



**CITY OF DELTONA
SEEKING TWO CITIZEN MEMBERS TO THE
FIREFIGHTERS' PENSION PLAN, BOARD OF TRUSTEES**

The City of Deltona is currently looking for two (2) individuals interested in serving on the Firefighters' Pension Plan, Board of Trustees. The citizen members will be full voting members appointed by the City Commission.

Individuals appointed to this Board serve four-year terms in a non-paid capacity. The duties and responsibilities of the Board shall include, but not necessarily be limited to, the following:

- 1) To construe the provisions of the Plan and determine all questions arising thereunder;
- 2) To determine all questions relating to eligibility and participation;
- 3) To determine and certify the amount of all retirement allowances or other benefits thereunder;
- 4) To establish uniform rules and procedures to be followed for administrative purposes, benefit applications and all matters required to administer the Plan;
- 5) To distribute to participants, at regular intervals, information concerning the Plan;
- 6) To receive and process all applications for benefits;
- 7) To authorize all payments whatsoever from the Fund, and to notify the disbursing agent, in writing, of approved benefit payments and other expenditures arising through operation of the Plan and Fund;
- 8) To have performed actuarial studies and valuations at least as often as required by law, and make recommendations regarding any and all changes in the provisions of the Plan; and
- 9) To perform such other duties as are required to prudently administer the Plan.

The Firefighters' Pension Plan, Board of Trustees meets on an as needed monthly basis at 5 p.m., and quarterly, at 3:00 p.m. The meetings are held in the City Hall, 2nd Floor Conference Room, 2345 Providence Blvd. Appointments to this Board will be made by the City Commission in accordance with the laws and ordinances of the City. Individuals appointed to this Board must be residents of the City of Deltona.

If interested, contact the City Clerk's Office for a Board application at (386) 878-8500, download an application, or apply on our City Web Page at www.deltonafl.gov. **Applications deadline: Open until filled.**

/s/ Joyce Raftery

Joyce Raftery, CMC, MMC
City Clerk, City of Deltona