	23,703.70	21,161.00	17,695.70	16,000.00	16,000.00	.0%
001125 525101	OFFICE SUP	3,229.44	3,724.07	3,427.43	4,401.88	6,000.00	4,000.00	-33.3%
001125 525102	FURN & E/Q	.00	.00	.00	.00	700.00	.00	-100.0%
001125 525206	UNIFORMS	.00	53.96	.00	596.68	600.00	.00	-100.0%
001125 525208	COMPUT S/W	.00	.00	.00	.00	400.00	.00	-100.0%
001125 525210	OPERAT SUP	147.35	30.58	59.82	98.61	200.00	200.00	.0%
001125 525400	PUB, MEM, TR	2,322.11	2,066.28	1,408.89	1,650.00	1,600.00	4,600.00	187.5%
001125 910501	CAPITL-RPL	11,000.00	11,000.00	11,000.00	9,166.60	11,000.00	11,000.00	.0%
001125 990131	IT - Costs	32,383.19	39,316.58	35,105.58	33,833.30	40,600.00	47,100.00	16.0%
	TOTAL GENERAL FUND - CITY CL	432,345.91	450,311.13	446,879.77	375,176.67	451,500.00	437,400.00	-3.1%

FINANCE DEPARTMENT



Denotes Current Position
Denotes New Position
Denotes Position Reclassification
Denotes Position Elimination

FINANCE DEPARTMENT							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Finance Director	1	1	1	1	-	1	EBB
Assistant Finance Director	1	1	1	1	-	1	23
Accounting Manager	1	1	1	1	-	1	20
Purchasing Manager	1	1	1	1	-	1	19
Grants Coordinator	-	1	1	1	-	1	17
Payroll Administrator	1	1	1	1	-	1	13
Business Tax/Revenue Supervisor	1	1	1	1	-	1	13
Accounting Technician III	-	-	1	1	-	1	13
Accounting Technician II	3	3	2	2	1	3	11
Accounting Technician I	1	2	2	2	(1)	1	9
Cashier	1	-	-	-	-	-	3
TOTAL	11	12	12	12	-	12	

FINANCE DEPARTMENT

Mission Statement: *“The mission of the Finance Department is to use an innovative and technologically oriented approach to responsibly manage the financial affairs of the City by providing efficient internal services, careful investment and debt management, sound financial leadership, and professional and courteous support services to other City Departments.”*

Functional Duties: The Finance Department manages the financial affairs of the City, including budget development and management, cash management, investments, debt, payroll, procurement, revenue, disbursements, fixed assets, and accounting and financial reporting for all City operations. This Department is responsible for developing and maintaining a balanced budget, monitoring and analyzing ongoing fiscal activity, and producing documents and reports to assist management in financial planning and maximizing the allocation of resources.

GOALS, OBJECTIVES & PERFORMANCE MEASURES**Key Objectives:**

- Produce the City’s Comprehensive Annual Financial Report.
- Maintain and produce monthly financial and investment reports.
- Reconcile and track 24 different funds.
- Perform monitoring procedures:
 - Accounts Payables & Purchase Orders
 - Cash Receipts
 - Credit Card Audits
 - Payroll Audits
- Timely and accurate preparation of a quality annual budget document.
- Bi-weekly processing of payroll for 300 +/- employees
- Grants monitoring and compliance.
- Issue annual business tax license renewal and late notices.
- Continue improvement of financial record keeping of the City by employing technology solutions to increase efficiency and accuracy.
- Provide training throughout the year related to budget, fixed assets, and procurement services.

**FINANCE DEPARTMENT
GOALS, OBJECTIVES & PERFORMANCE MEASURES (Continued)**

Performance Measures:

- Number of monthly financial and investment reports.
- Receipt of GFOA Certificate of Achievement for Excellence in Financial Reporting. (10th consecutive year)
- Reconcile and track transactions in 24 funds.
- Internal transaction audit: (240) accounts payable, (780) purchasing cards, (520) payroll items, (240) cash receipt transactions, (100) local business tax, AP/PO (144)
- Receipt of GFOA Distinguished Budget Presentation Award (12th consecutive year)
- Number of accounts payable invoices processed
- Number of purchasing card transactions reviewed
- Number of direct deposit and payroll checks processed
- Number of local business tax billings and late notice billings
- Number of purchase orders issued
- Number of formal solicitations (bids, RFPs, etc.) processed

Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
12	12	12
Awarded	Awarded	Expected
24	24	24
2,024	2,024	2,024
Received	Received	Expected
11,436	11,500	11,500
3,401	2,960	3,300
8,592	8,700	8,700
8,461	7,500	7,500
729	750	750
32	35	35

FINANCE DEPARTMENT
DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

The Department has and will continue to strive for excellence in financial reporting and budget preparation. The City has received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 12/13 CAFR and has received the GFOA Distinguished Budget Presentation Award for FY 13/14. The Department will strive to continue to meet or exceed the high professional standards required in order to receive these awards.

The City has continued to maintain compliance with all financial requirements of the revenue bond issues related to the acquisition of the water/sewer utility and to the improving of existing roads within the City.

The Department continues to further utilize the City's ERP software. Finance completed a successful implementation of the City's paperless filing and records retention process with the ability to electronically store accounts payable, purchasing and payroll records. We migrated the business tax license billing process to the City's ERP system providing for better internal control, audit and reconciliation.

We are working with the Human Resources Department to implement the ERP system's workflow process for routing and approval of all employee status/pay changes.

In a continuing effort to improve the City's fixed assets inventory process, the Department implemented a software system to electronically scan and reconcile the City's Fixed Assets which are physically inventoried on an annual basis.

The Department has and will continue to play an integral role in cost control and budget reductions during what has been and continues to be very challenging times.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

P 5
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

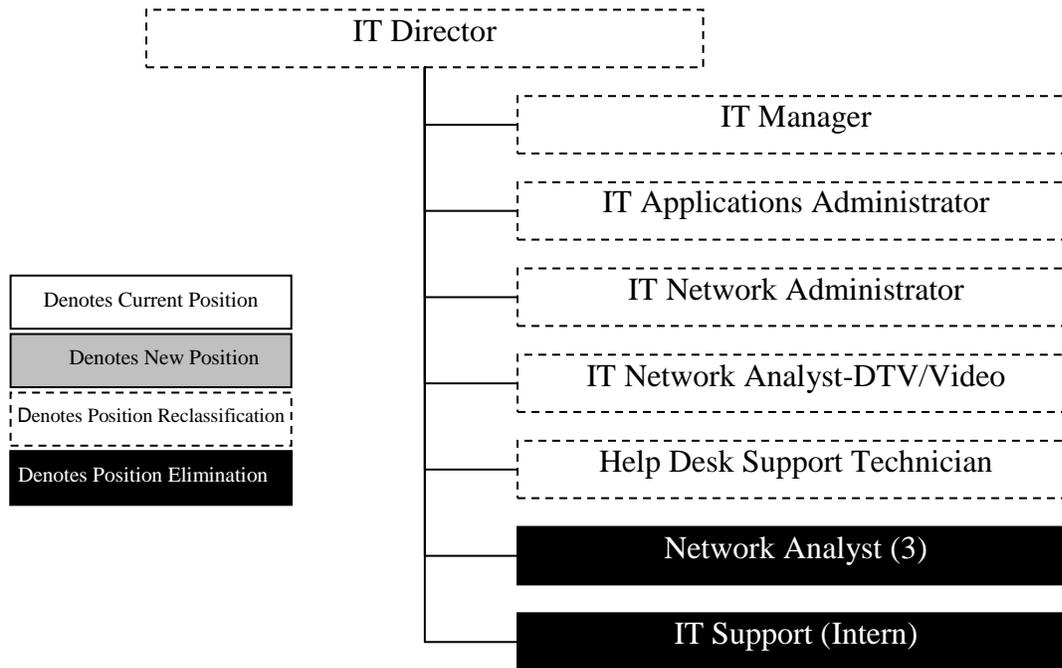
FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001130	GENERAL FUND - FISCAL SERVICES							
001130 511200	SAL & WAGE	582,646.76	601,931.39	625,423.83	624,139.77	706,700.00	745,500.00	5.5%
001130 511400	OVERTIME	2,383.07	2,395.14	4,658.83	2,080.99	3,500.00	3,700.00	5.7%
001130 512100	FICA TAX	42,414.28	42,909.65	44,464.63	44,357.39	50,100.00	52,800.00	5.4%
001130 512200	RETIRECONT	56,295.37	34,755.02	42,950.49	56,277.88	62,000.00	71,700.00	15.6%
001130 512300	H/D/L INS	91,253.53	103,353.35	103,271.53	104,194.41	123,500.00	130,900.00	6.0%
001130 512400	WORKERCOMP	13,225.93	15,690.53	17,784.04	15,083.30	18,100.00	17,200.00	-5.0%
001130 523101	PROFSVC-OT	2,029.38	.00	.00	.00	100.00	1,000.00	900.0%
001130 523202	A&A AUDIT	53,500.00	56,750.00	54,500.00	58,500.00	58,500.00	60,000.00	2.6%
001130 523401	OTHR CONTR	21,987.09	15,700.06	37,470.70	36,000.00	41,700.00	25,700.00	-38.4%
001130 523404	SW/NW MTNC	989.00	495.00	495.00	809.00	800.00	1,100.00	37.5%
001130 524001	TRAV&PERDM	2,441.00	169.08	1,732.76	430.09	800.00	2,600.00	225.0%
001130 524101	COMMUNICAT	600.00	600.00	600.00	550.00	600.00	600.00	.0%
001130 524602	R&M E/Q	1,891.67	1,969.04	1,702.74	2,130.00	2,200.00	2,500.00	13.6%
001130 524701	PRINT GEN	2,700.77	2,854.42	3,237.51	3,027.89	4,100.00	3,600.00	-12.2%
001130 524999	OTHER CHAR	.00	10.00	.00	.00	.00	.00	.0%
001130 525101	OFFICE SUP	7,306.22	5,029.46	7,003.88	4,579.76	7,400.00	7,400.00	.0%
001130 525102	FURN & E/Q	13.40	328.97	.00	.00	.00	.00	.0%
001130 525206	UNIFORMS	17.98	179.06	313.72	.00	.00	400.00	.0%
001130 525400	PUB, MEM, TR	5,111.70	4,649.00	5,000.68	8,754.73	8,700.00	18,400.00	111.5%
001130 910501	CAPITL-RPL	10,000.00	10,000.00	10,000.00	8,333.30	10,000.00	10,000.00	.0%
001130 990131	IT - Costs	59,211.98	76,902.85	65,563.56	67,333.30	80,800.00	91,500.00	13.2%
TOTAL GENERAL FUND - FISCAL		956,019.13	976,672.02	1,026,173.90	1,036,581.81	1,179,600.00	1,246,600.00	5.7%

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INFORMATION TECHNOLOGY SERVICES DEPARTMENT



INFORMATION TECHNOLOGY SERVICES DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Position Title	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	FY 14/15	Pay Grade
IT Director	-	-	-	-	1	1	EBB
IT Manager	1	1	1	1	-	1	21
IT Applications Administrator	-	-	-	-	1	1	20
Inf. Systems Supervisor	1	1	1	1	(1)	-	19
IT Network Administrator	-	-	-	-	1	1	18
Network Administrator-Security	-	-	1	1	(1)	-	17
IT Network Analyst-DTV/Video	-	-	-	-	1	1	16
Network Analyst	2	3	3	3	(3)	-	16
Help Desk Support Technician	-	-	-	-	1	1	12
IT Support II	1	-	-	-	-	-	11
IT Support (Intern)	-	1	-	-	-	-	Intern
TOTAL	5	6	6	6	-	6	

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

Mission Statement: *“The mission of the Information Technology Services is to use an innovative and technologically oriented approach to responsibly manage the communications of the City by providing efficient, professional and courteous support services to other City Departments.”*

Functional Duties: The Information Technology Services Division (ITSD) provides information technology services to all City departments and other agencies in accordance with City policies and through information and technology sharing agreements. ITSD is organized as a strongly centralized IT function that provides leadership, vision and support for all technology functions and builds information systems around good business practices that reflect the mission, goals and policies of the City of Deltona and the departments, employees and citizens it serves. The focus of ITSD’s mission includes: Information Management, Technology Management, Enterprise Resource Management (ERM), Geographic Information Systems (GIS), Network Computing Platforms, Communications Networks and Business Applications. The Information Technology Services division is responsible for the creation, security, development and implementation of the City’s Wide Area Network and Computer Hardware and software systems including Telecommunications, Government Business Applications, and Geographical Information Systems. This division analyzes, implements, and manages new technologies and maintains the security required to protect the city’s data and information base.

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- To continually significantly improve physical IT infrastructure for Resiliency, Capacity and Security
- Plan and implement conversion of CRW platform data into applicable Munis Modules
- Continue to expand Fire and Parks Department’s deployment of security cameras
- Deploy Write-Fax desktop faxing solution to all departments
- Improve City Hall wireless network
- Deploy wireless networks at additional City facilities.
- Continue to virtualize platforms and applications
- Expand network storage
- Install new network firewall
- Implement new data backup platform

Performance Measures:

- Number of personnel using wireless technology
- Number of network accounts
 - Network moves/additions/changes
- Number of voice extensions supported
 - Voice extensions moves/additions/changes

	Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
	52	70	72
	320	350	350
	250	150	130
	450	300	300
	95	50	70

**INFORMATION TECHNOLOGY SERVICES DEPARTMENT
GOALS, OBJECTIVES & PERFORMANCE MEASURES (Continued)**

Performance Measures:	Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
• Number of help desk calls received	20,000	30,000	24,000
○ Calls resolved by Help Desk	11,000	15,000	11,000
○ Calls resolved by other IT Staff	9,000	12,000	12,000
• Number of major infrastructure projects	88	70	77
• Average number request per staff member	4,445	6,667	6,867
• Major project implementation rating (avg.)	96%	95%	96%
• Percentage of local area network availability	98%	99%	98%
• Percentage of phone system availability	98%	99%	99%
• Percentage of internet availability	99%	99%	99%
• Percentage of e-mail system availability	99%	99%	99%

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

Information Technology Services Division (ITSD) 2013/2014 accomplishments:

- Performance metrics achieved over the past 6 years facilitated promoting the IT Division into the IT Department.
- Standardized all network equipment programming improving service level and network speed. Continue testing new equipment to ensure network performance and reliability remain constant or improve.
- Continue to assist Parks in the installation of security cameras at several park’s facilities.
- Installed CCTV systems at all Fire Department facilities.
- Working with vendors to partially renovate DTV’s production environment.
- Feasibility study underway to evaluate tablet technology as it pertains to field personnel and improved productivity.
- Handled an average of 220 service calls per month
- Responded over 200 times for after hour’s service / support.
- Upgraded Virtual Server Farm with new blades for improved performance.
- Upgraded network storage platform increasing storage capacity to handle increased demand.
- Continued to build upon the developed internal document database for trouble ticket resolution.
- Continued to build upon IT knowledge base of all notes from service tickets, allowing ITSD staff to look up solutions to common and at times uncommon problems.
- Building at “sandbox” test bed for Deltona Water with equipment left over from last years Cisco upgrade. This will allow Deltona Water to test software upgrades without affecting production platform.

INFORMATION TECHNOLOGY SERVICES DEPARTMENT**DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)**

- Actively monitoring the performance of our city wide network to ensure compliance with Service level Agreement. Any problems will be documented and discussed during the next round of negotiations to further reduce the contract cost.
- Continue to regularly upgrade our internet security platform's software to stay current with industry threat trends.
- Installed new digital TV's in multiple locations with network and internet access to allow staff to access all types of media and participate in web enabled conferences and other events.
- Built mobile interactive platform to allow presentations to be viewed in just about any setting.
- Assisting PIO's office in supervising the enhancement of web enabled contact from DTV.
- Assist Clerk's office with both Muni-Agenda and Laserfiche platforms.
- Moved over 50 items from storage to auction.
- Assisted Finance Dept. with annual inventory.
- Continue to work with VCSO and Deltona Fire Department on County Dispatch initiative, getting ready to transfer all historical and production files over to VCSO in the near future.
- Installed new Fuelman Monitoring system equipment in Fire Station 65 and Public Works.
- Continually upgrading / replacing phones according to pre-established schedule.
- Upgraded all EOC phones and connection, enabled EOC printing and copying functionality.
- Upgraded Commission chamber deliberator platform.

The Information Technology Services division has made significant progress over the last year with many infrastructure changes, replacing equipment and applications especially in the area of security. Key priorities moving forward include completion of ongoing and new major projects and continued improvement in routine responses to requests.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

P 6
bgnyrpts

PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

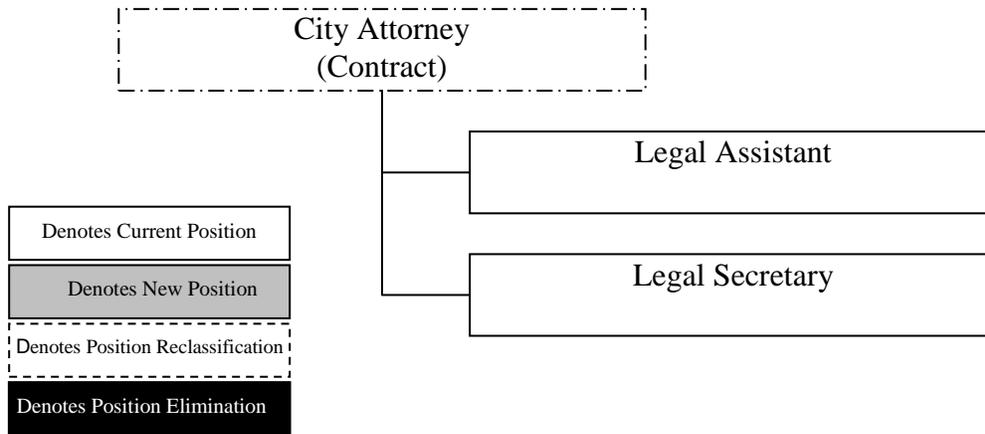
FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001131	GENERAL FUND - NETWORK SERVICE							
001131 511200	SAL & WAGE	244,774.73	253,224.66	276,795.49	222,035.13	332,300.00	399,100.00	20.1%
001131 511400	OVERTIME	38,360.06	43,485.37	40,946.44	34,156.83	31,900.00	3,900.00	-87.8%
001131 511500	SPECIALPAY	3,724.00	3,710.00	3,584.00	3,150.00	3,700.00	3,700.00	.0%
001131 512100	FICA TAX	20,599.23	21,033.33	22,641.42	18,239.47	25,900.00	28,700.00	10.8%
001131 512200	RETIRECONT	24,493.55	16,969.28	20,044.75	18,708.65	26,800.00	42,100.00	57.1%
001131 512300	H/D/L INS	41,228.57	48,495.55	51,319.76	40,794.78	71,200.00	68,600.00	-3.7%
001131 512400	WORKERCOMP	5,992.94	7,152.98	8,891.96	7,500.00	9,000.00	8,600.00	-4.4%
001131 523101	PROFSVC-OT	14,478.15	24,540.75	12,065.97	33,357.11	38,000.00	110,000.00	189.5%
001131 523401	OTHR CONTR	.00	346.28	.00	288.02	.00	200.00	.0%
001131 523404	SW/NW MTNC	364,839.64	426,393.66	256,098.72	262,532.27	298,600.00	382,100.00	28.0%
001131 524001	TRAV&PERDM	3,092.77	3,872.95	2,544.47	502.55	5,000.00	6,600.00	32.0%
001131 524101	COMMUNICAT	415,971.85	350,712.91	221,040.88	213,358.39	262,200.00	257,900.00	-1.6%
001131 524602	R&M E/Q	74,572.61	65,368.80	153,277.14	83,293.90	93,500.00	64,500.00	-31.0%
001131 524610	R&M OTHER	3,691.77	369.48	.00	574.35	.00	.00	.0%
001131 524999	OTHER CHAR	.00	.00	.00	.00	3,500.00	.00	-100.0%
001131 525101	OFFICE SUP	4,851.05	7,329.57	3,368.70	994.32	1,700.00	1,700.00	.0%
001131 525102	FURN & E/Q	203.73	683.78	1,615.47	1,025.94	.00	.00	.0%
001131 525201	FUEL&OIL	847.72	549.27	614.09	741.79	1,400.00	800.00	-42.9%
001131 525202	TOOL & E/Q	5,059.62	4,857.58	5,659.84	856.27	5,000.00	5,000.00	.0%
001131 525206	UNIFORMS	.00	.00	.00	.00	100.00	300.00	200.0%
001131 525208	COMPUT S/W	.00	1,139.93	1,542.19	.00	.00	.00	.0%
001131 525210	OPERAT SUP	1,765.43	510.23	9.64	156.00	1,000.00	1,000.00	.0%
001131 525400	PUB, MEM, TR	4,877.03	8,510.23	8,203.97	2,900.27	14,700.00	17,500.00	19.0%
001131 990131	IT - Costs	-1,273,424.45	-1,291,006.59	-1,090,264.90	-1,021,333.30	-1,225,600.00	-1,403,000.00	14.5%
001131 990419	FLEETALLOC	.00	.00	.00	346.44	100.00	700.00	600.0%
TOTAL GENERAL FUND - NETWORK		.00	-1,750.00	.00	-75,820.82	.00	.00	.0%

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CITY ATTORNEY'S OFFICE



CITY ATTORNEY'S OFFICE							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
City Attorney	-	-	-	-	-	-	Contract
Legal Assistant	1	1	1	1	-	1	12
Legal Secretary	1	1	1	1	-	1	10
TOTAL	2	2	2	2	-	2	

Functional Duties: The City Attorney serves as general counsel to the City and handles most of its legal matters. The City Attorney defends and prosecutes for the City in civil litigation and administrative proceedings, and prosecutes ordinance violations. Litigation and appeals in State and Federal courts includes, but is not limited to, eminent domain; civil rights actions; inverse condemnation; mortgage and lien foreclosures; zoning challenges; property assessment disputes; challenges to City codes and ordinances; and appeals of City Commission decisions and elections dispute cases. Administrative proceedings include, but are not limited to, internal hearings of the Firefighter's Pension Fund Board; Planning and Zoning Board hearings; employee disciplinary hearings, and State administrative hearings in labor and environmental cases. The City Attorney's office is responsible for providing legal advice and opinions to the City Commission and City departments; conducting legal research; municipal lien processing; and drafting, reviewing and revising ordinances, resolutions, leases, contracts, real property instruments, and proposed legislation. The City Attorney's office collects code enforcement fines; and files claims when necessary.

CITY ATTORNEY'S OFFICE

Mission Statement: *“The mission of the City Attorney’s Office is to assure representation to the City government, the City Commission, the City Manager and all appointed Department Heads as City officers, all other Departments and Divisions of the City government and all adjustment, regulatory and advisory boards in all legal matters affecting the City government. It provides exemplary legal services by addressing the legal challenges facing the City of Deltona in a professional, ethical, and cost effective manner.”*

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- Provide high quality legal services to the Mayor, City Commissioners, City Manager, and all Departments of the City in an effective and efficient manner, in a prompt time frame.
- Streamline and organize the legal department to provide better legal services at a lower cost.
- Provide legal representation to the City Commission at its regular and special meetings and its workshops, and to city boards upon request.
- Draft ordinances, resolutions, and various agreements as requested and as deemed necessary.
- Represent the City in state, federal, and appellate court litigation, and in administrative hearings.
- Work with the City Manager and city staff to minimize the risk of unnecessary litigation, and ensure that City activities and programs comply with applicable law.
- Provide legal advice and services that facilitate, and not delay, City objectives and projects.

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

The City Attorney’s Office is a small and efficiently staffed component of City government. The department has experienced a dramatic increase in the kind and quantity of legal issues and is efficiently and effectively addressing those issues with a greatly reduced staff. This office continues in its efforts to provide high quality, timely, professional, cost effective legal representation to the City Commission, the City Manager, and the Directors and other staff of the City of Deltona.

The City Attorney’s Office provides a large volume of high quality, professional, timely, and cost effective legal advice and representation to the City of Deltona, the City Manager, the City Commission, City divisions and departments, appointed city boards, and Deltona Water. In addition, the City Attorney’s Office represents the City in court proceedings, both as plaintiff and defendant, to ensure aggressive prosecution or defense of the City’s legal rights.

There are two components to the City Attorney’s Office. First is the City Attorney, which is an outside law firm, composed of five highly qualified local government attorneys, two paralegals, and clerical staff. Second are the two in-house employees who not only assist in the work of the City Attorney, but also provide other services to the city, including processing all municipal liens and lien releases, assisting in the work of the City’s Housing and Community Development department, and assisting the City’s Economic Development Manager. Together, the two components of the City Attorney’s Office provide an efficient and cost-effective solution to all aspects of the City’s legal needs.

CITY ATTORNEY'S OFFICE
DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)

The City Attorney's Office collects, on average, approximately \$11,700 per month from lien satisfactions, and over \$5,000 per month in lien search fees, for a total of over \$16,700 per month collected. This totals collections of over \$200,000 per year by the City Attorney's Office, which money goes back to the City's General Fund.

The City Attorney takes a proactive role in all legal issues faced by the City, such as rendering legal advice on all city related issues, drafting ordinances, resolutions, and contracts/agreements, handling trial court and appellate litigation, real estate matters, negotiations, and general problem solving for the City. The City Attorney recently took over all legal services relating to labor, unions, grievances, and other labor law matters which formerly had been handled by a different law firm which had been funded through City budgets other than that of the City Attorney.

The City's arrangement with the outside City Attorney provides extensive protection to the City from legal costs associated with litigation not covered by insurance. For example, the City had no insurance coverage for claims against the City related to law enforcement work done by the Volusia County Sheriff's Office or for water contamination related to Deltona water. The City's outside City Attorney is currently handling claims and lawsuits related to those matters which otherwise could result in potentially massive unbudgeted legal fees.

During FY 13/14, the Office of the City Attorney worked on well over 2,000 distinct legal issues that have arisen, including:

- The City Attorney provided day-to-day legal advice as to all matters for city staff, the City Commission, and matters relating to Deltona Water.
- The City Attorney successfully defended the City in *Heren v. City of Deltona*, at both the 5th District Court of Appeal (DCA) and the Florida Supreme Court after winning the case at the trial court level.
- The City Attorney successfully defended the City in *Lawhun v. City of Deltona*, before both the trial court and the 5th DCA.
- The City Attorney is defending the City in a lawsuit by Jimil Sheikh for alleged damages due to the actions of the City and the Volusia County Sheriff's Office since the City does not have law enforcement insurance coverage.
- The City Attorney drafted numerous ordinances and resolutions of all types.
- The City Attorney worked extensively on various aspects of the Eastern Water Reclamation Facility.
- The City Attorney took over all of the legal representation of the City regarding labor disputes and labor union grievances and contract negotiations.
- The City Attorney drafted, reviewed, revised, and/or approved hundreds of contracts/ agreements for the City.

CITY ATTORNEY'S OFFICE

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)

- The Chief Assistant City Attorney provided legal and facilitator services to Deltona's Charter Review Committee, and the City Attorney drafted proposed charter initiative questions and summaries.
- The City Attorney is defending the City as to a claim for alleged damages due to THM water quality issues since the City does not have pollution insurance coverage.
- The City Attorney successfully completed the lien foreclosure in Deltona v. Arriaga.
- The City Attorney is working with the St. Johns River Water Management District and the US Fish and Wildlife Service to set up an in-city scrub jay mitigation program.
- The City Attorney resolved through a Settlement Agreement a long standing dispute between the city and the Saxon Ridge Home Owners Association.
- The City Attorney settled in a manner favorable to the City claims regarding both the Diamond Street Generator Storage Building, and defective paving by Southern Building Services.
- The City Attorney worked extensively on the Saxon Sterling re-zoning and Developer's Agreement.
- The City Attorney did extensive work on the Developer's Agreement and Use Agreement for Lake Baton Estates.
- The City Attorney rendered innumerable legal opinions to City Commissioners and various staff members regarding City actions.
- The City Attorney's Office drafted over a thousand municipal liens and municipal lien satisfactions.
- The City Attorney handled numerous Neighborhood Stabilization Program 1 (NSP 1) and Neighborhood Stabilization Program 3 (NSP 3) purchases, sales and closings.
- The City Attorney worked on out of city utility surcharge issues and bulk sales matters.
- The City Attorney handled numerous lawsuits in which the city was joined relating to foreclosures.
- The City Attorney worked on several matters relating to the Lakeside Multi-Purpose Trail.
- The City Attorney handled several alleged discrimination and employment complaints.
- The City Attorney did extensive work on land development issues in the Activity Center.
- The City Attorney represented the City as to numerous issues relating to RaceTrac developments both on Howland and Saxon.
- The City Attorney worked on numerous pension matters that had previously been handled by a separate pension attorney funded through budgets other than that of the City Attorney.
- The City Attorney handled matters relating to the sale of excess City properties.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

P 7
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

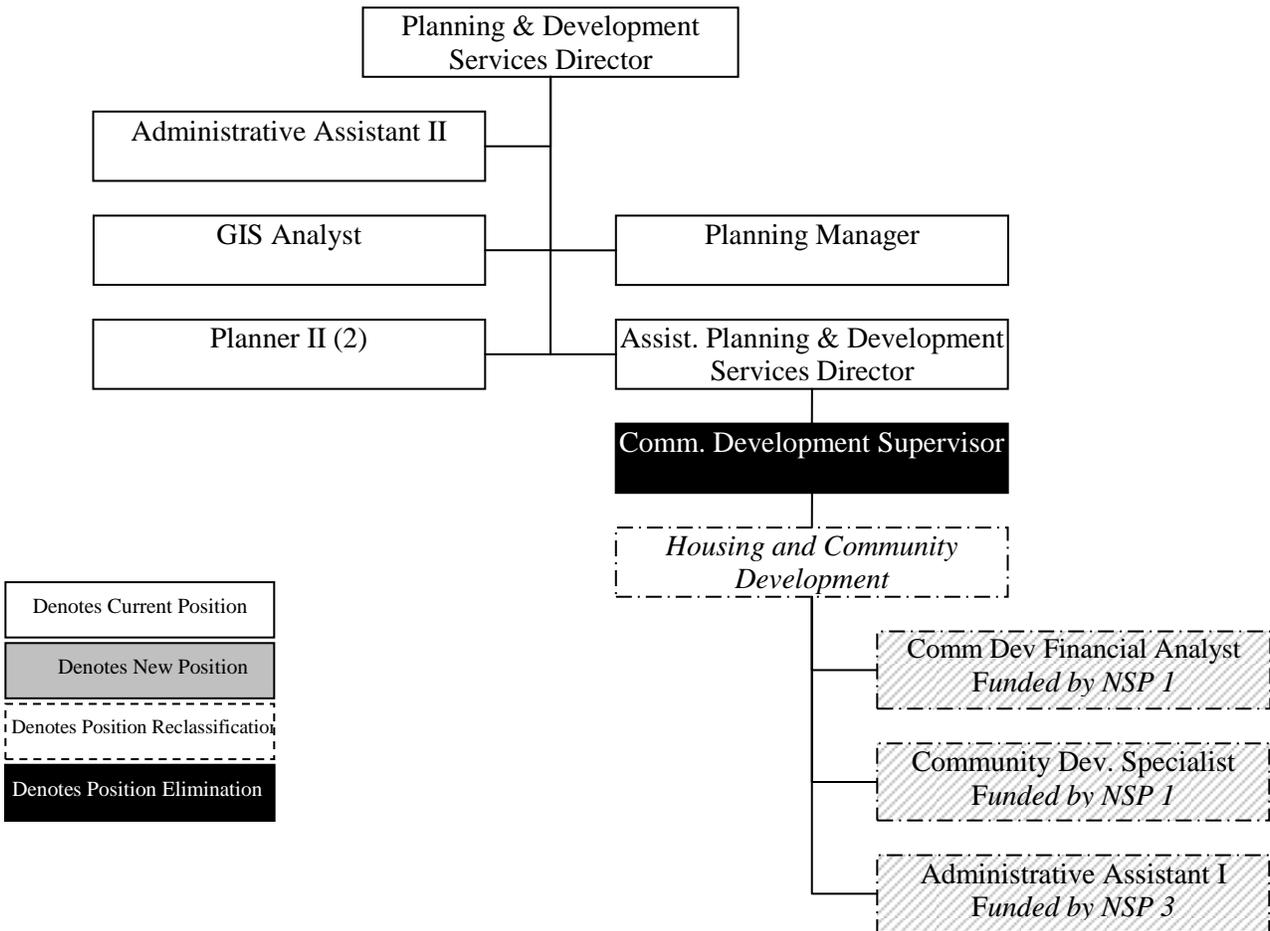
FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001140	GENERAL FUND - CITY ATTORNEY							
001140 511000	EXEC SAL	113,274.55	.00	.00	.00	.00	.00	.0%
001140 511200	SAL & WAGE	150,810.27	114,327.89	88,768.96	81,216.86	90,700.00	93,800.00	3.4%
001140 511400	OVERTIME	1,113.96	1,284.17	596.31	293.40	900.00	900.00	.0%
001140 512100	FICA TAX	19,804.03	8,230.49	6,560.69	5,981.55	6,500.00	6,700.00	3.1%
001140 512200	RETIRECONT	28,249.64	5,743.65	5,091.71	5,718.14	6,400.00	7,000.00	9.4%
001140 512300	H/D/L INS	46,068.35	23,597.17	14,380.94	13,717.66	15,900.00	17,600.00	10.7%
001140 512400	WORKERCOMP	5,992.94	5,722.45	3,208.49	2,500.00	3,000.00	2,900.00	-3.3%
001140 519999	CONTRA ACT	-596.15	-5,473.11	-21,477.43	-4,913.34	.00	.00	.0%
001140 523101	PROFSVC-OT	8,644.35	31,611.65	.00	.00	.00	.00	.0%
001140 523102	GEN LEGAL	71,960.00	358,620.94	360,050.00	360,000.00	360,000.00	360,000.00	.0%
001140 523106	LITIGATION	39,094.00	5,631.92	805.00	.00	3,000.00	.00	-100.0%
001140 523107	LEGAL COST	.00	.00	.00	53.00	.00	500.00	.0%
001140 523108	LABORATTNY	22,433.33	30,836.30	23,747.19	.00	5,000.00	.00	-100.0%
001140 523300	COURT REPT	.00	.00	247.50	.00	3,000.00	.00	-100.0%
001140 523401	OTHR CONTR	.00	.00	5,241.12	2,498.00	7,500.00	.00	-100.0%
001140 523404	SW/NW MTNC	580.00	.00	.00	820.00	.00	.00	.0%
001140 524101	COMMUNICAT	900.00	.00	.00	.00	.00	.00	.0%
001140 524602	R&M E/Q	312.10	676.40	586.89	700.00	700.00	600.00	-14.3%
001140 524701	PRINT GEN	.00	56.00	.00	.00	.00	.00	.0%
001140 525101	OFFICE SUP	1,572.54	1,124.61	1,372.85	843.46	1,600.00	600.00	-62.5%
001140 525102	FURN & E/Q	39.52	.00	.00	.00	.00	.00	.0%
001140 525208	COMPUT S/W	.00	.00	596.00	.00	.00	.00	.0%
001140 525400	PUB, MEM, TR	8,920.41	675.50	187.47	105.95	.00	.00	.0%
001140 910501	CAPITL-RPL	9,000.00	9,000.00	9,000.00	7,500.00	9,000.00	9,000.00	.0%
001140 990131	IT - Costs	18,025.60	26,339.23	13,278.67	13,916.70	16,700.00	18,800.00	12.6%
	TOTAL GENERAL FUND - CITY AT	546,199.44	618,005.26	512,242.36	490,951.38	529,900.00	518,400.00	-2.2%

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PLANNING AND DEVELOPMENT SERVICES DEPARTMENT



PLANNING & DEVELOPMENT SERVICES DEPARTMENT							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Position Title							
Planning & Dev. Services Director	1	1	1	1	-	1	EBB
Assist. Planning & Dev. Services Director	1	1	1	1	-	1	23
Planning Manager	1	1	1	1	-	1	21
Planner II	1	2	2	2	-	2	19
Community Development Supervisor	1	1	1	1	(1)	-	16
Planner I	1	-	-	-	-	-	14
GIS Analyst	-	1	1	1	-	1	13
Planning Coordinator II	1	-	-	-	-	-	12
Administrative Assistant II	1	1	1	1	-	1	8
TOTAL	8	8	8	8	(1)	7	

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT

Mission Statement: *“The Department of Planning and Development Services is committed to serving the citizens of the City of Deltona by providing highest quality service and assistance that promotes a better quality-of-life for all residents, visitors, and businesses. The Department exists for the purpose of effectively planning for the future of the City of Deltona, facilitating development review, and is committed to providing excellence in customer service and consistent policy advice that guides the physical, economic, and social growth of the City of Deltona. Through clear and effective communication, a progressive development approach, redevelopment, seeking equal partnerships and collaboration, value-added concepts, and customer satisfaction, we remain focused and lead by example to set a high standard for planning and development throughout the City.”*

Functional Duties: The Planning and Development Services Department (Department) provides efficient and effective services by integrating related municipal land-use, strategic planning, and design functions into one internal agency. This allows the Department to actively manage, focus, and provide quality assurance and quality control for all elements of the planning, design, and development review process within the Planning Section. The planning and development process includes comprehensive planning (long-range), current planning (development review), special area plans (overlay districts), zoning amendments (rezoning land), land subdivision, site design, concurrency management, transportation planning, environmental review, floodplain management, building plan/architectural review, landscape architecture review, strategic planning, grant writing, concurrency management, and statutory compliance. The Department is also responsible for grant administration for affordable housing, capital improvements, and social services within the Housing and Community Development Section that includes administering the Community Development Block Grant (CDBG), the Neighborhood Stabilization Program (NSP), and the State Housing Initiative Partnership (SHIP) funding for community assistance.

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- Manage the long-range plan for the City of Deltona through the City’s Comprehensive Plan.
 - Update the Comprehensive Plan and work with the State, area governments, and the Volusia Growth Management Commission (VGMC) for intergovernmental coordination.
 - Provide a high-level of planning in keeping with State statutes for implementation of the Comprehensive Plan.
 - Ensure that the Land Development Code is consistent with the Comprehensive Plan.
 - Ensure that the River to Sea Transportation Planning Organization (TPO) Long Range Transportation Plan (LRTP) includes the City’s transportation network and is revised, as needed.
 - Continue to be an active member on the Volusia County School Board’s Interlocal Agreement Committee and various other committees and boards to represent the City.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
GOALS, OBJECTIVES & PERFORMANCE MEASURES (Continued)**

- Provide sound planning principles for quality development review and an end development product that enhances the built environment within the City.
 - Promote redevelopment throughout the City and the creation of core urban areas.
 - Encourage non-residential development for a more balanced land-use program.
 - Provide for more pedestrian-oriented facilities and mass transit opportunities.
 - Improve utilities and the transportation systems to allow for more urban development.
 - Focus on redevelopment of existing impacted sites to reduce or eliminate blight, upgrade utilities, provide environmental remediation, and support property values.
 - Promote Green Building Standards and LEED Certification for public buildings.
- To provide transparency for the Department and the highest quality customer service.
 - Represents the citizens of the City in all planning and development matters present.
 - Update the City's website with current information concerning the Department.
 - Provide due public notice for public meetings.
 - Provide current information on the City's website/D-TV for public accessibility.
 - Provide the opportunity for a development review process that is open to the public.
 - To be responsive to citizens for appointments, walk-ins, and calls.
 - Seek solutions to issues and be a facilitator and not a debilitator.
 - To add value to projects through quality design and professional experience.
- Promote economic development for the City through efficient development review.
 - Facilitate a streamlined development review process.
 - Continue to improve the City's Land Development Code for streamlined development review.
 - Ensure that the Land Development Code is clear, concise, predictable, and internally consistent.
 - Keep the goal of project construction and efficient project scheduling prominent.
 - Assist the Economic Development Manager with business attraction and retention.
 - Use the Department's GIS data for economic development purposes.
 - Encourage more urban densities and intensities in specific areas of the City that can support it.
 - Promote environmental awareness and beautification throughout the City.
- Be the affordable housing department for the City.
 - Operate the City's housing grants programs of Neighborhood Stabilization Program (NSP), Community Development Block Grant (CDBG), and State Housing Initiatives Partnership (SHIP) and educate the public of these programs and their parameters.
 - Ensure that the operation of the housing grants program adheres to the regulatory requirements per grant and that grant monitoring is conducted and recorded.
 - Ensure that the housing grants programs meet all deadlines and milestones to keep the City of Deltona in compliance with the regulatory agencies.
 - Use existing grant awards to the maximum potential to leverage future grants.

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
GOALS, OBJECTIVES & PERFORMANCE MEASURES (Continued)**

Performance Measures:

- Number of major projects
- Number of inquiries
- Number of visits
- Present Annual Report
- Number of grants
- Number of press releases
- Number of meetings

Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
30	35	45
3,000	4,000	5,000
1,500	1,500	2,500
1	1	1
20	30	30
30	30	45
150	200	300

DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS

The performance perspective, trends, and highlights for the Planning and Development Services Department (Department) focuses on the categories of design, land development, real estate, demographics, economic development, strategic planning, home construction, and social services (i.e. housing and grants in aide). For FY 13/14, the Department witnessed a dramatic increase and rebound in the local, regional, and national real estate market that had a direct correlation on plan approvals, development review applications, and site construction within Deltona. This has been the result of applicants obtaining small business loans, construction loans, investor confidence, and receipt of permits to commence site work.

On a community-wide scale, the key to this recovery is directly linked to the desire of local residents to train or retrain with education and enter the work force through full-time employment. This led Deltona to become one of the largest work force populations within the Central Florida region and, with that new found growth, correlates to greater demand for goods and services. In response to providing goods and services, businesses are showing a desire to be located closer to the population that they serve. Coupled with the rising price of fuel, the proximity of a business to its market is more important today than a decade ago. As a result, Deltona is transitioning from a suburban community to a more urban one. This fiscal year is an example of that change.

One developer recently remarked that “Deltona is suddenly on our radar”. The result of being on a market’s radar is an increase in the number of inquiries, due diligence, pre-application meetings, walk-ins, permits, development review applications, rezoning applications, and an occasional comprehensive plan amendment application. Staff spent the majority of its time in FY 13/14 processing rezoning applications, which is a good indicator foreshadowing development activity to follow. Projects ranged in size from small single-lot redevelopments to larger phased projects. The most encouraging pattern of the rezoning was the inclusion of office land uses. From small general offices to larger medical offices, this use is the dynamic needed to create a daytime “lunch crowd” that enhances economic development.

Each rezoning application that positions property for future development, vacation of underlying antiquated subdivisions, land assemblage, and site plan approval that has occurred within the Department within the last year represents a positive change and an ability to ensure that land uses and

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT**DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)**

lotting patterns in the City are consistent and compatible with the growing population. This trend is anticipated throughout FY 14/15 and is projected to increase, as more developments commit to the local Deltona market.

A very real result of improved processes and investor confidence was the award of the “Open for Business” certification, which the Department helped to obtain. This sends a clear message that Deltona places economic development, planning, and development as a high priority. To facilitate the high priority, the Department is always looking for new ways to add value and to streamline the development review process. Staff continued the process of rewriting the Land Development Code, which took a collaboration of several City departments, including the City Manager, City Attorney, Finance Department, Public Works, Building and Enforcement Services, and City Clerk. The end result is a product that is predictable and simple that allows the applicant to comply with local regulations and due public notice procedures, while being approved for development in the shortest time possible.

The update to the Land Development Code will continue into next year. To-date, the effort has been in phases to organize the Code, to ensure internally consistent nomenclature, to perform a series of amendments from higher priority items to lower priority amendments, to add graphics and tables for easier use of the document, and finally to update definitions for clarification.

As a result of the streamlined efforts, the Department has processed both public and private development applications that include a series of rapid infiltration basin ponds and surface water storage tanks, the construction of a water reclamation facility, a sanitary sewer study to expand the capacity of commercial sewer service, the completion of the Dunkin Donuts site and commencement of a Racetrac service station, the rezoning of a site at Saxon and Sterling Silver Boulevards for a medical facility and a commercial shopping center, the rezoning of land at the intersection of Saxon Boulevard and Finland Drive for another Racetrac station, the conversion of the Hollywood Video store to a medical office, the opening of the Bethune Cookman University Deltona campus, the conversion of the former bank in the Deltona Landings Plaza to a Goodwill Collection Center, the rezoning of land at the intersection of SR 415 and Howland Boulevard for a BPUD for Halifax Hospital, conventional zoning on the Tractor Supply Company site, and the rezoning for another medical campus. Activities also underway are for a Duke Energy substation within the Deltona Activity Center and the rezoning of land north of Howland Boulevard for another medical campus.

As part of the Department’s role, the grant apparatus of a team was employed to manage, monitor, and operate the Neighborhood Stabilization Program (NSP), the Community Development Block Grant (CDBG), and the State Housing Initiative Partnership (SHIP) programs. The Department kept focus on the parameters and guidelines of the programs and worked with the granting agencies, U.S. Department of Housing and Urban Development (HUD) for the NSP and CDBG grants, and the State of Florida for the SHIP grant.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT**DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)**

In NSP, the Department achieved its goals and milestones to sell all of the homes within the original Program Fund grant and met the majority of the important 25% Very Low Income set-aside. As of FY 13/14, there are approximately a quarter of the homes remaining and the spending milestones were met. Thus, only project close-out remains and that is not anticipated to occur until two to three years from now. For CDBG, grant in aide was provided to non-profit entities that operate social services within the community, such as Boys and Girls Club, Council on Aging, etc. Monies were also distributed for stormwater management projects, parks and recreation projects, and owner occupied home repair. While nationally CDBG funds were reduced, Deltona received over \$400,000 and that money will continue to be cycled back into the community for overall enhancement of the City. This is coupled with the over \$350,000 in SHIP funds allocated by the State of Florida to Deltona to assist our residents in needed home repairs.

Other projects that the Department began in FY 13/14 and will continue into FY 14/15 are the Lakeshore Trail project, which extends a multi-use recreational trail segment from the East Central Regional Rail Trail, connecting Thornby Park, Lakeshore Drive, and Green Springs Park. This will be a true enhancement of pedestrian connectivity throughout the City. Department assisted in the application for the U.S. Department of Transportation TIGER planning grant, expansion of VOTRAN routes for SunRail, and the commencement of widening of Interstate 4 design within FY 14/15.

Finally, the Department always maintains the goal of staying focused on the tasks at hand, developing predictable methodologies that can be measurable, simple to manage, repeated for success, altered for improvements, and goals that are achievable. Goals going forward into FY 14/15 are the completion of the development review applications received that positions property for new development, completion of the Land Development Code amendments, sale of homes within the NSP program, and continued operation of the CDBG program that meets the satisfaction of the City Commission and HUD.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

P 8
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

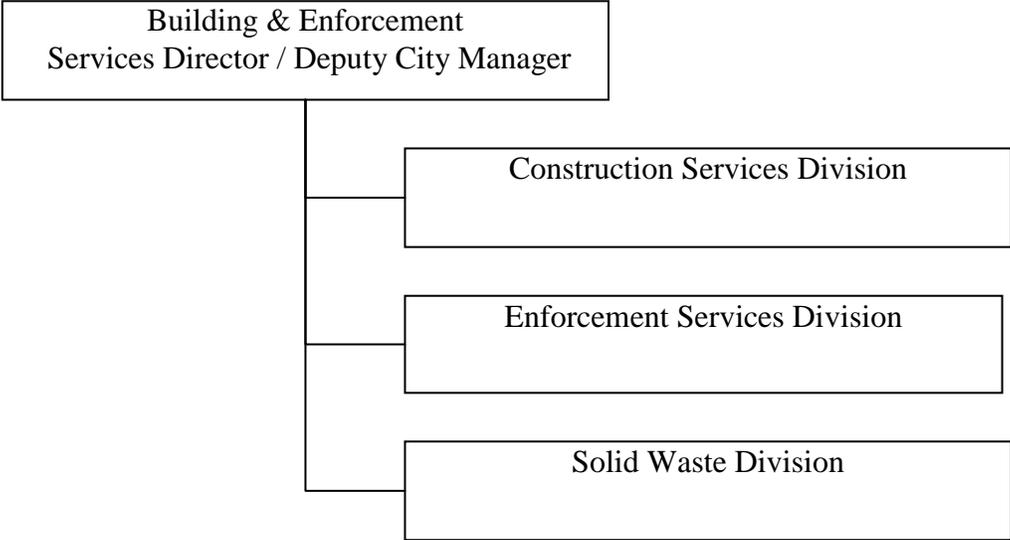
FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001155	GENERAL FUND - PLANNING SVCS							
001155 511200	SAL & WAGE	480,496.75	467,178.14	602,967.19	520,420.20	483,900.00	482,900.00	-.2%
001155 511400	OVERTIME	.00	179.55	442.41	93.58	1,100.00	2,200.00	100.0%
001155 512100	FICA TAX	34,560.65	33,213.63	42,699.04	36,898.16	34,200.00	34,300.00	.3%
001155 512200	RETIRECONT	44,177.31	23,387.03	38,327.89	46,456.42	45,000.00	49,800.00	10.7%
001155 512300	H/D/L INS	81,997.80	84,864.00	107,608.25	97,787.73	85,600.00	92,100.00	7.6%
001155 512400	WORKERCOMP	10,849.36	11,444.79	17,050.82	9,750.00	11,700.00	10,900.00	-6.8%
001155 519999	CONTRA ACT	-46,644.62	-61,532.65	-226,217.62	-166,224.01	.00	.00	.0%
001155 523101	PROFSVC-OT	21,291.28	2,153.21	16,350.00	19,990.00	20,000.00	15,500.00	-22.5%
001155 523404	SW/NW MTNC	.00	.00	.00	.00	400.00	500.00	25.0%
001155 524001	TRAV&PERDM	654.18	419.59	327.23	342.48	300.00	400.00	33.3%
001155 524101	COMMUNICAT	1,013.51	640.00	600.00	550.00	600.00	600.00	.0%
001155 524602	R&M E/Q	1,660.86	2,611.59	1,748.46	2,000.00	1,500.00	2,000.00	33.3%
001155 524610	R&M OTHER	832.69	.00	.00	.00	.00	.00	.0%
001155 524701	PRINT GEN	882.00	571.00	.00	486.60	1,000.00	1,000.00	.0%
001155 524801	PROMO ACTI	24.00	15.00	.00	.00	.00	.00	.0%
001155 524999	OTHER CHAR	-621.84	55,452.00	.00	.00	.00	.00	.0%
001155 525101	OFFICE SUP	4,546.25	6,226.18	4,844.42	4,455.72	5,228.00	5,000.00	-4.4%
001155 525102	FURN & E/Q	.00	99.99	666.30	1,857.06	1,272.00	.00	-100.0%
001155 525202	TOOL & E/Q	97.29	159.63	.00	.00	.00	.00	.0%
001155 525206	UNIFORMS	.00	96.94	.00	412.32	400.00	.00	-100.0%
001155 525208	COMPUT S/W	.00	.00	.00	.00	1,100.00	1,500.00	36.4%
001155 525210	OPERAT SUP	75.00	.00	125.00	.00	100.00	.00	-100.0%
001155 525400	PUB, MEM, TR	1,926.50	2,424.45	3,153.07	1,968.98	2,200.00	2,000.00	-9.1%
001155 910501	CAPITL-RPL	38,000.00	38,000.00	38,000.00	31,666.70	38,000.00	38,000.00	.0%
001155 990131	IT - Costs	104,380.77	110,163.33	107,308.56	77,000.00	92,400.00	98,200.00	6.3%
001155 990419	FLEETALLOC	.00	.00	.00	18.80	.00	.00	.0%
TOTAL GENERAL FUND - PLANNIN		780,199.74	777,767.40	756,001.02	685,930.74	826,000.00	836,900.00	1.3%

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BUILDING AND ENFORCEMENT SERVICES DEPARTMENT



Functional Duties: The Building and Enforcement Services Department is responsible for enforcing all regulatory chapters of the Florida Building Code along with City Codes enacted by the City Commission to protect health, safety and welfare of the citizens of Deltona. This is accomplished through the implementation of building, plumbing, mechanical and electrical codes along with various State and local codes and standards. We assist citizens in understanding and complying with all ordinances related to the development process in the City. Also, staff provides clerical support in the operational structure of Enforcement Services and Solid Waste Compliance. The Enforcement Services Section performs inspections and enforcement of applicable codes along with protecting citizens by controlling the City’s animal population. Staff investigates complaints, enforces codes, documents violations, captures stray or unwanted animals, and educates the public in responsible pet and home ownership. The Solid Waste Section is funded by the Solid Waste Fund (see Special Revenue Funds section of this budget document).

Mission Statement: *“To provide the most professional Permitting, Code, Animal Control, and Solid Waste Services to the Citizens of Deltona by the most effective and efficient means possible. Building and Enforcement Services will endeavor to provide the highest level of Customer Service to the public by continuing to train and educate the staff. Office response to public needs will be addressed through improvements in office automation and the introduction of new policies to streamline and simplify procedures.”*

**BUILDING AND ENFORCEMENT SERVICES DEPARTMENT
GOALS, OBJECTIVES & PERFORMANCE MEASURES**

Key Objectives:

- Increase the Department’s efficiency and the City’s appearance by reviewing and making recommendations for changes to the current Code of Ordinances.
- Provide the public with a timely response to complaints and adequate follow-up to ensure complaint resolution.
- Increase the effectiveness of the office and field staff through education and cross training.
- Increase the financial efficiency of the department by performing more duties with less staff.
- Decrease the amount we spend in impounding animals through education and alternate methods of enforcing the codes.

Performance Measures:

- Average number of request for service per officer
- Number of Special Magistrate cases
- Perform all Building Inspections on the next business day
- Issue “Walk Through” Permits on the same day applications is received.
- Decrease the number of animals impounded

Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
1,412	1,102	1,102
220	236	236
On Going	On Going	On Going
On Going	On Going	On Going
2,115	1,728	1,728

DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS

The Department has and will continue to strive for excellence obtaining in our goals of:

- Increased effectiveness of office and field staff through education and cross training.
- Increased financial efficiency by performing more duties with less staff.

We are continuing to maintaining next day inspections by utilizing a multi-licensed plan review and inspection staff. We continue to provide 30 different types of permits as walk thru permits allowing the customer to complete the permitting process and receive a building permit in one visit to the department, saving the customer time and money.

The building inspectors are continuing to conduct inspections on all of our parks and playground equipment to help maintain our playground equipment in a safe condition for all.

The Sign Ordinance was completely re-written and approved during this fiscal year.

We added two (2) additional Enforcement Services Officers this fiscal year.

Our Animal Control Officers are continuing visiting all of the elementary schools in Deltona providing information to the students on our function and service within our communities.

We continue to track and abate nuisances at foreclosed homes. The foreclosure rate is still at an all-time high.

BUILDING AND ENFORCEMENT SERVICES DEPARTMENT

DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)

We continue to work with the preservation companies that perform maintenance for banks with foreclosed homes.

A summary of the type of permits issued by the Construction Services Division is featured in the table below:

Permit Type	Actual FY 11/12	Actual FY 12/13	FY 13/14 (October – April)
Building Commercial	21	45	23
Building Residential	27	51	31
Residential Modifications	590	568	385
Sheds	135	130	94
Reroof	423	463	314
Right-of-Way	113	117	73
Garage Related	67	90	58
Fence	427	467	255
Fire Related	29	24	6
Utilities Related	1,076	1,063	704
Pool Related	74	132	85
Signs	40	24	28
TOTAL	3,022	3,174	2,056

A summary of the type of calls for service by the Enforcement Services Division is featured in the table below:

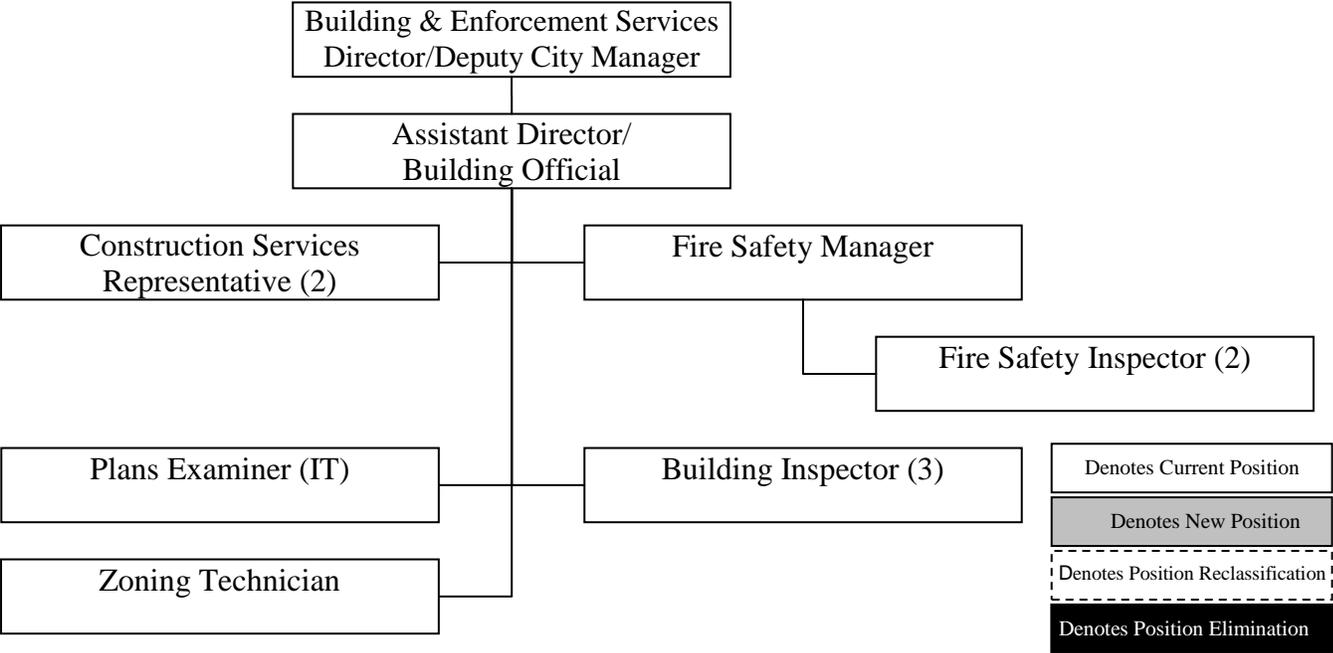
Type	Actual FY 11/12	Actual FY 12/13	FY 13/14 (October – April)
Animal Control Related	4,508	4,994	2,816
Dumping	69	44	21
Garage Sales	388	100	80
Home Business	128	85	28
Housing Code Violation	323	448	241
Improper Parking	2,291	2,565	1,770
Inoperable Vehicles	906	971	571
Lot Maintenance	3,531	3,981	1,635
Misc. Property Related	469	492	155
No Permit as required	248	295	218
Pools	148	145	58
Signs	189	148	105
Solid Waste Issues	889	897	561
Zoning	25	18	10
TOTAL	14,112	15,183	8,269
Number of Animals Impounded	2,120	2,115	1,014

Building & Enforcement Services

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 1,023,168	\$ 1,127,697	\$ 1,204,600	\$ 1,323,400
Overtime	19,385	19,101	31,200	35,700
Other Pay	3,520	3,594	3,700	3,700
Benefits and Taxes	363,161	408,941	455,600	516,600
Total Personal Service Costs	1,409,234	1,559,333	1,695,100	1,879,400
Operating Expenditures	434,815	428,769	464,200	544,000
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	124,000	124,000	124,000	124,000
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$ 1,968,049	\$ 2,112,102	\$ 2,283,300	\$ 2,547,400
Staffing:				
Full-Time	24	26	26	28
Part-Time	1	1	1	1
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 11,030	\$ 11,845	\$ 10,600	\$ 10,600
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	177,497	193,156	168,200	179,100
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	228	270	-	800
5241 - Communications and Freight Services	7,926	9,871	9,800	12,500
5243 - Utility Services	-	-	-	-
5244 - Rentals and Leases	-	-	-	-
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	11,590	10,237	3,200	3,100
5247 - Printing and Binding	292	1,710	2,600	1,700
5248 - Promotional Activities	-	-	5,000	5,000
5249 - Other Current Charges	1,520	960	2,000	1,000
5251 - Office Supplies	6,411	4,899	7,500	5,300
5252 - Operating Supplies	74,470	68,778	69,300	68,800
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	8,502	7,867	8,300	14,700
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	135,349	119,176	157,500	223,900
9904 - Fleet - Allocated Costs	-	-	20,200	17,500
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 434,815	\$ 428,769	\$ 464,200	\$ 544,000

**BUILDING AND ENFORCEMENT SERVICES DEPARTMENT
CONSTRUCTION SERVICES DIVISION**



CONSTRUCTION SERVICES DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Assistant Director/Building Official	-	1	1	1	-	1	23
Building Official	1	-	-	-	-	-	22
Fire Safety Manager	1	1	1	1	-	1	19
Plans Examiner (IT)	1	1	1	1	-	1	16
Lead Fire Inspector	1	-	-	-	-	-	15
Building Inspector	3	3	3	3	-	3	13
Fire Safety Inspector	1	2	2	2	-	2	9
Zoning Technician	1	1	1	1	-	1	7
Construction Services Rep.	2	2	2	2	-	2	5
TOTAL	11	11	11	11	-	11	

Functional Duties: The Construction Services Division provides building plan review, permitting, and inspections for the built environment of citizens of Deltona complying with the Florida Building Code, State Statutes, and City Ordinances.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

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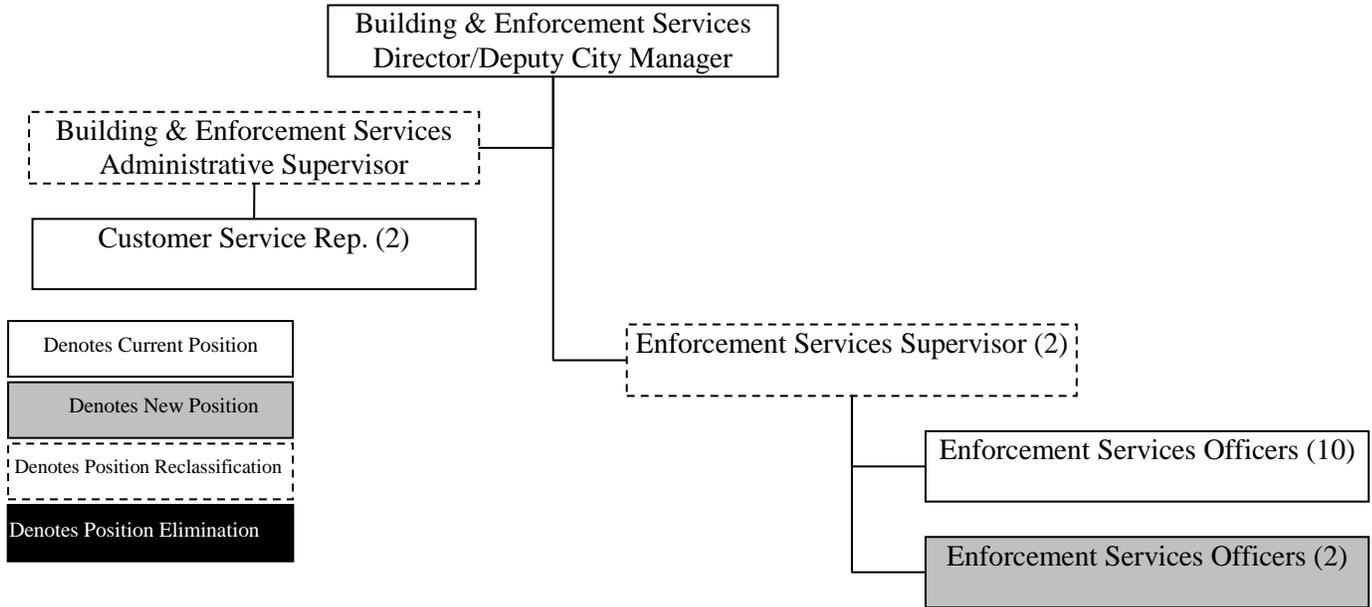
PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001157	GENERAL FUND - CONSTRUCTION SV							
001157 511200	SAL & WAGE	439,852.04	429,308.10	442,101.11	418,939.02	502,600.00	515,600.00	2.6%
001157 511400	OVERTIME	139.91	2,588.63	1,122.26	1,250.68	3,300.00	3,400.00	3.0%
001157 512100	FICA TAX	32,867.33	32,097.88	33,800.56	30,806.96	35,700.00	36,600.00	2.5%
001157 512200	RETIRECONT	43,841.78	29,026.16	33,135.31	34,477.23	37,000.00	39,200.00	5.9%
001157 512300	H/D/L INS	63,392.77	79,436.21	78,883.55	74,967.97	90,200.00	96,600.00	7.1%
001157 512400	WORKERCOMP	10,849.36	15,044.37	17,784.04	13,833.30	16,600.00	15,800.00	-4.8%
001157 523401	OTHR CONTR	.00	.00	4,015.00	601.00	600.00	4,000.00	566.7%
001157 524001	TRAV&PERDM	193.73	227.48	270.00	106.00	.00	800.00	.0%
001157 524101	COMMUNICAT	2,520.38	3,169.94	2,941.61	2,380.89	3,400.00	3,000.00	-11.8%
001157 524602	R&M E/Q	702.61	871.80	821.47	800.00	1,000.00	900.00	-10.0%
001157 524701	PRINT GEN	61.00	110.00	604.95	117.70	1,400.00	500.00	-64.3%
001157 525101	OFFICE SUP	2,119.71	3,762.77	2,446.06	1,737.40	4,000.00	2,500.00	-37.5%
001157 525102	FURN & E/Q	.00	.00	.00	490.46	.00	.00	.0%
001157 525201	FUEL&OIL	12,335.14	15,341.56	15,213.13	13,671.84	15,000.00	15,000.00	.0%
001157 525202	TOOL & E/Q	55.52	7,139.80	270.73	80.21	300.00	500.00	66.7%
001157 525206	UNIFORMS	692.93	1,611.07	920.80	972.30	1,200.00	1,300.00	8.3%
001157 525210	OPERAT SUP	263.04	.00	47.05	160.86	500.00	200.00	-60.0%
001157 525400	PUB, MEM, TR	4,083.70	4,079.88	3,304.82	2,052.02	3,300.00	9,300.00	181.8%
001157 910501	CAPITL-RPL	62,000.00	62,000.00	62,000.00	51,666.70	62,000.00	62,000.00	.0%
001157 990131	IT - Costs	70,844.78	73,249.96	62,409.97	63,000.00	75,600.00	83,400.00	10.3%
001157 990419	FLEETALLOC	.00	.00	.00	1,885.31	5,200.00	2,500.00	-51.9%
TOTAL GENERAL FUND - CONSTRU		746,815.73	759,065.61	762,092.42	713,997.85	858,900.00	893,100.00	4.0%

BUILDING AND ENFORCEMENT SERVICES DEPARTMENT
ENFORCEMENT SERVICES DIVISION



ENFORCEMENT SERVICES DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Building & Enf Services Director	1	1	1	1	-	1	EBB
Bldg & Enf Svcs Administrative Sup.	-	-	-	-	1	1	13
Enforcement Services Supervisor	-	-	-	2	-	2	13
Executive Assistant	1	1	1	1	(1)	-	12
Enforcement Services Officer	10	12	12	10	2	12	12
Customer Service Rep.	2	2	2	2	-	2	5
TOTAL	14	16	16	16	2	18	

Functional Duties: The Enforcement Services Division performs inspections and enforcement of applicable codes along with protecting citizens by controlling the City’s animal population.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

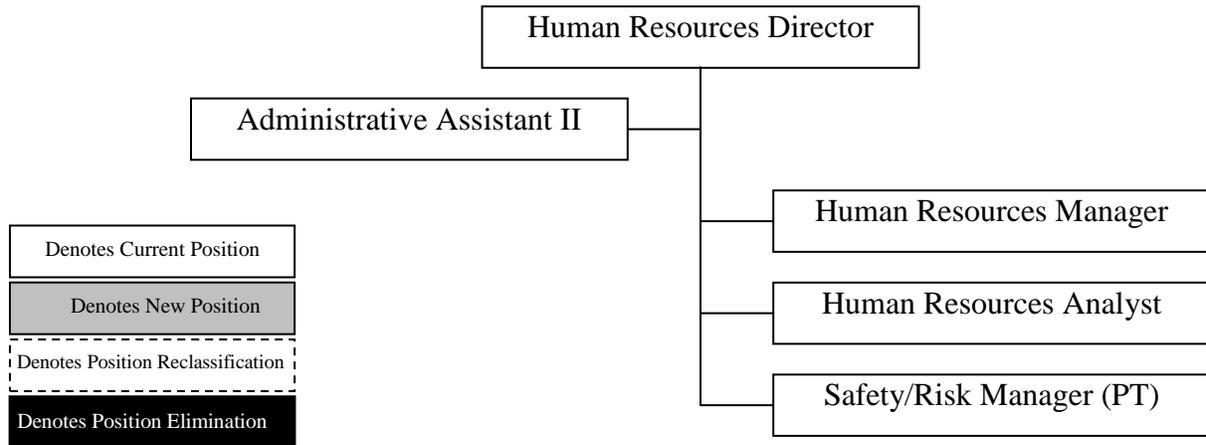
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001196 GENERAL FUND - ENFORCEMENT SVC							
001196 511200	SAL & WAGE	553,548.84	593,859.96	685,596.18	628,511.98	702,000.00	807,800.00 15.1%
001196 511400	OVERTIME	12,273.30	16,796.14	17,978.60	18,828.53	27,900.00	32,300.00 15.8%
001196 511500	SPECIALPAY	3,634.00	3,520.00	3,594.00	3,130.00	3,700.00	3,700.00 .0%
001196 512100	FICA TAX	42,001.24	45,493.10	52,600.56	48,141.18	51,700.00	59,500.00 15.1%
001196 512200	RETIRECONT	54,251.88	31,710.93	45,023.70	56,022.41	61,400.00	74,700.00 21.7%
001196 512300	H/D/L INS	95,469.86	110,323.10	121,862.83	118,577.29	139,000.00	168,500.00 21.2%
001196 512400	WORKERCOMP	15,602.37	20,028.41	25,850.97	20,000.00	24,000.00	25,700.00 7.1%
001196 523101	PROFSVC-OT	9,811.90	11,029.91	11,845.25	10,600.00	10,600.00	10,600.00 .0%
001196 523401	OTHR CONTR	.00	50.00	2,635.75	5,842.20	7,600.00	5,700.00 -25.0%
001196 523409	LOT MTNCE	17,321.42	21,738.81	29,316.91	30,000.00	30,000.00	29,400.00 -2.0%
001196 523411	KENNEL FEE	177,350.65	155,708.32	157,188.30	127,576.00	130,000.00	140,000.00 7.7%
001196 524001	TRAV&PERDM	.00	.00	.00	565.00	.00	.00 .0%
001196 524101	COMMUNICAT	4,764.06	4,755.51	6,929.19	7,123.98	6,400.00	9,500.00 48.4%
001196 524602	R&M E/Q	1,389.33	10,718.36	9,415.53	1,804.99	2,200.00	2,200.00 .0%
001196 524701	PRINT GEN	1,255.71	181.56	1,104.98	530.93	1,200.00	1,200.00 .0%
001196 524801	PROMO ACTI	.00	.00	.00	5,000.00	5,000.00	5,000.00 .0%
001196 524901	RECOG/SYMP	.00	.00	200.00	.00	.00	.00 .0%
001196 524908	SVC OF NOT	1,120.00	1,520.00	760.00	800.00	2,000.00	1,000.00 -50.0%
001196 524910	BACK/PHYS	1,122.00	.00	.00	.00	.00	.00 .0%
001196 525101	OFFICE SUP	3,098.67	2,648.07	2,452.76	2,485.17	3,500.00	2,800.00 -20.0%
001196 525102	FURN & E/Q	882.46	.00	.00	.00	.00	.00 .0%
001196 525201	FUEL&OIL	41,171.70	44,718.94	43,595.00	34,582.57	45,000.00	45,000.00 .0%
001196 525202	TOOL & E/Q	1,505.25	2,524.11	4,975.68	1,700.18	3,500.00	3,000.00 -14.3%
001196 525206	UNIFORMS	1,156.00	1,413.68	1,978.51	2,003.33	1,800.00	2,000.00 11.1%
001196 525210	OPERAT SUP	704.76	1,721.42	1,776.84	706.77	2,000.00	1,800.00 -10.0%
001196 525400	PUB, MEM, TR	4,474.04	4,421.67	4,561.88	3,315.65	5,000.00	5,400.00 8.0%
001196 910501	CAPITL-RPL	62,000.00	62,000.00	62,000.00	51,666.70	62,000.00	62,000.00 .0%
001196 990131	IT - Costs	54,495.99	62,099.05	56,766.48	68,250.00	81,900.00	140,500.00 71.6%
001196 990419	FLEETALLOC	.00	.00	.00	10,823.21	15,000.00	15,000.00 .0%
TOTAL GENERAL FUND - ENFORCE	1,160,405.43	1,208,981.05	1,350,009.90	1,258,588.07	1,424,400.00	1,654,300.00	16.1%

HUMAN RESOURCES DEPARTMENT



HUMAN RESOURCES DEPARTMENT							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						
Position Title	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	Pay Grade
Human Resources Director	1	1	1	1	-	1	EBB
Human Resources Manager	1	1	1	1	-	1	19
Safety/Risk Manager (PT)	1	1	1	1	-	1	19
Human Resources Analyst	-	1	1	1	-	1	16
Human Resources Representative	1	-	-	-	-	-	13
Administrative Assistant II	1	1	1	1	-	1	8
TOTAL	5	5	5	5	-	5	

Functional Duties: The Human Resources Department recruits, provides pertinent training and administers approved benefits for City staff to include administration of various insurance programs such as health, dental, life, worker’s compensation, auto, liability, property as well as risk management and safety programs. The department also administers employee recognition programs, performance evaluations, the City’s job classification and compensation program, and is responsible for providing labor relations services to City departments including administration of the IAFF Local 2913 collective bargaining agreement. The department is also responsible for employee physicals and certifications and for the administration of legally mandated programs such as COBRA and the Family Medical Leave Act as well as the City’s DOT CDL Random Alcohol & Drug Testing program. The Human Resources Department maintains all employee official personnel files and is responsible for maintaining the City’s Personnel Policies & Procedures Manual, the Employee Handbook, and the Employee Safety Handbook. The Human Resources Department functions in an advisory capacity to all City Departments relating to employee relations, investigations, and the resolution of employee or citizen complaints. The department also processes all insurance claims against and on behalf of the City as well as managing the annual insurance renewal process.

HUMAN RESOURCES DEPARTMENT

Mission Statement: *“The mission of Human Resources Department is to provide high quality personnel and labor relations services to the City by recruiting, developing and maintaining an effective, competent work force able to deliver timely, responsive and cost-effective services.”*

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- Update/maintain the City’s Personnel Policies & Procedures Manual.
- Work with department directors in promoting and supporting the Leadership Academy-- Supervisory Development Program.
- Review/maintain City job descriptions and prepare revisions as necessary.
- Review and renew City property/casualty/auto insurance and Worker’s Comp insurance (Package Policies) and target a renewal rate under 15%, if possible.
- Review and renew employee health/dental insurance and work with the City’s Broker of Record to target a renewal rate under 15% while maintaining same/current benefit levels, if possible.
- Work with senior management in administering the IAFF Local 2913 contract.
- Provide City-wide on-going training in anti-harassment, customer service, supervision, safety and health related topics.
- Implement the developed and completed City-wide vehicle accident review program.
- Continue to implement/monitor the City-wide drug and alcohol field screening program.
- Implement several OSHA-standard health and safety programs as identified by the Risk/Safety Manager and provide appropriate training.

Performance Measures:

- Number of job applications processed
- Number of position recruitments completed
- Number of Screenings completed:
 - Employment Physicals
 - Level I/II Background Screenings
- Number of separations processed:
 - Voluntary
 - Dismissals
 - Retirements
 - Other
- Turnover rate
- Union Grievances Processed
- Workers Comp Claims
- Approved FMLA Requests
- Formal Discrimination Claims (State/Federal)

	Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
	900	900	900
	30	40	40
	28	40	40
	28	40	40
	17	17	17
	12	3	3
	4	5	5
	1	5	5
	2%	2.9%	2.9%
	15	5	5
	40	33	33
	35	47	47
	1	1	1

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

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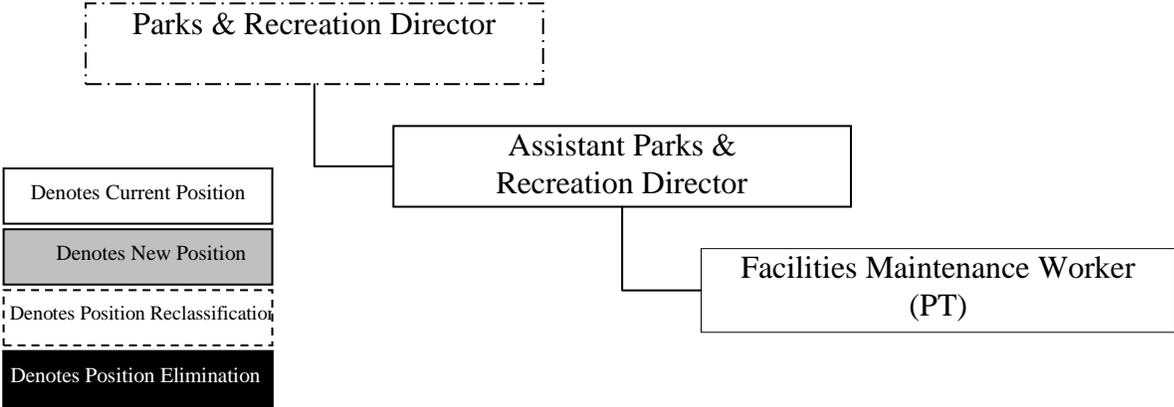
PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001160 GENERAL FUND - HUMAN RESOURCES							
001160 511200 SAL & WAGE	230,853.29	242,933.83	252,441.20	226,395.23	262,500.00	259,200.00	-1.3%
001160 511400 OVERTIME	46.26	723.76	820.70	135.20	400.00	300.00	-25.0%
001160 512100 FICA TAX	16,817.29	17,780.70	18,444.50	16,439.73	18,500.00	18,300.00	-1.1%
001160 512200 RETIRECONT	24,114.49	16,243.86	21,051.68	27,611.37	31,200.00	34,600.00	10.9%
001160 512300 H/D/L INS	34,319.02	40,046.94	39,069.97	34,969.46	42,700.00	47,800.00	11.9%
001160 512400 WORKERCOMP	5,166.40	6,460.75	7,241.90	5,666.70	6,800.00	6,500.00	-4.4%
001160 523101 PROFSVC-OT	.00	12,750.00	1,250.00	50.00	.00	1,500.00	.0%
001160 523401 OTHR CONTR	.00	215.28	.00	.00	.00	.00	.0%
001160 524001 TRAV&PERDM	132.00	86.58	.00	49.00	600.00	100.00	-83.3%
001160 524101 COMMUNICAT	1,043.36	938.73	904.03	694.56	1,200.00	800.00	-33.3%
001160 524602 R&M E/Q	1,290.00	1,325.48	1,720.40	1,300.00	1,300.00	1,700.00	30.8%
001160 524701 PRINT GEN	1,048.00	1,026.00	342.00	.00	600.00	300.00	-50.0%
001160 524801 PROMO ACTI	.00	.00	248.43	162.88	.00	.00	.0%
001160 524901 RECOG/SYMP	270.63	3,421.68	2,964.10	16,295.78	21,800.00	16,800.00	-22.9%
001160 524904 ADS	4,211.79	3,221.42	4,041.74	6,328.10	4,200.00	4,200.00	.0%
001160 524910 EEPHYSICAL	26,636.43	26,183.69	15,374.95	15,206.98	24,300.00	29,000.00	19.3%
001160 525101 OFFICE SUP	1,470.67	2,609.56	1,775.34	1,985.53	1,300.00	1,300.00	.0%
001160 525102 FURN & E/Q	308.84	.00	.00	.00	.00	.00	.0%
001160 525201 FUEL&OIL	.00	108.60	53.59	45.99	300.00	100.00	-66.7%
001160 525206 UNIFORMS	.00	.00	630.60	158.92	500.00	200.00	-60.0%
001160 525208 COMPUT S/W	.00	.00	.00	.00	300.00	.00	-100.0%
001160 525210 OPERAT SUP	3,024.58	4,342.55	2,172.65	3,646.70	2,600.00	3,000.00	15.4%
001160 525400 PUB, MEM, TR	4,487.11	3,223.37	5,742.09	3,572.09	8,700.00	10,500.00	20.7%
001160 910501 CAPITL-RPL	9,000.00	9,000.00	9,000.00	7,500.00	9,000.00	9,000.00	.0%
001160 990131 IT - Costs	21,274.39	26,819.87	27,055.41	25,000.00	30,000.00	37,200.00	24.0%
001160 990419 FLEETALLOC	.00	.00	.00	.00	300.00	.00	-100.0%
TOTAL GENERAL FUND - HUMAN R	385,514.55	419,462.65	412,345.28	393,214.22	469,100.00	482,400.00	2.8%

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GENERAL GOVERNMENT



GENERAL GOVERNMENT							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Facilities Maintenance Worker (PT) (Reports to Parks & Recreation)	-	-	-	-	1	1	2
TOTAL	-	-	-	-	1	1	

Functional Duties: General Government contains appropriations for general administrative services not specifically assigned to operating departments. The purpose of the General Government budget is to provide means for allocating resources for specific items that are of benefit to multiple departments. Funds are budgeted for such items as transfers to other funds, liability insurance, unemployment compensation for general fund employees, citywide postage, Amphitheatre operations and maintenance, maintenance and repair of city hall building, and costs not directly associated with just one department.

Mission Statement: *“The mission of the General Government Division is to account for all expenditures that cannot be specifically designated to any operating department within the General Fund.*

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- Accurate and efficiently budget for general expenditures that do not apply to a single department and/or benefit multiple departments.
- Fund unemployment benefits for employees in the General Fund.
- Provide for the City’s liability insurance premiums.
- Allocate moneys for the maintenance and repair of city hall building.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

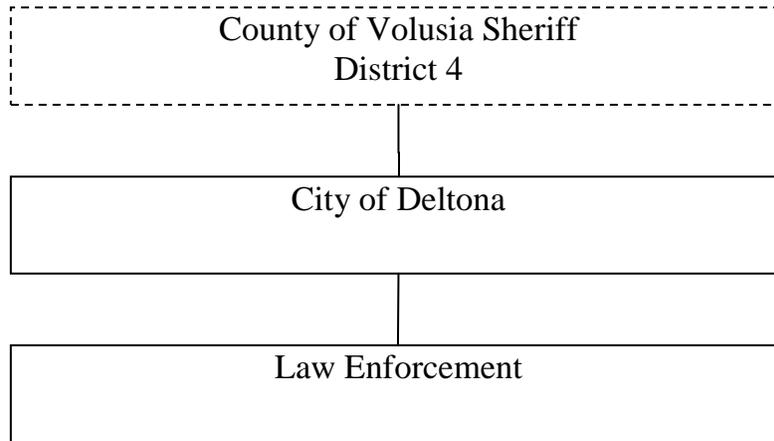
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001190 GENERAL FUND - GENERAL GOVERMT							
001190 511200 SAL & WAGE	.00	.00	49,956.37	107,497.76	105,600.00	180,400.00	70.8%
001190 511400 OVERTIME	.00	.00	.00	.00	.00	100.00	.0%
001190 512100 FICA TAX	.00	.00	765.90	4,351.12	4,700.00	13,000.00	176.6%
001190 512200 RETIRECONT	.00	.00	2,862.74	6,482.33	6,400.00	10,500.00	64.1%
001190 512300 H/D/L INS	.00	.00	1,345.42	2,905.75	3,500.00	10,500.00	200.0%
001190 512400 WORKERCOMP	.00	.00	.00	.00	.00	2,200.00	.0%
001190 512500 UMEMPLOYMT	111,772.23	48,824.00	4,452.58	.00	50,000.00	10,000.00	-80.0%
001190 523101 PROFSVC-OT	595.00	.00	.00	.00	.00	21,700.00	.0%
001190 523401 OTHR CONTR	35,974.65	23,407.08	9,879.66	17,673.16	27,200.00	15,500.00	-43.0%
001190 524101 COMMUNICAT	513.20	298.61	242.91	306.69	600.00	1,200.00	100.0%
001190 524102 POSTAGE	33,428.11	32,107.09	36,396.03	33,652.29	40,000.00	40,000.00	.0%
001190 524301 UTILITYSVC	152,116.80	152,430.83	141,774.46	124,745.27	173,000.00	160,000.00	-7.5%
001190 524402 R&L E/Q	8,919.66	253,812.25	251,464.00	251,464.00	251,500.00	251,500.00	.0%
001190 524501 INSUR GEN	363,180.66	439,042.45	537,648.67	497,426.04	540,600.00	580,000.00	7.3%
001190 524602 R&M E/Q	18,300.94	27,107.09	13,219.97	24,327.52	29,400.00	11,400.00	-61.2%
001190 524603 R&M BLDG	57,712.84	14,458.69	61,406.35	27,315.26	27,200.00	37,800.00	39.0%
001190 524610 R&M OTHER	24,315.75	17,383.82	14,016.80	16,198.32	16,600.00	16,600.00	.0%
001190 524701 PRINT&BIND	1,878.76	2,468.65	1,555.26	2,734.01	3,000.00	3,000.00	.0%
001190 524900 OTHR CURRE	6,218.25	.00	.00	.00	.00	.00	.0%
001190 524999 OTHER CHAR	.00	20,000.00	659.91	25.00	.00	.00	.0%
001190 525102 FURN & E/Q	.00	.00	.00	1,801.56	3,400.00	5,000.00	47.1%
001190 525201 FUEL&OIL	1,570.38	3,172.43	2,577.03	838.58	3,000.00	1,200.00	-60.0%
001190 525202 TOOL & E/Q	.00	1,009.00	.00	.00	.00	.00	.0%
001190 525203 JANISUPPLY	395.99	3,684.14	2,242.43	3,299.11	3,300.00	3,300.00	.0%
001190 525210 OPERAT SUP	2,156.06	3,298.32	2,844.42	385.07	1,300.00	3,600.00	176.9%
001190 525400 PUB, MEM, TR	.00	.00	5,426.43	.00	.00	.00	.0%
001190 910106 TRANS2SLD	.00	18,000.00	.00	.00	.00	.00	.0%
001190 910107 TRANSFER	396,514.19	.00	.00	.00	.00	.00	.0%
001190 910109 OTO-LOGT	1,750,000.00	365,800.00	.00	.00	.00	500,000.00	.0%
001190 910301 OTO-MUNCOM	8,400.00	.00	.00	.00	.00	.00	.0%
001190 910302 OTO-PARK P	.00	.00	3,000.00	.00	.00	.00	.0%
001190 990419 FLEETALLOC	.00	.00	.00	622.49	700.00	1,000.00	42.9%
TOTAL GENERAL FUND - GENERAL	2,973,963.47	1,426,304.45	1,143,737.34	1,124,051.33	1,291,000.00	1,879,500.00	45.6%

LAW ENFORCEMENT SERVICES



LAW ENFORCEMENT							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						
Position Title	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	Pay Grade
Officers provided through contract with County of Volusia.	79	79	79	79	-	79	Contract
TOTAL	79	79	79	79	-	79	

Mission Statement: *“The primary mission of the Volusia County Sheriff’s Office is providing a safe and secure environment for the residents and visitors of Volusia County. This is accomplished through programs, plans and community policing efforts. The Volusia County Sheriff’s Office, District 4, provides law enforcement services to the City of Deltona and unincorporated areas of Southwest Volusia County including the communities of Enterprise, Osteen and Stone Island.”*

LAW ENFORCEMENT SERVICES

GOALS, OBJECTIVES, & PERFORMANCE MEASURES

Key Objectives:

- Reduce incidents of residential burglaries by 5% from previous year.
- Reduce incidents of commercial burglaries by 5% from previous year.
- Reduce incidents of vehicle burglaries by 5% from previous year.
- Reduce incidents of commercial robbery by 5% from previous year.
- Reduce incidents of stolen vehicles by 5% from previous year.
- Reduce incidents of traffic crashes by 5% from previous year.
- Increase arrest warrant service by 10% from previous year.

Performance Measures:

- Number of reported residential burglaries
- Number of reported commercial burglaries
- Number of reported vehicle burglaries
- Number of reported commercial robberies
- Number of stolen vehicles
- Number of reported traffic crashes
- Number of reported arrest warrant served

	Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
	513	487	463
	40	38	36
	356	338	321
	14	13	12
	133	126	118
	819	778	739
	662	728	801

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS

The City of Deltona continues to contract law enforcement services with the Volusia County Sheriff’s Office for the provision of all law enforcement functions within municipal boundaries. This contractual relationship has been in place since the City’s incorporation in 1995.

Deputy Sheriffs assigned to the City respond to calls for service on a 24-hour, seven-day-a-week basis. Service calls range from emergencies, crimes in progress, traffic accidents, and major case investigations to taking routine complaints.

LAW ENFORCEMENT SERVICES

DEPARTMENTAL PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)

DEPARTMENTAL ACTIVITY

INVESTIGATIONS UNIT ACTIVITY	2011	2012	2013
Cases assigned	537	791	591
Cases completed	552	653	593
Investigation call outs	125	138	84
SA 7-07s filed (Charge Affidavit)	270	97	89
Arrest warrants	87	53	38
Search warrants	35	35	34
Felony arrests	196	284	188
Assist other agencies	65	29	35

JUVENILE INVESTIGATIONS ACTIVITY	2011	2012	2013
Cases assigned	239	176	124
Cases completed	230	199	108
Investigation call outs	5	2	7
SA 7-07s filed (Charge Affidavit)	123	17	10
Arrest warrants	35	6	3
Search warrants	8	1	3
Felony arrests	47	64	22
Assist other agencies	7	0	3

PATROL UNIT ACTIVITY	2011	2012	2013
Reports written	11,544	11,676	11,339
Burglary arrests	134	148	90
Narcotics arrests	342	248	448
Felony arrests	1,076	1,190	1,258
Misdemeanor arrests	2,759	2,815	2,699
Warrants served	568	602	718

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

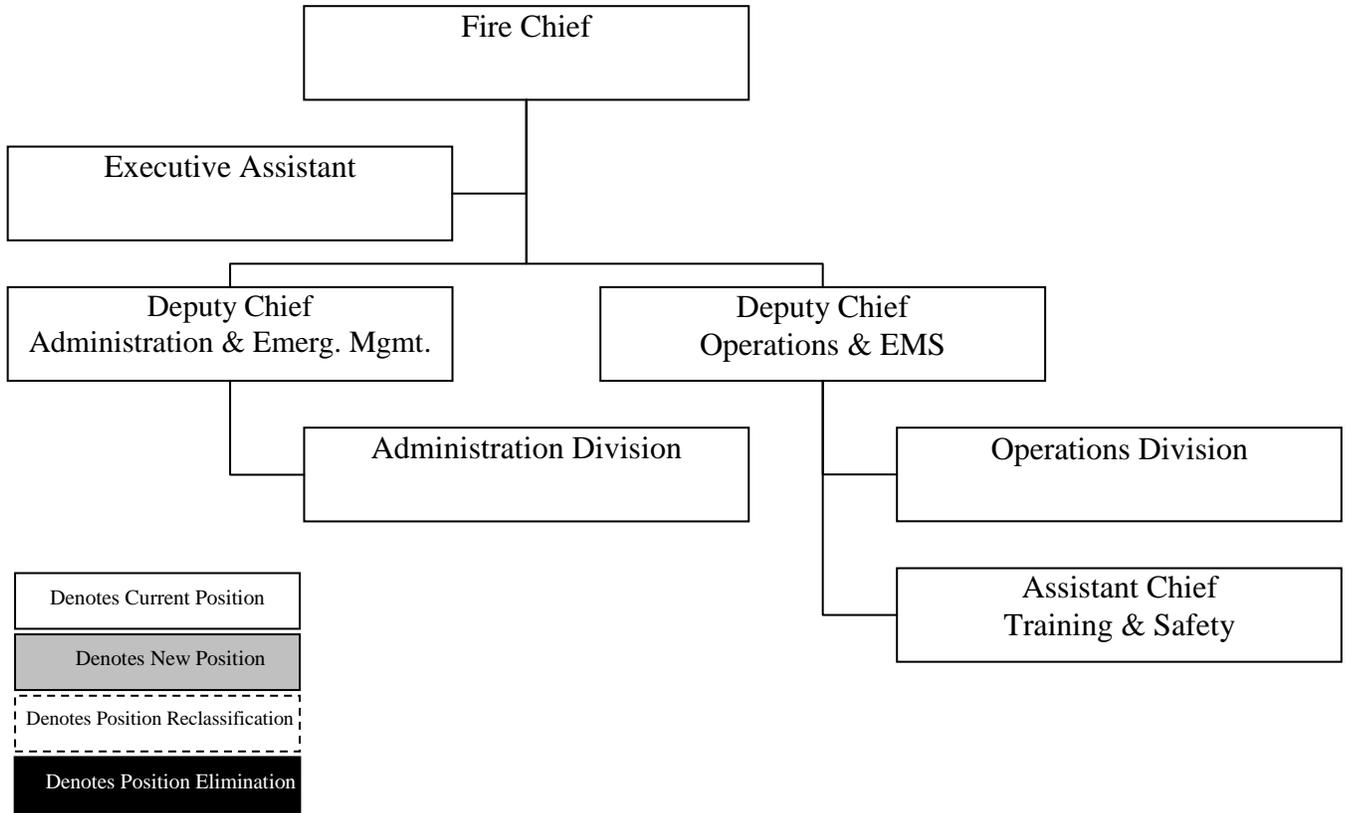
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001210 GENERAL FUND - LAW ENFORCEMENT							
001210 523401 OTHR CONTR	1,545.68	315.00	1,384.85	2,555.57	2,000.00	1,800.00	-10.0%
001210 523412 LAW ENFORC	9,130,070.00	9,046,134.00	9,265,406.81	9,594,958.00	9,595,000.00	9,855,700.00	2.7%
001210 524301 UTILITY SVC	24,400.79	26,140.47	22,017.36	17,219.46	26,500.00	22,500.00	-15.1%
001210 524402 R&L E/Q	46,036.00	.00	.00	.00	200,000.00	.00	-100.0%
001210 524602 R&M E/Q	812.66	1,544.12	142.11	.00	300.00	300.00	.0%
001210 524603 R&M BLDG	4,830.72	19,322.72	6,513.51	10,091.93	3,600.00	4,100.00	13.9%
001210 524610 R&M OTHER	112.92	.00	.00	.00	200.00	200.00	.0%
001210 524801 PROMO ACTI	28,360.00	34,050.00	27,079.00	.00	.00	.00	.0%
001210 525101 OFFICE SUP	279.06	.00	.00	.00	.00	.00	.0%
TOTAL GENERAL FUND - LAW ENF	9,236,447.83	9,127,506.31	9,322,543.64	9,624,824.96	9,827,600.00	9,884,600.00	.6%

FIRE / RESCUE DEPARTMENT OVERVIEW



Functional Duties: The City of Deltona Fire/Rescue Services Department is organized into two major divisions: Administration and Operations and is responsible for mitigation of all natural and man-made emergencies. Our priority is (1) life safety, (2) incident stabilization, and (3) property conservation.

Mission Statement: *“The mission of the Deltona Fire / Rescue Services Department is to continually strive to improve the quality of life of the community and the citizens we serve. This shall be accomplished through our professional and highly trained personnel coupled with technology and equipment to provide proactive community education and preventative measures, all-hazard mitigation, communications, fire protection and emergency medical services. To ensure our readiness to respond, it is also our duty to protect and promote the health, safety, education and overall well being of our members”.*

**FIRE / RESCUE SERVICES DEPARTMENT
GOALS, OBJECTIVES & PERFORMANCE MEASURES**

Key Objectives:

- Maintain the City’s ISO rating for fire suppression.
- Maintain the NFPA response time to Structural fires and immediately mitigate these events to reduce the loss of life and property.
 - Refine the closest unit response program with Volusia County.
- Maintain the minimum ISO training requirements for certified personnel.
- Ensure personnel are highly trained to provide Emergency Medical Care and mitigate fire emergencies.

Performance Measures:

- Maintain the City’s ISO rating
- Maintain response time to structural fires (1st Unit on Scene)
- Maintain minimum ISO training requirements
- Continue to refine and integrate fire department-based EMS transport units into the overall EMS system in Volusia County.

Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
4	4	4
<7:00 Min.	<7:00 Min.	<7:00 Min.
20 Hours Per Month	20 Hours Per Month	20 Hours Per Month
N/A	Increase transports to 3-4 per month	Continue working with County

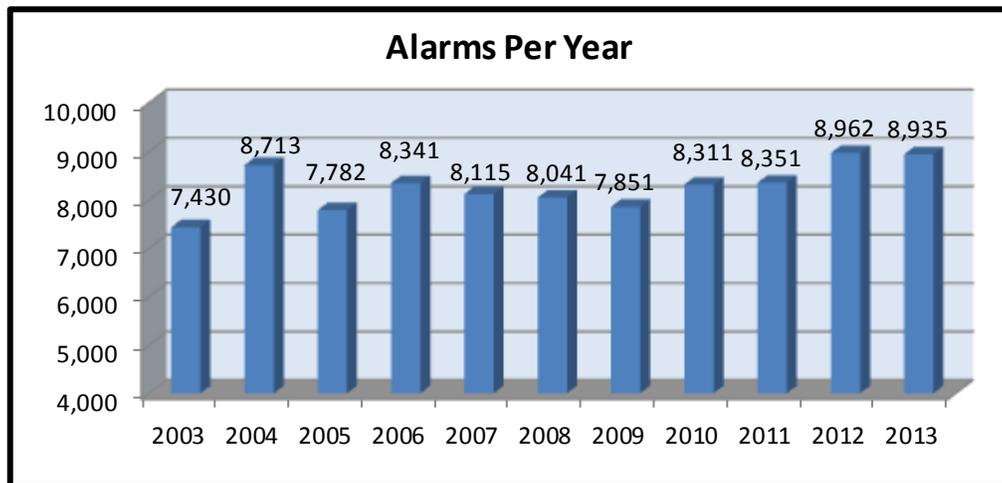
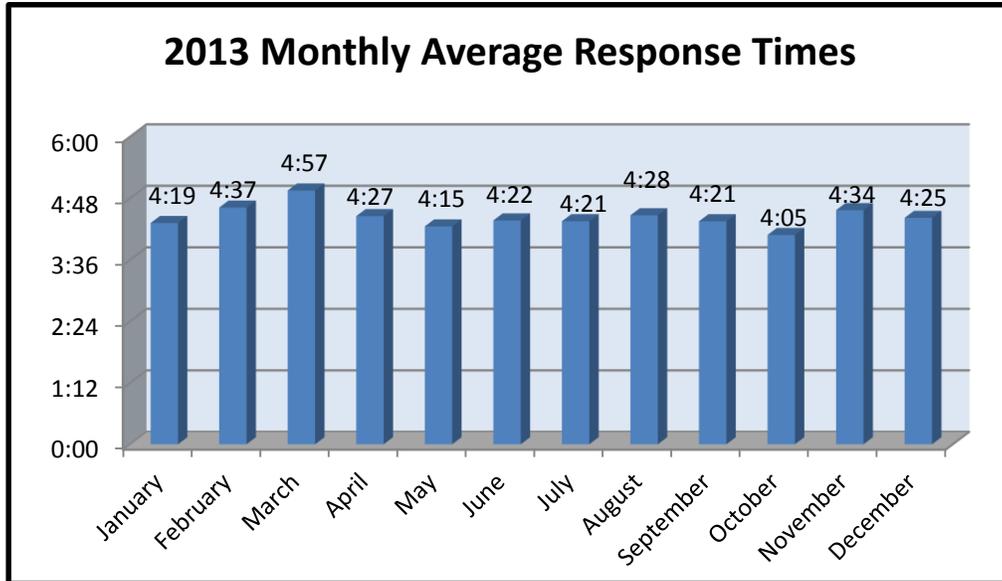
DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS

The 2013/2014 budget year was a year of stability for the fire department with all of the changes that occurred in the transition of Fire Loss to the Building Department and the merger with VCSO for Communications. In April of 2013 the department took delivery of its second Fire Engine equipped with a cutting edge technology, a Compressed Air Foam System (CAFS), that although has been used in other forms of firefighting is making an inroads to the structural firefighting arena. This technology has been embraced in other portions of the United States and Europe for several years. Volusia County started instituting this technology in 2010 as a way to more rapidly mitigate structure fires while reducing damage caused by the use of traditional water and rendering the environment of the building fire more inhabitable and survivable for occupants and firefighters alike. The department is moving forward with this technology and will place the second engine with CAFS in service later this year.

The Contingency Transport program continues to evolve as Volusia County becomes more comfortable with allowing fire departments to transport patient when EVAC Ambulance fails to respond within 10 minutes. A pilot program was implemented in July/August of 2012 with the City of Edgewater and Town of Ponce Inlet and those agencies transport about 50% of the patients requiring the service. It is our hope that Volusia County will extend this invitation to Deltona after the completion of the pilot program with these two municipalities. As of May 2014 there has been no change in the status of this program.

**FIRE / RESCUE SERVICES DEPARTMENT
DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)**

Requests for service slightly increased for Deltona even with the fluctuations in population. Requests for service in 2013 totaled 8,935 incidents vs. 8,962 for 2012. The overwhelming majority of requests for service are for medical emergencies. The department has been able to maintain excellent average response times. Our average response time for 2013 was 4:26.

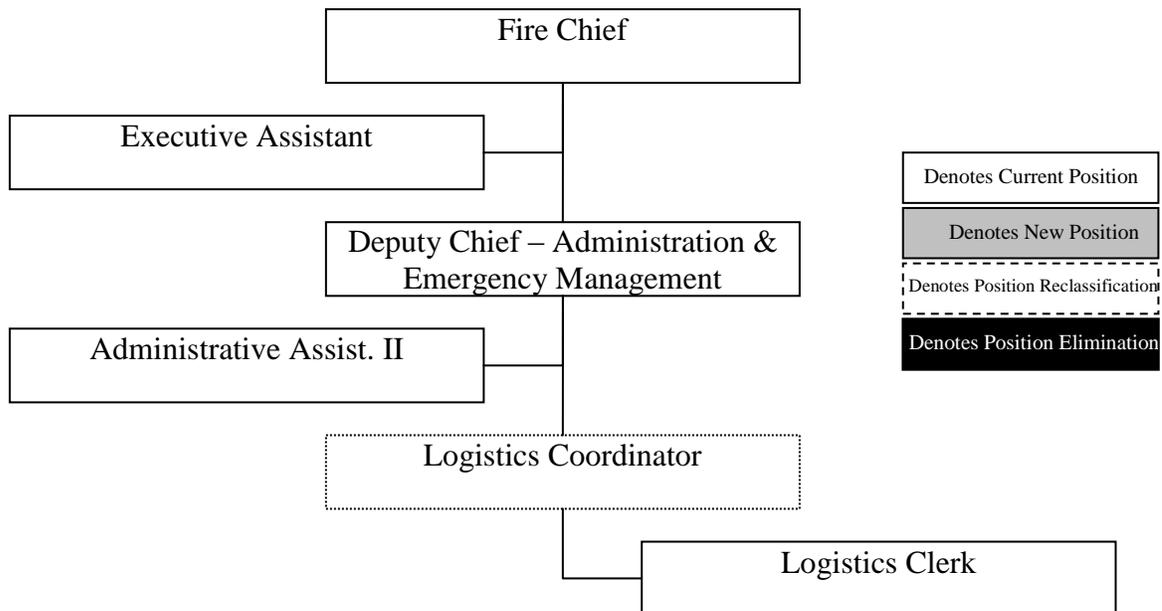


Fire / Rescue Services

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$4,381,950	\$4,372,151	\$4,486,700	\$4,553,600
Overtime	252,904	280,456	275,900	279,700
Other Pay	22,038	22,143	22,800	21,500
Benefits and Taxes	2,347,805	2,358,907	2,440,300	2,881,300
Total Personal Service Costs	7,004,697	7,033,657	7,225,700	7,736,100
Operating Expenditures	1,211,054	997,714	1,281,500	1,208,200
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	379,000	379,000	379,000	479,000
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$8,594,751	\$8,410,371	\$8,886,200	\$9,423,300
Staffing:				
Full-Time	78	77	77	77
Part-Time	1	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 18,448	\$ 51,199	\$ -	\$ 25,000
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	12,843	12,710	18,900	24,400
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	1,776	4,199	5,500	4,500
5241 - Communications and Freight Services	4,395	3,478	3,200	3,800
5243 - Utility Services	75,435	67,206	79,900	71,500
5244 - Rentals and Leases	-	-	-	-
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	384,835	221,370	229,000	171,400
5247 - Printing and Binding	968	1,355	2,000	2,000
5248 - Promotional Activities	7,919	6,579	9,000	6,500
5249 - Other Current Charges	36,095	43,175	49,300	61,400
5251 - Office Supplies	9,668	12,240	19,900	29,000
5252 - Operating Supplies	295,575	299,034	401,400	351,000
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	31,165	43,622	55,200	61,500
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	331,932	231,547	266,100	300,100
9904 - Fleet Maintenance - Allocated Costs	-	-	142,100	96,100
5882 - Aid To Private Organizations	-	-	-	-
Total	\$1,211,054	\$ 997,714	\$1,281,500	\$1,208,200

**FIRE / RESCUE SERVICES DEPARTMENT
ADMINISTRATION DIVISION**



ADMINISTRATION DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Fire Chief	1	1	1	1	-	1	EBB
Deputy Fire Chief	2	2	2	2	-	2	23
Fire Training Officer	1	1	1	1	-	1	21
Fleet Maintenance Coordinator	1	-	-	-	-	-	16
PIO/Public Safety Educator (IT)	1	-	-	-	-	-	15
Executive Assistant	1	1	1	1	-	1	12
Logistics Manager	1	1	1	1	(1)	-	12
Logistics Coordinator	-	-	-	-	1	1	12
Administrative Assistant II	1	1	1	1	-	1	8
Logistics Clerk	1	1	1	1	-	1	2
TOTAL	10	8	8	8	-	8	

Functional Duties: The Administrative division is separated into Emergency Management and Logistics. Additionally, this branch is responsible for contract administration, interagency and intergovernmental agreements, administrative services, facilities maintenance, and marketing (public affairs and education) for the entire Department. This division also coordinates all repair and maintenance to the City’s 800 MhZ radio system.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

P 14
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

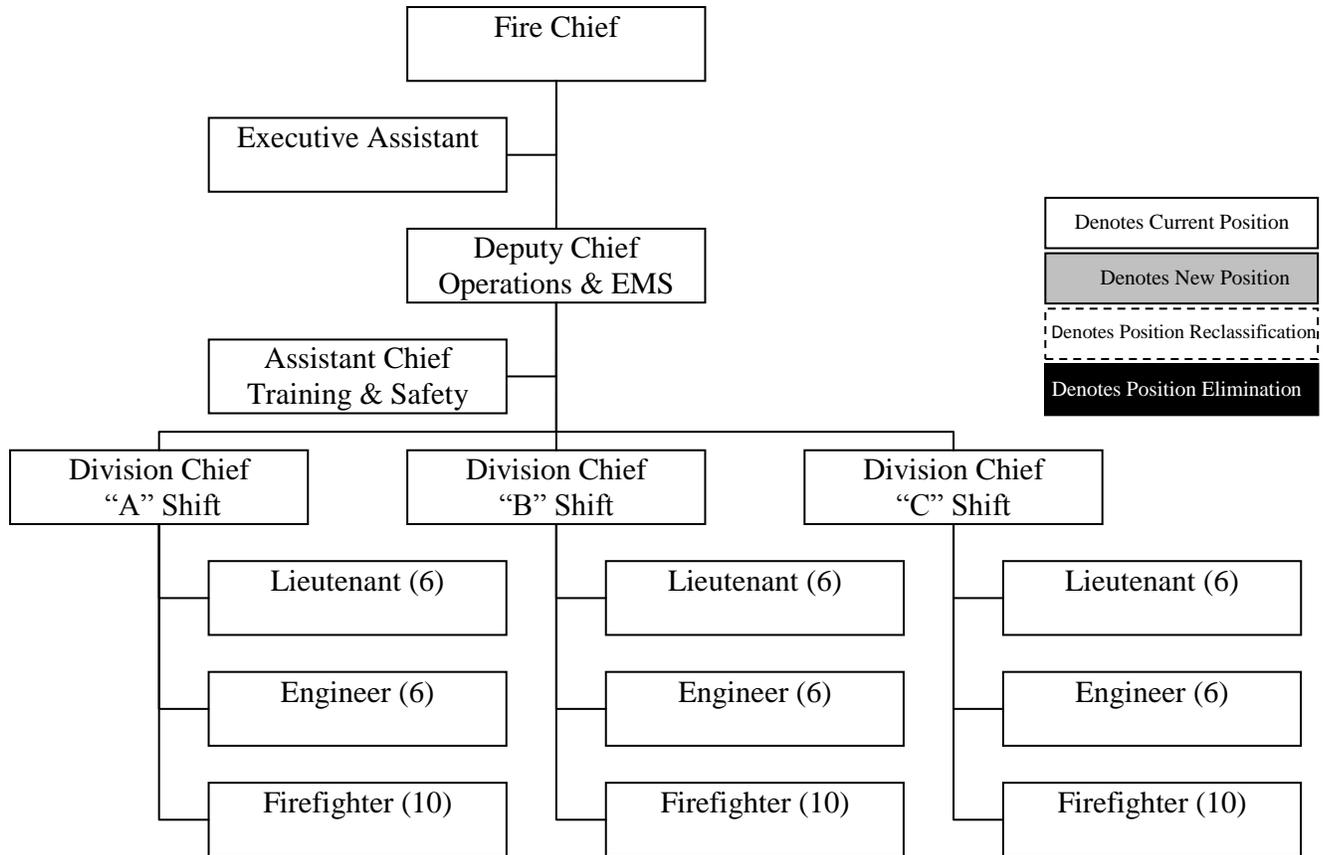
FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001221	GENERAL FUND - FIRE ADMINISTRA							
001221 511200	SAL & WAGE	5,027,835.72	605,448.78	517,152.05	443,941.14	531,300.00	543,000.00	2.2%
001221 511400	OVERTIME	226,260.07	7,011.80	2,870.74	1,773.41	3,100.00	3,200.00	3.2%
001221 511500	SPECIALPAY	24,710.25	3,364.19	4,010.00	3,811.30	4,600.00	3,300.00	-28.3%
001221 512100	FICA TAX	378,887.37	44,366.81	38,041.28	33,163.37	38,000.00	38,700.00	1.8%
001221 512200	RETIRECONT	1,169,603.32	83,448.81	76,878.38	63,813.38	81,400.00	88,800.00	9.1%
001221 512300	H/D/L INS	883,672.12	88,174.31	74,041.59	58,224.39	80,900.00	83,700.00	3.5%
001221 512400	WORKERCOMP	111,903.41	15,044.37	12,925.49	10,083.30	12,100.00	11,500.00	-5.0%
001221 523101	PROFSVC-OT	.00	.00	14,850.00	.00	.00	.00	.0%
001221 523401	OTHR CONTR	4,650.00	4,096.49	40.00	40.00	.00	.00	.0%
001221 523404	SW/NW MTNC	2,765.03	1,983.75	.00	.00	1,300.00	1,300.00	.0%
001221 523405	MOW&LITTER	.00	.00	1,105.00	1,500.03	1,600.00	1,600.00	.0%
001221 524001	TRAV&PERDM	1,494.00	707.00	2,434.97	155.41	2,500.00	2,500.00	.0%
001221 524101	COMMUNICAT	6,265.83	3,536.47	2,753.00	1,727.37	2,500.00	3,000.00	20.0%
001221 524102	POSTAGE	.00	43.77	.00	.00	.00	.00	.0%
001221 524301	UTILITY SVC	52,129.24	3,632.51	2,985.61	2,303.56	4,900.00	3,500.00	-28.6%
001221 524402	R&L E/Q	268.00	.00	.00	.00	.00	.00	.0%
001221 524501	INSUR GEN	158.62	.00	.00	.00	.00	.00	.0%
001221 524601	R&M VEHICL	150,600.40	20,388.16	4,231.03	39.99	.00	.00	.0%
001221 524602	R&M E/Q	72,791.60	1,102.01	1,181.55	2,468.70	700.00	1,000.00	42.9%
001221 524603	R&M BLDG	64,125.34	16,792.32	4,235.30	8,726.03	29,100.00	4,200.00	-85.6%
001221 524604	R&M HYDRAN	754.63	.00	.00	.00	.00	.00	.0%
001221 524701	PRINT GEN	1,244.50	258.00	1,008.60	.00	500.00	500.00	.0%
001221 524801	PROMO ACTI	7,419.88	2,599.33	606.39	39.95	1,500.00	500.00	-66.7%
001221 524901	RECOG/SYMP	.00	439.50	39.95	90.80	.00	.00	.0%
001221 524909	SPECIAL OP	750.00	.00	.00	.00	.00	.00	.0%
001221 524910	BACK/PHYS	37,878.67	2,267.90	2,089.04	.00	2,200.00	4,300.00	95.5%
001221 524912	EMERG MGMT	873.00	1,787.69	.00	270.90	.00	.00	.0%
001221 524999	OTHER CHAR	.00	.00	.00	1,625.00	1,600.00	.00	-100.0%
001221 525101	OFFICE SUP	5,478.37	3,690.97	2,403.84	2,919.07	3,000.00	3,000.00	.0%
001221 525102	FURN & E/Q	5,702.09	1,226.19	867.27	1,838.52	1,000.00	1,000.00	.0%
001221 525201	FUEL&OIL	80,702.17	11,082.20	8,986.91	7,441.21	11,000.00	9,800.00	-10.9%
001221 525202	TOOL & E/Q	49,073.13	1,726.72	87.80	260.11	5,000.00	1,000.00	-80.0%
001221 525203	JANISUPPLY	13,680.05	.00	.00	483.38	1,000.00	.00	-100.0%
001221 525204	BUNKER GEAR	46,166.30	305.00	3,938.48	.00	2,200.00	2,200.00	.0%
001221 525205	MED SUPPLI	71,869.62	191.40	1,235.30	.00	.00	.00	.0%
001221 525206	UNIFORMS	38,341.31	2,302.92	1,445.66	2,599.00	2,500.00	4,300.00	72.0%
001221 525208	COMPUT S/W	1,776.99	189.98	.00	.00	2,000.00	.00	-100.0%
001221 525210	OPERAT SUP	12,185.58	1,307.28	238.61	341.61	1,000.00	1,000.00	.0%
001221 525400	PUB, MEM, TR	32,507.62	5,242.27	7,596.92	2,977.10	7,000.00	7,000.00	.0%
001221 910501	CAPITL-RPL	379,000.00	379,000.00	379,000.00	315,833.30	379,000.00	479,000.00	26.4%
001221 990131	IT - Costs	413,750.29	331,931.93	231,547.47	221,750.00	266,100.00	300,100.00	12.8%
001221 990419	FLEETALLOC	.00	.00	.00	1,576.46	8,600.00	2,100.00	-75.6%
TOTAL GENERAL FUND - FIRE AD		9,377,274.52	1,644,690.83	1,400,828.23	1,191,817.79	1,489,200.00	1,605,100.00	7.8%

FIRE / RESCUE SERVICES DEPARTMENT

OPERATIONS DIVISION



OPERATIONS DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Division Commander	3	3	3	3	-	3	Union
Lieutenant	18	18	18	18	-	18	Union
Engineer	15	18	18	18	-	18	Union
Firefighter	33	30	30	30	-	30	Union
TOTAL	69	69	69	69	-	69	

Functional Duties: The Operations division is composed of the “Combat” division of the Fire Department and includes Training, Safety and EMS management functions via the Administrative Division. The department provides Emergency Medical Services (EMS) at the Advanced Life Support (ALS) level, firefighting, hazardous materials as well as other specialized response. As an all-hazards department, our dual trained personnel can rapidly mitigate any emergency presented to them.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

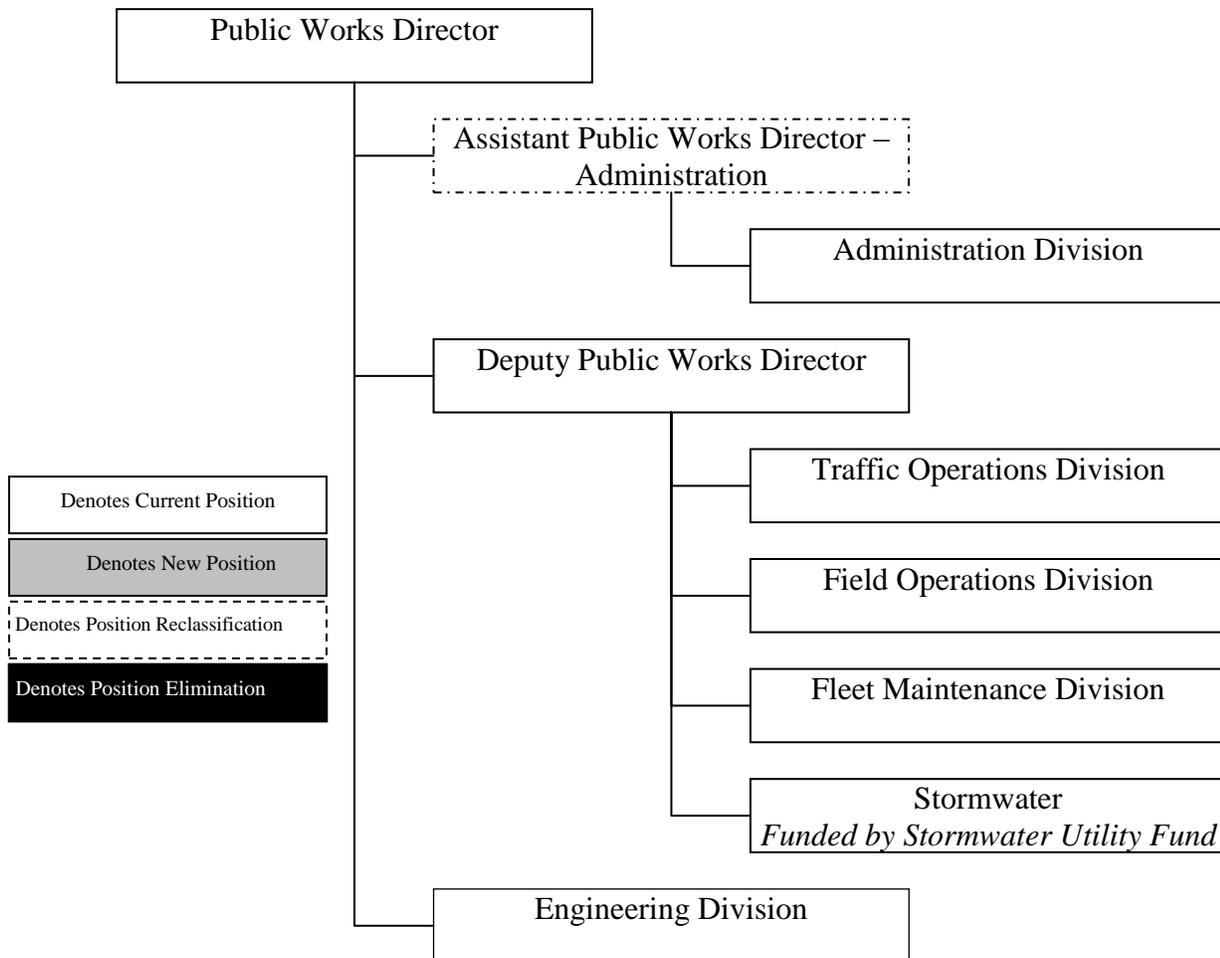
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001222 GENERAL FUND - FIRE OPERATIONS							
001222 511200 SAL & WAGE	.00	3,776,500.80	3,854,999.30	3,430,491.94	3,955,400.00	4,010,600.00	1.4%
001222 511400 OVERTIME	.00	245,892.29	277,584.90	450,331.91	272,800.00	276,500.00	1.4%
001222 511500 SPECIALPAY	.00	18,673.55	18,132.97	17,863.33	18,200.00	18,200.00	.0%
001222 512100 FICA TAX	.00	286,867.13	296,783.11	278,769.39	298,900.00	303,000.00	1.4%
001222 512200 RETIRECONT	.00	1,050,509.65	1,102,967.18	617,107.33	1,112,100.00	1,456,200.00	30.9%
001222 512300 H/D/L INS	.00	679,344.67	645,615.22	614,098.44	712,900.00	800,200.00	12.2%
001222 512400 WORKERCOMP	.00	100,049.91	111,654.20	86,666.70	104,000.00	99,200.00	-4.6%
001222 523101 PROFSVC-OT	.00	18,448.00	36,348.80	.00	.00	25,000.00	.0%
001222 523401 OTHR CONTR	.00	735.00	2,145.00	7,460.00	7,000.00	11,300.00	61.4%
001222 523404 SW/NW MTNC	.00	6,026.82	2,765.00	399.00	3,400.00	3,200.00	-5.9%
001222 523405 MOW&LITTER	.00	.00	6,655.00	7,499.97	5,600.00	7,000.00	25.0%
001222 524001 TRAV&PERDM	.00	1,068.99	1,764.01	479.17	3,000.00	2,000.00	-33.3%
001222 524101 COMMUNICAT	.00	815.15	724.99	477.18	700.00	800.00	14.3%
001222 524301 UTILITYSVC	.00	71,801.63	64,220.31	53,975.06	75,000.00	68,000.00	-9.3%
001222 524601 R&M VEHICL	.00	174,365.57	67,029.81	1,063.32	.00	.00	.0%
001222 524602 R&M E/Q	.00	90,207.31	101,698.40	94,613.06	103,800.00	91,700.00	-11.7%
001222 524603 R&M BLDG	.00	76,266.30	42,779.40	68,371.68	93,600.00	73,600.00	-21.4%
001222 524604 R&M HYDRAN	.00	5,713.58	213.96	213.87	1,800.00	900.00	-50.0%
001222 524701 PRINT GEN	.00	709.71	346.15	1,840.62	1,500.00	1,500.00	.0%
001222 524801 PROMO ACTI	.00	5,319.78	5,972.67	6,554.23	7,500.00	6,000.00	-20.0%
001222 524901 RECOG/SYMP	.00	.00	.00	.00	.00	3,000.00	.0%
001222 524910 EEPHYSICAL	.00	30,000.23	36,689.42	150.00	41,000.00	44,100.00	7.6%
001222 524911 AHA CENTER	.00	.00	4,356.80	3,203.66	4,500.00	10,000.00	122.2%
001222 524999 OTHER CHAR	.00	1,600.00	.00	.00	.00	.00	.0%
001222 525101 OFFICE SUP	.00	1,527.33	1,702.55	998.99	4,000.00	2,000.00	-50.0%
001222 525102 FURN & E/Q	.00	3,223.41	7,266.82	12,002.71	11,900.00	23,000.00	93.3%
001222 525201 FUEL&OIL	.00	67,168.71	70,016.75	59,080.73	76,900.00	70,000.00	-9.0%
001222 525202 TOOL & E/Q	.00	46,876.61	39,919.81	71,005.84	88,000.00	50,000.00	-43.2%
001222 525203 JANISUPPLY	.00	10,985.76	11,044.57	12,367.51	13,300.00	11,000.00	-17.3%
001222 525204 BUNKERGEAR	.00	49,061.31	48,948.07	43,643.90	45,200.00	65,600.00	45.1%
001222 525205 MED SUPPLI	.00	70,210.89	81,117.57	75,385.81	109,000.00	85,900.00	-21.2%
001222 525206 UNIFORMS	.00	27,168.09	26,112.27	26,926.28	34,800.00	43,300.00	24.4%
001222 525208 COMPUT S/W	.00	399.00	399.00	.00	2,500.00	.00	-100.0%
001222 525210 OPERAT SUP	.00	6,598.97	5,542.51	6,472.58	9,300.00	6,900.00	-25.8%
001222 525400 PUB, MEM, TR	.00	25,923.13	36,025.04	14,917.42	45,900.00	54,500.00	18.7%
001222 990419 FLEETALLOC	.00	.00	.00	74,046.61	133,500.00	94,000.00	-29.6%
TOTAL GENERAL FUND - FIRE OP	.00	6,950,059.28	7,009,541.56	6,138,478.24	7,397,000.00	7,818,200.00	5.7%

PUBLIC WORKS DEPARTMENT OVERVIEW



Functional Duties: The Public Works Department is responsible for the design, construction, and maintenance of the City’s road and stormwater drainage systems. The Department also handles fleet and equipment maintenance, sidewalk construction, vegetation control, road paving, and maintenance. Public Works also assumes the responsibility of Project Manager via the Public Works Director and the Engineering Division on all department Capital Improvement Projects. The Department’s work program is supported by the County of Volusia which provides mosquito control. The City’s Consulting Engineer provides services in the preparation of specifications and the design of projects supported by the Department. The Department provides a comprehensive vehicle maintenance program for City vehicles and equipment thru the Fleet Maintenance Division. In addition to the funding provided through the General Fund, Public Works operations are funded by the Stormwater Utility Fund, Enterprise Fund, Transportation Fund and CDBG Fund (see Special Revenue Funds section of this budget document).

PUBLIC WORKS DEPARTMENT

Mission Statement: *“To provide quality, innovative, visually appealing and cost efficient maintenance of vehicles and equipment, public rights-of-way, stormwater drainage infrastructure and retention areas. Furthermore to perform complex professional analytical office and engineering support in plan review and field engineering support for environmental, water, wastewater, stormwater, roads and drainage and other projects with the City; and to provide the residents of Deltona with exceptional customer service and respond to the needs of the community.”*

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- Proactively perform maintenance service in all sectors within the City limits making the City street system safe and convenient to use.
- To provide and maintain a functional network of sidewalks throughout the City.
- Maintain a safe, reliable and economical fleet through preventative maintenance and enhanced education and training programs for our mechanics.
- Enhance City’s traffic control and street signs in the interest of safety and appearance.
- Respond to all inquiries for Streetlighting districts.
- Respond to all inquiries for traffic calming.
- To review, make recommendations and assist in the bid process and job completion for capital projects and contracted service in accordance with approved laws and specifications.
- Actively participate in DRC reviews and approvals for construction projects City wide as well as act as a liaison for contractors, engineers, owners and developers during the construction process.
- Provide in-house road striping and crosswalks within the City.
- Process all invoices, contracts, bid requests, agenda memos, supply orders, and financials in a timely manner.
- Provide high level of customer service and response to inquiries on a timely basis

Performance Measures:

- Street name signs fabricated/installed/replaced
- Completed vehicle service requests
- Streets resurfaced (miles)
- New sidewalks installed (miles)

Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
1,250	1,426	1,400
1,350	1,593	1,500
5	4	4
7	1.3	0

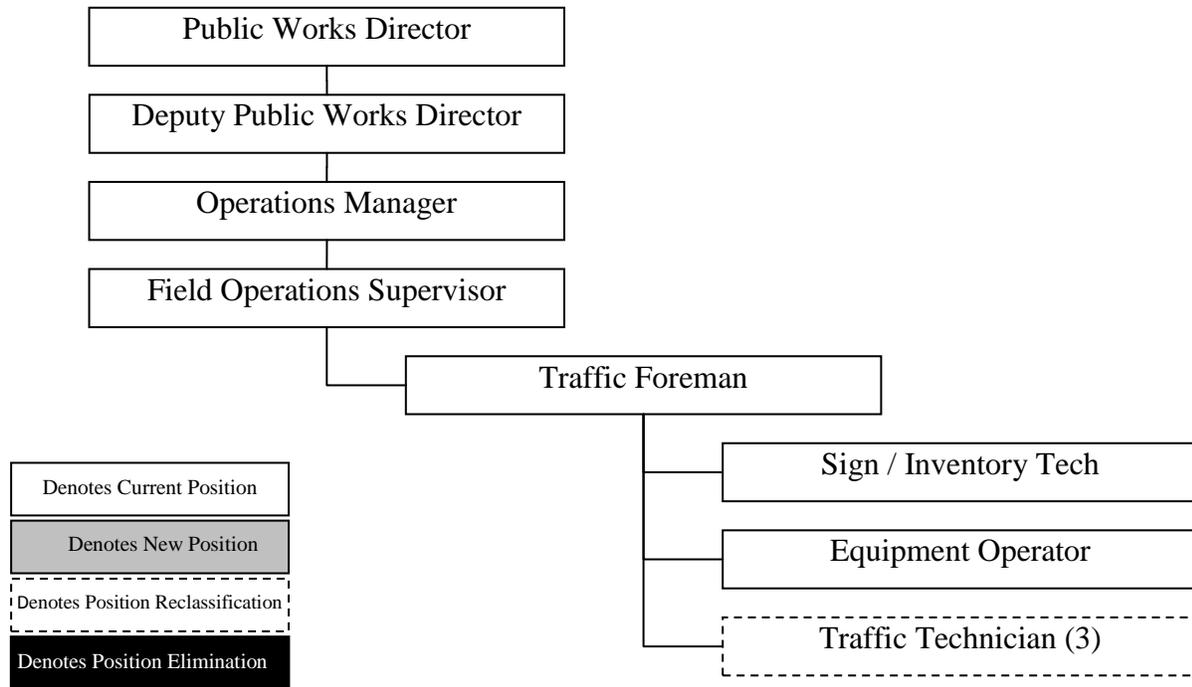
Public Works

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 749,093	\$ 790,137	\$ 846,000	\$ 902,500
Overtime	12,121	13,535	22,000	23,700
Other Pay	6,480	6,018	7,400	7,400
Benefits and Taxes	323,643	345,885	400,900	426,900
Total Personal Service Costs	1,091,337	1,155,575	1,276,300	1,360,500
Operating Expenditures	622,809	547,709	607,400	592,500
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	346,000	346,000	346,000	346,000
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	56,691	455,681	154,484	500,000
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$2,116,837	\$2,504,965	\$2,384,184	\$2,799,000
Staffing:				
Full-Time	27	28	28	29
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 225	\$ 800	\$ 1,800	\$ 10,800
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	53,874	44,543	56,500	48,600
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	686	753	2,000	2,200
5241 - Communications and Freight Services	2,633	2,187	3,400	4,100
5243 - Utility Services	240,592	231,851	259,700	238,000
5244 - Rentals and Leases	2,161	2,691	3,300	3,500
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	225,578	208,613	406,400	303,600
5247 - Printing and Binding	73	-	200	200
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	10,315	8,041	10,000	8,000
5251 - Office Supplies	2,317	1,857	2,500	2,100
5252 - Operating Supplies	128,091	122,868	135,100	163,400
5253 - Road Materials & Supplies	60,074	44,169	78,000	59,000
5254 - Publications, Memberships & Training	2,527	2,618	4,400	9,500
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	60,465	56,766	60,200	77,800
9904 - Fleet Maintenance - Allocated Costs	(166,802)	(180,048)	(501,300)	(338,300)
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 622,809	\$ 547,709	\$ 522,200	\$ 592,500

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**PUBLIC WORKS DEPARTMENT
TRAFFIC OPERATIONS DIVISION**



TRAFFIC OPERATIONS DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Traffic Forman	-	1	1	1	-	1	10
Sign/Inventory Technician	1	1	1	1	-	1	7
Equipment Operator	1	1	1	1	-	1	6
Traffic Technician	-	-	-	-	3	3	5
Public Works Technician	3	3	3	3	(3)	-	4
TOTAL	5	6	6	6	-	6	

Functional Duties: The Traffic Operations Division provides the City with road resurfacing and repairs, responsible for the fabrication, installation and maintenance of all signs on City roads. In addition, the Traffic Division monitors contracts and agreements for striping and signalization.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

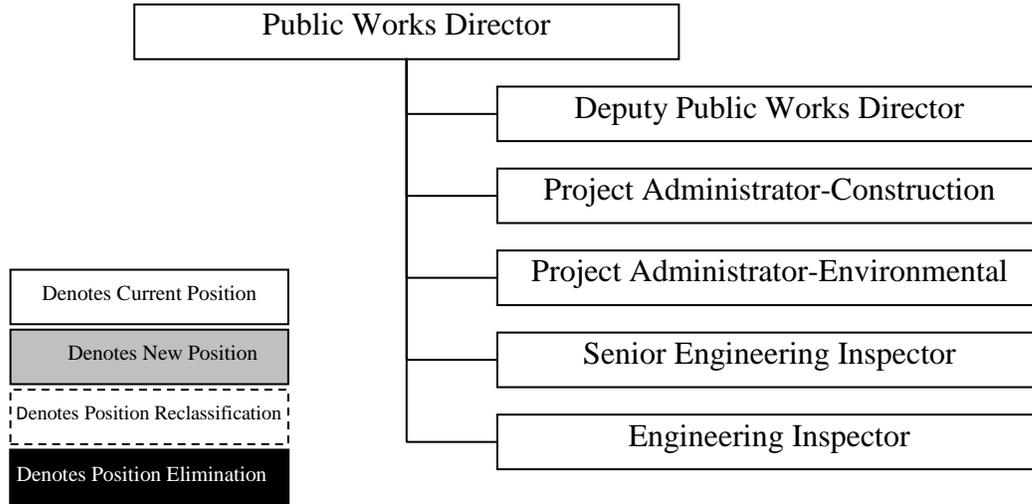
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001414 GENERAL FUND - PW TRAFFIC OPS							
001414 511200 SAL & WAGE	122,253.47	120,255.38	125,991.72	145,765.43	170,300.00	179,100.00	5.2%
001414 511400 OVERTIME	1,113.53	2,187.94	2,648.66	3,297.40	1,700.00	1,800.00	5.9%
001414 511500 SPECIALPAY	525.00	532.00	496.00	210.00	.00	.00	.0%
001414 512100 FICA TAX	8,981.74	8,748.52	9,376.66	10,801.98	12,100.00	12,700.00	5.0%
001414 512200 RETIRECONT	11,394.32	7,232.36	7,812.36	10,429.85	11,900.00	13,300.00	11.8%
001414 512300 H/D/L INS	38,550.89	40,508.09	41,346.23	44,639.69	53,200.00	59,400.00	11.7%
001414 512400 WORKERCOMP	5,992.94	7,106.91	8,066.93	7,500.00	9,000.00	8,600.00	-4.4%
001414 523101 PROFSVC-OT	.00	.00	800.00	2,200.00	2,200.00	9,800.00	345.5%
001414 523420 SIGN F&M	46,080.43	47,495.87	38,439.33	38,357.77	45,000.00	38,200.00	-15.1%
001414 524001 TRAV&PERDM	7.00	11.00	11.00	22.00	100.00	100.00	.0%
001414 524301 UTILITYSVC	5,410.51	3,765.86	3,855.80	3,287.90	5,500.00	5,000.00	-9.1%
001414 524302 STREETLIGH	188,460.06	172,305.46	164,544.18	135,600.39	177,800.00	170,000.00	-4.4%
001414 524402 R&L E/Q	.00	.00	.00	274.79	500.00	500.00	.0%
001414 524602 R&M E/Q	.00	.00	.00	.00	.00	2,000.00	.0%
001414 524610 R&M OTHER	3,037.50	4,906.25	.00	4,000.00	4,000.00	4,000.00	.0%
001414 525201 FUEL&OIL	24,730.01	20,107.83	16,557.07	17,655.73	18,000.00	22,000.00	22.2%
001414 525202 TOOL & E/Q	6,596.06	8,896.38	3,055.29	6,636.16	4,500.00	28,900.00	542.2%
001414 525206 UNIFORMS	1,759.98	1,767.71	1,608.70	1,869.28	2,000.00	2,600.00	30.0%
001414 525210 OPERAT SUP	.00	.00	2,708.02	2,532.60	4,500.00	3,000.00	-33.3%
001414 525301 ROAD MATER	37,567.15	38,151.71	18,217.49	36,854.00	43,000.00	22,500.00	-47.7%
001414 525400 PUB, MEM, TR	120.00	629.50	60.00	479.00	600.00	3,200.00	433.3%
001414 631001 SIDEWALKS	499,205.02	56,690.89	455,681.07	154,483.60	154,484.00	500,000.00	223.7%
001414 910501 CAPITL-RPL	26,000.00	26,000.00	26,000.00	21,666.70	26,000.00	26,000.00	.0%
001414 990419 FLEETALLOC	.00	.00	.00	9,818.45	12,200.00	9,600.00	-21.3%
TOTAL GENERAL FUND - PW TRAF	1,027,785.61	567,299.66	927,276.51	658,382.72	758,584.00	1,122,300.00	47.9%

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION**



ENGINEERING DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Assistant Public Works Director	1	-	-	-	-	-	25
Deputy Public Works Director	-	1	1	1	-	1	23
Project Admin.-Construction	1	1	1	1	-	1	13
Project Admin.-Environmental	1	1	1	1	-	1	13
Senior Engineering Inspector	-	-	1	1	-	1	8
Engineering Inspector	2	2	1	1	-	1	7
TOTAL	5	5	5	5	-	5	

Functional Duties: The Engineering Division performs complex professional, analytical work providing office and field engineering support in plan review, project construction and field engineering support for environmental, water, wastewater, stormwater, roads and drainage and other projects ensuring technical competence and compliance with all current codes and criteria. Plans, directs and coordinates the design and inspection of construction projects.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

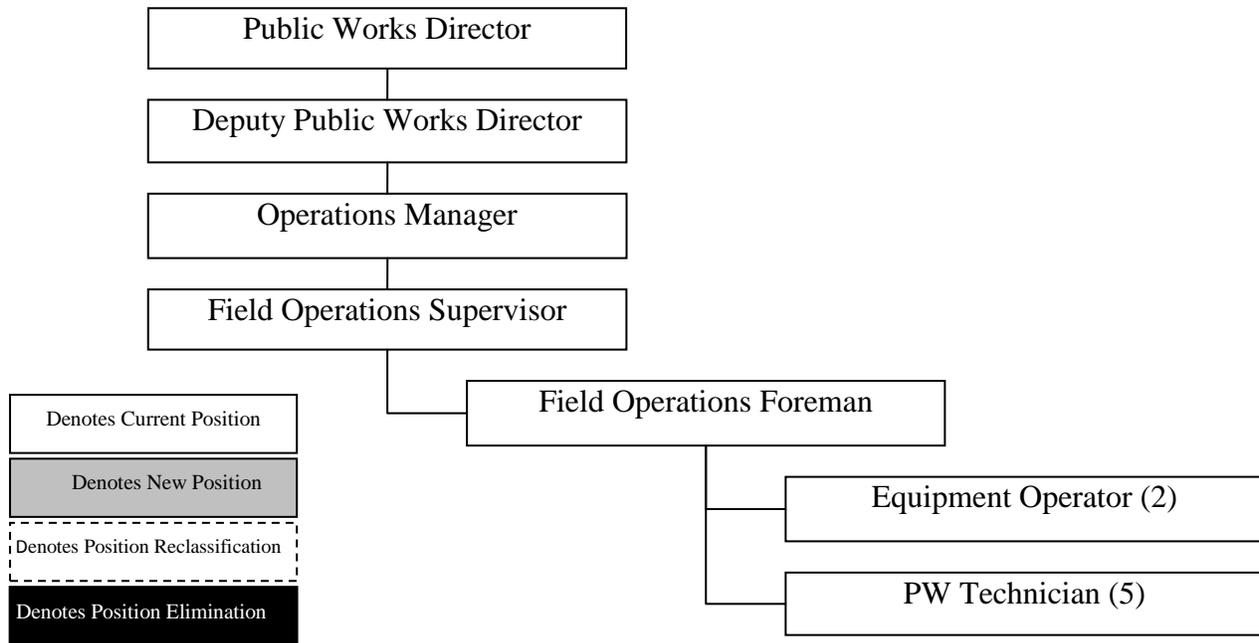
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION	PCT
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 5	CHANGE
001415 GENERAL FUND - PW ENGIN							
001415 511200 SAL & WAGE	76,573.01	71,898.85	74,625.48	63,155.31	71,200.00	73,500.00	3.2%
001415 511400 OVERTIME	.00	.00	176.40	898.85	400.00	400.00	.0%
001415 512100 FICA TAX	5,381.11	5,041.52	5,316.94	4,826.16	5,100.00	5,200.00	2.0%
001415 512200 RETIRECONT	6,944.10	3,581.55	4,829.79	4,503.36	4,900.00	5,400.00	10.2%
001415 512300 H/D/L INS	12,418.72	12,520.12	12,425.65	10,653.86	14,500.00	11,900.00	-17.9%
001415 512400 WORKERCOMP	1,653.20	2,676.65	2,933.48	1,666.70	2,000.00	1,900.00	-5.0%
001415 524001 TRAV&PERDM	144.00	.00	240.91	.00	500.00	500.00	.0%
001415 524101 COMMUNICAT	805.52	922.72	541.44	296.29	1,100.00	2,200.00	100.0%
001415 525101 OFFICE SUP	257.81	.00	26.27	301.50	.00	.00	.0%
001415 525201 FUEL&OIL	9,239.13	10,562.31	9,213.61	7,575.74	12,000.00	10,000.00	-16.7%
001415 525202 TOOL & E/Q	1,398.37	37.47	223.14	379.42	300.00	700.00	133.3%
001415 525206 UNIFORMS	399.98	395.99	752.77	500.00	1,200.00	1,600.00	33.3%
001415 525208 COMPUT S/W	.00	.00	.00	810.00	.00	.00	.0%
001415 525210 OPERAT SUP	.00	.00	.00	177.52	.00	.00	.0%
001415 525400 PUB, MEM, TR	1,291.00	956.50	799.00	465.00	1,000.00	2,100.00	110.0%
001415 990419 FLEETALLOC	.00	.00	.00	1,439.79	2,700.00	700.00	-74.1%
TOTAL GENERAL FUND - PW ENGI	116,505.95	108,593.68	112,104.88	97,649.50	116,900.00	116,100.00	-.7%

**PUBLIC WORKS DEPARTMENT
FIELD OPERATIONS DIVISION**



FIELD OPERATIONS DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Position Title							
Operations Manager	-	1	1	1	-	1	19
Field Operations Manager	1	-	-	-	-	-	18
Field Operations Supervisor	1	1	1	1	-	1	13
Field Operations Foreman	2	1	1	1	-	1	9
Equipment Operator	2	2	2	2	-	2	6
Public Works Technician	5	5	5	5	-	5	4
	11	10	10	10	-	10	

Functional Duties: The Field Operations Division is responsible for the maintenance of the City’s roads and right of ways. The Division also handles the maintenance and installation of sidewalks. In addition, Field Operations is responsible for mowing of medians and tree trimming.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

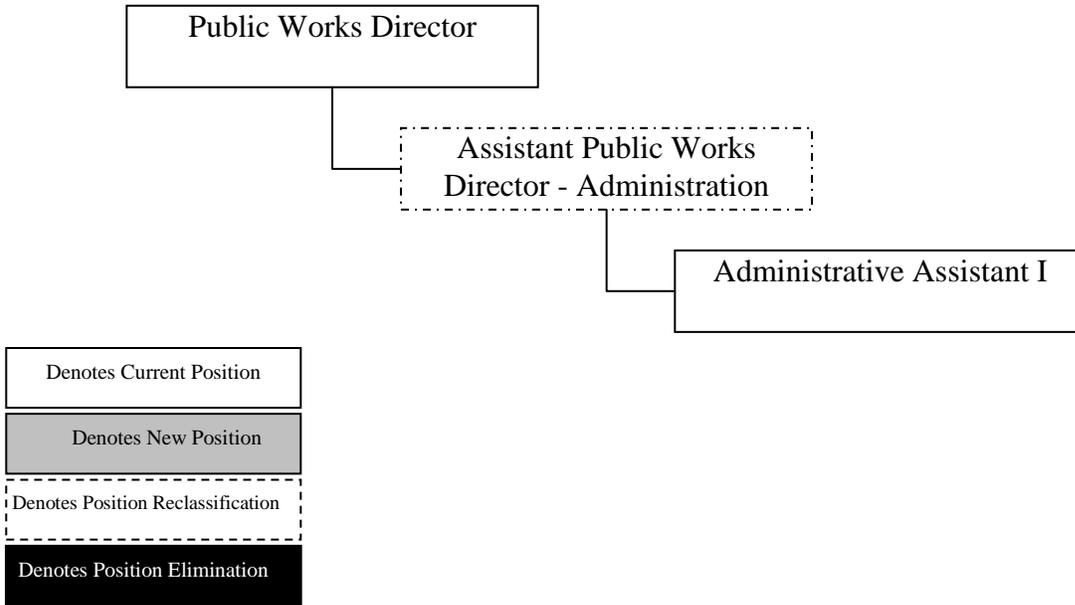
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001416 GENERAL FUND - PW FIELD OPS							
001416 511200 SAL & WAGE	315,175.57	324,457.40	312,922.35	276,035.16	315,400.00	322,600.00	2.3%
001416 511400 OVERTIME	6,492.86	6,532.34	7,054.32	4,448.33	9,200.00	9,300.00	1.1%
001416 511500 SPECIALPAY	2,314.00	2,308.00	2,338.00	2,510.00	3,700.00	3,700.00	.0%
001416 512100 FICA TAX	24,343.05	24,145.83	23,553.14	21,078.59	23,100.00	23,600.00	2.2%
001416 512200 RETIRECONT	29,810.12	21,147.93	22,517.25	22,215.84	25,600.00	27,200.00	6.3%
001416 512300 H/D/L INS	79,385.11	84,753.70	80,100.84	75,550.72	101,900.00	95,200.00	-6.6%
001416 512400 WORKERCOMP	13,225.93	15,690.53	17,784.04	12,583.30	15,100.00	14,400.00	-4.6%
001416 523101 PROFSVC-OT	505.00	225.00	.00	.00	1,000.00	1,000.00	.0%
001416 523405 MOW&LITTER	3,908.00	3,315.50	1,987.00	4,000.00	4,000.00	2,400.00	-40.0%
001416 523406 CONT-VOLCO	42,365.74	32.94	.00	.00	.00	.00	.0%
001416 523415 TREE REMOV	925.00	2,200.00	1,590.00	3,000.00	3,000.00	3,000.00	.0%
001416 524001 TRAV&PERDM	53.00	34.00	.00	.00	.00	.00	.0%
001416 524101 COMMUNICAT	871.05	1,002.41	987.89	886.87	1,400.00	1,000.00	-28.6%
001416 524301 UTILITY SVC	36,465.10	51,342.39	50,652.91	33,361.19	60,000.00	50,000.00	-16.7%
001416 524402 R&L E/Q	.00	330.70	811.20	.00	1,000.00	1,000.00	.0%
001416 524602 R&M E/Q	.00	.00	989.83	617.81	1,000.00	4,000.00	300.0%
001416 524906 DUMP FEES	6,955.00	10,314.51	8,040.50	10,000.00	10,000.00	8,000.00	-20.0%
001416 525201 FUEL&OIL	45,060.78	48,020.66	48,574.30	40,673.30	46,000.00	52,000.00	13.0%
001416 525202 TOOL & E/Q	12,091.04	12,018.20	7,003.68	3,549.24	5,000.00	6,000.00	20.0%
001416 525206 UNIFORMS	4,370.04	3,842.75	3,855.78	3,552.03	4,000.00	4,200.00	5.0%
001416 525210 OPERAT SUP	.00	.00	4,224.89	4,738.33	5,000.00	2,000.00	-60.0%
001416 525213 LANDSCAPIN	17,542.32	12,065.99	10,338.23	12,322.58	15,000.00	11,000.00	-26.7%
001416 525301 ROAD MATER	29,430.81	21,921.89	25,951.96	34,832.59	35,000.00	36,500.00	4.3%
001416 525400 PUB, MEM, TR	.00	315.00	1,234.00	1,029.00	900.00	1,800.00	100.0%
001416 910501 CAPITL-RPL	273,000.00	273,000.00	273,000.00	227,500.00	273,000.00	273,000.00	.0%
001416 990419 FLEETALLOC	.00	.00	.00	42,981.10	70,300.00	46,000.00	-34.6%
TOTAL GENERAL FUND - PW FIEL	944,289.52	919,017.67	905,512.11	837,465.98	1,029,600.00	998,900.00	-3.0%

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION DIVISION**



ADMINISTRATION DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						
Position Title	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	Pay Grade
Public Works Director	1	1	1	1	-	1	EBB
Administrative Assistant I	1	1	1	1	-	1	6
TOTAL	2	2	2	2	-	2	

Functional Duties: The Administration Division of the Public Works Department is responsible for the managing the administrative duties of the department. This includes financial and budget management, procurement of goods and services, contracts and agreements, project management, engineering services, payroll and personnel services, information technology requests, and to provide the highest level of customer service to internal and external customers. Additionally the administrative division oversees the N.P.D.E.S. Ms-4 permit through the Stormwater Division.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

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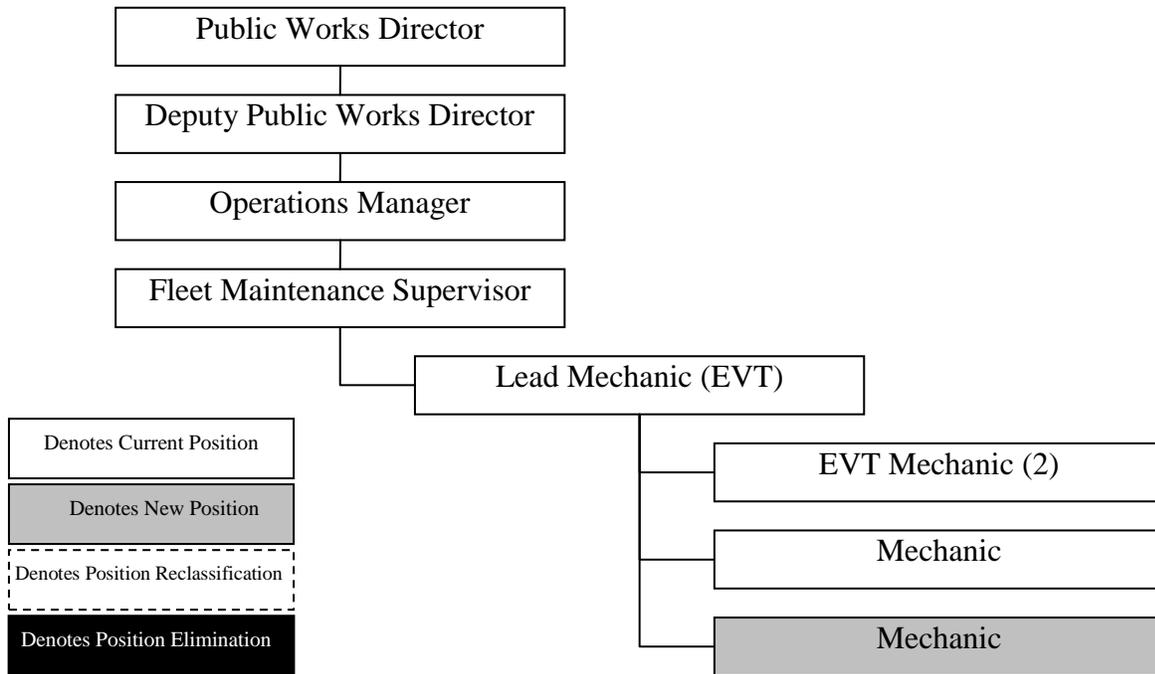
PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION	PCT
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 5	CHANGE
001417 GENERAL FUND - PW ADMIN							
001417 511200 SAL & WAGE	83,326.65	84,791.28	93,955.88	81,068.70	93,400.00	95,700.00	2.5%
001417 511400 OVERTIME	752.62	511.78	363.37	450.99	700.00	700.00	.0%
001417 512100 FICA TAX	6,244.49	6,350.42	7,069.02	5,932.34	6,600.00	6,800.00	3.0%
001417 512200 RETIRECONT	9,153.29	4,897.33	7,456.85	8,689.82	12,500.00	14,700.00	17.6%
001417 512300 H/D/L INS	12,400.35	12,924.00	11,957.76	11,780.97	13,700.00	15,300.00	11.7%
001417 512400 WORKERCOMP	1,756.60	2,122.87	2,475.09	1,916.70	2,300.00	2,200.00	-4.3%
001417 523401 OTHR CONTR	.00	.00	1,600.00	2,000.00	2,000.00	2,500.00	25.0%
001417 524101 COMMUNICAT	350.00	300.00	250.00	100.00	300.00	500.00	66.7%
001417 524301 UTILITYSVC	11,178.33	13,179.43	12,798.36	11,229.05	15,000.00	13,000.00	-13.3%
001417 524602 R&M E/Q	297.50	239.04	259.24	2,100.00	600.00	600.00	.0%
001417 524603 R&M BLDG	2,525.17	4,332.72	5,241.92	9,281.11	8,700.00	6,000.00	-31.0%
001417 524701 PRINT GEN	64.00	73.00	.00	75.90	200.00	200.00	.0%
001417 525101 OFFICE SUP	904.73	1,843.55	1,831.48	1,329.57	2,000.00	2,000.00	.0%
001417 525102 FURN & E/Q	.00	473.71	.00	200.88	500.00	100.00	-80.0%
001417 525201 FUEL&OIL	775.57	1,340.75	854.47	1,561.55	2,000.00	1,000.00	-50.0%
001417 525202 TOOL & E/Q	.00	.00	.00	.00	500.00	500.00	.0%
001417 525203 JANISUPPLY	1,598.27	1,630.72	1,832.95	2,400.00	2,400.00	2,000.00	-16.7%
001417 525206 UNIFORMS	.00	.00	.00	.00	200.00	200.00	.0%
001417 525210 OPERAT SUP	337.79	.00	.00	120.79	.00	200.00	.0%
001417 525400 PUB, MEM, TR	.00	.00	.00	75.00	.00	200.00	.0%
001417 990131 IT - Costs	60,574.38	60,464.87	56,766.48	50,166.70	60,200.00	77,800.00	29.2%
TOTAL GENERAL FUND - PW ADMI	192,239.74	195,475.47	204,712.87	190,480.07	223,800.00	242,200.00	8.2%

PUBLIC WORKS DEPARTMENT

FLEET MAINTENANCE DIVISION



FLEET MAINTENANCE DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Fleet Maintenance Supervisor	-	1	1	1	-	1	13
Lead Mechanic	1	1	1	1	-	1	11
EVT Mechanic	2	1	2	2	-	2	10
Mechanic	1	2	1	1	1	2	9
TOTAL	4	5	5	5	1	6	

Functional Duties: The Fleet Maintenance Division provides routine maintenance and emergency repairs to all City vehicles and equipment. The Maintenance Division assists with the purchase and acquisition of new vehicles as well as the disposal of equipment and vehicles no longer cost effective.

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CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

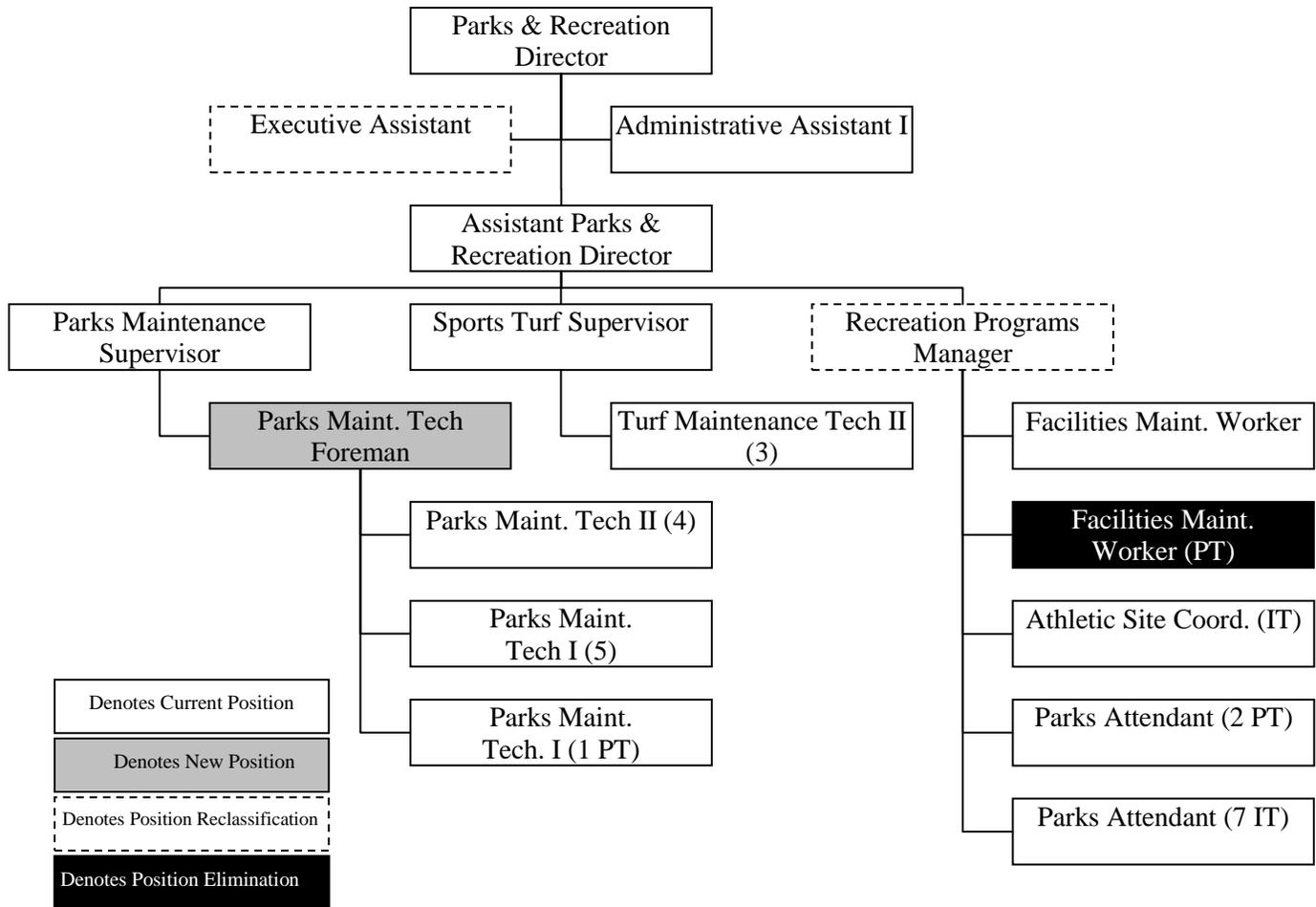
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PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	
GENERAL FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
001419 GENERAL FUND - PW FLEET MNTCE							
001419 511200 SAL & WAGE	142,740.97	147,690.96	182,642.19	171,160.15	195,700.00	231,600.00	18.3%
001419 511400 OVERTIME	1,582.14	2,888.62	3,292.76	4,686.37	10,000.00	11,500.00	15.0%
001419 511500 SPECIALPAY	3,584.00	3,640.00	3,184.00	2,960.00	3,700.00	3,700.00	.0%
001419 512100 FICA TAX	10,387.94	10,822.84	13,644.57	12,714.05	14,800.00	17,400.00	17.6%
001419 512200 RETIRECONT	13,545.02	9,780.49	15,325.60	13,711.42	15,700.00	19,100.00	21.7%
001419 512300 H/D/L INS	36,419.65	37,867.96	43,826.15	42,964.81	49,400.00	64,000.00	29.6%
001419 512400 WORKERCOMP	4,856.42	5,722.45	8,066.93	6,250.00	7,500.00	8,600.00	14.7%
001419 523401 OTHR CONTR	1,965.71	829.63	926.52	2,500.00	2,500.00	2,500.00	.0%
001419 524001 TRAV&PERDM	819.00	641.00	501.00	1,360.00	1,400.00	1,600.00	14.3%
001419 524101 COMMUNICAT	429.51	408.00	408.00	374.86	600.00	400.00	-33.3%
001419 524402 R&L E/Q	1,606.93	1,830.45	1,879.98	2,300.00	1,800.00	2,000.00	11.1%
001419 524601 R&M VEHICL	95,642.34	96,756.96	94,227.06	244,990.99	282,100.00	180,000.00	-36.2%
001419 524602 R&M E/Q	98,153.52	119,342.92	107,894.79	122,526.37	110,000.00	107,000.00	-2.7%
001419 524603 R&M BLDG	3,263.69	.00	.00	.00	.00	.00	.0%
001419 525101 OFFICE SUP	6.32	.00	.00	.00	.00	.00	.0%
001419 525201 FUEL&OIL	2,598.93	2,386.35	4,641.85	3,338.27	5,000.00	4,000.00	-20.0%
001419 525202 TOOL & E/Q	4,892.14	3,018.04	5,113.73	3,177.63	5,000.00	8,000.00	60.0%
001419 525206 UNIFORMS	1,988.64	1,999.97	2,309.75	2,100.00	2,500.00	3,500.00	40.0%
001419 525400 PUB, MEM, TR	1,050.00	625.00	525.00	1,263.00	1,900.00	2,200.00	15.8%
001419 910501 CAPITL-RPL	47,000.00	47,000.00	47,000.00	39,166.70	47,000.00	47,000.00	.0%
001419 990419 FLEETALLOC	-175,132.00	-166,801.90	-180,048.21	-336,514.80	-501,300.00	-394,600.00	-21.3%
TOTAL GENERAL FUND - PW FLEE	297,400.87	326,449.74	355,361.67	341,029.82	255,300.00	319,500.00	25.1%

PARKS AND RECREATION DEPARTMENT



Functional Duties: The City of Deltona’s Parks & Recreation Department’s mission is to “create community and enhance the quality of life in Deltona through people, places, programs, and partnerships”. We desire to optimize the use of our municipal facilities for public purposes, and to increase the opportunities for adult and youth recreational programs in the City. Our department oversees 303 acres which includes 20 developed parks, and several facilities. Our staff members are responsible for: coordination of City sponsored athletic leagues, recreation programs, special events, building and ball field maintenance, turf and landscape maintenance, custodial upkeep, and establishing partnerships with over 22 local associations. All lands and improvements thereon dedicated and provided, along with related City services, are for the purpose of advancing these public recreational opportunities. All parks, facilities and recreation programs are utilized in a fiscally responsible manner.

PARKS AND RECREATION DEPARTMENT

Mission Statement: *“To provide a variety of active and passive recreation opportunities for persons of all ages and abilities; to provide quality and visually appealing maintenance of parks, buildings and athletic facilities; to work in unison with private, public, youth and adult sports organizations, community groups and others to ensure service provision; and to identify trends and opportunities, as well as concerns and issues, and initiate actions to address each”.*

PARKS AND RECREATION DEPARTMENT							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						
Position Title	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	Pay Grade
Parks & Recreation Director	1	1	1	1	-	1	EBB
Assist. Parks & Rec. Director	1	1	1	1	-	1	19
Recreation Programs Manager	-	-	-	-	1	1	17
Sports Turf Supervisor	1	1	1	1	-	1	13
Parks Maintenance Supervisor	1	1	1	1	-	1	13
Recreation Programs Supervisor	1	1	1	1	(1)	-	12
Executive Assistant to the Director	-	-	-	-	1	1	12
Parks Maint. Tech Foreman	-	-	-	-	1	1	9
Administrative Assistant II	1	1	1	1	(1)	-	8
Administrative Assistant I	1	1	1	1	-	1	6
Turf Maintenance Tech II	2	3	3	3	-	3	4
Parks Maint. Tech II	4	4	4	4	-	4	4
Turf Maintenance Tech I	1	-	-	-	-	-	2
Parks Maint. Tech I	4	4	5	5	-	5	2
Parks Maint. Tech I (PT)	1	1	1	1	-	1	2
Athletic Site Coordinator (IT)	1	1	1	1	-	1	2
Facilities Maintenance Worker	1	1	1	1	-	1	2
Facilities Maintenance Worker (PT)	1	1	1	1	(1)	-	2
Parks Attendant I (PT)	-	-	2	2	-	2	1
Parks Attendant I (IT)	9	9	7	7	-	7	1
TOTAL	31	31	32	32	-	32	

**PARKS AND RECREATION DEPARTMENT
GOALS, OBJECTIVES & PERFORMANCE MEASURES**

Key Objectives:

- Build internal partnerships with the essential service providers to meet community needs.
 - Continue to manage facility use agreements (new/renewed/revised).
 - Ensure all maintenance/service contracts meet performance standards.
- Aggressively market department and programming services.
 - Continue to improve programming name recognition utilizing the City email and website pages.
 - Update advisory and sub-committee members monthly at publicly scheduled meetings.
 - Update, on City web page, meeting minutes within seven (7) days after a public meeting.
- Continue to seek leaders and leadership development opportunities (i.e. fiscal management, strategic modeling, metric analysis) from the business community and other areas outside traditional parks and recreation.
 - Utilize available grant funding opportunities to enhance facilities and program services.

Performance Measures:

- Agreements and contracts currently underway.
- Increase eye-appeal and cleanliness of department maintained facilities.
- Identify financial and programmatic partners to offset expenses department-wide.
- Advisory and sub-committees monthly meetings.
- Grant Applications

Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
42	40	35
5	8	10
3	3	3
29	29	25
2	4	3

DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS

The City of Deltona Parks & Recreation Department desires to optimize the use of its municipal facilities for public purposes and to increase the opportunities for adult and youth recreational programs in the City. As part of our continued effort in achieving our goal, the City of Deltona has continued to make recreation programs an important component for the citizens. In FY 13/14, we were able to renovate several facilities which were in need of enhancement to serve the citizens of Deltona of all ages. Additionally, we have an extensive wish list of projects/enhancements that we would like to continue pursuing.

Recreation enhancements during FY 13/14 year included:

- Continue to provide “Concerts at the Amphitheater” – Relocating this popular community program to the Deltona Amphitheater while continuing to offer a series of concerts offering a vast array of entertainers, increasing from seven to eight concerts per year.

PARKS AND RECREATION DEPARTMENT

DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)

- Santa’s North Pole Hosted in the Deltona Library Auditorium over 875 children and family viewing a Winter Wonderland of decorations provided by staff.
- “Easter Eggstravaganza” event with over 4,000 community children in attendance.
- Halloween “Spooktacular” community event continues to grow each year with over 12,000 in attendance.
- Wags & Whiskers Pet Festival has increased in popularity with over 224 dogs and 15 cats at the Keysville Dog Park.
- Partnered with several not-for-profit organizations providing logistical support in hosting community events at Dewey Boster, offering a cultural environment in the Deltona community.
- For the third year the Community Expo annual event and our Art Festival continues to outpace our City Hall events.
- Hosted several major soccer tournaments and continued our relationship with the Seminole Soccer Association with a record number of soccer teams participating at Dewey Boster Soccer Complex during the month of May and Memorial Day weekend. Continuing to promote sports tourism and economic development. Also hosted and partnered with the Champions Cup and the Greater Central Florida (GCF) Region Cup.
- Provided hosting opportunities for the Philadelphia Union Major League Soccer Team Spring Training.
- Major League Soccer (MLS) Exhibition game Philadelphia Union vs New England Revolution and University of North Florida at Dewey Boster Soccer Complex.

During FY 13/14 we were able to continue to provide our very successful Adult/Youth Athletic Leagues. Additionally, we partnered with several youth not-for-profit sports organizations to provide opportunities for our citizenry to participate in T-ball, little league baseball, softball, soccer, basketball, and tackle football/cheerleading.

Receiving community feedback is very essential to the success of the Parks & Recreation Department and the City of Deltona. Our Community Feedback Questionnaire provides residents with an opportunity to express their opinions and make suggestions in a formal manner either online or by paper. Additionally, we continue to receive community feedback from our residents at our monthly Parks & Recreation Advisory Committee (7 members) meeting on the 2nd Monday of every month in City Hall at 7:00 pm. Minutes of our meetings can be located on our Parks and Recreation Department website. Finally, residents are also able to email us as we have several community feedback questions identified on the City’s website.

Completed Park Projects for FY 13/14

Harris Saxon Park: Continued to upgrade the landscaping, constructed a Born Learning Trail, enhanced the exterior lighting adding LED fixtures, completed reconstruction of a new basketball court.

PARKS AND RECREATION DEPARTMENT**DEPARTMENT PERSPECTIVE, TRENDS & HIGHLIGHTS (Continued)****Completed Park Projects for FY 13/14 (Continued)**

Wes Crile Park: Added exterior LED parking lot lighting, installed new air conditioning throughout the building. Installed aluminum picket fencing. Resurfaced the splash pad. Upgraded video cameras.

Lake Butler Skate Park: Completed reconstruction of the basketball court.

Vann Park: Replaced roofing for the last 3 dugouts that were completed last year for the youth baseball fields. Replaced the roof on the bathrooms and painted the entire complex.

Dwight Hawkins Park: Fenced the property with aluminum picket fencing. Added a new playground and swings. Painted the restrooms and pavilion.

Thornby Park: Continued to develop the Thornby Loop/trail and partnering with Volusia County.

Dewey Boster: Upgraded video cameras. Added LED lighting to the concession, shed, batting cages, bathrooms at the Baseball, EVAC and maintenance storage buildings. Replaced the netting on Double A Big Field. Completed renovation of the Triple A field and painted the entire baseball complex.

Manny Rodriguez Park: Installed a new playground. Painted the restrooms and pavilion.

Veteran's Museum Memorial Park: Installed video cameras.

Park Projects Scheduled for FY 14/15

122 Acres: Clear and Grubb 26 acres to develop sports fields.

Timber Ridge Park: Resurface the basketball court.

Wes Crile Park: Upgrade video cameras. Add sports lighting and renovate the softball field. Add exterior LED lighting to the building.

Lake Gleason Park: Install a new playground.

Dwight Hawkins Park: Construct a new multi-purpose sports field.

Lake Butler Skate Park: Install LED lighting inside the skate park surface/ramp area.

Dupont Lakes Softball Complex: Remove the sports lighting and clear the site for purchase.

Park Facilities: Continue upgrading/renovation facilities to LED Lighting.

Dewey Boster: Complete renovation of the Double A baseball field.

Vann Park: Complete renovation of T-Ball field.

08/25/2014 10:45
lrivera

CITY OF DELTONA (LIVE)
NEXT YEAR BUDGET HISTORICAL COMPARISON

P 21
bgnyrpts

PROJECTION: 20151 FY 14-15 BUDGET PROJECTION 1

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		FY 10/11 PRIOR FY3 ACTUALS	FY 11/12 PRIOR FY2 ACTUALS	FY 12/13 LAST FY1 ACTUALS	FY 13/14 CY ACTUALS	FY 13/14 CY REV BUDGET	FY 14/15 PROJECTION LEVEL 5	PCT CHANGE
001720	GENERAL FUND - PARKS & REC							
001720 511200	SAL & WAGE	803,636.56	818,575.34	822,206.39	774,302.95	936,800.00	986,500.00	5.3%
001720 511400	OVERTIME	20,882.80	21,091.76	16,259.33	21,504.77	28,000.00	28,300.00	1.1%
001720 511500	SPECIALPAY	6,881.00	6,946.00	7,064.00	6,240.00	7,300.00	7,300.00	.0%
001720 512100	FICA TAX	60,133.97	61,229.76	60,768.24	57,930.64	68,500.00	72,000.00	5.1%
001720 512200	RETIRECONT	64,438.34	49,295.52	56,601.10	64,711.55	74,700.00	83,100.00	11.2%
001720 512300	H/D/L INS	153,511.17	161,801.46	158,001.44	155,248.65	190,000.00	210,300.00	10.7%
001720 512400	WORKERCOMP	31,308.16	35,349.79	40,426.52	33,916.70	40,700.00	41,700.00	2.5%
001720 523101	PROFSVC-OT	2,217.49	8,086.25	.00	.00	.00	.00	.0%
001720 523401	OTHR CONTR	13,001.25	1,725.00	6,783.13	7,189.23	9,800.00	10,800.00	10.2%
001720 523415	TREE REMOV	3,570.00	4,758.00	5,690.00	5,000.00	5,000.00	5,000.00	.0%
001720 524001	TRAV&PERDM	43.25	330.00	160.00	54.15	200.00	100.00	-50.0%
001720 524101	COMMUNICAT	3,212.19	3,442.89	2,853.44	2,734.33	3,400.00	2,500.00	-26.5%
001720 524301	UTILITY SVC	140,747.59	258,239.81	202,296.30	155,054.89	219,000.00	203,000.00	-7.3%
001720 524402	RENT/LEASE	10,645.98	2,851.00	810.30	135.00	1,000.00	1,000.00	.0%
001720 524601	R&M VEHICL	233.70	34.99	302.94	11.04	.00	.00	.0%
001720 524602	R&M E/Q	35,535.13	37,977.62	41,266.86	29,207.30	27,900.00	27,500.00	-1.4%
001720 524603	R&M BLDG	56,890.51	62,292.98	62,526.64	91,842.69	91,300.00	99,200.00	8.7%
001720 524610	R&M OTHER	37,947.48	41,673.83	30,973.05	25,072.05	26,600.00	181,800.00	583.5%
001720 524701	PRINT GEN	36.00	9.00	.00	.00	.00	.00	.0%
001720 524801	PROMO ACTI	1,729.31	118.13	563.94	15,386.75	29,000.00	2,600.00	-91.0%
001720 524801 PRG01	SPOOKTAC	.00	.00	.00	28,681.02	31,600.00	32,300.00	2.2%
001720 524801 PRG02	EGGSTRAV	.00	.00	.00	10,612.43	6,200.00	6,300.00	1.6%
001720 524801 PRG03	JULY 4TH	.00	.00	.00	36,049.07	38,100.00	38,900.00	2.1%
001720 524801 PRG04	CHRISTPARA	.00	.00	.00	11,119.03	15,500.00	11,400.00	-26.5%
001720 524801 PRG05	MULTICULTU	.00	.00	.00	.00	.00	10,000.00	.0%
001720 524900	OTHR CURRE	670.00	.00	.00	.00	.00	.00	.0%
001720 524901	RECOG/SYMP	24.75	.00	.00	.00	.00	.00	.0%
001720 524904	LGL&CLASAD	2,393.95	.00	.00	.00	.00	.00	.0%
001720 524905	REC PROG	73,178.06	54,252.15	55,328.10	39,646.53	49,400.00	47,200.00	-4.5%
001720 524906	DUMP FEES	494.00	1,355.75	97.50	.00	.00	.00	.0%
001720 525101	OFFICE SUP	2,066.49	2,128.75	2,151.37	2,431.64	3,100.00	3,500.00	12.9%
001720 525102	FURN & E/Q	1,942.94	1,357.24	2,303.19	1,141.27	1,200.00	9,600.00	700.0%
001720 525201	FUEL&OIL	47,057.24	51,124.53	44,753.88	37,817.39	50,200.00	47,200.00	-6.0%
001720 525202	TOOL & E/Q	9,750.00	5,151.18	5,902.67	9,393.08	5,000.00	6,700.00	34.0%
001720 525203	JANISUPPLY	25,832.29	23,320.01	21,414.10	18,675.59	23,500.00	24,500.00	4.3%
001720 525205	MED SUPPLI	996.95	2,236.90	2,188.23	2,030.97	2,500.00	2,000.00	-20.0%
001720 525206	UNIFORMS	8,715.22	7,977.86	8,231.74	8,297.96	8,300.00	8,700.00	4.8%
001720 525209	PARK FURN	826.94	.00	.00	.00	.00	.00	.0%
001720 525210	OPERAT SUP	24,763.64	39,227.42	15,578.81	12,546.10	16,700.00	15,800.00	-5.4%
001720 525211	CHEMICALS	74,336.46	58,123.11	35,124.28	20,755.15	21,200.00	43,700.00	106.1%
001720 525213	LANDSCAPIN	85,322.85	68,857.59	77,393.00	88,304.50	89,900.00	123,400.00	37.3%
001720 525400	PUB, MEM, TR	1,063.13	2,170.40	683.04	1,149.63	2,900.00	3,000.00	3.4%
001720 910501	CAPITL-RPL	110,000.00	110,000.00	110,000.00	91,666.70	110,000.00	260,000.00	136.4%
001720 990131	IT - Costs	136,239.96	148,614.76	130,297.28	104,083.30	124,900.00	130,700.00	4.6%
001720 990419	FLEETALLOC	.00	.00	.00	28,722.10	38,500.00	31,000.00	-19.5%
TOTAL GENERAL FUND - PARKS &		2,052,276.75	2,151,726.78	2,027,000.81	1,998,666.15	2,397,900.00	2,818,600.00	17.5%
TOTAL GENERAL FUND		886,392.55	-1,296,384.87	-1,951,075.48	-2,104,098.93	97,199.00	-3,700.00	-103.8%

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SPECIAL REVENUE FUNDS SUMMARY

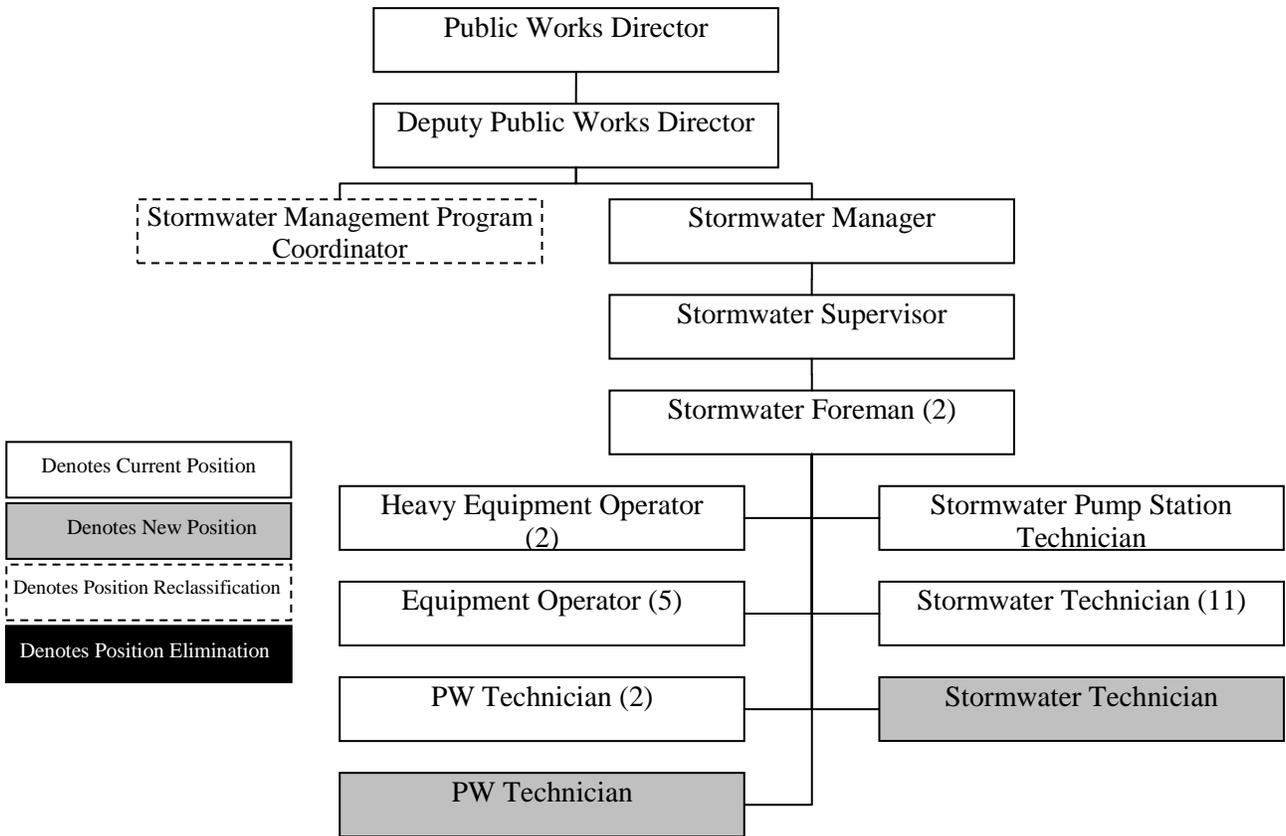
	<u>Stormwater Utility</u>	<u>Solid Waste Management</u>	<u>Fire/Rescue Impact Fees</u>	<u>SHIP Grant</u>	<u>CDBG Grant</u>	<u>Streetlighting Districts</u>
SOURCES						
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assessments	2,925,000	5,725,000	-	-	-	140,800
Impact Fees	-	-	13,700	-	-	-
Other Fees	-	-	-	-	-	-
Grant Funding	-	-	-	393,700	440,100	-
Miscellaneous Revenue	500	-	-	-	-	-
Interest Income	2,800	3,900	200	5,000	-	100
<i>Total Revenues:</i>	<u>2,928,300</u>	<u>5,728,900</u>	<u>13,900</u>	<u>398,700</u>	<u>440,100</u>	<u>140,900</u>
Transfers In	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-
Total Revenues, Debt Proceeds, and Transfers In	2,928,300	5,728,900	13,900	398,700	440,100	140,900
Fund Balance Carryforward	2,856,009	704,433	24,404	24,900	151,200	7,481
<i>Total Sources:</i>	<u>\$ 5,784,309</u>	<u>\$ 6,433,333</u>	<u>\$ 38,304</u>	<u>\$ 423,600</u>	<u>\$ 591,300</u>	<u>\$ 148,381</u>
USES						
Public Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Physical Environment	2,212,500	5,742,800	-	-	-	-
Transportation	-	-	-	-	-	139,600
Economic Environment	-	-	-	423,600	439,800	-
Culture/Recreation	-	-	-	-	-	-
Debt Service:						
Principal	251,600	-	-	-	-	-
Interest	274,700	-	-	-	-	-
Capital Outlay	2,113,800	-	-	-	151,500	-
<i>Total Expenditures:</i>	<u>4,852,600</u>	<u>5,742,800</u>	<u>-</u>	<u>423,600</u>	<u>591,300</u>	<u>139,600</u>
Transfers Out	-	-	-	-	-	-
Total Expenditures and Transfers Out	4,852,600	5,742,800	-	423,600	591,300	139,600
Ending Fund Balance	931,709	690,533	38,304	-	-	8,781
<i>Total Uses:</i>	<u>\$ 5,784,309</u>	<u>\$ 6,433,333</u>	<u>\$ 38,304</u>	<u>\$ 423,600</u>	<u>\$ 591,300</u>	<u>\$ 148,381</u>

Note 1: Includes NSP 1 and NSP 3

Special Revenue Funds

<u>Park Impact Fees</u>	<u>Transportation</u>	<u>Tree Replacement Fees</u>	<u>Environmental Improvement Trust</u>	<u>Law Enforcement Impact Fees</u>	<u>NSP Grants (Note 1)</u>	<u>Transportation Impact Fees</u>	<u>Misc. Grants</u>	<u>Total</u>
\$ -	\$ 2,138,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,138,000
-	-	-	-	-	-	-	-	8,790,800
60,000	-	-	-	19,500	-	165,000	-	258,200
-	-	4,000	1,000	-	500,000	-	-	505,000
-	-	-	-	-	550,000	-	-	1,383,800
-	-	-	-	-	-	-	-	500
<u>1,190</u>	<u>3,000</u>	<u>1,500</u>	<u>100</u>	<u>200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,990</u>
61,190	2,141,000	5,500	1,100	19,700	1,050,000	165,000	-	13,094,290
-	665,000	-	-	-	-	-	-	665,000
-	-	-	-	-	-	-	-	-
61,190	2,806,000	5,500	1,100	19,700	1,050,000	165,000	-	13,759,290
168,740	2,809,805	426,801	41,617	19,688	-	-	-	7,235,078
<u>\$ 229,930</u>	<u>\$ 5,615,805</u>	<u>\$ 432,301</u>	<u>\$ 42,717</u>	<u>\$ 39,388</u>	<u>\$ 1,050,000</u>	<u>\$ 165,000</u>	<u>\$ -</u>	<u>\$ 20,994,368</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	100,000	-	-	-	-	-	8,055,300
-	121,500	-	-	-	-	-	-	261,100
-	-	-	-	-	1,050,000	-	-	1,913,400
-	-	-	-	-	-	-	-	-
-	830,000	-	-	-	-	-	-	1,081,600
-	627,500	-	-	-	-	-	-	902,200
-	2,300,000	-	-	-	-	-	-	4,565,300
-	3,879,000	100,000	-	-	1,050,000	-	-	16,778,900
9,500	-	-	-	-	-	165,000	-	174,500
9,500	3,879,000	100,000	-	-	1,050,000	165,000	-	16,953,400
220,430	1,736,805	332,301	42,717	39,388	-	-	-	4,040,968
<u>\$ 229,930</u>	<u>\$ 5,615,805</u>	<u>\$ 432,301</u>	<u>\$ 42,717</u>	<u>\$ 39,388</u>	<u>\$ 1,050,000</u>	<u>\$ 165,000</u>	<u>\$ -</u>	<u>\$ 20,994,368</u>

**PUBLIC WORKS DEPARTMENT
STORMWATER UTILITY**



Denotes Current Position

Denotes New Position

Denotes Position Reclassification

Denotes Position Elimination

STORMWATER UTILITY FUND							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Stormwater Manager	1	1	1	1	-	1	18
Stormwater Supervisor	1	1	1	1	-	1	13
SW Management Prog. Coordinator	-	-	-	-	1	1	13
NPDES Inspector	1	1	1	1	(1)	-	11
Foreman-Storm	2	2	2	2	-	2	10
Heavy Equipment Operator-Storm	2	2	2	2	-	2	8
Stormwater Pump Station Tech.	-	-	1	1	-	1	7
Equipment Operator-Swales	4	4	4	4	1	5	6
Stormwater Technician	13	13	12	12	-	12	5
Public Works Technician	2	2	2	2	1	3	4
TOTAL	26	26	26	26	2	28	

**PUBLIC WORKS DEPARTMENT
STORMWATER UTILITY**

Functional Duties: The Public Works Department Stormwater Division, provides ongoing stormwater system construction, roadside surface drainage network maintenance, removal of obstructive vegetation from the open ditches in the City, cleaning of the underground drainage storm sewer network, and provides responsive emergency stormwater services. Performs litter control and mowing of City right of ways. Monitor the agreement with Volusia County for mosquito control.

Mission Statement: *“To provide quality, innovative, visually appealing and cost efficient maintenance of Stormwater drainage infrastructure and retention areas and to provide the residents of Deltona with customer service and respond to the needs of the community.”*

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- To help maintain the aesthetics of the community by proper maintenance of the rights-of-ways by mowing and conducting litter control on Deltona’s collector roads and 31 residential sectors.
- Provide high level of customer service and response to inquiries on a timely basis.
- Provide ongoing Stormwater System construction and emergency stormwater management services before, during and after major storm events.
- To operate and maintain all Stormwater collection systems and structural controls.
- Continue with in-house construction and improvements of the stormwater system.
- Enhance the flow characteristics of Deltona’s roadside surface drainage network to eliminate nuisance flooding.
- Involve the community in retention pond, and lakes clean-up and provide the community with awareness of water bodies and pollutants.
- To ensure compliance with National Pollution Discharge Elimination System (NPDES) requirements.
- Involve community in reporting of illegal dumping in drainage retention areas.

Performance Measures:

- Number of annual mowing / litter control cycles.
- Number of lake visits per year for level purposes.
- Provide ditch/swale maintenance service in all City sectors on a 13 week rotation.
- Clean and remove obstructive vegetation from open ditches.
- Coordinate construction projects with Volusia County for CDBG and other grant funded projects.
- Hold community meetings to seek participation in Adopt a Pond, Adopt a Lake and provide awareness.

Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
10/8	10/8	10/8
52	52	52
4 times per year	4 times per year	4 times per year
50 locations	50 locations	50 locations
\$230,000	\$230,000	\$0
2	2	2

**STORMWATER UTILITY FUND
SOURCES & USES**

The Stormwater Utility Fund accounts for the fiscal activity relating to the fees for stormwater utility operation and capital activities. The annual assessment rate is \$76.11 per ERU (Equivalent Residential Unit). Stormwater is managed as a division of the City's Public Works Department. The funding program includes, but is not limited to, maintenance of the existing stormwater catch basins and swales; construction of stormwater handling infrastructure; replacement of deteriorating infrastructure, master planning to solve local flooding and water quality problems and capital improvement projects.

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Stormwater Assessments	\$ 2,918,666	\$ 2,925,731	\$ 2,925,000	\$ 2,925,000
Grant Funding	1,042,163	569,556	-	-
Interest Income	2,032	12,012	9,500	2,800
Miscellaneous Income	13,150	1,621	8,000	500
<i>Total Revenues:</i>	<u>3,976,011</u>	<u>3,508,920</u>	<u>2,942,500</u>	<u>2,928,300</u>
Transfers In	-	-	-	-
Debt Proceeds	-	-	-	-
Total Revenues, Debt proceeds, and Transfers In	<u>3,976,011</u>	<u>3,508,920</u>	<u>2,942,500</u>	<u>2,928,300</u>
Fund Balance Carryforward	5,786,041	4,430,585	3,890,959	2,856,009
<i>Total Sources:</i>	<u><u>\$ 9,762,052</u></u>	<u><u>\$ 7,939,505</u></u>	<u><u>\$ 6,833,459</u></u>	<u><u>\$ 5,784,309</u></u>
Personal Services	\$ 1,166,412	\$ 1,166,064	\$ 1,193,110	\$ 1,386,100
Operating Expenses	746,886	710,264	725,340	826,400
Debt Service:				
Principal	216,417	227,538	239,230	251,600
Interest	309,003	298,161	286,770	274,700
Capital Outlay	<u>2,892,749</u>	<u>1,646,519</u>	<u>1,533,000</u>	<u>2,113,800</u>
<i>Total Expenditures:</i>	<u>5,331,467</u>	<u>4,048,546</u>	<u>3,977,450</u>	<u>4,852,600</u>
Ending Fund Balance	<u>4,430,585</u>	<u>3,890,959</u>	<u>2,856,009</u>	<u>931,709</u>
<i>Total Uses:</i>	<u><u>\$ 9,762,052</u></u>	<u><u>\$ 7,939,505</u></u>	<u><u>\$ 6,833,459</u></u>	<u><u>\$ 5,784,309</u></u>

Stormwater Utility Fund

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 774,330	\$ 760,470	\$ 776,682	\$ 879,500
Overtime	25,782	38,942	27,136	32,800
Other Pay	4,510	4,454	3,952	3,700
Benefits and Taxes	361,790	362,198	385,340	470,100
Total Personal Service Costs	1,166,412	1,166,064	1,193,110	1,386,100
Operating Expenditures	746,886	710,264	725,340	826,400
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	2,892,749	1,646,519	1,533,000	2,113,800
Debt Service	525,420	525,699	526,000	526,300
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	5,331,467	4,048,546	3,977,450	4,852,600
Staffing:				
Full-Time	26	26	26	28
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 11,337	\$ 9,084	\$ 57,630	\$ 34,000
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	54,530	60,002	55,053	77,000
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	34	204	90	-
5241 - Communications and Freight Services	753	722	1,110	21,100
5243 - Utility Services	7,838	7,110	8,343	8,500
5244 - Rentals and Leases	3,566	1,645	5,343	4,000
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	222,091	195,790	92,429	132,300
5247 - Printing and Binding	-	176	250	7,000
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	208,054	206,724	209,874	211,000
5251 - Office Supplies	485	252	1,920	1,500
5252 - Operating Supplies	176,716	159,267	153,986	169,100
5253 - Road Materials & Supplies	45,393	41,105	28,593	49,000
5254 - Publications, Memberships & Training	2,150	15,485	3,352	6,500
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	13,939	12,698	96,167	16,400
9904 - Fleet Maintenance - Allocated Costs	-	-	11,200	89,000
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 746,886	\$ 710,264	\$ 725,340	\$ 826,400

**STORMWATER UTILITY FUND
CAPITAL OUTLAY BUDGET DETAIL**

	Capital Budget
<u>Vehicles & Equipment:</u>	
Catepillar HM315B Mulcher	\$ 32,500
8 x 20 Aluminum Trench Box	20,000
John Deere Gator Tractors (2)	15,600
John Deere 997 Zero Turn Radius Mowers (2)	36,000
Trailer	10,000
F150 4 x 4 Truck	25,000
	139,100
 <u>Computer Software & Equipment</u>	
New / Replacement PC's - Tablets - Laptops	8,700
	8,700
 <u>Projects (CIP):</u>	
Stormwater Master Force Main	200,000
Courtland / Haulover Drainage Improvements	300,000
Leland Pump Station Drainage Improvements	800,000
Stormwater Master Regional Ponds System	150,000
Bonview Ave. & Merchant Terrace Drainage Improvements	75,000
Sky Street / Keeling Dr. Drainage Improvements	59,000
Sky St. (Laredo Dr. & Keeling Dr.) Drainage Improvements	25,000
Staton Dr. & Elnora Ave. Drainage Improvements	25,000
	1,634,000
 <u>Projects (R&R):</u>	
Drainage Pipe Rehab	200,000
Everest Street	27,000
Manny Rodriguez Park	21,000
Catalina Blvd.	5,000
E. Cooper Drive	25,000
Courtland Blvd. & Hathaway Street	11,000
Apricot Drive	8,000
Gregory Dr. & Pembroke Street	14,000
Shiprock Court	21,000
	332,000
	\$ 2,113,800

Stormwater Capital Equipment – Budget FY 14/15

Caterpillar HM315B Mulcher

FY 14/15: \$32,500

The Caterpillar HM315B Mulcher is an attachment that attaches to the current Caterpillar Skid Steer that the department has. The attachment is used to clear vegetative areas and brush for Stormwater purposes. This attachment reduces the time that it normally takes to clear and reduce the vegetation by hand or with power tools.

8' x 20' Aluminum Trench Box

FY 14/15: \$20,000

The Aluminum Trench Box system is a lightweight system that is used to prevent cave-ins on the job site when deep excavation is required. This system is easy to transport, assemble and install while significantly reducing the serious hazards that can be involved with a cave-in.

John Deere 4 x 2 Gator (2)

FY 14/15: \$15,600

The Stormwater division is currently responsible for picking up trash from a large majority of the right of ways throughout the City. These Gators would allow for additional personnel to assist with this due to the large amount of area to cover.

997 Zero Turn Radius Mowers (2)

FY 14/15: \$36,000

Stormwater is responsible for mowing many of the right of ways, stormwater ponds and ditches throughout the City. Additional mowers will assist the department in completing this task especially with the additional areas that will require mowing in the near future.

Trailer

FY 14/15: \$10,000

With the purchase of additional mowers, a trailer is required to transport the mowers. This addition would allow the department to have an additional mowing crew.

F150 4 x 4 Pick-up Truck

FY 14/15: \$25,000

This vehicle will be used with the additional equipment and employees requested in this budget year. The additional equipment and employees will allow for additional work to be conducted on a daily basis to meet the needs of the City.

New / Replacement PC's – Tablets - Laptops **FY 14/15:** \$8,700

Stormwater is requesting two tablets to be used for GIS field work and for work order purposes (\$5,800). The department is also requesting a new laptop for the Stormwater Manager to replace the existing desktop computer that will be repurposed. This cost includes a laptop, docking station, and monitor (\$2,900).

Stormwater Capital Projects – Budget FY 14/15

Stormwater Master Force Main **FY 14/15:** \$200,000

This new stormwater force main will connect the Tivoli / Wheeling pump station and pond with the new Master Regional Stormwater pond system. In doing so, this will relieve the Tivoli area and assist with preventing future flooding to the area.

Courtland / Haulover Drainage Improvements **FY 14/15:** \$300,000

The drainage retention area at the intersection of Courtland Blvd. and Haulover Blvd. adversely affects residents during and after prolonged Stormwater events. Improvements are needed to handle the flow in the area. The drainage retention area requires expansion to accommodate the stormwater it receives and also needs a permanent stormwater conveyance system along Haulover Blvd. from the expanded retention area to the City owned parcel south of Tioga Terrace. Not funding this project would greatly decrease the level of flood protection for the residents in this area. This project has several benefits that cause it to exceed the cost of its funding. The road in this area is subject to flooding and currently requires the use of emergency rental pumps to control flooding issues after major storm events. This project would help to eliminate these costs as well as provide a higher level of protection for the area residents.

Leland Pump Station Drainage Improvements **FY 14/15:** \$800,000

The drainage retention area on Leland Dr. adversely affects numerous residents in the Leland and Oslo area during and after prolonged stormwater events. The drainage area receives water from several inlets. Improvements are needed to handle the flow in the area. Not funding this project would greatly decrease the level of flood protection for the residents in this area. This project has several benefits that cause it to exceed the cost of its funding. The area currently requires the use of emergency rental pumps to control flooding issues in this area after major storm events. This project would help to eliminate these costs as well as provide a higher level of protection for the area residents.

Stormwater Master Regional Ponds System **FY 14/15:** \$150,000

This system will serve as a multi-function system allowing for storage of stormwater for the 122 acre site and also serve as a means for augmenting effluent water.

Bonview Ave. / Merchant Terrace Drainage Improvements **FY 14/15:** \$75,000

The scope of this project covers engineering, design and permitting for a drainage improvement project for the Bonview Avenue and Merchant Terrace area. This area has experienced flooding in past years and an improved system will help reduce the flooding and better manage the current stormwater in the area.

Stormwater Utility Fund

Sky St. / Keeling Dr. Drainage Improvements **FY 14/15: \$59,000**

The Sky Street / Keeling Drive area experiences standing water with no improved drainage apparatuses to control the flow of stormwater and keep it from significantly impacting the residents in the area. This project will provide a means for water control and should aid in the relief of standing water in the area. Phase 1 consists of engineering, design & permitting. Phase 2 Construction will begin in FY 15/16.

**Sky Street (Laredo Dr. & Keeling Dr.)
Drainage Improvements** **FY 14/15: \$25,000**

This area has standing water in the swales during and after heavy rain events. This project will greatly improve the drainage in this area. This project will eliminate the standing concerns. Phase 1 consists of engineering design & permitting. Phase 2 Construction will begin in FY 15/16.

**Staton Dr. & Elnora Ave. Drainage
Improvements** **FY 14/15: \$25,000**

The scope of this project covers engineering, design & permitting for drainage improvements for the Staton Dr. & Elnora Ave. area. This area has experienced flooding in past years and an improved system will help reduce this flooding concern and better manage the stormwater after heavy rain events. Phase 1 consists of engineering, design & permitting. Phase 2 Construction will begin in FY 15/16.

Stormwater Capital Projects – Budget FY 14/15 Renewal & Replacement (R&R)

Drainage Pipe Rehab **FY 14/15: \$200,000**

The City of Deltona has several stormwater pipe runs that require lining. These runs are in areas where digging them up would jeopardize structures on private property. If the City does not address these failures, there could be severe consequences during the rainy season.

Everest Street (2116) **FY 14/15: \$27,000**

The roadway in this area floods during and after storm events which often impacts homes in this area as well. Improvements are needed to reduce the flooding in this area. The scope of this project consists of installing roughly 360ft of 24” HDPE sock pipe, eight 24” Nyloplast Basins, 12 yds. of concrete, 40 ft of 15” HDPE Pipe, 10 tons of asphalt, 120 tons of 57 stone and restoring the ground cover.

Manny Rodriguez Park **FY 14/15: \$21,000**

The current drainage system at Manny Rodriguez Park is old and in need of replacement. This project would remove and replace 360 ft of this pipe run, rehab/ line 110 ft of the run, remove and replace one headwall with a U-wall, add one pre-cast drainage structure in the system and restore the ground cover in the area. This project will greatly improve the reliability of the system.

Stormwater Utility Fund

Catalina Blvd. (1746 & 1750)**FY 14/15:** \$5,000

The stormwater runoff in this area has caused major erosion that continually needs to be addressed. Improvements in the area such as the installation of 15" HDPE pipe, reshaping the area and the installation of drainage boxes should reduce the amount of erosion in the area after a rain event.

E. Cooper Drive (1830)**FY 14/15:** \$25,000

This area often encounters erosion problems after a rain event. This project should eliminate this issue as well as improve the overall stormwater conveyance in this area. The scope of this project consists of installing roughly 900 ft of 18" HDPE pipe, six drainage structures, removing two existing headwalls and retrofitting the road crossing pipe to grated inlets, and installing one 18" U-Wall.

Courtland Blvd. & Hathaway Street**FY 14/15:** \$11,000

The intersection at Courtland Blvd. & Hathaway Street floods after heavy rain events. These improvements will reduce the amount of standing water in the intersection and roadway making it safer for vehicle and pedestrian use. The scope of this project consists of installing roughly 300 ft of 15" HDPE pipe, the installation of four drainage structures; tying into the existing system and reshaping the existing swales.

Apricot Drive**FY 14/15:** \$8,000

The existing stormwater system in this area becomes overwhelmed during heavy or prolonged storm events. Improvements would allow more storage during these times which would reduce the amount of standing water on the surface. The scope of this project consists of installing roughly 165 ft of 24" HDPE Sock pipe, the installation of one new drainage structure, remove and replace one driveway approach, retrofit existing into a drainage structure, reshape the swales and restore the ground cover.

Gregory Dr. & Pembroke St.**FY 14/15:** \$14,000

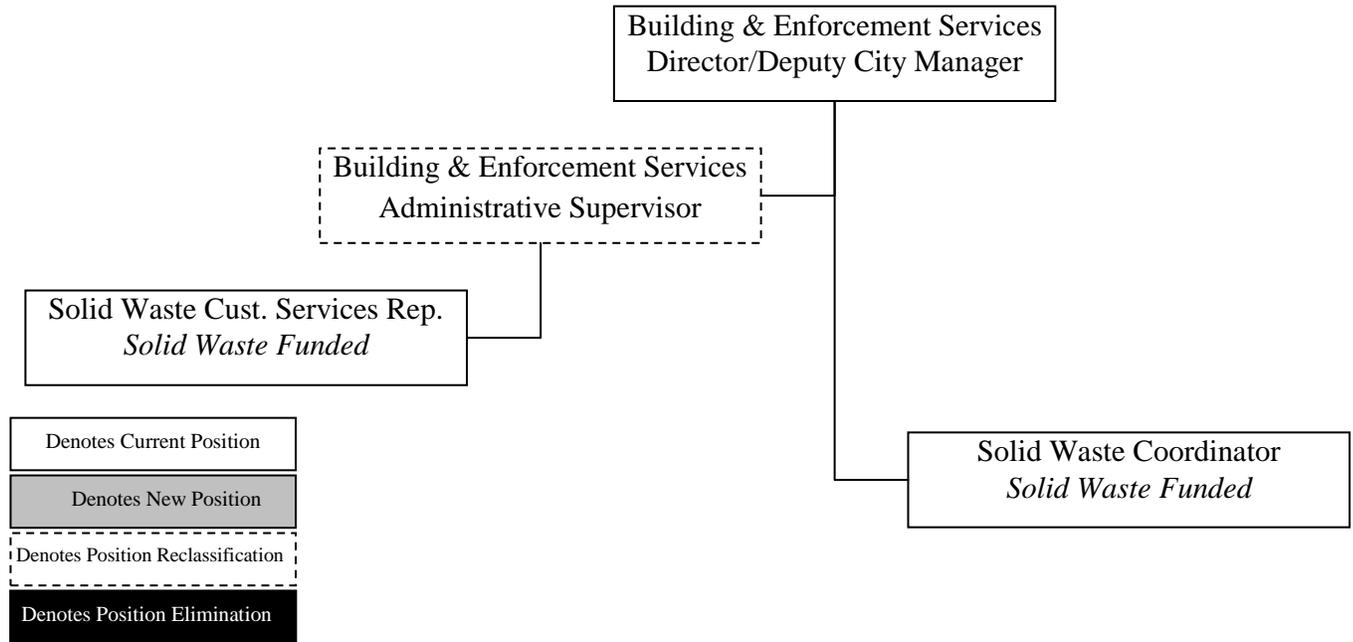
The intersection at Gregory Dr. & Pembroke St. floods after heavy rain events. These improvements will reduce the amount of standing water in the intersection and roadway making it safer for vehicle and pedestrian use. The scope of this project consists of installing roughly 300 ft of 18" HDPE pipe, installing three new drainage structures with grated inlets, installing one new drainage structure, rehab/retrofitting existing structure, performing two asphalt road cuts, reshaping the swales and restoring the ground cover.

Shiprock Court**FY 14/15:** \$21,000

The swale areas along portions of Shiprock Court have standing water for prolonged periods after heavy storm events. The project should greatly improve these conditions. The scope of this project consists of installing roughly 600 ft of 15" HDPE pipe, installing 8 new drainage structures, performing two road crossings, installing one 15' U-Wall, reshaping the swales and restoring the ground cover.

BUILDING AND ENFORCEMENT SERVICES DEPARTMENT

SOLID WASTE DIVISION



SOLID WASTE MANAGEMENT FUND							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Solid Waste Coordinator	1	1	1	1	-	1	13
Solid Waste Customer Srvc. Rep.	1	1	1	1	-	1	5
TOTAL	2	2	2	2	-	2	

Functional Duties: The Solid Waste Division is funded from the Solid Waste Fund. These positions ensure that all solid waste generated and accumulated within the City is collected, removed and disposed of properly. Additionally, these positions investigate complaints; enforce codes, and document violations along with monitoring the solid Waste Collection Contract.

Mission Statement: *“To provide the most professional Animal Control, Code, and Solid Waste Compliance Services to the Citizens of Deltona by the most effective and efficient means possible.”*

**SOLID WASTE MANAGEMENT FUND
SOURCES & USES**

The Solid Waste Management Fund accounts for the fiscal activities related to the provision of solid waste services to residential properties within the City. The annual assessment for services is \$173.96 per residence. Services include weekly residential garbage and yard waste pick-up and curbside recycling provided through a contract between the City and the private solid waste collection provider. A Solid Waste Coordinator under the direction of the Building and Enforcement Services Department is designated to handle solid waste management issues.

<u>Description</u>	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Residential Assessments	\$ 4,290,316	\$ 5,666,351	\$ 5,720,000	\$ 5,718,000
New Homes	3,490	6,755	5,000	7,000
Recycling Proceeds	950	4,229	-	-
Interest Income	8,510	6,906	7,000	3,900
<i>Total Revenues:</i>	<u>4,303,266</u>	<u>5,684,241</u>	<u>5,732,000</u>	<u>5,728,900</u>
Transfers In	-	-	-	-
Fund Balance Carryforward	411,453	501,369	600,033	704,433
<i>Total Sources:</i>	<u>\$ 4,714,719</u>	<u>\$ 6,185,610</u>	<u>\$ 6,332,033</u>	<u>\$ 6,433,333</u>
Personal Services	\$ 105,283	\$ 108,473	\$ 114,600	\$ 118,800
Operating Expenses	4,108,067	5,477,104	5,513,000	5,624,000
Capital Outlay	-	-	-	-
<i>Total Expenditures:</i>	<u>4,213,350</u>	<u>5,585,577</u>	<u>5,627,600</u>	<u>5,742,800</u>
Ending Fund Balance	501,369	600,033	704,433	690,533
<i>Total Uses:</i>	<u>\$ 4,714,719</u>	<u>\$ 6,185,610</u>	<u>\$ 6,332,033</u>	<u>\$ 6,433,333</u>

Solid Waste Management Fund

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 75,599	\$ 78,056	\$ 82,300	\$ 83,800
Overtime	215	189	400	900
Other Pay	-	-	-	-
Benefits and Taxes	29,469	30,228	31,900	34,100
Total Personal Service Costs	105,283	108,473	114,600	118,800
Operating Expenditures	4,108,067	5,477,104	5,513,000	5,624,000
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$4,213,350	\$5,585,577	\$5,627,600	\$5,742,800
Staffing:				
Full-Time	2	2	2	2
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ -	\$ -	\$ -	\$ -
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	3,986,727	5,376,244	5,414,000	5,519,700
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	22	-	-	500
5241 - Communications and Freight Services	12,929	600	500	600
5243 - Utility Services	-	-	-	-
5244 - Rentals and Leases	-	-	-	-
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	-	-	-	-
5247 - Printing and Binding	4,491	-	-	-
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	91,750	91,780	91,000	92,000
5251 - Office Supplies	-	-	-	-
5252 - Operating Supplies	2,179	1,569	1,100	1,700
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	548	189	400	800
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	9,421	6,722	6,000	8,500
9904 - Fleet Maintenance - Allocated Costs	-	-	-	200
5882 - Aid To Private Organizations	-	-	-	-
Total	\$4,108,067	\$5,477,104	\$5,513,000	\$5,624,000

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FIRE/RESCUE SERVICE IMPACT FEES FUND

SOURCES & USES

The Fire/Rescue Service Impact Fees Fund accounts for the fiscal activity relating to the City's fire/rescue impact fees charged for growth-related fire protection and rescue capital improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates additional fire/rescue demands. Fees may be appropriated for capital improvements including: construction of fire stations; acquisition of firefighting and protection equipment; acquisition, construction and equipping of training facilities; and acquisition and equipping of rescue vehicles and other emergency equipment.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
Impact Fees - Residential	\$ 429	\$ 6,220	\$ 12,000	\$ 8,200
Impact Fees - Commercial	5,576	-	-	5,500
Interest Income	20	59	100	200
<i>Total Revenues:</i>	6,025	6,279	12,100	13,900
Transfer In	-	-	-	-
Fund Balance Carryforward	-	6,025	12,304	24,404
<i>Total Sources:</i>	<u>\$ 6,025</u>	<u>\$ 12,304</u>	<u>\$ 24,404</u>	<u>\$ 38,304</u>
Transfers Out	-	-	-	-
Ending Fund Balance	6,025	12,304	24,404	38,304
<i>Total Uses:</i>	<u>\$ 6,025</u>	<u>\$ 12,304</u>	<u>\$ 24,404</u>	<u>\$ 38,304</u>

**STATE HOUSING INITIATIVES PARTNERSHIP FUND (SHIP)
SOURCES & USES**

The State Housing Initiatives Partnership Fund (SHIP) accounts for the fiscal activities of all funds received by the City from its share of the State local housing distribution funds, all funds received or budgeted by the City to provide for the Local Housing Assistance Plan, and all funds generated from local housing assistance plan activities.

Description	Actual	Actual	Estimated	Adopted
	FY 11/12	FY 12/13	Actual FY 13/14	Budget FY 14/15
SHIP Funds-Current Year Program Award	\$ 90,989	\$ 33,534	\$ 135,350	\$ 393,700
SHIP Funds-Prior Year Program Award	125,617	7,200	10,490	24,900
Interest Income	768	15,703	500	5,000
<i>Total Revenues:</i>	217,374	56,437	146,340	423,600
Fund Balance Carryforward	-	-	-	-
<i>Total Sources:</i>	<u>\$ 217,374</u>	<u>\$ 56,437</u>	<u>\$ 146,340</u>	<u>\$ 423,600</u>

Operating Expenditures:				
Grant Administration	\$ 15,998	\$ 5,201	\$ 5,000	\$ 40,000
Purchase Assistance Program	-	-	-	282,600
Owner Occupied Rehabilitation Program	193,801	40,746	116,000	100,000
Acquisitions and Rehabilitation Program	-	-	-	-
Homeowner Counseling Program	375	-	400	1,000
Foreclosure Prevention Program	-	-	-	-
Disaster Mitigation/Recovery Program	-	-	-	-
Multi-Family Rental	-	-	-	-
Housing Opp Program	-	-	-	-
Ending Fund Balance Carryforward	7,200	10,490	24,940	-
<i>Total Uses:</i>	<u>\$ 217,374</u>	<u>\$ 56,437</u>	<u>\$ 146,340</u>	<u>\$ 423,600</u>

STATE HOUSING INITIATIVES PARTNERSHIP (SHIP)								
<i>PERSONAL SERVICES SCHEDULE:</i>								
Personnel Roster								
	Position Title	FY11/12	FY12/13	FY13/14			Change	FY 14/15
Original				Adjustm.*	Revised	FY 14/15		
Housing Coordinator	1	-	-	-	-	-	-	Grant
TOTAL	1	-	-	-	-	-	-	

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)
SOURCES & USES**

The Community Development Block Grant Fund (CDBG) accounts for the fiscal activities of the CDBG Grant Program operated by the City of Deltona. CDBG funds are Federal funds and must be utilized for specific purposes within areas of the City that are defined by the Federal program guidelines as eligible to receive CDBG funds.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
CDBG Funds-Current Year Program Award	\$ 449,996	\$ 441,819	\$ 453,929	\$ 440,100
CDBG Funds-Prior Year Program Award	365,826	470,385	297,884	151,200
<i>Total Revenues:</i>	815,822	912,204	751,813	591,300
Transfer In	-	-	-	-
<i>Total Sources:</i>	<u>\$ 815,822</u>	<u>\$ 912,204</u>	<u>\$ 751,813</u>	<u>\$ 591,300</u>
Operating Expenditures:				
Grant Administration	\$ 73,116	\$ 87,367	\$ 90,786	\$ 88,000
Housing Rehabilitation Program	16,387	105,067	74,900	289,500
Infrastructure Improvement Program	179,790	303,955	219,359	-
Landscaping - Target Area	-	-	-	-
Public Services	47,822	62,931	66,000	62,300
Economic Development	-	-	-	-
Public Facilities	28,322	55,000	149,596	151,500
Ending Fund Balance Carryforward	470,385	297,884	151,172	-
<i>Total Uses:</i>	<u>\$ 345,437</u>	<u>\$ 614,320</u>	<u>\$ 600,641</u>	<u>\$ 591,300</u>

CDBG FUND
CAPITAL OUTLAY BUDGET DETAIL

	<u>Capital Budget</u>
<u>Stormwater Projects:</u>	
No stormwater projects for FY 14/15	\$ -
	-
 <u>Parks Projects:</u>	
Campbell Park - Reconstruction of Basketball Court	42,500
Campbell Park - Shuffleboard Court	25,000
Campbell Park - Installation of Pavillion	37,500
Campbell Park - Swings	6,500
Lake Gleason Park - Playground	40,000
	151,500
	\$ 151,500

CDBG Fund Parks Capital Projects – Budget FY 14/15**Campbell Park – Reconstruction of Basketball Court** **FY 14/15: \$42,500**

The basketball court at Campbell Park was constructed in excess of over 20 years ago and is in need of replacement. The playing surface is deteriorating, rendering it hazardous to play on. Replacement of the basketball court would reduce the ever-increasing liability exposure. A handicap sidewalk will be added to increase accessibility to the basketball court.

Campbell Park – Shuffleboard Court Demolition **FY 14/15: \$25,000**

The shuffleboard courts at Campbell Park were constructed over 20 years ago and the buildings have deteriorated with holes in the roofing on both sides of the court. The courts need to be demolished and removed. The court will be leveled and a concrete surface will be applied and the area will be concrete with a large 20 x 36 pavilion.

Campbell Park – Pavilion **FY 14/15: \$37,500**

The scope of this project includes the construction / installation of a large 20 x 36 pavilion in the middle of the new concrete area (previously shuffleboard court) in order to provide an additional recreation feature for picnics, parties and special events.

Campbell Park – Swings **FY 14/15: \$6,500**

Remove the existing swings and relocate them to the play area and install a new triple-bay set of swings to match the playground already in place.

Lake Gleason Park – Playground **FY 14/15: \$40,000**

The playground at Lake Gleason Park is over 20 years old and needs to be replaced. It is unsafe and presents liability concerns. City inspectors have indicated it should be replaced as it is a safety concern.

**STREETLIGHTING DISTRICTS FUND
SOURCES & USES**

The Streetlighting Districts Fund accounts for the fiscal activities relating to the provision of street lighting services within the defined areas of each district. Assessments collected are established by individual districts at the time of creation. Creation of a streetlighting district requires a positive vote of at least 51% of the benefited property owners.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
Assessments	\$ 117,747	\$ 130,304	\$ 159,422	\$ 140,800
Interest Income	198	111	200	100
<i>Total Revenues:</i>	117,945	130,415	159,622	140,900
Transfer In	18,000	-	-	-
Fund Balance Carryforward	11,321	10,452	7,059	7,481
<i>Total Sources:</i>	<u>\$ 147,266</u>	<u>\$ 140,867</u>	<u>\$ 166,681</u>	<u>\$ 148,381</u>
Administration Charge	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Operating Expenditures	127,814	124,808	127,200	130,600
<i>Total Expenditures:</i>	136,814	133,808	136,200	139,600
Transfers Out	-	-	23,000	-
Ending Fund Balance	10,452	7,059	7,481	8,781
<i>Total Uses:</i>	<u>\$ 147,266</u>	<u>\$ 140,867</u>	<u>\$ 166,681</u>	<u>\$ 148,381</u>

PARK IMPACT FEES FUND
SOURCES & USES

The Park Impact Fees Fund accounts for the fiscal activity relating to the City's park impact fees assessed for growth-related parks and improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit. Fees may be appropriated for land and/or capital improvements including: layout of walking paths; construction of ball fields; picnic pavilions; installation of equipment for children's play areas; irrigation systems; lighting systems; fencing; bleachers; roads; parking facilities; restrooms; concession and community buildings; manager quarters; and storage units.

<u>Description</u>	<u>Actual</u> FY 11/12	<u>Actual</u> FY 12/13	<u>Estimated</u> Actual FY 13/14	<u>Adopted</u> Budget FY 14/15
Impact Fees - Residential	\$ 35,793	\$ 46,686	\$ 85,000	\$ 60,000
Interest Income	149	210	375	1,190
<i>Total Revenues:</i>	35,942	46,896	85,375	61,190
Transfer In	-	-	-	-
Fund Balance Carryforward	14,027	49,969	96,865	168,740
<i>Total Sources:</i>	<u>\$ 49,969</u>	<u>\$ 96,865</u>	<u>\$ 182,240</u>	<u>\$ 229,930</u>
Transfers Out	-	-	13,500	9,500
Ending Fund Balance	49,969	96,865	168,740	220,430
<i>Total Uses:</i>	<u>\$ 49,969</u>	<u>\$ 96,865</u>	<u>\$ 182,240</u>	<u>\$ 229,930</u>

**TRANSPORTATION FUND
SOURCES & USES**

The Transportation Fund accounts for the proceeds from the City's share of the six-cent and five-cent local option tax on fuel and proceeds from the July 12, 2006 bond issue. The City's allocation of the tax is based on an interlocal agreement with the County of Volusia. The proceeds from the six-cent tax can be utilized for general transportation expenditures as defined by Section 336.025(7), *Florida Statutes*. The proceeds from the five-cents must be used for only those transportation expenditures needed to meet the requirements of the Capital Improvements Element of the City's Comprehensive Plan.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
1-6 Cent Gas Tax	\$ 1,193,809	\$ 1,181,289	\$ 1,181,000	\$ 1,225,000
1-5 Cent Gas Tax	893,979	888,495	901,000	913,000
Grant Funding	-	-	-	-
Interest Income	7,262	6,215	10,000	3,000
Miscellaneous Revenue	-	66,245	-	-
<i>Total Revenues:</i>	<u>2,095,050</u>	<u>2,142,244</u>	<u>2,092,000</u>	<u>2,141,000</u>
Transfers In	491,577	162,699	140,000	665,000
Bond Proceeds	-	-	-	-
Total Revenues, Bond Proceeds, and Transfers In	<u>2,586,627</u>	<u>2,304,943</u>	<u>2,232,000</u>	<u>2,806,000</u>
Fund Balance Carryforward	<u>9,091,329</u>	<u>5,701,908</u>	<u>3,894,605</u>	<u>2,809,805</u>
<i>Total Sources:</i>	<u>\$ 11,677,956</u>	<u>\$ 8,006,851</u>	<u>\$ 6,126,605</u>	<u>\$ 5,615,805</u>
Personal Services	\$ 105,248	\$ 110,609	\$ 87,700	\$ 90,200
Operating Expenses	18,500	18,500	19,500	31,300
Debt Service:				
Principal	720,000	760,000	795,000	830,000
Interest	735,576	699,575	664,600	627,500
Capital Outlay	<u>4,396,724</u>	<u>2,523,562</u>	<u>1,750,000</u>	<u>2,300,000</u>
Total Expenditures	<u>5,976,048</u>	<u>4,112,246</u>	<u>3,316,800</u>	<u>3,879,000</u>
Ending Fund Balance	<u>5,701,908</u>	<u>3,894,605</u>	<u>2,809,805</u>	<u>1,736,805</u>
<i>Total Uses:</i>	<u>\$ 11,677,956</u>	<u>\$ 8,006,851</u>	<u>\$ 6,126,605</u>	<u>\$ 5,615,805</u>

Transportation Fund

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 77,828	\$ 80,623	\$ 62,100	\$ 64,700
Overtime	315	298	400	400
Other Pay	-	-	-	-
Benefits and Taxes	27,105	29,688	25,200	25,100
Total Personal Service Costs	105,248	110,609	87,700	90,200
Operating Expenditures	18,500	18,500	19,500	31,300
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	4,396,724	2,523,562	1,750,000	2,300,000
Debt Service	1,455,576	1,459,575	1,459,600	1,457,500
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	5,976,048	4,112,246	3,316,800	3,879,000
Staffing:				
Full-Time	-	-	-	-
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 1,250	\$ 1,250	\$ 2,000	\$ 13,800
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	250	250	500	500
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	-	-	-	-
5241 - Communications and Freight Services	-	-	-	-
5243 - Utility Services	-	-	-	-
5244 - Rentals and Leases	-	-	-	-
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	-	-	-	-
5247 - Printing and Binding	-	-	-	-
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	17,000	17,000	17,000	17,000
5251 - Office Supplies	-	-	-	-
5252 - Operating Supplies	-	-	-	-
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	-	-	-	-
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	-	-	-	-
9904 - Fleet Maintenance - Allocated Costs	-	-	-	-
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 18,500	\$ 18,500	\$ 19,500	\$ 31,300

**TRANSPORTATION FUND
CAPITAL OUTLAY BUDGET DETAIL**

	<u>Capital Budget</u>
Road Resurfacing	<u>\$ 500,000</u>
 <u>Projects:</u>	
Ft. Smith Section 4 B (Howland to 415)	1,175,000
Howland Blvd. / Ft. Smith Blvd. Intersection Improvements	<u>625,000</u>
	<u>1,800,000</u>
	<u><u>\$ 2,300,000</u></u>

Transportation Fund Capital Projects – Budget FY 14/15**Road Resurfacing & Striping** **FY 14/15: \$500,000**

The consequences resulting from not funding road resurfacing would include undue wear and deterioration on the roadway infrastructure, a tremendous safety and liability issue from increased accidents and a cost increase in repairs and/or complete reconstruction of the roadway at a later date. Resurfacing greatly reduces the hazards and threats to public safety. By restoring rough, damaged and deteriorating roadways to a like-new condition allows the general public to travel more comfortably, safely and confidently. Road resurfacing includes putting thermoplastic striping to replace the temporary paint that is initially laid down when a road is resurfaced. Road resurfacing in the FY 14/15 budget is being funded by a transfer from the General Fund.

Ft. Smith 4B (Howland to SR415) Widening **FY 14/15: \$1,175,000**

This project is part of the City's overall road widening plan and has been scheduled for several years. As the City has grown, traffic congestion has also increased. This project is intended to alleviate some of that congestion. This project will conclude in FY 15/16. This will be the last major road project the City will undertake until such point in time additional funding is obtained.

Howland Blvd./Ft. Smith Intersection Improvements **FY 14/15: \$625,000**

The project will be constructed as a part of the Volusia County Howland Phase 3 roadway project which includes the reconstruction of the Howland and Ft. Smith intersection. The work will include rural to urban cross section, curb and gutter, bicycle lanes and 5 foot sidewalks. New turn lanes will be added to Ft. Smith Blvd. at the intersection of Howland Blvd.

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TREE REPLACEMENT FEES FUND
SOURCES & USES

The Tree Replacement Fees Fund accounts for the fiscal activity relating to the City's tree replacement fees charged for growth-related destruction of trees and green spaces. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates destruction of trees and green spaces. Fees are charged at a rate per square inch based on the area of the tree's cross section and are payable when a tree removal permit is applied for. Fees may be appropriated for replacement of downed or damaged trees, installation of new trees or development of green spaces. On August 16, 2010 a revision to the Tree Fund was adopted. The revision includes an option to pay a fee for not meeting on site tree replacement requirements. Also, collected funds can be used for the "planting and maintenance" of trees along rights-of-ways and on City owned property.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
Fees	\$ 5,748	\$ 1,775	\$ 6,500	\$ 4,000
Interest Income	2,748	2,843	1,825	1,500
<i>Total Revenues:</i>	8,496	4,618	8,325	5,500
Transfer In	-	-	-	-
Fund Balance Carryforward	502,754	478,531	468,476	426,801
<i>Total Sources:</i>	<u>\$ 511,250</u>	<u>\$ 483,149</u>	<u>\$ 476,801</u>	<u>\$ 432,301</u>
Tree Replacement Expenditures	\$ 32,719	\$ 14,673	\$ 50,000	\$ 100,000
Ending Fund Balance	478,531	468,476	426,801	332,301
<i>Total Uses:</i>	<u>\$ 511,250</u>	<u>\$ 483,149</u>	<u>\$ 476,801</u>	<u>\$ 432,301</u>

Tree Replacement Fees Fund

Tree Replacement Fees Fund – Budget FY 14/15

Landscaping

FY 14/15: \$100,000

The scope of this project includes landscaping of major stormwater ponds.

**ENVIRONMENTAL IMPROVEMENT TRUST FUND
SOURCES & USES**

The Environmental Improvement Trust Fund accounts for the fiscal activity relating to the City's mitigation fees charged to compensate for unavoidable adverse environmental impacts upon wetlands. Activities subject to fees include any activity which remove, fill, drain, dredge, clear, destroy, or alter any wetland or wetland buffer on any lot or portion of a lot. Fees may be appropriated for the purchase, improvement, creation, restoration, management and replacement of natural habitat within the City. The fees may be used for the creation of new wetlands, enhancement of existing wetlands, or reestablishment of wetlands which are no longer functioning due to significant alteration in the past.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
Fees	\$ 1,638	\$ 525	\$ 1,000	\$ 1,000
Interest Income	<u>191</u>	<u>279</u>	<u>100</u>	<u>100</u>
<i>Total Revenues:</i>	1,829	804	1,100	1,100
Transfer In	-	-	-	-
Fund Balance Carryforward	<u>37,884</u>	<u>39,713</u>	<u>40,517</u>	<u>41,617</u>
<i>Total Sources:</i>	<u>\$ 39,713</u>	<u>\$ 40,517</u>	<u>\$ 41,617</u>	<u>\$ 42,717</u>
Mitigation Expenditures	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	<u>39,713</u>	<u>40,517</u>	<u>41,617</u>	<u>42,717</u>
<i>Total Uses:</i>	<u>\$ 39,713</u>	<u>\$ 40,517</u>	<u>\$ 41,617</u>	<u>\$ 42,717</u>

LAW ENFORCEMENT IMPACT FEES FUND
SOURCES & USES

The Law Enforcement Impact Fees Fund accounts for the fiscal activity relating to the City's Law Enforcement impact fees charged for growth-related law enforcement capital improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates additional law enforcement demands. Fees may be appropriated for capital improvements including: construction of law enforcement facilities; acquisition of law enforcement and protection equipment; acquisition, construction and equipping of training facilities; and acquisition and equipping of vehicles and other equipment.

<u>Description</u>	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Impact Fees - Residential	\$ 233	\$ 3,489	\$ 5,000	\$ 4,500
Impact Fees - Commercial	3,023	-	-	15,000
Interest Income	49	87	50	200
<i>Total Revenues:</i>	3,305	3,576	5,050	19,700
Transfer In	-	-	-	-
Fund Balance Carryforward	7,757	11,062	14,638	19,688
<i>Total Sources:</i>	<u>\$ 11,062</u>	<u>\$ 14,638</u>	<u>\$ 19,688</u>	<u>\$ 39,388</u>
Transfers Out	-	-	-	-
Ending Fund Balance	11,062	14,638	19,688	39,388
<i>Total Uses:</i>	<u>\$ 11,062</u>	<u>\$ 14,638</u>	<u>\$ 19,688</u>	<u>\$ 39,388</u>

**NEIGHBORHOOD STABILIZATION PROGRAM 1 (NSP 1)
SOURCES & USES**

The Neighborhood Stabilization Fund accounts for the fiscal activities of the Neighborhood Stabilization Program (NSP) grant funded through the Housing and Recovery Act (HERA) of 2008. The NSP is a special Community Development Block Grant (CDBG) allocated to address the problems of abandoned and foreclosed homes. In FY 08/09 the City was awarded \$6,635,909 in NSP funding.

<u>Description</u>	<u>Actual</u> FY 11/12	<u>Actual</u> FY 12/13	<u>Estimated</u> Actual FY 13/14	<u>Adopted</u> Budget FY 14/15
NSP Funds	\$ 544,460	\$ -	\$ 278,000	\$ 350,000
Program Income	-	1,081,383	350,000	300,000
Interest Income	<u>4,073</u>	<u>2,433</u>	<u>-</u>	<u>-</u>
<i>Total Revenues:</i>	548,533	1,083,816	628,000	650,000
Transfer In	-	-	-	-
Fund Balance Carryforward	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Sources:</i>	<u>\$ 548,533</u>	<u>\$ 1,083,816</u>	<u>\$ 628,000</u>	<u>\$ 650,000</u>
Operating Expenditures				
Grant Administration	\$ 80,676	\$ 92,122	\$ 105,000	\$ 150,000
Purchase Rehabilitation	315,048	809,195	250,000	350,000
Demolition	-	-	-	-
Redevelopment	152,809	182,499	273,000	150,000
Land Bank	-	-	-	-
Homeownership Activities	-	-	-	-
Ending Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Uses:</i>	<u>\$ 548,533</u>	<u>\$ 1,083,816</u>	<u>\$ 628,000</u>	<u>\$ 650,000</u>

NEIGHBORHOOD STABILIZATION PROGRAM 1 (NSP 1)							
PERSONAL SERVICES SCHEDULE:							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Community Dev. Financial Analyst	1	1	1	1	-	1	17
Community Dev. Specialist	1	1	1	1	-	1	15
TOTAL	2	2	2	2	-	2	

**NEIGHBORHOOD STABILIZATION PROGRAM 3 (NSP 3)
SOURCES & USES**

The Neighborhood Stabilization Fund accounts for the fiscal activities of the Neighborhood Stabilization Program (NSP) grant funded through Section 1497 of the Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010 (Dodd-Frank). The City was awarded \$1,964,066 under the third cycle of the Neighborhood Stabilization Program (NSP3). The NSP3 Fund accounts for the fiscal activities of the NSP3 program grant which is intended to address the problems of abandoned and foreclosed homes. The area of greatest need, determined by the Department of Housing and Urban Development, is defined as Census Tract 091006 Blocks 5 and 2.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
NSP3 Funds	\$ 557,584	\$ 768,061	\$ 405,000	\$ 200,000
Program Income	46,090	314,146	170,000	200,000
<i>Total Revenues:</i>	603,674	1,082,207	575,000	400,000
Transfer In	-	-	-	-
Fund Balance Carryforward	-	-	-	-
<i>Total Sources:</i>	<u>\$ 603,674</u>	<u>\$ 1,082,207</u>	<u>\$ 575,000</u>	<u>\$ 400,000</u>
 Operating Expenditures				
Grant Administration	\$ 47,708	\$ 81,242	\$ 50,000	\$ 50,000
Purchase Rehabilitation	555,966	1,000,965	525,000	350,000
Demolition	-	-	-	-
Redevelopment	-	-	-	-
Land Bank	-	-	-	-
Homeownership Activities	-	-	-	-
Ending Fund Balance	-	-	-	-
<i>Total Uses:</i>	<u>\$ 603,674</u>	<u>\$ 1,082,207</u>	<u>\$ 575,000</u>	<u>\$ 400,000</u>

NEIGHBORHOOD STABILIZATION PROGRAM 3 (NSP 3)							
PERSONAL SERVICES SCHEDULE:							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Administrative Assistant I	1	1	1	1	-	1	6
TOTAL	1	1	1	1	-	1	

**TRANSPORTATION IMPACT FEES FUND
SOURCES & USES**

The Transportation Impact Fees Fund accounts for the fiscal activity relating to the City's transportation impact fees assessed for growth-related road projects.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
Impact Fees - Residential	\$ 25,471	\$ 31,543	\$ 50,000	\$ 40,000
Impact Fees - Commercial	100,306	131,156	90,000	125,000
Interest Income	-	-	-	-
<i>Total Revenues:</i>	<u>125,777</u>	<u>162,699</u>	<u>140,000</u>	<u>165,000</u>
Transfer In	-	-	-	-
Fund Balance Carryforward	-	-	-	-
<i>Total Sources:</i>	<u>\$ 125,777</u>	<u>\$ 162,699</u>	<u>\$ 140,000</u>	<u>\$ 165,000</u>
Transfers Out	125,777	162,699	140,000	165,000
Ending Fund Balance	-	-	-	-
<i>Total Uses:</i>	<u>\$ 125,777</u>	<u>\$ 162,699</u>	<u>\$ 140,000</u>	<u>\$ 165,000</u>

**MISCELLANEOUS GRANTS
SOURCES & USES**

This Fund was established to account for the fiscal activities of miscellaneous grants the City receives that do not benefit any single fund or function. In FY 12/13 the City applied for and was awarded \$104,500 from the U.S. Department of Housing and Urban Development (HUD) Emergency Solutions Grant (ESG). These funds will be received in FY 13/14 and will be tracked in this fund. The goal of this grant is in keeping with HUD's Neighborhood Stabilization Program (NSP) to stabilize communities and provide shelter to families and individuals. Specifically, the City will focus on homelessness prevention and rapid re-housing. The City will focus on providing aid to families and individuals who are at the highest risk of becoming homeless or are already homeless on a weighted scale based on need and established criteria in an effort to move them from homelessness into gainful self-sufficiency.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
EECBG Funds	\$ 267,181	\$ 63,532	\$ -	\$ -
Homeless Prevention Grant	-	-	-	-
Interest Income	-	-	-	-
<i>Total Revenues:</i>	267,181	63,532	-	-
Transfer In	-	-	-	-
Fund Balance Carryforward	2,978	2,978	-	-
<i>Total Sources:</i>	<u>\$ 270,159</u>	<u>\$ 66,510</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenditures				
Grant Administration	\$ 12,781	\$ 3,955	\$ -	\$ -
Solar Rebate Program	1,200	-	-	-
Rental Assistance	-	-	-	-
Citywide Energy Efficient Lighting	25,109	62,555	-	-
LED Traffic Signals	112,249	-	-	-
Occupancy Sensors	9,877	-	-	-
Educational Workshops	84,403	-	-	-
Solar Water Heater at City facilities	21,562	-	-	-
Ending Fund Balance	2,978	-	-	-
<i>Total Uses:</i>	<u>\$ 270,159</u>	<u>\$ 66,510</u>	<u>\$ -</u>	<u>\$ -</u>

**WATER/SEWER UTILITY FUND
SOURCES & USES**

The Water/Sewer Utility Fund accounts for the fiscal activities related to operations, capital improvements and construction of capital projects for Deltona Water and is financed and operated in a manner similar to private business enterprises. It is the intent of the City that the costs of providing water and sewer services to the general public on a continuing basis be financed or recovered primarily through user charges for those services. This fund was established in November 2003, with the acquisition of the water/sewer utility from Florida Water Service and was financed through a Revenue Bond Issue. Bond proceeds intended for construction projects have been fully expended and all accounting is provided for in the Water/Sewer Utility Fund and follows guidelines set forth in the Bond Covenants.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
Charges for Services	\$ 18,540,283	\$ 16,642,180	\$ 16,740,819	\$ 17,523,800
Assessment Fees - Water & Wastewater	284,447	395,247	359,258	359,300
Other Revenue	842,170	70,186	7,100	5,900
Interest Income	1,089,124	(680,177)	51,000	60,000
Grant Funding	14,228	-	551,339	3,442,500
<i>Total Revenues:</i>	<u>20,770,252</u>	<u>16,427,436</u>	<u>17,709,516</u>	<u>21,391,500</u>
Transfer In				
Debt Proceeds - 2013 Bond Refinancing	-	80,732,782	8,115,492	35,537,950
Fund Equity Carryforward	20,273,250	20,276,837	7,044,052	7,114,677
<i>Total Sources:</i>	<u>\$ 41,043,502</u>	<u>\$ 117,437,055</u>	<u>\$ 32,869,060</u>	<u>\$ 64,044,127</u>
Personal Services	\$ 3,564,797	\$ 3,770,222	\$ 3,800,000	\$ 4,480,700
Operating Expenses	4,157,551	4,275,949	3,877,900	4,917,100
Debt Service:				
Principal	1,700,000	1,945,000	-	1,290,000
Interest	3,721,731	3,743,715	2,177,071	4,587,000
Refunding Payment - 2013 Bond Issue	-	89,376,579	-	-
Capital Outlay	7,622,586	7,281,538	15,899,412	33,404,500
<i>Total Expenditures:</i>	<u>20,766,665</u>	<u>110,393,003</u>	<u>25,754,383</u>	<u>48,679,300</u>
Ending Fund Equity	20,276,837	7,044,052	7,114,677	15,364,827
<i>Total Uses:</i>	<u>\$ 41,043,502</u>	<u>\$ 117,437,055</u>	<u>\$ 32,869,060</u>	<u>\$ 64,044,127</u>

ENTERPRISE FUNDS

Trend Analysis - Revenues By Source

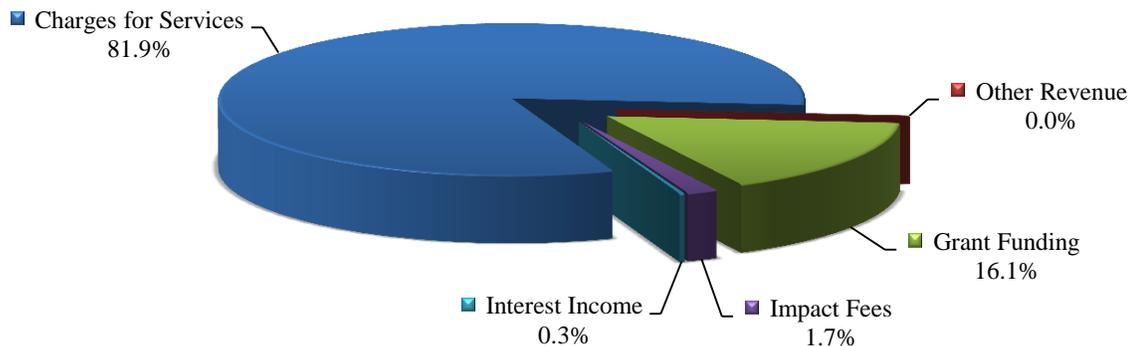
<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
<u>SOURCES</u>				
Charges for Services	\$ 18,540,283	\$ 16,642,180	\$ 16,740,819	\$ 17,523,800
Other Revenue	842,170	70,186	7,100	5,900
Grant Funding	14,228	-	551,339	3,442,500
Impact Fees	284,447	395,247	359,258	359,300
Interest Income	1,089,124	(680,177)	51,000	60,000
<i>Revenues</i>	<u>20,770,252</u>	<u>16,427,436</u>	<u>17,709,516</u>	<u>21,391,500</u>
Debt Proceeds - 2013 Bond Refinancing	-	80,732,782	8,115,492	35,537,950
Fund Balance Carryforward	20,273,250	20,276,837	7,044,052	7,114,677
TOTAL SOURCES:	<u>\$ 41,043,502</u>	<u>\$ 117,437,055</u>	<u>\$ 32,869,060</u>	<u>\$ 64,044,127</u>

<u>SOURCES</u>	<u>Budget FY 14/15 Compared to FY 13/14 Estimated Actual</u>
Charges for Services	4.68%
Other Revenue	-16.90%
Grant Funding	524.39%
Impact Fees	0.01%
Interest Income	17.65%
<i>Revenues</i>	<u>20.79%</u>

REVENUES BY SOURCE

TOTAL: \$21,391,500

(Excluding Debt Proceeds and Fund Balance Carryforward)



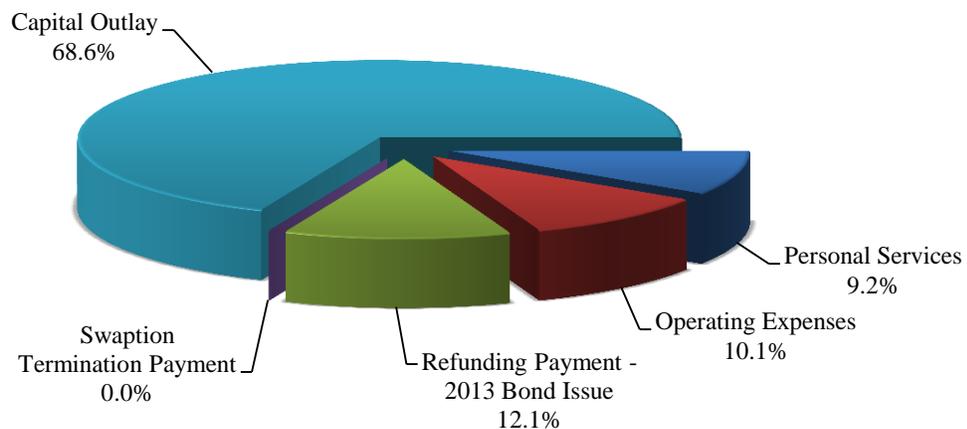
ENTERPRISE FUNDS

Trend Analysis - Expenses By Function

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
USES				
Personal Services	\$ 3,564,797	\$ 3,770,222	\$ 3,800,000	\$ 4,480,700
Operating Expenses	4,157,551	4,275,949	3,877,900	4,917,100
Refunding Payment - 2013 Bond Issue	5,421,731	5,688,715	2,177,071	5,877,000
Swaption Termination Payment	-	89,376,579	-	-
Capital Outlay	<u>7,622,586</u>	<u>7,281,538</u>	<u>15,899,412</u>	<u>33,404,500</u>
<i>Appropriations</i>	20,766,665	110,393,003	25,754,383	48,679,300
Ending Fund Equity	<u>20,276,837</u>	<u>7,044,052</u>	<u>7,114,677</u>	<u>15,364,827</u>
<i>TOTAL USES:</i>	<u>\$ 41,043,502</u>	<u>\$ 117,437,055</u>	<u>\$ 32,869,060</u>	<u>\$ 64,044,127</u>

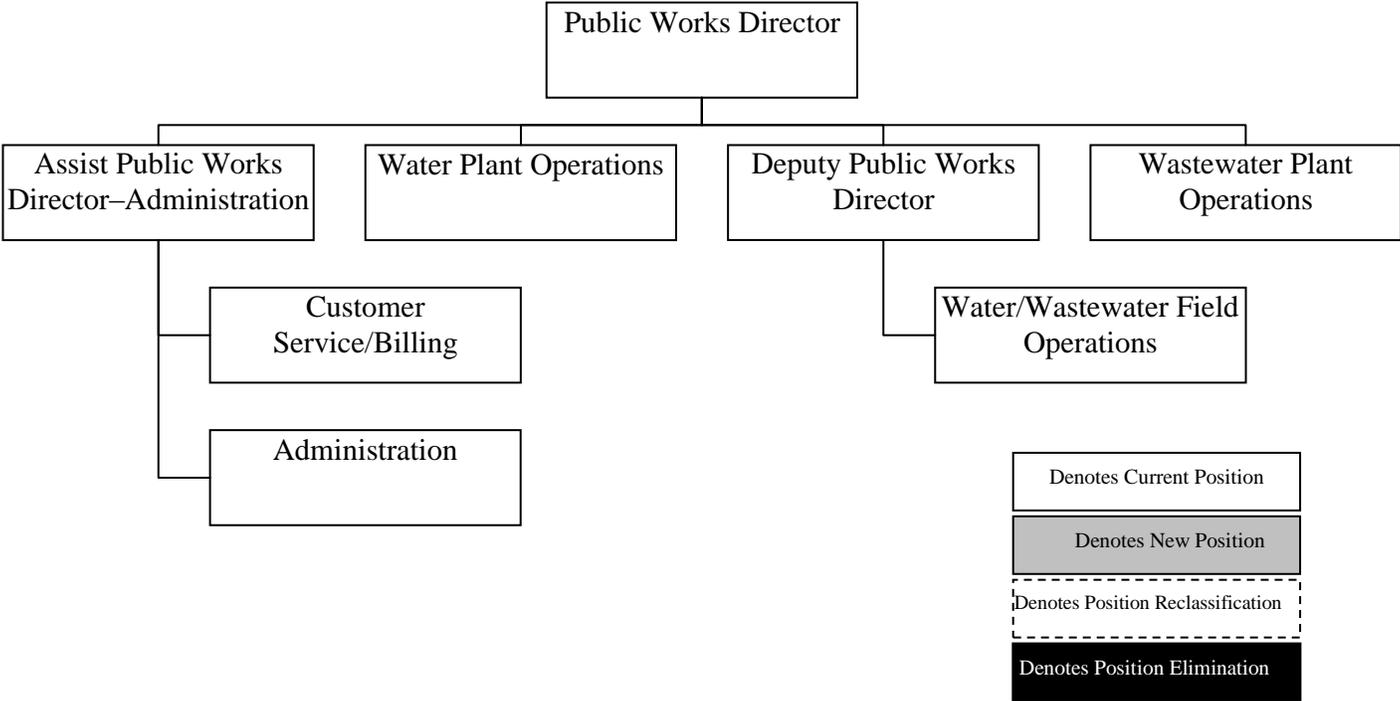
<u>USES</u>	<u>Budget FY 14/15 Compared to FY 13/14 Estimated Actual</u>
Personal Services	17.91%
Other Operating Costs	26.80%
Debt Service	169.95%
Capital Projects	110.10%
<i>Appropriations</i>	<u>89.01%</u>

EXPENSES BY FUNCTION
TOTAL: \$48,679,300
(Excluding Ending Fund Equity)



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WATER/SEWER UTILITY FUND



Functional Duties: The Water Utility Services Department is comprised of six divisions; Administration, Customer Service and Billing, Water Plant Operations, Wastewater Plant Operations, Water/Wastewater Field Operations, and Eastern Wastewater Treatment Plant. The Administration Division oversees the overall operations of the department. Procurement of services and bid solicitations for the department are also handled under the Administration Division. The Customer Service and Billing Divisions provide customer service and billing services to Deltona Water Customers. The Water and Wastewater sections provide operation and maintenance of the City’s water and wastewater facilities. The distribution and collection lines throughout the City are maintained by the Water / Wastewater Field Operations Division.

Mission Statement: *“The mission of the Deltona Water Department is to provide our customers with a safe, affordable, and sufficient supply of quality water and treated wastewater that is economically viable and environmentally sound.”*

WATER/SEWER UTILITY FUND

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Key Objectives:

- To ensure compliance with all health and safety requirements as prescribed by regulatory agencies.
- To achieve a degree of treatment that will promote the health of the community by maintaining the highest level of water quality in accordance with the standards set by regulatory agencies and the Clean Water Act.
- To maintain good community relations through courteous customer service.
- To issue accurate and timely utility bills to all customers of the City system on a monthly basis.
- To ensure adequate supplies of quality potable water for domestic and commercial use.
- To perform testing of water quality within the established parameters required by law.
- To ensure the distribution and collection systems, treatment plant and wells are properly maintained to minimize the chances of service interruptions.
- To administer the in-house meter reading and assure accurate reading and recording of consumption for each water meter in the City system on a monthly basis.

Performance Measures:

- Millions of gallons of water treated. (Maximum daily average)
- Millions of gallons of wastewater treated. (Maximum daily average)
- Average number of meter retirements per year.
- Average monthly number of service orders responded to for customers
- Average monthly line locations provided
- Emergency equipment serviced and tested. (i.e. emergency power supplies)
- Average monthly number of payments processed
- Number of departmental safety training events.
- Ensure a variety of water conservation informational brochures are available for customers.

Actual FY 2012/13	Estimated FY 2013/14	Budget FY 2014/15
10.809	10.7	10.7
.905	.97	.97
2,100	2,100	2,100
3,062	3,150	3,150
320	325	325
Monthly	Monthly	Monthly
26,130	26,285	26,285
24	24	24
6	6	6

Water/Sewer Utility Fund

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 2,396,276	\$ 2,522,594	\$ 2,514,163	\$ 2,874,400
Overtime	145,939	162,320	136,497	198,000
Other Pay	15,324	16,554	15,702	22,000
Benefits and Taxes	1,007,258	1,068,754	1,133,638	1,386,300
Total Personal Service Costs	3,564,797	3,770,222	3,800,000	4,480,700
Operating Expenditures	4,157,551	4,275,949	3,877,900	4,917,100
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	7,622,586	7,281,538	15,899,412	33,404,500
Debt Service	5,421,731	5,688,715	2,177,071	5,877,000
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$20,766,665	\$21,016,424	\$25,754,383	\$48,679,300
Staffing:				
Full-Time	64	64	67	76
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 120,925	\$ 133,659	\$ 138,009	\$ 313,700
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	107,862	166,148	161,060	198,500
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	22	104	3,299	4,700
5241 - Communications and Freight Services	159,897	203,808	205,486	216,300
5243 - Utility Services	1,166,867	1,142,164	1,054,014	1,435,500
5244 - Rentals and Leases	5,683	7,998	6,181	10,900
5245 - Insurance	114,552	112,871	114,605	125,000
5246 - Repairs and Maintenance Services	763,462	890,392	796,951	921,600
5247 - Printing and Binding	26,966	33,907	39,102	46,900
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	378,161	375,360	7,144	11,000
5251 - Office Supplies	21,259	20,899	13,997	24,900
5252 - Operating Supplies	927,784	839,973	803,977	1,046,400
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	31,135	33,092	44,192	44,500
5255 - Bank Charges	86,983	87,595	98,294	96,000
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	245,993	227,979	275,000	283,600
9904 - Fleet Maintenance - Allocated Costs	-	-	116,589	102,600
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 4,157,551	\$ 4,275,949	\$ 3,877,900	\$ 4,882,100

**WATER/SEWER UTILITY FUND
CAPITAL OUTLAY BUDGET DETAIL**

	<u>Capital Budget</u>
<u>Water and Wastewater Projects:</u>	
Alternative Water Supply (West Volusia AWS)	\$ 200,000
Hydrogeological Services	75,000
Lake Monroe Reclaim Withdrawal Phase 4A	250,000
LFA Well (Bracksih Deep Well)	550,000
Water CUP Compliance	20,000
WTP Treatment Improvements Group A	1,803,300
WTP Treatment Improvements Group B	2,107,800
Alexander GST & Pump Station (Golf Course)	2,600,000
Doyle Road Reclaimed Main	3,097,500
Eastern Wastewater Treatment Plant (EWWTP)	16,012,100
Ft. Smith - Section 4B	375,000
Howland Blvd. Utility Relocate, Phase 3	2,304,000
Howland Blvd. Utility Relocation, Ph. 3 - Grant	196,000
Master Lift Station - Doyle Road	606,300
Reclaimed Water System Interconnect	1,106,000
RIB Site for New EWWTP (122 Acre)	392,000
EWWTP - LS/FM Improvements	200,000
Saxon/Providence Intersection Utility Relocates	289,800
CL2 Tanks	25,000
Whitewood/Wellington Rehab	112,500
Lift Station Rehabs	75,000
Rehab Sewer Collection System	100,000
Retirement Meters	60,000
Water Main Replacements	250,000
Well Rehabs	100,000
Water Meters & Related Materials	74,000
	<u>32,981,300</u>

	<u>Capital Budget</u>
<u>Computer Software and Equipment:</u>	
Infrastructure & Switch Replacements	10,000
IP Phone Refresh	5,000
Image - Hardware	7,500
Image - Software	22,600
New / Replacement PC's - Tablets - Laptops	16,600
Replacement UPS's	5,000
Server Replacement Blades	10,000
Shoring System	9,500
UB-CIS - Munis Upgrade	55,000
	<u>141,200</u>
 <u>Other Equipment:</u>	
Bypass Pump	45,000
Caterpillar Broom attachment	9,000
Deltona Water Security Features	130,000
EQ Tank Air Jammer	6,000
Ford F-250 Trucks (2) - Waste Water Operations	25,000
Ford F-250 Trucks (2) - EWWTP	25,000
Ford F-250 Trucks (2) - Field Operations	25,000
Pipe Cutter	17,000
	<u>282,000</u>
	<u><u>\$ 33,404,500</u></u>

Water/Sewer Utility Fund

Water Utility Capital Projects – Budget FY 14/15

Capital Improvement Projects

Alternative Water Supply (West Volusia AWS) FY 14/15: \$200,000

This is an on-going project with potential costs of a very large magnitude. There is not enough water availability for current or future demands. Reductions in groundwater allocations by the St. Johns River Water Management District (SJRWMD) are forcing this capital expense.

Hydrogeological Services FY 14/15: \$75,000

This is an annually recurring project. Hydrogeological services are needed to address issues related to the SJRWMD and the City’s supply wells. Having a hydrogeological services provider on retainer allows for a quick and immediate response to any condition that may arise.

LFA Well (Brackish Deep Well) FY 14/15: \$550,000 (Grant)

The scope of this project consists of construction of a brackish aquifer test well and the related engineering study and investigation required to evaluate the hydrogeological characteristics of the lower Florida aquifer. Grant funding provided at 100%.

Water CUP Compliance FY 14/15: \$20,000

This is a continuation of the CUP renewal process. The CUP permit is the operating permit for the public water supply for the City and is in accordance with the Water Resources Act of 1972. Operating a public water system without this permit would result in the City being in violation of Chapter 40C-2 as authorized under F.S. 373.113. Maintaining this permit allows the City to legally supply potable water to the citizens of Deltona. The costs to maintain the permit are less than the associated fees that would result from non-renewal in the form of administrative fines and legal fees.

WTP Treatment Improvements Group A FY 14/15: \$1,803,300

Plant improvements are being planned and will be designed to achieve compliance with TTHM regulations. These improvements will consist of chemical feed pumps, chemical storage, yard piping modifications, electrical and instrumentation, and associated equipment. It is anticipated that these improvements will be bid and construction completed in early 2015.

WTP Treatment Improvements Group B FY 14/15: \$2,107,800

Plant improvements are being planned and will be designed to achieve compliance with TTHM regulations. These improvements will consist of chemical feed pumps, chemical storage, yard piping modifications, electrical and instrumentation, and associated equipment. It is anticipated that these improvements will be bid and construction completed in early 2015.

Water/Sewer Utility Fund

Master Lift Station – Doyle Road **FY 14/15: \$606,300**

This is an on-going project that is anticipated to be completed in FY 14/15. This lift station will serve as the wastewater master pump station for future development of the Doyle Road and SR415 area. The scope of this project consists of the pump station, related equipment and a generator for emergency power.

Reclaimed Water System Interconnect **FY 14/15: \$1,106,000**

This reclaimed interconnect project is identified as one of the West Volusia Water Suppliers’ projects that is necessary to share water resources with other entities involved. This is also a requirement of the City’s CUP.

RIB Site @ New EWWTP 122 Acre **FY 14/15: \$392,000**

This is an on-going project; this phase is anticipated to be completed in FY 14/15. This RIB site will physically be located on the southern portion of the 122 acre site. The completion and operation of the Eastern Wastewater Treatment Plant relies on this project. The FDEP permit for the Eastern Wastewater Treatment Plant includes completion of this project. Development in the City’s growth areas and the SR 415 corridor depends upon the provision of sewer service and the success of this project.

EWWTP – LS/FM Improvements **FY 14/15: \$200,000**

The scope of this project consists of an engineering study and preliminary design required to review the operating conditions for the 46 lift stations, public and private, that will be impacted by redirecting flows to the new Eastern Water Reclamation Plant when it becomes operational.

**Saxon / Providence Intersection
Utility Relocates** **FY 14/15: \$289,800**

This project is a joint project with Volusia County. It is necessary to relocate the utility lines in order for the County’s project to move forward.

Renewal & Replacement Projects

CL2 Tanks **FY 14/15: \$25,000**

There are currently four (4) locations where the chlorine storage tanks are in need of upgrading. The existing tanks are close to or have exceeded their life expectancy. In an effort to reduce the possibility of a tank cracking and spilling chemicals, the tanks need to be replaced with new ones. New tanks will help ensure that there is no interruption in water service due to tank failure.

Water/Sewer Utility Fund

Whitewood / Wellington Rehab

FY 14/15: \$112,500

The project consists of rehabilitation of a deteriorating manhole in the Whitewood Dr. and Wellington Dr. area that is critical to the sewer service for the northwest portion of the City. The scope of this project includes bypass pumping and roadway repair.

Lift Station Rehabs

FY 14/15: \$75,000

This is an annually recurring project at various locations. Lift station failures result in loss of sewer service to customers as well as sanitary sewer overflows (SSO's) to the environment. SSO's can result in administrative fines from the FDEP or EPA. A proactive approach is less costly than costs associated with emergency repair, clean up and fines.

Rehab Sewer Collection System

FY 14/15: \$100,000

This is an annually recurring project at various locations. Not addressing the aging sewer collection system would likely result in failure. A failure would cause a loss in sewer service to the residents and an environmental release of raw sewage to the surrounding communities and environment. Rehabilitating the collection system not only avoids costs associated with emergency repairs but also reduces the amount of ground water leaking into the system that is then treated at the wastewater facility.

Retirement Meters

FY 14/15: \$60,000

This is an annually recurring project at various locations. In order to remain in compliance, the City is required to retire meters after a specified period of time. Retiring meters ensures proper accountability of consumption and ensures that flow is registered accurately.

Water Main Replacements

FY 14/15: \$250,000

This is an annually recurring project at various locations. Water main failures can result in an interruption in service, impact public health as well as have detrimental effects on fire protection. In some instances, the mains are increased in size to accommodate the installation of fire hydrants in the surrounding areas. Improving the loss of service, reliability and fire protection to residents should exceed anticipated costs.

Well Rehabs

FY 14/15: \$100,000

This is an annually recurring project at various locations. The public supply wells produce drinking water for the City. Failure to rehab and maintain operational continuity would affect public health. Providing maintenance also allows the utility to maintain production levels from the wells. Inspection and maintenance of existing wells is cost effective compared to the costs of relocating or requesting a replacement well through the water management district.

Water/Sewer Utility Fund

Water Meters & Related Materials **FY 14/15: \$74,000**

This is an annually recurring project at various locations. All potable water must be registered and accounted for in order to be in compliance with FAC 62-555. In order to register all potable water, all service lines must be metered. Additionally, this will ensure that all water usage is being accounted for and that revenue is being properly billed and monitored.

Water Utility Capital Equipment – Budget FY 14/15

Infrastructure & Switch Replacements **FY 14/15: \$10,000**

The scope of this project includes replacing access switches at the Deltona Water sites. There are some switches that are no longer under warranty and if they fail, they will need to be replaced. If they are not replaced then the City could face a loss of service in some areas on the City network. Additionally, some network equipment is currently out of life cycle and is causing some service interruptions such as call delays and network issues. The replacements are needed so that City departments and personnel can continue to perform their job functions without interruption.

IP Phone Refresh **FY 14/15: \$5,000**

This expenditure will continue to fund the replacement of IP phones throughout Deltona Water to increase speed and reliability within the voice infrastructure.

Itemage – Hardware **FY 14/15: \$7,500**

The current hardware used in conjunction with the Itemage software to process and image cashier, dropbox and mailed payments to Deltona Water is large and outdated. The new piece of equipment has several benefits to it. The required space to process payments will be reduced significantly as we will be moving from a large console style piece of equipment to a desktop version. The new equipment is similar or smaller in size to that of a desktop printer which will produce a cost savings on the annual maintenance costs. The current equipment does not have all of the options that are needed to take full advantage of the upgraded software such the Check 21 features.

Itemage – Software **FY 14/15: \$22,600**

The current software that is used to process and image cashier, drop box and mailed payments to Deltona Water is outdated and at risk of no longer being supported. The upgraded software will ensure support, dependability and also enhance capabilities such as Check 21 uploads to the bank.

Water/Sewer Utility Fund

New / Replacement PC's – Tablets - Laptops **FY 14/15: \$16,600**

The scope of this project is multi-fold. Deltona Water has several computers that are out of warranty and must be totally replaced (\$5,000). The Utility is requesting a tablet to be used for GIS field work (\$1,900). Field Operations is requesting a new lap top and will repurpose the existing one for EOC purposes (\$2,900). Deltona Water is remodeling their lobby and will have room for three (3) new offices with new computers and phones (\$3,900). Lastly, Deltona Water has requested a laptop for the Lead Operator at the Wastewater Treatment Plant (\$2,900).

Replacement UPS **FY 14/15: \$5,000**

The scope of this project is to replace UPS boxes that are damaged or in need of replacement due to age. UPS boxes provide essential protection from power fluctuations and lightning strikes by allowing services to remain online during storms without interruption.

Server Blade Replacements **FY 14/15: \$10,000**

All of the City's critical applications that provide critical services run on Dell server blades that are running out of warranty. These devices cannot be extended and need to be replaced in order to ensure hardware support from Dell when issues arise. New server blades also ensure that we have the latest software patches to ensure optimization and improve performance City-wide. Replacement server blades ensure that hardware outages are addressed the same day, thereby reducing staff downtime.

Shoring System (Trench Box) **FY 14/15: \$9,500**

The Aluminum Trench Box system is a lightweight system that is used to prevent cave-ins on the job site when deep excavation is required. This system is easy to transport, assemble and install while significantly reducing the serious hazard that can be involved with a cave-in.

UB-CIS Munis Upgrade **FY 14/15: \$55,000**

The utility is currently utilizing the Utility Billing Classic Module in MUNIS that MUNIS is moving away from. MUNIS is switching to their UB CIS version which offer limited options for Classic customers. The transition to UB CIS will be a lengthy process that will most likely span over 2 years. Current data must be cleaned up and converted in some aspects to meet the requirements of the new system. There are many useful enhancements with UB CIS that not only will benefit our Representatives but will better the customer's experience with the utility. This cost is an estimate for the module, specific data conversions and scripting or programming. Actual training costs will be budgeted for in the Customer Service Operations & Maintenance budget.

Water/Sewer Utility Fund

Bypass Pump **FY 14/15:** \$45,000

This 4" Godwin Dri-Prime CD103M Critically Silenced Diesel Pump will allow for the emergency bypass of raw wastewater during emergency conditions such as power outages, lightning strikes or other situations that render the current equipment inoperable. Bypassing mitigates the impacts related to releasing raw sewer into the surrounding neighborhoods, lakes, and potentially homes of the residents.

Caterpillar Broom Attachments **FY 14/15:** \$9,000

This is an attachment that can be utilized with the City's existing Caterpillar equipment. The purpose of this equipment is to be able to clean up the worksites after incidents such as main breaks and hydrant installs. This device can handle the wet sand and dirt that is often left behind after a main break. It is important for safety reasons to be able to properly clean the roadway and sidewalk areas after a break to prevent any possible accidents or issues.

Deltona Water Security Features **FY 14/15:** \$130,000

The threat of burglary, violence and vandalism is on the rise. Providing necessary protection for employees should be of utmost concern to the City. The scope of this project includes security enhancements which add a layer of security to City employees. Additional security features will be a deterrent to crime.

EQ Tank Air Jammer **FY 14/15:** \$6,000

The current pump utilized to move processed wastewater at the Fisher treatment facility is aged and is experiencing expensive reoccurring repair costs. The proposed All-Prime S-4 pump will replace the current unit. The new unit can be purchased at a cost comparable to repair costs of the existing unit. This pump is necessary for the proper treatment of the wastewater.

Ford F-250 (1) – Wastewater Operations **FY 14/15:** \$25,000

The Wastewater Operations division is currently expanding reclaimed water and water augmentation facilities as well as maintenance activities of system facilities such as lift stations. These additional requirements will necessitate new vehicles in order for staff to perform the increased activities. Additional vehicles will allow the division to stay away from utilizing high mileage / high engine hour auto crane trucks, thereby extending the service life of these cranes and avoiding replacement costs that are quoted at \$75,000 per auto crane vehicle.

Water/Sewer Utility Fund

Ford F-250 (1) – EWWTP

FY 14/15: \$25,000

The current Wastewater Operations division does not have a sufficient number of vehicles to accommodate the new positions associated with the new Eastern Wastewater Treatment Plant. The department is requesting one new vehicle to be utilized by the employees to respond to the facility including after hours while “on call” in addition to performing their daily duties which include checking associated off site reclaimed water facilities as required under the facility’s operating permit.

Ford F-250 (1) – Field Operations

FY 14/15: \$25,000

The Deltona Water Field Operations division does not have enough vehicles to meet the needs of a full crew. Many tasks require only one person to complete and the limited number of vehicles hinders the ability to complete these tasks concurrently and efficiently. (e.g. service orders, disconnects, valve exercising, etc.)

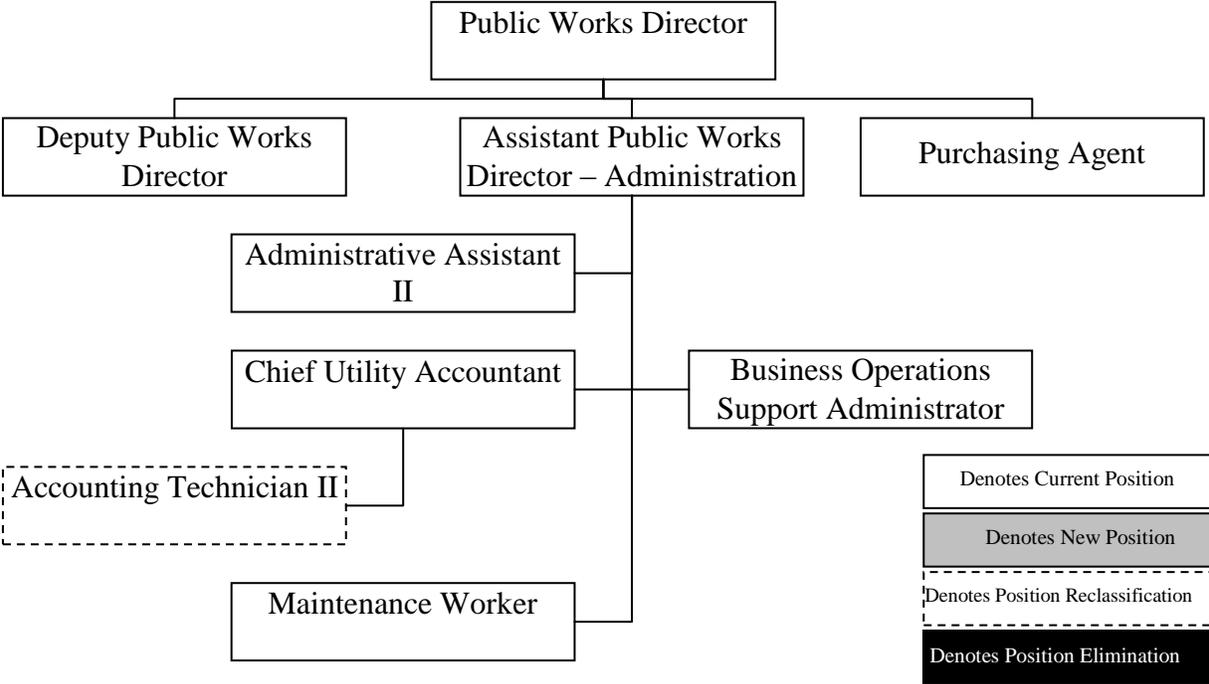
Pipe Cutter

FY 14/15: \$17,000

This is a machine that can cut various types of pipe with diameters up to 16". It reduces the amount of trench space required to make such a cut as well as reduces operator fatigue by cutting a large diameter pipe with little physical effort and in less time.

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**WATER/SEWER UTILITY FUND
ADMINISTRATION DIVISION**



ADMINISTRATION DIVISION							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Assist. Public Works Director-Adm.	-	-	1	1	-	1	20
Chief Utility Accountant	1	1	1	1	-	1	18
Project Accountant	1	-	-	-	-	-	18
Business Operations Support Adm.	-	1	1	1	-	1	16
Purchasing Agent	1	1	1	1	-	1	13
Executive Assistant	1	-	-	-	-	-	12
Accounting Technician II	-	-	-	-	1	1	11
Accounting Technician	1	1	1	1	(1)	-	9
Administrative Assistant II	-	1	1	1	-	1	8
Maintenance Worker	1	1	1	1	-	1	2
TOTAL	6	6	7	7	-	7	

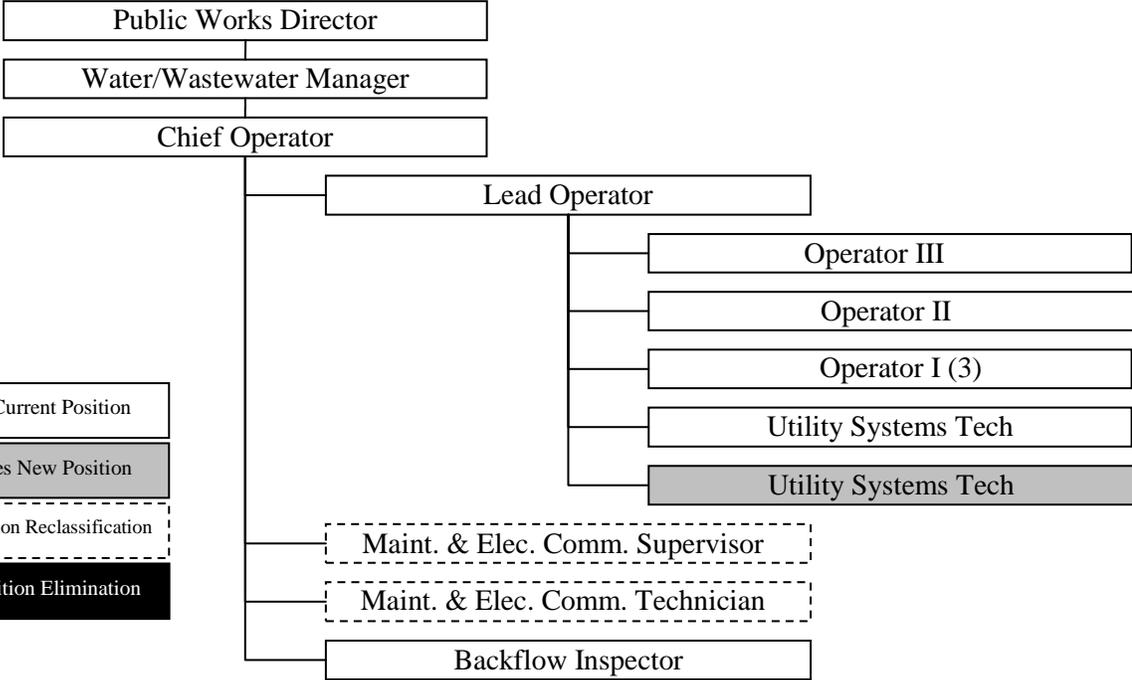
Functional Duties: The Administration Division of Deltona Water sets department goals and objectives, and oversees department budget and capital improvement projects. The Administration Division provides administrative and technical support to all divisions within Deltona Water including Water Plant Operations, Wastewater Plant Operations, Customer Service and Billing, and Water/Wastewater Field Operations Divisions.

Water/Sewer Utility Fund - Administration

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 345,793	\$ 394,009	\$ 360,215	\$ 380,900
Overtime	4,412	3,214	1,744	7,900
Other Pay	-	-	-	-
Benefits and Taxes	126,915	138,076	149,642	184,000
Total Personal Service Costs	477,120	535,299	511,601	572,800
Operating Expenditures	831,555	776,829	568,776	574,200
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	535,185	57,324	16,008	46,600
Debt Service	5,421,731	5,688,715	2,177,071	5,877,000
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$7,265,591	\$7,058,167	\$3,273,456	\$ 7,070,600
Staffing:				
Full-Time	6	6	7	7
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 10,670	\$ 18,200	\$ 20,332	\$ 97,500
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	2,340	5,153	2,777	5,800
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	22	8	239	500
5241 - Communications and Freight Services	1,470	806	1,522	1,600
5243 - Utility Services	21,081	20,800	22,598	25,000
5244 - Rentals and Leases	-	-	-	-
5245 - Insurance	114,552	112,871	149,610	125,000
5246 - Repairs and Maintenance Services	45,238	5,819	8,464	9,700
5247 - Printing and Binding	282	370	-	300
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	370,161	367,993	-	-
5251 - Office Supplies	7,809	5,887	2,955	7,700
5252 - Operating Supplies	10,074	9,824	7,786	11,200
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	1,863	1,119	10,170	6,300
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	245,993	227,979	342,323	283,600
9904 - Fleet Maintenance - Allocated Costs	-	-	-	-
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 831,555	\$ 776,829	\$ 568,776	\$ 574,200

**WATER/SEWER UTILITY FUND
WATER PLANT OPERATIONS DIVISION**



Denotes Current Position

Denotes New Position

Denotes Position Reclassification

Denotes Position Elimination

WATER PLANT OPERATIONS DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Water/Wastewater Manager	1	1	1	1	-	1	19
Chief Operator	1	1	1	1	-	1	18
Lead Operator	1	1	1	1	-	1	15
Operator III	1	1	1	1	-	1	13
Maint & Electronic Comm Supervisor	-	-	-	-	1	1	13
Electronic Comm & Systems Spec.	1	1	1	1	(1)	-	12
Operator II	1	1	1	1	-	1	11
Maint & Electronic Comm Technician	-	-	-	-	1	1	10
Elect Comm & Systems Technician	1	1	1	1	(1)	-	9
Operator I	2	2	3	3	-	3	9
Utility Systems Tech I	-	1	1	1	1	2	8
Backflow Inspector	1	1	1	1	-	1	4
Water Operator Trainee	1	-	-	-	-	-	1
TOTAL	11	11	12	12	1	13	

Functional Duties: The responsibilities of the Water Plant Operations Division are to provide quality water to the citizens of Deltona and to operate and maintain the City’s water system in a safe, economical and environmentally sound manner.

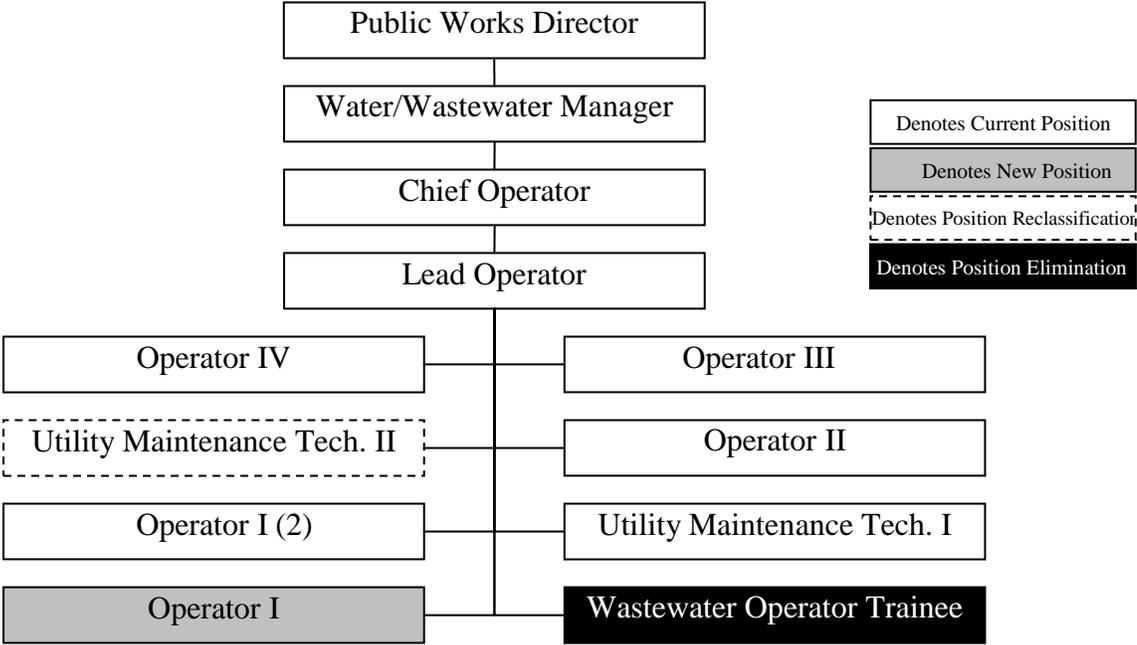
Water Plant Operations

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 411,659	\$ 409,638	\$ 456,050	\$ 498,400
Overtime	21,548	32,007	26,944	63,800
Other Pay	2,573	3,182	4,212	7,300
Benefits and Taxes	157,203	162,672	191,120	225,800
Total Personal Service Costs	592,983	607,499	678,326	795,300
Operating Expenditures	1,354,864	1,342,026	1,409,281	1,632,300
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	171,508	397,115	260,222	45,000
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$2,119,355	\$2,346,640	\$2,347,829	\$2,472,600
Staffing:				
Full-Time	11	11	12	13
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 71,522	\$ 85,370	\$ 107,177	\$ 161,700
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	10,211	24,237	33,904	44,000
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	-	-	657	2,000
5241 - Communications and Freight Services	5,469	8,160	6,017	11,800
5243 - Utility Services	467,007	443,326	527,243	500,000
5244 - Rentals and Leases	-	1,360	-	2,900
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	224,960	274,617	185,233	284,400
5247 - Printing and Binding	1,093	1,414	2,099	5,000
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	432	86	71	1,000
5251 - Office Supplies	1,687	3,262	1,643	4,000
5252 - Operating Supplies	546,681	475,278	493,116	577,300
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	25,802	24,916	42,368	29,200
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	-	-	-	-
9904 - Fleet Maintenance - Allocated Costs	-	-	9,753	9,000
5882 - Aid To Private Organizations	-	-	-	-
Total	\$1,354,864	\$1,342,026	\$1,409,281	\$1,632,300

WATER/SEWER UTILITY FUND

WASTEWATER PLANT OPERATIONS DIVISION



WASTEWATER PLANT OPERATIONS DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Lead Operator	1	1	1	1	-	1	15
Operator IV	1	1	1	1	-	1	15
Operator III	1	1	1	1	-	1	13
Lead Maintenance Tech.	1	1	1	1	(1)	-	12
Utility Maintenance Tech. II	-	-	-	-	1	1	11
Operator II	1	1	1	1	-	1	11
Operator I	2	2	2	2	1	3	9
Utility Maintenance Tech. I	1	1	1	1	-	1	8
Wastewater Operator Trainee	1	1	1	1	(1)	-	1
TOTAL	9	9	9	9	-	9	

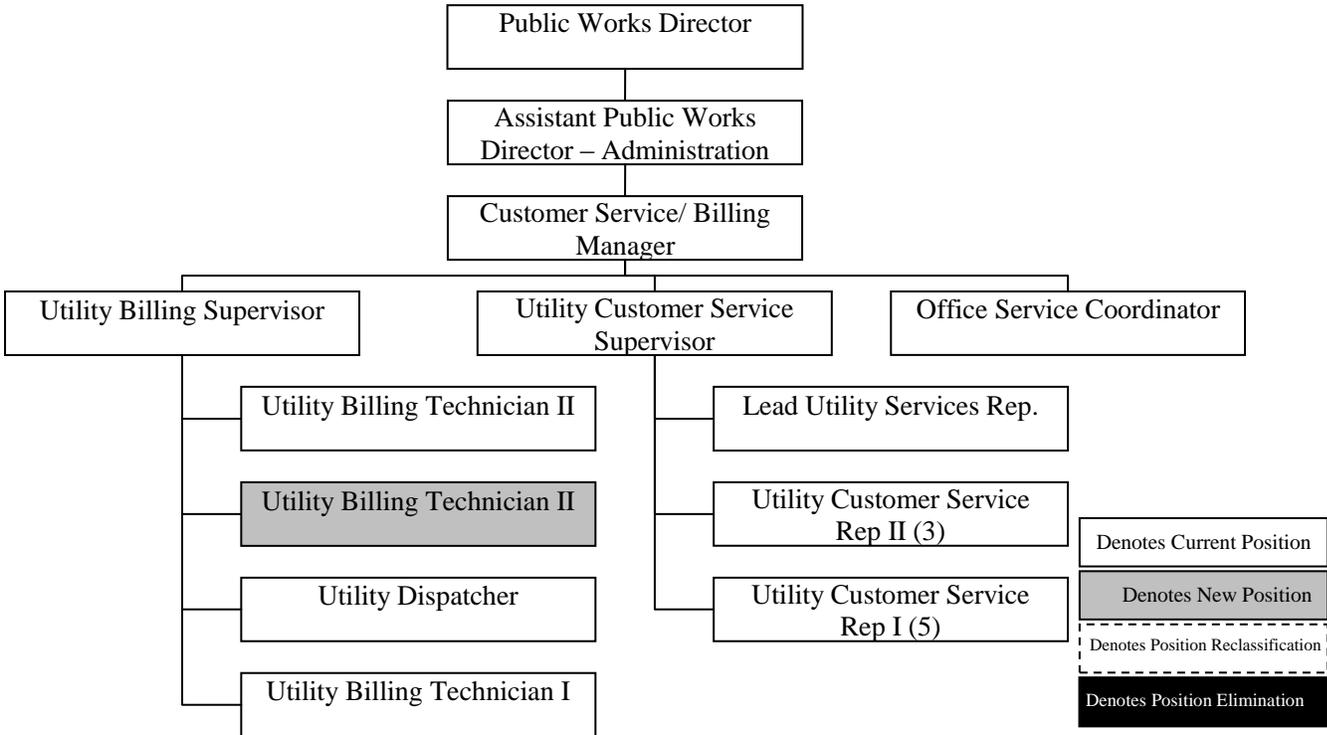
Functional Duties: The duties of the Wastewater Plant Operations Division are to provide sound treatment and the safe disposal of wastewater while protecting property and the environment.

Wastewater Plant Operations

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 405,306	\$ 437,661	\$ 371,614	\$ 440,000
Overtime	27,938	41,996	41,906	25,200
Other Pay	5,450	6,162	4,760	3,700
Benefits and Taxes	161,596	181,218	171,432	200,100
Total Personal Service Costs	600,290	667,037	589,712	669,000
Operating Expenditures	1,110,307	1,199,646	1,126,756	1,151,800
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	82,201	664,300	158,380	76,000
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$ 1,792,798	\$ 2,530,983	\$ 1,874,848	\$ 1,896,800
Staffing:				
Full-Time	9	9	9	9
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 31,208	\$ 27,724	\$ 36,594	\$ 32,000
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	7,920	23,493	26,704	24,200
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	-	-	-	500
5241 - Communications and Freight Services	907	1,894	2,454	2,500
5243 - Utility Services	673,442	672,538	663,942	605,000
5244 - Rentals and Leases	535	1,028	311	1,000
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	181,647	276,000	180,264	263,800
5247 - Printing and Binding	-	-	-	-
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	591	167	811	500
5251 - Office Supplies	1,420	1,778	332	2,100
5252 - Operating Supplies	211,804	193,990	197,032	203,100
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	833	1,034	1,618	1,900
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	-	-	-	-
9904 - Fleet Maintenance - Allocated Costs	-	-	16,694	15,200
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 1,110,307	\$ 1,199,646	\$ 1,126,756	\$ 1,151,800

**WATER/SEWER UTILITY FUND
CUSTOMER SERVICE AND BILLING DIVISION**



CUSTOMER SERVICE & BILLING DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Customer Service/Billing Manager	1	1	1	1	-	1	19
Utility Customer Service Supervisor	1	1	1	1	-	1	13
Utility Billing Supervisor	1	1	1	1	-	1	13
Lead Utility Services Rep.	1	1	1	1	-	1	9
Office Service Coordinator	1	1	1	1	-	1	7
Utility Billing Tech. II	1	1	1	1	1	2	7
Utility Customer Srvc. Rep. II	3	3	3	3	-	3	7
Utility Dispatcher	1	1	1	1	-	1	5
Utility Billing Tech. I	1	1	1	1	-	1	4
Utility Customer Srvc. Rep. I	5	5	5	5	-	5	4
TOTAL	16	16	16	16	1	17	

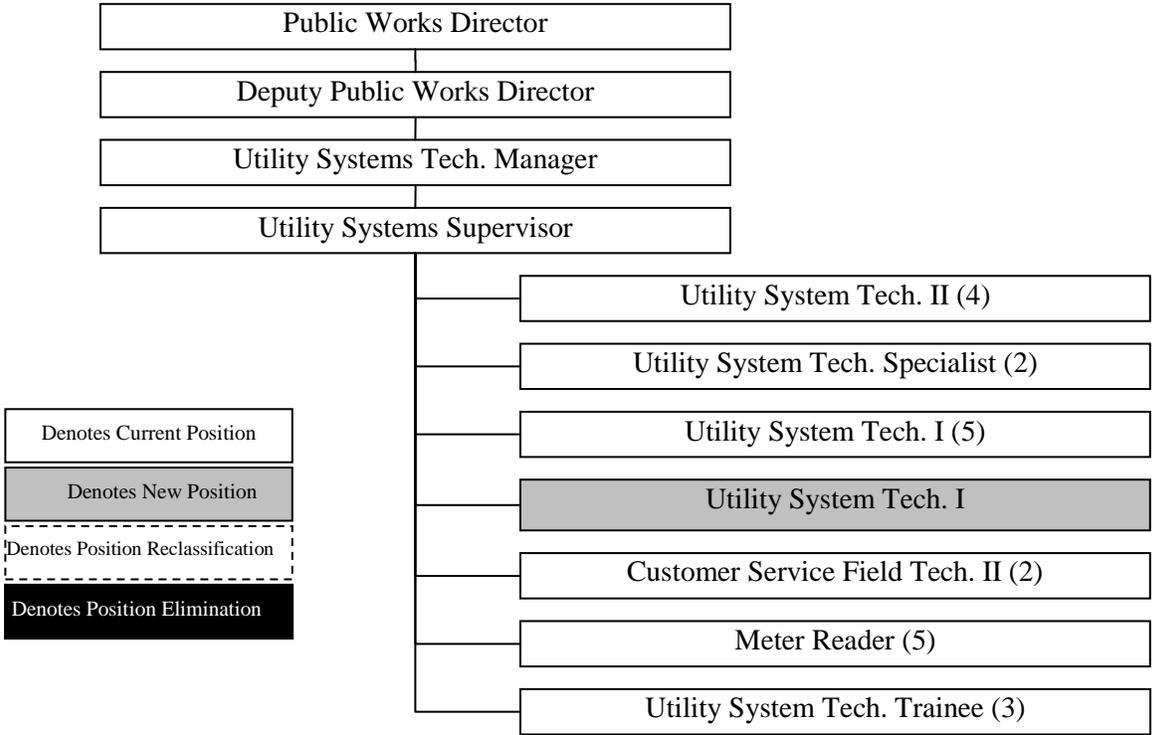
Functional Duties: The duties of the Customer Service and Billing Divisions are to supply the customers of Deltona Water with accurate and timely utility bills while providing courteous and efficient customer service.

Customer Service & Billing

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 456,365	\$ 475,632	\$ 445,866	\$ 498,700
Overtime	19,422	16,686	8,656	8,000
Other Pay	-	-	-	-
Benefits and Taxes	200,747	210,643	213,472	254,700
Total Personal Service Costs	676,534	702,961	667,994	761,400
Operating Expenditures	375,908	442,783	544,835	484,000
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	96,715	58,372	2,436	215,100
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$ 1,149,157	\$ 1,204,116	\$ 1,215,265	\$ 1,460,500
Staffing:				
Full-Time	16	16	16	17
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 7,200	\$ 2,280	\$ -	\$ 15,000
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	81,897	107,071	133,134	103,400
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	-	55	-	900
5241 - Communications and Freight Services	150,437	190,679	236,817	197,000
5243 - Utility Services	-	-	-	-
5244 - Rentals and Leases	5,148	5,610	6,931	6,200
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	3,777	3,255	4,452	9,700
5247 - Printing and Binding	24,703	31,293	32,678	40,000
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	-	-	-	-
5251 - Office Supplies	9,170	8,654	9,307	8,500
5252 - Operating Supplies	6,593	3,343	1,711	3,800
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	-	2,948	2,988	3,100
5255 - Bank Charges	86,983	87,595	116,572	96,000
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	-	-	-	-
9904 - Fleet Maintenance - Allocated Costs	-	-	245	400
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 375,908	\$ 442,783	\$ 544,835	\$ 484,000

**WATER/SEWER UTILITY FUND
WATER/WASTEWATER FIELD OPERATIONS DIVISION**



WATER/WASTEWATER FIELD OPERATIONS DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Position Title	FY 11/12	FY 12/13	FY 13/14	FY 13/14	FY 14/15	FY 14/15	Pay Grade
Utility Systems Tech Manager	1	1	1	1	-	1	19
Utility Systems Supervisor	-	1	1	1	-	1	15
Lead Utility Technician	1	-	-	-	-	-	13
Utility Systems Tech III	2	-	-	-	-	-	12
Utility Systems Tech II	4	4	4	4	-	4	10
Utility Systems Tech Specialist	-	2	2	2	-	2	9
Utility Systems Tech I	7	4	5	5	1	6	8
Customer Service Field Tech II	2	2	2	2	-	2	7
Meter Reader	5	5	5	5	-	5	6
Utility Systems Tech Trainee I	-	3	3	3	-	3	5
TOTAL	22	22	23	23	1	24	

Functional Duties: The responsibility of the Water/Wastewater Field Operations Division is to operate and maintain the City’s water distribution and wastewater collection systems in a safe, economical and environmentally sound manner.

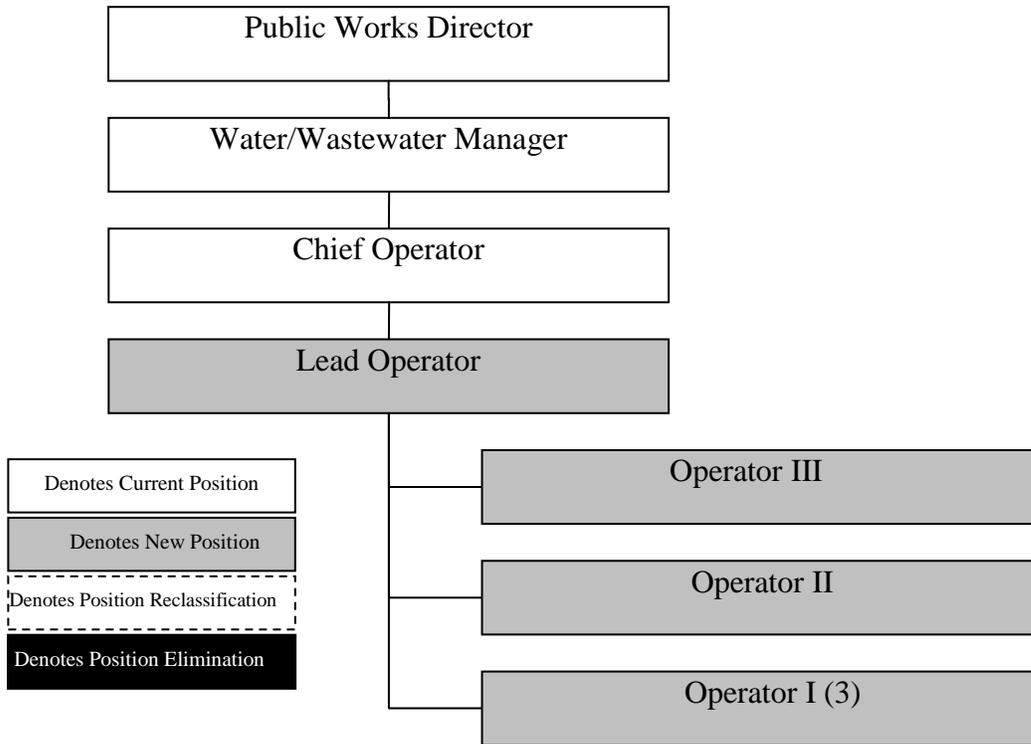
Water/Wastewater Field Operations

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ 777,153	\$ 805,654	\$ 880,418	\$ 949,600
Overtime	72,619	68,417	57,247	85,600
Other Pay	7,301	7,210	6,730	7,300
Benefits and Taxes	360,797	376,145	407,972	468,800
Total Personal Service Costs	1,217,870	1,257,426	1,352,367	1,511,300
Operating Expenditures	484,917	514,665	578,697	600,300
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	6,736,977	6,104,427	15,462,367	32,996,800
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$8,439,764	\$ 7,876,518	\$17,393,431	\$35,108,400
Staffing:				
Full-Time	22	22	23	30
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ 325	\$ 85	\$ 4,415	\$ 7,500
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	5,494	6,194	14,641	10,000
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	-	41	95	500
5241 - Communications and Freight Services	1,614	2,269	2,307	2,400
5243 - Utility Services	5,337	5,500	5,939	5,500
5244 - Rentals and Leases	-	-	-	300
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	307,840	330,701	273,406	326,000
5247 - Printing and Binding	888	830	1,163	1,500
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	6,977	7,114	5,746	8,500
5251 - Office Supplies	1,173	1,318	333	1,300
5252 - Operating Supplies	152,632	157,538	164,360	155,500
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	2,637	3,075	4,198	3,300
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	-	-	-	-
9904 - Fleet Maintenance - Allocated Costs	-	-	102,094	78,000
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ 484,917	\$ 514,665	\$ 578,697	\$ 600,300

WATER/SEWER UTILITY FUND

EASTERN WASTEWATER TREATMENT PLANT DIVISION



EASTERN WASTEWATER TREATMENT PLANT DIVISION							
<i>PERSONAL SERVICES SCHEDULE:</i>							
Personnel Roster	Number of Positions						Pay Grade
	FY 11/12	FY 12/13	Budget FY 13/14	Adjusted FY 13/14	Change FY 14/15	FY 14/15	
Lead Operator	-	-	-	-	1	1	15
Operator III	-	-	-	-	1	1	13
Operator II	-	-	-	-	1	1	11
Operator I	-	-	-	-	3	3	9
TOTAL	-	-	-	-	6	6	

Functional Duties: The duties of the Eastern Wastewater Treatment Plant Division are to provide sound treatment and the safe disposal of wastewater while protecting property and the environment.

Eastern Wastewater Treatment Plant

Summary

	Actual FY 11/12	Actual FY 12/13	Estimated Actual FY 13/14	Adopted Budget FY 14/15
Personal Services:				
Salaries & Wages	\$ -	\$ -	\$ -	\$ 106,800
Overtime	-	-	-	7,500
Other Pay	-	-	-	3,700
Benefits and Taxes	-	-	-	52,900
Total Personal Service Costs	-	-	-	170,900
Operating Expenditures	-	-	-	474,500
Capital Transfers/Outlay:				
Transfers to Replacement Equipment Fund	-	-	-	-
Transfers to New Equipment Fund	-	-	-	-
Capital Outlay	-	-	-	25,000
Debt Service	-	-	-	-
Other Transfers Out	-	-	-	-
Total Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ 670,400
Staffing:				
Full-Time	-	-	-	-
Part-Time	-	-	-	-
Operating Expenditure Detail:				
5231 - Professional Fees	\$ -	\$ -	\$ -	\$ 35,000
5232 - Accounting and Auditing	-	-	-	-
5233 - Court Reporter Services	-	-	-	-
5234 - Other Contractual Services	-	-	-	11,100
5235 - Investigations	-	-	-	-
5236 - Forfeitures	-	-	-	-
5237 - Interest - Customer Deposits	-	-	-	-
5240 - Travel and Per Diem	-	-	-	300
5241 - Communications and Freight Services	-	-	-	1,000
5243 - Utility Services	-	-	-	300,000
5244 - Rentals and Leases	-	-	-	500
5245 - Insurance	-	-	-	-
5246 - Repairs and Maintenance Services	-	-	-	28,000
5247 - Printing and Binding	-	-	-	100
5248 - Promotional Activities	-	-	-	-
5249 - Other Current Charges	-	-	-	1,000
5251 - Office Supplies	-	-	-	1,300
5252 - Operating Supplies	-	-	-	95,500
5253 - Road Materials & Supplies	-	-	-	-
5254 - Publications, Memberships & Training	-	-	-	700
5255 - Bank Charges	-	-	-	-
5259 - Depreciation	-	-	-	-
5299 - Prior Period Adjustment	-	-	-	-
9901 - IT - Allocated Costs	-	-	-	-
9904 - Fleet Maintenance - Allocated Costs	-	-	-	-
5882 - Aid To Private Organizations	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 474,500

CAPITAL PROJECT FUNDS SUMMARY

	<u>Municipal Complex</u>	<u>Park Projects</u>	<u>Replacement Equipment</u>	<u>Total</u>
<u>SOURCES</u>				
Grant Funding	\$ -	\$ 40,500	\$ -	\$ 40,500
Special Assessments	-	-	-	-
Interest Income	1,000	100	9,800	10,900
Miscellaneous Revenue	-	-	-	-
<i>Total Revenues:</i>	<u>1,000</u>	<u>40,600</u>	<u>9,800</u>	<u>51,400</u>
Transfers In	-	9,500	1,300,000	1,309,500
Debt Proceeds	-	-	-	-
Fund Balance Carryforward	<u>1,744,925</u>	<u>10,000</u>	<u>2,259,996</u>	<u>4,014,921</u>
<i>Total Sources:</i>	<u>\$ 1,745,925</u>	<u>\$ 60,100</u>	<u>\$ 3,569,796</u>	<u>\$ 5,375,821</u>
<u>USES</u>				
Capital Outlay	<u>\$ 200,000</u>	<u>\$ 50,000</u>	<u>\$ 1,453,000</u>	<u>\$ 1,703,000</u>
<i>Total Expenditures:</i>	<u>200,000</u>	<u>50,000</u>	<u>1,453,000</u>	<u>1,703,000</u>
Ending Fund Balance	<u>1,545,925</u>	<u>10,100</u>	<u>2,116,796</u>	<u>3,672,821</u>
<i>Total Uses:</i>	<u>\$ 1,745,925</u>	<u>\$ 60,100</u>	<u>\$ 3,569,796</u>	<u>\$ 5,375,821</u>

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**MUNICIPAL COMPLEX FUND
SOURCES & USES**

The Municipal Complex Fund is used to account for the fiscal activities related to the funding and construction of capital facilities for City operations.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
Grant Funding	\$ -	\$ -	\$ -	\$ -
Miscellaneous Funding	-	-	-	-
Interest Income	<u>10,930</u>	<u>11,515</u>	<u>2,500</u>	<u>1,000</u>
<i>Total Revenues:</i>	10,930	11,515	2,500	1,000
Transfer In - General Fund	-	-	-	-
Transfer In - Fire Impact Fees Fund	-	-	-	-
Transfer In - Law Enforcement Impact Fees Fund	-	-	-	-
Fund Balance Carryforward	<u>1,919,495</u>	<u>1,945,122</u>	<u>1,762,425</u>	<u>1,744,925</u>
<i>Total Sources:</i>	<u>\$ 1,930,425</u>	<u>\$ 1,956,637</u>	<u>\$ 1,764,925</u>	<u>\$ 1,745,925</u>
Capital Outlay	\$ (14,697)	\$ 194,212	\$ 20,000	\$ 200,000
Ending Fund Balance	<u>1,945,122</u>	<u>1,762,425</u>	<u>1,744,925</u>	<u>1,545,925</u>
<i>Total Uses:</i>	<u>\$ 1,930,425</u>	<u>\$ 1,956,637</u>	<u>\$ 1,764,925</u>	<u>\$ 1,745,925</u>

**MUNICIPAL COMPLEX FUND
CAPITAL OUTLAY BUDGET DETAIL**

	<u>Capital Budget</u>	<u>Department</u>
<u>Projects:</u>		
Security for City Hall Lobby Areas	\$ 100,000	City Hall
Capital Road Projects (Fiber Optics - ITSD)	50,000	ITSD
Fiber Infrastructure Initiative	50,000	ITSD
	<u>\$ 200,000</u>	

Municipal Complex Fund

Municipal Complex Fund – Budget FY 14/15

Security for City Hall Lobby Areas **FY 14/15:** \$100,000

If this project were not funded, the most severe consequence could be loss of employee and citizen safety. The increased security provided by this project will raise the personal safety comfort level of those employees who interact with citizens and visitors daily but presently have no formal protection. In addition, that advanced level of security provided by this project will serve to strengthen the security of all employees while not reducing the level of service to the public.

Capital Road Projects **FY 14/15:** \$50,000

ITSD has requested from Public Works to form a joint venture that will lay down fiber whenever roads are maintained. This fiber will allow us to eliminate our dependence on 3rd party telecommunication providers to connect our remote sites.

Fiber infrastructure Initiative **FY 14/15:** \$50,000

This will allow ITSD to start laying down fiber annually to each of our remote sites to allow us to reduce our reliance on external communication vendors such as Bright House.

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PARK PROJECTS FUND
SOURCES & USES

The Park Projects Fund is used to account for the fiscal activities related to the funding and construction of park and recreational facility development. The funding for park projects is derived from a variety of sources including park impact fees, grants, general revenues and donations. The goal is to provide the citizens of Deltona with a parks and recreation system which includes a comprehensive range of recreation and cultural facilities, programs and activities, including informal recreation as well as the provision of excellent facilities and a supportive environment for organized sports programs.

<u>Description</u>	<u>Actual</u> <u>FY 11/12</u>	<u>Actual</u> <u>FY 12/13</u>	<u>Estimated</u> <u>Actual</u> <u>FY 13/14</u>	<u>Adopted</u> <u>Budget</u> <u>FY 14/15</u>
Grant Funding	\$ (329)	\$ -	\$ -	\$ 40,500
Interest Income	360	693	300	100
Other Income	-	-	-	-
<i>Total Revenues:</i>	<u>31</u>	<u>693</u>	<u>300</u>	<u>40,600</u>
Transfers In - General Fund	-	3,000	-	-
Transfers In - Impact Fee Fund	-	-	13,500	9,500
Fund Balance Carryforward	<u>269,530</u>	<u>76,507</u>	<u>64,200</u>	<u>10,000</u>
<i>Total Sources:</i>	<u>\$ 269,561</u>	<u>\$ 80,200</u>	<u>\$ 78,000</u>	<u>\$ 60,100</u>
Capital Outlay	\$ 193,054	\$ 16,000	\$ 68,000	\$ 50,000
Ending Fund Balance	<u>76,507</u>	<u>64,200</u>	<u>10,000</u>	<u>10,100</u>
<i>Total Uses:</i>	<u>\$ 269,561</u>	<u>\$ 80,200</u>	<u>\$ 78,000</u>	<u>\$ 60,100</u>

PARK PROJECT FUND
CAPITAL OUTLAY BUDGET DETAIL

	<u>Capital Budget</u>
<u>Projects:</u>	
Lakeshore Loop Trail Design	<u>\$ 50,000</u>
	<u>\$ 50,000</u>

Parks Projects Fund

Parks Projects – Budget FY 14/15**Lakeshore Loop Trail Design** **FY 14/15: \$50,000**

Design services carried over from FY 13/14 relate to the design of a 12 foot wide, approximately 3,600 foot long bike/pedestrian asphalt trail with sections narrowing due to constrictions. The trail will connect from the Thornby Park driveway to Green Springs Park by running parallel along Providence Blvd, Lakeshore Drive and Green Springs Road. Funding is being included in FY 14/15 as the project was started late in FY 13/14 and will be completed in FY 14/15.

Unfunded**Clearing & Grubbing 122 Acres –
Sports Fields – Phase I** **FY 14/15: \$250,000**

The 122 acre site proposes to include a public utility, water reclamation project, development of 4 softball fields, future associated stormwater facilities, playground and parking areas. This site is the vision/future for additional Parks and Recreation Facilities (sports fields). Permitting, mitigation along with clearing and grubbing is the first phase prior to construction.

**Continuing Services Contract
122 Acre Site Design Consultant** **FY 14/15: \$142,000**

Consultant will provide design concepts, review environmental permitting requirements with several agencies and geotechnical evaluations. Address stormwater collection and management systems, and a lift station will be onsite, so they will provide the necessary connection information. Design, photometric and power connections will be provided for parking lot and roadway lighting.

Develop 122 Acres – Construct Sports Fields **FY 14/15: \$1,200,000**

Construct sports fields at the 122 acre site. Phase I will include the development of two softball fields, complete with lighting, restrooms, concession stand, bleachers, playgrounds, pavilions and two baseball fields. Depending on approval from Florida Wildlife Service and other permitting agencies, we hope to begin this project in FY 14/15, if funded. An ECHO grant for FY 15/16 will be submitted for this phase.

Sports Lighting @ Wes Crile **FY 14/15: \$278,500**

Install sports field lighting to the multi-purpose area where softball/baseball games can be played, as well as other practice(s) for other sports teams. If the DuPont Lakes property were to sell, this would be a place where the City could house all league softball games. The City is deficient in sports field playing areas with adequate lighting.

Parks Projects Fund

Multi-Purpose Field – Dwight Hawkins Park FY 14/15: \$252,000

The scope of this project will encompass two fiscal years due to the time frame between the notification of award and funding approval.

Multi-Purpose Field – Dewey Boster Field # 5 FY 14/15: \$450,000

The scope of this project includes the addition of aluminum bleachers (\$238,000), fencing in field (\$27,000) and construction of a block building locker room (\$185,000).

**REPLACEMENT EQUIPMENT FUND
SOURCES & USES**

The Replacement Equipment Fund accounts for the fiscal activities related to funding of vehicles and equipment necessary for the day to day operation of City departments. Funding is provided by annualized capital equipment charges to each department within the City. The intent is to insure adequate funds are accumulated to allow for replacement of assets. The annual funding is calculated by estimating replacement cost and the expected useful lives of assets and is designed to provide level annual funding. The fund is utilized to accumulate resources for the purchase and replacement of City vehicles and equipment by effectively leasing the vehicles and equipment back to the individual user departments within the General Fund in the form of an annualized charge for capital equipment.

<u>Description</u>	<u>Actual FY 11/12</u>	<u>Actual FY 12/13</u>	<u>Estimated Actual FY 13/14</u>	<u>Adopted Budget FY 14/15</u>
Grant Funding	\$ -	\$ -	\$ -	\$ -
Interest Income	13,796	17,512	7,500	9,800
Sale of Equipment	-	-	-	-
Other Income	-	-	-	-
<i>Total Revenues:</i>	<u>13,796</u>	<u>17,512</u>	<u>7,500</u>	<u>9,800</u>
Transfers In	1,050,000	1,050,000	1,050,000	1,300,000
Fund Balance Carryforward	<u>2,584,986</u>	<u>2,827,899</u>	<u>2,822,496</u>	<u>2,259,996</u>
<i>Total Sources:</i>	<u>\$ 3,648,782</u>	<u>\$ 3,895,411</u>	<u>\$ 3,879,996</u>	<u>\$ 3,569,796</u>
Capital Outlay	\$ 820,883	\$ 1,072,915	\$ 1,620,000	\$ 1,453,000
Ending Fund Balance	<u>2,827,899</u>	<u>2,822,496</u>	<u>2,259,996</u>	<u>2,116,796</u>
<i>Total Uses:</i>	<u>\$ 3,648,782</u>	<u>\$ 3,895,411</u>	<u>\$ 3,879,996</u>	<u>\$ 3,569,796</u>

**REPLACEMENT EQUIPMENT FUND
CAPITAL OUTLAY BUDGET DETAIL**

	Capital Budget	Department
<u>Computer Software and Equipment:</u>		
Infrastructure Replacement Routers & Switches	\$ 75,000	IT Department
IP Phone Refresh	5,000	IT Department
Firewall Redundancy	15,000	IT Department
Wireless Security Tools	10,000	IT Department
SAN Storage	50,000	IT Department
Replacement UPS	15,000	IT Department
Auditing & Logging Solution	20,000	IT Department
Server Blade Replacements	40,000	IT Department
New Staff Equipment	9,000	Enforcement Services
New Tablets	5,800	Public Works
Replacement Scanner	10,000	Enforcement Services / Code
Laserfiche / Avante Software	37,000	City Clerk
	<u>291,800</u>	
<u>Vehicles</u>		
Replacement Brush Truck (1981)	150,000	Fire Department
Ford F-350 4 x 4 Utility Body	50,000	Public Works
For F-450 with 12' Utility Bed	50,000	Public Works
Vehicle Replacements (2)	50,000	Enforcement Services / Building
New Vehicle for New Staff	25,000	Enforcement Services
Ford Escape 4 Door Utility Vehicle 4 x 2	18,800	City Manager - Economic Developmer
	<u>343,800</u>	
<u>Equipment & Machinery</u>		
Replace Air Packs	250,000	Fire Department
Opticom Traffic Control - Phase 2	85,000	Fire Department
A/C @ Community Center	5,800	Parks & Recreation
Replace Kubota Tractor	26,500	Parks & Recreation
Replace Sand Pro Toro (2)	33,000	Parks & Recreation
Replace Workman Toro HDS Auto (2)	43,000	Parks & Recreation
Soccer Goals (2 sets)	8,000	Parks & Recreation
Utility Vehicle 4WD TRV 900 Diesel (2)	23,400	Parks & Recreation
Bleachers - Dewey Boster (2 sets)	8,300	Parks & Recreation
Benches for Soccer Teams - Dewey Boster	7,500	Parks & Recreation
Portable Sports Field Fencing (1 set)	8,000	Parks & Recreation
Replace Metal Picnic Tables - Dewey Boster	11,000	Parks & Recreation
Glass Door Refrigerator - Skate Park	5,200	Parks & Recreation
Scarifier, SPS10.H13	6,000	Public Works - Traffic
Striping Machine - Advanced Thermomakr II Featherlite SD	20,000	Public Works - Traffic
A/C Recovery Machine - Robin Air Cool Tech 24788	6,000	Public Works - Fleet
Combo Brake Lathe w/Adapter Kit	13,000	Public Works - Fleet
Latex Printer HP L310	25,000	Public Works - Traffic
Deltona TV Broadcast Sets / Backdrops	14,000	City Manager - Public Information Of
Deltona TV Portable Production Unit	11,100	City Manager - Public Information Of
Deltona TV Field Camera Equipment	7,600	City Manager - Public Information Of
	<u>617,400</u>	
<u>Radios</u>		
Radio Replacements	200,000	City-wide
	<u>200,000</u>	
	<u>\$ 1,453,000</u>	

Replacement Equipment Fund

Capital Equipment Replacement – Budget FY 14/15

FIRE DEPARTMENT

Replacement Brush Truck **FY 14/15: \$150,000**

The existing fleet of brush trucks is aging and one unit in particular is in need of replacement per the City’s Fleet Maintenance Department. The current vehicles for combatting brush fires consists of a 1981 International, 1985 Military, 1986 Military, and a 2004 Ford F550. The 1981 and 1986 brush trucks experience a lot of down time and are cumbersome to operate. Fleet Maintenance recommends replacement and believes its ongoing use could result in injuries to personnel or the public.

Replacement Air Packs **FY 14/15: \$250,000**

The existing Self Contained Breathing Apparatus (SCBA) air packs are 12 years old and starting to experience failures due to wear and use. All bottles in the current system must be replaced next year due to their age and hydrostatic test dates. Funding of replacements will allow for the replacement of all 45 air packs, 75 masks, and 90 bottles. Technology improvements in the last 10 years provides lighter packs, longer use during extreme operations, better communications and many other features.

OptiCom Traffic Control – Phase 2 **FY 14/15: \$85,000**

Phase 2 of installing OptiCom Traffic Control System City Wide. This phase will install controllers in 10 additional intersections.

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

Infrastructure Switches, Routers & Peripheral Replacements **FY 14/15: \$75,000**

There are some switches that are no longer under warranty and if they fail, they will need to be replaced. If they are not replaced then the City faces a loss of service in some areas on the City network. Additionally, some network equipment is currently out of life cycle and is causing service interruptions such as call delays and network issues. The replacements are needed so that City departments and personnel can continue to perform the job functions without interruption.

IP Phone Refresh **FY 14/15: \$5,000**

The City currently has phones that are quite old and, as a result, we experience continual issues throughout the City. Some of these phones are not completely compatible with our current phone system, are out of their lifecycle and are no longer supported.

Replacement Equipment Fund

Firewall Redundancy **FY 14/15:** \$15,000

Implementation of this project will provide another secure internet connection in the event of a network failure. It will utilize a redundant internet connection that is at Deltona Water to provide an alternative route out to the internet.

Wireless Security Tools **FY 14/15:** \$10,000

The scope of this project includes wireless scanning tools that will enable ITSD to track wireless applications for security purposes and to determine where there may be weaknesses in the City's wireless infrastructure. These tools will also allow ITSD to determine obstacles and weak signal locations in order to boost efficiency in all locations.

SAN Storage **FY 14/15:** \$50,000

We have (2) SAN nodes that are going end of life and support/maintenance will no longer be available. SAN storage provides redundancy for all our data and is critical to server functions and growth. With the increase in document imaging with Laserfiche and Tyler Content Manager, we've seen a steady increase in storage demands.

Replacement UPS **FY 14/15:** \$15,000

The scope of this project is to replace UPS boxes that are damaged or in need of replacement due to age. UPS boxes provide essential protection from power fluctuations and lightning strikes by allowing services to remain online during storms without interruption.

Auditing and Logging Solution **FY 14/15:** \$20,000

Implementation of this solution will allow the City to centralize auditing and security logs for all equipment. Without this software, the logs are often out of date and do not follow industry compliance rules set by security standards such as PCI.

Server Blade Replacements **FY 14/15:** \$40,000

All of the City's critical applications that provide critical services run on Dell server blades that are running out of warranty. These devices cannot be extended and need to be replaced so we can ensure hardware support from Dell when issues arise. New server blades also ensure that we have the latest software patches to ensure optimization and improve performance city-wide.

Computer Equipment for New Code Officers **FY 14/15:** \$9,000

Enforcement Services has requested two additional Code Enforcement Officers. If approved, they will need computers and related peripherals to include two new laptops at a cost of approx. \$4,000 (with monitor and docking station), one new PC at a cost of approx. \$900, additional software for all users is \$2,700 for three years, three new IP phones for a total of \$750, and one new mobile printer at a cost of \$500.

Replacement Equipment Fund

New Tablets for Public Works **FY 14/15:** \$5,800

Public Works has requested two new tablets for field use. This price includes the tablets and the software. Price will decrease if android tablets are used.

PARKS AND RECREATION

AC @ Community Center **FY 14/15:** \$5,800

A replacement air conditioner unit is needed for the safety and health of the seniors who utilize the Community Center.

Replace Kubota Tractor **FY 14/15:** \$26,500

This is a mission-critical tractor and will replace PR0022 which was purchased in 2002 and has 2,368 hours on it.

Replace Sand Pro Toro (2) **FY 14/15:** \$33,000

These are mission-critical pieces of equipment. They will replace PR0022 (1,950 hours) and PR0021 (2,150 hours). Both of these units were purchased in 2002.

Replace Workman Toro HDX Auto (2) **FY 14/15:** \$43,000

These are mission-critical pieces of equipment. They will replace PR0030 (3,150 hours) and PR0316 (5,225).

Replace Soccer Goals (2 sets) **FY 14/15:** \$8,000

The City's soccer program at Dewey Boster is the crown jewel of the City. The goals are necessary to replace old and worn out goals that were purchased in 2003. Staff has attempted to weld the existing sets but new ones are now necessary.

Utility Vehicle 4WD RTV 900 Diesel (2) **FY 14/15:** \$23,400

These are both mission-critical vehicles. One will be used for Parks Maintenance and one will be used for Turf Maintenance.

Bleachers – Dewey Boster (4 sets) **FY 14/15:** \$8,300

The bleachers are necessary for spectator seating. They will be replacing the current three tier bleachers.

Replacement Equipment Fund

Benches for Soccer Teams – Dewey Boster **FY 14/15:** \$7,500

Team benches are needed for the twelve soccer fields.

Portable Sports Field Fencing (1 set) **FY 14/15:** \$8,000

Sports field fencing will be necessary to fence off a field in lieu of galvanized fencing. This fencing will also be utilized to segregate an area and block it off.

Replace Picnic Tables – Dewey Boster **FY 14/15:** \$11,000

Vandalism has resulted in removal of several picnic tables under the pavilion at Dewey Boster. These would replace those that have been removed and would allow ample seating for residents who rent the pavilion and for special events.

Replace Fridge – Lake Butler Skate Park **FY 14/15:** \$5,200

The fridge at Lake Butler Skate Park is an essential piece of equipment used for the concession stand. The current one was purchased in 2004 and does not function properly. The replacement will have glass doors, making it more energy efficient.

PUBLIC WORKS

Ford F-350 4 x 4 Utility Body **FY 14/15:** \$50,000

This would be a replacement vehicle in Fleet Maintenance and will replace FD-9906.

Ford F-450 with 12' Utility Bed **FY 14/15:** \$50,000

This replacement vehicle would be used in Field Operations and would replace FO-0145.

Scarifier SPS10.H13 **FY 14/15:** \$6,000

A scarifier is needed to grind sidewalk trip hazards, old striping and asphalt. This will be a replacement for FO-0004.

Striping Machine – Advanced Thermomark II **FY 14/15:** \$20,000

Two striping machines are needed for white and yellow thermoplastic striping. Each would be used for edgeline, centerline, stop bars and crosswalks throughout the City. This will be a replacement for TD-0722.

Replacement Equipment Fund

AC Recovery Machine **FY 14/15:** \$6,000

A Robin Air Cool Tech 34788 is being requested. This machine would have the ability to vacuum leak test and would have automatic refrigerant refill, automatic air purge, automatic oil drain, refrigerant charging and refrigerant management and vacuum function for City vehicles.

Combo Brake Lathe w/Adaptor Kit **FY 14/15:** \$13,000

A disk and drum brake lathe is needed to cut rotors for City vehicles. The City is currently outsourcing this function each time a brake job is performed.

Latex Printer HP L310 **FY 14/15:** \$25,000

Digital printer for fabricating posters, banners, and logos for all City departments. Upgrade software needed to run all aspects for sign shop design & fabrication.

CITY HALL DEPARTMENTS

Vehicle Replacements (2) – Code / Building **FY 14/15:** \$50,000

Vehicle replacements: One vehicle for Construction Services and one for Enforcement Services.

Ford F-150 (1) - Code **FY 14/15:** \$25,000

New Ford F-150 for two new Code Enforcement Officers.

Replacement Scanner – Code / Building **FY 14/15:** \$10,000

The current scanner is quite old and often experiences down time. Both parts and support are getting hard to get. This would be a replacement scanner for both the Code and Building Departments. Many functions require scanning into various software systems.

Ford Escape 4 x 2 Utility Vehicle **FY 14/15:** \$18,800
City Manager (OED)

This is a new vehicle requested by the City’s Economic Development Manager.

Replacement Equipment Fund

Laserfiche / Avante Software – City Clerk FY 14/15: \$37,000

The vendor may no longer support the City's current version of Laserfiche due to the release of two new software systems that came out several years ago. Staff has held off as long as possible on the upgrade but it is believed if the City does not do the upgrade that the City will no longer receive support on its existing Laserfiche system. This software assists in the streamlining of all scanned documents within Laserfiche for records retention, according to State law, and assists with streamlining commercial projects from start to finish. The upgrade will include Records Management, Training, Quick Fields, Weblink (Public Portal), Workflows, and will allow for full users to track staff's productivity. The upgrade is a necessity to manage and audit all documents, specifically those with exempt information. The upgrade will include new features and functionality for auditing in order to stay in compliance with records management. There is a recurring annual support fee of approximately \$16,000.

Deltona TV Broadcast Sets / Portable Walls FY 14/15: \$14,000
City Manager (PIO)

The current set for DeltonaTV local programs consists of "pipe & drape". Previously, DeltonaTV was only seen by a limited portion of the Deltona viewing audience, on Bright House. DeltonaTV will soon be seen on ATT U-verse and a dedicated live streaming service that will provide DeltonaTV programming in its entirety and with its programs "on demand", to audiences across the country on the internet, tablets and smart phones. Viewers will now get a "first impression" of the City by watching its programs, and it's important that the first impression is professional in appearance. An updated, professional look to the City's locally produced programs meshes with the City's drive to attract more commercial & business development. Potential business investors can see an example of that higher level of professionalism in the City through quality of its local programming.

Deltona TV Portable Production Unit FY 14/15: \$11,100
City Manager (PIO)

This project utilizes the analog broadcast equipment that is being replaced with digital format equipment. The scope of this project allows the City to continue to use this equipment for other City events and venues so the City continues to garner returns on the original broadcast investment. An additional note, this project was first proposed in 2007 at a cost of \$48,000. The cost savings by re-purposing the analog equipment is almost \$37,000. By creating a portable production unit, the City will be able to provide more and better coverage for City events-- Spooktacular, July 4th Fireworks, Christmas Parade, Concerts in the Amphitheater, etc. -- in a time-effective format. Viewers will have a better quality program to watch with minimal post-production time. Currently, it takes 4-5 days for edit/post-production of concerts and other events. There is a backlog of 6 months of programs at this time.

Replacement Equipment Fund

Deltona TV Field Camera Equipment **FY 14/15: \$7,600**
City Manager (PIO)

The existing field camera is used for all of the City's videotaped events outside of the Chambers- Arbor Day, Eggstravaganza, City Commission events, Wags N Whiskers, etc. This mini-dv format camera was purchased in 2008 is being phased out by the industry, and the formats operations can be subject to its surroundings (humidity, dampness, etc.). Replacement of this camera is needed to continue with the existing level of production. The number of recorded City events each year provides the City with valuable exposure on DeltonaTV as residents realize many City events will be seen only on the DeltonaTV. This can be translated into the residents fostering familiarity and trust in the City.

CITY-WIDE

Radio Replacements **FY 14/15: \$200,000**

This project is a multi-year project with initial estimates at approximately \$1,000,000 over five years. The Project 25 or P25 Initiative is a federally-mandated conversion of conventional analog Public Safety radios to a digital platform to permit interoperability between responders even if the responders are working with different radio systems / manufacturers to permit better / seamless on-scene communications at multijurisdictional incidents. The P25 conversion is mandated by no later than 2017; however, many of the city's radios will no longer be supported by the vendor after 2015 and parts will become scarce. This is a proactive approach to phasing in replacement of the entire radio fleet over a 4-5 year timeframe and encompasses all City departments that utilize radios.

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GENERAL DESCRIPTION

The Five-Year CIP is a systematically developed plan for the identification of the financing and acquisition of various public improvements over a period of five years. It is predicated on an in-depth understanding of community needs and financial resources available. The basic source data used in the development of CIP, in terms of selecting projects and establishing priorities, is the Comprehensive Plan, City Commission’s Vision Planning, and other identified departmental requirements. In this regard, the CIP must complement and support the capital improvement element of the Comprehensive Plan. However, unlike the capital improvement element, the CIP includes various other capital projects and equipment acquisition.

RELATIONSHIP TO THE OPERATING BUDGET

The capital improvements budget, unlike the operating budget, is a five-year plan which is updated annually. Only those projects scheduled during the first year of the plan will be funded and adopted as part of the City’s Annual Budget.

PURPOSE

The purpose of the CIP is primarily as a planning document to alert the City of upcoming large financing requirements for needed public improvements and to develop financing strategies for their accomplishment. The impact on operations is also an important factor in that any increases to operating costs must be covered by that fiscal year’s anticipated operating revenues.

PROCESS

The compilation stage of the CIP is targeted to be completed during the FY 14/15 budget process to begin the discussion stage of the CIP process. The length of the process is designed to allow time to draft the CIP so that operating impacts are known and included in the proposed operating budget, but allows time to be able to review the operating budget priorities and weigh those against the funding needs of the projects prior to making the final decisions on the CIP.

**GOVERNMENTAL FUNDS
FIVE YEAR CAPITAL IMPROVEMENT PLAN
SUMMARY BY FUNDING SOURCE**

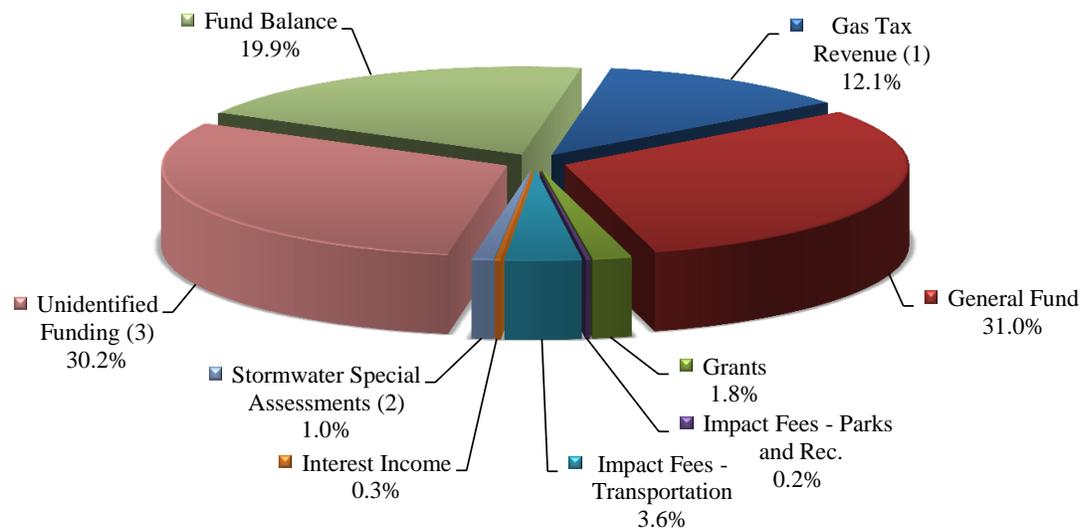
Funding Source	Budget	Planned				Total
	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	
Gas Tax Revenue (1)	\$ 559,000	\$ 580,500	\$ 584,500	\$ 592,500	\$ 600,500	\$ 2,917,000
General Fund	2,300,000	1,300,000	1,300,000	1,300,000	1,300,000	7,500,000
Grants	40,500	200,000	205,000	-	-	445,500
Impact Fees - Parks and Recreation	9,500	45,000	-	-	-	54,500
Impact Fees - Transportation	165,000	170,000	175,000	175,000	175,000	860,000
Interest Income	16,700	15,300	13,400	13,800	9,200	68,400
Stormwater Special Assessments (2)	186,700	119,800	50,500	(19,900)	(92,200)	244,900
Unidentified Funding (3)	-	2,000,000	1,700,000	950,000	2,650,000	7,300,000
Draw from (transfer) to CIP Fund Balance	<u>3,339,400</u>	<u>1,280,500</u>	<u>(474,400)</u>	<u>1,034,600</u>	<u>(367,800)</u>	<u>4,812,300</u>
	<u>\$ 6,616,800</u>	<u>\$ 5,711,100</u>	<u>\$ 3,554,000</u>	<u>\$ 4,046,000</u>	<u>\$ 4,274,700</u>	<u>\$ 24,202,600</u>

- (1) Tax revenues in excess of related operating expenditures and debt service.
- (2) Assessment revenue in excess of related operating expenditures and debt service
- (3) If funding does not materialize the related capital outlay will be adjusted as needed.

CIP Fund Balance:

Beginning CIP reserve	\$ 9,680,736	\$ 6,341,336	\$ 5,060,836	\$ 5,535,236	\$ 4,500,636
Draw (from) addition to reserve	<u>(3,339,400)</u>	<u>(1,280,500)</u>	<u>474,400</u>	<u>(1,034,600)</u>	<u>367,800</u>
Ending CIP reserve	<u>\$ 6,341,336</u>	<u>\$ 5,060,836</u>	<u>\$ 5,535,236</u>	<u>\$ 4,500,636</u>	<u>\$ 4,868,436</u>

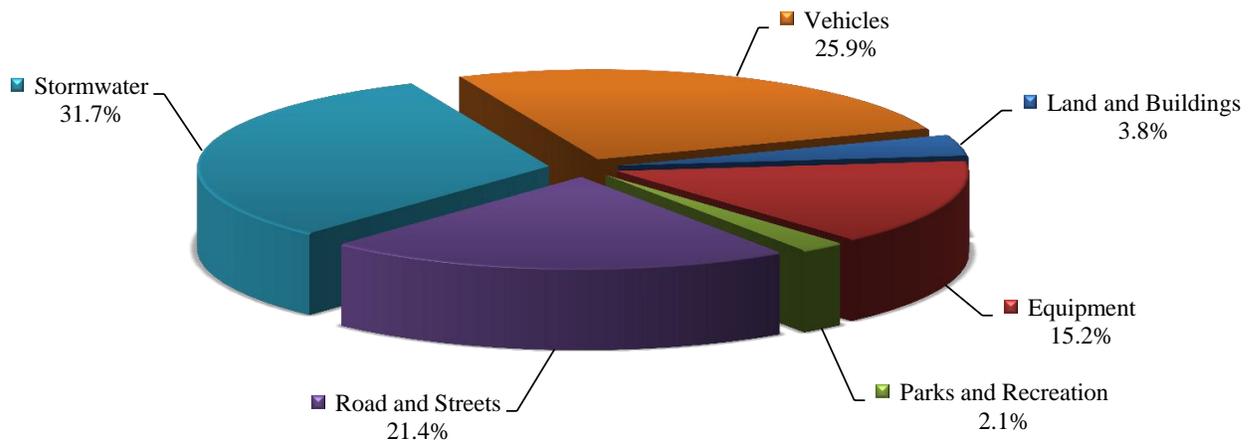
Total 5-Year CIP By Funding Source



**GOVERNMENTAL FUNDS
FIVE YEAR CAPITAL IMPROVEMENT PLAN
SUMMARY BY PROJECT TYPE**

Project	Budget	Planned				Total
	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	
Miscellaneous Infrastructure/Improvements	\$ 200,000	\$ 205,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 915,000
Equipment	1,188,600	910,700	498,600	350,000	731,700	3,679,600
Road Construction	1,800,000	575,000	-	-	-	2,375,000
Park Projects	50,000	450,000	-	-	-	500,000
Road Resurfacing	500,000	-	500,000	650,000	650,000	2,300,000
Sidewalks	500,000	-	-	-	-	500,000
Stormwater - Capital Improvement	1,634,000	1,362,000	1,140,000	260,000	1,140,000	5,536,000
Stormwater - Renewal and Replacement	332,000	570,400	397,400	446,500	380,000	2,126,300
Vehicles	412,200	1,638,000	848,000	2,169,500	1,203,000	6,270,700
	<u>\$ 6,616,800</u>	<u>\$ 5,711,100</u>	<u>\$ 3,554,000</u>	<u>\$ 4,046,000</u>	<u>\$ 4,274,700</u>	<u>\$ 24,202,600</u>

Total 5-Year CIP By Project Type



**ENTERPRISE FUND
FIVE YEAR CAPITAL IMPROVEMENT PLAN
SUMMARY BY FUNDING SOURCE**

Funding Source	Budget	Planned				Total
	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	
Interest Income	\$ 60,000	\$ 64,000	\$ 58,000	\$ 46,000	\$ 39,000	\$ 267,000
Utility Assessment Fees	97,500	90,000	90,000	90,000	90,000	457,500
Utility Operating Fund (1)	2,516,700	500,432	1,034,432	1,387,432	1,980,432	7,419,428
Grants	3,442,500	495,000	569,250	627,000	627,000	5,760,750
Issuance of Debt - State Revolving Fund	17,537,950	1,000,000	-	-	-	18,537,950
Issuance of Debt - Bond Issue	18,000,000	-	-	-	-	18,000,000
Unidentified Funding (5)	-	-	-	-	750,000	750,000
Draw from (transfer) to reserves	(8,250,150)	2,489,068	2,586,818	2,145,568	(200,432)	(1,229,128)
	<u>\$33,404,500</u>	<u>\$ 4,638,500</u>	<u>\$ 4,338,500</u>	<u>\$ 4,296,000</u>	<u>\$ 3,286,000</u>	<u>\$ 49,963,500</u>

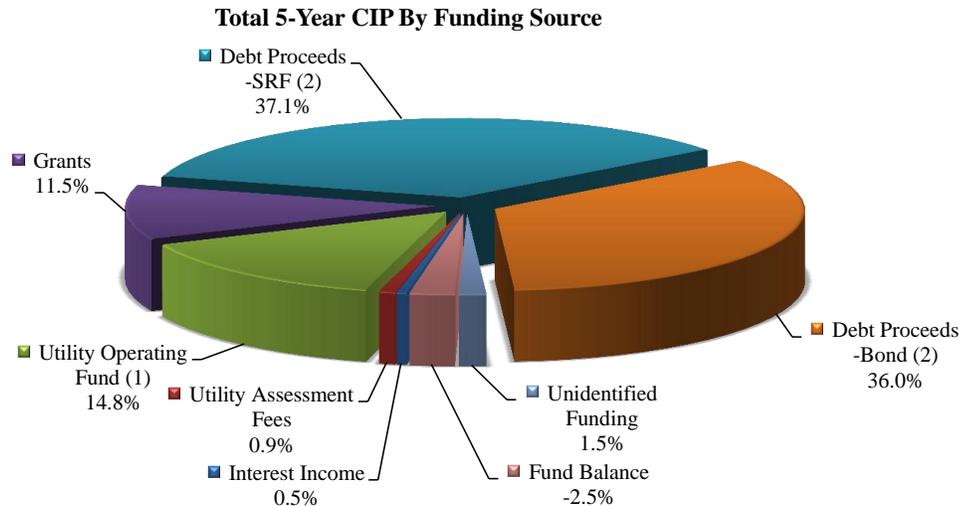
- (1) Operating revenues in excess of related expenditures and debt service.
- (2) Bond Sinking Fund & Customer Deposits.
- (3) Restricted by State Law but available for qualifying capital outlay.
- (4) Restricted by bond covenants for renewal & replacement. Available for R & R capital outlay only.
- (5) If funding does not materialize the related capital outlay will be adjusted as needed.

Reserves:

Reserve	\$ 7,114,677	\$ 15,364,827	\$ 12,875,759	\$ 10,288,941	\$ 8,143,373
Draw (from) addition to reserve	<u>8,250,150</u>	<u>(2,489,068)</u>	<u>(2,586,818)</u>	<u>(2,145,568)</u>	<u>200,432</u>
Ending Reserves	<u>\$ 15,364,827</u>	<u>\$ 12,875,759</u>	<u>\$ 10,288,941</u>	<u>\$ 8,143,373</u>	<u>\$ 8,343,805</u>

Reserve Components:

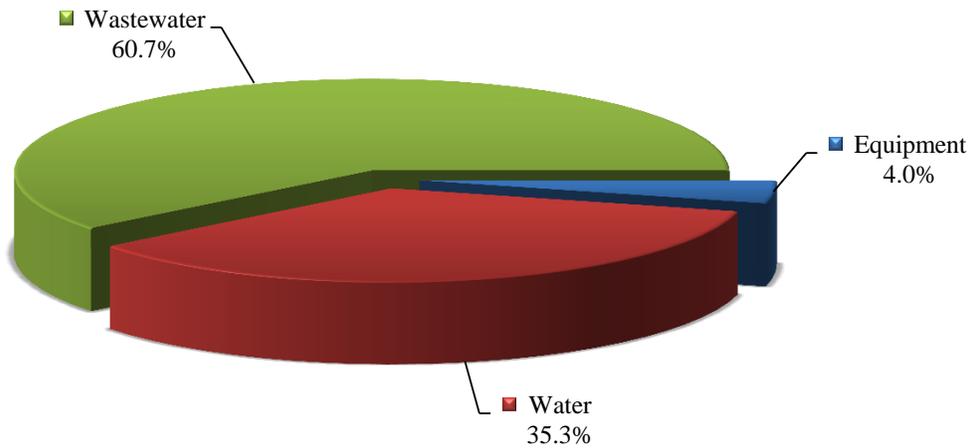
Restricted (2)	\$ 6,364,644	\$ 6,485,844	\$ 6,815,719	\$ 6,943,019	\$ 7,083,919
Restricted - Impact Fees (3)	-	-	-	-	-
Restricted - Renewal & Replacement (4)	918,000	961,000	1,006,000	1,053,000	1,103,000
Unassigned	<u>8,082,183</u>	<u>5,428,915</u>	<u>2,467,222</u>	<u>147,354</u>	<u>156,886</u>
Total Reserves	<u>\$ 15,364,827</u>	<u>\$ 12,875,759</u>	<u>\$ 10,288,941</u>	<u>\$ 8,143,373</u>	<u>\$ 8,343,805</u>



**ENTERPRISE FUND
FIVE YEAR CAPITAL IMPROVEMENT PLAN
SUMMARY BY PROJECT TYPE**

Project	Budget	Planned				Total
	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	
Vehicle & Equipment	\$ 423,200	\$ 451,000	\$ 376,000	\$ 371,000	\$ 381,000	\$ 2,002,200
Water	8,542,400	1,492,500	1,892,500	3,010,000	2,710,000	17,647,400
Wastewater	<u>24,438,900</u>	<u>2,695,000</u>	<u>2,070,000</u>	<u>915,000</u>	<u>195,000</u>	<u>30,313,900</u>
	<u>\$ 33,404,500</u>	<u>\$ 4,638,500</u>	<u>\$ 4,338,500</u>	<u>\$ 4,296,000</u>	<u>\$ 3,286,000</u>	<u>\$ 49,963,500</u>

Total 5-Year CIP By Project Type



**ESTIMATED OPERATING
BUDGET IMPACTS OF SELECTED
CAPITAL IMPROVEMENT PROJECTS**

The following projects are expected to generate incremental operating costs and therefore impact future operating budgets. This list is not all inclusive but does include the most significant projects whose operating budget impacts have been quantified.

	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>
<u>Public Safety:</u>				
No major projects (1)	\$ -	\$ -	\$ -	\$ -
<u>Transportation:</u>				
No major projects (1)	\$ -	\$ -	\$ -	\$ -
<u>Culture & Recreation:</u>				
No major projects (1)	\$ -	\$ -	\$ -	\$ -
Total - Governmental Funds	\$ -	\$ -	\$ -	\$ -

Wastewater - New Multi-Year Eastern Wastewater Treatment Plant

Estimated Completion: 2015

Additional Staffing (# New Personnel)	6	8	8	8
Additional Staffing Costs	\$ 225,000	\$ 600,000	\$ 625,000	\$ 650,000
Materials (R&R)	10,000	35,000	40,000	45,000
Membrane Replacement	-	-	125,000	125,000
Chemicals	75,000	100,000	125,000	150,000
Utilities	400,000	550,000	575,000	600,000
Biosolids Treatment	100,000	200,000	225,000	250,000
Water Testing Services	20,000	45,000	50,000	50,000
Misc. Tools & Supplies	25,000	25,000	25,000	25,000
Training, etc.	15,000	15,000	20,000	20,000
Total - Enterprise Funds	\$ 870,000	\$ 1,570,000	\$ 1,810,000	\$ 1,915,000

(1) Due to the general state of the economy over the past several years, the City has significantly reduced its capital spending. With the exception of the Eastern Wastewater Treatment Plant, the majority of projects presented in this budget represent those that are more renewal and/or replacement in nature therefore, additional future operating costs are not anticipated.

DEBT MANAGEMENT**LEGAL DEBT MARGIN**

The City is not required by law to set a legal debt margin. However, the City complies with all bond covenants as well as the City's Debt Policies.

GENERAL OBLIGATION DEBT

The City has no general obligation debt.

BOND COVENANTS

Debt Service coverage and requirements on all outstanding bonds have been met or exceeded, in accordance with the bond covenants.

DEBT ADMINISTRATION**CLEAN WATER STATE REVOLVING FUND LOAN (SRF Loan)**

On March 29, 2011, the City entered into a Clean Water State Revolving Fund loan agreement with Florida Water Pollution Control Financing Corporation, a division of the Florida Department of Environmental Protection Agency. This financial assistance was for the planning, design, and pre-construction activities of the City's planned treatment and reuse facility. The original funding was in the amount of \$1,445,904.

On April 15, 2013 the City executed and amended this agreement for additional financing for construction related costs of the treatment and reuse facility in the amount of \$27,935,641.

On August 26, 2014, a second amendment was executed that reflects a total loan amount of \$29,370,077 to reflect updated construction costs. Semiannual loan payments of \$913,476 are scheduled to commence in June of 2016.

UTILITY SYSTEM REVENUE BONDS, SERIES 2013

On September 10, 2013 the City issued the Utility System Refunding Revenue Bonds, Series 2013 in the amount of \$79,745,000. These bonds are insured on a security by security basis based on cost effectiveness. Each security was reviewed to see if the cost of insurance made financial sense when comparing the cost of the insurance to the interest rate on the individual security.

The new bonds have been assigned an "A" rating from Standard and Poor's Corporation and an "A+" rating from FITCH. As was the goal, the new annual debt service payments are approximately the same as they were with the previous bond issue, thereby having little or no impact on the Utility System's rate payers. Additionally, the City's team of professionals was able to eliminate the \$5,600,000 million debt service reserve requirement and apply those funds toward the swaption termination payment. The bonds are collateralized by a pledge of the net revenues of the System. The Utility System Revenue Bonds, Series 2003 were retired on October 10, 2014.

DEBT MANAGEMENT (Continued)**UTILITY SYSTEM BOND ANTICIPATION NOTE 2013**

On August 22, 2014 the City issued a Bond Anticipation Note (BAN) in the amount not to exceed \$10,000,000. The purpose of the BAN is to provide short-term funding for certain utility capital projects until long-term financing (2014 Bond Issue) can be obtained. The BAN was issued by Wells Fargo with an interest rate of 70% of the one month LIBRO rate plus 70 basis points. At closing this rate was .812% Interest only payments are due on the first of each month based on actual draws. Principal is due on the maturity date of August 15, 2015; however, it is the intent of the City to pay off the principal with the proceeds of Utility System Revenue Bonds, Series 2014 planned for the end of 2014.

TRANSPORTATION CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2006

On July 12, 2006 the City issued Transportation Capital Improvement Revenue Bonds, Series 2006. The amount of the issue was \$18,240,000. The purpose of this bond issue was to improve existing roads within the City. Revenues pledged for payment of the bonds are the five-cent local option gas tax, the six-cent local option gas tax and transportation impact fees. The bonds are insured and have been assigned a “A” rating from Standard and Poor’s Corporation, a A1 from Moody’s Investor Service, and on September 4, 2014 FITCH upgraded the City’s rating from “A+” to “AA-”.

STORMWATER SPECIAL ASSESSMENT NOTE, SERIES 2009

On April 8, 2009, the City of Deltona issued a Stormwater Special Assessment Note, Series 2009 in the amount of \$6,569,345 for the purpose of financing certain costs of the capital improvements included in the City’s adopted Stormwater Master Plan. The Stormwater Master Plan consists of capital improvements and maintenance of the stormwater system which provides stormwater utility services, facilities and programs throughout the City.

BOND INDEBTEDNESS

<u>Outstanding Bonds as of 10/1/14</u>	<u>Principal</u>	<u>Interest</u>	<u>TOTAL</u>
Utility System Revenue Bonds, Series 2013	<u>\$ 79,745,000</u>	<u>\$ 63,121,035</u>	<u>\$ 145,043,105</u>

DEBT SERVICE PAYMENT SCHEDULE**Utility System Revenue Bonds, Series 2013**

<u>Payment Date</u>	<u>Coupon</u>	<u>Principal Due</u>	<u>Interest Due</u>	<u>Payment Due</u>	<u>Fiscal Year Total</u>
4/1/2014		\$ -	\$ 2,177,071	\$ 2,177,071	\$ 2,177,071
10/1/2014	2.000%	1,290,000	1,949,616	3,239,616	
4/1/2015		-	1,936,716	1,936,716	5,176,331
10/1/2015	4.000%	1,540,000	1,936,716	3,476,716	
4/1/2016		-	1,905,916	1,905,916	5,382,631
10/1/2016	5.000%	1,605,000	1,905,916	3,510,916	
4/1/2017			1,865,791	1,865,791	5,376,706
10/1/2017	4.000%	1,885,000	1,865,791	3,750,791	
4/1/2018			1,828,091	1,828,091	5,578,881
10/1/2018	4.000%	1,955,000	1,828,091	3,783,091	
4/1/2019			1,788,991	1,788,991	5,572,081
10/1/2019	5.000%	2,035,000	1,788,991	3,823,991	
4/1/2020			1,738,116	1,738,116	5,562,106
10/1/2020	4.500%	2,135,000	1,738,116	3,873,116	
4/1/2021			1,690,078	1,690,078	5,563,194
10/1/2021	5.000%	2,230,000	1,690,078	3,920,078	
4/1/2022			1,634,328	1,634,328	5,554,406
10/1/2022	5.000%	2,345,000	1,634,328	3,979,328	
4/1/2023			1,575,703	1,575,703	5,555,031
10/1/2023	(Note 1)	2,460,000	1,575,703	4,035,703	
4/1/2024			1,518,628	1,518,628	5,554,331
10/1/2024	5.000%	2,575,000	1,518,628	4,093,628	
4/1/2025			1,454,253	1,454,253	5,547,881
10/1/2025	(Note 1)	2,705,000	1,454,253	4,159,253	
4/1/2026			1,395,903	1,395,903	5,555,156
10/1/2026	(Note 1)	2,820,000	1,395,903	4,215,903	
4/1/2027			1,336,450	1,336,450	5,552,353
10/1/2027	5.000%	2,940,000	1,336,450	4,276,450	
4/1/2028			1,262,950	1,262,950	5,539,400

DEBT SERVICE PAYMENT SCHEDULE

Utility System Revenue Bonds, Series 2013 (Continued)

<u>Payment Date</u>	<u>Coupon</u>	<u>Principal Due</u>	<u>Interest Due</u>	<u>Payment Due</u>	<u>Fiscal Year Total</u>
10/1/2028	5.125%	3,085,000	1,262,950	4,347,950	
4/1/2029			1,183,897	1,183,897	5,531,847
10/1/2029	5.250%	3,245,000	1,183,897	4,428,897	
4/1/2030			1,098,716	1,098,716	5,527,613
10/1/2030	5.250%	3,415,000	1,098,716	4,513,716	
4/1/2031			1,009,072	1,009,072	5,522,788
10/1/2031	5.250%	3,595,000	1,009,072	4,604,072	
4/1/2032			914,703	914,703	5,518,775
10/1/2032	5.000%	3,785,000	914,703	4,699,703	
4/1/2033			820,078	820,078	5,519,781
10/1/2033	5.000%	3,975,000	820,078	4,795,078	
4/1/2034			720,703	720,703	5,515,781
10/1/2034	5.125%	4,120,000	720,703	4,840,703	
4/1/2035			615,128	615,128	5,455,831
10/1/2035	5.125%	4,335,000	615,128	4,950,128	
4/1/2036			504,044	504,044	5,454,172
10/1/2036	5.125%	4,555,000	504,044	5,059,044	
4/1/2037			387,322	387,322	5,446,366
10/1/2037	5.125%	4,790,000	387,322	5,177,322	
4/1/2038			264,578	264,578	5,441,900
10/1/2038	5.125%	5,035,000	264,578	5,299,578	
4/1/2039			135,556	135,556	5,435,134
10/1/2039	5.125%	5,290,000	135,556	5,425,556	5,425,556
TOTAL		<u>\$ 79,745,000</u>	<u>\$ 65,298,105</u>	<u>\$ 145,043,105</u>	<u>\$ 145,043,105</u>

Note 1:

10/01/2023 Maturity

5.000%	\$ 1,575,000
4.000%	885,000
	<u>\$ 2,460,000</u>

10/01/2025 Maturity

4.000%	\$ 1,855,000
5.000%	850,000
	<u>\$ 2,705,000</u>

10/01/2026 Maturity

4.125%	\$ 2,525,000
5.000%	295,000
	<u>\$ 2,820,000</u>

Transportation Revenue Bonds

BOND INDEBTEDNESS

<u>Outstanding Bonds as of 10/1/14</u>	<u>Principal</u>	<u>Interest</u>	<u>TOTAL</u>
Transportation Capital Improvement Revenue Bonds, Series 2006	\$ 12,980,000	\$ 4,513,526	\$ 18,950,101

DEBT SERVICE PAYMENT SCHEDULE

Transportation Capital Improvement Revenue Bonds, Series 2006

Maturity <u>Fiscal Year Ended</u>	<u>Principal</u>	<u>Interest</u>	<u>TOTAL</u>
2007	400,000	1,056,976	1,456,976
2008	605,000	850,269	1,455,269
2009	630,000	825,312	1,455,312
2010	660,000	799,325	1,459,325
2011	690,000	768,375	1,458,375
2012	720,000	735,575	1,455,575
2013	760,000	699,575	1,459,575
2014	795,000	661,575	1,456,575
2015	830,000	627,425	1,457,425
2016	870,000	585,925	1,455,925
2017	915,000	544,575	1,459,575
2018	955,000	504,544	1,459,544
2019	995,000	462,762	1,457,762
2020	1,040,000	417,988	1,457,988
2021	1,085,000	371,188	1,456,188
2022	1,135,000	322,363	1,457,363
2023	1,195,000	264,194	1,459,194
2024	1,255,000	202,950	1,457,950
2025	1,320,000	138,631	1,458,631
2026	1,385,000	70,981	1,455,981
TOTAL	<u>\$ 18,240,000</u>	<u>\$ 10,910,508</u>	<u>\$ 29,150,508</u>

BANK NOTE

<u>Outstanding Note as of 10/1/14</u>	<u>Principal</u>	<u>Interest</u>	<u>TOTAL</u>
Stormwater Special Assessment Note, Series 2009	\$ 5,484,541	\$ 2,452,828	\$ 8,463,361

DEBT SERVICE PAYMENT SCHEDULE

Stormwater Special Assessment Note Series 2009

Maturity <u>Fiscal Year Ended</u>	<u>Principal</u>	<u>Interest</u>	<u>TOTAL</u>
2010	195,779	350,152	545,931
2011	205,839	319,316	525,155
2012	216,417	309,003	525,420
2013	227,538	298,161	525,699
2014	239,231	286,761	525,992
2015	251,524	274,775	526,299
2016	264,449	262,174	526,623
2017	278,038	248,925	526,963
2018	292,326	234,996	527,322
2019	307,348	220,350	527,698
2020	323,142	204,952	528,094
2021	339,747	188,762	528,509
2022	357,206	171,741	528,947
2023	375,561	153,845	529,406
2024	394,861	135,030	529,891
2025	415,151	115,247	530,398
2026	436,485	94,448	530,933
2027	458,915	72,580	531,495
2028	482,497	49,588	532,085
2029	507,291	25,415	532,706
<i>TOTAL</i>	\$ 6,569,345	\$ 4,016,221	\$ 10,585,566

PAY GRADE LISTING
Annual Salary Range

Revised August 1, 2014

Pay Grade	Minimum	Mid-point	Maximum
1	20,300	26,500	32,700
2	21,300	27,900	34,500
3	22,500	29,400	36,300
4	23,600	30,900	38,200
5	24,900	32,500	40,200
6	26,200	34,200	42,300
7	27,600	36,000	44,500
8	29,000	37,900	46,900
9	30,600	39,900	49,300
10	32,200	42,000	51,900
11	33,900	44,300	54,700
12	35,600	46,600	57,500
13	37,500	49,000	60,600
14	39,500	51,600	63,800
15	41,500	54,200	66,900
16	43,500	56,900	70,300
17	45,700	59,800	73,800
18	48,000	62,700	77,500
19	50,400	65,900	81,400
20	52,900	69,200	85,400
21	55,600	72,600	89,700
22	58,300	76,300	94,200
23	61,300	80,100	98,900
24	64,300	84,100	103,800
25	67,500	88,300	109,000
EBB	71,800	105,900	140,000

PAY GRADE LISTING (Continued)

Annual Salary Range
Revised August 1, 2014

Pay Grade	Minimum	Mid-point	Maximum
Water/wastewater Operator Pay Scale			
50W	33,600	43,900	54,200
51W	35,100	45,900	56,600
52W	36,700	47,900	59,200
53W	38,300	50,100	61,900
54W	40,000	52,300	64,600
55W	41,800	54,700	67,500
56W	43,700	57,200	70,600
57W	45,700	59,700	73,700
Water/wastewater Operator Trainee Pay Scale			
WT1	25,600		
WT2	27,700		
WT3	29,900		

CHART OF ACCOUNTS OPERATING EXPENSES

The following is a listing of sub-account codes used to track City activity on a day-to-day basis. The main level, the level in which the budget has been presented, represents the Uniform Accounting Code mandated by the State of Florida. To allow for better information and cost control on a City-wide basis, the sub-account codes listed below are used to account for the day-to-day activities of the City.

5231 Professional Services:

Professional Services - Other; General Legal; Comprehensive Plan & Land Development Regulations; Code Enforcement Support; Special Assessments; Litigation; Associated Legal Costs; Labor Attorney; Code Enforcement Attorney; Development Review - Transportation; Development Review - Environmental; Consulting Engineer

5232 Accounting & Auditing

Procedure Implementation; Audit Services; Special Projects

5233 Court Reporter Services

Costs of appearance fees and transcript fees for in-court proceedings; appeals; and depositions

5234 Other Contractual Services

Contractual Services - Other; Ordinance Codification/Minute Indexing; Records Management Program; Software Maintenance Agreement; Computer Network Support; Mowing & Litter Control; Public Works Services; Comprehensive Plan; Building/Permitting Inspections; Lot Maintenance Enforcement; Janitorial Services; Animal Kennel Fees; Law Enforcement Services

5235 Investigations

Fire Marshal Investigations

5240 Travel and Per Diem

Travel / Per Diems; Mileage - Local

5241 Communications & Freight Services

Communications; Postage & Shipping

5243 Utility Services

Utility Services - General; Lighting/Electric; Water/Sewer; Waste Management; Streetlighting; Pump & Lift Stations

5244 Rentals & Leases

Land; Buildings; Vehicles; or Equipment Rental & Leases

CHART OF ACCOUNTS OPERATING EXPENSES (Continued)**5245 Insurance****5246 Repair & Maintenance Services**

R&M - Vehicles; R&M - Equipment; R&M Building; R&M - Hydrants; R&M - Parks

5247 Printing & Binding

Printing & Binding - General; Printing - Newsletter

5248 Promotional Activities

Promotional Activities - General; City Appreciation Events

5249 Other Current Charges

Recognition's / Sympathies; Reimbursable Expenses; Legal & Classified Ads; Personnel Advertising; Dumping Fees; Economic Development Efforts; Sheriff's Service of Notices; Emergency Management; Employee Physicals & Exams; Assessment Billings/Fees; Advisory Boards Support; Feasibility Studies & Research; Employee Recognition/Benefits; Recording Fees; Unsafe Conditions Abatement; Temporary Staffing; Licenses Renewal Fees; Legislative Actions; Commission Initiatives

5251 Office Supplies

Office Supplies - General; Furniture & Equipment (Non-Capital)

5252 Operating Supplies

Fuel & Oil; Small Tools & Equipment (Non-Capital); Janitorial Supplies; Bunker Gear; Chemicals; Laboratory Supplies; Meters Supplies; Medical Supplies; Uniforms; Safety and Traffic Control; Computer Software; Park Furnishings and Equipment; Operating Supplies - Other

5253 Road Materials & Supplies

Road Materials and Supplies; Drainage Materials and Supplies; Sidewalk Materials and Supplies

5254 Publications / Memberships / Training

Books / Publications; Memberships/Licenses; Conferences/Meetings; Training/Seminar

9901 IT - Allocated Costs

Allocation of Citywide Information Technology Costs

9904 Fleet Maintenance Allocated Costs

Allocation of Citywide Fleet Maintenance Costs

GLOSSARY

Accrual - To increase or accumulate by regular growth, as interest on capital.

Activity - A specific and distinguishable unit of work or service performed.

Ad Valorem Taxes - Real estate and personal property taxes. Ad Valorem is defined by *Webster's New World Dictionary* as "in proportion to the value". The taxes are assessed on a portion of the value of the property. Local governments set the levy.

Adjusted Final Millage - The actual tax rate, under Florida law, levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1,000 worth of assessed taxable value.

Assessment - The value for tax purposes determined by the property appraiser for a given piece of real or personal property.

Assets - Property that has monetary value.

Audit - A review of the City's accounting system to ensure that financial records are accurate and in compliance with all legal requirements for handling of public funds, including State law and City Ordinance. It is a test of management's internal accounting controls and is intended to:

- Ascertain whether financial statements fairly present financial position and results of operations,
- Test whether transactions have been legally performed,
- Identify areas for possible improvements in accounting practices and procedures,
- Ascertain whether transactions have been recorded accurately and consistently, and
- Ascertain the stewardship of officials responsible for governmental resources.

Balanced Budget - According to Florida Statute, the amount available from taxation and other revenues, plus amounts carried over from prior fiscal years, must equal the total appropriations for expenditures plus ending reserves.

Beginning Balance - The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

Bond - A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s)) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds typically are used for long-term debt.

Budget - (Operating) A plan of financial operating embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

GLOSSARY (Continued)

Budget Calendar - The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Document - The official written statement prepared by the Finance Department and supporting staff which presents the proposed budget to the legislative body.

Budget Message - A general discussion of the proposed budget presented in writing as a part of, or supplement to, the budget document as presented in writing by the City Manager to the City Commission. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Finance Director.

Budgetary Control - The management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Budgetary Expenditures - Decreases in net assets. In contrast to conventional expenditures, budgetary expenditures exclude amounts represented by noncurrent liabilities.

Capital Assets - Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.

Capital Budget - A plan of proposed capital expenditures and the means of financing them, usually based on the first year of the capital improvement program (CIP) and typically enacted as part of the complete annual budget which includes both operating and capital outlays.

Capital Improvement - Additions, replacements or improvements to facilities with a unit cost in excess of \$5,000 and a useful life of more than one year. Items with a unit cost of less than \$5,000 will be charged to operating expenditures.

Capital Improvement Program - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlay - The cost of acquiring or improving land, buildings, equipment, furnishings, etc. with a unit cost in excess of \$5,000 and a useful life of one year or more. (See Capital Improvement)

Capital Projects - Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Contingency - Funds that are not earmarked for a specific purpose and may be used for emergency or unforeseen expenses or to make up cost overruns during a budget year.

Contractual Service - (Also called User Charges or Fees) The charge for goods or services provided by local government to those private individuals who receive the service. Such charges reduce the reliance on property tax funding.

Cost - The amount of money or other consideration exchanged for property, services and/or expense.

GLOSSARY (Continued)

Current - A term denoting the operation of the present fiscal period, as opposed to past or future periods. It often is used to refer to items likely to be used up or converted into cash within one year.

Debt Service - The expense of retiring debts such as loans and bond issues, it includes principal and interest payments, and administrative costs for paying agents, registrars, and escrow agents.

Debt Service Reserve - A fund used to pay debt service of revenue bonds if the sources of the pledged revenues do not generate sufficient funds to satisfy the debt service requirements; it is funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues.

Defeasance – In financial reporting, the netting of outstanding liabilities and related assets on the statement of position. Defeased debt is no longer reported as a liability on the face of the statement of position. Most refundings result in the defeasance of the refunded debt. Defeasance also is sometimes encountered in conjunction with annuity contracts purchased in connection with lottery prizes and settlements of claims and judgments.

Department - A basic organizational unity which is functionally unique in its service delivery established to efficiently meet the needs of the citizens.

Depreciation - 1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. 2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

Encumbrance - A commitment of funds against an appropriation (in the form of a purchase order or contract) until such time as the goods or services are received, the commitment is referred to as an encumbrance.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full cost of providing the goods or services is to be financed primarily through user charges and fees, thus removing the expense from the tax rate.

Expenditures - For accounts kept on the accrual or modified accrual basis of accounting it is the cost of goods received or services rendered, whether cash payments have been made or not. For accounts kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

Expenses - Decreases in net total assets. Expenses represent the total cost of operations during a period, regardless of the timing of related expenses.

Fees - Charges for services that are based upon the cost of providing the service.

Final Millage - The tax rate adopted in the final public budget hearing of a taxing authority.

Fiscal Year - The twelve month financial period used by the City that begins October 1 and ends September 30 of the following calendar year. The year is represented by the date on which it ends. Example: October 1, 2011 – September 30, 2012 would be fiscal year 2012.

GLOSSARY (Continued)

Full-Time Equivalent (FTE) - A measure of an effective authorized position, indicating the percentage of time a position or group of positions is funded. It is calculated by equating 2,080 hours per year with the full-time equivalent of one position; thus one position would have an FTE of 1.0, or 100 percent.

Function - A major class or grouping of tasks directed toward a common goal, such as improvements to public safety, improvement of the physical environment, etc.

Fund - A set of interrelated accounts that records assets and liabilities related to a specific purpose. Also, a sum of money available for specified purposes.

Fund Balance - The amount available within a fund at the close of the fiscal year that can be carried over as a revenue for the upcoming fiscal year.

General Fund - The governmental accounting fund supported by ad Valorem (property) taxes, licenses and permits, service charges, and other general revenues to provide for operating services.

Goal - A statement that describes the purpose toward which an endeavor is directed, such as a target or target area.

Governmental Funds - Funds generally used to account for tax-supported activities.

Grant - A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments for specific purposes.

Interfund Transfers - Transfers among funds utilized to track items for management purposes. They represent a “double counting” and, therefore, are subtracted when computing a “net” operating budget.

Internal Control - A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that:

- The duties of employees are subdivided so that no single employee handles a financial action from beginning to end,
- Proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed, and
- Records and procedures are arranged appropriately to facilitate effective control.

Investment Securities - Any real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments.

Levy - The total amount of taxes, special assessments, or charges imposed by a government.

Liability - Debt or other legal obligations, arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. Note: The term does not include encumbrances.

Local Option Gas Tax - An ordinance of the County Council of Volusia County, Florida pursuant to section 336.025(1) (b), F.S. levying and imposing a local option fuel tax of 6 cents upon every gallon of motor fuel sold in the County of Volusia with the proceeds from said tax being distributed as provided by law. Beginning January 1, 2000 an additional 5 cent was levied and imposed upon every gallon of motor fuel oil, excluding diesel.

GLOSSARY (Continued)

Mandate - Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action, as a direct order or that is required as a condition of aid.

Maturities - The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying the rate times the taxable value divided by 1,000. Example: Millage rate of \$4.198 per thousand, taxable value of \$50,000/1,000=50 x \$4.198=\$209.90.

Modified Accrual Basis - The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Modified Accrual Basis of Accounting - The basis a government uses to account for its governmental funds; it records expenditures rather than expenses, and requires that payment on revenues be received during the year or soon enough thereafter to be used to liquidate the current year's liabilities.

Object Code - An account to which an expenditure is recorded in order to accumulate and categorize the various types of payments that are made by government. These are normally grouped into personal services, operating, capital and other categories for budgetary analysis and financial reporting purposes. Certain object codes are mandated by the State of Florida Uniform Accounting System.

Objective - Something toward which effort is directed; a strategic position to be attained or purpose to be achieved.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Expenditures - Expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel; they exclude capital costs. Also known as operating and maintenance costs.

Other Expenditures - These include items of a non-expense or expenditure nature such as reserves, transfers to other funds and debt service.

Performance Measures - Specific, quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

Personal Services - Costs related to compensating employees including salaries, wages, taxes and benefit costs.

Property Appraiser - Elected County official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

GLOSSARY (Continued)

Proposed Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Proposed millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally proposed.

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated price. Outstanding purchase orders are called encumbrances.

Real Property - Land and buildings and other structures attached to it that are taxable under state law.

Reserve - An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Revenue - Funds that a government receives as income. These may include tax payments, interest earnings, service charges, grants, and intergovernmental payments. The term designates an increase to a fund's assets which does not increase a liability (e.g., proceeds from a loan), does not represent a repayment of an expenditure already made, does not represent a cancellation of certain liabilities, and does not represent an increase in contributed capital.

Revenue Estimate - A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically a future fiscal year.

Revenue Sharing - Federal and State money allocated to local governments.

Roll Back Rate - That millage rate which, when multiplied times the tax roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provided the only source of additional tax revenue if the rolled back rate is levied.

Sales Tax - This is a half-cent tax collected by the State on taxable sales within the County. Collections are allocated to the County and cities within the County through a formula based on population.

Source of Revenue - The point of origin of a particular revenue or group of revenues.

Special Assessment - A compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund - A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Street Lighting District - A revenue source derived from funds received by the City from residents of a special district established to finance street lighting.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

GLOSSARY (Continued)

Tax Year - A calendar year. The tax roll valued as of January 1 is used in figuring the tax revenue for the annual budget. The tax bills to be mailed by November 1 represent the property taxes due for the current calendar year.

Tentative Millage - The tax rate adopted in the first public budget hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Total Trihalomethanes (TTHM) – Byproduct of the disinfecting agent chlorine, regulated by the EPA with a maximum allowable level.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller is designed to standardize financial information to facilitate comparison and evaluation of reports.

Unit Cost - The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

User (Fees) Charges - The payment of a fee for direct receipt of a public service by those individuals benefiting from the service.

Vision - Most desirable future state.

Yield - The rate earned on an investment based on the price paid for the investment, the interest earned during the period held, and the selling price or redemption value of the investment.

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ACRONYMS

ACH Automated Clearing House	ERU Equivalent Residential Unit
ADA American’s with Disabilities Act	EVAC Volusia County Emergency Medical Services Division
CADD Computer Aided Draft Design	EWWTTP Eastern Wastewater Treatment Plant
CAFR Comprehensive Annual Financial Report	FASB Financial Accounting Standards Board
CDBG Community Development Block Grant	FDEP Florida Department of Environmental Protection
CDL Commercial Driver’s License	FDOT Florida Department of Transportation
CERT Community Emergency Response Team	FMLA Family Medical Leave Act
CIP Capital Improvement Program	FRDAP Florida Recreation Development Assistance Program
CO Certificate of Occupancy	FWS Florida Water Services
COBRA Consolidated Omnibus Reconciliation Act	FY Fiscal Year
COOP Continuity of Operations Plan	GASB Government Accounting Standards Board
CPR Cardiopulmonary Resuscitation	GFOA Government Finance Officers Association
CRA Community Redevelopment Area	GIS Geographic Information System
CUP Consumptive Use Permit	HBA Home Builder’s Association
DCA Department of Community Affairs	HTML - HyperText Markup Language
DEP Department of Environmental Protection	HUD U.S. Dept. of Housing and Urban Development
DOT Department of Transportation	HVAC Heating Ventilation and Air Conditioning
DRC Development Review Committee	IAFF International Association of Firefighters
DTV Deltona Television Station	ISO Insurance Services Office
EBB Executive Broad Band	IT Intermittent
ECHO Ecological, Cultural, Heritage and Outdoor Tourism	LOGT Local Option Gas Tax
EKG Electrocardiogram	MPO Metropolitan Planning Organization
EMS Emergency Medical Services	MUTCD Manual of Uniform Traffic Control Devices
EOC Emergency Operations Center	
EPA Environmental Protection Agency	
ERP Enterprise Resource Planning (Software)	

ACRONYMS (Continued)

- NFPA** National Fire Protection Association
- NOAA** National Oceanic and Atmospheric Administration
- NPDES** National Pollutant Discharge Elimination System
- NSP** Neighborhood Stabilization Program
- OSHA** Occupational Safety & Health Administration
- PC** Personal Computer
- PODs** Personal On-Demand Storage Unit
- PUD** Planned Unit Development
- RAS** Return Activated Sludge
- RIB** Rapid Infiltration Basin
- RV** Recreational Vehicle
- S.W.A.T.** Student’s Working Against Tobacco
- SHIP** State Housing Initiatives Partnership Fund
- SCADA** Supervisory Control and Data Acquisition
- SJRWMD** St. John’s River Water Management District
- SLA** Service Level Agreement
- SRF** State Revolving Fund Loan Agreement
- TTHM** Total Trihalomethanes
- TOP** Transportation Outreach Program
- TRIM** -Truth in Millage Law
- UCF** University of Central Florida
- UPS** Universal Power Supply
- USAR** Urban Search and Rescue
- VCSO** Volusia County Sheriff’s Office
- VGMC** Volusia Growth Management Commission
- WWTP** Wastewater Treatment Plant